

**CITY OF HANOVER
CITY COUNCIL MEETING
JULY 7, 2020 – OFFICIAL MINUTES**

Call to Order/Pledge of Allegiance:

Mayor Chris Kauffman called the regular meeting of Tuesday, July 7, 2020 to order at 7:00 p.m. Present were Mayor Chris Kauffman, Councilors Doug Hammerseng, Ken Warpula, Jim Zajicek and MaryAnn Hallstein. Also present were City Attorney Jay Squires, City Planner Cindy Nash, City Engineer Nick Preisler, City Administrator Brian Hagen, Public Works Supervisor Jason Doboszinski and Accountant Jackie Heinz. Guests included Mat Meyer, Elissa Phillips & Jason Bodey, Bill Bolte and Brad O’Neil from the Crow River News.

Approval of Agenda:

Hagen added Mercantile Pass Update as item 7e1.

Hagen removed from the Consent Agenda Concert in the Park item 3f to the Agenda as item 7e2.

Hagen moved Unfinished Business 2021 Preliminary Budget item 6a to the Agenda as item 7e3.

Heinz amended claims in the amount of \$270.82, Total Claims is now \$173,688.27.

MOTION by Warpula to approve the amended agenda, seconded by Zajicek. **Motion carried unanimously.**

Consent Agenda:

Hagen removed from the Consent Agenda Concert in the Park item 3f to the Agenda as item 7e2.

Hagen added Appointing Probationary Firefighters Resolution 07-07-20-69 as item 3f.

Kauffman inquired about item c – Approving EDA Fund Transfer. Hagen stated the EDA Special Revenue Fund is their operating fund, there is normally a yearly transfer, but this hasn’t been done in the last year.

Hagen updated the cost to purchase the complete concrete and fencing at the new porta potties will be increased to \$4,500.00.

MOTION by Warpula to approve the amended consent agenda, seconded by Zajicek.

a. Approve Minutes of June 16, 2020 City Council Work Session Meeting

b. Approve Claims as Presented:

➤ Claims	\$ 156,691.25
➤ Payroll	\$ 10,207.54
➤ P/R taxes & Exp	\$ 4,148.54
➤ Other Claims	\$ <u>2,640.94</u>
➤ Total Claims	\$ <u>173,688.27</u>

c. Res No 07-07-20-61 – Approving EDA Fund Transfer

d. Res No 07-07-20-62 – Approving Purchase of Porta Potties

e. Res No 07-07-20-63 – Approving Proposal for IT Upgrades

f. Res No 07-07-20-69 – Appointing Probationary Firefighters

Motion carried unanimously.

Citizen’s Forum:

None

Public Hearings:

None

Unfinished Business:

None

New Business:

Res No 07-07-20-64 – Approving CUP for 11000 Crow Hassan Park Road

Nash stated the CUP is to allow construction of an accessory building which is larger than the principal building. Planning Commission held a public hearing where there were no comments. Planning Commission is recommending approval with conditions listed in the resolution.

MOTION by Warpula to approve Res No 07-07-20-64, seconded by Hallstein. **Motion carried unanimously.**

Res No 07-07-20-65 – Approving CUP for 11652 Crow Hassan Park Road

Nash stated the CUP is to allow construction of an accessory building which is larger than the principal building. Planning Commission held a public hearing where there were no comments. Planning Commission is recommending approval with conditions listed in the resolution.

MOTION by Warpula to approve Res No 07-07-20-65, seconded by Zajicek. **Motion carried unanimously.**

Res No 07-07-20-66 – Approving Variance for 10111 Beebe Lake Road

Nash stated the variance is to allow construction of a garden potting shed in front of the home. Planning Commission held a public hearing where there were no comments. Planning Commission is recommending approval with conditions listed in the resolution.

MOTION by Hallstein to approve Res No 07-07-20-66, seconded by Hammerseng. **Motion carried unanimously.**

Res No 07-07-20-67 – Approving Variance for 775 Kadler Avenue NE

Nash stated the variance is to allow the construction of a screened in porch and deck within the rear yard setback. This is consistent with the home to the South and will blend with the neighborhood. Planning Commission held a public hearing where there were no comments. Planning Commission is recommending approval with conditions listed in the resolution.

MOTION by Hammerseng to approve Res No 07-07-20-67, seconded by Hallstein. **Motion carried unanimously.**

Mahler Mine Update

Hagen stated a letter was sent to Fehn Companies reminding them of the use of back-up alarms, there has been a couple comments from residents, and haul hours are 7a-7p Monday through Friday and no Saturdays. Hagen further stated regarding the alignment of 15th street, Fehn proposed to move 15th Street South 20' for a direct shot into the driveway. St. Michael stated they wouldn't approve this due to access to a St. Michael property. Hagen further stated 15th Street will stay on the same line and trucks will have to J drive to enter; some easements will need to be exchanged. Work is scheduled to start the second or third week in August due to Xcel moving a pole. Preisler stated the realignment would be 20' to the South. Hallstein inquired if that was the direction given. Preisler stated yes, it would prevent future costs to realign. Hammerseng inquired why St. Michael is not on board. Hagen stated public right of way would need to be obtained, but no need since there is no development. St. Michael wanted for a development to the North as an access point. Hagen further stated one good thing about not realigning is the main transmission line won't have to be moved. Hammerseng inquired about moving lines underground. Preisler stated the City would pay to have it done and it is very expensive.

