

**AGENDA
HANOVER CITY COUNCIL
MAY 21, 2019**

**MAYOR
CHRIS KAUFFMAN**

**COUNCIL
DOUGLAS HAMMERSENG
KEN WARPULA
JIM ZAJICEK
MARYANN HALLSTEIN**

- 1. Call to Order Regular City Council Work Session: 7:00 p.m.**
- 2. Approval of Agenda**
- 3. Consent Agenda Items:**
 - a. Approve Minutes of June 4, 2019 City Council Meeting (3)**
 - b. Approve Minutes of June 10, 2019 Joint Council & Planning Commission Meeting (7)**
 - c. Approve Claims as Presented: (8)**

➤ Claims	\$ 111,741.01
➤ Payroll	\$ 10,236.07
➤ P/R taxes & Exp.	\$ 3,691.08
➤ Other Claims	<u>\$ 2,584.46</u>
➤ Total Claims	<u>\$ 128,252.62</u>
- 4. City Hall Renovation**
- 5. Capital Improvement Plan Review (44)**
- 6. Reports**
- 7. Adjournment**

To: Mayor Kauffman & Members of the Hanover City Council

From: Brian Hagen, City Administrator

Date: June 13, 2019

Re: Review of June 18, 2019 City Council Work Session Agenda

1. Call to Order: 7:00 p.m.

2. Approval of Agenda

3. Consent Agenda Items: *See enclosed consent agenda.*

a. Approve Minutes of June 4, 2019 City Council Meeting (3)

b. Approve Minutes of June 10, 2019 Joint Council & Planning Commission Meeting (7)

c. Approve Claims as Presented: (8)

➤ Claims	\$ 111,741.01
➤ Payroll	\$ 10,236.07
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➤ Other Claims	<u>\$ 2,584.46</u>
➤ Total Claims	<u>\$ 128,252.62</u>

4. City Hall Renovation

Discussion will be held to review floor leveling and painting quotes. Further discussion will be held on logistics of renting out both places. Points of consideration will revolve around amenities provided to renters by the City and price. I.e. tables, chairs, eating utensils.

5. Capital Improvement Plan Review (44)

Enclosed is the City's CIP/Funding plan for review and discussion.

6. Reports

7. Adjournment

**CITY OF HANOVER
CITY COUNCIL MEETING
JUNE 4, 2019 – DRAFT MINUTES**

Call to Order/Pledge of Allegiance:

Mayor Chris Kauffman called the regular meeting of Tuesday, June 4, 2019, to order at 7:02 pm. Present were Mayor Chris Kauffman, Councilors Ken Warpula, Doug Hammerseng, Jim Zajicek and MaryAnn Hallstein. Also present were City Attorney Jay Squires, City Planner Cindy Nash, City Administrator Brian Hagen, Public Works Supervisor Jason Doboszinski and Accountant / Deputy Clerk Jackie Heinz. Guests included Doug Voerding from Wright County Journal Press, Chad & Jill Brink, Clark Lee, Tom Jones, Dan & Suz Heinecke, Aaron Reihl, Terry Johnson, Terry Johnson, Steve & Lynn Beise, Dee Zajicek, Hanover Fire Department Members Dave Malewicki, Dave Pinor, Tony Wychgram, Brian Gronsberg, Bob Waldorf, Steve Vrieze, Justin Ray, Lindsey Groves, Stacy Thompson, and Anoka Fire Department Member Charlie Thompson.

Approval of Agenda:

MOTION by Warpula to approve the agenda, seconded by Hammerseng. **Motion carried unanimously.**

Consent Agenda:

MOTION by Warpula to approve the consent agenda, seconded by Hammerseng.

a. Approve Minutes of May 21, 2019 City Council Work Session Meeting

b. Approve Claims as Presented:

➤ Claims	\$ 49,612.31
➤ Payroll	\$ 10,249.91
➤ P/R taxes & Exp	\$ 3,697.54
➤ Other Claims	<u>\$ 1,994.00</u>
➤ Total Claims	<u>\$ 65,553.76</u>

b. Res No 06-04-19-41 – Approving Capital Funds Transfers

c. Res No 06-04-19-42 – Approving Purchase of Fire Department Equipment

d. Res No 06-04-19-43 – Approving Quote for Asphalt Patches

e. Res No 06-04-19-44 – Approving Annual Liquor License Renewals

f. Res No 06-04-19-45 – Approving Temporary Liquor License

g. Res No 06-04-19-46 – Approving Purchase of Trees for Settlers Park Ballfield

h. Res No 06-04-19-47 – Approving Purchase of AED

i. Res No 06-04-19-51 – Authorizing the Sale of Equipment

Motion carried unanimously.

Citizen’s Forum:

State Representative Eric Lucero

Lucero gave a post legislative wrap up. Topics included bills which passed of public safety, higher education, roads and bridges, tax conformity. Bills which didn’t pass include \$0.20 gas tax, gun control, felons voting, drivers license for illegals, cutting nursing homes and green new deal. Other discussion included equity in education, budget surplus and light rail.

Fire Department Pinning – Stacy Thompson

Fire Chief Dave Malewicki stated Stacy Thompson has successfully completed one year of probation and has passed Firefighter 1 and Firefighter 2 classes. Chief Malewicki further stated Thompson will be a great asset

for the Hanover Fire Department. Thompson gave the Firefighter Oath of Office and was presented with her Fire Department badge and pins by her dad, Anoka Fire Department Member Charlie Thompson.

Terry Johnson

Johnson stated there are weeds growing where the curb meets the asphalt on Prairie Lane, Doboszenski stated they would handle it. Kauffman inquired if the speed limit sign was working. Johnson stated yes and inquired if another speed limit sign could be posted at the other end of Prairie Lane. Johnson also inquired if a hidden driveway sign could be posted, he has almost hit 3 dozen times in the 15 years he’s lived there. Johnson further stated he feels he’s being singled out by the City for wood stacked in the yard, he would like no more calls and rather have a letter mailed stating the problem with 30 days to resolve the issue. Johnson also stated there was a couch across the road which sat for 6-8 weeks and another item for over one year now. Kauffman stated all site lines in the City would be looked at this year.

Public Hearings:

None

Unfinished Business:

Work Hours Discussion

Hagen gave a brief summary of the previous discussion held. Kauffman stated he reached out to other cities on the LMC mayors board and received 354 responses, 238 of which had office hours of 8-4:30 M-F with a half hour lunch, 70 have office hours of 8-5 M-F with a one hour lunch, 36 had off early on Friday hours and 10 had no Friday hours. Discussion continued regarding defining summer months, working lunches, different start and end time options, changing Public Works hours.

MOTION by Hallstein to change City Hall hours to 7:30 am – 4:30 pm Monday through Thursday and 7:30 am – 1:30 pm on Fridays, and change Public Works hours to 6:30 am – 4:00 pm Monday through Thursday and 6:30am – 10:30 am on Fridays, to be revisited in the fall, seconded by Warpula. **Motion carried unanimously.**

New Business:

Res. No. 06-04-19-48 – Approving Variance for 500 Kadler Avenue

Nash stated included in the packet is a variance request for 500 Kadler which Planning Commission is recommending approval on. Nash further stated the variance is several in one including an encroachment within the wetland buffer of a 1’ overhang, driveway retaining wall buffer and the orientation of the home is slightly angled. The conditions are listed in the resolution. Nash further stated the applicant owns both lots and will combine them, no accessory building or fence will be allowed. Hammerseng stated at the Planning Commission meeting the conditions and ordinances were stated as of today, the applicants can’t come back and ask for another variance to change an item months or years from now. Clark Lee stated the neighbors of the property have gotten to know Scott, the father in law, very well. Lee further stated the neighbors who are present at tonight’s meeting support the variance as long as condition #5 is met and the lots are combined before the permit is issued. Tom Jones stated this is not the first draft of the variance, there has been some hard conversations, each included condition has been discussed. Jones further thanked staff and council for all their work. Nash stated there will be one change to the plans, the house is taller than the ordinance allows, therefore the roof pitch will change before the permit is issued. Lee inquired the variance is for that specific footprint, if the applicant applies for the permit with a different footprint it would be denied, Nash stated yes.

MOTION by Warpula to approve Res. No. 06-04-19-48, seconded by Hammerseng. **Motion carried unanimously.**

Res. No. 06-04-19-49 – Approving EDA Low Interest Loan Request

Res. No. 06-04-19-50 – Approving EDA Matching Grant Request

Hagen stated the next two resolution discussions will be combined into one. Hagen stated Chad Brink introduced himself 1 year ago with a vision of purchasing Chops. He recently submitted an application to the EDA and meets the program guidelines. Brink is asking for \$92,500 as a low interest loan towards the purchase and a \$7,500 grant. Hagen further stated Brink will be subject to the following conditions for the loan: a second real estate mortgage which is personally guaranteed, UCC filing against the assets of the operating company, an appraisal showing a high enough value, title opinion, loan repayment over 10 years, all corporation and LLC documents supplied to the City and anything else BankWest sees fit. Hagen stated the grant portion of \$7,500 is for aesthetics, Brink will incur the cost then submit for reimbursement. Kauffman inquired when the appraisal would be completed. Brink stated the appraisal is done in 3 parts, a current appraisal, one during construction and a final at completion. Brink further stated they intend to update the interior and exterior, the Lions will stay doing Bingo as well as pull tabs. Brink stated eventually the volleyball courts will be replaced with a patio. The current indoor stage will be multi-use for dining and music.

Zajicek asked for clarification on the second real estate mortgage and personal guarantee. Squires stated personal means him personally, if the business doesn't succeed the City would recover from him personally. Hagen stated since the loan is through SBA, Brink won't touch the money, it will be wired directly to the bank. Zajicek stated he is concerned about risk assessment. Hagen stated valuation is key. Squires stated the EDA loans focus is to reduce risk to an acceptable level for the City. Hammerseng stated he supports the project and inquired what the risk is. Squires stated on paper the valuation needs to be big enough, currently there are too many variables. Brink stated the SBA requires 10% financing by him with an additional \$15,000 for escrow. Brink further stated the 7A loan they're going with has monitoring and strict guidelines, is guaranteed by the LLC, S Corp. and personally. Squires stated SBA will provide to make sure bad doesn't happen, they're a good watch dog.

MOTION by Hammerseng to approve Res. No. 06-04-19-49, seconded by Hallstein. **Motion carried unanimously.**

MOTION by Hallstein to approve Res. No. 06-04-19-50, seconded by Warpula. **Motion carried unanimously.**

Ordinance 2019-3 – Amending Zoning Map and Text Changes

Nash stated the Comprehensive Plan was updated last fall, the zoning ordinance and zoning map are used to carry out that plan, therefore revisions have been made to the zoning map to align the zoning districts with the Future Land Use Map and to separate the existing RA zoning district into both an Agriculture and Rural Residential district. Nash went on to state the changes made to each section of the zoning ordinance. Hallstein inquired if feedback was given from the property owner on the North side of Beebe Lake Road. Hagen stated the property owner expressed frustration and feels commercial is not abundant in Hanover to support the change.

MOTION by Hallstein to approve Ordinance 2019-3, seconded by Warpula. **Motion carried unanimously.**

Economic Development Finance Professional Certification Program

Hagen stated information on the training certification is included in the packet, this is a way develop his EDA knowledge and bridge the gap of no consultant. Hagen further stated the Industrial Park remains full and the City continues to gain 1 business per year. Kauffman inquired where the classes are located. Hagen stated Minneapolis, 3 weeks of courses this year and finish next spring.

MOTION by Zajicek to approve Economic Development Finance Professional Certification Program, seconded by Hallstein. **Motion carried unanimously.**

Reports

Nash

- The Mahler Pit annexing from St. Michael will be at an upcoming meeting. Includes 2 acres, St. Michael has already approved, currently drafting the EAW and hope to have it out at the end of June, currently waiting to see plans.

Heinz

- Park Board visited the City parks at their last meeting discussing minor maintenance and future amenities outlined for each park. They will visit the future park sites at the June meeting.
- Asked for approval for the Hanover Harvest Festival to use the old Public Works area during the festival – council consensus is yes.

Hagen

- Chip Seal project to cost \$100k, will be discussing in future.
- Columbarium will go out for bid.
- June 18th Work Session will include CIP Funding Plan discussion.
- Asked for approval to close City Hall on Friday, July 5th – council consensus is yes.

Adjournment

MOTION by Warpula to adjourn at 9:12 pm, seconded by Hammerseng. **Motion carried unanimously.**

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

**CITY OF HANOVER
JOINT CITY COUNCIL & PLANNING COMMISSION MEETING
JUNE 10, 2019 – DRAFT MINUTES**

Call to Order:

Mayor Chris Kauffman called the special joint meeting between the City Council and Planning Commission of Monday, June 10, 2019 to order at 6:30 p.m. Present were Mayor Chris Kauffman, Councilors Doug Hammerseng, Ken Warpula, Jim Zajicek, MaryAnn Hallstein, Planning Commission members Jim Schendel, Mike Christenson, Dean Kuitunen and Michelle Armstrong. Also present were City Administrator Brian Hagen, Administrative Assistant Amy Biren, and City Planner Cindy Nash.

Approval of Agenda:

MOTION by Warpula to approve the agenda, seconded by Hallstein. **Motion carried unanimously.**

Review of Development Standards

Discussion was held as it relates to Hanover’s developments standards. Discussion focused on three main topics; street widths, boulevard trees, detached townhomes or villa style housing and criteria to approve a planned unit development (PUD).

Consensus of the group was to reduce street width requirements down to 32 feet with possible boulevard tree requirements. The City Engineer was directed to prepare standard detail plates to review. Examples should show edge of right of way to edge of right of way. Details should show how the roadway would look with sidewalks, trees, and road versus sidewalk and road.

Discussion on the detached townhomes supporting the housing style as an allowed use in the multi-family zoning districts and a PUD allowed use in single family zoning districts. The group also provided guidance towards what standards would need to be meet for lot widths and setbacks.

Members further reviewed sample language to be incorporated as justification to approve a planned unit development. The language expands on current verbiage to expand a desire for efficient and effective use of land while obtaining land uses desired by the city.

The next meeting date was not confirmed.

