

**CITY OF HANOVER  
CITY COUNCIL MEETING  
AUGUST 4, 2014 – DRAFT MINUTES**

**Call to Order/Pledge of Allegiance:**

Mayor Kauffman called the Regular Council Meeting of Monday, August 4, 2014 to order at 7:00 p.m. Present were Mayor Chris Kauffman, Councilors Wendy Pinor, John Vajda, Doug Hammerseng, and Ken Warpula. Also present were City Administrator Annita Smythe, Administrative Assistant Brian Hagen, Public Works Supervisor Scott Vogel, Attorney Jay Squires and former City Engineer Mike Neilson. There were several guests present including Lupine Brewing Company owners. A Wright County Sheriff was present as well.

**Approval of Agenda:**

**MOTION** by Pinor to approve the agenda as presented, and seconded by Warpula. **Motion carried unanimously.**

**Consent Agenda:**

**MOTION** by Warpula to approve the following consent agenda, and seconded by Pinor.

**a. Approve Minutes of July 15, 2014 Regular City Council Work Session Meeting**

**b. Approve Claims as Presented:**

➤ Claims	\$ 132,946.81
➤ Payroll	\$ 14,608.05
➤ P/R taxes & Exp	\$ 5,908.05
➤ Other Claims	\$ 6,545.90
➤ Total Claims	<u>\$ 160,008.81</u>

**Motion carried unanimously.**

**Citizen's Forum:**

Clark Lee, a Hanover resident, addressed Council with his concerns about protecting the wetlands within Hanover. He focused on three lots located on Kadler Ave NE and outlined regulations the City has in place to protect wetlands and hopes the City does not venture from the regulations in the future. He is not in favor of approving variances on the wetland setback and encourages Council not to approve future requests for variance on the wetland setback. Hammerseng asked if Mr. Lee had any suggestions on what should happen with lots that have wetlands. Mr. Lee stated the Bank could donate them to the City, the neighbors' could purchase them, or City could purchase them. Mr. Lee went on to state that the adjacent property owners would be willing to maintain the lots to City standards if the City assumed ownership of the parcels. Council assured Mr. Lee that the City wants to protect its' natural resources.

**Public Hearings:**

None

**Unfinished Business:**

**Riverview Road Complaints Update**

Hagen provided an update on three parcels which received complaints about excess storage and parking location of vehicles. Hagen reviewed the steps which have been taken, and reminded Council that Council granted a two month extension to the property owners at the June 3, 2014 meeting to bring the properties into compliance with the City Code. Hagen stated that two of the three parcels meet staff expectations. Additionally, Hagen feels that the property owners are educated on, and they understand the expectations of the City Code. A third parcel continues to be out of compliance, even though they have

made some progress. Council granted an extension, and they requested an update at the October 7, 2014 meeting.

**New Business:**

**a. Concept Plan Review – Lupine Brewing**

Smythe explained this is a concept plan review. Council was provided a survey showing building location and driveway location for review. Hammerseng stated that the Planning Commission reviewed the concept plan at the July meeting and approved of the plan. The Planning Commission further explained the desired landscaping and building design. Hammerseng further stated that the future trail switch back was discussed with Lupine Brewing and they are favorable to the project. Lupine Brewing Company briefly explained their business plan. They also stated the three of them live locally, two in Hanover, so they are vested in the community. They want to start a business that fits into the overall look and feel of the City.

**b. Res No 08-04-14-62 – Calling a Public Hearing Regarding Tax Abatement In Connection with Lupine Brewing Project**

Smythe stated this resolution is in front of Council in order to stay in the timeframe of the project. At this point Lupine Brewing is unsure of how much Tax Abatement will be requested. Lupine Brewing Company does have funding approved from bank (which bank?), but do not know the exact amount yet. Pinor asked how many jobs are expected to be created. The company expects between 6-12 positions when fully functioning. Squires informed Council that they can open a Public Hearing at one meeting and finish at a different meeting if the exact Tax abatement request is unknown and more time is needed. This will prevent the need to re-advertise for the public hearing. **MOTION** by Pinor to approve Res No 08-04-14-62, and seconded by Vajda. **Motion carried unanimously.**

**c. Decline Collaborative Process for Lupine Brewing**

Smythe stated this is recommended by the City Planner. She is proposing a Planned Unit Development in order to address a number of issues that otherwise would require variances. **MOTION** by Pinor to decline the collaborative process for the Lupine Brewing project, and seconded by Hammerseng. **Motion carried unanimously.**

**d. Review Proposal for Hennepin County Sheriff Contract Renewal**

Smythe stated this is proposed contract cost for 2015. She asked if Council is satisfied with the amount of service Hanover receives from Hennepin County. Council is happy with the service and the proposed contract.

**e. Res No 08-04-14-63 – Approving Purchase of Wetland Credits for Hennepin CSAH 19 Trail**

Neilson stated there are two types of wetlands totaling .42 acres. We were aware of this and wetland credits were budgeted in the project costs. **MOTION** by Pinor to approve Res No 08-04-14-63, and seconded by Warpula.

**f. Ordinance No 2014-06**

Hagen stated the Planning Commission has reviewed the Bee Keeping Ordinance. They have held the proper Public Hearing, and have recommended the enclosed Bee Keeping Ordinance for Council approval. **MOTION** by Pinor to approve Ordinance No 2014-06, and seconded by Hammerseng. **Motion carried unanimously.**

**g. Res No 08-04-14-64 – Approving Conditional Use Permit**

Hagen stated the proper Public Hearing has been held regarding the request to build an accessory shed in the side yard of 11462 Crow Hassan Park Road. Hagen further stated this is an approved use in the Zoning Ordinance with a Conditional Use Permit. **MOTION** by Pinor to approve Res No 08-04-14-64, and seconded by Hammerseng. **Motion carried unanimously.**

**Reports:**

Scott Vogel:

- Harvest Festival setup went well
- Pearson Brothers submitted quote to fog seal the Hanover trail system. The quote also includes cost to fog seal the Fire Department parking lot. **MOTION** by Pinor to approve the quote subject to Chief Malewicki approval of Fire Department portion, and seconded by Warpula. **Motion carried unanimously.**

Mike Neilson:

- Beebe Lake Trail near completion. There will be clean-up work to be completed. There were additional costs with the project but will be covered by grant funding.
- Hennepin County Trail bid opening is August 12, 2014. Construction will start late August and should be completed this year.

Ken Warpula

- Thanked Public Works for helping with setup with Harvest Festival. Reminded Public Works to set their schedule to be present at Harvest Festival in future years.
- Stated Mary Brown did great job with craft area.

Jay Squires

- The attorney for the Bridges Homeowners Association stated they are empowering a governing body for continued discussion on easement agreement.

**Adjournment:**

**MOTION** to Pinor to adjourn at 8:39 p.m., seconded by Vajda. **Motion carried unanimously.**

APPROVED BY:

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Chris Kauffman, Mayor

ATTEST:

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Annita Smythe, City Administrator