

**AGENDA
HANOVER CITY COUNCIL
AUGUST 6, 2018**

**MAYOR
CHRIS KAUFFMAN**

**COUNCIL
DOUG HAMMERSENG
KEN WARPULA
JIM ZAJICEK
MARYANN HALLSTEIN**

1. Call to Order/Pledge of Allegiance: 7:00 p.m.
2. Approval of Agenda
3. Consent Agenda Items:
 - a. Approve Minutes of July 17, 2018 City Council Work Session Meeting (4)
 - b. Approve Claims as Presented: (7)

➤ Claims	\$ 602,291.13
➤ Payroll	\$ 9,821.64
➤ P/R taxes & Exp	\$ 3,473.49
➤ Other Claims	<u>\$ 2,371.16</u>
➤ Total Claims	<u>\$ 617,957.42</u>
 - c. Res No 08-06-18-73 – Approving 2018 Solid Waste Hauler License (60)
 - d. Res No 08-06-18-74 – Approving 2018 Road Improvement Project Pay Voucher #2 (61)
 - e. Res No 08-06-18-75 – Approving Public Works Facility Construction Final Pay Voucher (72)
 - f. Res No 08-06-18-76 – Approving Public Works Facility Building Lettering (88)
 - g. Res No 08-06-18-77 – Approving Fire Department Furnace/AC Replacement (90)
 - h. Res No 08-06-18-82 – Approving REMF Exempt Gambling Permit (92)
 - i. Res No 08-06-18-83 – Appointing Probationary Fire Department Member (93)
4. Citizen’s Forum:
 - a. Fire Department Pinning – Derek Bostrom
5. Public Hearings
 - a. Revocation of Condition Use Permit – 11103 River Rd NE
6. Unfinished Business
 - a. Res No 08-06-18-78 – Revoking Conditional Use Permit for 11103 River Rd NE (94)
7. New Business
 - a. Res No 08-06-18-79 – Approving EDA Matching Grant Incentive (106)
 - b. Res No 08-06-18-80 – Approving FRA Pension Increase (120)
 - c. Crow River Cleanup Dumpster Cost
 - d. Res No 08-06-18-81 – Approving Bergan KDV Audit Services (121)
 - e. 2019 Preliminary Budget – Draft #1 (123)
8. Reports
9. Adjournment

To: Mayor Kauffman & Members of the Hanover City Council
From: Brian Hagen, City Administrator
Date: August 2, 2018
Re: Review of August 6, 2018 City Council Agenda

1. **Call to Order/Pledge of Allegiance: 7:00 p.m.**
2. **Approval of Agenda**
3. **Consent Agenda Items: *See enclosed consent agenda.***
 - a. **Approve Minutes of July 17, 2018 City Council Work Session Meeting (4)**
 - b. **Approve Claims as Presented: (7)**

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 - g. **Res No 08-06-18-77 – Approving Fire Department Furnace/AC Replacement (90)**
 - h. **Res No 08-06-18-82 – Approving RMEF Exempt Gambling Permit (92)**
 - i. **Res No 08-06-18-83 – Appointing Probationary Fire Department Member (93)**

4. **Citizen’s Forum:**
 - a. **Fire Department Pinning – Derek Bostrom**

To address the Council in the Citizen’s Forum, please complete the Citizen’s Forum sign-in sheet on the table near the entrance and give it to the Mayor or City Administrator.

5. **Public Hearings**
 - a. **Revocation of Conditional Use Permit – 11103 River Rd NE**

A public hearing will be held to collect public comments related to the revocation of a CUP for 11103 River Rd NE. The property owner has been notified of the hearing date.

6. Unfinished Business

a. Res No 08-06-18-78 – Revoking Conditional Use Permit for 11103 River Rd NE (94)

Enclosed is a resolution revoking the above referenced CUP. If revoked, Council will need to set a date where operations related to the CUP must cease and desist.

7. New Business

a. Res No 08-06-18-79 – Approving EDA Matching Grant Incentive (106)

Enclosed is a resolution for consideration to approve an EDA Matching Grant request. The EDA, at their July 12th meeting recommended approval as requested. I have enclosed a memo, the application, and the program guidelines for your review.

b. Res No 08-06-18-80 – Approving FRA Pension Increase (120)

The Hanover FRA is requesting to increase the annual pension amount to \$1,875. This request is consistent with recent years to maintain their pension fund at an acceptable level. The FRA, with this increase, would still remain at approximately 110% funded.

c. Crow River Cleanup Dumpster Cost

Historically the City of Hanover has paid for dumpster costs associated with the annual Crow River Cleanup organized by the Crow River Organization of Water.

d. Res No 08-06-18-81 – Approving Bergan KDV Audit Services (121)

BerganKDV has conducted the City's audit for several years now. Staff continues to be very satisfied with their efficiency in the audit. Furthermore, they have a high understanding of the City's financial statements and how they are organized. With that, I requested another three year engagement letter from them. Enclosed is a resolution accepting the engagement letter for services through the 2020 financial audit.

e. 2019 Preliminary Budget – Draft #1 (123)

Enclosed for review and discussion is the first draft of the 2019 Preliminary Budget.

8. Reports

9. Adjournment

**CITY OF HANOVER
CITY COUNCIL WORK SESSION
JULY 17, 2018 – DRAFT MINUTES**

Call to Order

Mayor Kauffman called the Regular City Council Work Session Meeting of Tuesday, July 17, 2018 to order at 6:02 p.m. Present were Mayor Chris Kauffman, Councilors Doug Hammerseng, Ken Warpula, Jim Zajicek, and MaryAnn Hallstein. Also present were City Administrator Brian Hagen and Public Works Supervisor Jason Doboszanski. Guests present included Missy Thompson from Hanover Youth Ball, Lieutenant Shane Magnuson from Hennepin County Sherriff’s Department and Samantha Kleinfield from Hennepin County Sherriff’s Department, and Christina Kenney.

Approval of Agenda

Hagen noted that Missy Thompson and Lieutenant Magnuson are present to address the City Council on two separate items. Hagen suggested adding them to the agenda after the Consent Agenda.

MOTION by Warpula to approve the amended agenda, seconded by Hammerseng. **Motion carried unanimously. Zajicek absent at this time.**

Consent Agenda

MOTION by Warpula to approve the consent agenda, seconded by Hallstein.

a. **Approve Minutes of July 3, 2018 City Council Meeting**

b. **Approve Claims as Presented:**

➤ Claims	\$ 64,416.18
➤ Payroll	\$ 43,543.75
➤ P/R taxes & Exp.	\$ 9,243.67
➤ Other Claims	\$ 2,909.57
➤ Total Claims	<u>\$ 120,113.17</u>

Motion carried unanimously. Zajicek absent at this time.

Missy Thompson – Hanover Youth Ball

Thompson was present to formally apologize to Council and Staff for how Settlers Park was left after the end of year Youth Ball Picnic. Thompson thanked the City for the support and collaboration and indicated it was not the groups intent to leave garbage behind in the park. Thompson noted they are now aware garbage bags should be brought to the dumpsters.

Thompson also updated Council on the great seasons Hanover Youth Ball experienced. She noted that both 10U boys and girls won their end of year tournaments and that 12U girls were going to nationals.

Lieutenant Magnuson – Hennepin County Sherriff Department

Lieutenant Magnuson was present on behalf of Sherriff Stanek to meet with the City Council on department responsibilities and focuses. Councilor Warpula inquired as to why the City has to pay Hennepin County for law enforcement services. Lieutenant Magnuson stated that cities choose to pay for dedicated services. This allows for quicker response times during designated hours. The Sherriff Department would respond to emergencies whether the city paid for services or not, however, the response time would be unknown.

Councilor Hallstein left at 6:20 p.m.

Discuss Options for Septic System Regulation

Hagen noted this is a follow up discussion from a previous meeting. Hagen reiterated the issues noticed with Hanover's septic ordinance. Examples include stricter standards on tank sizes, confusion on standards due to the need to be as restrictive as the county but Hanover falling in two counties, and inability for staff to become proficient at the regulations due to the few number of septic related inquiries.

Hagen reached out to both Hennepin and Wright counties and inquired as their ability to take on Hanover's septic regulations. Both counties felt a January 1, 2019 change in authority would be best.

Council inquired as to how the change in authority would affect residents. Hagen stated that septic regulations are put in place by the State, therefore, if a resident is already completing what is required, they would see no change by the county taking over authority. Hagen further noted that if the county took over the authority, residents would be directed to the county with their septic questions and be able to talk to people who understood the regulations better.

Council direct Hagen to continue work with each county to transition authority over at first of the year.

11103 River Rd NE CUP Violation

Hagen outlined the Conditional Use Permit violations witnessed at Rhino Auto. Hagen further discussed the letter sent and follow up conversations held with Mr. Straub, owner. Mr. Straub called on July 10, 2018 to explain the progress that has been made. Hagen informed Mr. Straub that no extension would be granted due to no improvements being made to come into compliance with the CUP in the last two years.