Adjournment

MOTION by Warpula to adjourn at 8:57 p.m., seconded by Hallstein. **Motion carried unanimously.**

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

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Payments

Current Period: June 2019

Batch Name	06/18/19 PAY		Computer Dollar Amt	\$111,741.01	Posted
Payment					
Refer	<u>2722 AT&T MOBILITY</u>				
Cash Payment	E 100-43000-321 Telephone			PW Cell Phones - 04/18/19 - 05/17/19	\$216.33
Invoice	X05252019	5/17/2019			
Transaction Date	6/10/2019	Due 0	Cash	10100	Total \$216.33
Refer	<u>2718 BEAUDRY OIL & PROPANE</u>				
Cash Payment	E 100-43000-212 Motor Fuels			Gasoline: Refill of 220.0 Gallons on 5/23/19	\$562.10
Invoice	1386373	5/23/2019			
Cash Payment	E 100-43000-212 Motor Fuels			Deisel: Refill of 350.0 Gallons on 5/23/19	\$874.65
Invoice	1386374	5/23/2019			
Transaction Date	6/10/2019	Due 0	Cash	10100	Total \$1,436.75
Refer	<u>2721 BERGANKDV</u>				
Cash Payment	E 100-41540-301 Auditing and Acctg Servi			Final Billing on the Audit of the Financial Statements for the Year Ended 12/31/18	\$4,500.00
Invoice	1041666	5/31/2019			
Transaction Date	6/10/2019	Due 0	Cash	10100	Total \$4,500.00
Refer	<u>2715 BIFFS INC.</u>				
Cash Payment	E 100-45200-580 Other Equipment			<u>Ck# 002678E 6/18/2019</u> Pheasan Run Park Mini Biff Service 05/01/19 - 05/21/19	\$74.25
Invoice	W718580	5/22/2019			
Cash Payment	E 100-45200-580 Other Equipment			EagleView Park Mini Biff Service 05/01/19 - 05/21/19	\$74.25
Invoice	W718581	5/22/2019			
Cash Payment	E 100-45200-580 Other Equipment			Mallard Park Mini Biff Service 05/01/19 - 05/21/19	\$74.25
Invoice	W718582	5/22/2019			
Cash Payment	E 100-45200-580 Other Equipment			Cardinal Circle Park Mini Biff Service 05/01/19 - 05/21/19	\$74.25
Invoice	W718583	5/22/2019			
Cash Payment	E 100-45200-580 Other Equipment			Hanover Elementary School Mini Biff Service 04/24/19 - 05/21/19	\$164.71
Invoice	W718584	5/22/2019			
Cash Payment	E 100-45200-580 Other Equipment			Settlers Park Mini Biff Service 05/01/19 - 05/21/19	\$121.21
Invoice	W718585	5/22/2019			
Transaction Date	6/10/2019	Due 0	Cash	10100	Total \$582.92
Refer	<u>2698 BOUND TREE MEDICAL, LLC</u>				
Cash Payment	E 100-42220-228 Medical Supplies			XL Purple Nitrile Gloves, Pediatric Sensors, Infant Sensors	\$86.54
Invoice	83226087	5/30/2019			
Transaction Date	6/13/2019	Due 0	Cash	10100	Total \$86.54
Refer	<u>2690 BURSCHVILLE CONSTRUCTION</u>				
Cash Payment	E 100-43122-224 Street Maint Materials			Grading of Gravel Roads on 5/1/19	\$565.00
Invoice	4518	6/4/2019			
Cash Payment	E 603-43150-220 Repair/Maint Supply (GE			Kayla Lane Storm Sewer Break: Class 5 Recycle and 12" RCP Pipe	\$415.50
Invoice	4518	6/4/2019			

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Payments

Current Period: June 2019

Transaction Date	6/13/2019	Due 0	Cash	10100	Total	\$980.50
Refer	2700 CEMSTONE					
Cash Payment	E 811-43270-437 Other Miscellaneous			Heritage Construction: Sidewalk Repairs at Hanover Dental		\$457.50
Invoice	C2033989	5/30/2019				
Transaction Date	6/13/2019	Due 0	Cash	10100	Total	\$457.50
Refer	2714 CENTERPOINT ENERGY					
Cash Payment	E 100-43000-383 Gas Utilities			PW Building Gas Utilities: 04/26/19 - 05/29/19		\$160.41
Invoice		5/30/2019				
Cash Payment	E 100-41940-383 Gas Utilities			City Hall Gas Utilities: 04/26/19 - 05/29/19		\$135.85
Invoice		5/30/2019				
Cash Payment	E 100-42280-383 Gas Utilities			Fire Station Gas Utilities: 04/26/19 - 05/29/19		\$110.32
Invoice		5/30/2019				
Transaction Date	6/10/2019	Due 0	Cash	10100	Total	\$406.58
Refer	2697 CENTURY LINK					
Cash Payment	E 100-42280-321 Telephone			Fire Station Landline - 5/28/19 - 6/27/19		\$39.76
Invoice		5/28/2019				
Transaction Date	6/13/2019	Due 0	Cash	10100	Total	\$39.76
Refer	2710 CITY OF ST. MICHAEL <u>Ck# 002676E 6/18/2019</u>					
Cash Payment	E 602-49455-310 Other Professional Servi			SAC Fee - 9860 Jordan Avenue		\$5,045.00
Invoice		6/1/2019				
Transaction Date	6/10/2019	Due 0	Cash	10100	Total	\$5,045.00
Refer	2717 CLASSIC CLEANING COMPANY, LL					
Cash Payment	E 100-41940-310 Other Professional Servi			City Hall Monthly Cleaning - May 2019		\$325.00
Invoice	28185	5/28/2019				
Transaction Date	6/10/2019	Due 0	Cash	10100	Total	\$325.00
Refer	2713 COLLABORATIVE PLANNING LLC <u>Ck# 002677E 6/18/2019</u>					
Cash Payment	E 100-41910-310 Other Professional Servi			General Planning: May 2019		\$3,038.50
Invoice	2019-093	6/4/2019				
Cash Payment	E 818-41910-310 Other Professional Servi			CRHW 4th Addition - Final Plat: May 2019		\$1,442.00
Invoice	2019-094	6/4/2019		Project 208257		
Cash Payment	E 818-41910-310 Other Professional Servi			JW Family Holdings / River Town Villas - Final Plat: May 2019		\$1,184.50
Invoice	2019-095	6/4/2019		Project 208258		
Cash Payment	E 818-41910-310 Other Professional Servi			Ben & Kristal Sneen / RiverSide Acres - Annexation: May 2019		\$334.75
Invoice	2019-096	6/4/2019		Project 208252		
Cash Payment	E 818-41910-310 Other Professional Servi			Fehn Companies - EAW: May 2019		\$566.50
Invoice	2019-097	6/4/2019		Project 208262		
Cash Payment	E 818-41910-310 Other Professional Servi			John Ganfield - IUP: May 2019		\$77.25
Invoice	2019-098	6/4/2019		Project 208260		
Cash Payment	E 818-41910-310 Other Professional Servi			David & AuriAnna Mooers - Variance: May 2019		\$798.25
Invoice	2019-099	6/4/2019		Project 208259		
Cash Payment	E 818-41910-310 Other Professional Servi			TOMAR / Astro Engineering - Site & Building Plan: May 2019		\$103.00
Invoice	2019-100	6/4/2019		Project 208261		
Transaction Date	6/10/2019	Due 0	Cash	10100	Total	\$7,544.75
Refer	2709 COTTENS, INC.					

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Payments

Current Period: June 2019

Transaction Date	6/10/2019	Due 0	Cash	10100	Total	\$200.00
Refer	2711 JOINT POWERS WATER BOARD					-
Cash Payment	E 601-49410-310 Other Professional Servi		WAC Fees - 9860 Jordan Avenue			\$2,001.00
Invoice	6/1/2019					
Transaction Date	6/10/2019	Due 0	Cash	10100	Total	\$2,001.00
Refer	2683 LANO EQUIPMENT - LORETTO					-
Cash Payment	E 100-43000-220 Repair/Maint Supply (GE		Screw Socket Head, Pivot Wedge			\$27.10
Invoice	03-678696	6/3/2019				
Cash Payment	E 100-43000-220 Repair/Maint Supply (GE		Kubota: Relay Bad in Harness, Installed New Relay			\$71.32
Invoice	03-678696	6/3/2019				
Transaction Date	6/13/2019	Due 0	Cash	10100	Total	\$98.42
Refer	2723 LEAGUE OF MN CITIES INS. TRUS					-
Cash Payment	E 100-41960-361 General Liability Ins		General Liability Ins. - General Government: 05/31/19 - 12/31/19			\$4,895.52
Invoice	5/24/2019					
Cash Payment	G 100-15500 Prepaid Items		General Liability Ins. - General Government: 01/01/20 - 05/31/20			\$3,496.80
Invoice	5/24/2019					
Cash Payment	E 100-42210-361 General Liability Ins		General Liability Ins. - Fire Department: 05/31/19 - 12/31/19			\$2,004.03
Invoice	5/24/2019					
Cash Payment	G 100-15500 Prepaid Items		General Liability Ins. - Fire Department: 01/01/20 - 05/31/20			\$1,431.45
Invoice	5/24/2019					
Cash Payment	E 100-41960-361 General Liability Ins		General Liability Ins. - Public Works: 05/31/19 - 12/31/19			\$2,513.37
Invoice	5/24/2019					
Cash Payment	G 100-15500 Prepaid Items		General Liability Ins. - Public Works: 01/01/20 - 05/31/20			\$1,795.26
Invoice	5/24/2019					
Cash Payment	E 602-41960-361 General Liability Ins		General Liability Ins. - Sewer: 05/31/19 - 12/31/19			\$986.42
Invoice	5/24/2019					
Cash Payment	G 602-15500 Prepaid Items		General Liability Ins. - Sewer: 01/01/20 - 05/30/20			\$704.58
Invoice	5/24/2019					
Cash Payment	E 601-41960-361 General Liability Ins		General Liability Ins. - Water: 05/31/19 - 12/31/19			\$158.07
Invoice	5/24/2019					
Cash Payment	G 601-15500 Prepaid Items		General Liability Ins. - Water: 01/01/20 - 05/30/20			\$112.90
Invoice	5/24/2019					
Cash Payment	E 100-41960-361 General Liability Ins		General Liability Ins. - Parks: 05/31/19 - 12/31/19			\$4,923.83
Invoice	5/24/2019					
Cash Payment	G 100-15500 Prepaid Items		General Liability Ins. - Parks: 01/01/20 - 05/31/20			\$3,517.03
Invoice	5/24/2019					
Cash Payment	E 100-41960-361 General Liability Ins		General Liability Ins. - City Wide: 05/31/19 - 12/31/19			\$493.73
Invoice	5/24/2019					

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Payments

Current Period: June 2019

Cash Payment	G 100-15500 Prepaid Items	General Liability Ins. - City Wide: 01/01/20 - 05/31/20				\$352.66
Invoice	5/24/2019					
Cash Payment	E 100-41960-361 General Liability Ins	General Liability Ins. - EDA: 05/31/19 - 12/31/19				\$25.87
Invoice	5/24/2019					
Cash Payment	G 100-15500 Prepaid Items	General Liability Ins. - EDA: 01/01/20 - 05/31/20				\$18.48
Invoice	5/24/2019					
Cash Payment	E 100-41960-361 General Liability Ins	Excess Liability Ins. - General Government: 05/31/19 - 12/31/19				\$1,126.34
Invoice	5/24/2019					
Cash Payment	G 100-15500 Prepaid Items	Excess Liability Ins. - General Government: 01/01/20 - 05/31/20				\$804.53
Invoice	5/24/2019					
Cash Payment	E 100-42210-361 General Liability Ins	Excess Liability Ins. - Fire Department: 05/31/19 - 12/31/19				\$112.84
Invoice	5/24/2019					
Cash Payment	G 100-15500 Prepaid Items	Excess Liability Ins. - Fire Department: 01/01/20 - 05/31/20				\$80.60
Invoice	5/24/2019					
Cash Payment	E 100-41960-361 General Liability Ins	Excess Liability Ins. - EDA: 05/31/19 - 12/31/19				\$22.57
Invoice	5/24/2019					
Cash Payment	G 100-15500 Prepaid Items	Excess Liability Ins. - EDA: 01/01/20 - 05/31/20				\$16.12
Invoice	5/24/2019					
Transaction Date	6/11/2019	Due 0	Cash	10100	Total	\$29,593.00
Refer	2688 LITE CONSTRUCTION, INC.					
Cash Payment	E 811-48200-810 Refunds & Reimburseme	Erosion Control Escrow Release - 10731 108th Avenue North				\$1,000.00
Invoice	6/13/2019					
Transaction Date	6/13/2019	Due 0	Cash	10100	Total	\$1,000.00
Refer	2700 MARTENSON, KIM					
Cash Payment	E 100-48205-810 Refunds & Reimburseme	Shelter Damage Deposit Release - 6/8/19 Event				\$100.00
Invoice	6/10/2019					
Transaction Date	6/10/2019	Due 0	Cash	10100	Total	\$100.00
Refer	2687 MIDWEST LANDSCAPES					
Cash Payment	E 402-45200-310 Other Professional Servi	11 - White Pines 6'				\$2,530.00
Invoice S13318	5/29/2019			Project 208231		
Cash Payment	E 402-45200-310 Other Professional Servi	2 - Sienna Glen Maple 2"				\$520.00
Invoice S13318	5/29/2019			Project 208231		
Cash Payment	E 402-45200-310 Other Professional Servi	2 - Show Time Crabapple 1.75"				\$368.00
Invoice S13318	5/29/2019			Project 208231		
Cash Payment	E 402-45200-310 Other Professional Servi	15 - Black Hills Spruce 6'				\$3,300.00
Invoice S13318	5/29/2019			Project 208231		
Cash Payment	E 402-45200-310 Other Professional Servi	10 - American Larch #10				\$1,369.50
Invoice S13318	5/29/2019			Project 208231		
Transaction Date	6/13/2019	Due 0	Cash	10100	Total	\$8,087.50
Refer	2685 MILLER TRUCKING & LANDSCAPE		Ck# 002683E 6/19/2019			
Cash Payment	E 601-49410-310 Other Professional Servi	1028 Mallard Water Main Break: 5 yds of River Rock and 6 Bullet Edgers				\$31.25
Invoice 133401	5/1/2019					

CITY OF HANOVER

06/13/19 2:31 PM

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Payments

Current Period: June 2019

Cash Payment	E 100-45200-225 Landscaping Materials	Settler's Ball Field: 20 yds of Ag Lime				\$772.00
Invoice	133735	5/21/2019				
Transaction Date	6/13/2019	Due 0	Cash	10100	Total	\$803.25
Refer	2719 MN CITY/COUNTY MANAGEMENT		-			
Cash Payment	E 100-41400-306 Dues & Subscriptions	B. Hagen: MCMA Dues 05/01/19 - 12/31/19				\$66.72
Invoice						
Cash Payment	G 100-15500 Prepaid Items	B. Hagen: MCMA Dues 1/1/20 - 4/30/20				\$33.28
Invoice						
Transaction Date	6/10/2019	Due 0	Cash	10100	Total	\$100.00
Refer	2701 MN PEIP		-			
Cash Payment	G 100-21706 Medical/Dental Ins	Medical & Dental Premiums - July 2019				\$3,737.22
Invoice	857016	6/10/2019				
Cash Payment	G 100-21707 Life Ins	Life Insurance - July 2019				\$55.72
Invoice	857016	6/10/2019				
Transaction Date	6/10/2019	Due 0	Cash	10100	Total	\$3,792.94
Refer	2699 MUELLER, TERESA		-			
Cash Payment	E 100-48205-810 Refunds & Reimburseme	Hall Damage Deposit Release - 6/9/19 Event (Includes \$50 Overage Paid at Time of Deposit)				\$250.00
Invoice		6/10/2019				
Transaction Date	6/10/2019	Due 0	Cash	10100	Total	\$250.00
Refer	2707 RIVER INN		Ck# 002675E 6/18/2019			
Cash Payment	E 201-41330-437 Other Miscellaneous	EDA Social 2019: 40 Guests @ \$12.00 per Person + Tax				\$515.40
Invoice		6/5/2019				
Transaction Date	6/10/2019	Due 0	Cash	10100	Total	\$515.40
Refer	2705 RUPP ANDERSON SQUIRES & WA		-			
Cash Payment	E 818-41610-310 Other Professional Servi	Riverside Acres - Annexation: April 2019				\$222.00
Invoice	9069	6/4/2019			Project 208252	
Cash Payment	E 100-41610-304 Legal Fees	Miscellaneous: April 2019				\$573.50
Invoice	9069	6/4/2019				
Cash Payment	E 100-41610-304 Legal Fees	City Council and Board / Commission Meetings: April 209				\$300.00
Invoice	9069	6/4/2019				
Cash Payment	E 100-41610-304 Legal Fees	Photocopies: April 2019				\$27.60
Invoice	9069	6/4/2019				
Transaction Date	6/10/2019	Due 0	Cash	10100	Total	\$1,123.10
Refer	2701 SCHULTES GREENHOUSE		-			
Cash Payment	E 100-45200-225 Landscaping Materials	Flowers for City Hall Pots				\$47.92
Invoice	004194	6/9/2019				
Transaction Date	6/13/2019	Due 0	Cash	10100	Total	\$47.92
Refer	2686 SITE ONE LANDSCAPE SUPPLY		-			
Cash Payment	E 100-45200-220 Repair/Maint Supply (GE	Post Emergent Liquid Herbicide, RoundUp QuikPro Granule Herbicide				\$533.45
Invoice	91908806-001	6/4/2019				
Transaction Date	6/13/2019	Due 0	Cash	10100	Total	\$533.45
Refer	2712 THE HARTFORD		-			

