

**AGENDA
HANOVER CITY COUNCIL
AUGUST 4, 2020**

MAYOR

CHRIS KAUFFMAN

COUNCIL

DOUG HAMMERSENG

KEN WARPULA

JIM ZAJICEK

MARYANN HALLSTEIN

- 1. Call to Order/Pledge of Allegiance: 7:00 p.m.**
- 2. Approval of Agenda**
- 3. Consent Agenda Items:**
 - a. Approve Minutes of July 21, 2020 City Council Work Session Meeting (4)**
 - b. Approve Claims as Presented: (6)**

➤ Claims	\$ 68,365.92
➤ Payroll	\$ 10,151.30
➤ P/R taxes & Exp	\$ 4,124.04
➤ Other Claims	<u>\$ 2,640.94</u>
➤ Total Claims	<u>\$ 85,282.20</u>
 - c. Res No 08-04-20-74 – Appointing Probationary Firefighter (39)**
- 4. Citizen’s Forum:**
- 5. Public Hearings**
- 6. Unfinished Business**
- 7. New Business**
 - a. Res No 08-04-20-75 – Approving Variance for 10818 River RD NE (40)**
 - b. Res No 08-04-20-76 – Approving Site Plan for 11039 Lamont Ave NE (44)**
 - c. Mercantile Pass: Tax Abatement Review (51)**
 - d. Res No 08-04-20-77 – Ratifying FRA Pension Increase (55)**
 - e. FD Pay Study (56)**
- 8. Reports**
- 9. Adjournment**

To: Mayor Kauffman & Members of the Hanover City Council
From: Brian Hagen, City Administrator
Date: July 31, 2020
Re: Review of August 4, 2020 City Council Agenda

1. Call to Order/Pledge of Allegiance: 7:00 p.m.
2. Approval of Agenda
3. Consent Agenda Items:
 - a. Approve Minutes of July 21, 2020 City Council Work Session Meeting (4)
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➤ Claims	\$ 68,365.92
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 - c. Res No 08-04-20-74 – Appointing Probationary Firefighter (39)
4. Citizen’s Forum:
5. Public Hearings
6. Unfinished Business
7. New Business
 - a. Res No 08-04-20-75 – Approving Variance for 10818 River RD NE (40)
See enclosed resolution and memo.
 - b. Res No 08-04-20-76 – Approving Site Plan for 11039 Lamont Ave NE (44)
See enclosed resolution and memo.
 - c. Mercantile Pass: Tax Abatement Review (51)
See enclosed memo prepared by Northland Securities. The EDA has reviewed this information and generally support finance assistance for the project subject to further review of project scope to determine actual gap in financing. Discussion will be held to give guidance to the developer on whether they should submit for a formal tax abatement project with the city.
 - d. Res No 08-04-20-77 – Ratifying FRA Pension Increase (55)
The FRA has approved an increase to the annual pension and are requesting the City ratify the increase. Their fund would remain at approximately 110% funded or better.

e. FD Pay Study (56)

Fire Chief Malewicki completed a pay study comparing Hanover to neighboring departments. Enclosed is the results. Chief Malewicki is requesting consideration to adjust the pay scale. Chief Malewicki will be present to discuss further.

8. Reports

9. Adjournment

**CITY OF HANOVER
CITY COUNCIL MEETING
JULY 21, 2020 – DRAFT MINUTES**

Call to Order:

Councilor Doug Hammerseng called the regular meeting of Tuesday, July 21, 2020 to order at 7:00 p.m. Present were Councilors Doug Hammerseng, Jim Zajicek and MaryAnn Hallstein. Also present was Accountant Jackie Heinz. Absent was Chris Kauffman and Ken Warpula.

Approval of Agenda:

MOTION by Hallstein to approve the agenda, seconded by Zajicek. **Motion carried unanimously.**

Consent Agenda:

MOTION by Zajicek to approve the consent agenda, seconded by Hallstein.

a. Approve Minutes of July 7, 2020 City Council Meeting

b. Approve Claims as Presented:

➤ Claims	\$ 144,674.40
➤ Payroll	\$ 34,539.91
➤ P/R taxes & Exp.	\$ 8,260.28
➤ Other Claims	<u>\$ 2,878.04</u>
➤ Total Claims	<u>\$ 190,352.63</u>

c. Res No 07-21-20-70 – Approving Financial Planning Services Agreement

d. Res No 07-21-20-71 – Approving Temporary Intoxicating Liquor License

e. Res No 07-21-20-72 – Approving Memorandum for Cares Act Election Funding

f. Res No 07-21-20-73 – Accepting Donation from Hanover FRA

Coronavirus Relief Fund (CRF)

Heinz stated the city is anticipating roughly \$261,000 of relief money to compensate for COVID-19 expenses. Discussion revolved around eligible expenses which staff considered worth purchasing which are listed on the last page of the packet. There was also clarification between the Cares Act Election Funding and the Coronavirus Relief Fund.

Reports

Heinz

- Concert in the Park went great, roughly 125 people were in attendance. The next concert will be on Thursday, August 6th at 6:30 pm with The Tuxedo Band

Hallstein

- The EDA meeting has been postponed, discussion to include Tax Abatement possibilities

Hammerseng

- Any response from Rhino Auto from the letter which was sent, Heinz stated no

Zajicek

- Any update on the Hilltop, Heinz stated they're on the Planning Commission agenda for Monday night

Adjournment

MOTION by Hallstein to adjourn at 7:40 p.m., seconded by Zajicek. **Motion carried unanimously.**

APPROVED BY:

Doug Hammerseng, Councilor

ATTEST:

Jackie Heinz, Accountant

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Payments

Current Period: August 2020

Payments Batch 08-04-20 PAY \$68,365.92

Refer	3040	ALEX AIR APPARATUS, INC	-				
Cash Payment	E 100-42280-220	Repair/Maint Supply (GE Annual Compressor Air Quality Test					\$879.00
Invoice	2985	7/20/2020					
Transaction Date	7/29/2020	Due 7/29/2020	Cash	10100		Total	\$879.00
Refer	3046	AMERICAN PRESSURE INC.	-				
Cash Payment	E 100-43000-220	Repair/Maint Supply (GE PW Pressure Washer: 3/8" Hose 100', Quick Coupler, Trigger Gun					\$255.45
Invoice	115784	7/28/2020					
Cash Payment	E 100-43000-220	Repair/Maint Supply (GE PW Pressure Washer: 12" Lance, 42" Wand, Power Nozzle, Quick Couplers					\$122.66
Invoice	115816	7/29/2020					
Transaction Date	7/29/2020	Due 7/29/2020	Cash	10100		Total	\$378.11
Refer	3023	BEAUDRY OIL & PROPANE	-				
Cash Payment	E 100-43000-212	Motor Fuels Gasoline: Refill of 176.1 Gallons on 7/14/2020					\$323.15
Invoice	1631324	7/14/2020					
Cash Payment	E 100-43000-212	Motor Fuels Diesel: Refill of 287.4 Gallons on 7/08/2020					\$450.93
Invoice	1629141	7/8/2020					
Transaction Date	7/28/2020	Due 7/28/2020	Cash	10100		Total	\$774.08
Refer	3033	BLUE TARP FINANCIAL	Ck# 003020E 8/4/2020				
Cash Payment	E 100-43121-224	Street Maint Materials 16 Gal Spray for Spraying Curb Lines					\$199.37
Invoice	0193144920	7/9/2020					
Cash Payment	E 100-43000-220	Repair/Maint Supply (GE Electronic Sign: 40x48 Trailer					\$312.54
Invoice	0193144920	7/9/2020					
Transaction Date	7/29/2020	Due 7/29/2020	Cash	10100		Total	\$511.91
Refer	3029	Burkett, Amy	-				
Cash Payment	E 100-48205-810	Refunds & Reimburseme Shelter Damage Deposit Release - 7/18/2020 Event					\$100.00
Invoice		7/20/2020					
Transaction Date	7/29/2020	Due 7/29/2020	Cash	10100		Total	\$100.00
Refer	3038	CARDMEMBER SRVC (CENTRAL B	-				
Cash Payment	E 100-42220-580	Other Equipment Postage to Livonia, MI					\$30.30
Invoice	352	7/6/2020					
Cash Payment	E 100-42210-200	Office Supplies (GENER Bluetooth Wireless Mouse					\$15.98
Invoice	0880258	7/14/2020					
Cash Payment	E 100-42220-221	Equipment Parts Keys for Storage Room					\$10.68
Invoice	1656107	7/17/2020					
Cash Payment	E 100-42210-306	Dues & Subscriptions 6 - Active911 Subscriptions					\$78.00
Invoice	189767	7/21/2020					
Transaction Date	7/29/2020	Due 7/29/2020	Cash	10100		Total	\$134.96
Refer	3039	CJ Automotice Service LLC	-				
Cash Payment	E 100-42260-220	Repair/Maint Supply (GE Utility 11: Remove & Replace Exhaust Manifold Gasket					\$482.75
Invoice	1501	7/27/2020					
Transaction Date	7/29/2020	Due 7/29/2020	Cash	10100		Total	\$482.75
Refer	3024	CLASSIC CLEANING COMPANY, LL	-				

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Payments

Current Period: August 2020

Cash Payment	E 100-41940-310 Other Professional Servi	City Hall Monthly Cleaning - June 2020 (Prorated - No Cleaning 6/22 & 6/29)				\$175.00
Invoice 29881		7/15/2020				
Cash Payment	E 100-41940-310 Other Professional Servi	Shelter Special Cleaning: 6/21/2020				\$100.00
Invoice 29881		7/15/2020				
Cash Payment	E 100-41940-310 Other Professional Servi	Hall Special Cleaning: 6/21/2020				\$130.00
Invoice 29881		7/15/2020				
Transaction Date	7/28/2020	Due 7/28/2020	Cash	10100	Total	\$405.00
Refer	3017 COMCAST					
Cash Payment	E 100-43000-321 Telephone	PW: Digital Voice & Internet - August 2020				\$164.97
Invoice		7/18/2020				
Transaction Date	7/28/2020	Due 7/28/2020	Cash	10100	Total	\$164.97
Refer	3042 CROSSTOWN MECHANICAL INC.					
Cash Payment	E 100-41940-220 Repair/Maint Supply (GE	Ice Machine: 7/21/2020 Replaced Bin Stat				\$332.78
Invoice 84534		7/21/2020				
Transaction Date	7/29/2020	Due 7/29/2020	Cash	10100	Total	\$332.78
Refer	3043 CROW RIVER FARM EQUIPMENT					
Cash Payment	E 100-41940-560 Furniture and Fixtures	Scanning Desk: Tube to Raise to Stand Up Desk				\$112.61
Invoice 197937		7/21/2020				
Cash Payment	E 100-43000-220 Repair/Maint Supply (GE	Chevy 5500: 12" x 38" x 11 gauge				\$73.46
Invoice 198000		7/28/2020				
Transaction Date	7/29/2020	Due 7/29/2020	Cash	10100	Total	\$186.07
Refer	3044 DYNA SYSTEMS					
Cash Payment	E 100-43000-215 Shop Supplies	Ck# 003021E 8/4/2020 Cap Screw Six Shooters, Drill Screw Hex Washers, Cable Ties, Flat Washers, Blue Nylon Rings				\$263.12
Invoice 23561365		7/7/2020				
Cash Payment	E 100-41410-200 Office Supplies (GENER	Election: Nitrile Gloves				\$118.97
Invoice 23562427		7/9/2020			Project COVID	
Transaction Date	7/29/2020	Due 7/29/2020	Cash	10100	Total	\$382.09
Refer	3030 GILBYS SALES & SERVICE					
Cash Payment	E 100-48205-810 Refunds & Reimburseme	Shelter Damage Deposit Release - 7/19/2020 Event				\$100.00
Invoice		7/20/2020				
Transaction Date	7/29/2020	Due 7/29/2020	Cash	10100	Total	\$100.00
Refer	3026 GUIDANCE POINT TECHNOLOGIE					
Cash Payment	E 100-41600-310 Other Professional Servi	7/22/2020 On-Site Service: Dymo Printer Not Working, New One Purchased, Created New Share on Amy's Computer, Connected Jackie's Computer				\$150.00
Invoice 14317		7/25/2020				
Cash Payment	E 100-41600-310 Other Professional Servi	7/15/2020 Remote Service: Jason's Outlook Shutting Down Immediately				\$75.00
Invoice 14332		7/26/2020				
Cash Payment	E 100-41600-310 Other Professional Servi	7/16/2020 Remote Service: Create Accounts for Chief 1 and Chief 2 on Fire Dept. Computer, Move Run Log to Proper Location				\$150.00
Invoice 14337		7/26/2020				
Transaction Date	7/29/2020	Due 7/29/2020	Cash	10100	Total	\$375.00

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Payments

Current Period: August 2020

Refer	3019 <i>Gustafson, Amy</i>	-				
Cash Payment	E 100-48205-810 Refunds & Reimburseme	Shelter Damage Deposit Release - 7/24/2020				\$100.00
		Event				
Invoice	7/27/2020					
Transaction Date	7/28/2020	Due 7/28/2020	Cash	10100	Total	\$100.00
Refer	3031 <i>HANOVER FIRE RELIEF ASSOCIAT</i>	-				
Cash Payment	E 100-42290-125 Other Retirement Contrib	Fire Contract Contribution - 1st Half 2020				\$6,048.00
Invoice						
Transaction Date	7/29/2020	Due 7/29/2020	Cash	10100	Total	\$6,048.00
Refer	3027 <i>HENNEPIN COUNTY SHERIFF SER</i>	-				
Cash Payment	E 100-42101-310 Other Professional Servi	HC Sheriff Patrol Services - 2nd Quarter 2020				\$21,092.00
Invoice	1000152261	7/15/2020				
Transaction Date	7/29/2020	Due 7/29/2020	Cash	10100	Total	\$21,092.00
Refer	3021 <i>HENNEPIN COUNTY TREASURER</i>	-				
Cash Payment	R 100-36200 Miscellaneous Revenues	Hennepin County Deposited to Hanover in Error				\$2,611.06
Invoice		7/24/2020				
Transaction Date	7/28/2020	Due 7/28/2020	Cash	10100	Total	\$2,611.06
Refer	3016 <i>Ladda, Mark</i>	-				
Cash Payment	E 100-48205-810 Refunds & Reimburseme	Shelter Damage Deposit Release - 7/27/2020				\$100.00
		Event				
Invoice	7/27/2020					
Transaction Date	7/28/2020	Due 7/28/2020	Cash	10100	Total	\$100.00
Refer	3036 <i>LANO EQUIPMENT - LORETTO</i>	-				
Cash Payment	E 100-43000-220 Repair/Maint Supply (GE	Bobcat: Glass Door				\$230.57
Invoice	03-768769	7/24/2020				
Transaction Date	7/29/2020	Due 7/29/2020	Cash	10100	Total	\$230.57
Refer	3048 <i>MacQueen Equipment</i>	<u>Ck# 003022E 8/4/2020</u>				
Cash Payment	E 603-43000-221 Equipment Parts	Sweeper: Lower Radiator				\$34.05
Invoice	P28744	7/16/2020				
Cash Payment	E 603-43000-221 Equipment Parts	Sweeper: Fan Pusher, Upper Radiator Hose				\$189.97
Invoice	P28682	7/14/2020				
Transaction Date	7/29/2020	Due 7/29/2020	Cash	10100	Total	\$224.02
Refer	3025 <i>MARCO TECHNOLOGIES, LLC</i>	-				
Cash Payment	E 100-41570-220 Repair/Maint Supply (GE	Contract Base Rate Charge for 7/20/2020 - 8/19/2020				\$176.05
Invoice	INV7783208	7/20/2020				
Cash Payment	E 100-41570-220 Repair/Maint Supply (GE	Contract Overage Charge for 1/20/2020 - 7/19/2020				\$280.54
Invoice	INV7775177	7/16/2020				
Transaction Date	7/29/2020	Due 7/29/2020	Cash	10100	Total	\$456.59
Refer	3047 <i>MENARDS - BUFFALO</i>	-				
Cash Payment	E 100-43000-215 Shop Supplies	Vinyl Cement Patch				\$200.46
Invoice	25283	7/20/2020				
Cash Payment	E 100-41940-210 Operating Supplies (GEN	Pledge, Toilet Cleaner, 6 Galloon Squeegee Bucket				\$36.23
Invoice	25283	7/20/2020				

