

**CITY OF HANOVER
PARK BOARD MEETING
JUNE 23, 2015 – OFFICIAL MINUTES**

Call to Order and Pledge of Allegiance

Chair Dee Zajicek called the Park Board meeting of June 23, 2015 to order at 7:00 p.m. Present were Dee Zajicek, Arlee Anderson, Mathew Boie, Tom Gleason, Abby Peterson, Council Liaison Jim Zajicek and City Administrator Brian Hagen.

Approval of Agenda:

MOTION by Peterson to approve the Agenda as presented, seconded by Gleason. **Motion carried unanimously.**

Approval of Minutes from May 26, 2015 Meeting

MOTION by Peterson to approve the minutes from April 28, 2015, Seconded by Boie. **Motion carried unanimously.**

Open Forum:

Wayne Elit, Hanover resident, addressed the board with the request of donating a park bench in memory of his late wife. Mr. Elit requests the bench to be placed in Mallard's Landing Park. The bench is proposed to be of matching materials of the existing benches in the park with the only difference being a four legged bench and a plaque stating the purpose of the bench. Mr. Elit further explained he has already donated benches in two state parks for the same purpose.

The park board welcomed the donation and stated they would support the request for Council approval. Hagen stated he would work with Elit to finalize the plans and bring the donation forward to Council.

Unfinished Business:

Parks - CIP

Hagen informed the board the staff is documenting the age of the parks as they exist today. This will help with planning future needs of the park. Hagen also stated that staff is researching the Park Capital fund to determine what funds were provided via Park Dedication Fees from developments and what funds were transfers from the general operating fund.

Reading in the Park – Volunteer Reading List

Dee stated the events have been going well. She reviewed the remaining readers scheduled with the board. Hagen asked that pictures be sent to staff so we can post them on Facebook and future newsletters.

Concert in the Park

Abby informed the board that the event was well attended. She visited with guests present and did not receive any negative statements. She did hear one request which was to have garbage cans in the area.

New Business:

Band Shell – Review Designs

The board reviewed sketch plans for a band shell. The plans were based off input from the White Sidewalls who recently performed at the Concert in the Park. Jim stated they may need some architect input given the large open span with a roof above it. Details of ceiling fans and lighting are yet to be addressed. Gleason asked of the status of using the bridge decking that is being replaced with the Historic Bridge Rehabilitation project. Jim stated at this point it is not clear. We may not be able to use it due to the strong odor that is still present from the creosote in the timber. Abby reminded the board that they could seek advice from the person who originally sketched a plan and offered to help build the project.

John Vajda – Hanover Harvest Festival

Vajda was present to inform the board that the volunteer website was up and functioning. He also requested that everyone help spread the word of volunteers needed.

Movie in the Park – 8/22/15

This year's movie in the park is Big Hero 6. Mat will coordinate with Sandy at FYCC to borrow audio speakers for the event. The City has a large screen and other equipment needed to play the movie.

Update for the Hanover Lions for Lion Head Fountain

No update was available. Hagen did state that he has requested a tentative delivery date with no response to phone or email.

Memorial Bench Donation for Mallard Park

Hagen stated that the board could provide a motion supporting Council to accept the donation of a memorial bench from Mr. Elit.

MOTION by Gleason to support acceptance of the donation from Mr. Elit, seconded by Boie. **Motion carried unanimously.**

Reports:

Tom:

- Plans to contact Albertville to discuss maintenance concerns of tennis courts. Abby stated she has done some research and approximate cost to construct a tennis court is \$40,000.

Arlee:

- Suggested adding a safety update at each meeting. The idea would be to bring either a positive item that the City is doing related to safety or something that could be approved on.

Mat:

- Expressed continued interest in coordinating a trail opening event for both of the trails since the construction of both will be complete this year.

Liaison Report:

None

Staff Report:

None

Adjournment:

MOTION to adjourn by Peterson to adjourn at 8:20 p.m., seconded by Gleason. **Motion carried unanimously.**

ATTEST:

Brian Hagen, City Administrator