CITY OF HANOVER

Payments

Current Period: June 2019

Cash Payment	G 100-21707 Life Ins		STD & LTD - June 2019						\$201.27
Invoice	724036520207	6/1/2019							
Transaction Date	6/10/2019		Due 0	Cash		10100		Total	\$201.27
Refer	2724 VEIT DISPOSAL SYSTEMS								
Cash Payment	E 100-43240-384 Refuse/Garbage Dispos								\$1,361.79
Invoice	0000558106	5/26/2019							
Transaction Date	6/11/2019		Due 0	Cash		10100		Total	\$1,361.79
Refer	2704 VEOLIA WATER NORTH AMERICA								
Cash Payment	E 602-43252-310 Other Professional Servi								\$4,898.25
Invoice	90198574	6/15/2019							
Cash Payment	E 601-43252-310 Other Professional Servi								\$3,585.83
Invoice	90198574	6/15/2019							
Transaction Date	6/10/2019		Due 0	Cash		10100		Total	\$8,484.08
Refer	2692 VERIZON								
Cash Payment	E 100-42280-321 Telephone								\$50.84
Invoice	9831331370	6/2/2019							
Transaction Date	6/13/2019		Due 0	Cash		10100		Total	\$50.84
Refer	2691 VRIEZE, STEVE								
Cash Payment	E 100-42240-208 Training and Instruction								\$125.00
Invoice		6/5/2019							
Transaction Date	6/13/2019		Due 0	Cash		10100		Total	\$125.00
Refer	2706 WRIGHT COUNTY AUDITOR-TREA								
Cash Payment	E 100-41550-310 Other Professional Servi								\$13,220.00
Invoice	105-19-06/19	6/3/2019							
Transaction Date	6/10/2019		Due 0	Cash		10100		Total	\$13,220.00
Refer	2708 WRIGHT COUNTY AUDITOR-TREA								
Cash Payment	E 100-42102-310 Other Professional Servi								\$9,064.17
Invoice	June 19	5/31/2019							
Transaction Date	6/10/2019		Due 0	Cash		10100		Total	\$9,064.17
Refer	2694 WRIGHT COUNTY IT								
Cash Payment	E 100-42260-323 Radio Units								\$3,700.00
Invoice	ARM19-012	6/3/2019							
Transaction Date	6/13/2019		Due 0	Cash		10100		Total	\$3,700.00
Refer	2716 WRIGHT COUNTY JOURNAL PRES								
Cash Payment	E 100-41970-351 Legal Notices Publishing								\$32.29
Invoice		5/31/2019							
Cash Payment	E 818-41970-351 Legal Notices Publishing								\$36.90
Invoice		5/31/2019							
Transaction Date	6/10/2019		Due 0	Cash		10100		Total	\$69.19
Refer	2703 XCEL ENERGY								
Cash Payment	E 100-43160-381 Electric Utilities								\$623.67
Invoice									

CITY OF HANOVER

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Payments

Current Period: June 2019

Cash Payment	E 100-43160-381 Electric Utilities	City Owned Street Lighting 05/03/19 - 06/02/19	\$883.11
Invoice	640328245	6/3/2019	
Transaction Date	6/10/2019	Due 0 Cash	10100
		Total	\$1,506.78

Fund Summary

	10100 Cash
818 MISC ESCROWS FUND	\$4,765.15
817 INFRASTRUCTURE ESCROW FUND	\$1,000.00
811 EROSION CONTROL ESCROW FUND	\$3,457.50
603 STORM WATER ENTERPRISE FUND	\$415.50
602 SEWER ENTERPRISE FUND	\$11,634.25
601 WATER ENTERPRISE FUND	\$5,901.77
402 PARKS CAPITAL PROJECTS	\$8,087.50
201 EDA SPECIAL REVENUE FUND	\$825.40
100 GENERAL FUND	\$75,653.94
	<u>\$111,741.01</u>

Pre-Written Check	\$14,491.32
Checks to be Generated by the Computer	\$97,249.69
Total	\$111,741.01

CITY OF HANOVER

06/13/19 2:40 PM

Page 1

*Check Summary Register©

Cks 6/18/2019 - 6/18/2019

Name	Check Date	Check Amt	
10100 Cash			
Paid Chk# 002675E RIVER INN	6/18/2019	\$515.40	EDA Social 2019: 40 Guests @ \$
Paid Chk# 002676E CITY OF ST. MICHAEL	6/18/2019	\$5,045.00	SAC Fee - 9860 Jordan Avenue
Paid Chk# 002677E Collaborative Planning LLC	6/18/2019	\$7,544.75	General Planning: May 2019
Paid Chk# 002678E BIFFS INC.	6/18/2019	\$582.92	Pheasan Run Park Mini Biff Ser
Paid Chk# 034308 AT&T MOBILITY	6/18/2019	\$216.33	PW Cell Phones - 04/18/19 - 05
Paid Chk# 034309 BEAUDRY OIL & PROPANE	6/18/2019	\$1,436.75	Deisel: Refill of 350.0 Gallon
Paid Chk# 034310 BERGAN KDV	6/18/2019	\$4,500.00	Final Billing on the Audit of
Paid Chk# 034311 BOUND TREE MEDICAL, LLC	6/18/2019	\$86.54	XL Purple Nitrile Gloves, Pedi
Paid Chk# 034312 BURSCHVILLE CONSTRUCTION	6/18/2019	\$980.50	Grading of Gravel Roads on 5/1
Paid Chk# 034313 CEMSTONE PRODUCTS COMPA	6/18/2019	\$457.50	Heritage Construction: Sidewal
Paid Chk# 034314 CENTERPOINT ENERGY	6/18/2019	\$406.58	PW Building Gas Utilities: 04/
Paid Chk# 034315 CENTURY LINK	6/18/2019	\$39.76	Fire Station Landline - 5/28/1
Paid Chk# 034316 CLASSIC CLEANING COMPANY	6/18/2019	\$325.00	City Hall Monthly Cleaning - M
Paid Chk# 034317 COTTENS, INC	6/18/2019	\$20.67	New Ranger 6x6: Oil Filter, Oi
Paid Chk# 034318 Eull's Manufacturing Co., Inc.	6/18/2019	\$12.72	1028 Mallard Water Main Break:
Paid Chk# 034319 FINKEN WATER SOLUTIONS	6/18/2019	\$15.70	5 Gallons of Drinking Water
Paid Chk# 034320 GRANITE ELECTRONICS	6/18/2019	\$470.00	Engine 12: 4 Radio Units Repai
Paid Chk# 034321 HARDWARE HANK	6/18/2019	\$261.19	Potting Mix
Paid Chk# 034322 HOMES PLUS	6/18/2019	\$3,000.00	Erosion Control Escrow Release
Paid Chk# 034323 INITIATIVE FOUNDATION	6/18/2019	\$310.00	Endowment Pledge - 2019
Paid Chk# 034324 JENDRO, GABRIELLE	6/18/2019	\$200.00	Hall Damage Deposit Release -
Paid Chk# 034325 JOINT POWERS WATER BOARD	6/18/2019	\$2,001.00	WAC Fees - 9860 Jordan Avenue
Paid Chk# 034326 LANO EQUIPMENT - LORETTO	6/18/2019	\$98.42	Kubota: Relay Bad in Harness,
Paid Chk# 034327 LEAGUE OF MN CITIES INS. TRU	6/18/2019	\$29,593.00	Excess Liability Ins. - EDA: 0
Paid Chk# 034328 LITE CONSTRUCTION, INC.	6/18/2019	\$1,000.00	Erosion Control Escrow Release
Paid Chk# 034329 MARTENSON, KIM	6/18/2019	\$100.00	Shelter Damage Deposit Release
Paid Chk# 034330 MIDWEST LANDSCAPES	6/18/2019	\$8,087.50	11 - White Pines 6'
Paid Chk# 034331 MN City / County Mngt. Assoc.	6/18/2019	\$100.00	B. Hagen: MCMA Dues 05/01/19 -
Paid Chk# 034332 MN PEIP	6/18/2019	\$3,792.94	Life Insurance - July 2019
Paid Chk# 034333 MUELLER, TERESA	6/18/2019	\$250.00	Hall Damage Deposit Release -
Paid Chk# 034334 Rupp Anderson Squires & Waldsp	6/18/2019	\$1,123.10	Riverside Acres - Annexation:
Paid Chk# 034335 SCHULTES GREENHOUSE	6/18/2019	\$47.92	Flowers for City Hall Pots
Paid Chk# 034336 SITE ONE LANDSCAPE SUPPLY	6/18/2019	\$533.45	Post Emergent Liquid Herbicide
Paid Chk# 034337 The Hartford	6/18/2019	\$201.27	STD & LTD - June 2019
Paid Chk# 034338 VEIT DISPOSAL SYSTEMS	6/18/2019	\$1,361.79	2019 City Clean Up Day - 3 30
Paid Chk# 034339 Veolia Water North America	6/18/2019	\$8,484.08	Water Services - July 2019
Paid Chk# 034340 Verizon Wireless	6/18/2019	\$50.84	iPad Data Plan - 05/03/19 - 06
Paid Chk# 034341 VRIEZE, STEVE	6/18/2019	\$125.00	S. Vrieze: Company Officer Dev
Paid Chk# 034342 WRIGHT COUNTY AUDITOR-TRE	6/18/2019	\$13,220.00	Assessment Contract - 2019
Paid Chk# 034343 WRIGHT COUNTY AUDITOR-TRE	6/18/2019	\$9,064.17	WC Patrol Services - June 2019
Paid Chk# 034344 Wright County IT	6/18/2019	\$3,700.00	800 MHz Radio Infrastructure F
Paid Chk# 034345 WRIGHT COUNTY JOURNAL PR	6/18/2019	\$69.19	PHN: Amendment to Official Zon
Paid Chk# 034346 XCEL ENERGY	6/18/2019	\$1,506.78	City Owned Street Lighting 05/
Total Checks		\$110,937.76	

CITY OF HANOVER

06/13/19 2:40 PM

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***Check Summary Register©**

Cks 6/18/2019 - 6/18/2019

Name

Check Date

Check Amt

FILTER: None

Collaborative Planning, LLC
 PO Box 251
 Medina, MN 55340
 763-473-0569

2677

Invoice

BILL TO
 City of Hanover
 PO Box 278
 Hanover, MN 55341

INVOICE # 2019-093
DATE 06/04/2019

PROJECT

General Planning

DATE	ACCOUNT SUMMARY	AMOUNT
05/06/2019	Balance Forward	\$1,648.00
	Payments and credits between 05/06/2019 and 06/04/2019	-1,648.00
	New charges (details below)	3,038.50
	Total Amount Due	\$3,038.50

DATE	ACTIVITY	QTY	RATE	AMOUNT	
	City of Hanover:Hanover General Planning:Hanover General Planning Billable Time				
05/02/2019	Review building permit question. phone conference with Amy. Phone conference with Amy, emails with Kadler owners. Emails with Amy re: occasional sales shop.	CMN	0:45	103.00	77.25
05/06/2019	Phone conference with appraiser re: Beebe Lake Road property. Emails with Brian re: TMDL on Crow. Review building permit, emails with Amy. Phone conference with Brian. Draft public hearing notice, email to newspaper. Review as-built for Jordan Ave property. Review deck permit, email to Amy. Review deck permit, emails with Amy.	CMN	2:30	103.00	257.50
05/07/2019	Phone conference with Brian re: zoning ordinance. Emails re:	CMN	0:15	103.00	25.75

DATE	ACTIVITY	QTY	RATE	AMOUNT	
	Rhino.				
05/08/2019	Review building permit, email to Amy. Drafting ordinance amendment.	CMN	1:45	103.00	180.25
05/09/2019	Edit ordinance, email to Brian.	CMN	2:00	103.00	206.00
05/10/2019	Review building permit, email to Amy. Phone conference with Brian re: joint meeting, potential developments, etc.	CMN	1:00	103.00	103.00
05/13/2019	Phone conference with Brian. Prepare for and attend joint Council/PC meeting.	CMN	3:45	103.00	386.25
05/14/2019	Review zoning ordinance amendment comments, email to Brian. Review Greenfield lot split, email notes to Brian. Phone conference with Brian. Email to Justin. Phone conference with Brian.	CMN	2:00	103.00	206.00
05/16/2019	Prepare ordinance amendment for PC packet, draft memo, draft ordinance. Emails to Amy/Brian. Editing ordinance, phone conference with Brian. Emails with Justin re: zoning map, email to Amy.	CMN	3:15	103.00	334.75
05/17/2019	Review building permit, email to Amy.	CMN	0:15	103.00	25.75
05/20/2019	Review building permit, phone call with Brian re: elementary school permit, various.	CMN	1:00	103.00	103.00
05/21/2019	Phone conference with Brian.	CMN	0:15	103.00	25.75
05/22/2019	Phone conference with Brian re: ordinance amendments. Phone conference with Amy. Review fence building permit, phone conference with Amy, phone conference with Brian. Prepare for meeting, attend PC meeting.	CMN	3:30	103.00	360.50
05/23/2019	Conference call with Justin and Brian re: Plantenburg parcel. Review deck permit, email to Amy.	CMN	0:45	103.00	77.25
05/28/2019	Emails re: elementary school.	CMN	0:15	103.00	25.75
05/29/2019	Editing ordinances.	CMN	1:45	103.00	180.25
05/30/2019	Review fence permit, phone call with Amy, various emails. Phone call with Brian re: agenda. Edit ordinance, prepare for council packet, email to Brian.	CMN	2:00	103.00	206.00

DATE	ACTIVITY	QTY	RATE	AMOUNT	
05/31/2019	Review as-built, email to Amy. Review fence, email to Amy. Review fence permit, phone conference with Amy, draft memo, email to Amy/Brian. Review building permit, email to Amy. Review building permit, phone conference with Amy, email to Amy. Review privacy fence permit, emails with Amy.	CMN	2:30	103.00	257.50
	Subtotal:			3,038.50	
	SUBTOTAL - City of Hanover: Hanover General Planning: Hanover General Planning			3,038.50	

TOTAL OF NEW CHARGES BALANCE DUE 3,038.50

gh **\$3,038.50**

E # 100-41910-310
 Planning & Zoning
 ↳ Other Prof. Svcs.