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Payments

Current Period: August 2020

Cash Payment	E 100-43000-240 Small Tools and Minor E	60" Steel Handle, Trowels				\$15.97
Invoice	25283	7/20/2020				
Cash Payment	E 100-43000-215 Shop Supplies	Screws, Spider Killer				\$9.97
Invoice	25438	7/22/2020				
Cash Payment	E 100-45200-220 Repair/Maint Supply (GE	Asphalt Expansion Joints				\$44.80
Invoice	25438	7/22/2020				
Transaction Date	7/29/2020	Due 7/29/2020	Cash	10100	Total	\$307.43
Refer	3041 <i>Occup. Health Cntrs. Of MN PC</i>		-			
Cash Payment	E 100-42210-305 Medical and Dental Fees	T. Andres: Firefighter Pre-Employment Evaluation				\$508.00
Invoice	103208832	7/22/2020				
Cash Payment	E 100-42210-305 Medical and Dental Fees	J. Franzen: Firefighter Pre-Employment Evaluation				\$508.00
Invoice	103208832	7/22/2020				
Cash Payment	E 100-42210-305 Medical and Dental Fees	Z. Caouette: Firefighter Pre-Employment Evaluation				\$508.00
Invoice	103208832	7/22/2020				
Cash Payment	E 100-42210-305 Medical and Dental Fees	M. Borowicz: Firefighter Pre-Employment Evaluation				\$508.00
Invoice	103208832	7/22/2020				
Transaction Date	7/29/2020	Due 7/29/2020	Cash	10100	Total	\$2,032.00
Refer	3020 <i>RANDYS ENVIRONMENTAL SERVI</i>		<i>Ck# 003017E 8/4/2020</i>			
Cash Payment	E 100-41940-384 Refuse/Garbage Disposa	General Trash - City Hall - August 2020				\$237.32
Invoice		7/17/2020				
Cash Payment	E 100-41940-384 Refuse/Garbage Disposa	General Trash - Fire Station - August 2020				\$32.18
Invoice		7/17/2020				
Cash Payment	E 100-43245-384 Refuse/Garbage Disposa	Recycling - July 2020				\$3,571.75
Invoice		7/17/2020				
Transaction Date	7/28/2020	Due 7/28/2020	Cash	10100	Total	\$3,841.25
Refer	3037 <i>SATELLITE INDUSTRIES</i>		-			
Cash Payment	E 100-45200-580 Other Equipment	Mallard Park: New ADA Port-A-Pottie				\$1,915.00
Invoice	SAT-IN226310	7/27/2020				
Cash Payment	E 100-45200-580 Other Equipment	Pheasant Run Park: New ADA Port-A-Pottie				\$1,915.00
Invoice	SAT-IN226310	7/27/2020				
Cash Payment	E 100-45200-580 Other Equipment	EagleView Park: New ADA Port-A-Pottie				\$1,915.00
Invoice	SAT-IN226310	7/27/2020				
Transaction Date	7/29/2020	Due 7/29/2020	Cash	10100	Total	\$5,745.00
Refer	3045 <i>SITE ONE LANDSCAPE SUPPLY</i>		-			
Cash Payment	E 100-45200-220 Repair/Maint Supply (GE	Mallard Park: Kwikseal Poly Saddle for Irrigation				\$5.20
Invoice	101574685-001	7/15/2020				
Cash Payment	E 100-45200-220 Repair/Maint Supply (GE	Mallard Park: Elbow, Gear Clamp, Reducing Tee for Irrigation				\$63.70
Invoice	101596777-001	7/16/2020				
Transaction Date	7/29/2020	Due 7/29/2020	Cash	10100	Total	\$68.90
Refer	3032 <i>The Tuxedo Band</i>		-			
Cash Payment	E 406-45200-440 Programs	Concert in the Park - 8/06/2020				\$700.00
Invoice						
Transaction Date	7/29/2020	Due 7/29/2020	Cash	10100	Total	\$700.00

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Payments

Current Period: August 2020

Refer	3034 TRAFFIC CONTROL CORPORATIO	-				
Cash Payment	E 100-43160-381 Electric Utilities	12" Green Arrow x 3, 12" Amber Arrow x 3, 12" Red Arrow x 2, 12" Red Ball x 1				\$301.25
Invoice	122104	7/16/2020				
Transaction Date	7/29/2020	Due 7/29/2020	Cash	10100	Total	\$301.25
Refer	3035 VISA - BANKWEST	-				
Cash Payment	E 100-41410-200 Office Supplies (GENER	Pens for Elections				\$124.75
Invoice	100289557-001	6/22/2020			Project COVID	
Cash Payment	E 100-41570-200 Office Supplies (GENER	Ink, AA Batteries, AAA Batteries, 11x17 Paper, Ink, 8.5x11 Paper				\$578.38
Invoice	100289557-001	6/22/2020				
Cash Payment	E 100-41940-321 Telephone	City Hall Phone Services - 6 Lines - 6/23/2020 - 7/22/2020				\$230.68
Invoice	INV00141365	6/24/2020				
Cash Payment	E 100-43000-321 Telephone	Public Works Phone Services - 2 Lines - 6/23/2020 - 7/22/2020				\$77.77
Invoice	INV00141365	6/24/2020				
Cash Payment	E 100-43000-215 Shop Supplies	44 lbs. 0.045 SuperArc L-56				\$166.79
Invoice	622875727	6/26/2020				
Cash Payment	E 100-43000-260 Uniforms	J. Doboszanski: Boots				\$284.61
Invoice	130482	6/29/2020				
Cash Payment	E 100-43000-260 Uniforms	B. Desens: Boots				\$242.73
Invoice	130483	6/29/2020				
Cash Payment	E 100-43000-260 Uniforms	J. Ramthun: Boots				\$237.73
Invoice	130484	6/29/2020				
Cash Payment	E 100-45200-220 Repair/Maint Supply (GE	Cardinal Park: Bases				\$140.26
Invoice	7683407	6/29/2020				
Cash Payment	E 100-45200-220 Repair/Maint Supply (GE	Cardinal Park Benches: Two Man Post Hole Auger				\$74.50
Invoice	274777	7/6/2020				
Cash Payment	E 100-45200-220 Repair/Maint Supply (GE	Cardinal Park Benches: Two Man Post Hole Auger				\$12.46
Invoice	274777	7/6/2020				
Cash Payment	E 100-41410-200 Office Supplies (GENER	Chisel Markers				\$11.99
Invoice	105445165-001	7/8/2020				
Cash Payment	E 100-42210-200 Office Supplies (GENER	Vertical Wall File				\$15.99
Invoice	105445165-001	7/8/2020				
Cash Payment	E 100-43121-224 Street Maint Materials	Toolcat: Curblin Sprayer				\$38.99
Invoice	460558	7/9/2020				
Cash Payment	E 100-41570-200 Office Supplies (GENER	Envelope Moisteners, Adhesive Back Mailing Seals				\$39.17
Invoice	105448186-001	7/8/2020				
Cash Payment	E 100-41600-310 Other Professional Servi	Microsoft Online Exchange: 30 E-Mail Accounts				\$120.00
Invoice	E0600BLAPX	7/13/2020				
Cash Payment	E 100-41600-310 Other Professional Servi	Office 365 Business Software				\$8.86
Invoice	E0600BLA3B	7/13/2020				
Cash Payment	E 100-41940-220 Repair/Maint Supply (GE	4 ft. T8 LED Tube Lights - Qty 30				\$158.73
Invoice	1944268	7/15/2020				
Cash Payment	E 100-41940-560 Furniture and Fixtures	Hand Sanitizer				\$44.27
Invoice	1944268	7/15/2020			Project COVID	

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Payments

Current Period: August 2020

Cash Payment	E 100-41940-560 Furniture and Fixtures	Floor Stand Automatic Touchless Soap Dispenser				\$160.41
Invoice 3134638	7/15/2020			Project COVID		
Transaction Date	7/29/2020	Due 7/29/2020	Cash	10100	Total	\$2,769.07
Refer	3018 <u>WRIGHT-HENNEPIN COOPERATIV</u>	<u>Ck# 003016E 8/4/2020</u>				
Cash Payment	E 100-45200-381 Electric Utilities	EagleView Park - 3 Light Poles				\$58.47
Invoice 35028145260	7/20/2020					
Cash Payment	E 100-43000-310 Other Professional Servi	PW Building: Fire Panel Monitoring 9/30/2020				\$27.95
Invoice 35028145260	7/20/2020					
Cash Payment	E 100-43000-310 Other Professional Servi	PW Building: Fire Alarm Testing / Inspection 9/30/2020				\$18.95
Invoice 35028145260	7/20/2020					
Transaction Date	7/28/2020	Due 7/28/2020	Cash	10100	Total	\$105.37
Refer	3022 <u>WSB & ASSOCIATES, INC.</u>	<u>Ck# 003018E 8/4/2020</u>				
Cash Payment	E 818-41950-310 Other Professional Servi	Brandon & Tierney Berning - CUP: June 2020				\$109.50
Invoice 015460-6-0720	7/22/2020			Project 208277		
Cash Payment	E 818-41950-310 Other Professional Servi	Jason Bodey & Elissa Phillips - Variance: June 2020				\$109.50
Invoice 015460-6-0720	7/22/2020			Project 208280		
Cash Payment	E 818-41950-310 Other Professional Servi	Joe Slavec - CUP: June 2020				\$146.00
Invoice 015460-6-0720	7/22/2020			Project 208276		
Cash Payment	E 100-41950-303 Engineering Fees	General Engineering: June 2020				\$2,117.00
Invoice 015460-6-0720	7/22/2020					
Cash Payment	E 818-41950-310 Other Professional Servi	David & AuriAnna Mooers - On Site Building Variance: June 2020				\$1,155.00
Invoice 015460-6-0720	7/22/2020			Project 208264		
Cash Payment	E 418-43121-310 Other Professional Servi	2020 Pavement Improvement Project: June 2020				\$2,328.00
Invoice 015117-9-0720	7/22/2020					
Cash Payment	E 828-41950-310 Other Professional Servi	CRHW 4th Addition - Phase 2 Construction Services - Construction Inspection: June 2020				\$3,156.00
Invoice 012259-17-0720	7/22/2020					
Cash Payment	E 828-41950-310 Other Professional Servi	CRHW 4th Addition - Phase 2 Construction Services - Project Management: June 2020				\$1,058.50
Invoice 012259-17-0720	7/22/2020					
Cash Payment	E 828-41950-310 Other Professional Servi	CRHW 4th Addition - Phase 2 Construction Services - Erosion Control Site Inspections: June 2020				\$777.00
Invoice 012259-17-0720	7/22/2020					
Cash Payment	E 818-41950-310 Other Professional Servi	Fehn Companies - Pit Expansion: June 2020				\$1,387.00
Invoice 014135-13-0720	7/22/2020			Project 208263		
Cash Payment	E 603-41950-310 Other Professional Servi	2020 MS4 Services: June 2020				\$495.00
Invoice 013432-13-0720	7/22/2020					
Cash Payment	E 818-41950-310 Other Professional Servi	JBW Holdings / River Town Villas - Grading Agreement: June 2020				\$1,212.50
Invoice 013676-15-0720	7/22/2020			Project 208266		
Cash Payment	E 823-41950-310 Other Professional Servi	CRHW 3rd Addition - Phase 3 Construction - Construction Observation: June 2020				\$777.00
Invoice 010287-38-0720	7/22/2020					
Transaction Date	7/28/2020	Due 7/28/2020	Cash	10100	Total	\$14,828.00
Refer	3028 <u>XCEL ENERGY</u>	<u>Ck# 003019E 8/4/2020</u>				

Payments

Current Period: August 2020

Cash Payment	E 100-42280-381 Electric Utilities	Fire Station 06/06/2020 - 07/07/2020			\$402.40	
Invoice	692897365	7/16/2020				
Cash Payment	E 100-41940-381 Electric Utilities	City Hall 06/07/2020 - 07/07/2020			\$633.91	
Invoice	692897365	7/16/2020				
Cash Payment	E 100-45200-381 Electric Utilities	Historical Bridge Lighting 06/07/2020 - 07/07/2020			\$51.51	
Invoice	692897365	7/16/2020				
Cash Payment	E 100-43160-381 Electric Utilities	209 LaBeaux Avenue NE 06/07/2020 - 07/07/2020			\$36.93	
Invoice	692897365	7/16/2020				
Cash Payment	E 100-45200-381 Electric Utilities	Cardinal Circle Park 06/08/2020 - 07/08/2020			\$15.15	
Invoice	692897365	7/16/2020				
Cash Payment	E 100-45200-381 Electric Utilities	1033 Mallard Street NE 06/08/2020 - 07/08/2020			\$11.58	
Invoice	692897365	7/16/2020				
Cash Payment	E 100-43160-381 Electric Utilities	751 LaBeaux Avenue NE 06/08/2020 - 07/08/2020			\$61.15	
Invoice	692897365	7/16/2020				
Cash Payment	E 100-43000-381 Electric Utilities	Public Works Building 06/07/2020 - 07/07/2020			\$378.46	
Invoice	692897365	7/16/2020				
Cash Payment	E 100-43160-381 Electric Utilities	11234 River Road NE / Downtown Parking Lot 06/08/2020 - 07/07/2020			\$7.60	
Invoice	692897365	7/16/2020				
Transaction Date	7/29/2020	Due 7/29/2020	Cash	10100	Total	\$1,598.69

Fund Summary

	10100 Cash
100 GENERAL FUND	\$54,730.90
406 GAMBLING PROCEEDS	\$700.00
418 STREET CAPITAL PROJ FUND	\$2,328.00
603 STORM WATER ENTERPRISE FUND	\$719.02
818 MISC ESCROWS FUND	\$4,119.50
823 CROW RVR HTS WEST 3RD / BACKES	\$777.00
828 CROW RVR HTS 4TH DEVEL AGRMT	\$4,991.50
	<u>\$68,365.92</u>

Pre-Written Checks	\$21,491.33
Checks to be Generated by the Computer	\$46,874.59
Total	<u>\$68,365.92</u>

