

**CITY OF HANOVER
PARK BOARD
June 26, 2012
Unapproved Minutes**

**MELISSA THOMPSON - CHAIR
ABBY PETERSON – VICE-CHAIR
TOM GLEASON**

**ANDREW STARNER
LISA MCGUNNIGLE
LIAISON – WENDY PINOR**

Vice-Chair Peterson called the regular Park Board meeting of June 26, 2012, to order at 7:07 p.m. followed by the Pledge of Allegiance. Present were members Gleason, McGunnigle, and Peterson. Also present was Liaison Pinor and Secretary/Receptionist Herwig. Absent was Thompson and Starnier. Guests present included, but may not have been limited to: None.

Call to Order

Vice-Chair Peterson introduced the agenda.

**Approval of
Agenda**

MOTION by Gleason, seconded by McGunnigle, to approve the meeting agenda of June 26, 2012.

Voting aye: Gleason, McGunnigle, and Peterson.
Voting nay: none. Motion carried 3:0.

Vice-Chair Peterson introduced the May 22, 2012 meeting minutes.

MOTION by McGunnigle, seconded by Gleason, to approve the minutes of the May 22, 2012, regular meeting.

**Approval of
Minutes**

Voting aye: Gleason, McGunnigle, and Peterson.
Voting nay: none. Motion carried 3:0.

Open Forum

Open Forum

No citizens present.

Unfinished Business

**Unfinished
Business
Movie in the
Park, June 23,
2012 “Puss in
Boots”**

Movie in the Park, June 23, 2012 “Puss in Boots” Report

Vice-Chair Peterson introduced the agenda item. She reported that there were approximately 100-150 people in attendance. She said the mosquitoes were bad. She said that Gleason’s wife and son assisted her with the concession stand. She reported she spent \$114.85 on concession merchandise to sell. She said the proceeds from the merchandise totaled \$97.85. She will contact Barker on the process of the receipts and proceeds. She reported they raffled off two bike helmets. She said there was some confusion on the time of the raffle. She said next time they should have the raffle at the time

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announced.

Gleason said if the show is advertised to start at 8:30 p.m. then the show needs to start at 8:30 p.m. He said Starner informed him that at 8:30 p.m. it was not dark enough to start the movie. Members discussed the starting time.

Pinor questioned if the area was sprayed for mosquitoes. Herwig stated she contacted the Metropolitan Mosquito Control. She said that they were going to spray on Thursday night and Friday morning. She said that the public works department was going to spray the lawn area on Friday also.

Peterson said that a commercial popcorn machine is needed instead of borrowing a machine from the fire department. She said that the City would get good use out of a popcorn machine. The members agreed.

MOTION by Peterson, seconded by Gleason, to approve requesting to include \$500 in the 2013 budget for a commercial popcorn machine for the Park Board events concession stand.

Voting aye: Gleason, McGunnigle, and Peterson.
Voting nay: none. Motion carried 3:0.

Peterson will provide commercial popcorn machine information for the 2013 budget request.

2012 Survey Update and Discussion

**2012 Survey
Update and
Discussion**

Vice-Chair Peterson introduced the agenda item.

McGunnigle said that the survey results reported that the participants were happy with the parks in Hanover. She said that the survey showed the participants reported no other parks were needed.

Gleason said the results showed a need for a tennis court. Peterson agreed with the need of a tennis court. Pinor stated the City is in the process of working with the Buffalo-Hanover-Montrose School District on a partnership to locate a tennis court on the Hanover Elementary School property.

No action taken.

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New Business

Family Youth Community Connections (FYCC)

Vice-Chair Peterson introduced the agenda item.

Sandy Greninger not present for discussion.

No action taken.

Hanover Harvest Festival Parade Float Participation

Vice-Chair Peterson introduced the agenda item.

Members discussed if there is enough time to plan and participate in this year's parade event. Peterson said she thought the members should start planning for the event in January for that year's parade. Gleason said that there should be enough time to plan. Members felt that Starner should be present to discuss the item since he was the originator of the idea.