Hagen requested direction from Council on whether a revocation hearing should be scheduled. Council consensus was that because Mr. Straub still remained out of compliance, the revocation hearing should be scheduled. Should Mr. Straub bring his property into compliance by the hearing, Council can take that into consideration.

Council directed the revocation hearing to be scheduled for August 6, 2018 at 7 p.m. or shortly thereafter.

City Hall Renovation

Council was unsure what the best use of the area would be. Council requested input from consultants and what they have seen at other city halls. Council also would entertain seeing some quotes from companies to prepare a plan for the area. They did state there is no immediate need to renovate the area.

Reports

Doboszanski

- Stated the hall floor was in need of a re wax after a weekend rental left red and blue coloring on the floor.
- Public works is in full swing to get the city prepped for the Hanover Harvest Festival.

Warpula

- Thanked public works for assisting the Fire Department on a structure fire. St. Michael fire called Hanover for mutual aid. Public Works assisted by helping fill and drive tanker trucks.

Chris

- Reminded everyone of the Hanover Harvest Festival coming up on August 4th and the need for volunteers.

Adjournment

MOTION by Warpula to adjourn at 7:49 p.m., seconded by Hammerseng. **Motion carried unanimously.**

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

CITY OF HANOVER

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Payments

Current Period: July 2018

Batch Name	07/31/18 PAY				
	Payment	Computer Dollar Amt	\$455.00	Posted	
Refer	2444 MN DEPT OF LABOR AND INDUST				
Cash Payment	E 100-43000-310 Other Professional Servi	Harvest Festival - Electric Inspection: 13 Units			\$455.00
		@ \$35.00			
Invoice	7/31/2018				
Transaction Date	7/31/2018	Due 0	Cash	10100	Total \$455.00

Fund Summary

	10100 Cash	
100 GENERAL FUND	\$455.00	
	<hr/>	\$455.00

Pre-Written Check	\$0.00
Checks to be Generated by the Computer	\$455.00
Total	<hr/> \$455.00

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Payments

Current Period: August 2018

Batch Name	08/06/18 PAY				
Payment		Computer Dollar Amt	\$601,836.13	Posted	
Refer	<u>2433 A-1 OUTDOOR POWER, INC.</u>		<u>Ck# 002420E 8/6/2018</u>		
Cash Payment	E 100-43000-220 Repair/Maint Supply (GE	Speed Feed Hi Cap Head w/ Spacer			\$63.98
Invoice	423659	7/11/2018			
Cash Payment	E 100-43000-260 Uniforms	Stihl Pro Mark Helmet System			\$78.99
Invoice	423659	7/11/2018			
Transaction Date	7/27/2018	Due 0	Cash	10100	Total \$142.97
Refer	<u>2428 AFLAC</u>		<u>Ck# 002417E 8/6/2018</u>		
Cash Payment	G 100-21706 Medical/Dental Ins	Supplemental Insurance - July 2018 - Acct #G1V17			\$249.99
Invoice	414094	7/13/2018			
Transaction Date	7/26/2018	Due 0	Cash	10100	Total \$249.99
Refer	<u>2450 AT&T MOBILITY</u>		<u>Ck# 002417E 8/6/2018</u>		
Cash Payment	E 100-43000-321 Telephone	PW Cell Phones - 06/18/18 - 07/17/18			\$222.27
Invoice	X07252018	7/25/2018			
Transaction Date	7/31/2018	Due 0	Cash	10100	Total \$222.27
Refer	<u>2440 BEAUDRY OIL & PROPANE</u>		<u>Ck# 002414E 8/6/2018</u>		
Cash Payment	E 100-43000-212 Motor Fuels	Gasoline: Refill of 197.0 Gallons on 7/19/18			\$507.28
Invoice	864861	7/19/2018			
Cash Payment	E 100-43000-212 Motor Fuels	Diesel: Refill of 365.0 Gallons on 7/19/18			\$934.04
Invoice	864862	7/19/2018			
Transaction Date	7/27/2018	Due 0	Cash	10100	Total \$1,441.32
Refer	<u>2415 BIFFS INC.</u>		<u>Ck# 002414E 8/6/2018</u>		
Cash Payment	E 100-45200-580 Other Equipment	Pheasant Run Park Mini Biff Service 06/20/18 - 7/17/18			\$95.00
Invoice	W685706	7/18/2018			
Cash Payment	E 100-45200-580 Other Equipment	EagleView Park Mini Biff Service 06/20/18 - 07/17/18			\$90.00
Invoice	W685707	7/18/2018			
Cash Payment	E 100-45200-580 Other Equipment	Mallard Park Mini Biff Service 06/20/18 - 07/17/18			\$95.00
Invoice	W685708	7/18/2018			
Cash Payment	E 100-45200-580 Other Equipment	Cardinal Circle Park Mini Biff Service 06/20/18 - 07/17/18			\$95.00
Invoice	W685709	7/18/2018			
Cash Payment	E 100-45200-580 Other Equipment	Hanover Elementary School Mini Biff Service 06/20/18 - 07/17/18			\$170.00
Invoice	W685710	7/18/2018			
Transaction Date	7/26/2018	Due 0	Cash	10100	Total \$545.00
Refer	<u>2470 BLUE TARP FINANCIAL</u>		<u>Ck# 002424E 8/6/2018</u>		
Cash Payment	E 100-43000-220 Repair/Maint Supply (GE	Plow Truck & Grass Truck: Pintle Hook and 36 LED Amber Light			\$284.98
Invoice	0192017613	7/19/2018			
Transaction Date	8/2/2018	Due 0	Cash	10100	Total \$284.98
Refer	<u>2457 BOUND TREE MEDICAL, LLC</u>		<u>Ck# 002424E 8/6/2018</u>		

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Payments

Current Period: August 2018

Cash Payment	E 100-42220-228 Medical Supplies	Glucose Test Strips, Head Immobilizer Sta-Bloks, Extrinsic Collars, Cervical Collar Bag				\$218.71
Invoice	82930214	7/20/2018				
Transaction Date	8/1/2018	Due 0	Cash	10100	Total	\$218.71
Refer	<u>2437 BROCK WHITE</u>		-			
Cash Payment	E 100-43121-224 Street Maint Materials	Rent Crafcoc SS125 Crack Seal Melter for 1 Week				\$1,500.00
Invoice	12918020-00	7/10/2018				
Transaction Date	7/27/2018	Due 0	Cash	10100	Total	\$1,500.00
Refer	<u>2427 BURLINGAME, LEIGH</u>		-			
Cash Payment	G 100-22000 Deposits	Hall Damage Deposit Release - 7/14/18 Event				\$200.00
Invoice		7/16/2018				
Transaction Date	7/26/2018	Due 0	Cash	10100	Total	\$200.00
Refer	<u>2459 CARDMEMBER SRVC (CENTRAL B</u>		-			
Cash Payment	E 100-42240-208 Training and Instruction	Donuts for Training				\$29.62
Invoice	601262	7/21/2018				
Cash Payment	E 100-41570-205 Bank Fees	Interest				\$2.36
Invoice		7/24/2018				
Transaction Date	8/1/2018	Due 0	Cash	10100	Total	\$31.98
Refer	<u>2463 CARSON, CLELLAND & SCHREDE</u>		-			
Cash Payment	E 100-41610-304 Legal Fees	Legal Support / Work - July 2018				\$112.65
Invoice		7/30/2018				
Transaction Date	8/1/2018	Due 0	Cash	10100	Total	\$112.65
Refer	<u>2420 CITY OF ST. MICHAEL</u>		<u>Ck# 002416E 8/6/2018</u>			
Cash Payment	E 602-43252-310 Other Professional Servi	Lift Station Flows - 1st Quarter 2018				\$30,338.41
Invoice	07212018-10	7/21/2018				
Cash Payment	E 602-43252-310 Other Professional Servi	Lift Station Flows - 2nd Quarter 2018				\$30,338.41
Invoice	07212018-10	7/21/2018				
Transaction Date	7/26/2018	Due 0	Cash	10100	Total	\$60,676.82
Refer	<u>2452 CLASSIC CLEANING COMPANY, LL</u>		-			
Cash Payment	E 100-41940-310 Other Professional Servi	City Hall Monthly Cleaning - July 2018				\$325.00
Invoice	26869	7/25/2018				
Transaction Date	7/31/2018	Due 0	Cash	10100	Total	\$325.00
Refer	<u>2430 COLLABORATIVE PLANNING LLC</u>		<u>Ck# 002419E 8/6/2018</u>			
Cash Payment	E 100-41910-310 Other Professional Servi	General Planning: June 2018				\$2,323.00
Invoice	2018-110	7/12/2018				
Cash Payment	G 824-20200 Accounts Payable	CRHW 3rd Addition Phase 2 EAW: June 2018				\$1,035.25
Invoice	2018-111	7/12/2018				
Cash Payment	G 825-20200 Accounts Payable	CRH Future West Preliminary Plat: June 2018				\$1,590.75
Invoice	2018-112	7/12/2018				
Cash Payment	G 826-20200 Accounts Payable	CRH 4th Addition Final Plat: June 2018				\$1,287.75
Invoice	2018-113	7/12/2018				
Cash Payment	G 818-20200 Accounts Payable	PAXMAR Concept Plan: June 2018				\$75.75
Invoice	2018-114	7/12/2018			Project 208240	
Cash Payment	G 818-20200 Accounts Payable	PAXMAR EAW: June 2018				\$277.75
Invoice	2018-115	7/12/2018			Project 208245	
Transaction Date	7/27/2018	Due 0	Cash	10100	Total	\$6,590.25

