

**CITY OF HANOVER
ECONOMIC DEVELOPMENT AUTHORITY MEETING
JUNE 16, 2022**

Call to Order

Chair Bartels called the regular EDA meeting of June 16, 2022 to order at 8:00 a.m. Present were members Todd Bartels, Tony Ross, Jessica Johnson, Brian Dismang, Ted Zrust, MaryAnn Hallstein and Tom Dierberger. Also present were City Administrator Jennifer Nash and WCEDP Director Jolene Foss.

Approval of Agenda

MOTION by Zrust to approve the agenda as presented, seconded by Johnson. **Motion carried unanimously.**

Approval of Minutes from May 19, 2022 Regular Meeting

MOTION by Hallstein to approve minutes of May 19, 2022 as presented. **Motion carried unanimously.**

Approval of Accounts Payable and Financial Reports

Treasurer Jessica Johnson reviewed fund balances for EDA accounts and noted confirmation of receipt of one loan that has been received by the City but didn't make the report that was printed. With that, all loan payments are current.

MOTION by Johnson to approve the Accounts Payable and Financial Reports as presented, seconded by Dismang. **Motion carried unanimously.**

Citizen's Forum

None

Unfinished Business

None

New Business

a. EDA Matching Grant Program Application – Plug Tech Inc.

Nash introduced an application received by Plug Tech Inc located at 11099 Lamont Ave for a matching grant. Plug Tech is currently completing a 6,225 sq ft expansion of their building and is seeking \$7,500 in grant funding towards paving and landscaping costs estimated at approximately \$70,000. Staff has reviewed the application against program guidelines. The project matches the program criteria and EDA's business incentive program has available budget to proceed if the EDA board is in favor.

MOTION by Hallstein to recommend approval of matching grant for Plug Tech Inc in the amount of \$7,500 contingent upon appropriate documentation of project completion prior to release of funds, seconded by Dierberger. **Motion carried unanimously.**

b. 2022 EDA Business Social

Board members discussed planning for an EDA business social event on September 19th. Nash noted Big Bore has stated they can host the event from 4-6pm at their business on September 19th as requested. Consensus was to have a setup similar to the event held in 2021 with a buffet

provided by EDA, cash bar and a presentation prepared by the administrator highlighting development activity in 2022, programs available through EDA and other items that may be of interest to businesses such as the upcoming road project on 19.

RSVPs will be needed to determine how much food to order. Nash will work with Big Bore staff to get pricing and timing of when RSVPs are needed back before sending an invitation via email and online calendar invite to businesses on distribution list from 2021.

Johnson asked how many Yeti mugs with Hanover logos are left from last year's event that could be used for this year. Nash estimated perhaps around 30 mugs. Group thought this might be enough.

Group discussed other possible ideas for the event including items that could be donated from area businesses for drawings at the event.

EDA Board and Staff Reports

Administrator Nash

- Inquired as to the group's interest in developing a plan for the downtown area to direct staff's efforts for downtown area projects. Could discuss some options at an upcoming work session of the EDA.

WCEDP Director Foss

- Relayed information about an upcoming legislative update event with area representatives
- Talked about Business Retention and Expansion visits she would like to conduct with City staff and area businesses to hear from businesses how things are going and how the City/County could be more supportive
- WCEDP Golf Event is coming up on September 13th in St. Michael

Hallstein

- Updated EDA on status of 19 project road design work. Businesses have been contacted, wider public discussion is next including a booth at Harvest Festival

Adjournment

MOTION by Zrust to adjourn at 9:24 a.m., seconded by Hallstein. **Motion carried unanimously.**

ATTEST:

Jennifer Nash, City Administrator