Collaborative Planning, LLC
 PO Box 251
 Medina, MN 55340
 763-473-0569

Invoice

BILL TO
 City of Hanover
 PO Box 278
 Hanover, MN 55341

INVOICE # 2019-094
DATE 06/04/2019

PROJECT

CRHW 4th Addition

Final Plat

DATE	ACCOUNT SUMMARY	AMOUNT
05/06/2019	Balance Forward	\$746.75
	Payments and credits between 05/06/2019 and 06/04/2019	-746.75
	New charges (details below)	1,442.00
	Total Amount Due	\$1,442.00

DATE	ACTIVITY	QTY	RATE	AMOUNT
05/01/2019	Emails re: titlework. Emails re: DA, start reviewing. Email to Buck.	CMN	1:00	103.00
05/03/2019	Phone conference with Paul. Various emails.	CMN	0:30	103.00
05/09/2019	Emails re: final plat.	CMN	0:15	103.00
05/15/2019	Emails with Justin. Reviewing plans, editing Development agreement, preparing fee estimate, drafting comment letter, drafting memo.	CMN	2:45	103.00
05/16/2019	Preparing plat for Council packet, editing resolution and memos. Prepare development agreement for Council packets, draft memo, draft resolution, email to Brian. Phone conference with Brian, emails with Brian/Jay. Emails with Todd/Buck. Edit development agreement. Email to Justin.	CMN	2:45	103.00
05/17/2019	Prepare for and conference call with Jay and Brian. Emails re: development agreement.	CMN	1:00	103.00
05/20/2019	Emails re: development agreement. Reviewing edits.	CMN	1:00	103.00
05/21/2019	Emails re: DA. Phone conference	CMN	3:30	103.00

DATE	ACTIVITY	QTY	RATE	AMOUNT	
	with Justin. Phone conference with Brian, prepare for meeting, attend City Council meeting.				
05/22/2019	Phone conference with Brian. Emails with Paul/Buck.	CMN	0:15	103.00	25.75
05/23/2019	Conference call with Justin and Brian.	CMN	0:15	103.00	25.75
05/29/2019	Email re: closing. Phone conference with Brian.	CMN	0:15	103.00	25.75
05/30/2019	Email to Jay re: recording. Email to Justin/Nick.	CMN	0:30	103.00	51.50

TOTAL OF NEW CHARGES
BALANCE DUE

1,442.00

GH

\$1,442.00

E # 818-41910-310

Misc. Escrow

↳ Planning & Zoning

↳ Other Prof. Svcs.

Project # 208257

Collaborative Planning, LLC

PO Box 251
Medina, MN 55340
763-473-0569

Invoice

BILL TO

City of Hanover
PO Box 278
Hanover, MN 55341

INVOICE # 2019-095

DATE 06/04/2019

PROJECT

River Town Villas Final Plat

DATE	ACCOUNT SUMMARY	AMOUNT
05/06/2019	Balance Forward	\$103.00
	Payments and credits between 05/06/2019 and 06/04/2019	-103.00
	New charges (details below)	1,184.50
	Total Amount Due	\$1,184.50

DATE	ACTIVITY	QTY	RATE	AMOUNT	
05/03/2019	Emails re: LOC.	CMN	0:15	103.00	25.75
05/06/2019	Email to Wright County re: street names.	CMN	0:15	103.00	25.75
05/09/2019	Emails re: building plans.	CMN	0:15	103.00	25.75
05/10/2019	Emails re: home plans.	CMN	0:15	103.00	25.75
05/14/2019	Phone conference with Brian.	CMN	0:15	103.00	25.75
05/15/2019	Emails with Justin. Reviewing plan.s	CMN	1:30	103.00	154.50
05/16/2019	Prepare memos for packet, assemble packet materials, email to Amy.	CMN	2:15	103.00	231.75
05/17/2019	Email to Todd and Josh re: comments.	CMN	0:15	103.00	25.75
05/20/2019	Emails re: street names. Emails re: changes to comments.	CMN	0:45	103.00	77.25
05/21/2019	Email to Todd re: street names.	CMN	0:15	103.00	25.75
05/22/2019	Prepare for meeting, attend PC meeting.	CMN	1:15	103.00	128.75
05/23/2019	Emails re: street names. Editing memo, drafting resolution, preparing Council staff report. Phone conference with Justin. Preparing info for development agreement. Conference call with	CMN	3:15	103.00	334.75

DATE	ACTIVITY	QTY	RATE	AMOUNT
	Justin and Brian. Email to Jay. Prepare fee estimate, email to developer. Emails re: engineers estimate.			
05/28/2019	Emails re: LOC amount/engineers estimate.	CMN	0:15 103.00	25.75
05/29/2019	Phone conference with Brian.	CMN	0:15 103.00	25.75
05/30/2019	Email to developer re: council schedule.	CMN	0:15 103.00	25.75

TOTAL OF NEW CHARGES
BALANCE DUE 1,184.50

JH **\$1,184.50**

E# 818-41910-310

Misc. Escrow

↳ Planning & Zoning
↳ Other Prof. Svcs.

Project # 208258

Collaborative Planning, LLC
 PO Box 251
 Medina, MN 55340
 763-473-0569

Invoice

BILL TO
 City of Hanover
 PO Box 278
 Hanover, MN 55341

INVOICE # 2019-096
DATE 06/04/2019

PROJECT

Riverside Acres **Annexation**

DATE	ACCOUNT SUMMARY	AMOUNT
05/06/2019	Balance Forward	\$206.00
	Payments and credits between 05/06/2019 and 06/04/2019	-206.00
	New charges (details below)	334.75
	Total Amount Due	\$334.75

DATE	ACTIVITY	QTY	RATE	AMOUNT
05/08/2019	Emails with Brian re: OA.	CMN	0:15 103.00	25.75
05/13/2019	Email to Paul/Kristal re: update.	CMN	0:15 103.00	25.75
05/20/2019	Email to Brian.	CMN	0:15 103.00	25.75
05/21/2019	Emails with Brian.	CMN	0:15 103.00	25.75
05/22/2019	Phone conference with Brian. Emails with Jay/Brian.	CMN	0:15 103.00	25.75
05/23/2019	Email re: OA. Phone conference with Paul. Email to Jay re: OA changes. Email to Star.	CMN	1:00 103.00	103.00
05/24/2019	Email from Paul, review drawing. Email to Paul.	CMN	0:15 103.00	25.75
05/28/2019	Email to Jay re: additional info for OA.	CMN	0:15 103.00	25.75
05/29/2019	Phone conference with Star. Phone conference with Brian.	CMN	0:15 103.00	25.75
05/30/2019	Email to Jay.	CMN	0:15 103.00	25.75

TOTAL OF NEW CHARGES 334.75
 BALANCE DUE

JH
\$334.75

E# 818-41910-310
 Misc. Escrows
 ↳ Planning & Zoning
 ↳ Other Prof. Svs.

Project # 208252

Collaborative Planning, LLC

PO Box 251
Medina, MN 55340
763-473-0569

Invoice

BILL TO

City of Hanover
PO Box 278
Hanover, MN 55341

INVOICE # 2019-097

DATE 06/04/2019

PROJECT

Mahler IUP

EAW

DATE	ACCOUNT SUMMARY	AMOUNT
05/06/2019	Balance Forward	\$669.50
	Payments and credits between 05/06/2019 and 06/04/2019	-669.50
	New charges (details below)	566.50
	Total Amount Due	\$566.50

DATE	ACTIVITY	QTY	RATE	AMOUNT	
05/07/2019	Emails with Scott and Marc. Phone conference with MBA. Various emails.	CMN	1:00	103.00	103.00
05/10/2019	Phone conference with Brian.	CMN	0:15	103.00	25.75
05/13/2019	Email to Scott re: petition.	CMN	0:15	103.00	25.75
05/14/2019	Emails with Scott re: petition. Email to Star re: legal description.	CMN	0:15	103.00	25.75
05/16/2019	Review draft petition, email to Scott. Phone conference with Marc.	CMN	0:30	103.00	51.50
05/20/2019	Emails re: annexation petition.	CMN	0:15	103.00	25.75
05/21/2019	Emails with Marc.	CMN	0:15	103.00	25.75
05/22/2019	Emails with Star.	CMN	0:15	103.00	25.75
05/23/2019	Phone conference with Brian. Email to Scott/Rob. Review schedule, email to Justin. Draft resolution, email to Marc.	CMN	1:45	103.00	180.25
05/24/2019	Review EAW schedule, email to Brian. Emails with Marc re: annexation.	CMN	0:15	103.00	25.75
05/30/2019	Emails with Marc re: council action. Email to Brian. Review legal and survey, phone conference with Brian.	CMN	0:30	103.00	51.50

TOTAL OF NEW
CHARGES
BALANCE DUE

566.50

JP

\$566.50

E# 818-41910-310

Misc. Escrows

↳ Planning & Zoning

↳ Other Prof. Svcs.

Project # 208262

Collaborative Planning, LLC
PO Box 251
Medina, MN 55340
763-473-0569

Invoice

BILL TO
City of Hanover
PO Box 278
Hanover, MN 55341

INVOICE # 2019-098
DATE 06/04/2019

PROJECT
Ganfield IUP

DATE	ACTIVITY	QTY	RATE	AMOUNT
05/16/2019	Emails re: IUP application and initial questions.	CMN	0:15 103.00	25.75
05/22/2019	Phone conference with Brian.	CMN	0:15 103.00	25.75
05/28/2019	Email to Brian.	CMN	0:15 103.00	25.75

BALANCE DUE

gh

\$77.25

E# 818-41910-310

Misc. Escrows

↳ Planning & Zoning

↳ Other Prof. Svcs.

Project # 208260

Collaborative Planning, LLC
PO Box 251
Medina, MN 55340
763-473-0569

Invoice

BILL TO

City of Hanover
PO Box 278
Hanover, MN 55341

INVOICE # 2019-099

DATE 06/04/2019

PROJECT

500 Kadler Variance

David & Aurianna Mooers

DATE	ACTIVITY	QTY	RATE	AMOUNT
05/02/2019	Emails with applicant, emails with Amy.	CMN	0:15 103.00	25.75
05/06/2019	Draft public hearing notice, email to newspaper. Emails with Brian. Review application, draft staff memo, email to Brian. Email to newspaper.	CMN	2:00 103.00	206.00
05/07/2019	Phone conference with Brian. Edit memo, email to Justin. Email to John.	CMN	0:45 103.00	77.25
05/10/2019	Emails with John.	CMN	0:15 103.00	25.75
05/14/2019	Reviewing plans, phone conference with Amy.	CMN	0:30 103.00	51.50
05/15/2019	Emails with Justin. Email to applicant. Emails with surveyor. Email from Nick.	CMN	0:30 103.00	51.50
05/16/2019	Edit memo, assemble PC packet. Email to Amy.	CMN	0:15 103.00	25.75
05/17/2019	Email to applicant.	CMN	0:15 103.00	25.75
05/20/2019	Emails re: culvert.	CMN	0:15 103.00	25.75
05/22/2019	Phone conference with Brian. Prepare for meeting, attend PC meeting.	CMN	1:15 103.00	128.75
05/23/2019	Phone conference with Brian. Update memo, email to Brian.	CMN	0:30 103.00	51.50
05/30/2019	Draft resolution, edit memo, prepare for packets.	CMN	0:45 103.00	77.25
05/31/2019	Phone conference with Brian, review plans, email to applicant.	CMN	0:15 103.00	25.75

BALANCE DUE

8/1

\$798.25

E# 818-41910-310

Misc. Escrows

Project # 208259

↳ Planning & Zoning

↳ Other Prof. Svcs.

Collaborative Planning, LLC
PO Box 251
Medina, MN 55340
763-473-0569

Invoice

BILL TO
City of Hanover
PO Box 278
Hanover, MN 55341

INVOICE # 2019-100
DATE 06/04/2019

PROJECT

Astro Engineering **TOMAR, LLC**

DATE	ACTIVITY	QTY	RATE	AMOUNT
05/22/2019	Phone conference with Brian.	CMN	0:15 103.00	25.75
05/23/2019	Emails with Amy re: site plan.	CMN	0:15 103.00	25.75
05/28/2019	Reviewing plans.	CMN	0:15 103.00	25.75
05/31/2019	Email from Brian re: site plans.	CMN	0:15 103.00	25.75

BALANCE DUE

JH

\$103.00

E# 818-41910-310

Misc. Escrows

*↳ Planning & Zoning
↳ Other Prof. Svcs.*

Project # 208261



Rupp, Anderson, Squires & Waldspurger, P.A.

333 South Seventh Street, Suite 2800
Minneapolis, MN 55402
Office (612) 436-4300 Fax (612) 436-4340
www.raswlaw.com

Federal Tax ID 46-1641135

Statement as of: 4/30/2019
Statement Date: 6/4/2019
Statement No. 9069

City of Hanover
Mr. Brian Hagen
11250 5th St NE
Hanover, MN 55341

4011(1)-0001: Miscellaneous	823.10
4011(1)-0004: City Council and Board/Commission Meetings	300.00

Total Fees and Expenses: \$1,123.10 *gh*

pd. in 6-4-19 claims

Previous Balance: \$934.00

Total Now Due: \$2,057.10

JUN - 6 2019



Rupp, Anderson, Squires & Waldspurger, P.A.

333 South Seventh Street, Suite 2800
 Minneapolis, MN 55402
 Office (612) 436-4300 Fax (612) 436-4340
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Federal Tax ID 46-1641135

Statement as of: 4/30/2019
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City of Hanover
 Mr. Brian Hagen
 11250 5th St NE
 Hanover, MN 55341

4011(1)-0001: Miscellaneous

		Hours	Rate	Amount
04/02/2019	JTS Brian e-mail regarding question; review statutes; e-mail Brian regarding same.	0.80	185.00	148.00
04/08/2019	JTS Telephone conference with Cindy regarding annexation agreement with town and upcoming developments. <i>Riverside Acres - Annexation</i>	0.20	185.00	37.00
04/12/2019	JTS Review annexation statutes; review draft orderly question; draft ordinance annexing parcel.	1.00	185.00	185.00
04/23/2019	JTS Brian e-mails regarding Straub CUP revocation; review and analyze city code; review and analyze draft ordinance; Telephone conference with Brian; Office conference with associate regarding meeting attendance.	0.90	185.00	166.50
04/23/2019	MJE Receive assignment to attend CUP revocation hearing and receive basic context information; Phone conference with Brian Hagen regarding CUP revocation hearing.	0.40	185.00	74.00
04/29/2019	JTS Brian e-mail regarding employment matter.	0.10	185.00	18.50
04/29/2019	SRG Begin review and analysis of Brian Hagen inquiry regarding employee benefits.	0.30	185.00	55.50
04/30/2019	SRG Continue to review and analyze inquiry regarding benefits and unpaid leave.	0.60	185.00	111.00
Sub-total Fees:				<u>\$795.50</u>

4011(1)-0004: City Council and Board/Commission Meetings

	Hours	Rate	Amount
04/30/2019 JTS	1.00	300.00	300.00
Sub-total Fees:			<u>\$300.00</u>

Rate Summary

Steve R. Gershone 0.90 hours at \$185.00/hr 166.50

Jay T. Squires	3.00 hours at \$185.00/hr	555.00
Jay T. Squires	1.00 hours at \$300.00/hr	300.00
Michael J. Ervin	0.40 hours at \$185.00/hr	74.00
Total hours:	5.30	1,095.50

Expenses

04/30/2019 Photocopies.