MOTION by Gleason, seconded by McGunnigle, to approve to table the agenda item to the next regular meeting, July 24, 2012.

Voting aye: Gleason, McGunnigle, and Peterson.

Voting nay: none. Motion carried 3:0.

Community Garden Discussion

Vice-Chair Peterson introduced the agenda item.

Pinor informed the members that a resident inquired about having a vegetable community garden in the City. She said that she thought the person interested in the vegetable community garden must live in the townhomes at the Bridges at Hanover development which does not have enough land to support a garden. She informed the members that Herwig and she have been researching the item. She said that St. Michael has a community garden program. She said St. Michael has 30 plots for rent. She said the charge is \$20 for the rental of the plot for the growing season. She said there is a schedule and regulations for the renters to follow. She said that water needs to be available for the garden plants. She said that she has tried to identify a location in the City that would have access to water or able to hook up to water. She said could not identify a

New Business

**Family Youth
Community
Connections
(FYCC)**

**Hanover
Harvest Festival
Parade Float
Participation**

**Community
Garden
Discussion**

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location. She said she thought about the parcel owned by the City. She said there is no water on the property and to bring water to the parcel would be expensive.

Gleason said that he was approached by another resident about this item also.

Members discussed locations within the City, water availability, and contracting with the City of St. Michael to allow Hanover residents to rent a plot.

Peterson suggested Thompson contact the interested resident to see if she would be interested in traveling to St. Michael if a plot was available for rent.

Pinor said that an option maybe that the Bridges at Hanover Townhomes Association may want to develop a community garden for their residents in their community.

Members discussed square foot gardening. McGunnigle said she has a square foot garden at her home after taking the class. She said the trainer is crazy about spreading the word on the gardening practice. Gleason said his wife also took the class and has the book.

Pinor said the first option would be to contact the interested resident and see if she would be willing to travel to St. Michael if a plot would be available for her to rent. She said the second option would be to offer the square foot gardening class at a future date for the interested resident to attend. She said that the members may want to include this class as an additional Park Board program.

Members agreed to have Thompson contact the interested resident to see if she is willing to commit to gardening at St. Michael. McGunnigle will contact the square foot garden instructor for availability of providing a class for interested residents as a part of the Park Board programs.

Peterson informed the members on the next phase of the Community Garden. She said the addition to the sidewalk has been scheduled for installation. She reported the Sentence to Serve program supervisor has not returned her call for her request on additional donated help for the next phase of the project.

No action taken.

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Reports & Announcements

**Reports &
Announcements**

Park Board Reports

Thompson

- Not present.

McGunnigle

- Reported her family maybe relocating out of state by the end of the summer for her husband's professional development. She said she would notify the City if she needs to resign from her appointment as a Park Board member.

Peterson

- No report.

Starner

- Not present.

Gleason

- Gleason questioned the status on the shelter in Cardinal Circle Park. Pinor referenced the update included in the Park Board packet. She said that Vogel is in the process of working on the project to fit in his schedule. She said a licensed, bonded, and insured contractor is required for the installation of the shelter. She said Vogel has requested the members provide him with a list of volunteers that would be available for the installation of the shelter. The members requested Vogel provide the members with a schedule of dates the volunteers are needed to assist with the project.

Liaison Report

- Pinor reported the Council has revised their meeting format of the second Council meeting on the 3rd Tuesday of the month to a meeting/workshop format. She reported on their June 19, 2012 meeting/workshop. She said they visited the Historical Bridge to address some beautification projects, general clean up, and trail issues by the Historical Bridge.
- Pinor reported the Beautification Committee members resigned. She said she picked up plant materials for the City planters located around the City. She said the Girl Scouts planted the plants in the planters last week.

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Staff Report

- Spring Park Walk-Through Follow Up included in the agenda packet for members to review.
- Cardinal Circle Park Shelter Update included in the agenda packet for members to review.

Adjournment

MOTION by McGunnigle, seconded by Peterson to adjourn the Park Board meeting at 8:13 p.m. Motion carried unanimously.

Adjournment

Lori Herwig, Secretary/Receptionist