CITY OF HANOVER

07/29/20 2:39 PM

Page 1

*Check Summary Register©

Batch: 08-04-20 PAY

Name	Check Date	Check Amt	
10100 Cash			
3016e Wright-Hennepin Coop Electric	8/4/2020	\$105.37	EagleView Park - 3 Light Poles
3017e Randy's Environmental Services	8/4/2020	\$3,841.25	General Trash - City Hall - August 2020
3018e WSB & ASSOCIATES, INC.	8/4/2020	\$14,828.00	Brandon & Tierney Berning - CUP: June 2020
3019e XCEL ENERGY	8/4/2020	\$1,598.69	Fire Station 06/06/2020 - 07/07/2020
3020e BLUE TARP FINANCIAL	8/4/2020	\$511.91	16 Gal Spray for Spraying Curb Lines
3021e DYNA SYSTEMS	8/4/2020	\$382.09	Cap Screw Six Shooters, Drill Screw Hex Was
3022e MacQueen Equipment	8/4/2020	\$224.02	Sweeper: Lower Radiator
35135 ALEX AIR APPARATUS, INC	8/4/2020	\$879.00	Annual Compressor Air Quality Test
35136 AMERICAN PRESSURE INC.	8/4/2020	\$378.11	PW Pressure Washer: 3/8" Hose 100', Quick C
35137 BEAUDRY OIL & PROPANE	8/4/2020	\$774.08	Gasoline: Refill of 176.1 Gallons on 7/14/2020
35138 Burkett, Amy	8/4/2020	\$100.00	Shelter Damage Deposit Release - 7/18/2020
35139 CARDMEMBER SRVC (CENTRAL	8/4/2020	\$134.96	Postage to Livonia, MI
35140 CJ Automotice Service LLC	8/4/2020	\$482.75	Utility 11: Remove & Replace Exhaust Manifold
35141 CLASSIC CLEANING COMPANY,	8/4/2020	\$405.00	City Hall Monthly Cleaning - June 2020 (Prorat
35142 COMCAST	8/4/2020	\$164.97	PW: Digital Voice & Internet - August 2020
35143 CROSTOWN MECHANICAL INC.	8/4/2020	\$332.78	Ice Machine: 7/21/2020 Replaced Bin Stat
35144 CROW RIVER FARM EQUIPMEN	8/4/2020	\$186.07	Scanning Desk: Tube to Raise to Stand Up De
35145 GILBYS SALES & SERVICE	8/4/2020	\$100.00	Shelter Damage Deposit Release - 7/19/2020
35146 GUIDANCE POINT TECHNOLOGI	8/4/2020	\$375.00	7/22/2020 On-Site Service: Dymo Printer Not
35147 Gustafson, Amy	8/4/2020	\$100.00	Shelter Damage Deposit Release - 7/24/2020
35148 HANOVER FIRE RELIEF ASSOCI	8/4/2020	\$6,048.00	Fire Contract Contribution - 1st Half 2020
35149 HENNEPIN COUNTY SHERIFF S	8/4/2020	\$21,092.00	HC Sheriff Patrol Services - 2nd Quarter 2020
35150 HENNEPIN COUNTY TREASURE	8/4/2020	\$2,611.06	Hennepin County Deposited to Hanover in Erro
35151 Ladda, Mark	8/4/2020	\$100.00	Shelter Damage Deposit Release - 7/27/2020
35152 LANO EQUIPMENT - LORETTO	8/4/2020	\$230.57	Bobcat: Glass Door
35153 MARCO TECHNOLOGIES, LLC	8/4/2020	\$456.59	Contract Base Rate Charge for 7/20/2020 - 8/1
35154 MENARDS - BUFFALO	8/4/2020	\$307.43	Vinyl Cement Patch
35155 Occup. Health Cntrs. Of MN PC	8/4/2020	\$2,032.00	T. Andres: Firefighter Pre-Employment Evaluati
35156 SATELLITE INDUSTRIES	8/4/2020	\$5,745.00	Mallard Park: New ADA Port-A-Pottie
35157 SITE ONE LANDSCAPE SUPPLY	8/4/2020	\$68.90	Mallard Park: Kwikseal Poly Saddle for Irrigatio
35158 The Tuxedo Band	8/4/2020	\$700.00	Concert in the Park - 8/06/2020
35159 TRAFFIC CONTROL CORPORATI	8/4/2020	\$301.25	12" Green Arrow x 3, 12' Amber Arrow x 3, 12"
35160 VISA - BANKWEST	8/4/2020	\$2,769.07	44 lbs. 0.045 SuperArc L-56
	Total Checks	\$68,365.92	

FILTER: ((([Act Year]='2020' and [period] in (8))) and (Source in ('08-04-20 PAY')))

701 XENIA AVENUE S
SUITE 300
MINNEAPOLIS, MN
55416



3018

July 22, 2020

Mr. Brian Hagen
City of Hanover
11250 5th Street NE
Hanover, MN 55341

Re: June 2020 Invoices

Dear Mr. Hagen:

Enclosed please find a list of the current invoices for professional engineering services during the month of June for the City of Hanover.

If you have any questions, please contact me at 651-286-8465.

Sincerely,

WSB & Associates, Inc.

Justin Messner
Principal

Enclosures

nf



Project Budget Tracking

For the period 6/1/2020 - 6/30/2020

Project Name	WSB Project #	Project Manager	Current Invoice	Fee Type	JTD Billed	Comments	Client Invoice Reviewer
HANO - 2020 General Engineering Services	R-015460-000	Preisler, Nicholas	\$ 3,637.00	Hourly	\$ 19,359.50		Hagen, Brian
HANO - 2020 Pavement Improvement Project	R-015117-000	Preisler, Nicholas	\$ 2,328.00	Not to Exceed	\$ 31,692.90		Hagen, Brian
HANO - Crow River Heights West 4th Addition	R-012269-000	Preisler, Nicholas	\$ 4,991.50	Hourly	\$ 69,956.00		Hagen, Brian
HANO - Mahler Mining Pit Expansion	R-014135-000	Preisler, Nicholas	\$ 1,387.00	Hourly	\$ 23,776.75		Hagen, Brian
HANO - MS4 Services	R-013432-000	Guell, Benjamin	\$ 495.00	Hourly	\$ 6,039.00		Hagen, Brian
HANO - River Town Villas	R-013676-000	Preisler, Nicholas	\$ 1,212.50	Hourly	\$ 19,142.75		Hagen, Brian
HANO- Crow River Heights West 3rd Addition	R-010267-000	Preisler, Nicholas	\$ 777.00	Hourly	\$ 88,012.00		Hagen, Brian
Final Totals			\$ 14,828.00				



701 XENIA AVENUE S
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 55418



City of Hanover
 Attn: Brian Hagen
 11250 5th Street NE
 Hanover, MN 55341

July 22, 2020
 Project/Invoice: R-015460-000-6 - 0720
 Reviewed by: Justin Messner
 Project Manager: Nicholas Preisler

2020 General Engineering Services
Professional Services from June 1, 2020 to June 30, 2020

Phase 001 General Engineering Services
 Project Management

	Hours	Rate	Amount	
Preisler, Nicholas 10595 Prairie Ln follow up email	6/2/2020 .50	146.00	73.00	
Preisler, Nicholas ROW permit (CenterPoint) - River Town Villas	6/2/2020 1.25	146.00	182.50	
Preisler, Nicholas 11585 Erin St Deck Permit engineering review	6/4/2020 .25	146.00	36.50	
Preisler, Nicholas 11652 Crow Hassan Park Rd house addition - engineering review	6/4/2020 .75	146.00	109.50	Brandon & Tierney Berning Project # 208277
Preisler, Nicholas 796 Kayla Ln Fence permit engineering review - D&U easements	6/4/2020 .50	146.00	73.00	E# 818-41950-310
Preisler, Nicholas 9919 Jordan Ave - foundation as built review	6/4/2020 .50	146.00	73.00	Misc. Escrows
Preisler, Nicholas 9806 Jordan Ave - engineering review (comments returned)	6/5/2020 1.25	146.00	182.50	↳ Engineer
Preisler, Nicholas 9806 Jordan Ave - Discussion & research re: garage floor elevation deviation	6/8/2020 1.00	146.00	146.00	↳ Other Prof. Svcs.
Preisler, Nicholas 1011 Mallard St Pool Permit - engineering review	6/9/2020 .75	146.00	109.50	
Preisler, Nicholas 10783 Settlers Lane townhome permit - engineering review	6/9/2020 1.25	146.00	182.50	
Preisler, Nicholas 9806 Jordan Ave - engineering review of revised survey	6/9/2020 .50	146.00	73.00	
Preisler, Nicholas 214 Jansen pool permit - follow up with applicant regarding code	6/10/2020 .25	146.00	36.50	
Preisler, Nicholas 557 Kayla shed permit - engineering review	6/10/2020 .50	146.00	73.00	
Preisler, Nicholas 8th Street crosswalk	6/10/2020 .75	146.00	109.50	
Preisler, Nicholas 1015 Mallard St Deck - engineering review	6/12/2020 .50	146.00	73.00	
Preisler, Nicholas 775 Kadler Ave Variance Application - engineering review	6/15/2020 .75	146.00	109.50	Jason Bodey & Elissa Phillips Project # 208280

E# 818-41950-310
 Misc. Escrows
 ↳ Engineer
 ↳ Other Prof. Svcs.

Project	R-015460-000	HANO - 2020 General Engineering Services	Invoice	6	
Preisler, Nicholas	6/16/2020	1.00	146.00	146.00	<i>- Joe Slavec</i> <i>Project # 208276</i> <i>E# 818-41950-310</i> <i>Misc. Escrows</i> <i>↳ Engineer</i> <i>↳ Other Prof. Svcs.</i> <i>E# 100-41950-303</i> <i>Engineer → Engineering Fees</i> 2,482.00 <i>2,117.00</i> \$2,482.00
11000 Crow Hassan Park CUP Application - engineering review					
Preisler, Nicholas	6/22/2020	.50	146.00	73.00	
10248 Kaitlin Fence Permit - engineering review					
Preisler, Nicholas	6/22/2020	.50	146.00	73.00	
11542 Riverview Deck Permit - engineering review					
Preisler, Nicholas	6/22/2020	.25	146.00	36.50	
214 Jansen Ave NE pool - engineering (2nd) review					
Preisler, Nicholas	6/24/2020	.75	146.00	109.50	
10231 Beebe Lake Rd - grading near wetland					
Preisler, Nicholas	6/24/2020	.50	146.00	73.00	
9799 Jordan Ave new home permit - engineering review					
Preisler, Nicholas	6/24/2020	.50	146.00	73.00	
9818 Jordan Ave new home permit - engineering review					
Preisler, Nicholas	6/26/2020	.25	146.00	36.50	
11697 Erin Porch Permit - engineering review					
Preisler, Nicholas	6/26/2020	.75	146.00	109.50	
10202 3rd St Permit Shed - engineering review					
Preisler, Nicholas	6/26/2020	.25	146.00	36.50	
11624 Erin St Deck Permit - engineering review					
Preisler, Nicholas	6/26/2020	.50	146.00	73.00	
9761 Jordan Ave new home permit - engineering review					
Totals			17.00	2,482.00	
Total Labor					
Total this Task				2,482.00 \$2,482.00	

Environmental Compliance Inspections *David & Aurilanna Mooers - On Site Building Variance*

	Hours	Rate	Amount	
Guell, Benjamin	6/2/2020	1.25	84.00	105.00
NPDES Inspection & Report 500 Kadler Ave				
Guell, Benjamin	6/9/2020	.50	84.00	42.00
500 Kadler Weekly Inspection				
Guell, Benjamin	6/10/2020	.50	84.00	42.00
500 Kadler Weekly Report				
Guell, Benjamin	6/16/2020	2.00	84.00	168.00
500 Kadler ESC Inspection and Oil Spill IDDE Site Meeting				
Guell, Benjamin	6/17/2020	1.50	84.00	126.00
500 Kadler Report and Oil Spill Coordination				
Guell, Benjamin	6/18/2020	.25	84.00	21.00
Oil Spill Coordination				
Guell, Benjamin	6/19/2020	.50	84.00	42.00
500 Kadler Rain Event ESC Inspection				
Guell, Benjamin	6/20/2020	.25	84.00	21.00
500 Kadler Rain Event ESC Report				
Guell, Benjamin	6/22/2020	2.00	84.00	168.00
IDDE Inspection Forms from 6/16/20-Oil Spill and Paint Dumping				
Guell, Benjamin	6/23/2020	.50	84.00	42.00
500 Kadler ESC Inspection				

Project	R-015460-000	HANO - 2020 General Engineering Services			Invoice	6
Guell, Benjamin		6/24/2020	2.00	84.00	168.00	
500 Kadler ESC Report and 10231 Beebe Lake Rd NE erosion control compliant inspection						
Guell, Benjamin		6/25/2020	1.50	84.00	126.00	
10231 Beebe Lake Rd NE erosion control compliant report						
Guell, Benjamin		6/29/2020	.50	84.00	42.00	
500 Kadler Rain Event ESC Inspection						
Guell, Benjamin		6/30/2020	.50	84.00	42.00	
500 Kadler Rain Event ESC Inspection						
Totals			13.75		1,155.00	
Total Labor						1,155.00
					Total this Task	\$1,155.00
					Total this Phase	\$3,637.00
					Total this Invoice	\$3,637.00

Billings to Date

	Current	Prior	Total
Labor	3,637.00	15,522.50	19,159.50
Units	0.00	200.00	200.00
Totals	3,637.00	15,722.50	19,359.50

701 XENIA AVENUE S
 SUITE 300
 MINNEAPOLIS, MN
 55416



City of Hanover
 Attn: Brian Hagen
 11250 5th Street NE
 Hanover, MN 55341

July 22, 2020
 Project/Invoice: R-015117-000 - 9 - 0720
 Reviewed by: Justin Messner
 Project Manager: Nicholas Preisler

2020 Pavement Improvement Project
Professional Services from June 1, 2020 to June 30, 2020

Phase 003 Construction
 Construction Inspection - Observation

			Hours	Rate	Amount	
Preisler, Nicholas	6/1/2020		4.75	146.00	693.50	
Restoration						
Preisler, Nicholas	6/3/2020		4.75	146.00	693.50	
Restoration & final clean up						
Totals			9.50		1,387.00	
Total Labor						1,387.00
				Total this Task		\$1,387.00

Project Management

			Hours	Rate	Amount	
Preisler, Nicholas	6/8/2020		4.00	146.00	584.00	
Project final inspection						
Totals			4.00		584.00	
Total Labor						584.00
				Total this Task		\$584.00

Environmental Inspection

			Hours	Rate	Amount
Guell, Benjamin	6/2/2020		1.25	84.00	105.00
NPDES Inspection & Report					
Guell, Benjamin	6/9/2020		.25	84.00	21.00
NPDES Inspection					
Guell, Benjamin	6/10/2020		.25	84.00	21.00
NPDES Report					
Guell, Benjamin	6/16/2020		.50	84.00	42.00
ESC Inspection					
Guell, Benjamin	6/17/2020		.50	84.00	42.00
ESC Report					
Guell, Benjamin	6/19/2020		.50	84.00	42.00
NPDES Rain Event Inspection					

Project	R-015117-000	HANO - 2020 Pavement Improvement Project	Invoice	9	
Guell, Benjamin		6/20/2020	.25	84.00	21.00
NPDES Rain Event Report					
Guell, Benjamin		6/23/2020	.50	84.00	42.00
ESC Inpsection					
Guell, Benjamin		6/24/2020	.25	84.00	21.00
ESC Report					
Totals			4.25		357.00
Total Labor					357.00
				Total this Task	\$357.00
				Total this Phase	\$2,328.00

Billing Limits
 Total Billings
 Limit
 Remaining

Current	Prior	To-Date
2,328.00	29,364.00	31,692.00
		31,950.00
		258.00

Total this Invoice \$2,328.00

E # 418-43121-310

Street Capital

↳ Other Prof. Svcs.

↳ Other Prof. Svcs.

701 XENIA AVENUE S
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City of Hanover
 Attn: Brian Hagen
 11250 5th Street NE
 Hanover, MN 55341

July 22, 2020
 Project/Invoice: R-012259-000 - 17 - 0720
 Reviewed by: Justin Messner
 Project Manager: Nicholas Preisler

Crow River Heights West 4th Addition
Professional Services from June 1, 2020 to June 30, 2020

Phase 002 Construction Services
 Construction Inspection - Observation

			Hours	Rate	Amount	
Engelking, Ross	6/24/2020		12.50	120.00	1,500.00	
Sidewalk construction						
Engelking, Ross	6/25/2020		6.50	120.00	780.00	
side walk pour 7 am - 4:30						
Preisler, Nicholas	6/22/2020		3.25	146.00	474.50	
Sidewalk base construction						
Preisler, Nicholas	6/23/2020		2.75	146.00	401.50	
Sidewalk base construction						
Totals			25.00		3,156.00	
Total Labor						3,156.00
				Total this Task		\$3,156.00

Project Management

			Hours	Rate	Amount	
Preisler, Nicholas	6/19/2020		2.25	146.00	328.50	
Site visit, prep for sidewalk installation						
Preisler, Nicholas	6/24/2020		2.25	146.00	328.50	
Sidewalk installation						
Preisler, Nicholas	6/25/2020		2.75	146.00	401.50	
Sidewalk installation						
Totals			7.25		1,058.50	
Total Labor						1,058.50
				Total this Task		\$1,058.50

Erosion Control Site Inspections

			Hours	Rate	Amount
Guell, Benjamin	6/2/2020		2.00	84.00	168.00
NPDES Inspection & Report					
Guell, Benjamin	6/9/2020		.75	84.00	63.00

Project	R-012259-000	HANO - Crow River Heights West 4th Addit	Invoice	17
NPDES Inspection				
Guell, Benjamin		6/10/2020	.50	84.00
NPDES Report				
Guell, Benjamin		6/16/2020	.75	84.00
Weekly NPDES Inspection				
Guell, Benjamin		6/17/2020	.50	84.00
Weekly NPDES Report				
Guell, Benjamin		6/19/2020	.75	84.00
NPDES Rain Event Inspection				
Guell, Benjamin		6/20/2020	.50	84.00
NPDES Rain Event Report				
Guell, Benjamin		6/23/2020	1.00	84.00
NPDES Inspection				
Guell, Benjamin		6/24/2020	.50	84.00
NPDES Report				
Guell, Benjamin		6/29/2020	1.50	84.00
NPDES Rain Event Inspection				
Guell, Benjamin		6/30/2020	.50	84.00
NPDES Rain Event Report				
Totals			9.25	777.00
Total Labor				777.00
			Total this Task	\$777.00
			Total this Phase	\$4,991.50
			Total this Invoice	\$4,991.50

Billings to Date

	Current	Prior	Total
Labor	4,991.50	63,994.50	68,986.00
Totals	4,991.50	63,994.50	68,986.00

E# 828-41950-310

CRHW 4th Addition

↳ Engineer

↳ Other Prof. Svcs.