Units	Price	Amount
138.00	0.20	27.60
Sub-total Expenses:		\$27.60

Total Fees and Expenses: \$1,123.10

Previous Balance: \$934.00

Total Now Due: \$2,057.10

I declare under the penalties of law that this account is just and correct and that no part of it has been paid.

Erica A. Anderson
Accounts Manager

222.00 = E# 818-41610-310
Misc. Escrows
↳ City Attorney
↳ Other Prof. Svcs.

Riverside Acres - Annexation
Project # 208252

901.10 = E# 100-41610-304
City Attorney
↳ Legal Fees

CITY OF HANOVER

Cash Balances

June 2019

Fund	Begin Month	GL Debits Month	GL Credits Month	Balance
100 GENERAL FUND	\$362,778.01	\$200.00	\$133,885.23	\$229,092.78
107 FIRE DEPT DONATIONS FUND	\$26,695.43	\$0.00	\$0.00	\$26,695.43
201 EDA SPECIAL REVENUE FUND	\$97,732.55	\$0.00	\$890.40	\$96,842.15
205 EDA BUSINESS INCENTIVE FUND	\$147,921.29	\$0.00	\$0.00	\$147,921.29
311 2008A GO CIP REFUNDING BOND	\$46,406.25	\$0.00	\$0.00	\$46,406.25
312 2009A GO IMP REFUNDING BOND	\$10,847.48	\$0.00	\$0.00	\$10,847.48
314 2011A GO IMP CROSSOVER REF BD	\$466,327.25	\$0.00	\$0.00	\$466,327.25
315 2016A GO CIP BOND	\$11,234.06	\$0.00	\$0.00	\$11,234.06
401 GENERAL CAPITAL PROJECTS	\$735,073.49	\$0.00	\$0.00	\$735,073.49
402 PARKS CAPITAL PROJECTS	\$75,293.82	\$0.00	\$8,087.50	\$67,206.32
403 FIRE DEPT CAPITAL FUND	\$348,794.98	\$0.00	\$0.00	\$348,794.98
404 HISTORICAL CAPITAL PROJ FUND	\$0.00	\$0.00	\$0.00	\$0.00
405 PARK DEDICATION FEE	\$2,740.00	\$0.00	\$0.00	\$2,740.00
406 GAMBLING PROCEEDS	\$11,009.03	\$0.00	\$0.00	\$11,009.03
407 TIF REDEV DIST #1	\$7,914.67	\$0.00	\$0.00	\$7,914.67
409 MAHLER PIT - 15TH ST IMP FUND	\$92,696.66	\$0.00	\$0.00	\$92,696.66
411 FACILITIES CAPITAL PROJ FUND	\$0.00	\$0.00	\$0.00	\$0.00
417 EQUIPMENT CAPITAL FUND	\$128,408.41	\$0.00	\$0.00	\$128,408.41
418 STREET CAPITAL PROJ FUND	\$104,112.70	\$0.00	\$0.00	\$104,112.70
601 WATER ENTERPRISE FUND	\$927,023.64	\$0.00	\$5,980.50	\$921,043.14
602 SEWER ENTERPRISE FUND	\$410,784.29	\$0.00	\$15,959.25	\$394,825.04
603 STORM WATER ENTERPRISE FUND	\$148,350.58	\$0.00	\$875.50	\$147,475.08
611 WATER CAPITAL IMP FUND	\$179,597.90	\$0.00	\$0.00	\$179,597.90
612 SEWER CAPITAL IMP FUND	\$1,980,774.78	\$0.00	\$0.00	\$1,980,774.78
613 STORM WATER CAPITAL IMP FUND	\$617,032.38	\$0.00	\$0.00	\$617,032.38
701 RIVER ROAD CEMETERY	\$35,981.74	\$0.00	\$0.00	\$35,981.74
811 EROSION CONTROL ESCROW FUND	\$42,000.00	\$0.00	\$3,457.50	\$38,542.50
815 LANDSCAPE ESCROW FUND	\$40,000.00	\$0.00	\$0.00	\$40,000.00
817 INFRASTRUCTURE ESCROW FUND	\$17,000.00	\$0.00	\$1,000.00	\$16,000.00
818 MISC ESCROWS FUND	\$30,488.50	\$0.00	\$6,767.65	\$23,720.85
820 BRIDGES TOWNHOMES ESC FUND	\$3,686.68	\$0.00	\$0.00	\$3,686.68
823 CROW RVR HTS WEST 3RD / BACKES	\$13,629.52	\$0.00	\$1,150.00	\$12,479.52
825 CROW RVR HTS FUT WEST PLAT/PUD	\$7,069.56	\$0.00	\$0.00	\$7,069.56
826 CROW RVR HTS 4TH ADD FINL PLAT	\$0.00	\$0.00	\$0.00	\$0.00
827 HANOVER COVE PRELIMINARY PLAT	\$30,128.31	\$0.00	\$0.00	\$30,128.31
900 INTEREST	\$16,727.49	\$0.00	\$0.00	\$16,727.49
	\$7,176,261.45	\$200.00	\$178,053.53	\$6,998,407.92

Revenue Budget Report - General Fund

Source Alt Code	Account Descr	June 2019 Amt	2019 YTD Amt	2019 YTD Budget	2019 YTD Balance	%YTD Budget
Fund 100 GENERAL FUND						
TAXES	R 100-31000 Property Taxes - General	\$0.00	\$0.00	\$1,019,659.00	\$1,019,659.00	0.00%
TAXES	R 100-31020 Property Taxes - Fire	\$0.00	\$0.00	\$101,578.00	\$101,578.00	0.00%
TAXES	R 100-31800 Franchise Fees	\$0.00	\$3,637.40	\$15,000.00	\$11,362.60	24.25%
Source Alt Code TAXES		\$0.00	\$3,637.40	\$1,136,237.00	\$1,132,599.60	0.32%
SERVICE	R 100-34000 Charges for Services	\$0.00	\$5,154.11	\$0.00	-\$5,154.11	0.00%
SERVICE	R 100-34101 City Hall Rent Revenue	\$0.00	\$6,075.00	\$10,000.00	\$3,925.00	60.75%
SERVICE	R 100-34107 Assessment Search Fees	\$0.00	\$325.00	\$600.00	\$275.00	54.17%
SERVICE	R 100-34108 Administrative Fees	\$0.00	\$3,900.00	\$3,000.00	-\$900.00	130.00%
SERVICE	R 100-34109 Copies/Faxes	\$0.00	\$0.00	\$50.00	\$50.00	0.00%
SERVICE	R 100-34206 Other Public Safety Charges	\$0.00	\$620.00	\$0.00	-\$620.00	0.00%
SERVICE	R 100-34207 Fire Protection Services	\$0.00	\$33,379.01	\$110,755.00	\$77,375.99	30.14%
SERVICE	R 100-34403 Recycling Rev/Reimb	\$0.00	\$1,135.00	\$6,000.00	\$4,865.00	18.92%
SERVICE	R 100-34780 Park Rental Fees	\$0.00	\$1,279.40	\$2,500.00	\$1,220.60	51.18%
SERVICE	R 100-34940 Cemetery Revenues	\$0.00	\$3,450.00	\$2,000.00	-\$1,450.00	172.50%
Source Alt Code SERVICE		\$0.00	\$55,317.52	\$134,905.00	\$79,587.48	41.00%
MISC	R 100-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-36200 Miscellaneous Revenues	\$0.00	\$330.13	\$100.00	-\$230.13	330.13%
MISC	R 100-36210 Interest Earnings	\$0.00	\$2,063.40	\$0.00	-\$2,063.40	0.00%
MISC	R 100-36215 Investment Income/Loss	\$0.00	\$3,428.31	\$0.00	-\$3,428.31	0.00%
MISC	R 100-36230 Contributions and Donations	\$0.00	\$250.00	\$400.00	\$150.00	62.50%
MISC	R 100-36235 Insurance Dividends	\$0.00	\$0.00	\$4,000.00	\$4,000.00	0.00%
MISC	R 100-36250 Damage Deposits	\$0.00	\$5,750.00	\$0.00	-\$5,750.00	0.00%
MISC	R 100-36260 Refunds or Reimbursements	\$0.00	\$19.56	\$0.00	-\$19.56	0.00%
MISC	R 100-36290 Sale of Vehicles/Equipment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-39101 Sales of General Fixed Asset	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Source Alt Code MISC		\$0.00	\$11,841.40	\$4,500.00	-\$7,341.40	263.14%
LIC PERM	R 100-32110 Alcoholic Beverages	\$0.00	\$3,620.00	\$10,370.00	\$6,750.00	34.91%
LIC PERM	R 100-32180 Other Bus. Licenses/Permits	\$0.00	\$400.00	\$1,000.00	\$600.00	40.00%
LIC PERM	R 100-32210 Building Permits	\$0.00	\$35,077.99	\$100,000.00	\$64,922.01	35.08%
LIC PERM	R 100-32240 Animal Licenses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LIC PERM	R 100-32260 Solid Waste Hauler Licenses	\$0.00	\$1,500.00	\$1,500.00	\$0.00	100.00%
LIC PERM	R 100-32270 Rental Dwelling Licenses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LIC PERM	R 100-32280 Other Non-Business Lic/Per	\$0.00	\$0.00	\$50.00	\$50.00	0.00%
Source Alt Code LIC PERM		\$0.00	\$40,597.99	\$112,920.00	\$72,322.01	35.95%
INTGOVT	R 100-33400 State Grants and Aids	\$0.00	\$1,500.00	\$0.00	-\$1,500.00	0.00%
INTGOVT	R 100-33401 Local Government Aid	\$0.00	\$0.00	\$118,253.00	\$118,253.00	0.00%
INTGOVT	R 100-33410 MV Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTGOVT	R 100-33420 PERA Aid	\$0.00	\$0.00	\$339.00	\$339.00	0.00%
INTGOVT	R 100-33422 State Fire Aid	\$0.00	\$0.00	\$39,000.00	\$39,000.00	0.00%
INTGOVT	R 100-33426 State Police Aid	\$0.00	\$0.00	\$5,500.00	\$5,500.00	0.00%
INTGOVT	R 100-33610 County Grants/Aid for Roads	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Source Alt Code INTGOVT		\$0.00	\$1,500.00	\$163,092.00	\$161,592.00	0.92%
FINES	R 100-35100 Court Fines	\$0.00	\$1,054.59	\$3,000.00	\$1,945.41	35.15%
Source Alt Code FINES		\$0.00	\$1,054.59	\$3,000.00	\$1,945.41	35.15%
Fund 100 GENERAL FUND		\$0.00	\$113,948.90	\$1,554,654.00	\$1,440,705.10	7.33%