Mercantile Pass Update

Hagen stated the EDA discussed Public Funding and Tax Abatement for the Project. Hagen also reached out to Tammy Omdal with Northland Trust and Baker Tilly regarding costs. Baker Tilly stated they would charge for the preliminary and project work; Northland stated the preliminary work would be done for free and cost of \$3,000 to complete. Hagen stated the EDA recommended going with Northland Trust. Kauffman inquired how long. Hagen stated 15-20-year limit depending on the entities involved. Recommend a pay go option so reimbursement happens as taxes come in, this is the safest option for the City. Kauffman inquired if there is a dollar amount, Hagen stated no, the project plans need to be opened and cost justified. Hagen further stated first is the concept plan with a rough value to generate X dollars over X years.

Hagen stated Bill's Superette and G Will Liquors had a purchase agreement on the site and withdrew. They wanted a full signal and Hennepin County said no. Kauffman inquired where Hennepin County wants a light, Hagen stated they don't know. Kauffman stated closer to the Hilltop, Hagen stated that's where Bill's Superette wanted it and Hennepin County said no. Hagen further stated the corridor study should be complete by the end of July and have improvements at the 123 and 19 intersection.

Res No 07-07-20-68 – Approving Contract for Concert in the Park

Hagen stated Council approved an August Concert in the Park back in March. Park Board wanted a second concert for July 16th and has gotten Mitch Gordon. Hagen stated staff is wondering if the concerts should be limited to 250 people, or what level to control the crowd. Hammerseng inquired how many were present for the White Sidewalls Concert in the past, Heinz stated 80-100. Hallstein stated with nothing going on are more people going to show up and is there a liability to the City? Squires stated there is flexibility, would fall under another exception, not exhibition but a gathering then no cap on people, the City can justify. Heinz stated the 10' diameter circles which are used for Reading in the Park could be utilized, there are currently 25 and more could be added.

Hallstein inquired to limit the concert to Hanover residents only. Hammerseng stated when he has attended concerts in the past, the lot is full. If people aren't comfortable then they won't come. Hammerseng inquired about charging for the concert. Squires stated that has no bearing, there is a plan in place and the painted areas will be used. Hammerseng stated in the past, people in attendance haven't jammed in next to each other, they spread out.

MOTION by Hallstein to approve Res No 07-07-20-68, seconded by Warpula. **Motion carried unanimously.**

2021 Preliminary Budget – Draft 1

Hagen stated this is the same draft as the prior. Hammerseng inquired if staff is anticipating anything, Hagen stated no. Kauffman inquired if we've heard from the assessor's office, Hagen stated no, values are set in April at the Local Board of Appeals meeting with impact 1-2 years out. From an operations standpoint some minor adjustments. Hagen further stated only the preliminary needs to be set high as we cannot go higher with the final.

Settlers Park: Park Shelter

7:37 pm – 8:01 pm

Staff and Council walked to the Park Shelter to discuss the deterioration of the building and possible construction of a new facility. Council consensus to approve an RFP for an architect to design a new facility.

Reports

Doboszanski

- Installed 3 Benches at Cardinal Park, one being the Memorial Bench for Missy Wanke
- Hallstein inquired if a plan is in place if all Public Works staff were sick at the same time, Hagen stated we would call other cities for help

Hallstein

- Watched an LMC Webinar regarding CARES Act Funding Requirements

Hammerseng

- Inquired if a letter was sent to Rhino Auto, Hagen stated yes, they have until July 13th to respond and the owner has not reached out
- If there anything being done about the Dentists lawn, Hagen stated the Contractor asked for escrow money to be released but was told no, reached out to the Contractor with no follow up and they mowed it down, council consensus to make the lawn grass.

Warpula

- Someone in interest in donating a bench by the columbarium, Hagen stated to have them contact him

Hagen

- The July Planning Commission meeting will be via ZOOM due to the pit being on the agenda, when it goes to Council that meeting will be via ZOOM as well
- Inquired about using the COVID money to upgrade the audio and visual in the hall so future meetings can be held several ways, Council consensus yes
- Brian will be on vacation the week of July 20th

Kauffman

- Will be gone the first meeting in August

Adjournment

MOTION by Hammerseng to adjourn at 8:19 p.m., seconded by Warpula. **Motion carried unanimously.**

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator