

**CITY OF HANOVER
ECONOMIC DEVELOPMENT AUTHORITY MEETING
JULY 15, 2021 – OFFICIAL MINUTES**

Call to Order

Chair Bartels called the regular EDA meeting of July 15, 2021 to order at 8:03 a.m. Present were members Todd Bartels, Jessica Johnson, Tony Ross, Brian Dismang, Ken Warpula, and MaryAnn Hallstein. Also present were City Administrator Brian Hagen and intern Grant MacFarlane. Absent was Ted Zrust.

Approval of Minutes from May 20, 2021 Regular Meeting

MOTION by Warpula to approve minutes as presented, seconded by Johnson. **Motion carried unanimously.**

Approval of Accounts Payable and Financial Reports

Johnson noted that all loans were current and reviewed revenues and expenditures. Johnson highlighted the donation to Hanover Harvest Festival.

MOTION by Johnson to approve the Accounts Payable and Financial Reports as presented, seconded by Warpula. **Motion carried unanimously.**

Citizen's Forum

None

Unfinished Business

2021 EDA Business Social

Hagen stated that the EDA Business Social would be taking place on August 16, 2021. Hagen added that the City had Yeti mugs from previous years to use at the event and that Big Bore Barbeque had provided menu options.

Hallstein asked if guests would order food when they arrived or if it would be served ala carte. Hagen noted the EDA would pick one menu option and guests would be served that at the event. Bartels suggested including a food choice with the RSVP to receive a better response. Consensus of the group was to provide the pulled pork/chicken option with choice of sides.

Johnson asked what time the event would take place. Warpula suggested the event occur from 4:00pm to 6:00pm. EDA showed consensus agreement.

Johnson asked what drinks would be provided at the event. Warpula stated that there has been a cash bar in the past for guests. Hagen added that he expects pop and water to be offered for free, but that he will check with Big Bore Barbeque to clarify the cash bar option.

Johnson stated that she plans to get invites delivered to business by Tuesday, July 20. Johnson suggested that the RSVP could encourage businesses to submit their questions for EDA and updates regarding their business in advance.

New Business

2022 Preliminary Budget – Draft 1

Hagen stated that there were no major changes to the budget. Hagen noted that the EDA had an excess balance in its operating fund currently. Hagen added that he would bring a recommendation later in the year to transfer roughly \$75,000 to its business incentive fund.

MOTION by Hallstein to adopt the 2022 preliminary budget, seconded by Dismang. **Motion carried unanimously.**

Review: TIF vs. Tax Abatement

Hagen stated that the TIF vs. tax abatement sheet was informational and served as an FYI to the EDA. Hagen added that TIF and tax abatement are very similar, but that abatement is more flexible. Bartels thanked Hagen for the information.

WCEDP Golf Event – September 14, 2021

Hagen informed the EDA that the event would cost \$360-\$400 depending on signup date if they wanted to participate once again. Bartels asked Hagen to reach out about this topic after the meeting to find members to participate. Consensus was to participate in the event.

EDA Board and Staff Reports

Hallstein

- Update on Big Bore Barbeque and River Inn patio progress. Hagen noted that part of this process includes the need to identify parking stalls and bathroom additions.

Adjournment

MOTION by Johnson to adjourn at 9:12 a.m., seconded by Dismang. **Motion carried unanimously.**

ATTEST:

Brian Hagen, City Administrator