701 XENIA AVENUE S
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 55416



City of Hanover
 Attn: Brian Hagen
 11250 5th Street NE
 Hanover, MN 55341

July 22, 2020
 Project/Invoice: R-014135-000 - 13 - 0720
 Reviewed by: Justin Messner
 Project Manager: Nicholas Preisler

**Mahler Mining Pit Expansion
 Professional Services from June 1, 2020 to June 30, 2020**

Fehn Companies

Phase 001 Mahler Mining Pit Expansion
 Plan Review

		Hours	Rate	Amount
Keller, Kris	6/3/2020	.50	128.00	64.00
Plan Review				
Keller, Kris	6/4/2020	2.25	128.00	288.00
Plan Review				
Messner, Justin	6/5/2020	.25	172.00	43.00
15th Street plan review				
Messner, Justin	6/23/2020	.25	172.00	43.00
Project Management				
Preisler, Nicholas	6/1/2020	1.00	146.00	146.00
15th St construction plan review				
Preisler, Nicholas	6/3/2020	2.50	146.00	365.00
15th St construction plan review				
Preisler, Nicholas	6/4/2020	1.25	146.00	182.50
Coordination with St Michael & Wright Co				
Preisler, Nicholas	6/5/2020	1.00	146.00	146.00
Comment memo				
Preisler, Nicholas	6/26/2020	.75	146.00	109.50
Response letter - St Michael ROW concerns				
Totals		9.75		1,387.00
Total Labor				1,387.00
			Total this Task	\$1,387.00
			Total this Phase	\$1,387.00
			Total this Invoice	\$1,387.00

Billings to Date

	Current	Prior	Total
Labor	1,387.00	22,389.75	23,776.75
Totals	1,387.00	22,389.75	23,776.75

Project # 208263

E# 818-41950-310

Misc. Escrows

↳ Engineer

↳ Other Prof. Svcs.

701 XENIA AVENUE S
 SUITE 300
 MINNEAPOLIS, MN
 55416



City of Hanover
 Attn: Brian Hagen
 11250 5th Street NE
 Hanover, MN 55341

July 22, 2020
 Project/Invoice: R-013432-000 - 13 - 0720
 Reviewed by: Justin Messner
 Project Manager: Benjamin Guell

MS4 Services
Professional Services from June 1, 2020 to June 30, 2020

Phase	002	2020 MS4 Services			
SWPPP					
			Hours	Rate	Amount
Bonnell Roe, Kory		6/2/2020	.50	90.00	45.00
Annual Report					
Bonnell Roe, Kory		6/5/2020	.75	90.00	67.50
MS4 Annual Report					
Bonnell Roe, Kory		6/12/2020	2.25	90.00	202.50
Annual Report and Annual Training updates for ESC additions					
Bonnell Roe, Kory		6/24/2020	1.50	90.00	135.00
Annual Report and TMDL					
Bonnell Roe, Kory		6/26/2020	.50	90.00	45.00
Annual Report Submit					
		Totals	5.50		495.00
		Total Labor			495.00
				Total this Task	\$495.00
				Total this Phase	\$495.00

Billings to Date

	Current	Prior	Total
Labor	495.00	1,648.50	2,143.50
Totals	495.00	1,648.50	2,143.50
			Total this Invoice <u><u>\$495.00</u></u>

E# 603-41950-310
 Storm Water Ent. Fund
 ↳ Engineer
 ↳ Other Prof. Srvs.

701 XENIA AVENUE S
 SUITE 300
 MINNEAPOLIS, MN
 55416



City of Hanover
 Attn: Brian Hagen
 11250 5th Street NE
 Hanover, MN 55341

July 22, 2020
 Project/Invoice: R-013676-000 - 15 - 0720
 Reviewed by: Justin Messner
 Project Manager: Nicholas Preisler

JBW Holdings

River Town Villas - *Grading Agreement*
Professional Services from June 1, 2020 to June 30, 2020

Phase 001 Preliminary Plat
 Project Management

			Hours	Rate	Amount	
Preisler, Nicholas	6/9/2020		.75	146.00	109.50	
LOC reduction						
Totals			.75		109.50	
Total Labor						109.50
				Total this Task		\$109.50

Plan Review

			Hours	Rate	Amount	
Keller, Kris	6/10/2020		1.50	128.00	192.00	
Revised Plan Review						
Preisler, Nicholas	6/9/2020		.75	146.00	109.50	
Retaining wall revisions						
Totals			2.25		301.50	
Total Labor						301.50
				Total this Task		\$301.50
				Total this Phase		\$411.00

Phase 002 Construction
 Project Management

			Hours	Rate	Amount	
Preisler, Nicholas	6/11/2020		.75	146.00	109.50	
Coordination with engineer - hammerhead turnaround						
Preisler, Nicholas	6/12/2020		1.00	146.00	146.00	
Payment #4 review & letter to title company						
Totals			1.75		255.50	
Total Labor						255.50
				Total this Task		\$255.50

Erosion Control Site Inspections

		Hours	Rate	Amount	
Guell, Benjamin	6/2/2020	1.25	84.00	105.00	
NPDES Inspection & Report					
Guell, Benjamin	6/9/2020	.50	84.00	42.00	
NPDES Inspection					
Guell, Benjamin	6/10/2020	.50	84.00	42.00	
NPDES Inspection					
Guell, Benjamin	6/16/2020	.75	84.00	63.00	
Weekly NPDES Inspection					
Guell, Benjamin	6/17/2020	.25	84.00	21.00	
Weekly NPDES Report					
Guell, Benjamin	6/19/2020	.75	84.00	63.00	
NPDES Rain Event Inspection					
Guell, Benjamin	6/20/2020	.50	84.00	42.00	
NPDES Rain Event Inspection					
Guell, Benjamin	6/23/2020	.75	84.00	63.00	
NPDES Inspection					
Guell, Benjamin	6/24/2020	.25	84.00	21.00	
NPDES Report					
Guell, Benjamin	6/29/2020	.50	84.00	42.00	
NPDES Rain Event Inspection					
Guell, Benjamin	6/30/2020	.50	84.00	42.00	
NPDES Rain Event Report					
Totals		6.50		546.00	
Total Labor					546.00
			Total this Task		\$546.00
			Total this Phase		\$801.50
			Total this Invoice		\$1,212.50

Billings to Date

	Current	Prior	Total
Labor	1,212.50	17,930.25	19,142.75
Totals	1,212.50	17,930.25	19,142.75

E# 818-41950-310

Project # 208266

Misc. Escrows

↳ Engineer

↳ Other Prof. Svcs.

701 XENIA AVENUE S
 SUITE 300
 MINNEAPOLIS, MN
 55416



City of Hanover
 Attn: Brian Hagen
 11250 5th Street NE
 Hanover, MN 55341

July 22, 2020
 Project/Invoice: R-010287-000 - 38 - 0720
 Reviewed by: Justin Messner
 Project Manager: Nicholas Preisler

Crow River Heights West 3rd Addition
Professional Services from June 1, 2020 to June 30, 2020

Phase 002 Construction
 Construction Observation

		Hours	Rate	Amount
Guell, Benjamin	6/2/2020	2.00	84.00	168.00
NPDES Inspection & Report				
Guell, Benjamin	6/9/2020	1.00	84.00	84.00
NPDES Inspection				
Guell, Benjamin	6/10/2020	.50	84.00	42.00
NPDES Report				
Guell, Benjamin	6/16/2020	1.00	84.00	84.00
Weekly NPDES Inspection				
Guell, Benjamin	6/17/2020	.50	84.00	42.00
Weekly NPDES Report				
Guell, Benjamin	6/19/2020	1.00	84.00	84.00
NPDES Rain Event Inspection				
Guell, Benjamin	6/20/2020	.25	84.00	21.00
NPDES Rain Event Report				
Guell, Benjamin	6/23/2020	.75	84.00	63.00
NPDES Inspection				
Guell, Benjamin	6/24/2020	.50	84.00	42.00
NPDES Report				
Guell, Benjamin	6/29/2020	1.25	84.00	105.00
NPDES Rain Event Inspection				
Guell, Benjamin	6/30/2020	.50	84.00	42.00
NPDES Rain Event Report				
Totals		9.25		777.00
Total Labor				777.00

E# 823-41950-310

CRHW 3rd Add.

↳ Engineer

↳ Other Prof. Svcs.

Total this Task 777.00
Total this Phase 777.00
Total this Invoice 777.00

Project	R-010287-000	HANO- Crow River Heights West 3rd Additi	Invoice	38
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Billings to Date

	Current	Prior	Total
Labor	777.00	87,235.00	88,012.00
Totals	777.00	87,235.00	88,012.00

CITY OF HANOVER

Cash Balances

August 2020

Fund	Begin Month	GL Debits Month	GL Credits Month	Balance
100 GENERAL FUND	\$745,147.42	\$0.00	\$54,730.90	\$690,416.52
107 FIRE DEPT DONATIONS FUND	\$26,091.17	\$0.00	\$0.00	\$26,091.17
201 EDA SPECIAL REVENUE FUND	\$164,359.36	\$0.00	\$0.00	\$164,359.36
205 EDA BUSINESS INCENTIVE FUND	\$84,034.54	\$0.00	\$0.00	\$84,034.54
311 2008A GO CIP REFUNDING BOND	-\$7,203.41	\$0.00	\$0.00	-\$7,203.41
312 2009A GO IMP REFUNDING BOND	\$18,139.40	\$0.00	\$0.00	\$18,139.40
314 2011A GO IMP CROSSOVER REF BD	\$564,477.47	\$0.00	\$0.00	\$564,477.47
315 2016A GO CIP BOND	\$52,613.84	\$0.00	\$0.00	\$52,613.84
401 GENERAL CAPITAL PROJECTS	\$735,078.54	\$0.00	\$0.00	\$735,078.54
402 PARKS CAPITAL PROJECTS	\$106,992.60	\$0.00	\$0.00	\$106,992.60
403 FIRE DEPT CAPITAL FUND	\$392,272.44	\$0.00	\$0.00	\$392,272.44
404 HISTORICAL CAPITAL PROJ FUND	\$0.00	\$0.00	\$0.00	\$0.00
405 PARK DEDICATION FEE	\$119,397.14	\$0.00	\$0.00	\$119,397.14
406 GAMBLING PROCEEDS	\$12,437.94	\$0.00	\$700.00	\$11,737.94
407 TIF REDEV DIST #1	\$11,959.01	\$0.00	\$0.00	\$11,959.01
409 MAHLER PIT - 15TH ST IMP FUND	\$107,159.65	\$0.00	\$0.00	\$107,159.65
411 FACILITIES CAPITAL PROJ FUND	\$0.00	\$0.00	\$0.00	\$0.00
417 EQUIPMENT CAPITAL FUND	\$37,835.51	\$0.00	\$0.00	\$37,835.51
418 STREET CAPITAL PROJ FUND	\$512,078.57	\$0.00	\$2,328.00	\$509,750.57
601 WATER ENTERPRISE FUND	\$996,545.13	\$0.00	\$0.00	\$996,545.13
602 SEWER ENTERPRISE FUND	\$355,049.95	\$0.00	\$0.00	\$355,049.95
603 STORM WATER ENTERPRISE FUND	\$194,937.75	\$0.00	\$719.02	\$194,218.73
611 WATER CAPITAL IMP FUND	\$221,334.80	\$0.00	\$0.00	\$221,334.80
612 SEWER CAPITAL IMP FUND	\$2,192,071.40	\$0.00	\$0.00	\$2,192,071.40
613 STORM WATER CAPITAL IMP FUND	\$693,045.57	\$0.00	\$0.00	\$693,045.57
701 RIVER ROAD CEMETERY	\$37,081.74	\$0.00	\$0.00	\$37,081.74
702 CSAH 19 CEMETERY	\$4,500.00	\$0.00	\$0.00	\$4,500.00
811 EROSION CONTROL ESCROW FUND	\$48,123.53	\$0.00	\$0.00	\$48,123.53
815 LANDSCAPE ESCROW FUND	\$48,000.00	\$0.00	\$0.00	\$48,000.00
817 INFRASTRUCTURE ESCROW FUND	\$30,000.00	\$0.00	\$0.00	\$30,000.00
818 MISC ESCROWS FUND	\$34,392.01	\$0.00	\$4,119.50	\$30,272.51
820 BRIDGES TOWNHOMES ESC FUND	\$3,794.94	\$0.00	\$0.00	\$3,794.94
823 CROW RVR HTS WEST 3RD / BACKES	\$13,851.63	\$0.00	\$777.00	\$13,074.63
825 CROW RVR HTS FUT WEST PLAT/PUD	\$0.00	\$0.00	\$0.00	\$0.00
826 CROW RVR HTS 4TH ADD FINL PLAT	\$0.00	\$0.00	\$0.00	\$0.00
827 HANOVER COVE PRELIMINARY PLAT	\$0.00	\$0.00	\$0.00	\$0.00
828 CROW RVR HTS 4TH DEVEL AGRMT	\$46,717.65	\$0.00	\$4,991.50	\$41,726.15
900 INTEREST	\$105,701.90	\$0.00	\$0.00	\$105,701.90
	\$8,708,019.19	\$0.00	\$68,365.92	\$8,639,653.27

