

**CITY OF HANOVER  
CITY COUNCIL MEETING  
JUNE 3, 2014 – OFFICIAL MINUTES**

**Call to Order/Pledge of Allegiance:**

Mayor Kauffman called the Regular Council Meeting of Tuesday, June 3, 2014 to order at 7:00 p.m. Present were Mayor Chris Kauffman, Councilors John Vajda, Doug Hammerseng, and Ken Warpula. Councilor Wendy Pinor was absent. Also present were City Administrator Annita Smythe, Administrative Assistant Brian Hagen, Public Works Supervisor Scott Vogel, City Attorney Jay Squires, City Planner Cindy Nash, City Engineer Justin Messner, and EDA Consultant Heidi Peper. Guests present included Wright County Commissioner Michael Potter, St. Michael City Councilor Kevin Kasel, Fire Chief Two Brian Kottke, Tyler Anderson from CenterPoint Energy, Doug Voerding from the Wright County Journal Press, a Wright and Hennepin County Sheriff, and several other guests.

**Approval of Agenda:**

Symthe requested to add agenda item 7.e. Nuisance Complaints and agenda item 7.f. Authorization to Hire Administrative Intern.

**MOTION** by Vajda to approve the amended agenda, seconded by Warpula. **Motion carried unanimously.**

**Consent Agenda:**

**MOTION** by Warpula to approve the following consent agenda, seconded by Vajda.

a. **Approve Minutes of May 20, 2014 Regular City Council Work Session**

b. **Approve Claims as Presented:**

➤ <b>Claims</b>	<b>\$ 132,155.80</b>
➤ <b>Payroll</b>	<b>\$ 5,810.12</b>
➤ <b>P/R taxes &amp; Exp</b>	<b>\$ 2,327.76</b>
➤ <b>Other Claims</b>	<b>\$ 974.88</b>
➤ <b>Total Claims</b>	<b><u>\$ 141,268.56</u></b>

c. **Res No 06-03-14-40 – Approving Liquor License Renewals**

d. **Res No 06-03-14-41 – Accepting Anonymous Donation**

e. **Res No 06-03-14-42 – Approving Delta Dental Renewal**

**Motion carried unanimously.**

**Citizen's Forum:**

**CenterPoint Energy Presentation of Community Partnership Grant**

Tyler Anderson, an employee of CenterPoint Energy and a Hanover resident, was present at the meeting on behalf of CenterPoint Energy's Community Partnership Grant. Mr. Anderson presented a check to the Hanover Fire Department for \$750 to purchase a hand held gas sensor. This sensor will be able to measure the level of hazard gases in various situations to ensure safety for Hanover's first responders.

**Kevin Kasel**

Mr. Kasel was present to address Hanover's Council and citizens on his campaign for State Representative in District 30B. Mr. Kasel outlined his goals if elected to state office.

**Public Hearings:**

None

**Unfinished Business:**

**Ordinance No 2014-04 – Zoning Ordinance Correction**

Nash explained the previous Zoning Ordinance Amendments presented to Council on May 6, 2014 were not the same version recommended by the Planning Commission. Nash apologized for the error.

**MOTION** by Vajda to approve the corrected version of the Zoning Amendments, seconded by Hammerseng, **Motion carried unanimously.**

**Res No 06-03-14-43 – Authorizing Summary Publication of Zoning Ordinance**

**MOTION** by Vajda to approve summary publication, seconded by Hammerseng. **Motion carried unanimously.**

**Res No 06-03-14-44 – Accepting Joint Powers Agreement for Transit**

Commissioner Potter was present to provide an overview of Wright County's negotiations with Trailblazers Transit. Potter stated that Trailblazers currently does not want to further negotiate with Wright County due to the tenor of the negotiations to date. Because of the split opinion of the current Wright County Board Members, Trailblazers is not convinced that Wright County is a viable long-term partner at the present time. Potter did state that he has begun to repair the relationship between Trailblazers and Wright County, but at this point the Wright County Cities are working to form a Joint Powers entity to negotiate for service with Trailblazers. Council asked what the outcome would be if Hanover does not join the Joint Powers Agreement. Hanover's Council does not want to lose public transportation service, but also does not want to join the Joint Powers Agreement while there are still so many uncertainties about the cost, structure, and service going forward. Potter's current understanding is that Hanover will continue to have service for 18 months, even if it does not agree to participate in the Joint Powers Agreement with the other Cities.

Administrator Smythe had a different understanding than Potter, based on the different meetings on the topic that she has attended. Her understanding is that Hanover may be in jeopardy of losing public transportation services if Hanover does not join the Joint Powers Agreement. Smythe also made the points that even if Hanover wouldn't lose service immediately, there are other reasons Hanover should consider joining. These include the increased level of service needs that could result from the two pending senior housing projects under discussion, the fact that the EDA had started a conversation with Trailblazer about a potential transit hub in Hanover, which could be undermined by a refusal to join, the fact that Hanover likely would not be able to join the Joint Powers for an extended period of time if it doesn't join now, and the fact that, the more Cities that join, the more support it shows to Wright County for their Board to take action.

Council ask what the consequence would be if they did not vote on the agreement at the current meeting. Smythe stated that other cities who have already accepted the agreement are requesting approval as soon as possible so they can begin negotiating a contract with Trailblazers.

