

**CITY OF HANOVER  
CITY COUNCIL MEETING  
JUNE 18, 2019 – OFFICIAL MINUTES**

**Call to Order:**

Mayor Chris Kauffman called the regular meeting of Tuesday, June 18, 2019 to order at 7:05 p.m. Present were Mayor Chris Kauffman, Councilors Doug Hammerseng, Ken Warpula, Jim Zajicek, and MaryAnn Hallstein. Also present was City Administrator Brian Hagen.

**Approval of Agenda:**

**MOTION** by Warpula to approve the agenda, seconded by Zajicek. **Motion carried unanimously.**

**Consent Agenda:**

**MOTION** by Hallstein to approve the consent agenda, seconded by Zajicek.

- a. **Approve Minutes of June 4, 2019 City Council Meeting (3)**
- b. **Approve Minutes of June 10, 2019 Joint Council & Planning Commission Meeting (7)**
- c. **Approve Claims as Presented: (8)**

➤ <b>Claims</b>	<b>\$ 111,741.01</b>
➤ <b>Payroll</b>	<b>\$ 10,236.07</b>
➤ <b>P/R taxes &amp; Exp.</b>	<b>\$ 3,691.08</b>
➤ <b>Other Claims</b>	<b>\$ 2,584.46</b>
➤ <b>Total Claims</b>	<b><u>\$ 128,252.62</u></b>

**Motion carried unanimously.**

**Citizen's Forum**

**City Hall Renovation**

Hagen updated Council on potential costs to complete the minimum work needed to allow the former Public Works Garage connect to City Hall to be utilized as a rental space. Work would include upgrades to the door system in order to meet fire code for a fire barrier from the rest of City Hall in the event of a fire. That costs in addition to minor painting work could be approximately \$40,000.

Council consensus was to leave the space as is until a well-functioning plan for the space can be created along with determining the funding for the project.

**Capital Improvement Plan Review**

Council discussed the funding plan associated with the capital improvement plan. Kauffman expressed a desire to pay cash moving forward and eliminate bonding. He felt this plan did not meet Council direction and expressed a desire for Council to be more involved early on in the plan. Hagen noted this plan being reviewed is an update from what was previously supported by Council in 2016. Should Council desire to adjust the plan that can be done as this is a first review of the updated plan. Hagen further noted that the plan is being reviewed now, prior to fully entering budget season.

Hammerseng expressed caution to implementing a plan that pays cash for all expenses, noting the impact to tax payers by a large increase to the tax levy in one shot. Hammerseng stated that large expenses paid for over the course of time allows the City to maintain our roads and equipment with smaller increases to the tax levy. Kauffman requested Warpula and himself review the equipment portion of the plan, and WSB update the pavement management plan to understand today's estimated costs.

**Reports**

Hagen noted that Night to Unite is August 6<sup>th</sup>, the same night of a Council meeting. In past years, we have not been successful in getting a meeting done in time for Council to visit neighborhood events. Council consensus is to move the first meeting to August 5, 2019.

Zajicek inquired as to whether to display cases in City Hall should be removed, noting the Hanover Historical Society now has their own space. Several events cover the cases while decorating, noting that the cases in the hallway by the coat racks could stay. No decision was made.

**Adjournment**

**MOTION** by Warpula to adjourn at 8:53 p.m., seconded by Hammerseng. **Motion carried unanimously.**

APPROVED BY:

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Chris Kauffman, Mayor

ATTEST:

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Brian Hagen, City Administrator