

**CITY OF HANOVER
CITY COUNCIL MEETING
JUNE 6, 2017 – OFFICIAL MINUTES**

Call to Order/Pledge of Allegiance:

Mayor Chris Kauffman called the regular meeting of Tuesday, June 6, 2017 to order at 7:00 p.m. Present were Mayor Chris Kauffman, Councilors Doug Hammerseng, Ken Warpula, Jim Zajicek and MaryAnn Hallstein. Also present were City Administrator Brian Hagen, Accountant/Deputy Clerk Jackie Heinz, City Attorney John Edison, City Engineer Justin Messner, Public Works Supervisor Jason Doboszinski. Guests included Steve & Lynn Beise, Teri Johnson, Doug Voerding from Wright County Journal Press, and a County Sheriff.

Approval of Agenda:

Kauffman requested to add State Representative Eric Lucero to the agenda as item 3e.

MOTION by Warpula to approve the amended agenda, seconded by Hammerseng. **Motion carried unanimously.**

Consent Agenda:

MOTION by Warpula to approve the consent agenda, seconded by Hammerseng.

Consent Agenda Items:

a. **Approve Minutes of May 16, 2017 City Council Work Session Meeting**

b. **Approve Claims as Presented:**

➤ Claims	\$ 71,653.33
➤ Payroll	\$ 6,305.64
➤ P/R taxes & Exp	\$ 2,586.21
➤ Other Claims	\$ <u>1,381.71</u>
➤ Total Claims	\$ <u>81,926.89</u>

c. **Res No 06-06-17-52 – Accepting Donation from Hanover Lions**

d. **Res No 06-06-17-53 – Approving 2017 Wright County Liquor Licenses**

Motion carried unanimously.

State Representative Eric Lucero

Lucero gave a post legislative wrap up. The topics included the Omnibus Bills, funding allocations, public safety, expanding a prekindergarten program, increase for K – 12, college tuition freeze, transportation, tax cuts for social security, and the new professional soccer stadium in St. Paul.

Citizen's Forum:

Steve & Lynn Beise

A statement was distributed to council and read aloud by Lynn Beise. The statement was drafted by Clark Lee, a Hanover resident. The statement addressed concerns regarding the real estate listing of 500 Kadler Ave and 520 Kadler Ave. Mr. Lee feels the realtor is being unethical in the listing given no approvals have been granted for the home that is advertised on the lot(s). Hagen stated the realtor has not contacted city hall regarding the matter. The attorney stated the city cannot regulate how the property is being marketed. Beise asked if city hall staff would make any new interest in the property aware of the problems with the lot and Kauffman agreed.

Teri Johnson

Johnson lives on Prairie Lane and has been maintaining the weeds between the curb and asphalt for 12 years. He is asking that the city take care of the weeds in the future. Warpula thanked Johnson for maintaining the area during the last 12 years. Hagen stated the city would maintain the area.

Public Hearings:

None

Unfinished Business:

None

New Business:

Res No 06-06-17-54 – Approving Rent Reimbursement Business Incentive

Hagen explained the EDA has received an application for rent reimbursement from a new business which will be opening in a business setting. In order to be approved for the rent reimbursement, the business must show proof of lease payment, a 1 year lease and stay in business for 1 year. The business would be reimbursed \$800.00 per month up to \$2,400.00 total.

MOTION by Warpula to approve Res No 06-06-17-54, seconded by Hallstein. **Voting Aye: Hammerseng, Warpula, Zajicek, Hallstein. Abstaining was Kauffman due to ownership of building the applicant is leasing space in.**

Res No 06-06-17-55 – Approving Temporary Intoxicating Liquor License

Hagen explained the Hanover Lions Club has requested to sell craft beers at the Hanover Harvest Festival. An intoxicating license is required do to the alcohol content.

MOTION by Warpula to approve Res No 06-06-17-55, seconded by Hallstein. **Motion carried unanimously.**

Res No 06-06-17-56 – Approving the Hire of Jason Ramthun

Hagen stated there were 19 applicants for the maintenance worker position which lead to 7 first round interviews. During the first interview applicants were required to run a mini excavator, drive the plow truck and back up a trailer. The applicants were scored on their ability to operate equipment, seat belt use, signals, etc. There were two stand out candidates. Staff is recommending Jason Ramthun be hired at \$22.00 per hour.

MOTION by Zajicek to approve Res No 06-06-17-56, seconded by Hammerseng. **Motion carried unanimously.**

Res No 06-06-17-57 – Approving 11149 5th St. NE Site Plan Amendment

Hagen explained the Public Works site plan updates. They have been reviewed and approved by WSB. Updates include an adjustment to the salt shed location as well as some storm water drainage changes. The planning commission has reviewed and recommends approval.

MOTION by Warpula to approve Res No 06-06-17-57, seconded by Hammerseng. **Motion carried unanimously.**

Res No 06-06-17-58 – Approving the Sale of Old Fencing Material

Doboszinski explained they would like to take the old ball field fence to auction and list it for sale, the poles would be taken to Rogers for recycling. Would like to get it cleaned up and moved out.

MOTION by Warpula to approve Res No 06-06-17-58, seconded by Hammerseng. **Motion carried unanimously.**

Hanover Zion United Methodist Church Cemetery

Hagen explained the Hanover Zion United Methodist Church is considering closing their doors. They have approached the city with a request to turn the cemetery responsibility over to the city. There are two options with the property:

1. The City would obtain ownership of the land from the Church and the City would be responsible for handling everything.
2. Sign a long term maintenance agreement, and budget dollars toward maintenance.

Reports

Doboszanski

- Changing water meters to ¾ not 5/8 on new construction. 5/8 doesn't handle enough water
- Fixing Holes on Ladyslipper
- Rip Rap for Wash Outs on Bike Paths

Messner

- Working on a Chip Seal Plan

Hallstein

- 1st and 2nd Grade Picnic was in Settler's Park on Monday and they used their own grills due to the condition of the grates in the grills in the Park
- Would like the public to be notified about the development at Circle Park

Zajicek

- The White Sidewalls will be performing on June 29 in the park
- Inquired about receiving financial disclosures from the Hanover Athletic Association

Hagen

- The Park Board would like to spend \$100.00 for cookies at the Bike Rodeo.
- Bids for the Public Works building were opened on Monday, will have lows at the June 20th Council Meeting

Kauffman

- General Expenditures are at 33% through May – good job
- Thanked everyone who helped lay sod in the new ballfield
- Thanked everyone who applied for the maintenance worker position
- Inquired about netting on the fence of the new ballfield

Adjournment

MOTION by Warpula to adjourn at 8:15 p.m., seconded by Hammerseng. **Motion carried unanimously.**

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator