

**CITY OF HANOVER  
CITY COUNCIL MEETING  
JULY 2, 2019 – OFFICIAL MINUTES**

**Call to Order/Pledge of Allegiance:**

Mayor Chris Kauffman called the regular meeting of Tuesday, July 2, 2019, to order at 7:00 pm. Present were Mayor Chris Kauffman, Councilors Doug Hammerseng, Ken Warpula, Jim Zajicek and MaryAnn Hallstein. Also present were City Attorney Jay Squires, City Planner Cindy Nash, City Engineer Justin Messner and City Administrator Brian Hagen. Several guests were present.

**Approval of Agenda:**

**MOTION** by Hammerseng to approve the agenda, seconded by Warpula. **Motion carried unanimously.**

**Consent Agenda:**

**MOTION** by Warpula to approve the consent agenda, seconded by Hammerseng.

**a. Approve Minutes of June 18, 2019 City Council Work Session Meeting**

**b. Approve Claims as Presented:**

➤ Claims	\$ 354,643.74
➤ Payroll	\$ 9,944.67
➤ P/R taxes & Exp	\$ 3,579.57
➤ Other Claims	\$ <u>2,532.43</u>
➤ Total Claims	\$ <u>370,700.41</u>

**b. Res No 07-02-19-52 – Approving EDA Donation to Hanover Harvest Festival**

**c. Res No 07-02-19-53 – Approving Public Works Facility Site Improvements**

**d. Res No 07-02-19-54 – Approving Donation to Hanover Athletic Association**

**Motion carried unanimously.**

**Citizen's Forum:**

None

**Public Hearings:**

**846 Meander Rd NE – Nuisance Abatement Hearing**

Hagen outlined the correspondence sent to the property owner from the City. No corrective action has been taken. The property owner has submitted a building permit application; however, the application directly matches a previous application that was denied by staff. Squires noted that should Council desire to take action, they can direct staff to correct the issue.

**MOTION** by Hallstein directing staff to work with the City Attorney to abate the above referenced nuisance, seconded by Warpula. **Motion carried unanimously.**

**Unfinished Business:**

**Res No 07-02-19-55 – Approving Amendment to Res No 06-04-19-49**

Hagen updated the Council on the potential new source for financial security. Hagen noted that Byline Bank who would be supplying a SBA Loan would remove themselves from a position ahead of the City on the applicant's personal home should that allow the EDA to provide the full loan amount. With this move the EDA could have financial security sufficient to their discussions by being placed in a second position on all commercial assets, being placed in a third position on the personal home mortgage and receiving personal guarantees from all business owners.

Hallstein outlined the EDA's discussion on the financial security, and expressed support of the project given the added financial security. Hallstein noted that the EDA funds would be going to improvements to a physical property in Hanover versus a business owner that could move their business out of town in the future.

**MOTION** by Hallstein to amend Res No 07-02-19-55 to approve a loan of \$92,500 and add a condition that the EDA be placed in a third position on the home mortgage, seconded by Warpula. **Motion carried unanimously.**

**Res No 07-02-19-56 – Approving Quotes for Cemetery Columbarium**

Hagen reviewed the quotes received, including the recommendation of which columbarium structure to purchase. C. Olson Concrete was present to discuss the patio area. Olson suggested revising the patio size to allow for easier maintenance of the area. Olson also suggested installing five total slabs for columbarium structures. Olson noted the included quote was a not to exceed amount. Olson lastly noted the concrete finish may best be suited for a broom finish versus a stamped concrete. Olson expressed concern about a stamped finish posing slip and fall potential when wet. Council consensus was to allow staff and C. Olson concrete to adjust the site plan for patio size, columbarium slabs, and final finish.

**MOTION** by Hallstein to approve Res No 07-02-19-56, seconded by Zajicek. **Motion carried unanimously.**

**New Business:**

**Res No 07-02-19-57 – Approving Final Plat for River Town Villas of Hanover**

Nash presented the final plat for approval on the project. Nash stated the Planning Commission has reviewed and recommend approval. Nash further stated the developer has requested an extension of time to record the final plat. The request comes from the time of year it is and a short window to complete the infrastructure installation. The developer is also obtaining bids for the work yet. Nash provided an updated resolution with the time extension identified.

**MOTION** by Warpula to approve Res No 07-02-19-57, seconded by Hammerseng. **Motion carried unanimously.**

**Res No 07-02-19-58 – Approving Site Plan for Astro Eng. at 11059 Lamont Ave NE**

Nash outlined the site plan request by Astro Eng. They wish to construct a third building on site for the purpose of material storage.

**MOTION** by Warpula to approve Res No 07-02-19-58, seconded by Hammerseng. **Motion carried unanimously.**

**Res No 07-02-19-59 – Approving Interim Use Permit for 10171 Beebe Lake Rd NE**

Nash outline the home occupation interim use permit application. Nash further stated the applicant has informed her of a potential shed expansion. Nash explained to Council that the IUP approval would allow for an expansion to the accessory structure for the purpose of business use without needing to amend the IUP. Any future accessory structure expansion would be required to meet ordinances in place at the time.

**MOTION** by Warpula to approve Res No 07-02-19-59, seconded by Hallstein. **Motion carried unanimously.**

**Res No 07-02-19-60 – Approving EDA Rent Reimbursement Request**

Hagen outlined the request and noted that the EDA has reviewed and recommends approval of the request. Kauffman stated this request meets the EDA guidelines, but encourage Warpula and Hallstein to review the program guidelines in order to reduce the free money being given away after businesses move to town.

**MOTION** by Hallstein to approve Res No 07-02-19-60, seconded by Zajicek. **Motion carried unanimously.**

**Res No 07-02-19-61 – Approving Sanitary Sewer Lift Station Improvements**

Hagen noted that Veolia staff is recommending upgrades to our sewer lift stations. The recommendation comes from routine maintenance being needed and a desire to improve automatic communication between the system and staff in the event of emergencies. Messner further outlined the benefits of the proposed upgrades.

**MOTION** by Zajicek to approve Res No 07-02-19-61, seconded by Warpula. **Motion carried unanimously.**

**Reports**

**Nash**

- Stated the Mahler Mine EAW is in the final stages of preparation. Once completed, the EAW will go into a 30 day comment period.

**Messner**

- Noted that Crow River Heights West Fourth Addition is seeking a construction start date in late July.

**Hagen**

- Review cleanup day expenses and revenues. The City netted \$1,500 in profits. This was largely due to not being invoiced in the same manner staff was quoted prior to setting prices. Should the invoice been correct, the City would have netted \$500. Hagen further noted the Public Works Facility worked great for a location and the event will likely stay there in the future.

**Hallstein**

- Expressed support for the City to begin discussions on moving the 8<sup>th</sup> St NE extension from the Industrial Park to CSAH 19 higher on the City’s project priority list. She further noted that several organizations would be involved and recognized it would be a lengthy process.

**Adjournment**

**MOTION** by Warpula to adjourn at 8:12 pm, seconded by Hammerseng. **Motion carried unanimously.**

APPROVED BY:

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Chris Kauffman, Mayor

ATTEST:

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Brian Hagen, City Administrator