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Payments

Current Period: August 2018

Refer	2417 COMCAST		-			
Cash Payment	E 100-41940-321 Telephone		PW: Digital Voice & Internet - August 2018			\$150.60
Invoice	7/18/2018					
Cash Payment	E 100-41940-321 Telephone		CH: Digital Voice & Internet - August 2018			\$288.19
Invoice	7/25/2018					
Transaction Date	7/26/2018	Due 0	Cash	10100	Total	\$438.79
Refer	2446 CUMMINGS PROPERTIES, LLC		-			
Cash Payment	G 817-20200 Accounts Payable		Infrastructure Escrow Release - 263 River Road NE			\$3,000.00
Invoice 121-17	7/31/2018					
Transaction Date	7/31/2018	Due 0	Cash	10100	Total	\$3,000.00
Refer	2448 CUMMINGS PROPERTY MANAGE		-			
Cash Payment	G 818-20200 Accounts Payable		Refund of Escrow Balance - Cummings Property Management - Lot Line Adjustment			\$392.00
Invoice	7/2/2018					
Transaction Date	7/31/2018	Due 0	Cash	10100	Total	\$392.00
Refer	2449 DRAKE CONSTRUCTION, INC.		-			
Cash Payment	G 811-20200 Accounts Payable		Erosion Control Escrow Release - 9843 Jasmine Court NE			\$2,000.00
Invoice	7/31/2018					
Cash Payment	G 815-20200 Accounts Payable		Landscaping Escrow Release - 9843 Jasmine Court NE			\$2,000.00
Invoice	7/31/2018					
Cash Payment	G 817-20200 Accounts Payable		Infrastructure Escrow Release - 9843 Jasmine Court NE			\$1,000.00
Invoice	7/31/2018					
Transaction Date	7/31/2018	Due 0	Cash	10100	Total	\$5,000.00
Refer	2460 FEHN COMPANIES		-			
Cash Payment	E 411-41940-310 Other Professional Servi		PW Building - Draw #6 - Final Payment			\$8,294.10
Invoice 11006	6/15/2018		Project 208218			
Transaction Date	8/1/2018	Due 0	Cash	10100	Total	\$8,294.10
Refer	2465 GMH ASPHALT CORPORATION		-			
Cash Payment	E 418-43121-310 Other Professional Servi		2018 River Road Pavement Project - Pay Voucher #2			\$174,499.77
Invoice 011186-00-2	7/31/2018		Project 208237			
Cash Payment	E 418-43121-310 Other Professional Servi		2018 Pheasant Run Pavement Project - Pay Voucher #2			\$144,686.12
Invoice 011186-00-2	7/31/2018		Project 208237			
Cash Payment	E 418-43121-310 Other Professional Servi		2018 Schendels Woodland Hills Pavement Project - Pay Voucher #2			\$2,971.01
Invoice 011186-00-2	7/31/2018		Project 208237			
Cash Payment	E 418-43121-310 Other Professional Servi		2018 Work Orders 1-11 Pavement Project - Pay Voucher #2			\$32,200.53
Invoice 011186-00-2	7/31/2018		Project 208237			
Transaction Date	8/2/2018	Due 0	Cash	10100	Total	\$354,357.43
Refer	2436 GOPHER SIGN COMPANY		-			
Cash Payment	E 100-43121-224 Street Maint Materials		24x24 Vehicle Noise Laws Enforced Signs			\$216.68
Invoice 104015	7/13/2018					
Transaction Date	7/27/2018	Due 0	Cash	10100	Total	\$216.68

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Payments

Current Period: August 2018

Refer	2413	GUIDANCE POINT TECHNOLOGIE	-					
Cash Payment	E 100-41600-310	Other Professional Servi	7/18/18	Remote Service: Quick Time / Power Point Issue for Election Training Video				\$67.50
Invoice	12152		7/21/2018					
Cash Payment	E 100-41600-310	Other Professional Servi	7/10/18	Remote Service: Created New E-Mail Account for EDA Member Tony Ross				\$67.50
Invoice	12177		7/21/2018					
Transaction Date	7/26/2018	Due 0	Cash	10100			Total	\$135.00
Refer	2472	HANOVER DENTAL	-					
Cash Payment	E 205-49300-318	EDA BIF: Matching Gran		EDA Loan Portion for Signage for South Gable and a Monument				\$5,491.00
Invoice			8/2/2018					
Transaction Date	8/2/2018	Due 0	Cash	10100			Total	\$5,491.00
Refer	2426	HANOVER FIRE RELIEF ASSOCIAT	-					
Cash Payment	E 100-42290-125	Other Retirement Contrib		Fire Contract Contribution - 1st Half 2018				\$6,005.50
Invoice								
Transaction Date	7/26/2018	Due 0	Cash	10100			Total	\$6,005.50
Refer	2423	HANOVER ZION METH. CHURCH	-					
Cash Payment	G 818-20200	Accounts Payable		Refund of Escrow Balance - Hanover Zion Methodist Church - Lot Split				\$945.33
Invoice			7/19/2018			Project 208238		
Transaction Date	7/26/2018	Due 0	Cash	10100			Total	\$945.33
Refer	2429	HEALTH PARTNERS		Ck# 002418E 8/6/2018				
Cash Payment	G 100-21706	Medical/Dental Ins		Medical & Dental Premiums - August 2018				\$3,867.58
Invoice	82484744		7/5/2018					
Transaction Date	7/26/2018	Due 0	Cash	10100			Total	\$3,867.58
Refer	2441	HENNEPIN COUNTY SHERIFF SER	-					
Cash Payment	E 100-42101-310	Other Professional Servi		HC Sheriff Patrol Services - 2nd Quarter 2018				\$20,273.93
Invoice	1000113597		7/24/2018					
Transaction Date	7/27/2018	Due 0	Cash	10100			Total	\$20,273.93
Refer	2419	IML REMODELING LLC	-					
Cash Payment	G 100-22000	Deposits		Hall Damage Deposit Release - 7/21/18 Event				\$200.00
Invoice			7/23/2018					
Transaction Date	7/26/2018	Due 0	Cash	10100			Total	\$200.00
Refer	2469	KINGHORN COMPANY	-					
Cash Payment	E 411-41940-310	Other Professional Servi		PW Building - Draw #6: Metals				\$1,965.01
Invoice	2528		7/19/2018			Project 208218		
Cash Payment	E 411-41940-310	Other Professional Servi		PW Building - Draw #6: Woods				\$1,655.12
Invoice	2528		7/19/2018			Project 208218		
Cash Payment	E 411-41940-310	Other Professional Servi		PW Building - Draw #6: Earthwork				\$488.75
Invoice	2528		7/19/2018			Project 208218		
Cash Payment	E 411-41940-310	Other Professional Servi		PW Building - Draw #6: Profit & Overhead				\$8,000.00
Invoice	2528		7/19/2018			Project 208218		
Cash Payment	E 411-41940-310	Other Professional Servi		PW Building - Draw #6: Thermal & Moisture Protection				\$134.32
Invoice	2528		7/19/2018			Project 208218		
Transaction Date	8/2/2018	Due 0	Cash	10100			Total	\$12,243.20

