

**CITY OF HANOVER
PARK BOARD MEETING
June 22, 2021 – OFFICIAL MINUTES**

Call to Order and Pledge of Allegiance

Chair Jeff Grupp called the Park Board meeting of June 22, 2021, to order at 6:03 pm. Present were Jeff Grupp, Dani Vetrano, Scott Jamison, Leslie Murphy, Accountant Jackie Heinz, Public Works Supervisor Jason Doboszanski, and Administrative Intern Grant MacFarlane. Absent was Council Liaison Tom Dierberger and Alex Holslin. No guests were present.

Approval of Agenda:

MOTION by Dani Vetrano to approve the Agenda, seconded by Jamison. **Motion carried unanimously.**

Approval of Minutes from May 25, 2021

MOTION by Jamison to approve the minutes as presented, seconded by Murphy. **Motion carried unanimously.**

Spring Parks Walk – Thru 6:05 pm – 7:24 pm:

Cardinal Circle

- Discussed intent to put a yellow cap on the fencing of the ballfield.
- Discussed parking, lights for skating, and future amenities.

Mallard Park

- Discussed the new tot lot and concrete pad added by Public Works.
- Discussed new paint or staining product for the gazebo, the skate rink, and future amenities.

Pheasant Park

- Discussed the new tot lot which is currently under construction. Doboszanski added that the site has taken longer than expected to complete due to incorrect supplies being provided for by equipment company.
- Discussed the two gazebos on site.

Settlers Park

- Discussed the proposed site for the new bandshell and park shelter. Members walked the site and observed stakes in the ground that represented the locations of the new bandshell, park shelter, and berm. Grupp asked about additional parking to accommodate the new shelter. MacFarlane stated that the parking lot would be expanded and showed the Park Board the boundary of the proposed expansion. MacFarlane also explained that the current shelter would remain in place and that Public Works planned to update the bathrooms to be ADA compliant.

Grupp stated that the parks look great, and Public Works has done a wonderful job. The Park Board thanked Public Works for the work they have done.

Open Forum:

None.

Unfinished Business:

Settlers Park Shelter

Heinz stated that Kinghorn Construction does not have a revised shelter design prepared for this meeting. Heinz added that she is hoping it will be prepared for next month's Park Board meeting.

Grupp asked if the city has been in contact with Kinghorn recently. Heinz stated that the city had reached out to Kinghorn 14 days prior to the meeting, but the designs were still delayed.

Grupp asked Heinz about the Park Dedication Fund. Grupp stated that the city needed to think about its budget and be cautious in its spending, citing the economic crash of 2008. Jamison stated that this is a new situation compared to back then. Grupp said that he wants the city to watch its budget while still moving towards its goals. Heinz stated Park Dedication Fees have recently come in from Crow River Heights West 5th Addition and Rivers Edge Development.

New Business:

Settlers Park Master Plan

Jamison asked about adding a trail or road that would lead to the event area for unloading equipment. MacFarlane stated that a trail or road was not added to the current draft, but that the city had looked into the possibility when drafting the project.

Grupp asked if there would be access to the site from the adjacent industrial site. Doboszinski stated that there would not be access.

Heinz asked the Park Board if there was a bandshell design from the board packet that the group preferred. Murphy stated that she liked number three the most, Vetrano agreed.

Grupp asked if any research had been done regarding sound and sound projection. MacFarlane stated that he has spoken to other nearby cities and there was little difference in quality between a closed and open bandshell. MacFarlane added that an open bandshell would be for the purpose of allowing multiple uses with access from all angles.

Jamison asked if there was any concern with the noise produced by the nearby development. MacFarlane stated that the development would not be finished for 5 – 10 years and the noise would be there regardless during that time span. Grupp added that it would be nice to have the project completed before more people move in and that the berm would help reduce the noise.

Jamison asked about storage for seating. MacFarlane said that primarily natural seating would be utilized.

Jamison asked about the cost difference between bandshell designs. MacFarlane stated that he would look further into it.

Grupp, Vetrano, and Murphy all stated that they would prefer a bandshell that was elevated. Murphy added that she did not want to let the 2 acres go and the proposed plan was a big improvement to the site.

Grupp asked Doboszinski for his opinion on the project. Doboszinski stated that he liked the elevated bandshell as it was more inviting and could be seen easier.

The general consensus of the Park Board was to support this Settlers Park master plan design.

Girard Memorial Bench

Heinz stated the bench is for a resident whose wife passed away and the location of the bench is between Settlers Park playground and the City Ball field on a small berm. Heinz added that the bench will be shipping July 21st.

Grupp asked if a concrete slab would be put under the bench. Doboszinski stated that the slab would be added. Doboszinski added that three benches would be installed that week.

MOTION by Murphy to approve the memorial bench, seconded by Vetrano. **Motion carried unanimously.**

Event Advertising

Grupp stated that there needs to be more excitement and enthusiasm for events. Grupp added that some City events are not on the City website and are hard to find online. Grupp said that further promotion was needed for the next Concert in the Park event and that he would like it to start on August 1st. Heinz stated that she is talking to Wright County Journal Press and Crow River News about advertising with them.

Murphy asked if the city could purchase stake signs to advertise. Heinz stated that the city is buying two more A-frames for Cardinal Circle and The Bridges.

Doboszinski mentioned that the Welcome to Hanover signs can hang banners for advertising, Murphy and Grupp stated that they liked the idea. Grupp asked if banners could be put in place a week before events.

Jamison stated that he has booked River Inn and an ice cream truck for the event. Jamison added that he has been trying to contact Big Bore Barbecue. Vetrano mentioned that River Inn would be providing sandwiches and a nacho bar. Murphy inquired about the sale of beer, Heinz stated after discussion with Hagen the City Administrator, it was decided to not have the restaurants sell beer.

Heinz asked about yard games being included in the event. Jamison suggested that it could be advertised to bring your own yard games.

Grupp asked if Park Board could borrow Harvest Festival's spools. Doboszinski stated that it would not be an issue.

Vetrano asked how often advertisements should be posted. Heinz stated that marketing help would be done with Administrative Assistant Amy Biren. Grupp added that he is hoping for 1,000 people to attend the Concert in the Park.

Reports:

Vetrano

- Presented the idea of City hosted Zoomba in local parks next summer. Stated that she would be reaching out to Rockford to learn more.

Adjournment:

MOTION by Jamison to adjourn at 8:01 p.m., seconded by Vetrano. **Motion carried unanimously.**

ATTEST:

Jackie Heinz, Accountant