Smythe asked Kasel if St. Michael had passed the Joint Powers Agreement at their recent meeting. Kasel stated that they have tabled it pending further information.

**MOTION** by Vajda to table vote until further information was available on costs and service, seconded by Warpula. **Motion carried unanimously.**

## **New Business:**

### **Res No 06-03-14-44 – Approving Ruter Subdivision**

Nash explained the proposed subdivision of a property located along 8<sup>th</sup> St NE within the City of Hanover. The Ruter River View is a subdivision which would simplify lot lines with the intent to create a parcel with an existing home, and a second parcel approximately 15 acres. The existing home would be kept within the Ruter family, whereas, the second parcel would be advertised for sale, potentially to a developer. At this point it is a simple subdivision to create two lots. This subdivision does not mean a neighborhood would be developed at this time. Nash further stated the Planning Commission recommends approval of the subdivision and the variance requested to complete a subdivision without connection to City water and sewer services.

**MOTION** by Hammerseng to approve the Ruter Subdivision and Variance, seconded by Vajda. **Motion carried unanimously.**

### **Res No 06-03-14-45 – Expressing Support for a TIF District**

Peper outlined past discussion the Hanover EDA and Council have held with Three Diamond Development over the last year. She stated this resolution would provide the company with support from the City to submit with funding applications with different sources. Tom Denaway was present again to remind the City that this is only shows intent to create a TIF District. The TIF District, if approved, would not require any debt by the City. He also explained that if tax revenue is higher than projected, a TIF District can be closed out sooner. Denaway also stated that this resolution states that a TIF District will only be considered if other outside funding sources are also approved.

**MOTION** by Vajda to approve the resolution in support of a TIF District, seconded by Hammerseng. **Motion carried unanimously.**

Tim Hansen, a partner in the project, thanked Council for their support. He further asked if the City would be willing to write a letter stating the support. He stated the senior community will be providing a similar letter.

**MOTION** by Vajda to write physical letter, seconded by Hammerseng. **Motion carried unanimously.**

### **Res No 06-03-14-46 – Authoring Advertisement for Bids for Lake Independence Regional Trail**

Messner stated the plans for the trail have been reviewed and approved by the City and Three Rivers Park District. Hennepin County is projected to approve the plans, but have not given final approval. They still are completing a second review after minor changes were made to the plans. This resolution authorizes WSB to advertise for the bids. The project is estimated to last eight weeks. Bids would be opened mid to late July.

**MOTION** by Warpula to approve advertisement for bids, seconded by Vajda. **Motion carried unanimously.**

### **Res No 06-03-14-47 – Adopting Sign Retroreflectivity Policy**

Messner stated this policy will establish a procedure to replace signs when they no longer have the reflection that meets MnDOT's standards. Because of recent regulatory action, Cities are required to have the policy in place no later than June 13, 2014. He further explained that this policy would work in tandem with the existing sign replacement policy, and would not require additional resources from the City beyond our existing plans.

**MOTION** by Vajda to adopt the retroreflectivity policy, seconded by Hammerseng. **Motion carried unanimously.**

### **Nuisance Complaints**

Smythe introduced this topic as a follow-up to information about complaints sent to the City Council as part of their staff updates. At issue are the complaints against three separate properties in the Pheasant

Run neighborhood. Hagen outlined the events from February 2014 to the present time. The property owners have been provided an explanation of why their properties are not in compliance with Hanover's City Code. They each have met with staff, had potential solutions to the issues outlined, and were given a deadline to correct the nuisance. The property owners have all asked for an extension on the deadline due to several factors, including a late/wet spring and a lack of financial resources to complete the desired projects to resolve the violations. Council consensus was to extend the deadline eight weeks. Staff will be expected to provide an update at the August 5, 2014 City Council meeting.

**Authorization to Hire Administrative Intern**

Smythe stated the applicants have been interviewed and a finalist has been chosen. Staff requests permission to provide a job offer to the top candidate.

**MOTION** by Warpula to approve hire of top candidate, seconded by Vajda. **Motion carried unanimously.**

**Reports:**

Messner stated \$377,000 has been requested from MnDOT for early reimbursement on the Beebe Lake Trail project.

Peper stated she has been in discussion with a craft brewery to move to Hanover. They are trying to finalize a site location.

Smythe informed Council that the refrigerator in the Settlers Park Shelter kitchen had stopped working. Vogel has offered to sell to the city a used refrigerator from his home for \$150. He also obtained a quote from an area business for a used refrigerator for \$212.68. Smythe asked if there were any legal impediments to purchasing from Vogel. Squires stated that he was not aware of any restrictions on cities' buying from employees.

**MOTION** by Vajda to purchase used refrigerator for \$150 from Vogel, seconded by Warpula. **Motion carried unanimously.**

Warpula stated the Fire Department floor looks great. There are only minor things to complete.

Mayor Kauffman asked for a volunteer to attend the monthly Wright County Mayor's meeting. Warpula volunteered.

**Adjournment:**

**MOTION** to Warpula to adjourn at 8:39 p.m., seconded by Vajda. **Motion carried unanimously.**

APPROVED BY:

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Chris Kauffman, Mayor

ATTEST:

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Annita Smythe, City Administrator