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Payments

Current Period: August 2018

Refer	2434 LANO EQUIPMENT - LORETTO	-				
Cash Payment	E 100-45200-220 Repair/Maint Supply (GE	Toro Zereturn; Throttle Cable Assembly				\$32.08
Invoice	02-574315	7/13/2018				
Cash Payment	E 100-43000-240 Small Tools and Minor E	Honda Wacker Vibratory Plate - 4 Stroke, Mirror				\$1,745.00
Invoice	01-574942	7/17/2018				
Transaction Date	7/27/2018	Due 0	Cash	10100	Total	\$1,777.08
Refer	2421 MARCO TECHNOLOGIES, LLC	-				
Cash Payment	E 100-41570-220 Repair/Maint Supply (GE	Contract Base Rate Charge for 07/20/18 - 08/19/18				\$166.05
Invoice	INV5418921	7/19/2018				
Cash Payment	E 100-41570-220 Repair/Maint Supply (GE	Contract Overage Charge for 01/20/18 - 07/19/18				\$923.51
Invoice	INV5418921	7/19/2018				
Cash Payment	E 100-41570-220 Repair/Maint Supply (GE	Supply Freight Fee				\$10.00
Invoice	INV5418921	7/19/2018				
Transaction Date	7/26/2018	Due 0	Cash	10100	Total	\$1,099.56
Refer	2425 MAXIMUM RECYCLING	-				
Cash Payment	E 100-43240-384 Refuse/Garbage Dispos	2018 City Clean Up Day - Light Bulb and Electronic Disposal				\$1,484.54
Invoice	1986	5/21/2018				
Transaction Date	7/26/2018	Due 0	Cash	10100	Total	\$1,484.54
Refer	2432 MENARDS - BUFFALO	-				
Cash Payment	E 100-43121-224 Street Maint Materials	Vulkem 116 Sealant				\$49.80
Invoice	75587	7/17/2018				
Cash Payment	E 100-43121-224 Street Maint Materials	Vulkem 116 Sealant, Deepwell Tray Liners, Caulk Gun				\$39.11
Invoice	75585	7/17/2018				
Cash Payment	E 100-43121-224 Street Maint Materials	Backer Rod Gap Filler, Vulkem 116 Sealant				\$50.82
Invoice	75498	7/16/2018				
Cash Payment	E 100-43000-215 Shop Supplies	Air Filters, Gorilla Tape, 18mm Snap-Off Knives, Pest Block				\$67.38
Invoice	75498	7/16/2018				
Cash Payment	E 100-43000-215 Shop Supplies	Safety Glasses, Mole & Gopher Pellets, Terro Insectbait				\$30.47
Invoice	74521	7/5/2018				
Cash Payment	E 100-41940-220 Repair/Maint Supply (GE	Floor Polish, Scoop Shovel, Degreaser				\$119.28
Invoice	74521	7/5/2018				
Transaction Date	7/27/2018	Due 0	Cash	10100	Total	\$356.86
Refer	2443 METRO WEST INSPECTION SERVI	-				
Cash Payment	E 100-42401-310 Other Professional Servi	Pmt 127-17 @ 11295 Lambert Court				\$272.61
Invoice	1611	7/26/2018				
Cash Payment	E 100-42401-310 Other Professional Servi	Pmt 135-17 @ 11669 11th Street NE				\$231.78
Invoice	1611	7/26/2018				
Cash Payment	E 100-42401-310 Other Professional Servi	Pmt 138-17 @ 11670 Meadowbrook Avenue NE				\$33.25
Invoice	1611	7/26/2018				
Cash Payment	E 100-42401-310 Other Professional Servi	Pmt 152-17 @ 9849 Jasmine Court NE				\$1,428.55
Invoice	1611	7/26/2018				
Cash Payment	E 100-42401-310 Other Professional Servi	Pmt 21-18 @ 10077 3rd Street NE				\$161.27
Invoice	1611	7/26/2018				

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Current Period: August 2018

Cash Payment	E 100-42401-310 Other Professional Servi	Pmt 32-18 @ 10565 Prairie Lane				\$33.25
Invoice 1611	7/26/2018					
Cash Payment	E 100-42401-310 Other Professional Servi	Pmt 41-18 @ 1327 Irvine Drive				\$33.25
Invoice 1611	7/26/2018					
Cash Payment	E 100-42401-310 Other Professional Servi	Pmt 45-18 @ 1336 Esterly Oaks Drive				\$64.25
Invoice 1611	7/26/2018					
Cash Payment	E 100-42401-310 Other Professional Servi	Pmt 46-18 @ 10565 Prairie Lane				\$33.25
Invoice 1611	7/26/2018					
Cash Payment	E 100-42401-310 Other Professional Servi	Pmt 47-18 @ 10818 River Road NE				\$61.25
Invoice 1611	7/26/2018					
Transaction Date	7/27/2018	Due 0	Cash	10100	Total	\$2,352.71
Refer	2467 MIDWEST LANDSCAPES					
Cash Payment	E 411-41940-310 Other Professional Servi	PW Building - Draw #6 - Final Payment				\$19,257.50
Invoice 8289	7/10/2018			Project 208218		
Transaction Date	8/2/2018	Due 0	Cash	10100	Total	\$19,257.50
Refer	2442 MNGFOA					
Cash Payment	E 100-41530-208 Training and Instruction	2018 MNGFOA Conference in Alexandria - Jackie				\$210.00
Invoice 9961	7/16/2018					
Transaction Date	7/27/2018	Due 0	Cash	10100	Total	\$210.00
Refer	2461 NEO ELECTRICAL SOLUTIONS, LL					
Cash Payment	E 411-41940-310 Other Professional Servi	PW Building - Draw #6: Plumbing				\$5,850.00
Invoice 4105	4/12/2018					
Transaction Date	8/1/2018	Due 0	Cash	10100	Total	\$5,850.00
Refer	2468 OMANN BROTHERS INC					
Cash Payment	E 411-41940-310 Other Professional Servi	PW Building - Draw #6 - Final Payment				\$30,500.00
Invoice 27224	7/18/2018			Project 208218		
Transaction Date	8/2/2018	Due 0	Cash	10100	Total	\$30,500.00
Refer	2462 OPG-3, INC					
Cash Payment	E 100-41570-207 Computer Supplies	Laserfiche Software Assurance Plan 10-1-18 to 12-31-18				\$333.48
Invoice 2775	7/30/2018					
Cash Payment	G 100-15500 Prepaid Items	Laserfiche Software Assurance Plan 1-1-19 to 9-30-19				\$1,000.52
Invoice 2775	7/30/2018					
Transaction Date	8/1/2018	Due 0	Cash	10100	Total	\$1,334.00
Refer	2454 OREILLY AUTO PARTS					
Cash Payment	E 100-42260-220 Repair/Maint Supply (GE	Fuel Filter				\$9.31
Invoice 1749-185156	7/3/2018					
Cash Payment	E 100-42260-240 Small Tools and Minor E	Mini Bulb				\$5.95
Invoice 1749-186067	7/10/2018					
Transaction Date	8/1/2018	Due 0	Cash	10100	Total	\$15.26
Refer	2464 PETTY CASH					
Cash Payment	G 818-20200 Accounts Payable	Bob Ronning: Wright County Recorder - Easement				\$46.00
Invoice	6/6/2018			Project 208243		
Transaction Date	8/1/2018	Due 0	Cash	10100	Total	\$46.00

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Current Period: August 2018

Refer	2414 RANDYS ENVIRONMENTAL SERVI	Ck# 002413E 8/6/2018				
Cash Payment	E 100-41940-384 Refuse/Garbage Dispos	General Trash - City Hall - August 2018				\$211.86
Invoice	7/19/2018					
Cash Payment	E 100-41940-384 Refuse/Garbage Dispos	General Trash - Fire Station - August 2018				\$28.72
Invoice	7/19/2018					
Cash Payment	E 100-43245-384 Refuse/Garbage Dispos	Recycling - July 2018				\$3,369.22
Invoice	7/19/2018					
Transaction Date	7/26/2018	Due 0	Cash	10100	Total	\$3,609.80
Refer	2435 RDO EQUIPMENT CO.	-				
Cash Payment	E 100-43000-220 Repair/Maint Supply (GE	Wood Chipper: Strainer - Suct				\$23.93
Invoice	P37593 7/6/2018					
Transaction Date	7/27/2018	Due 0	Cash	10100	Total	\$23.93
Refer	2422 ROCKFORD TOWNSHIP	-				
Cash Payment	E 100-43122-224 Street Maint Materials	2018 Dust Control Application on Division St. E. - 3,200 ft, 12' Width, 0.3 Rate of Spray, 1,600 Gallons				\$1,336.00
Invoice	521 7/18/2018					
Transaction Date	7/26/2018	Due 0	Cash	10100	Total	\$1,336.00
Refer	2431 RUPP ANDERSON SQUIRES & WA	-				
Cash Payment	E 100-41610-304 Legal Fees	Miscellaneous: June 2018				\$234.00
Invoice	7498 7/10/2018					
Cash Payment	G 825-20200 Accounts Payable	CRH Future West Preliminary Plat: June 2018				\$389.50
Invoice	7498 7/10/2018					
Cash Payment	E 100-41610-304 Legal Fees	Photocopies: June 2018				\$1.60
Invoice	7498 7/10/2018					
Transaction Date	7/27/2018	Due 0	Cash	10100	Total	\$625.10
Refer	2439 SUN LIFE FINANCIAL	-				
Cash Payment	G 100-21707 Life Ins	Life Insurance - August 2018				\$450.13
Invoice	5461158-0818 7/19/2018					
Transaction Date	7/27/2018	Due 0	Cash	10100	Total	\$450.13
Refer	2438 TEAM LABORATORY CHEMICAL C	Ck# 002421E 8/6/2018				
Cash Payment	E 100-45200-220 Repair/Maint Supply (GE	5 - 5 Gallon Cartons of Terra Plus Herbicide, 3 Tack Coats				\$738.00
Invoice	INV0012031 7/9/2018					
Transaction Date	7/27/2018	Due 0	Cash	10100	Total	\$738.00
Refer	2455 VEOLIA WATER NORTH AMERICA	-				
Cash Payment	E 601-43252-310 Other Professional Servi	Water Services - September 2018				\$3,076.50
Invoice	90158472 8/15/2018					
Cash Payment	E 602-43252-310 Other Professional Servi	Sewer Services - September 2018				\$4,248.50
Invoice	90158472 8/15/2018					
Transaction Date	8/1/2018	Due 0	Cash	10100	Total	\$7,325.00
Refer	2456 VERIZON	-				
Cash Payment	E 100-42280-321 Telephone	iPad Data Plan - 06/03/18 - 07/02/18				\$50.84
Invoice	9810186861 7/2/2018					
Transaction Date	8/1/2018	Due 0	Cash	10100	Total	\$50.84
Refer	2445 VISA - BANKWEST	-				

