

**CITY OF HANOVER  
CITY COUNCIL MEETING  
JUNE 16, 2020 – OFFICIAL MINUTES**

**Call to Order:**

Mayor Chris Kauffman called the regular meeting of Tuesday, June 16, 2020 to order at 7:00 p.m. Present were Mayor Chris Kauffman, Councilors Doug Hammerseng, Ken Warpula, Jim Zajicek and MaryAnn Hallstein. Also present was City Administrator Brian Hagen.

**Approval of Agenda:**

**MOTION** by Warpula to approve the agenda, seconded by Hammerseng. **Motion carried unanimously.**

**Consent Agenda:**

Kauffman asked the purpose of the earlier bond payoff. Hagen noted that 2020 is the last year levy revenue will be collected but the last payment is not due until spring 2022. The city will have available fund balance to pay in full the remaining balance and save on interest payments.

**MOTION** by Warpula to approve the consent agenda, seconded by Hallstein.

**a. Approve Minutes of June 2, 2020 City Council Meeting**

**b. Approve Claims as Presented:**

➤ Claims	\$ 245,102.90
➤ Payroll	\$ 9,566.90
➤ P/R taxes & Exp.	\$ 3,983.26
➤ Other Claims	<u>\$ 2,653.23</u>
➤ Total Claims	<u>\$ 261,306.29</u>

**c. Res No 06-16-20-59 – Approving Purchase of Barrier Shields**

**d. Res No 06-16-20-60 – Calling for the Redemption of the Outstanding 2008A Bond**

**Motion carried unanimously.**

**2021 Preliminary Budget: Draft 1**

Hagen noted a flat operating budget from 2020 to 2021. The largest impact to the levy is the second increase to the amount dedicated to future capital improvement projects. The increase is the final of a two-year increase in order to accomplish cash payment for capital projects.

A more in-depth review of the budget would come at the next meeting.

**Review: COVID-19 Preparedness Plan**

Hagen reviewed Addendum #2 of the city's preparedness plan. This version address specific topics required by the state mandates for all sectors to have a plan implemented.

**Coronavirus Relief Fund (CRF)**

The city anticipates approximately \$261,000 of relief funding to offset expenses related to COVID-19. Staff will review eligible expenses to ensure we receive funding for all possible expenses incurred. Other items may include upgrades to equipment in order to administer public meetings, etc.

**Reports**

None

**Adjournment**

**MOTION** by Hallstein to adjourn at 7:34 p.m., seconded by Warpula. **Motion carried unanimously.**

APPROVED BY:

---

Chris Kauffman, Mayor

ATTEST:

---

Brian Hagen, City Administrator