CITY OF HANOVER
Revenue Budget Report - General Fund

Source Alt Code	Account Descr	June 2019 Amt	2019 YTD Amt	2019 YTD Budget	2019 YTD Balance	%YTD Budget
		\$0.00	\$113,948.90	\$1,554,654.00	\$1,440,705.10	7.33%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	June 2019 Amt	2019 YTD Amt	2019 YTD Budget	2019 YTD Balance	%YTD Budget
Fund 100 GENERAL FUND						
Dept 41110 Council						
COUNCIL	E 100-41110-111 Committee Wages/Mee	\$0.00	\$0.00	\$13,000.00	\$13,000.00	0.00%
COUNCIL	E 100-41110-122 FICA	\$0.00	\$0.00	\$806.00	\$806.00	0.00%
COUNCIL	E 100-41110-123 Medicare	\$0.00	\$0.00	\$189.00	\$189.00	0.00%
COUNCIL	E 100-41110-208 Training and Instructio	\$0.00	\$850.00	\$1,000.00	\$150.00	85.00%
COUNCIL	E 100-41110-306 Dues & Subscriptions	\$0.00	\$5,702.59	\$7,500.00	\$1,797.41	76.03%
COUNCIL	E 100-41110-331 Travel Expenses	\$0.00	\$382.00	\$1,000.00	\$618.00	38.20%
COUNCIL	E 100-41110-437 Other Miscellaneous	\$244.20	\$441.02	\$20,000.00	\$19,558.98	2.21%
Dept 41110 Council		\$244.20	\$7,375.61	\$43,495.00	\$36,119.39	16.96%
Dept 41330 Boards and Commissions						
BRDCOMM	E 100-41330-111 Committee Wages/Mee	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.00%
BRDCOMM	E 100-41330-208 Training and Instructio	\$150.00	\$150.00	\$0.00	-\$150.00	0.00%
BRDCOMM	E 100-41330-331 Travel Expenses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41330 Boards and Commissions		\$150.00	\$150.00	\$5,000.00	\$4,850.00	3.00%
Dept 41400 City Administrator						
CITYADM	E 100-41400-101 Full-Time Employees R	\$2,881.60	\$32,600.96	\$75,642.00	\$43,041.04	43.10%
CITYADM	E 100-41400-121 PERA	\$216.12	\$2,588.65	\$5,673.00	\$3,084.35	45.63%
CITYADM	E 100-41400-122 FICA	\$178.38	\$2,136.88	\$4,690.00	\$2,553.12	45.56%
CITYADM	E 100-41400-123 Medicare	\$41.72	\$499.77	\$1,097.00	\$597.23	45.56%
CITYADM	E 100-41400-134 Employer Paid Life	\$29.62	\$262.28	\$385.00	\$122.72	68.12%
CITYADM	E 100-41400-151 Med/Dental Insurance	\$350.00	\$3,850.00	\$8,400.00	\$4,550.00	45.83%
CITYADM	E 100-41400-208 Training and Instructio	\$0.00	\$1,195.00	\$1,500.00	\$305.00	79.67%
CITYADM	E 100-41400-306 Dues & Subscriptions	\$66.72	\$135.00	\$250.00	\$115.00	54.00%
Dept 41400 City Administrator		\$3,764.16	\$43,268.54	\$97,637.00	\$54,368.46	44.32%
Dept 41410 Elections						
ELECTION	E 100-41410-200 Office Supplies (GENER	\$0.00	-\$1,651.40	\$100.00	\$1,751.40	651.40%
ELECTION	E 100-41410-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELECTION	E 100-41410-351 Legal Notices Publishin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELECTION	E 100-41410-400 Repairs & Maint Cont (\$0.00	\$1,201.60	\$2,000.00	\$798.40	60.08%
Dept 41410 Elections		\$0.00	-\$449.80	\$2,100.00	\$2,549.80	-21.42%
Dept 41430 Clerical Staff						
CLERICAL	E 100-41430-101 Full-Time Employees R	\$1,828.80	\$20,719.03	\$48,004.00	\$27,284.97	43.16%
CLERICAL	E 100-41430-121 PERA	\$137.16	\$1,645.04	\$3,600.00	\$1,954.96	45.70%
CLERICAL	E 100-41430-122 FICA	\$113.11	\$1,356.86	\$2,976.00	\$1,619.14	45.59%
CLERICAL	E 100-41430-123 Medicare	\$26.45	\$317.30	\$696.00	\$378.70	45.59%
CLERICAL	E 100-41430-134 Employer Paid Life	\$19.98	\$179.44	\$1,540.00	\$1,360.56	11.65%
CLERICAL	E 100-41430-142 Unemployment Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CLERICAL	E 100-41430-151 Med/Dental Insurance	\$350.00	\$3,850.00	\$8,400.00	\$4,550.00	45.83%
CLERICAL	E 100-41430-208 Training and Instructio	-\$70.00	\$180.00	\$500.00	\$320.00	36.00%
CLERICAL	E 100-41430-306 Dues & Subscriptions	\$0.00	\$45.00	\$100.00	\$55.00	45.00%
Dept 41430 Clerical Staff		\$2,405.50	\$28,292.67	\$65,816.00	\$37,523.33	42.99%
Dept 41435 Staff Expenses						
STAFFEXP	E 100-41435-260 Uniforms	\$142.40	\$245.57	\$300.00	\$54.43	81.86%
STAFFEXP	E 100-41435-310 Other Professional Serv	\$0.00	\$150.00	\$500.00	\$350.00	30.00%
STAFFEXP	E 100-41435-331 Travel Expenses	\$0.00	\$1,052.83	\$2,000.00	\$947.17	52.64%
Dept 41435 Staff Expenses		\$142.40	\$1,448.40	\$2,800.00	\$1,351.60	51.73%
Dept 41530 Accounting						
ACCTING	E 100-41530-101 Full-Time Employees R	\$2,121.60	\$24,000.80	\$55,692.00	\$31,691.20	43.10%
ACCTING	E 100-41530-121 PERA	\$159.12	\$1,905.77	\$4,177.00	\$2,271.23	45.63%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	June 2019 Amt	2019 YTD Amt	2019 YTD Budget	2019 YTD Balance	%YTD Budget
ACCTING	E 100-41530-122 FICA	\$131.54	\$1,575.44	\$3,453.00	\$1,877.56	45.63%
ACCTING	E 100-41530-123 Medicare	\$30.76	\$368.42	\$808.00	\$439.58	45.60%
ACCTING	E 100-41530-134 Employer Paid Life	\$23.09	\$207.17	\$1,060.00	\$852.83	19.54%
ACCTING	E 100-41530-151 Med/Dental Insurance	\$335.16	\$3,686.84	\$8,398.00	\$4,711.16	43.90%
ACCTING	E 100-41530-208 Training and Instructio	\$50.00	\$50.00	\$1,000.00	\$950.00	5.00%
ACCTING	E 100-41530-306 Dues & Subscriptions	\$0.00	\$50.04	\$250.00	\$199.96	20.02%
ACCTING	E 100-41530-310 Other Professional Serv	\$0.00	\$3,137.90	\$2,500.00	-\$637.90	125.52%
Dept 41530 Accounting		\$2,851.27	\$34,982.38	\$77,338.00	\$42,355.62	45.23%
Dept 41540 Auditing						
AUDITING	E 100-41540-301 Auditing and Acctg Ser	\$4,500.00	\$22,150.00	\$22,000.00	-\$150.00	100.68%
Dept 41540 Auditing		\$4,500.00	\$22,150.00	\$22,000.00	-\$150.00	100.68%
Dept 41550 Assessing						
ASSESS G	E 100-41550-310 Other Professional Serv	\$13,220.00	\$13,228.60	\$21,000.00	\$7,771.40	62.99%
Dept 41550 Assessing		\$13,220.00	\$13,228.60	\$21,000.00	\$7,771.40	62.99%
Dept 41570 Purchasing						
PURCHASE	E 100-41570-200 Office Supplies (GENER	\$0.00	\$946.09	\$3,500.00	\$2,553.91	27.03%
PURCHASE	E 100-41570-205 Bank Fees	\$0.00	\$37.00	\$200.00	\$163.00	18.50%
PURCHASE	E 100-41570-207 Computer Supplies	\$1,785.00	\$6,129.93	\$6,000.00	-\$129.93	102.17%
PURCHASE	E 100-41570-220 Repair/Maint Supply (G	\$176.05	\$2,220.83	\$4,000.00	\$1,779.17	55.52%
PURCHASE	E 100-41570-322 Postage	\$0.00	\$1,158.93	\$2,500.00	\$1,341.07	46.36%
PURCHASE	E 100-41570-570 Office Equip and Furnis	\$0.00	\$0.00	\$3,000.00	\$3,000.00	0.00%
Dept 41570 Purchasing		\$1,961.05	\$10,492.78	\$19,200.00	\$8,707.22	54.65%
Dept 41600 Computer						
COMPUTER	E 100-41600-310 Other Professional Serv	\$270.86	\$3,125.82	\$5,000.00	\$1,874.18	62.52%
Dept 41600 Computer		\$270.86	\$3,125.82	\$5,000.00	\$1,874.18	62.52%
Dept 41610 City Attorney						
CITYATNY	E 100-41610-304 Legal Fees	\$1,816.60	\$3,319.35	\$23,500.00	\$20,180.65	14.12%
Dept 41610 City Attorney		\$1,816.60	\$3,319.35	\$23,500.00	\$20,180.65	14.12%
Dept 41910 Planning and Zoning						
PLANZONG	E 100-41910-310 Other Professional Serv	\$3,038.50	\$10,634.75	\$25,000.00	\$14,365.25	42.54%
Dept 41910 Planning and Zoning		\$3,038.50	\$10,634.75	\$25,000.00	\$14,365.25	42.54%
Dept 41940 General Govt Buildings/Plant						
GOVTBLDG	E 100-41940-210 Operating Supplies (GE	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
GOVTBLDG	E 100-41940-220 Repair/Maint Supply (G	\$0.00	\$2,683.97	\$7,000.00	\$4,316.03	38.34%
GOVTBLDG	E 100-41940-306 Dues & Subscriptions	\$0.00	\$525.00	\$525.00	\$0.00	100.00%
GOVTBLDG	E 100-41940-310 Other Professional Serv	\$467.72	\$2,571.21	\$7,500.00	\$4,928.79	34.28%
GOVTBLDG	E 100-41940-321 Telephone	\$275.90	\$2,168.79	\$6,400.00	\$4,231.21	33.89%
GOVTBLDG	E 100-41940-325 Taxes	\$0.00	\$25.06	\$500.00	\$474.94	5.01%
GOVTBLDG	E 100-41940-381 Electric Utilities	\$386.03	\$2,661.49	\$9,600.00	\$6,938.51	27.72%
GOVTBLDG	E 100-41940-383 Gas Utilities	\$135.85	\$2,455.58	\$5,000.00	\$2,544.42	49.11%
GOVTBLDG	E 100-41940-384 Refuse/Garbage Dispos	\$303.12	\$1,566.98	\$3,500.00	\$1,933.02	44.77%
GOVTBLDG	E 100-41940-415 Other Equipment Renta	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
GOVTBLDG	E 100-41940-520 Buildings and Structure	\$0.00	\$0.00	\$4,000.00	\$4,000.00	0.00%
GOVTBLDG	E 100-41940-560 Furniture and Fixtures	\$2,855.99	\$3,632.48	\$2,000.00	-\$1,632.48	181.62%
GOVTBLDG	E 100-41940-580 Other Equipment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41940 General Govt Buildings/Plant		\$4,424.61	\$18,290.56	\$48,025.00	\$29,734.44	38.09%
Dept 41950 Engineer						
ENGINEER	E 100-41950-303 Engineering Fees	\$708.50	\$3,682.00	\$20,000.00	\$16,318.00	18.41%
Dept 41950 Engineer		\$708.50	\$3,682.00	\$20,000.00	\$16,318.00	18.41%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	June 2019 Amt	2019 YTD Amt	2019 YTD Budget	2019 YTD Balance	%YTD Budget
Dept 41960 Insurance						
INSURANCE	E 100-41960-150 Worker s Comp (GENE	\$7,631.04	\$12,875.72	\$18,000.00	\$5,124.28	71.53%
INSURANCE	E 100-41960-152 Worker s Comp Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE	E 100-41960-361 General Liability Ins	\$14,001.23	\$23,659.82	\$25,000.00	\$1,340.18	94.64%
Dept 41960 Insurance		\$21,632.27	\$36,535.54	\$43,000.00	\$6,464.46	84.97%
Dept 41970 Legal Publications						
LEGALPUB	E 100-41970-341 Employment	\$0.00	\$0.00	\$300.00	\$300.00	0.00%
LEGALPUB	E 100-41970-343 Other Advertising	\$0.00	\$119.00	\$100.00	-\$19.00	119.00%
LEGALPUB	E 100-41970-351 Legal Notices Publishin	\$32.29	\$131.87	\$1,000.00	\$868.13	13.19%
LEGALPUB	E 100-41970-354 Recording Fees	\$0.00	\$52.65	\$250.00	\$197.35	21.06%
Dept 41970 Legal Publications		\$32.29	\$303.52	\$1,650.00	\$1,346.48	18.40%
Dept 42000 Public Safety (GENERAL)						
PUBSAFTY	E 100-42000-437 Other Miscellaneous	\$0.00	\$20.00	\$0.00	-\$20.00	0.00%
Dept 42000 Public Safety (GENERAL)		\$0.00	\$20.00	\$0.00	-\$20.00	0.00%
Dept 42101 Hennepin County Sheriff						
HCSHERIFF	E 100-42101-310 Other Professional Serv	\$0.00	\$20,679.00	\$82,716.00	\$62,037.00	25.00%
Dept 42101 Hennepin County Sheriff		\$0.00	\$20,679.00	\$82,716.00	\$62,037.00	25.00%
Dept 42102 Wright County Sheriff						
WCSHERIFF	E 100-42102-310 Other Professional Serv	\$9,064.17	\$54,944.95	\$108,770.00	\$53,825.05	50.51%
Dept 42102 Wright County Sheriff		\$9,064.17	\$54,944.95	\$108,770.00	\$53,825.05	50.51%
Dept 42210 Fire Dept Administration						
FIREADMIN	E 100-42210-103 Part-Time Employees	\$0.00	-\$2,524.46	\$61,000.00	\$63,524.46	-4.14%
FIREADMIN	E 100-42210-122 FICA	\$0.00	\$2,045.98	\$3,782.00	\$1,736.02	54.10%
FIREADMIN	E 100-42210-123 Medicare	\$0.00	\$478.51	\$885.00	\$406.49	54.07%
FIREADMIN	E 100-42210-142 Unemployment Benefit	\$0.00	\$0.00	\$300.00	\$300.00	0.00%
FIREADMIN	E 100-42210-150 Worker s Comp (GENE	\$5,199.36	\$8,559.48	\$9,000.00	\$440.52	95.11%
FIREADMIN	E 100-42210-200 Office Supplies (GENER	\$0.00	\$628.78	\$350.00	-\$278.78	179.65%
FIREADMIN	E 100-42210-305 Medical and Dental Fee	\$0.00	\$0.00	\$4,000.00	\$4,000.00	0.00%
FIREADMIN	E 100-42210-306 Dues & Subscriptions	\$182.00	\$792.00	\$1,500.00	\$708.00	52.80%
FIREADMIN	E 100-42210-361 General Liability Ins	\$2,116.87	\$3,548.16	\$5,000.00	\$1,451.84	70.96%
Dept 42210 Fire Dept Administration		\$7,498.23	\$13,528.45	\$85,817.00	\$72,288.55	15.76%
Dept 42220 Fire Dept Equipment						
FIREEQUIP	E 100-42220-221 Equipment Parts	\$215.74	\$840.05	\$15,500.00	\$14,659.95	5.42%
FIREEQUIP	E 100-42220-228 Medical Supplies	\$86.54	\$794.69	\$1,500.00	\$705.31	52.98%
FIREEQUIP	E 100-42220-240 Small Tools and Minor	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
FIREEQUIP	E 100-42220-260 Uniforms	\$530.66	\$3,097.51	\$28,500.00	\$25,402.49	10.87%
FIREEQUIP	E 100-42220-580 Other Equipment	\$0.00	\$3,276.79	\$5,000.00	\$1,723.21	65.54%
Dept 42220 Fire Dept Equipment		\$832.94	\$8,009.04	\$51,500.00	\$43,490.96	15.55%
Dept 42240 Fire Dept Training						
FIRETRNG	E 100-42240-208 Training and Instructio	\$792.81	\$2,015.81	\$12,500.00	\$10,484.19	16.13%
FIRETRNG	E 100-42240-310 Other Professional Serv	\$0.00	\$1,608.56	\$3,210.00	\$1,601.44	50.11%
FIRETRNG	E 100-42240-331 Travel Expenses	\$0.00	\$293.64	\$1,500.00	\$1,206.36	19.58%
Dept 42240 Fire Dept Training		\$792.81	\$3,918.01	\$17,210.00	\$13,291.99	22.77%
Dept 42260 Fire Vehicles						
FIREVEH	E 100-42260-212 Motor Fuels	\$18.00	\$713.89	\$4,500.00	\$3,786.11	15.86%
FIREVEH	E 100-42260-220 Repair/Maint Supply (G	\$43.26	\$377.90	\$9,000.00	\$8,622.10	4.20%
FIREVEH	E 100-42260-240 Small Tools and Minor	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
FIREVEH	E 100-42260-323 Radio Units	\$4,170.00	\$5,795.30	\$7,805.00	\$2,009.70	74.25%
Dept 42260 Fire Vehicles		\$4,231.26	\$6,887.09	\$22,305.00	\$15,417.91	30.88%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	June 2019 Amt	2019 YTD Amt	2019 YTD Budget	2019 YTD Balance	%YTD Budget
Dept 42280 Fire Stations and Bldgs						
FIREBLDG	E 100-42280-215 Shop Supplies	\$0.00	\$70.64	\$1,650.00	\$1,579.36	4.28%
FIREBLDG	E 100-42280-220 Repair/Maint Supply (G	\$299.50	\$884.96	\$7,500.00	\$6,615.04	11.80%
FIREBLDG	E 100-42280-321 Telephone	\$90.60	\$490.67	\$1,000.00	\$509.33	49.07%
FIREBLDG	E 100-42280-325 Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREBLDG	E 100-42280-381 Electric Utilities	\$113.87	\$1,172.98	\$4,500.00	\$3,327.02	26.07%
FIREBLDG	E 100-42280-383 Gas Utilities	\$110.32	\$2,036.96	\$3,000.00	\$963.04	67.90%
FIREBLDG	E 100-42280-520 Buildings and Structure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42280 Fire Stations and Bldgs		\$614.29	\$4,656.21	\$17,650.00	\$12,993.79	26.38%
Dept 42290 Fire Relief Association						
FIRERELIEF	E 100-42290-124 Fire Pension Contributi	\$0.00	\$0.00	\$39,000.00	\$39,000.00	0.00%
FIRERELIEF	E 100-42290-125 Other Retirement Contr	\$0.00	\$0.00	\$11,602.00	\$11,602.00	0.00%
FIRERELIEF	E 100-42290-301 Auditing and Acctg Ser	\$0.00	\$0.00	\$6,250.00	\$6,250.00	0.00%
Dept 42290 Fire Relief Association		\$0.00	\$0.00	\$56,852.00	\$56,852.00	0.00%
Dept 42401 Building Inspection Admin						
INSPADMN	E 100-42401-310 Other Professional Serv	\$2,149.56	\$15,404.44	\$50,000.00	\$34,595.56	30.81%
Dept 42401 Building Inspection Admin		\$2,149.56	\$15,404.44	\$50,000.00	\$34,595.56	30.81%
Dept 42700 Animal Control						
ANIMCTRL	E 100-42700-310 Other Professional Serv	\$0.00	\$457.00	\$1,000.00	\$543.00	45.70%
Dept 42700 Animal Control		\$0.00	\$457.00	\$1,000.00	\$543.00	45.70%
Dept 42800 Cemetery						
CEMETERY	E 100-42800-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42800 Cemetery		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43000 Public Works (GENERAL)						
PUBWRKS	E 100-43000-101 Full-Time Employees R	\$6,140.50	\$68,145.62	\$138,997.00	\$70,851.38	49.03%
PUBWRKS	E 100-43000-102 Full-Time Employees O	\$0.00	\$1,063.56	\$2,000.00	\$936.44	53.18%
PUBWRKS	E 100-43000-103 Part-Time Employees	\$1,000.00	\$4,353.58	\$14,580.00	\$10,226.42	29.86%
PUBWRKS	E 100-43000-121 PERA	\$460.54	\$5,505.52	\$12,300.00	\$6,794.48	44.76%
PUBWRKS	E 100-43000-122 FICA	\$427.65	\$4,668.82	\$11,072.00	\$6,403.18	42.17%
PUBWRKS	E 100-43000-123 Medicare	\$100.01	\$1,091.91	\$2,589.00	\$1,497.09	42.17%
PUBWRKS	E 100-43000-134 Employer Paid Life	\$67.87	\$599.11	\$2,535.00	\$1,935.89	23.63%
PUBWRKS	E 100-43000-142 Unemployment Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PUBWRKS	E 100-43000-151 Med/Dental Insurance	\$1,350.00	\$14,628.65	\$32,400.00	\$17,771.35	45.15%
PUBWRKS	E 100-43000-208 Training and Instructio	\$14.39	\$2,003.39	\$2,500.00	\$496.61	80.14%
PUBWRKS	E 100-43000-212 Motor Fuels	\$1,436.75	\$6,922.61	\$7,000.00	\$77.39	98.89%
PUBWRKS	E 100-43000-215 Shop Supplies	\$73.11	\$1,193.10	\$7,500.00	\$6,306.90	15.91%
PUBWRKS	E 100-43000-220 Repair/Maint Supply (G	\$220.55	\$2,408.60	\$12,000.00	\$9,591.40	20.07%
PUBWRKS	E 100-43000-226 Sign Repair Materials	\$0.00	\$273.73	\$1,500.00	\$1,226.27	18.25%
PUBWRKS	E 100-43000-240 Small Tools and Minor	\$0.00	\$2,617.32	\$5,000.00	\$2,382.68	52.35%
PUBWRKS	E 100-43000-260 Uniforms	\$65.56	\$405.51	\$3,000.00	\$2,594.49	13.52%
PUBWRKS	E 100-43000-310 Other Professional Serv	\$46.90	\$1,484.50	\$10,000.00	\$8,515.50	14.85%
PUBWRKS	E 100-43000-321 Telephone	\$482.14	\$2,650.54	\$4,200.00	\$1,549.46	63.11%
PUBWRKS	E 100-43000-325 Taxes	\$0.00	\$19.50	\$200.00	\$180.50	9.75%
PUBWRKS	E 100-43000-381 Electric Utilities	\$281.71	\$1,539.30	\$6,000.00	\$4,460.70	25.66%
PUBWRKS	E 100-43000-383 Gas Utilities	\$160.41	\$3,578.37	\$5,000.00	\$1,421.63	71.57%
Dept 43000 Public Works (GENERAL)		\$12,328.09	\$125,153.24	\$280,373.00	\$155,219.76	44.64%
Dept 43121 Paved Streets						
PAVSTRTS	E 100-43121-224 Street Maint Materials	\$0.00	\$6,375.00	\$100,000.00	\$93,625.00	6.38%
Dept 43121 Paved Streets		\$0.00	\$6,375.00	\$100,000.00	\$93,625.00	6.38%
Dept 43122 Unpaved Streets						