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Cash Payment	E 100-45200-220 Repair/Maint Supply (GE	Athletic Association: Light for American Flag				\$99.94
Invoice	898204	6/18/2018				
Cash Payment	E 100-43000-215 Shop Supplies	5/8" Nozzle Recell, 0.045 Contact Tip				\$43.14
Invoice	00393517-00	6/18/2018				
Cash Payment	E 100-41570-322 Postage	10 Rolls of Forever Stamps				\$500.00
Invoice	526	6/20/2018				
Cash Payment	E 100-41940-321 Telephone	Phone Services - 8 Lines - 6/23/18 - 7/22/18				\$307.35
Invoice	INV00072592	6/25/2018				
Cash Payment	E 100-43000-220 Repair/Maint Supply (GE	Big Mower: 2 Tires				\$200.00
Invoice	34150	6/26/2018				
Cash Payment	E 100-43000-260 Uniforms	Frogg Toggs Cooling Towels				\$54.95
Invoice	8877867	6/29/2018				
Cash Payment	E 100-43000-220 Repair/Maint Supply (GE	Bucket Truck: LED Ebeacon Elite, Whelen 6 Lamp Traffic Advisor, E6 Slim LED				\$882.73
Invoice	16-107864	7/2/2018				
Cash Payment	E 100-41570-200 Office Supplies (GENER	Jackie: Black Toner				\$20.98
Invoice	158273332-001	6/29/2018				
Cash Payment	E 100-41570-200 Office Supplies (GENER	Binder Clips, Pens, Jackie: Drum,				\$128.95
Invoice	159081340-001	7/2/2018				
Cash Payment	E 100-41570-200 Office Supplies (GENER	Jackie: Return Black Toner				-\$36.99
Invoice	158284869-001	6/29/2018				
Cash Payment	E 100-41410-200 Office Supplies (GENER	Return HC 2018 Primary DS200 Sticks				\$3.50
Invoice	654	7/11/2018				
Cash Payment	E 100-41600-310 Other Professional Servi	Microsoft Online Exchange				\$104.00
Invoice	E060068OSQ	7/13/2018				
Cash Payment	E 100-41410-200 Office Supplies (GENER	2018 Primary Election: Curtain				\$80.00
Invoice	862246	7/17/2018				
Cash Payment	E 100-41410-200 Office Supplies (GENER	2018 General Election: Curtain				\$80.00
Invoice	862248	7/17/2018				
Cash Payment	E 100-42220-240 Small Tools and Minor E	FD: 2 iPad Cradles with LifeProof Case				\$52.98
Invoice	8456214	7/18/2018				
Cash Payment	E 100-41570-207 Computer Supplies	Battery for Laptop				\$23.99
Invoice	8456214	7/18/2018				
Transaction Date	7/31/2018	Due 0	Cash	10100	Total	\$2,545.52
Refer	2458	VRIEZE, STEVE				
Cash Payment	E 100-42220-228 Medical Supplies	Utility 12: Vehicle Organizer to Hold Exam Gloves				\$16.98
Invoice		7/31/2018				
Transaction Date	8/1/2018	Due 0	Cash	10100	Total	\$16.98
Refer	2471	WESTSIDE WHOLESALE TIRE & S				
		Ck# 002425E 8/6/2018				
Cash Payment	E 100-45200-220 Repair/Maint Supply (GE	Big Mower: Tube Tire Repair				\$30.28
Invoice	816312	7/26/2018				
Cash Payment	E 100-42260-220 Repair/Maint Supply (GE	FD 6 Wheeler: Repair 2 Tires				\$40.00
Invoice	816652	8/1/2018				
Transaction Date	8/2/2018	Due 0	Cash	10100	Total	\$70.28
Refer	2424	WEX BANK - PW				
Cash Payment	E 100-43000-212 Motor Fuels	Public Works - Fuel				\$124.34
Invoice	55122194	7/15/2018				

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Current Period: August 2018

Cash Payment	E 100-43000-215 Shop Supplies	Public Works - Shop			\$61.52
Invoice	55122194	7/15/2018			
Transaction Date	7/26/2018	Due 0	Cash	10100	Total \$185.86
Refer	2416 WRIGHT-HENNEPIN COOPERATIV	Ck# 002415E 8/6/2018			
Cash Payment	E 100-45200-381 Electric Utilities	EagleView Park - 3 Light Poles			\$59.01
Invoice	35026552409	7/18/2018			
Cash Payment	E 100-41940-310 Other Professional Servi	PW Building: Fire Panel Monitoring 09/30/18			\$27.95
Invoice	35026552409	7/18/2018			
Cash Payment	E 100-41940-310 Other Professional Servi	PW Building: Fire Alarm Testing / Inspection 09/30/18			\$18.95
Invoice	35026552409	7/18/2018			
Transaction Date	7/26/2018	Due 0	Cash	10100	Total \$105.91
Refer	2453 WSB & ASSOCIATES, INC.	Ck# 002423E 8/6/2018			
Cash Payment	G 823-20200 Accounts Payable	CRHW 3rd Addition - Phase 2 Construction - Construction Observation: June 2018			\$1,064.00
Invoice	010287-14-0718	7/31/2018			
Cash Payment	E 418-43121-310 Other Professional Servi	2018 Pavement Improvement Project - Phase 3 Construction - Project Management: June 2018			\$719.00
Invoice	011186-8-0718	7/31/2018			
Cash Payment	E 418-43121-310 Other Professional Servi	2018 Pavement Improvement Project - Phase 3 Construction - Construction Inspection: June 2018			\$14,820.00
Invoice	011186-8-0718	7/31/2018			
Cash Payment	E 418-43121-310 Other Professional Servi	2018 Pavement Improvement Project - Phase 3 Construction - Survey 2 Person Crew: June			\$555.00
Invoice	011186-8-0718	7/31/2018			
Cash Payment	E 418-43121-310 Other Professional Servi	2018 Pavement Improvement Project - Phase CMT - Project Management: June 2018			\$336.25
Invoice	011186-8-0718	7/31/2018			
Cash Payment	E 418-43121-310 Other Professional Servi	2018 Pavement Improvement Project - Phase CMT - Soils Field Testing: June 2018			\$697.50
Invoice	011186-8-0718	7/31/2018			
Cash Payment	E 418-43121-310 Other Professional Servi	2018 Pavement Improvement Project - Phase CMT - Bituminouse Field Testing: June 2018			\$1,106.25
Invoice	011186-8-0718	7/31/2018			
Cash Payment	E 418-43121-310 Other Professional Servi	2018 Pavement Improvement Project - Phase CMT - Materials Lab Testing: June 2018			\$1,725.00
Invoice	011186-8-0718	7/31/2018			
Cash Payment	E 100-41950-303 Engineering Fees	General Engineering Services: June 2018			\$665.50
Invoice	011288-6-0718	7/31/2018			
Cash Payment	E 201-41330-310 Other Professional Servi	Downtown Parking Lot - Phase 1 Final Design - Plans: June 2018			\$359.00
Invoice	011753-4-0718	7/31/2018			
Cash Payment	E 201-41330-310 Other Professional Servi	Downtown Parking Lot - Phase 1 Final Design - Cost Estimate: June 2018			\$407.50
Invoice	011753-4-0718	7/31/2018			
Cash Payment	G 825-20200 Accounts Payable	CRH Future Additions - Phase 1 Plan Review: June 2018			\$24.25
Invoice	011855-4-0718	7/31/2018			
Cash Payment	G 825-20200 Accounts Payable	CRH Future Additions - Phase 1 Plan Review - Meetings: June 2018			\$489.00
Invoice	011855-4-0718	7/31/2018			