Revenue Budget Report - General Fund

Source Alt Code	Account Descr	August 2020 Amt	2020 YTD Amt	2020 YTD Budget	2020 YTD Balance	%YTD Budget
Fund 100 GENERAL FUND						
TAXES	R 100-31000 Property Taxes - General	\$0.00	\$550,258.09	\$1,010,873.00	\$460,614.91	54.43%
TAXES	R 100-31020 Property Taxes - Fire	\$0.00	\$52,202.00	\$104,404.00	\$52,202.00	50.00%
TAXES	R 100-31800 Franchise Fees	\$0.00	\$3,598.19	\$15,000.00	\$11,401.81	23.99%
Source Alt Code TAXES		\$0.00	\$606,058.28	\$1,130,277.00	\$524,218.72	53.62%
SERVICE	R 100-34000 Charges for Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SERVICE	R 100-34101 City Hall Rent Revenue	\$0.00	\$1,255.00	\$11,000.00	\$9,745.00	11.41%
SERVICE	R 100-34107 Assessment Search Fees	\$0.00	\$700.00	\$600.00	-\$100.00	116.67%
SERVICE	R 100-34108 Administrative Fees	\$0.00	\$4,600.00	\$3,000.00	-\$1,600.00	153.33%
SERVICE	R 100-34109 Copies/Faxes	\$0.00	\$0.00	\$50.00	\$50.00	0.00%
SERVICE	R 100-34206 Other Public Safety Charges	\$0.00	\$610.00	\$0.00	-\$610.00	0.00%
SERVICE	R 100-34207 Fire Protection Services	\$0.00	\$54,116.98	\$107,573.00	\$53,456.02	50.31%
SERVICE	R 100-34403 Recycling Rev/Reimb	\$0.00	\$0.00	\$6,000.00	\$6,000.00	0.00%
SERVICE	R 100-34780 Park Rental Fees	\$0.00	\$778.65	\$2,500.00	\$1,721.35	31.15%
SERVICE	R 100-34940 Cemetery Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Source Alt Code SERVICE		\$0.00	\$62,060.63	\$130,723.00	\$68,662.37	47.47%
MISC	R 100-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-36200 Miscellaneous Revenues	-\$2,611.06	-\$212.51	\$100.00	\$312.51	-212.51%
MISC	R 100-36210 Interest Earnings	\$0.00	\$2,641.55	\$0.00	-\$2,641.55	0.00%
MISC	R 100-36215 Investment Income/Loss	\$0.00	\$1,757.01	\$0.00	-\$1,757.01	0.00%
MISC	R 100-36230 Contributions and Donations	\$0.00	\$1,217.54	\$400.00	-\$817.54	304.39%
MISC	R 100-36235 Insurance Dividends	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-36250 Damage Deposits	\$0.00	\$1,300.00	\$9,000.00	\$7,700.00	14.44%
MISC	R 100-36260 Refunds or Reimbursements	\$0.00	\$3,610.92	\$0.00	-\$3,610.92	0.00%
MISC	R 100-36290 Sale of Vehicles/Equipment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-39101 Sales of General Fixed Asset	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Source Alt Code MISC		-\$2,611.06	\$10,314.51	\$9,500.00	-\$814.51	108.57%
LIC PERM	R 100-32110 Alcoholic Beverages	\$0.00	\$6,920.00	\$6,870.00	-\$50.00	100.73%
LIC PERM	R 100-32180 Other Bus. Licenses/Permits	\$0.00	\$1,200.00	\$1,000.00	-\$200.00	120.00%
LIC PERM	R 100-32210 Building Permits	\$0.00	\$88,740.73	\$100,000.00	\$11,259.27	88.74%
LIC PERM	R 100-32240 Animal Licenses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LIC PERM	R 100-32260 Solid Waste Hauler Licenses	\$0.00	\$1,500.00	\$1,500.00	\$0.00	100.00%
LIC PERM	R 100-32270 Rental Dwelling Licenses	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
LIC PERM	R 100-32280 Other Non-Business Lic/Per	\$0.00	\$0.00	\$50.00	\$50.00	0.00%
Source Alt Code LIC PERM		\$0.00	\$98,360.73	\$110,420.00	\$12,059.27	89.08%
INTGOVT	R 100-33400 State Grants and Aids	\$0.00	\$4,000.00	\$0.00	-\$4,000.00	0.00%
INTGOVT	R 100-33401 Local Government Aid	\$0.00	\$0.00	\$124,773.00	\$124,773.00	0.00%
INTGOVT	R 100-33410 MV Credit	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
INTGOVT	R 100-33420 PERA Aid	\$0.00	\$0.00	\$339.00	\$339.00	0.00%
INTGOVT	R 100-33422 State Fire Aid	\$0.00	\$0.00	\$39,000.00	\$39,000.00	0.00%
INTGOVT	R 100-33426 State Police Aid	\$0.00	\$0.00	\$5,500.00	\$5,500.00	0.00%
INTGOVT	R 100-33610 County Grants/Aid for Roads	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Source Alt Code INTGOVT		\$0.00	\$4,000.00	\$170,612.00	\$166,612.00	2.34%
FINES	R 100-35100 Court Fines	\$0.00	\$1,787.82	\$3,000.00	\$1,212.18	59.59%
Source Alt Code FINES		\$0.00	\$1,787.82	\$3,000.00	\$1,212.18	59.59%
Fund 100 GENERAL FUND		-\$2,611.06	\$782,581.97	\$1,554,532.00	\$771,950.03	50.34%