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	June 2019 Amt	2019 YTD Amt	2019 YTD Budget	2019 YTD Balance	%YTD Budget
UNPAVSTS	E 100-43122-224 Street Maint Materials	\$565.00	\$565.00	\$15,000.00	\$14,435.00	3.77%
Dept 43122	Unpaved Streets	\$565.00	\$565.00	\$15,000.00	\$14,435.00	3.77%
Dept 43125	Ice & Snow Removal					
SNOWREMO	E 100-43125-224 Street Maint Materials	\$0.00	\$4,572.86	\$20,000.00	\$15,427.14	22.86%
Dept 43125	Ice & Snow Removal	\$0.00	\$4,572.86	\$20,000.00	\$15,427.14	22.86%
Dept 43160	Street Lighting					
STLGHGTG	E 100-43160-381 Electric Utilities	\$1,555.75	\$10,231.43	\$25,000.00	\$14,768.57	40.93%
Dept 43160	Street Lighting	\$1,555.75	\$10,231.43	\$25,000.00	\$14,768.57	40.93%
Dept 43240	Waste (refuse) Disposal					
REFDISPO	E 100-43240-384 Refuse/Garbage Dispos	\$2,507.79	\$2,674.82	\$1,000.00	-\$1,674.82	267.48%
Dept 43240	Waste (refuse) Disposal	\$2,507.79	\$2,674.82	\$1,000.00	-\$1,674.82	267.48%
Dept 43245	Recycling: Refuse					
RECYCLING	E 100-43245-384 Refuse/Garbage Dispos	\$3,462.40	\$17,273.60	\$40,000.00	\$22,726.40	43.18%
Dept 43245	Recycling: Refuse	\$3,462.40	\$17,273.60	\$40,000.00	\$22,726.40	43.18%
Dept 45186	Senior Center					
SRCENTER	E 100-45186-437 Other Miscellaneous	\$0.00	\$2,174.51	\$8,700.00	\$6,525.49	24.99%
Dept 45186	Senior Center	\$0.00	\$2,174.51	\$8,700.00	\$6,525.49	24.99%
Dept 45200	Parks (GENERAL)					
PARKS	E 100-45200-212 Motor Fuels	\$0.00	\$47.33	\$2,000.00	\$1,952.67	2.37%
PARKS	E 100-45200-220 Repair/Maint Supply (G	\$1,568.65	\$1,568.65	\$5,000.00	\$3,431.35	31.37%
PARKS	E 100-45200-225 Landscaping Materials	\$1,174.05	\$2,260.14	\$8,000.00	\$5,739.86	28.25%
PARKS	E 100-45200-310 Other Professional Serv	\$0.00	\$7,000.00	\$7,000.00	\$0.00	100.00%
PARKS	E 100-45200-381 Electric Utilities	\$317.34	\$887.35	\$2,200.00	\$1,312.65	40.33%
PARKS	E 100-45200-400 Repairs & Maint Cont (\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.00%
PARKS	E 100-45200-440 Programs	\$42.92	\$492.05	\$3,000.00	\$2,507.95	16.40%
PARKS	E 100-45200-580 Other Equipment	\$582.92	\$3,028.96	\$8,000.00	\$4,971.04	37.86%
Dept 45200	Parks (GENERAL)	\$3,685.88	\$15,284.48	\$36,700.00	\$21,415.52	41.65%
Dept 45500	Libraries (GENERAL)					
LIBRARY	E 100-45500-437 Other Miscellaneous	\$0.00	\$4,599.82	\$11,500.00	\$6,900.18	40.00%
Dept 45500	Libraries (GENERAL)	\$0.00	\$4,599.82	\$11,500.00	\$6,900.18	40.00%
Dept 48205	Damage Deposit Refunds					
DMGDEPRF	E 100-48205-810 Refunds & Reimburse	\$1,150.00	\$4,450.00	\$0.00	-\$4,450.00	0.00%
Dept 48205	Damage Deposit Refunds	\$1,150.00	\$4,450.00	\$0.00	-\$4,450.00	0.00%
Dept 49360	Transfers Out					
TRANSFERS	E 100-49360-700 Transfers (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49360	Transfers Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49800	Transit (GENERAL)					
TRANSIT	E 100-49800-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49800	Transit (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 100	GENERAL FUND	\$111,600.38	\$558,689.67	\$1,554,654.00	\$995,964.33	35.94%

Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	June 2019 Amt	2019 YTD Amt	2019 YTD Budget	2019 YTD Balance	%YTD Budget
		\$111,600.38	\$558,689.67	\$1,554,654.00	\$995,964.33	35.94%

City of Hanover Capital Improvement Plan

	Yr 2017	Yr 2018	Yr 2019	Yr 2020	Yr 2021	Yr 2022	Yr 2023	Yr 2024	Yr 2025	Total
FACILITIES										
Beginning Fund Balance	\$710,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$710,000
Less Use of Funds										
Public works facility completion	\$710,000	\$514,537								\$1,224,537
Old public works remodel										\$0
City Hall Reno				\$300,000						\$300,000
Community hall roof furnace										\$0
Total Use of Funds	\$710,000	\$514,537	\$0	\$300,000	\$0	\$0	\$0	\$0	\$0	\$1,524,537
Plus Source of Funds										
Bond proceeds				\$300,000						\$300,000
Tax levy										\$0
Transfer In		\$514,537								\$514,537
Utility revenue										\$0
Grants										\$0
Total Source of Funds	\$0	\$514,537	\$0	\$300,000	\$0	\$0	\$0	\$0	\$0	\$814,537
Change in Fund Balance	-\$710,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	-\$710,000
Ending Fund Balance	\$0									
EQUIPMENT										
Beginning Fund Balance	\$108,669	\$157,995	\$126,327	\$46,327	\$31,327	\$26,327	\$153,327	\$78,327	\$128,327	\$108,669
Less Use of Funds										
Skid loader	\$4,000	\$3,661								\$7,661
2005 Lawnmower zero turn		\$0			\$15,000					\$15,000
2007 freightliner plow truck										\$0
New Single Axle Plow Truck						\$235,000				\$235,000
1-ton truck chassis replace/box refurb		\$0	\$100,000							\$100,000
2005 Woodchipper		\$19,500								\$19,500
2000 Bucket truck		\$20,628								\$20,628
2008 Toro Groundmaster Mower							\$75,000			\$75,000
1999 Elgin Street Sweeper										\$0
1989 Chevy Grass Truck										\$0
2012 Ford F250 replace w/Crew Cab					\$40,000					\$40,000
2013 John Deere 544K Loader										\$0
2013 Doolittle Dump Trailer										\$0
2019 Felling Deckover Trailer										\$0
2018 Kubota Excavator										\$0
2011 Kubota RTV										\$0
Bobcat Tool Cat				\$65,000						\$65,000
Year Liftstation Generator										\$0
Other equipment (annual allocation)		\$3,200								\$3,200
Total Use of Funds	\$4,000	\$46,989	\$100,000	\$65,000	\$55,000	\$235,000	\$75,000	\$0	\$0	\$580,989



City of Hanover Capital Improvement Plan

	Yr 2017	Yr 2018	Yr 2019	Yr 2020	Yr 2021	Yr 2022	Yr 2023	Yr 2024	Yr 2025	Total
Plus Source of Funds										
Bond proceeds						\$310,000				\$310,000
Tax levy	\$52,348	\$15,000	\$20,000	\$50,000	\$50,000	\$52,000	\$0	\$50,000	\$50,000	\$339,348
Transfer In										\$0
Utility revenue										\$0
Grants	\$978	\$320								\$1,298
Total Source of Funds	\$53,326	\$15,320	\$20,000	\$50,000	\$50,000	\$362,000	\$0	\$50,000	\$50,000	\$650,646
Change in Fund Balance	\$49,326	-\$31,669	-\$80,000	-\$15,000	-\$5,000	\$127,000	-\$75,000	\$50,000	\$50,000	\$69,657
Ending Fund Balance	\$157,995	\$126,327	\$46,327	\$31,327	\$26,327	\$153,327	\$78,327	\$128,327	\$178,327	\$178,327

STREETS

Beginning Fund Balance	\$464,658	\$724,017	\$102,548	\$171,057	\$376,986	\$347,088	\$397,088	\$459,389	\$509,389	\$464,658
Less Use of Funds										
Street rehabilitation projects				\$1,000,000		\$1,000,000		\$1,000,000		\$3,000,000
Street reconstruction projects										\$0
Street Chip Seal			\$100,000		\$100,000		\$100,000		\$100,000	\$400,000
Other street projects	\$54,658	\$774,953								\$829,611
Total Use of Funds	\$54,658	\$774,953	\$100,000	\$1,000,000	\$100,000	\$1,000,000	\$100,000	\$1,000,000	\$100,000	\$4,229,611
Plus Source of Funds										\$0
Bond proceeds			\$0	\$1,000,000	\$0	\$786,133	\$0	\$873,830	\$0	\$2,659,963
Tax Levy	\$160,000	\$152,880	\$168,509	\$155,930	\$70,101	\$213,867	\$162,302	\$126,170	\$78,914	\$1,288,674
Transfer In	\$150,000			\$50,000		\$50,000		\$50,000		\$300,000
Utility revenue										\$0
Grants	\$4,018	\$603								\$4,620
Total Source of Funds	\$314,018	\$153,483	\$168,509	\$1,205,930	\$70,101	\$1,050,000	\$162,302	\$1,050,000	\$78,914	\$4,253,257
Change in Fund Balance	\$259,359	-\$621,470	\$68,509	\$205,930	-\$29,899	\$50,000	\$62,302	\$50,000	-\$21,086	\$23,646
Ending Fund Balance	\$724,017	\$102,548	\$171,057	\$376,986	\$347,088	\$397,088	\$459,389	\$509,389	\$488,304	\$488,304

PARKS

Beginning Fund Balance	\$50,000	\$63,950	\$24,802	\$97,302	\$119,802	\$142,302	\$164,802	\$187,302	\$212,302	\$50,000
Less Use of Funds										
2004 Settlers Park Playground										\$0
2008 Cardinal Park										\$0
1997 Eagleview Park										\$0
2008 Mallards Landing Park										\$0
2004 Pheasant Run Park										\$0
2007 Bridgeview Park										\$0
2014 Beebe Lake trail										\$0
CSAH 19 Trail (Wright County Portion)										\$0
River Rd NE Trail										\$0
Misc Trail										\$0