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Cash Payment	G 825-20200 Accounts Payable	CRH Future Additions - Phase 1 Plan Review - Plan Review: June 2018				\$595.50
Invoice	011855-4-0718	7/31/2018				
Cash Payment	G 826-20200 Accounts Payable	CRHW 4th Addition - Phase 1 Plan Review - Project Management: June 2018				\$211.50
Invoice	012259-2-0718	7/31/2018				
Cash Payment	G 826-20200 Accounts Payable	CRHW 4th Addition - Phase 1 Plan Review - Plan Review: June 2018				\$616.00
Invoice	012259-2-0718	7/31/2018				
Cash Payment	G 818-20200 Accounts Payable	Hanover Cove - Phase 1 Plan Review - Project Management: June 2018				\$163.00
Invoice	012261-1-0718	7/31/2018				
Cash Payment	G 818-20200 Accounts Payable	Hanover Cove - Phase 1 Plan Review - Plan Review: June 2018				\$203.75
Invoice	012261-1-0718	7/31/2018				
Transaction Date	7/31/2018	Due 0	Cash	10100	Total	\$24,758.00
Refer	2418 XCEL ENERGY					
Cash Payment	E 100-42280-381 Electric Utilities	Fire Station 06/06/18 - 07/07/18				\$413.98
Invoice						
Cash Payment	E 100-41940-381 Electric Utilities	City Hall 06/06/18 - 07/07/18				\$886.66
Invoice	599967016	7/17/2018				
Cash Payment	E 100-45200-381 Electric Utilities	Historical Bridge Lighting 06/06/18 - 07/08/18				\$49.85
Invoice	599967016	7/17/2018				
Cash Payment	E 100-43160-381 Electric Utilities	209 LaBeaux Avenue NE 06/06/18 - 07/08/18				\$40.84
Invoice	599967016	7/17/2018				
Cash Payment	E 100-45200-381 Electric Utilities	Cardinal Circle Park 06/07/18 - 07/09/18				\$16.23
Invoice	599967016	7/17/2018				
Cash Payment	E 100-45200-381 Electric Utilities	1033 Mallard Street NE 06/07/18 - 07/09/18				\$11.70
Invoice	599967016	7/17/2018				
Cash Payment	E 100-43160-381 Electric Utilities	751 LaBeaux Avenue NE 06/07/18 - 07/09/18				\$78.84
Invoice	599967016	7/17/2018				
Cash Payment	E 100-41940-381 Electric Utilities	PW Building 06/06/18 - 07/08/18				\$376.69
Invoice	599967016	7/17/2018				
Transaction Date	7/26/2018	Due 0	Cash	10100	Total	\$1,874.79
Refer	2451 ZARNOTH BRUSH WORKS, INC. Ck# 002422E 8/6/2018					
Cash Payment	E 100-43000-220 Repair/Maint Supply (GE	68" QA Cabelwrap Broom				\$434.00
Invoice	0171120-IN	7/17/2018				
Transaction Date	7/31/2018	Due 0	Cash	10100	Total	\$434.00

Payments

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Fund Summary

	10100 Cash
826 CROW RVR HTS 4TH ADD FINL PLAT	\$2,115.25
825 CROW RVR HTS FUT WEST PLAT/PUD	\$3,089.00
824 CROW RVR HTS WEST 3RD PH2 EAW	\$1,035.25
823 CROW RVR HTS WEST 3RD / BACKES	\$1,064.00
818 MISC ESCROWS FUND	\$2,103.58
817 INFRASTRUCTURE ESCROW FUND	\$4,000.00
815 LANDSCAPE ESCROW FUND	\$2,000.00
811 EROSION CONTROL ESCROW FUND	\$2,000.00
602 SEWER ENTERPRISE FUND	\$64,925.32
601 WATER ENTERPRISE FUND	\$3,076.50
418 STREET CAPITAL PROJ FUND	\$374,316.43
411 FACILITIES CAPITAL PROJ FUND	\$76,144.80
205 EDA BUSINESS INCENTIVE FUND	\$5,491.00
201 EDA SPECIAL REVENUE FUND	\$766.50
100 GENERAL FUND	\$59,708.50
	<hr/>
	\$601,836.13

Pre-Written Check	\$102,073.58
Checks to be Generated by the Computer	\$499,762.55
Total	<hr/> \$601,836.13

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*Check Summary Register©

Cks 7/31/2018 - 7/31/2018

Name	Check Date	Check Amt
10100 Cash		
Paid Chk# 033646 MN DEPT OF LABOR AND INDUS	7/31/2018	\$455.00
		Harvest Festival - Electric In
	Total Checks	\$455.00

FILTER: None

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*Check Summary Register©

Cks 8/6/2018 - 8/6/2018

Name	Check Date	Check Amt	
10100 Cash			
Paid Chk# 002413E Randy's Environmental Services	8/6/2018	\$3,609.80	General Trash - City Hall - Au
Paid Chk# 002414E BIFFS INC.	8/6/2018	\$545.00	Pheasant Run Park Mini Biff Se
Paid Chk# 002415E Wright-Hennepin Coop Electric	8/6/2018	\$105.91	EagleView Park - 3 Light Poles
Paid Chk# 002416E CITY OF ST. MICHAEL	8/6/2018	\$60,676.82	Lift Station Flows - 1st Quart
Paid Chk# 002417E AFLAC	8/6/2018	\$249.99	Supplemental Insurance - July
Paid Chk# 002418E HEALTH PARTNERS	8/6/2018	\$3,867.58	Medical & Dental Premiums - Au
Paid Chk# 002419E Collaborative Planning LLC	8/6/2018	\$6,590.25	General Planning: June 2018
Paid Chk# 002420E A-1 OUTDOOR POWER, INC.	8/6/2018	\$142.97	Speed Feed Hi Cap Head w/ Spac
Paid Chk# 002421E TEAM LABORATORY CHEMICAL	8/6/2018	\$738.00	5 - 5 Gallon Cartons of Terra
Paid Chk# 002422E ZARNOTH BRUSH WORKS, INC.	8/6/2018	\$434.00	68" QA Cabelwrap Broom
Paid Chk# 002423E WSB & ASSOCIATES, INC.	8/6/2018	\$24,758.00	CRHW 3rd Addition - Phase 2 Co
Paid Chk# 002424E BLUE TARP FINANCIAL	8/6/2018	\$284.98	Plow Truck & Grass Truck: Pint
Paid Chk# 002425E WESTSIDE WHOLESALE TIRE &	8/6/2018	\$70.28	Big Mower: Tube Tire Repair
Paid Chk# 033647 AT&T MOBILITY	8/6/2018	\$222.27	PW Cell Phones - 06/18/18 - 07
Paid Chk# 033648 BEAUDRY OIL & PROPANE	8/6/2018	\$1,441.32	Diesel: Refill of 365.0 Gallon
Paid Chk# 033649 BOUND TREE MEDICAL, LLC	8/6/2018	\$218.71	Glucose Test Strips, Head Immo
Paid Chk# 033650 BROCK WHITE COMPANY LLC	8/6/2018	\$1,500.00	Rent Crafcoc SS125 Crack Seal M
Paid Chk# 033651 BURLINGAME, LEIGH	8/6/2018	\$200.00	Hall Damage Deposit Release -
Paid Chk# 033652 CARDMEMBER SERVICE	8/6/2018	\$31.98	Donuts for Training
Paid Chk# 033653 CARSON, CLELLAND & SCHRED	8/6/2018	\$112.65	Legal Support / Work - July 20
Paid Chk# 033654 CLASSIC CLEANING COMPANY	8/6/2018	\$325.00	City Hall Monthly Cleaning - J
Paid Chk# 033655 COMCAST	8/6/2018	\$438.79	PW: Digital Voice & Internet -
Paid Chk# 033656 CUMMINGS PROPERTIES, LLC	8/6/2018	\$3,000.00	Infrastructure Escrow Release
Paid Chk# 033657 CUMMINGS PROPERTY MANAG	8/6/2018	\$392.00	Refund of Escrow Balance - Cum
Paid Chk# 033658 DRAKE CONSTRUCTION, INC.	8/6/2018	\$5,000.00	Erosion Control Escrow Release
Paid Chk# 033659 FEHN COMPANIES	8/6/2018	\$8,294.10	PW Building - Draw #6 - Final
Paid Chk# 033660 GMH ASPHALT CORPORATION	8/6/2018	\$354,357.43	2018 Schendels Woodland Hills
Paid Chk# 033661 GOPHER SIGN COMPANY	8/6/2018	\$216.68	24x24 Vehicle Noise Laws Enfor
Paid Chk# 033662 Guidance Point Technologies	8/6/2018	\$135.00	7/18/18 Remote Service: Quick
Paid Chk# 033663 HANOVER DENTAL	8/6/2018	\$5,491.00	EDA Loan Portion for Signage f
Paid Chk# 033664 HANOVER FIRE RELIEF ASSOCI	8/6/2018	\$6,005.50	Fire Contract Contribution - 1
Paid Chk# 033665 HANOVER ZION METH. CHURCH	8/6/2018	\$945.33	Refund of Escrow Balance - Han
Paid Chk# 033666 HENNEPIN COUNTY SHERIFF S	8/6/2018	\$20,273.93	HC Sheriff Patrol Services - 2
Paid Chk# 033667 IML REMODELING LLC	8/6/2018	\$200.00	Hall Damage Deposit Release -
Paid Chk# 033668 KINGHORN COMPANY	8/6/2018	\$12,243.20	PW Building - Draw #6: Thermal
Paid Chk# 033669 LANO EQUIPMENT - LORETTO	8/6/2018	\$1,777.08	Honda Wacker Vibratory Plate -
Paid Chk# 033670 MARCO TECHNOLOGIES, LLC	8/6/2018	\$1,099.56	Supply Freight Fee
Paid Chk# 033671 MAXIMUM RECYCLING	8/6/2018	\$1,484.54	2018 City Clean Up Day - Light
Paid Chk# 033672 MENARDS - BUFFALO	8/6/2018	\$356.86	Vulkem 116 Sealant, Deepwell T
Paid Chk# 033673 METRO WEST INSPECTION SER	8/6/2018	\$2,352.71	Pmt 46-18 @ 10565 Prairie Lane
Paid Chk# 033674 MIDWEST LANDSCAPES	8/6/2018	\$19,257.50	PW Building - Draw #6 - Final
Paid Chk# 033675 MNGFOA	8/6/2018	\$210.00	2018 MNGFOA Conference in Alex
Paid Chk# 033676 NEO ELECTRICAL SOLUTIONS,	8/6/2018	\$5,850.00	PW Building - Draw #6: Plumbin
Paid Chk# 033677 OMANN BROTHERS INC	8/6/2018	\$30,500.00	PW Building - Draw #6 - Final
Paid Chk# 033678 OPG-3, INC	8/6/2018	\$1,334.00	Laserfiche Software Assurance
Paid Chk# 033679 OREILLY AUTO PARTS	8/6/2018	\$15.26	Mini Bulb