CITY OF HANOVER
Revenue Budget Report - General Fund

Source Alt Code	Account Descr	August 2020 Amt	2020 YTD Amt	2020 YTD Budget	2020 YTD Balance	%YTD Budget
		-\$2,611.06	\$782,581.97	\$1,554,532.00	\$771,950.03	50.34%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	August 2020 Amt	2020 YTD Amt	2020 YTD Budget	2020 YTD Balance	%YTD Budget
Fund 100 GENERAL FUND						
Dept 41110 Council						
COUNCIL	E 100-41110-111 Committee Wages/Mee	\$0.00	\$4,945.75	\$13,000.00	\$8,054.25	38.04%
COUNCIL	E 100-41110-122 FICA	\$0.00	\$299.15	\$806.00	\$506.85	37.12%
COUNCIL	E 100-41110-123 Medicare	\$0.00	\$69.96	\$189.00	\$119.04	37.02%
COUNCIL	E 100-41110-208 Training and Instructio	\$0.00	\$550.00	\$2,000.00	\$1,450.00	27.50%
COUNCIL	E 100-41110-306 Dues & Subscriptions	\$0.00	\$4,237.68	\$7,500.00	\$3,262.32	56.50%
COUNCIL	E 100-41110-331 Travel Expenses	\$0.00	\$271.04	\$2,000.00	\$1,728.96	13.55%
COUNCIL	E 100-41110-437 Other Miscellaneous	\$0.00	\$527.49	\$20,000.00	\$19,472.51	2.64%
Dept 41110 Council		\$0.00	\$10,901.07	\$45,495.00	\$34,593.93	23.96%
Dept 41330 Boards and Commissions						
BRDCOMM	E 100-41330-111 Committee Wages/Mee	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.00%
BRDCOMM	E 100-41330-208 Training and Instructio	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
BRDCOMM	E 100-41330-331 Travel Expenses	\$0.00	\$0.00	\$200.00	\$200.00	0.00%
Dept 41330 Boards and Commissions		\$0.00	\$0.00	\$5,700.00	\$5,700.00	0.00%
Dept 41400 City Administrator						
CITYADM	E 100-41400-101 Full-Time Employees R	\$0.00	\$44,796.34	\$78,668.00	\$33,871.66	56.94%
CITYADM	E 100-41400-121 PERA	\$0.00	\$3,533.95	\$5,900.00	\$2,366.05	59.90%
CITYADM	E 100-41400-122 FICA	\$0.00	\$2,904.90	\$4,877.00	\$1,972.10	59.56%
CITYADM	E 100-41400-123 Medicare	\$0.00	\$679.33	\$1,141.00	\$461.67	59.54%
CITYADM	E 100-41400-134 Employer Paid Life	\$0.00	\$397.65	\$674.00	\$276.35	59.00%
CITYADM	E 100-41400-151 Med/Dental Insurance	\$0.00	\$4,846.05	\$8,400.00	\$3,553.95	57.69%
CITYADM	E 100-41400-208 Training and Instructio	\$0.00	\$725.00	\$1,500.00	\$775.00	48.33%
CITYADM	E 100-41400-306 Dues & Subscriptions	\$0.00	\$165.00	\$200.00	\$35.00	82.50%
Dept 41400 City Administrator		\$0.00	\$58,048.22	\$101,360.00	\$43,311.78	57.27%
Dept 41410 Elections						
ELECTION	E 100-41410-101 Full-Time Employees R	\$0.00	\$1,424.50	\$13,500.00	\$12,075.50	10.55%
ELECTION	E 100-41410-122 FICA	\$0.00	\$63.39	\$837.00	\$773.61	7.57%
ELECTION	E 100-41410-123 Medicare	\$0.00	\$14.84	\$196.00	\$181.16	7.57%
ELECTION	E 100-41410-142 Unemployment Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELECTION	E 100-41410-200 Office Supplies (GENER	\$255.71	\$5,001.98	\$5,000.00	-\$1.98	100.04%
ELECTION	E 100-41410-310 Other Professional Serv	\$0.00	\$13.80	\$5,000.00	\$4,986.20	0.28%
ELECTION	E 100-41410-351 Legal Notices Publishin	\$0.00	\$0.00	\$200.00	\$200.00	0.00%
ELECTION	E 100-41410-400 Repairs & Maint Cont (\$0.00	\$1,201.60	\$1,200.00	-\$1.60	100.13%
ELECTION	E 100-41410-437 Other Miscellaneous	\$0.00	\$2,201.88	\$0.00	-\$2,201.88	0.00%
Dept 41410 Elections		\$255.71	\$9,921.99	\$25,933.00	\$16,011.01	38.26%
Dept 41430 Clerical Staff						
CLERICAL	E 100-41430-101 Full-Time Employees R	\$0.00	\$27,296.53	\$49,926.00	\$22,629.47	54.67%
CLERICAL	E 100-41430-121 PERA	\$0.00	\$2,157.80	\$3,744.00	\$1,586.20	57.63%
CLERICAL	E 100-41430-122 FICA	\$0.00	\$1,767.36	\$3,095.00	\$1,327.64	57.10%
CLERICAL	E 100-41430-123 Medicare	\$0.00	\$413.37	\$724.00	\$310.63	57.10%
CLERICAL	E 100-41430-134 Employer Paid Life	\$0.00	\$277.65	\$456.00	\$178.35	60.89%
CLERICAL	E 100-41430-142 Unemployment Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CLERICAL	E 100-41430-151 Med/Dental Insurance	\$0.00	\$4,846.05	\$8,400.00	\$3,553.95	57.69%
CLERICAL	E 100-41430-208 Training and Instructio	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
CLERICAL	E 100-41430-306 Dues & Subscriptions	\$0.00	\$45.00	\$100.00	\$55.00	45.00%
Dept 41430 Clerical Staff		\$0.00	\$36,803.76	\$66,945.00	\$30,141.24	54.98%
Dept 41435 Staff Expenses						
STAFFEXP	E 100-41435-260 Uniforms	\$0.00	\$0.00	\$300.00	\$300.00	0.00%
STAFFEXP	E 100-41435-310 Other Professional Serv	\$0.00	\$227.78	\$500.00	\$272.22	45.58%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	August 2020 Amt	2020 YTD Amt	2020 YTD Budget	2020 YTD Balance	%YTD Budget
STAFFEXP	E 100-41435-331 Travel Expenses	\$0.00	\$86.26	\$2,000.00	\$1,913.74	4.31%
Dept 41435	Staff Expenses	\$0.00	\$314.04	\$2,800.00	\$2,485.96	11.22%
Dept 41530 Accounting						
ACCTING	E 100-41530-101 Full-Time Employees R	\$0.00	\$31,478.20	\$57,920.00	\$26,441.80	54.35%
ACCTING	E 100-41530-121 PERA	\$0.00	\$2,489.11	\$4,344.00	\$1,854.89	57.30%
ACCTING	E 100-41530-122 FICA	\$0.00	\$2,057.69	\$3,591.00	\$1,533.31	57.30%
ACCTING	E 100-41530-123 Medicare	\$0.00	\$481.26	\$840.00	\$358.74	57.29%
ACCTING	E 100-41530-134 Employer Paid Life	\$0.00	\$316.95	\$527.00	\$210.05	60.14%
ACCTING	E 100-41530-151 Med/Dental Insurance	\$0.00	\$4,842.90	\$8,400.00	\$3,557.10	57.65%
ACCTING	E 100-41530-208 Training and Instructio	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
ACCTING	E 100-41530-306 Dues & Subscriptions	\$0.00	\$50.00	\$250.00	\$200.00	20.00%
ACCTING	E 100-41530-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41530	Accounting	\$0.00	\$41,716.11	\$76,872.00	\$35,155.89	54.27%
Dept 41540 Auditing						
AUDITING	E 100-41540-301 Auditing and Acctg Ser	\$0.00	\$22,150.00	\$22,000.00	-\$150.00	100.68%
Dept 41540	Auditing	\$0.00	\$22,150.00	\$22,000.00	-\$150.00	100.68%
Dept 41550 Assessing						
ASSESS G	E 100-41550-310 Other Professional Serv	\$0.00	\$15,141.35	\$23,000.00	\$7,858.65	65.83%
Dept 41550	Assessing	\$0.00	\$15,141.35	\$23,000.00	\$7,858.65	65.83%
Dept 41570 Purchasing						
PURCHASE	E 100-41570-200 Office Supplies (GENER	\$617.55	\$1,649.88	\$3,500.00	\$1,850.12	47.14%
PURCHASE	E 100-41570-205 Bank Fees	\$0.00	\$43.00	\$200.00	\$157.00	21.50%
PURCHASE	E 100-41570-207 Computer Supplies	\$0.00	\$3,305.50	\$8,000.00	\$4,694.50	41.32%
PURCHASE	E 100-41570-220 Repair/Maint Supply (G	\$456.59	\$2,620.43	\$4,500.00	\$1,879.57	58.23%
PURCHASE	E 100-41570-322 Postage	\$0.00	\$212.91	\$2,500.00	\$2,287.09	8.52%
PURCHASE	E 100-41570-570 Office Equip and Furnis	\$0.00	\$0.00	\$3,000.00	\$3,000.00	0.00%
Dept 41570	Purchasing	\$1,074.14	\$7,831.72	\$21,700.00	\$13,868.28	36.09%
Dept 41600 Computer						
COMPUTER	E 100-41600-310 Other Professional Serv	\$503.86	\$4,331.49	\$6,000.00	\$1,668.51	72.19%
Dept 41600	Computer	\$503.86	\$4,331.49	\$6,000.00	\$1,668.51	72.19%
Dept 41610 City Attorney						
CITYATNY	E 100-41610-304 Legal Fees	\$0.00	\$6,577.09	\$20,000.00	\$13,422.91	32.89%
Dept 41610	City Attorney	\$0.00	\$6,577.09	\$20,000.00	\$13,422.91	32.89%
Dept 41910 Planning and Zoning						
PLANZONG	E 100-41910-310 Other Professional Serv	\$0.00	\$10,579.00	\$20,000.00	\$9,421.00	52.90%
Dept 41910	Planning and Zoning	\$0.00	\$10,579.00	\$20,000.00	\$9,421.00	52.90%
Dept 41940 General Govt Buildings/Plant						
GOVTBLDG	E 100-41940-210 Operating Supplies (GE	\$36.23	\$576.91	\$3,000.00	\$2,423.09	19.23%
GOVTBLDG	E 100-41940-220 Repair/Maint Supply (G	\$491.51	\$4,677.33	\$6,000.00	\$1,322.67	77.96%
GOVTBLDG	E 100-41940-306 Dues & Subscriptions	\$0.00	\$775.00	\$550.00	-\$225.00	140.91%
GOVTBLDG	E 100-41940-310 Other Professional Serv	\$405.00	\$2,557.16	\$7,500.00	\$4,942.84	34.10%
GOVTBLDG	E 100-41940-321 Telephone	\$230.68	\$2,893.75	\$6,400.00	\$3,506.25	45.21%
GOVTBLDG	E 100-41940-325 Taxes	\$0.00	\$272.25	\$400.00	\$127.75	68.06%
GOVTBLDG	E 100-41940-381 Electric Utilities	\$633.91	\$3,466.51	\$9,000.00	\$5,533.49	38.52%
GOVTBLDG	E 100-41940-383 Gas Utilities	\$0.00	\$1,794.44	\$5,000.00	\$3,205.56	35.89%
GOVTBLDG	E 100-41940-384 Refuse/Garbage Dispos	\$269.50	\$2,178.21	\$3,000.00	\$821.79	72.61%
GOVTBLDG	E 100-41940-415 Other Equipment Renta	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
GOVTBLDG	E 100-41940-520 Buildings and Structure	\$0.00	\$767.65	\$4,000.00	\$3,232.35	19.19%
GOVTBLDG	E 100-41940-560 Furniture and Fixtures	\$317.29	\$317.29	\$2,000.00	\$1,682.71	15.86%
GOVTBLDG	E 100-41940-580 Other Equipment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	August 2020 Amt	2020 YTD Amt	2020 YTD Budget	2020 YTD Balance	%YTD Budget
Dept 41940	General Govt Buildings/Plant	\$2,384.12	\$20,276.50	\$46,850.00	\$26,573.50	43.28%
Dept 41950	Engineer					
ENGINEER	E 100-41950-303 Engineering Fees	\$2,117.00	\$10,402.00	\$15,000.00	\$4,598.00	69.35%
Dept 41950	Engineer	\$2,117.00	\$10,402.00	\$15,000.00	\$4,598.00	69.35%
Dept 41960	Insurance					
INSURANCE	E 100-41960-150 Worker s Comp (GENE	\$0.00	\$14,776.10	\$13,000.00	-\$1,776.10	113.66%
INSURANCE	E 100-41960-152 Worker s Comp Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE	E 100-41960-361 General Liability Ins	\$0.00	\$24,652.62	\$25,000.00	\$347.38	98.61%
Dept 41960	Insurance	\$0.00	\$39,428.72	\$38,000.00	-\$1,428.72	103.76%
Dept 41970	Legal Publications					
LEGALPUB	E 100-41970-341 Employment	\$0.00	\$494.80	\$300.00	-\$194.80	164.93%
LEGALPUB	E 100-41970-343 Other Advertising	\$0.00	\$42.50	\$200.00	\$157.50	21.25%
LEGALPUB	E 100-41970-351 Legal Notices Publishin	\$0.00	\$30.88	\$2,000.00	\$1,969.12	1.54%
LEGALPUB	E 100-41970-354 Recording Fees	\$0.00	\$0.00	\$250.00	\$250.00	0.00%
Dept 41970	Legal Publications	\$0.00	\$568.18	\$2,750.00	\$2,181.82	20.66%
Dept 42000	Public Safety (GENERAL)					
PUBSAFTY	E 100-42000-437 Other Miscellaneous	\$0.00	\$20.00	\$0.00	-\$20.00	0.00%
Dept 42000	Public Safety (GENERAL)	\$0.00	\$20.00	\$0.00	-\$20.00	0.00%
Dept 42101	Hennepin County Sheriff					
HCSHERIFF	E 100-42101-310 Other Professional Serv	\$21,092.00	\$42,184.00	\$84,368.00	\$42,184.00	50.00%
Dept 42101	Hennepin County Sheriff	\$21,092.00	\$42,184.00	\$84,368.00	\$42,184.00	50.00%
Dept 42102	Wright County Sheriff					
WCSHERIFF	E 100-42102-310 Other Professional Serv	\$0.00	\$68,062.03	\$114,558.00	\$46,495.97	59.41%
Dept 42102	Wright County Sheriff	\$0.00	\$68,062.03	\$114,558.00	\$46,495.97	59.41%
Dept 42210	Fire Dept Administration					
FIREADMIN	E 100-42210-103 Part-Time Employees	\$0.00	\$20,030.61	\$70,600.00	\$50,569.39	28.37%
FIREADMIN	E 100-42210-122 FICA	\$0.00	\$2,824.86	\$4,377.00	\$1,552.14	64.54%
FIREADMIN	E 100-42210-123 Medicare	\$0.00	\$660.69	\$1,024.00	\$363.31	64.52%
FIREADMIN	E 100-42210-142 Unemployment Benefit	\$0.00	\$0.00	\$300.00	\$300.00	0.00%
FIREADMIN	E 100-42210-150 Worker s Comp (GENE	\$0.00	\$10,219.30	\$9,000.00	-\$1,219.30	113.55%
FIREADMIN	E 100-42210-200 Office Supplies (GENER	\$31.97	\$110.86	\$350.00	\$239.14	31.67%
FIREADMIN	E 100-42210-305 Medical and Dental Fee	\$2,032.00	\$3,814.50	\$4,000.00	\$185.50	95.36%
FIREADMIN	E 100-42210-306 Dues & Subscriptions	\$78.00	\$1,733.00	\$1,000.00	-\$733.00	173.30%
FIREADMIN	E 100-42210-361 General Liability Ins	\$0.00	\$3,639.87	\$5,000.00	\$1,360.13	72.80%
Dept 42210	Fire Dept Administration	\$2,141.97	\$43,033.69	\$95,651.00	\$52,617.31	44.99%
Dept 42220	Fire Dept Equipment					
FIREEQUIP	E 100-42220-221 Equipment Parts	\$10.68	\$2,804.23	\$11,500.00	\$8,695.77	24.38%
FIREEQUIP	E 100-42220-228 Medical Supplies	\$0.00	\$241.44	\$1,500.00	\$1,258.56	16.10%
FIREEQUIP	E 100-42220-240 Small Tools and Minor	\$0.00	\$28.97	\$1,000.00	\$971.03	2.90%
FIREEQUIP	E 100-42220-260 Uniforms	\$0.00	\$648.63	\$28,500.00	\$27,851.37	2.28%
FIREEQUIP	E 100-42220-580 Other Equipment	\$30.30	\$685.84	\$5,000.00	\$4,314.16	13.72%
Dept 42220	Fire Dept Equipment	\$40.98	\$4,409.11	\$47,500.00	\$43,090.89	9.28%
Dept 42240	Fire Dept Training					
FIRETRNG	E 100-42240-208 Training and Instructio	\$0.00	\$2,963.01	\$7,500.00	\$4,536.99	39.51%
FIRETRNG	E 100-42240-310 Other Professional Serv	\$0.00	\$1,800.14	\$3,380.00	\$1,579.86	53.26%
FIRETRNG	E 100-42240-331 Travel Expenses	\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.00%
Dept 42240	Fire Dept Training	\$0.00	\$4,763.15	\$12,380.00	\$7,616.85	38.47%
Dept 42260	Fire Vehicles					
FIREVEH	E 100-42260-212 Motor Fuels	\$0.00	\$612.67	\$3,000.00	\$2,387.33	20.42%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	August 2020 Amt	2020 YTD Amt	2020 YTD Budget	2020 YTD Balance	%YTD Budget
FIREVEH	E 100-42260-220 Repair/Maint Supply (G	\$482.75	\$2,777.29	\$9,000.00	\$6,222.71	30.86%
FIREVEH	E 100-42260-240 Small Tools and Minor	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
FIREVEH	E 100-42260-323 Radio Units	\$0.00	\$3,737.00	\$7,800.00	\$4,063.00	47.91%
Dept 42260 Fire Vehicles		\$482.75	\$7,126.96	\$20,800.00	\$13,673.04	34.26%
Dept 42280 Fire Stations and Bldgs						
FIREBLDG	E 100-42280-215 Shop Supplies	\$0.00	\$0.00	\$800.00	\$800.00	0.00%
FIREBLDG	E 100-42280-220 Repair/Maint Supply (G	\$879.00	\$2,185.24	\$7,500.00	\$5,314.76	29.14%
FIREBLDG	E 100-42280-321 Telephone	\$0.00	\$599.03	\$1,000.00	\$400.97	59.90%
FIREBLDG	E 100-42280-325 Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREBLDG	E 100-42280-381 Electric Utilities	\$402.40	\$1,922.46	\$4,500.00	\$2,577.54	42.72%
FIREBLDG	E 100-42280-383 Gas Utilities	\$0.00	\$1,314.43	\$3,500.00	\$2,185.57	37.56%
FIREBLDG	E 100-42280-520 Buildings and Structure	\$0.00	\$5,269.95	\$0.00	-\$5,269.95	0.00%
Dept 42280 Fire Stations and Bldgs		\$1,281.40	\$11,291.11	\$17,300.00	\$6,008.89	65.27%
Dept 42290 Fire Relief Association						
FIRERELIEF	E 100-42290-124 Fire Pension Contributio	\$0.00	\$4,000.00	\$39,000.00	\$35,000.00	10.26%
FIRERELIEF	E 100-42290-125 Other Retirement Contr	\$6,048.00	\$6,048.00	\$12,096.00	\$6,048.00	50.00%
FIRERELIEF	E 100-42290-301 Auditing and Acctg Ser	\$0.00	\$0.00	\$6,250.00	\$6,250.00	0.00%
Dept 42290 Fire Relief Association		\$6,048.00	\$10,048.00	\$57,346.00	\$47,298.00	17.52%
Dept 42401 Building Inspection Admin						
INSPADMN	E 100-42401-310 Other Professional Serv	\$0.00	\$15,740.20	\$40,000.00	\$24,259.80	39.35%
Dept 42401 Building Inspection Admin		\$0.00	\$15,740.20	\$40,000.00	\$24,259.80	39.35%
Dept 42700 Animal Control						
ANIMCTRL	E 100-42700-310 Other Professional Serv	\$0.00	\$250.00	\$1,000.00	\$750.00	25.00%
Dept 42700 Animal Control		\$0.00	\$250.00	\$1,000.00	\$750.00	25.00%
Dept 42800 Cemetery						
CEMETERY	E 100-42800-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42800 Cemetery		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43000 Public Works (GENERAL)						
PUBWRKS	E 100-43000-101 Full-Time Employees R	\$0.00	\$79,135.28	\$146,116.00	\$66,980.72	54.16%
PUBWRKS	E 100-43000-102 Full-Time Employees O	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
PUBWRKS	E 100-43000-103 Part-Time Employees	\$0.00	\$3,978.22	\$28,360.00	\$24,381.78	14.03%
PUBWRKS	E 100-43000-121 PERA	\$0.00	\$6,265.82	\$12,834.00	\$6,568.18	48.82%
PUBWRKS	E 100-43000-122 FICA	\$0.00	\$5,356.93	\$11,775.00	\$6,418.07	45.49%
PUBWRKS	E 100-43000-123 Medicare	\$0.00	\$1,252.84	\$2,892.00	\$1,639.16	43.32%
PUBWRKS	E 100-43000-134 Employer Paid Life	\$0.00	\$797.62	\$1,548.00	\$750.38	51.53%
PUBWRKS	E 100-43000-142 Unemployment Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PUBWRKS	E 100-43000-151 Med/Dental Insurance	\$0.00	\$15,548.97	\$32,400.00	\$16,851.03	47.99%
PUBWRKS	E 100-43000-208 Training and Instructio	\$0.00	\$1,999.00	\$3,500.00	\$1,501.00	57.11%
PUBWRKS	E 100-43000-212 Motor Fuels	\$774.08	\$3,736.54	\$12,000.00	\$8,263.46	31.14%
PUBWRKS	E 100-43000-215 Shop Supplies	\$640.34	\$3,783.19	\$7,500.00	\$3,716.81	50.44%
PUBWRKS	E 100-43000-220 Repair/Maint Supply (G	\$994.68	\$3,380.87	\$12,000.00	\$8,619.13	28.17%
PUBWRKS	E 100-43000-226 Sign Repair Materials	\$0.00	\$437.78	\$1,500.00	\$1,062.22	29.19%
PUBWRKS	E 100-43000-240 Small Tools and Minor	\$15.97	\$1,579.35	\$10,000.00	\$8,420.65	15.79%
PUBWRKS	E 100-43000-260 Uniforms	\$765.07	\$765.07	\$3,000.00	\$2,234.93	25.50%
PUBWRKS	E 100-43000-310 Other Professional Serv	\$46.90	\$5,208.80	\$7,500.00	\$2,291.20	69.45%
PUBWRKS	E 100-43000-321 Telephone	\$242.74	\$3,457.14	\$4,200.00	\$742.86	82.31%
PUBWRKS	E 100-43000-325 Taxes	\$0.00	\$134.75	\$200.00	\$65.25	67.38%
PUBWRKS	E 100-43000-381 Electric Utilities	\$378.46	\$2,404.75	\$4,000.00	\$1,595.25	60.12%
PUBWRKS	E 100-43000-383 Gas Utilities	\$0.00	\$2,625.11	\$7,000.00	\$4,374.89	37.50%
PUBWRKS	E 100-43000-520 Buildings and Structure	\$0.00	\$785.98	\$0.00	-\$785.98	0.00%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	August 2020 Amt	2020 YTD Amt	2020 YTD Budget	2020 YTD Balance	%YTD Budget
Dept 43000	Public Works (GENERAL)	\$3,858.24	\$142,634.01	\$310,325.00	\$167,690.99	45.96%
Dept 43121	Paved Streets					
PAVSTRSTS	E 100-43121-224 Street Maint Materials	\$238.36	\$16,283.40	\$50,000.00	\$33,716.60	32.57%
Dept 43121	Paved Streets	\$238.36	\$16,283.40	\$50,000.00	\$33,716.60	32.57%
Dept 43122	Unpaved Streets					
UNPAVSTS	E 100-43122-224 Street Maint Materials	\$0.00	\$3,676.92	\$15,000.00	\$11,323.08	24.51%
Dept 43122	Unpaved Streets	\$0.00	\$3,676.92	\$15,000.00	\$11,323.08	24.51%
Dept 43125	Ice & Snow Removal					
SNOWREMO	E 100-43125-224 Street Maint Materials	\$0.00	\$2,357.70	\$20,000.00	\$17,642.30	11.79%
Dept 43125	Ice & Snow Removal	\$0.00	\$2,357.70	\$20,000.00	\$17,642.30	11.79%
Dept 43160	Street Lighting					
STLGHTG	E 100-43160-381 Electric Utilities	\$406.93	\$13,201.25	\$25,000.00	\$11,798.75	52.81%
Dept 43160	Street Lighting	\$406.93	\$13,201.25	\$25,000.00	\$11,798.75	52.81%
Dept 43240	Waste (refuse) Disposal					
REFDISPO	E 100-43240-384 Refuse/Garbage Dispos	\$0.00	\$0.00	\$3,000.00	\$3,000.00	0.00%
Dept 43240	Waste (refuse) Disposal	\$0.00	\$0.00	\$3,000.00	\$3,000.00	0.00%
Dept 43245	Recycling: Refuse					
RECYCLING	E 100-43245-384 Refuse/Garbage Dispos	\$3,571.75	\$24,927.50	\$44,000.00	\$19,072.50	56.65%
Dept 43245	Recycling: Refuse	\$3,571.75	\$24,927.50	\$44,000.00	\$19,072.50	56.65%
Dept 45186	Senior Center					
SRCENTER	E 100-45186-437 Other Miscellaneous	\$0.00	\$4,548.22	\$9,100.00	\$4,551.78	49.98%
Dept 45186	Senior Center	\$0.00	\$4,548.22	\$9,100.00	\$4,551.78	49.98%
Dept 45200	Parks (GENERAL)					
PARKS	E 100-45200-212 Motor Fuels	\$0.00	\$372.25	\$2,000.00	\$1,627.75	18.61%
PARKS	E 100-45200-220 Repair/Maint Supply (G	\$340.92	\$6,405.51	\$6,000.00	-\$405.51	106.76%
PARKS	E 100-45200-225 Landscaping Materials	\$0.00	\$803.86	\$8,000.00	\$7,196.14	10.05%
PARKS	E 100-45200-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PARKS	E 100-45200-381 Electric Utilities	\$136.71	\$1,178.37	\$2,200.00	\$1,021.63	53.56%
PARKS	E 100-45200-400 Repairs & Maint Cont (\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PARKS	E 100-45200-440 Programs	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PARKS	E 100-45200-580 Other Equipment	\$5,745.00	\$6,469.00	\$8,000.00	\$1,531.00	80.86%
Dept 45200	Parks (GENERAL)	\$6,222.63	\$15,228.99	\$26,200.00	\$10,971.01	58.13%
Dept 45500	Libraries (GENERAL)					
LIBRARY	E 100-45500-437 Other Miscellaneous	\$0.00	\$9,310.82	\$11,600.00	\$2,289.18	80.27%
Dept 45500	Libraries (GENERAL)	\$0.00	\$9,310.82	\$11,600.00	\$2,289.18	80.27%
Dept 48205	Damage Deposit Refunds					
DMGDEPRF	E 100-48205-810 Refunds & Reimburse	\$400.00	\$3,000.00	\$9,000.00	\$6,000.00	33.33%
Dept 48205	Damage Deposit Refunds	\$400.00	\$3,000.00	\$9,000.00	\$6,000.00	33.33%
Dept 49360	Transfers Out					
TRANSFERS	E 100-49360-700 Transfers (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49360	Transfers Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49800	Transit (GENERAL)					
TRANSIT	E 100-49800-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49800	Transit (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 100	GENERAL FUND	\$52,119.84	\$737,088.30	\$1,554,533.00	\$817,444.70	47.42%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	August 2020 Amt	2020 YTD Amt	2020 YTD Budget	2020 YTD Balance	%YTD Budget
		\$52,119.84	\$737,088.30	\$1,554,533.00	\$817,444.70	47.42%

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

RESOLUTION NO 08-04-20-74

APPOINTING PROBATIONARY FIREFIGHTER

WHEREAS, the Hanover Fire Department currently has vacancies; and

WHEREAS, Fire Chief Dave Malewicki recommends appointing Troy Elie as a Probationary Firefighter, subject to passing of criminal background check, physical examination, and agility test.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Hanover, Minnesota, hereby approves the hiring of Troy Elie as a Probationary Firefighter, subject to the conditions listed above and applicable City policies.