City of Hanover Capital Improvement Plan

	Yr 2017	Yr 2018	Yr 2019	Yr 2020	Yr 2021	Yr 2022	Yr 2023	Yr 2024	Yr 2025	Total
Playground Concrete Apron	\$79,609	\$122,628	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$0	\$0	\$214,737
Total Use of Funds	\$79,609	\$122,628	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$0	\$0	\$214,737
Plus Source of Funds										
Bond proceeds										\$0
Tax Levy	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$225,000
Transfer In										\$0
Utility revenue										\$0
Grants	\$68,559	\$58,480	\$50,000							\$177,039
Total Source of Funds	\$93,559	\$83,480	\$75,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$402,039
Change in Fund Balance	\$13,950	-\$39,148	\$72,500	\$22,500	\$22,500	\$22,500	\$22,500	\$25,000	\$25,000	\$187,302
Ending Fund Balance	\$63,950	\$24,802	\$97,302	\$119,802	\$142,302	\$164,802	\$187,302	\$212,302	\$237,302	\$237,302

FIRE DEPARTMENT

Beginning Fund Balance	\$224,099	\$238,559	\$334,149	\$274,149	\$334,149	\$394,149	\$254,149	-\$10,851	\$49,149	\$224,099
Less Use of Funds										
Equipment	\$91,237	\$9,525								\$100,762
SCBAs			\$120,000							\$120,000
Replace Engine 11						\$800,000				\$800,000
Replace Tanker 11							\$325,000			\$325,000
Other										\$0
Total Use of Funds	\$91,237	\$9,525	\$120,000	\$0	\$0	\$800,000	\$325,000	\$0	\$0	\$1,345,762
Plus Source of Funds										
Bond proceeds						\$600,000				\$600,000
Tax Levy	\$30,000	\$60,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$300,000
Transfer in	\$74,151	\$41,045	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$325,196
Utility revenue										\$0
Grants	\$1,546	\$4,070								\$5,615
Total Source of Funds	\$105,697	\$105,115	\$60,000	\$60,000	\$60,000	\$660,000	\$60,000	\$60,000	\$60,000	\$1,230,812
Change in Fund Balance	\$14,460	\$95,590	-\$60,000	\$60,000	\$60,000	-\$140,000	-\$265,000	\$60,000	\$60,000	-\$114,951
Ending Fund Balance	\$238,559	\$334,149	\$274,149	\$334,149	\$394,149	\$254,149	-\$10,851	\$49,149	\$109,149	\$109,149

OTHER CAPITAL

Beginning Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Less Use of Funds										
Historical bridge										\$0
Other										\$0
Total Use of Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Plus Source of Funds										
Bond proceeds										\$0
Tax Levy										\$0
Transfer In										\$0
Utility revenue										\$0
Grants										\$0



City of Hanover Capital Improvement Plan

	Yr 2017	Yr 2018	Yr 2019	Yr 2020	Yr 2021	Yr 2022	Yr 2023	Yr 2024	Yr 2025	Total
Total Source of Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Change in Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Ending Fund Balance	\$0									

COMBINED TOTAL CIP

Beginning Fund Balance	\$1,557,426	\$1,184,522	\$587,825	\$588,834	\$862,264	\$909,865	\$969,365	\$714,167	\$899,167	\$1,557,426
Less Use of Funds										
Facilities	\$710,000	\$514,537	\$0	\$300,000	\$0	\$0	\$0	\$0	\$0	\$1,524,537
Equipment	\$4,000	\$46,989	\$100,000	\$65,000	\$55,000	\$235,000	\$75,000	\$0	\$0	\$580,989
Streets	\$54,658	\$774,953	\$100,000	\$1,000,000	\$100,000	\$1,000,000	\$100,000	\$1,000,000	\$100,000	\$4,229,611
Parks	\$79,609	\$122,628	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$0	\$0	\$214,737
Fire Department	\$91,237	\$9,525	\$120,000	\$0	\$0	\$800,000	\$325,000	\$0	\$0	\$1,345,762
Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Use of Funds	\$939,504	\$1,468,631	\$322,500	\$1,367,500	\$157,500	\$2,037,500	\$502,500	\$1,000,000	\$100,000	\$7,895,636
Plus Source of Funds										
Bond proceeds	\$0	\$0	\$0	\$1,300,000	\$0	\$1,696,133	\$0	\$873,830	\$0	\$3,869,963
Tax Levy	\$267,348	\$252,880	\$243,509	\$260,930	\$175,101	\$320,867	\$217,302	\$231,170	\$183,914	\$2,153,022
Transfer In	\$224,151	\$555,582	\$30,000	\$80,000	\$30,000	\$80,000	\$30,000	\$80,000	\$30,000	\$1,139,733
Utility revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Grants	\$75,101	\$63,472	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$188,573
Total Source of Funds	\$566,600	\$871,934	\$323,509	\$1,640,930	\$205,101	\$2,097,000	\$247,302	\$1,185,000	\$213,914	\$7,351,290
Change in Fund Balance	-\$372,904	-\$596,697	\$1,009	\$273,430	\$47,601	\$59,500	-\$255,198	\$185,000	\$113,914	-\$544,345
Ending Fund Balance	\$1,184,522	\$587,825	\$588,834	\$862,264	\$909,865	\$969,365	\$714,167	\$899,167	\$1,013,081	\$1,013,081

Tax Levy for CIP and Debt

Tax levy for CIP	\$267,348	\$252,880	\$243,509	\$260,930	\$175,101	\$320,867	\$217,302	\$231,170	\$183,914	\$2,153,022
Tax levy for debt service (includes 5% overlevy)	\$277,214	\$280,571	\$282,260	\$280,612	\$382,687	\$253,655	\$374,456	\$378,341	\$443,881	\$2,953,677
Total tax levy for CIP and debt service	\$544,562	\$533,451	\$525,769	\$541,542	\$557,788	\$574,522	\$591,758	\$609,510	\$627,796	\$5,106,699
<i>Annual % change</i>		-2.0%	-1.4%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	
<i>Annual \$ change</i>		-\$11,111	-\$7,682	\$15,773	\$16,246	\$16,734	\$17,236	\$17,753	\$18,285	

Debt Service

Beginning Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Less Principal and Interest Payments by Fiscal Year										
1999 G.O. Sewer Bonds	\$120,374	\$119,855	\$120,290	\$118,656	\$0	\$0	\$0	\$0	\$0	\$479,175
2008A G.O. CIP Refunding Bonds	\$37,320	\$36,210	\$39,973	\$38,608	\$37,243	\$40,780	\$0	\$0	\$0	\$230,133
2009A G.O. Bonds (Called on 2/1/2017)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2010 G.O. Equipment	\$21,714	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$21,714
2011A G.O. Bonds	\$157,975	\$165,175	\$162,025	\$163,275	\$164,400	\$0	\$0	\$0	\$0	\$812,850
2016A G.O. Bonds	\$0	\$104,796	\$100,225	\$104,415	\$103,343	\$102,270	\$100,970	\$104,670	\$103,270	\$823,959
Reconciling adjustment to actual certified				\$5,644						



City of Hanover Capital Improvement Plan

	Yr 2017	Yr 2018	Yr 2019	Yr 2020	Yr 2021	Yr 2022	Yr 2023	Yr 2024	Yr 2025	Total
2019 G.O. Bonds (15yrs, 4% rate) PROJ				\$0	\$0	\$0	\$0	\$0	\$0	\$0
2020 G.O. Bonds (20yrs, 4% rate) PROJ					\$98,526	\$98,526	\$98,526	\$98,526	\$98,526	\$492,630
2021 G.O. Bonds (15yrs, 4% rate) PROJ						\$0	\$0	\$0	\$0	\$0
2022 G.O. Bonds (15yrs, 4% rate) PROJ							\$157,129	\$157,129	\$157,129	\$471,386
2023 G.O. Bonds (15yrs, 4% rate) PROJ								\$0	\$0	\$0
2024 G.O. Bonds (15yrs, 4% rate) PROJ									\$80,951	\$80,951
2025 G.O. Bonds (15yrs, 4% rate) PROJ										\$0
Total Use of Funds	\$337,383	\$426,036	\$428,157	\$424,954	\$403,511	\$241,576	\$356,625	\$360,325	\$439,876	\$3,412,797
Plus Source of Funds										
Tax levy (includes 5% overlevy)	\$277,214	\$280,490	\$282,260	\$280,612	\$382,687	\$253,655	\$374,456	\$378,341	\$443,881	\$2,953,596
Special assessments	\$41,000	\$41,000	\$41,000	\$41,000	\$41,000	\$0	\$0	\$0	\$17,988	\$222,988
Sewer revenue	\$120,374	\$119,855	\$120,290	\$118,656	\$0	\$0	\$0	\$0	\$0	\$479,175
Interest income										\$0
Other										\$0
Total	\$438,588	\$441,345	\$443,550	\$440,269	\$423,687	\$253,655	\$374,456	\$378,341	\$461,869	\$3,655,759
Ending Fund Balance	\$101,205	\$15,309	\$15,393	\$15,315	\$20,176	\$12,079	\$17,831	\$18,016	\$21,994	\$242,962

Details for Estimate of Annual Special Assessment Revenue (P+I)

Source of Funds (Special Assessment Principal and Interest Collected)

2009A	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$0	\$0	\$0	\$0	\$30,000
2011A (refunded 2006A)	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	\$0	\$0	\$0	\$0	\$175,000
2016A	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2019A									\$0	\$0
2020A									\$0	\$0
2021A									\$0	\$0
2022A									\$0	\$0
2023A									\$0	\$0
2024A									\$17,988	\$17,988
Total	\$41,000	\$41,000	\$41,000	\$41,000	\$41,000	\$0	\$0	\$0	\$17,988	\$222,988

Property Tax Impact on Residential and Commercial

Residential Homestead Taxable Market Value:

\$125,000	\$476.78	\$487.16	-\$2.09	\$4.29	\$4.42	\$4.56	\$4.69	\$4.83
\$175,000	\$739.22	\$755.32	-\$3.24	\$6.66	\$6.86	\$7.06	\$7.27	\$7.49
\$225,000	\$1,001.66	\$1,023.47	-\$4.39	\$9.02	\$9.29	\$9.57	\$9.86	\$10.15
\$275,000	\$1,264.10	\$1,291.63	-\$5.54	\$11.38	\$11.73	\$12.08	\$12.44	\$12.81
\$325,000	\$1,526.54	\$1,559.79	-\$6.70	\$13.75	\$14.16	\$14.58	\$15.02	\$15.47
\$375,000	\$1,788.98	\$1,827.95	-\$7.85	\$16.11	\$16.59	\$17.09	\$17.60	\$18.13
\$425,000	\$2,046.56	\$2,091.13	-\$8.98	\$18.43	\$18.98	\$19.55	\$20.14	\$20.74

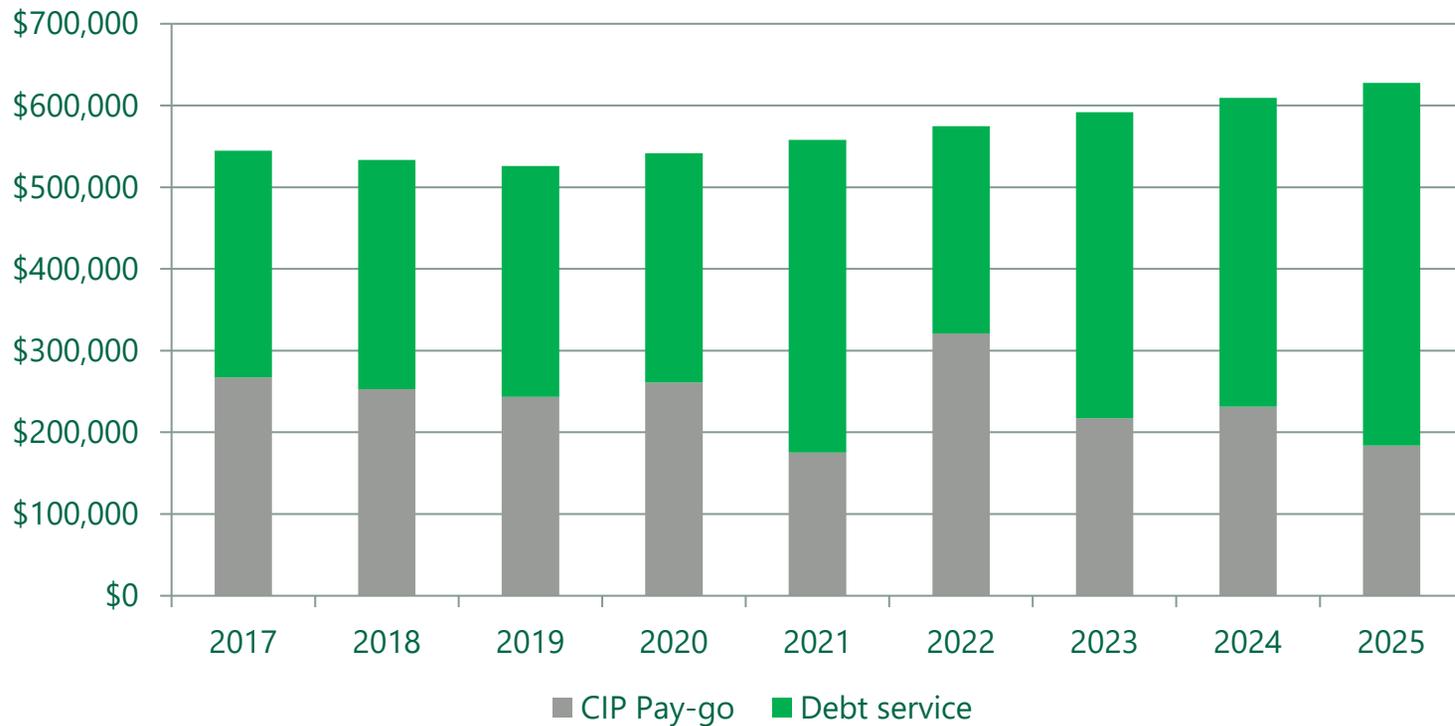
Commercial Taxable Market Value:

\$1,000,000	\$9,269.70	\$9,471.60	-\$40.66	\$83.48	\$85.98	\$88.56	\$91.22	\$93.96
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	2017	2018	2019	2020	2021	2022	2023	2024	2025
CIP Pay-go	267,348	252,880	243,509	260,930	175,101	320,867	217,302	231,170	183,914
Debt service	277,214	280,571	282,260	280,612	382,687	253,655	374,456	378,341	443,881

Chart 1
Property Tax Levy for CIP Pay-Go and Debt Service



	2017	2018	2019	2020	2021	2022	2023	2024	2025
Existing debt	337,383	321,240	322,287	320,539	201,643	40,780	-	-	-
New debt	-	104,796	105,869	104,415	201,869	200,796	356,625	360,325	439,876
CIP Pay-go									

Chart 2
Annual Debt Service (Principal and Interest) Payments