CITY OF HANOVER

08/02/18 3:14 PM

Page 2

*Check Summary Register©

Cks 8/6/2018 - 8/6/2018

	Name	Check Date	Check Amt	
Paid Chk# 033680	PETTY CASH	8/6/2018	\$46.00	Bob Ronning: Wright County Rec
Paid Chk# 033681	RDO EQUIPMENT CO.	8/6/2018	\$23.93	Wood Chipper: Strainer - Suct
Paid Chk# 033682	Rockford Township	8/6/2018	\$1,336.00	2018 Dust Control Application
Paid Chk# 033683	Rupp Anderson Squires & Waldsp	8/6/2018	\$625.10	Photocopies: June 2018
Paid Chk# 033684	Sun Life Financial	8/6/2018	\$450.13	Life Insurance - August 2018
Paid Chk# 033685	Veolia Water North America	8/6/2018	\$7,325.00	Sewer Services - September 201
Paid Chk# 033686	Verizon Wireless	8/6/2018	\$50.84	iPad Data Plan - 06/03/18 - 07
Paid Chk# 033687	VISA	8/6/2018	\$2,545.52	Jackie: Return Black Toner
Paid Chk# 033688	VRIEZE, STEVE	8/6/2018	\$16.98	Utility 12: Vehicle Organizer
Paid Chk# 033689	WEX BANK	8/6/2018	\$185.86	Public Works - Fuel
Paid Chk# 033690	XCEL ENERGY	8/6/2018	\$1,874.79	209 LaBeaux Avenue NE 06/06/18
	Total Checks		\$601,836.13	

FILTER: None



Carson, Clelland & Schreder

ATTORNEYS AT LAW
6300 SHINGLE CREEK PARKWAY STE 305
MINNEAPOLIS, MN 55430-2190
(763)-561-2800

July 30, 2018

CITY OF HANOVER
CITY ADMINISTRATOR
11250 5TH STREET NE
HANOVER, MN 55341

Professional Services

July 2018

Amount

Criminal

Table with 2 columns: Date/Description and Amount. Rows include 7/24/2018 Review files for court; review criminal histories, driving records, probation status, victim input, prepare offers (16.25); 7/25/2018 Attend hearings at Brookdale court (48.75); 7/26/2018 Open criminal files, preparation of criminal complaints; preparation of cases for court calendars, including court and jury trials; contact and notice to witnesses for trial testimony, prepare outgoing discovery requests, complete incoming discovery requests for monthly period (18.75).

SUBTOTAL: [83.75]

For professional services rendered \$83.75

Client Expense Charges :

Criminal Expenses:

Table with 2 columns: Description and Amount. Rows include Monthly support fee June (14.45) and Monthly support fee July (14.45).

SUBTOTAL: [28.90]

Total Client Expense Charges \$28.90

Total amount of this bill AUG 1 2018 \$112.65

Previous balance \$23.83

7/27/2018 Payment - thank you (\$23.83)

	<u>Amount</u>
Total payments and adjustments	(\$23.83)
Balance due	\$112.65

JP

I hereby declare under the penalties of perjury that the foregoing statement for legal services is just and correct and that no part thereof has been paid.


John J. Thames, City Attorney

E# 100-41610-304
City Attorney
↳ Legal Fees

2419

Collaborative Planning, LLC
PO Box 251
Medina, MN 55340
763-473-0569

INVOICE

BILL TO
City of Hanover
PO Box 278
Hanover, MN 55341

INVOICE # 2018-110
DATE 07/12/2018

PROJECT
General Planning

DATE	ACCOUNT SUMMARY	AMOUNT
06/13/2018	Balance Forward	\$2,979.50
	Payments and credits between 06/13/2018 and 07/12/2018	-2,979.50
	New charges (details below)	2,323.00
	Total Amount Due	\$2,323.00

DATE	ACTIVITY	QTY	RATE	AMOUNT	
	City of Hanover:Hanover General Planning:2040 Hanover Comprehensive Plan Billable Time				
06/18/2018	Email to Brian re: park ded. Emails re: TAZ.	CMN	0:15	101.00	25.25
06/21/2018	Preparing park information for meeting, email to Brian/Amy.	CMN	2:30	101.00	252.50
06/22/2018	Drafting.	CMN	1:45	101.00	176.75
06/26/2018	Prepare for and attend Park Commission meeting.	CMN	4:45	101.00	479.75
06/27/2018	Email re: park ded study.	CMN	0:15	101.00	25.25
06/29/2018	Drafting.	CMN	1:00	101.00	101.00
	Subtotal: Billable Time				1,060.50
	SUBTOTAL - City of Hanover:Hanover General Planning:2040				1,060.50

DATE	ACTIVITY	QTY	RATE	AMOUNT
	Hanover Comprehensive Plan			
	City of Hanover:Hanover General Planning:Hanover General Planning Billable Time			
06/01/2018	Emails re: building permits.	CMN	0:15 101.00	25.25
06/06/2018	Emails re: firearms license. Phone conference with Amy, review info for 936 Mallard, email to Amy.	CMN	0:45 101.00	75.75
06/07/2018	Phone conference with Brian re: comp plan, park ded study, fee ordinance. Emails re: Rhino.	CMN	0:45 101.00	75.75
06/08/2018	Emails re: Anderson property.	CMN	0:15 101.00	25.25
06/11/2018	Review septics in floodplain, phone conference with Brian. Review building permit for pool, draft comment email, phone conference with Brian.	CMN	1:30 101.00	151.50
06/12/2018	Emails re: pool. Phone conference with realtor re: Anderson property, email shoreland info to realtor.	CMN	1:45 101.00	176.75
06/14/2018	Review fence on lot, phone conference with Amy.	CMN	0:30 101.00	50.50
06/18/2018	Email from Brian, phone conference with Brian re: aeroponics.	CMN	0:30 101.00	50.50
06/19/2018	Emails re: aeroponics business. Phone conference with Brian.	CMN	0:30 101.00	50.50
06/22/2018	Drafting shoreland ordinance.	CMN	1:15 101.00	126.25
06/25/2018	Email from Greenfield planner, phone conference with Brian re: metro comp plans review. Phone conference with Brian re: shoreland, Chops building.	CMN	1:00 101.00	101.00
06/27/2018	Review permit for deck. Emails re: pool. Review permit for deck. Various re: aeroponic farming. Reviewing info re: Chops, phone conference with Brian.	CMN	1:30 101.00	151.50
06/28/2018	Review deck permit, email to Amy. Review Council packet, emails with Brian.	CMN	0:30 101.00	50.50

DATE	ACTIVITY	QTY	RATE	AMOUNT	
06/29/2018	Phone conference with Brian re: horses, various. Reviewing shoreland ordinance impacts on commercial lots with Brian.	CMN	1:30	101.00	151.50
	Subtotal:				1,262.50
	SUBTOTAL - City of Hanover: Hanover General Planning: Hanover General Planning				1,262.50

TOTAL OF NEW CHARGES
BALANCE DUE

2,323.00

AM

\$2,323.00

E# 100-41910-310

Planning & Zoning

↳ Other Prof. Svcs.