Adopted by the City Council this 4th day of August, 2020.

APPROVED BY:

ATTEST:

Chris Kauffman, Mayor

Brian Hagen, City Administrator

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

RESOLUTION NO 08-04-20-75

APPROVING VARIANCE FOR 10818 RIVER ROAD NE

WHEREAS, Christina and Scott Kenney (“Owner”) owns property located at 10818 River Road NE; and

WHEREAS, the Owner has applied for variance in order to construct to convert their existing garage to living space and to construct a new garage addition to their home within the setback to the county road; and

WHEREAS the public hearing was properly noticed and scheduled for the July 27, 2020 Planning Commission meeting; and

WHEREAS the application was reviewed by the Planning Commission at its meeting on July 27, 2020 and recommended approval of the request; and

WHEREAS the City Council reviewed the request in regard to this property at a meeting on August 4, 2020; and

WHEREAS the City Council concurred with the recommendation of the Planning Commission.

NOW, THEREFORE, BE IT RESOLVED, that the City Council does hereby approve the variance to construct a screen porch and deck within the rear yard setback, subject to the following conditions:

1. The addition shall be constructed in substantial conformance with the Site Plan prepared by Northwestern Surveying and Engineering, and dated July 7, 2020.
2. The addition shall be located not less than 36 feet from the front property line.
3. The architecture of the addition shall be in substantial conformance with the architecture submitted with the variance application.

Adopted by the City Council this 4th day of August, 2020.

APPROVED BY:

ATTEST:

Chris Kauffman, Mayor

Brian Hagen, City Administrator

Collaborative Planning, LLC

Memorandum

To: Honorable Mayor and council
From: Cindy Nash, AICP, EDFP
Date: July 27, 2020
Subject: 10818 River Road - variance

The City has received a variance application for review and consideration.

Overview of Request



The subject property is adjacent to CR 20 and is located on a lot that is in the shoreland overlay district. A variance request is being made to permit the construction of an addition for a garage that would encroach in the setback from the county road. The existing garage would be converted to living space. Due to the placement of windows on the home, the garage addition is being located in the specific location shown.

The proposed addition meets other requirements of the zoning ordinance.

The City Engineer has reviewed the plans and has no comments. The DNR also did not have any comments.

Evaluation of Request

In evaluating variance requests, the following questions should be considered:

1. Is the request a reasonable use of the land? Staff note: The location is slightly closer to the county road than the existing garage.

2. Is the plight of the landowner due to circumstances unique to the property not created by the landowner?

Staff Note: Given the existing location of the house on the lot, it would be difficult to construct a new attached garage without being located within this setback.

3. Will the variance, if granted, alter the essential character of the locality?

Staff Note: The variance will not alter the essential character of the locality.

Recommendation

The Planning Commission recommended approval subject to the following conditions.

1. The addition shall be constructed in substantial conformance with the Site Plan prepared by Northwestern Surveying and Engineering, and dated July 7, 2020.
2. The addition shall be located not less than 36 feet from the front property line.
3. The architecture of the addition shall be in substantial conformance with the architecture submitted with the variance application.

CERTIFICATE OF SURVEY

LOT 3, BLOCK 1 McNEVIN ESTATES
SECTION 35, TOWNSHIP 120 NORTH, RANGE 24 WEST
WRIGHT COUNTY, MINNESOTA
10818 RIVER ROAD NE, HANOVER, MN 55341

N88°58'46"E (R)
N89°16'08"E
461.98

NORTH LINE OF THE SOUTH 700 FEET OF THE SE 1/4 OF THE SW 1/4

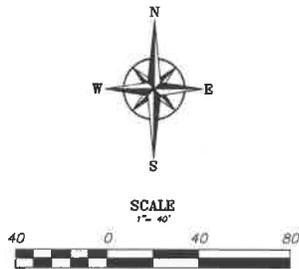
HARDCOVER TABULATION

LOT SIZE: 137,392.9 sq.ft.

EXISTING Sq. Ft.
1. House 1374.2
2. Driveway 1130.1
3. Concrete 885.4
4. Shed 180.0
Percent Hardcover 2.6%

PROPOSED
1. House 2050.0
2. Driveway 1130.1
3. Concrete 885.4
4. Shed 180.0
Percent Hardcover 3.1%

OPEN WATER



BEARINGS ARE BASED ON NAD83(2011)
WRIGHT COUNTY COORDINATE SYSTEM

LEGEND

- IRON MONUMENT FOUND
- IRON MONUMENT SET WITH CAP NO. 52591
- (R) DENOTES MEASUREMENT PER McNEVIN ESTATES
- UTILITY PEDESTAL
- SEPTIC MANHOLE
- PROPERTY BOUNDARY
- - - - - SETBACK-LINE
- OHE — OHE — OHE — OHE — OVERHEAD ELECTRIC WITH POWER POLE
- ~ 1.369 ~ PROPOSED CONTOUR
- x 1371.2 SPOT ELEVATION - PROPOSED
- - - - - 1.319 - - - - - EXISTING CONTOUR
- o 1371.3 SPOT ELEVATION - EXISTING

PROPERTY OWNER: SCOTT & CHRISTINA KENNEY
PROPERTY ADDRESS: 10818 RIVER ROAD NE, HANOVER, MN 55341
PROPERTY ID NO: 108019001030



KENNEY
LOT 3, BLOCK 1
McNEVIN ESTATES
WRIGHT COUNTY, MN

JOB# 202002	DRAWN BY: KJK
FILENAME: 202039 KENNEY	DATE:
REV#	DESCRIPTION

I HEREBY CERTIFY THAT THIS SURVEY, PLAN OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.

MICHAEL A. STANG (L.C. NO. 5121) 7/7/2020
DATE

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

RESOLUTION NO 08-04-20-76

APPROVING SITE PLAN FOR 11039 LAMONT AVE NE

WHEREAS, Northern Lines Contracting (“Owner”) is the applicant for an application related to property shown on the site plan attached hereto as Exhibit A; and

WHEREAS, the property is zoned I-3, Industrial; and

WHEREAS, the Owner has applied for a Site Plan to construct a new warehouse building on the Subject Property to replace one lost in a fire; and

WHEREAS, the Planning Commission reviewed the plans at its meeting on July 27, 2020. The Planning Commission recommended approval of the request; and

NOW, THEREFORE, BE IT RESOLVED, that the City Council does hereby make the following findings of fact:

1. The proposed site plan is generally in conformance with the City Zoning Ordinance and other regulations, subject to conditions that need to be addressed as included herein and discussed more fully in the staff report and engineer memo.

BE IT FURTHER RESOLVED that the City Council hereby approves the application for a site plan subject to the following conditions:

1. Development of the site must be in substantial conformance with the site plans prepared by Rehder and Associates dated July 6, 2020 as modified by addressing the comments in the conditions contained in the approval resolution.
2. Show the area to the east of the gate/front building to be paved.
3. Show a wetland buffer 30 feet from the wetland that will be seeded in a vegetation mix to be approved by the City Engineer. Wetland buffer signs shall be installed as per the City Engineers specs along the eastern edge of the wetland buffer. No outside storage or parking of vehicles to be permitted in the wetland buffer.
4. Small utility service (electric, phone, etc.) to the building shall be underground.

Adopted by the City Council this 4th day of August, 2020.

APPROVED BY:

ATTEST:

Chris Kauffman, Mayor

Brian Hagen, City Administrator

Collaborative Planning, LLC

Memorandum

Date: July 30, 2020
To: Honorable Mayor and Council
From: Cindy Nash, City Planner
RE: 11039 Lamont – Site Plan

An application has been received for a site plan to construct a new building on this property after the previous building was destroyed by fire earlier in 2020. A copy of the site plan and architectural plans are included in your packets.

The property is zoned I-3 Industrial. The property is near the intersection of Lamont Ave NE and 10th St NE and consists of approximately 3.97 acres.



There is a portion of a large wetland on the western side of the property. This wetland is extensive and there is no wetland delineation for it. There is, however, a drainage and utility easement that is recorded for the wetland. A portion of an existing building encroaches within that easement. The proposed new building will be outside of the drainage and utility easement. As shown on the aerial photo, there is not a vegetated wetland buffer that is being maintained separate and distinct from the gravel parking area.

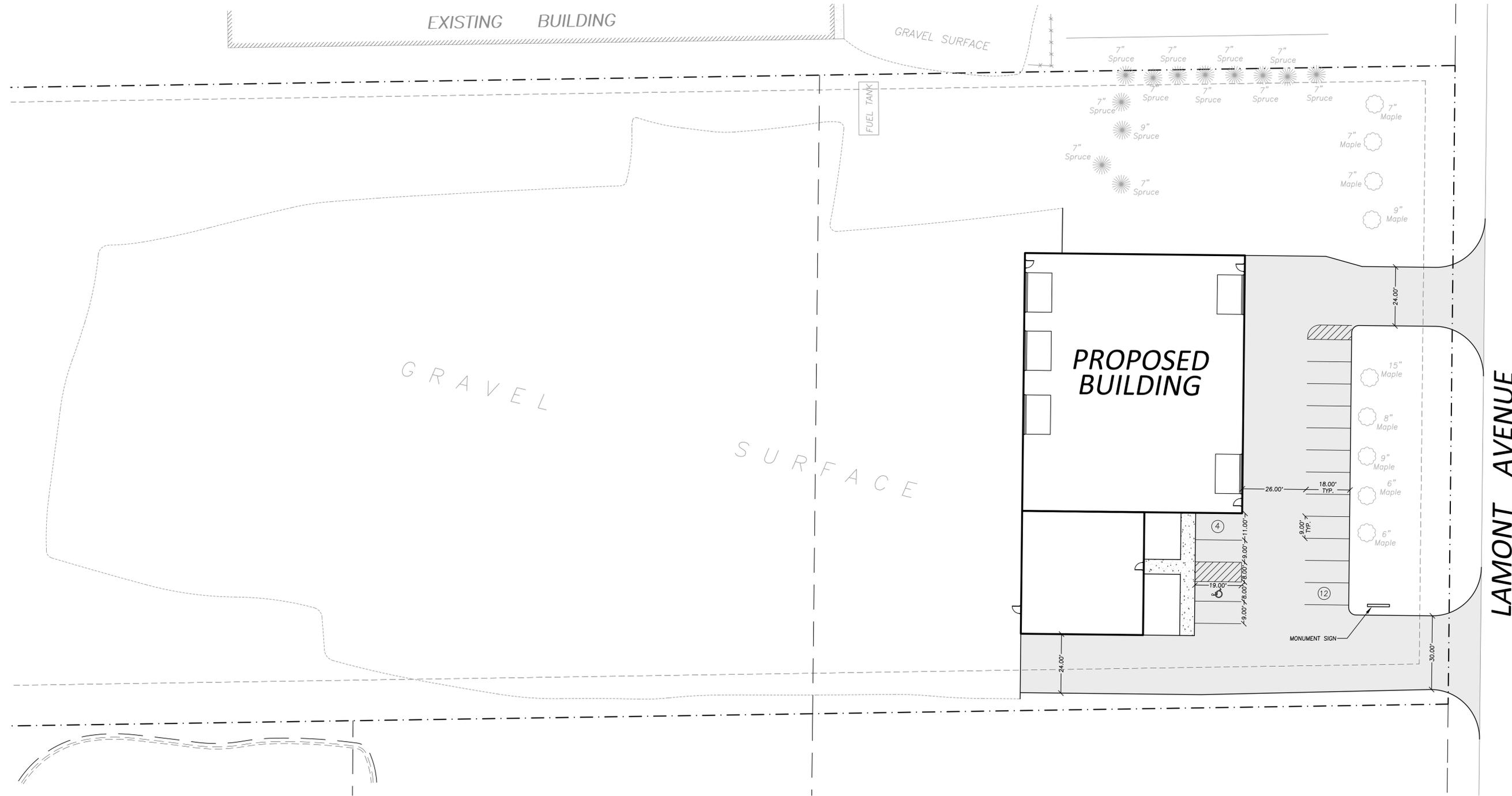
Due to the site not meeting ordinance requirements related to wetland buffers, it is recommended that the applicant improve the protection of the wetland.

1. Show a wetland buffer 30 feet from the wetland that will be seeded in a vegetation mix to be approved by the City Engineer. Wetland buffer signs shall be installed as per the City Engineers specs along the eastern edge of the wetland buffer. No outside storage or parking of vehicles to be permitted in the wetland buffer.

Planning Commission Recommendation

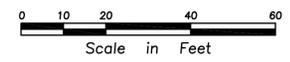
The Planning Commission recommended that the site plan be approved subject to the following conditions:

1. Development of the site must be in substantial conformance with the site plans prepared by Rehder and Associates dated July 6, 2020 as modified by addressing the comments in the conditions contained in the approval resolution.
2. Show the area to the east of the gate/front building to be paved.
3. Show a wetland buffer 30 feet from the wetland that will be seeded in a vegetation mix to be approved by the City Engineer. Wetland buffer signs shall be installed as per the City Engineers specs along the eastern edge of the wetland buffer. No outside storage or parking of vehicles to be permitted in the wetland buffer.
4. Small utility service (electric, phone, etc.) to the building shall be underground.



LEGEND

- BOUNDARY/ROW/BLOCK LINE
- - - EASEMENT
- ▒ PROPOSED CONCRETE
- PROPOSED BITUMINOUS



340 Pleasant Dr., Suite 110
 Hanover, NH 03043
 Telephone 603-452-5051
 www.rehder.com



I hereby certify that this plan was prepared by
 an duly Licensed Professional Engineer under
 the laws of the State of New Hampshire
PRELIMINARY
 Name _____ Date _____
 Reg. No. _____

Issued	7-6-20
CITY SUBMITTAL	

SITE DIMENSION PLAN
 NORTHERN LINES
 CITY OF HANOVER

SHEET NUMBER
C2

PROJECT NO.: 201-1321.121 DRAWING FILE: 1321121.DWG

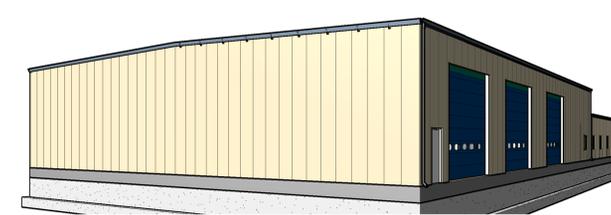


PLANFORCE
ARCHITECTURE + DESIGN

4931 West 35th Street
Suite 200
St. Louis Park, Minnesota

952.541.9969

planforcegroup.com



Northern Lines -
Hanover, MN

11039 Lamont Ave NE -
Hanover, MN

**PRELIMINARY
NOT FOR
CONSTRUCTION**

Signature : _____
Name : _____
Registration : _____
Project Contact : Designer
Phone Number : 952-541-9969

