

**CITY OF HANOVER  
ECONOMIC DEVELOPMENT AUTHORITY MEETING  
JULY 14, 2016 – OFFICIAL MINUTES**

**Call to Order**

Treasurer Jessica Johnson called the regular EDA meeting of July 14, 2016 to order at 8:07 a.m. Present were Jessica Johnson, Matt Hanson, John Vajda, and Ken Warpula. Also present was City Administrator Brian Hagen. Members Todd Bartels, Randy Whitcomb, and Keith Ulstad absent.

**Approval of Agenda**

Hagen requested to add item 5.A. to discuss approval of a business assistance request from RJM Self Storage.

**MOTION** by Vajda to approve the amended agenda, seconded by Warpula. **Motion carried unanimously.**

**Approval of Minutes from June 9, 2016 Regular Meeting**

**MOTION** by Vajda to approve minutes as presented, seconded by Hanson. **Motion carried unanimously.**

**Approval of Accounts Payable and Financial Reports**

Johnson stated there were regular claims paid with everything else normal.

**MOTION** by Warpula to approve the Accounts Payable and Financial Reports as presented, seconded by Hanson. **Motion carried unanimously.**

**Citizen's Forum**

**Unfinished Business**

**Greenhouse Assisted Living**

Hagen stated the project is underway. It is projected to be a ten month project. Discussion has already began about conducting an open house prior to the facility opening.

**11218 Church St. NE**

Hagen noted that Bartels has been in contact with the property owners. Hagen had no other update.

**New Business**

**RJM Self Storage Business Assistance Request**

Hagen noted that RJM Self Storage has submitted an application for matching grant funds. They requested \$1,500 in grant funding and \$1,500 in loan funding. Hagen stated he would work with the applicant to determine a term period.

**MOTION** by Warpula to approve the funding as requested, seconded by Johnson. **Motion carried unanimously.**

**Hanover Harvest Festival Donation**

Vajda requested to add this discussion. The members present agreed to the request. Vajda stated that in the past, the EDA has donated funds to the Hanover Harvest Festival. Hagen noted that last year's amount was \$1,500.

**MOTION** by Warpula to donate \$1,500 to the event, seconded by Hanson. **Motion carried unanimously.**

**Reports**

Vajda reiterated that the Harvest Festival is August 6. It is an all-day event with activities for everyone.

**Adjournment**

**MOTION** by Vajda to adjourn at 8:30 a.m., seconded by Johnson. **Motion carried unanimously.**

ATTEST:

---

Brian Hagen, City Administrator