NO.	Print History	Date
P1	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-

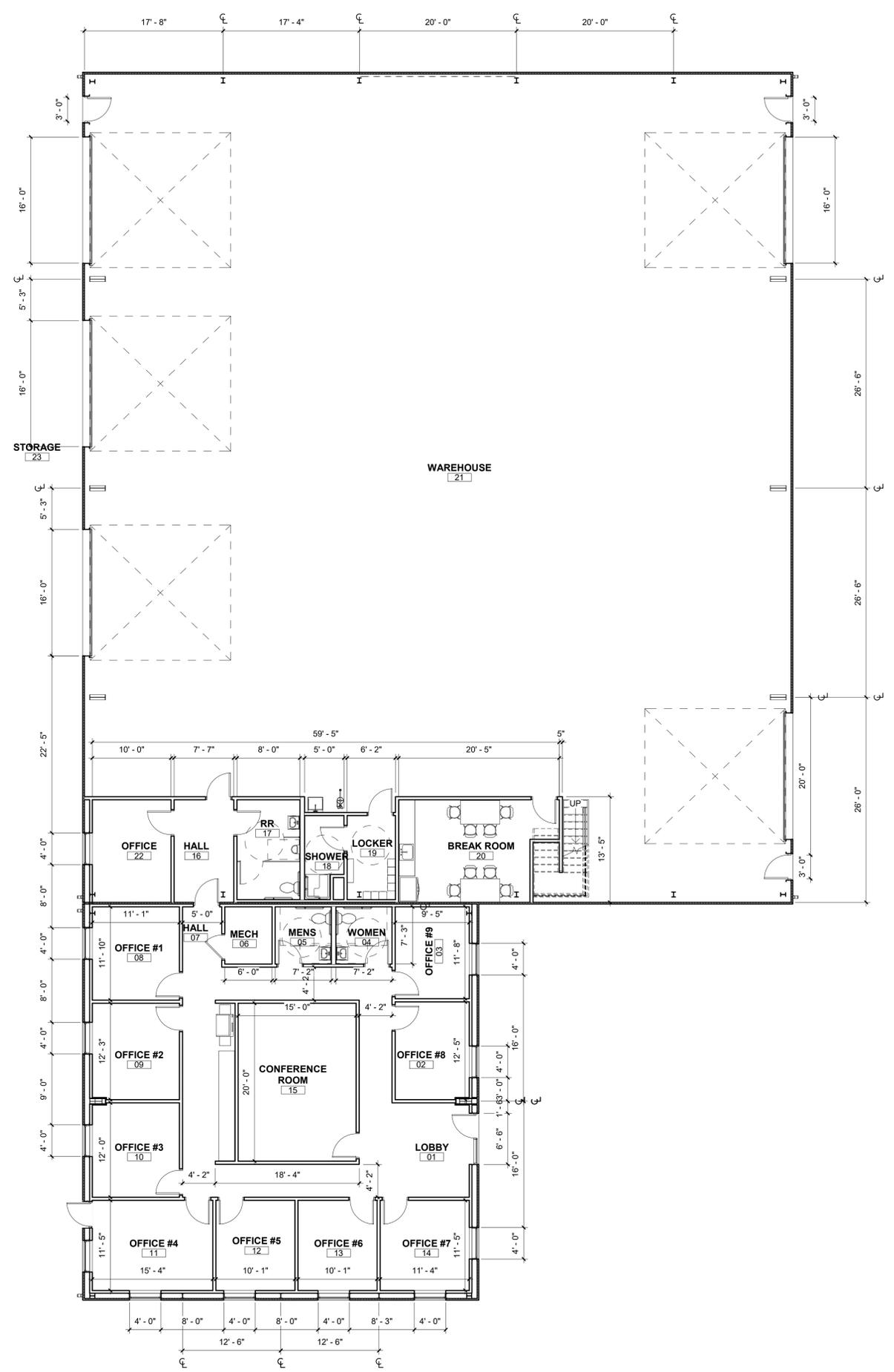
NO.	Revision Description	Date

FIRST FLOOR PLAN

Project 20151
Drawn Author
Checked Checker

A1.0

Northern Lines -
Hanover, MN
11039 Lamont Ave NE - Hanover, MN



1 FLOOR PLAN
1/8" = 1'-0"



PLANFORCE
ARCHITECTURE + DESIGN

4931 West 35th Street
Suite 200
St. Louis Park, Minnesota

952.541.9969

planforcegroup.com

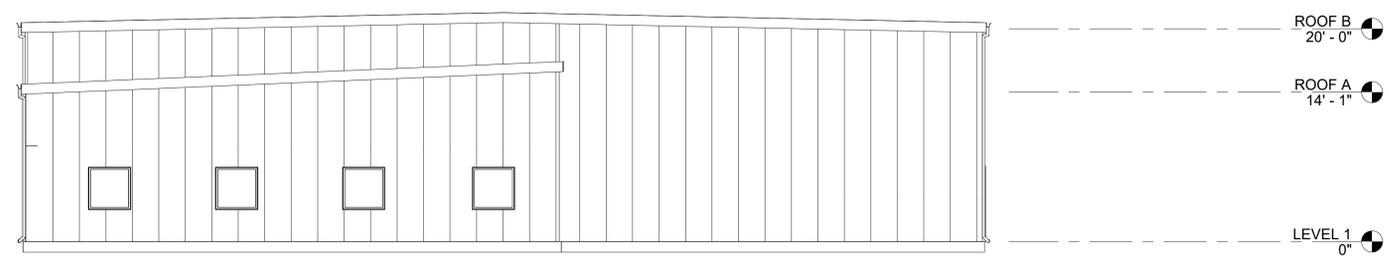
Northern Lines -
Hanover, MN

11039 Lamont Ave NE -
Hanover, MN

**PRELIMINARY
NOT FOR
CONSTRUCTION**

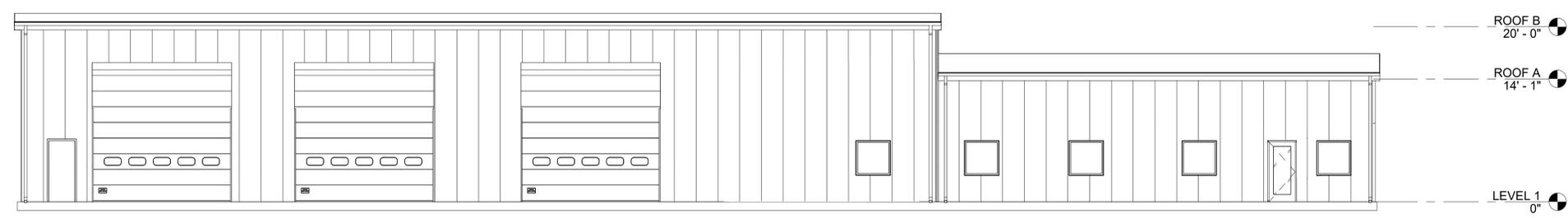
EXTERIOR ELEVATION GENERAL NOTES

1. PLAN GENERAL NOTES HERE
2. GFGDFSD

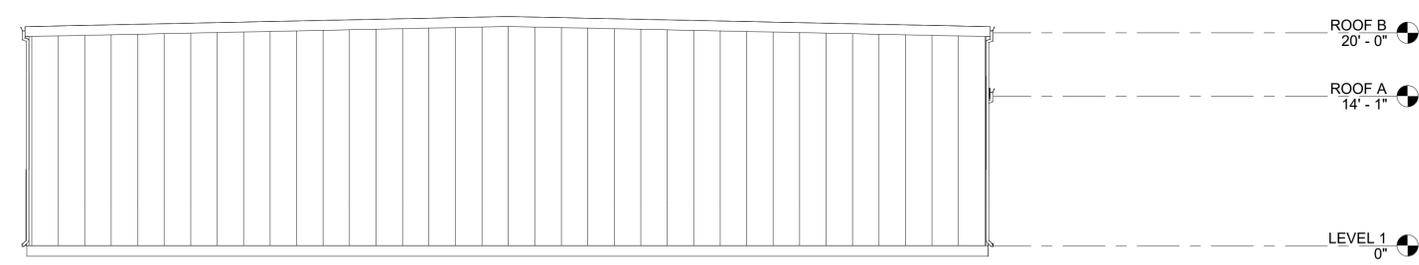


EXTERIOR ELEVATION NOTES				
NO.	BASE MATERIAL	FINISH	COLOR	NOTES

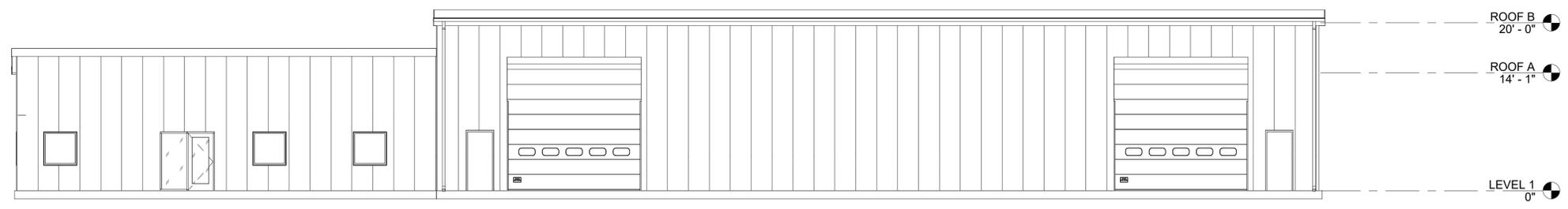
1 ELEVATION - NORTH
1/8" = 1'-0"



2 ELEVATION - WEST
1/8" = 1'-0"



3 ELEVATION - SOUTH
1/8" = 1'-0"



4 ELEVATION - EAST
1/8" = 1'-0"

Signature : _____
Name : _____
Registration : _____
Project Contact : Designer
Phone Number : 952-541-9969

NO.	Print History	Date
P1	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-

NO.	Revision Description	Date

EXTERIOR
ELEVATIONS

Project 20151
Drawn Author
Checked Checker

A4.0

Northern Lines -
Hanover, MN
11039 Lamont Ave NE - Hanover, MN



MEMORANDUM

To: Brian Hagen
From: Tammy Omdal
Date: July 22, 2020
Re: Tax Abatement Assistance for Commercial Development

At your direction, Northland has prepared preliminary estimated scenarios for Tax Abatement assistance to assist private development within the City of Hanover.

The proposed private development is anticipated to include both commercial and residential development. As directed, the review by Northland focused on the proposed commercial development only (the "Project").

The proposed development is anticipated to include two phases. Phase One is estimated to include approximately 41,265 SF, with construction completion in 2022. Phase Two is estimated to include approximately 22,020 SF, with construction completion in 2026. The combined estimated total taxable market value is \$4,223,625. The actual valuation will be determined by the Assessor after project completion and will vary from the estimate used for financial planning purposes.

The estimated total Tax Abatement assistance (present value) that may be available to assist the Project ranges from approximately \$312,000 to \$601,000, depending on the taxing jurisdictions that may participate in providing Tax Abatement assistance.

Public Purpose

The proposed public purpose of the Tax Abatement assistance for the Project, which will be considered under Minnesota law to be a business subsidy, is to increase or preserve the tax base and to create new jobs in the City.

Due to the extraordinary costs associated with development of the Project, including construction of road access and utilities, among other costs, the owner of the property, who will be the developer of the Project (the "Developer") plans to request financial assistance, in the form of Tax Abatement. The Developer has indicated intent to seek Tax Abatement assistance from the City of Hanover, Hennepin County, and Independent School District No. 877. The request for Tax Abatement is proposed to be for the net increase in the City, County, and School property taxes that will result from the Project.

At this point in the process, preliminary review, the Developer has not provided any financial information, including construction pro forma, and other pertinent information. A concept drawing was provided to Northland and is included as Exhibit B to this memorandum. The concept drawing provides

information on the general location of the Project within the City and assumptions for building square footage used by Northland for the analysis.

Tax Abatement

The name “tax abatement” is misleading. The enabling statute (Minnesota Statutes, Sections 469.1812 to 469.1815) does not authorize the actual “abatement of taxes”. Instead, a city, county, and school district (the taxing jurisdictions) have the ability to levy a property tax (an abatement levy) that is equivalent to taxes that could be abated by these taxing jurisdictions.

To provide Tax Abatement assistance, the City will need to consider approval of the Tax Abatement (of City taxes) following a public hearing. A public hearing date has not been set. The Developer will need to independently request the County and the School to consider Tax Abatement assistance. The County and School, as separate taxing jurisdictions, will need to consider and follow their own tax abatement proceedings.

The City may consider approval of a business subsidy (tax abatement) agreement with the Developer after a public hearing is held and the City Council adopts a resolution authorizing the Tax Abatement. The authorizing resolution must include certain findings and specify the term (number of years) and maximum amount for the Tax Abatement, among other items. The agreement with the Developer will need to provide terms for the Tax Abatement assistance and requirements to satisfy the business subsidy. It is anticipated that the assistance to the Developer would be provided on a pay-go basis. This means that the respective taxing jurisdiction would make semi-annual payments to the Developer, pursuant to terms of agreement, based on a taxing jurisdiction’s receipt of property tax payments from the Developer.

Northland prepared preliminary estimates for the maximum amount of Tax Abatement that may be available, depending on whether the County and School were to participate in providing Tax Abatement for the Project. The estimated Tax Abatements for each of the respective taxing jurisdictions is based on tax abatement equal to 100% of the increase in City and County property taxes from the increased valuation from the Project.

The following three scenarios were analyzed and are summarized in Exhibit A:

- Scenario A City, County, and School approve tax abatement assistance for the maximum term of 15 years.
- Scenario B City and County approve tax abatement assistance for the maximum term of 20 years. The School does not participate.
- Scenario C City approves tax abatement assistance for the maximum term of 20 years. The County and School do not participate.

EXHIBIT A SUMMARY OF SCENARIOS

City of Hanover, MN
Tax Abatement for Commercial Development
All Figures are Preliminary Estimates for Illustration of Scope of the Potential Project

Scenarios	Total Taxable Market Value (Phase I and Phase II)	Maximum Term of Tax Abatements	TOTAL ALL JURISDICTIONS		CITY TAX ABATEMENT		COUNTY TAX ABATEMENT		SCHOOL TAX ABATEMENT	
			Total Tax Abatement	Present Value	Total Tax Abatement	Present Value	Total Tax Abatement	Present Value	Total Tax Abatement	Present Value
Scenario A	\$4,395,121	15	\$804,974	\$601,034	\$318,979	\$238,166	\$284,149	\$212,160	\$201,845	\$150,708
Scenario B	\$4,395,121	20	\$850,430	\$589,773	\$449,771	\$311,916	\$400,659	\$277,857	N/A	N/A
Scenario C	\$4,395,121	20	\$449,771	\$311,916	\$449,771	\$311,916	N/A	N/A	N/A	N/A

Notes:

- 1 Buildig SF to be constructed in Phases. Phase I includes 41,265 SF, completed by 2022; and Phase 2 includes 22,020 SF, completed by 2026.
- 2 Present value calculated based on indicated term and a rate of 3.0%.
- 3 Estimates based on pay 2020 tax rates.
- 4 Taxable market value (TMV) annual growth assumption = 1.00%
- 5 Total real estate taxes for Phase I, after completion, is estimated at \$96,261. Total real estate taxes for Phase II, after completion is estimated at \$57,743.
- 6 Below is a summary estimated real estate taxes, after completion of Phase I and Phase II:

<u>Taxing Jurisdictions</u>	<u>Annual Real Estate Tax Payable</u>
County	\$22,446
City	\$25,198
School (includes voter approved)	\$26,631
Other	\$3,146
State	\$34,147
<u>Fiscal Disparities</u>	<u>\$47,391</u>
Total	\$158,958



**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

RESOLUTION NO 08-04-20-77

APPROVING RATIFICATION OF FRA PENSION INCREASE

WHEREAS, the Hanover Fire Relief Association has requested the City Council to ratify an annual pension increase from \$2,000 to \$2,200; and

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Hanover, Minnesota, hereby approves the ratification of a Hanover Fire Relief Pension increase to an amount of \$2,200 per year of service, subject to the regulations of the Hanover Fire Relief Association By-Laws.

Adopted by the City Council this 4th day of August, 2020.

APPROVED BY:

ATTEST:

Chris Kauffman, Mayor

Brian Hagen, City Administrator

Fire Department Pay Study - 2020

Entitiy	Chief 1	Chief 2	Captain	Lieutenant	Secretary	Firefigther	Fire Inspector
Albertville	FTE	3000	1800	1200		up to 14.11/hr	18.50/hr
Buffalo	FTE	5000	3000	200		11/hr	
Clearwater	5000	2500	1000	250	300	11/hr	
Hamel	4800	3600	900	600		25/hr	
Hanover	800	600	200	100		10/hr	
Loretto	16/hr	14/hr	14/hr	14/hr	300	12/hr	
Maple Lake	1000					10/hr	
Montrose	5000 + 1000 for em mgr	3800 + 200 for em mgr	2000			10/hr	
Rockford	4000	2000	1300	1000	1000	11/hr	11/hr
Waverly	750						