Collaborative Planning, LLC
 PO Box 251
 Medina, MN 55340
 763-473-0569

INVOICE

BILL TO

City of Hanover
 PO Box 278
 Hanover, MN 55341

INVOICE # 2018-111

DATE 07/12/2018

PROJECT

CRH West EAW

DATE	ACCOUNT SUMMARY	AMOUNT
06/13/2018	Balance Forward	\$934.25
	Payments and credits between 06/13/2018 and 07/12/2018	-934.25
	New charges (details below)	1,035.25
	Total Amount Due	\$1,035.25

DATE	ACTIVITY	QTY	RATE	AMOUNT
06/04/2018	Emails re: response to comments. CMN	0:15	101.00	25.25
06/13/2018	Preparing record of decision. CMN	2:15	101.00	227.25
06/14/2018	Preparing record of decision, resolution. CMN	2:45	101.00	277.75
06/15/2018	Edit documents for Council packet, draft memo, email to staff. CMN	1:30	101.00	151.50
06/19/2018	Prepare powerpoint, prepare for and attend City Council meeting. CMN	3:15	101.00	328.25
06/28/2018	Emails with Brian. CMN	0:15	101.00	25.25

TOTAL OF NEW CHARGES 1,035.25
 BALANCE DUE

GH **\$1,035.25**

G # 824-20200

CRH West 3rd Add. Phase 2 EAW

↳ A/P

Collaborative Planning, LLC

PO Box 251
Medina, MN 55340
763-473-0569

INVOICE

BILL TO

City of Hanover
PO Box 278
Hanover, MN 55341

INVOICE # 2018-112

DATE 07/12/2018

PROJECT

CRH West Prelim Plat

DATE	ACCOUNT SUMMARY	AMOUNT
06/13/2018	Balance Forward	\$2,828.00
	Payments and credits between 06/13/2018 and 07/12/2018	-2,828.00
	New charges (details below)	1,590.75
	Total Amount Due	\$1,590.75

DATE	ACTIVITY	QTY	RATE	AMOUNT	
06/01/2018	Emails re: meeting dates, status. Emails with resident.	CMN	0:30	101.00	50.50
06/04/2018	Emails re: TEP meeting.	CMN	0:15	101.00	25.25
06/06/2018	Emails re: TEP meeting. Phone conference with Amy. Email to resident.	CMN	0:45	101.00	75.75
06/08/2018	Email to Justin re: comment letter.	CMN	0:15	101.00	25.25
06/11/2018	Phone conference with Brian. Review comment letter from Justin, various emails.	CMN	0:30	101.00	50.50
06/12/2018	Emails re: grading agreement, council meeting, TEP meeting.	CMN	0:30	101.00	50.50
06/13/2018	Reviewing plans.	CMN	1:15	101.00	126.25
06/14/2018	Edit grading agreement, draft memo on grading agreement, draft resolution. Prepare and send council packet item to staff.	CMN	1:30	101.00	151.50
06/15/2018	Attend TEP panel meeting. Reviewing plans, draft Council memo, draft resolution, prepare council packets. Emails to developer.	CMN	6:15	101.00	631.25
06/19/2018	Prepare powerpoint, prepare for and attend City Council meeting.	CMN	3:15	101.00	328.25

DATE	ACTIVITY	QTY	RATE	AMOUNT	
06/26/2018	Emails re: TEP meeting.	CMN	0:15	101.00	25.25
06/27/2018	Emails re: wetland replacement.	CMN	0:15	101.00	25.25
06/28/2018	Emails re: wetlands replacement.	CMN	0:15	101.00	25.25

TOTAL OF NEW CHARGES 1,590.75
BALANCE DUE

gh

\$1,590.75

G# 825-20200

CRH Future West - Preliminary Plat

↳ A/P

Collaborative Planning, LLC

PO Box 251
Medina, MN 55340
763-473-0569

INVOICE

BILL TO

Crow River Heights West 4th
Addition
PO Box 278
Hanover, MN 55341

INVOICE # 2018-113

DATE 07/12/2018

PROJECT

CRH West 4th Addition

DATE	ACCOUNT SUMMARY	AMOUNT
06/13/2018	Balance Forward	\$75.75
	Payments and credits between 06/13/2018 and 07/12/2018	-75.75
	New charges (details below)	1,287.75
	Total Amount Due	\$1,287.75

DATE	ACTIVITY	QTY	RATE	AMOUNT	
06/14/2018	Emails with Amy re: review process.	CMN	0:15	101.00	25.25
06/20/2018	Emails with Amy. Reviewing plans. Phone conference with Todd, phone conference with Henry. Phone conference with Brian. Email from Henry.	CMN	3:15	101.00	328.25
06/21/2018	Review plans, prepare comment memo. Prepare staff report and item for Planning Commission.	CMN	2:30	101.00	252.50
06/25/2018	Prepare powerpoint for PC meeting, email to Amy. Prepare for and attend Planning Commission meeting.	CMN	5:15	101.00	530.25
06/26/2018	Emails re: development agreement.	CMN	0:15	101.00	25.25
06/27/2018	Emails re: revised plans.	CMN	0:30	101.00	50.50
06/28/2018	Emails with Justin re: final plat revisions. Email from SWCD, email to staff. Emails re: development agreement.	CMN	0:45	101.00	75.75

TOTAL OF NEW 1,287.75

CHARGES
BALANCE DUE

JH

\$1,287.75

G # 826-20200

CRH 4th Addition - Final Plat

↳ A/P

Collaborative Planning, LLC
 PO Box 251
 Medina, MN 55340
 763-473-0569

INVOICE

BILL TO
 City of Hanover
 PO Box 278
 Hanover, MN 55341

INVOICE # 2018-114
DATE 07/12/2018

PROJECT
 Paxmar Concept Plan

DATE	ACCOUNT SUMMARY	AMOUNT
06/13/2018	Balance Forward	\$75.75
	Payments and credits between 06/13/2018 and 07/12/2018	-75.75
	New charges (details below)	75.75
	Total Amount Due	\$75.75

DATE	ACTIVITY	QTY	RATE	AMOUNT	
06/05/2018	Emails re: soil borings. Phone conference with Brian.	CMN	0:30	101.00	50.50
06/07/2018	Emails re: street width.	CMN	0:15	101.00	25.25

TOTAL OF NEW CHARGES 75.75
 BALANCE DUE

GH

\$75.75

G# 818-20200

Misc. Escrows

↳ AIP

Project # 208240

Collaborative Planning, LLC
 PO Box 251
 Medina, MN 55340
 763-473-0569

INVOICE

BILL TO
 City of Hanover
 PO Box 278
 Hanover, MN 55341

INVOICE # 2018-115
DATE 07/12/2018

PROJECT
 Paxmar EAW

DATE	ACCOUNT SUMMARY	AMOUNT
06/13/2018	Balance Forward	\$227.25
	Payments and credits between 06/13/2018 and 07/12/2018	-227.25
	New charges (details below)	277.75
	Total Amount Due	\$277.75

DATE	ACTIVITY	QTY	RATE	AMOUNT
06/04/2018	Emails with Jason.	CMN	0:15 101.00	25.25
06/06/2018	Emails re: traffic study.	CMN	0:15 101.00	25.25
06/07/2018	Emails re: traffic study.	CMN	0:15 101.00	25.25
06/08/2018	Emails re: traffic study.	CMN	0:15 101.00	25.25
06/11/2018	Phone conference with Brian.	CMN	0:15 101.00	25.25
06/12/2018	Emails re: traffic study. Phone call with Justin.	CMN	0:30 101.00	50.50
06/14/2018	Emails with Justin. Phone conference with Amy.	CMN	0:15 101.00	25.25
06/20/2018	Emails re: traffic study.	CMN	0:15 101.00	25.25
06/21/2018	Review traffic study info, phone conference with Justin. Email to Jason.	CMN	0:30 101.00	50.50

G# 818 - 20200
 Misc. Escrows
 ↳ A/P

TOTAL OF NEW CHARGES 277.75
 BALANCE DUE

JH **\$277.75**

Project # 208245



Rupp, Anderson, Squires & Waldspurger, P.A.

333 South Seventh Street, Suite 2800
Minneapolis, MN 55402
Office (612) 436-4300 Fax (612) 436-4340
www.raswlaw.com

Federal Tax ID 46-1641135

Statement as of: 5/31/2018
Statement Date: 7/10/2018
Statement No. 7498

City of Hanover
Mr. Brian Hagen
11250 5th St NE
Hanover, MN 55341

4011(1)-0001: Miscellaneous	235.60
4011(3)-0016: Crow River Heights 3rd Addition Development Agreement	389.50
Total Fees and Expenses:	\$625.10
Previous Balance:	-
Total Now Due:	\$625.10

JUL 12 2018



Rupp, Anderson, Squires & Waldspurger, P.A.

333 South Seventh Street, Suite 2800
Minneapolis, MN 55402
Office (612) 436-4300 Fax (612) 436-4340
www.raswlaw.com

Federal Tax ID 46-1641135

Statement as of: 5/31/2018
Statement Date: 7/10/2018
Statement No. 7498

City of Hanover
Mr. Brian Hagen
11250 5th St NE
Hanover, MN 55341

4011(1)-0001: **Miscellaneous**

*E# 100-41610-304 City Attorney
↳ Legal Fees*

		Hours	Rate	Amount
05/29/2018	JTS Telephone conference with Cindy Nash regarding early site access agreement.	0.70	180.00	126.00
05/30/2018	JTS Brian Hagen e-mail to Department of Human Services regarding investigation; weigh in on same.	0.10	180.00	18.00
05/31/2018	JTS Brian e-mail regarding Health Care Facilities and absentee voting; review Secretary of State materials; review statutes; Telephone conference with Brian.	0.30	180.00	54.00
05/31/2018	JTS Telephone conference with Brian regarding licensure of facility in city for purposes of absentee voting.	0.20	180.00	36.00

Sub-total Fees:

JH **\$234.00**

4011(3)-0016: **Crow River Heights** ~~3rd Addition Development Agreement~~

Future West

		Hours	Rate	Amount
05/30/2018	JTS Draft early site access agreement.	1.00	205.00	205.00
05/31/2018	JTS Revisions to early site grading agreement.	0.50	205.00	102.50
05/31/2018	JTS Cindy comments on early grading agreement; revise same; e-mail to clients. <i>E# 825-20200</i>	0.40	205.00	82.00

*CRH Future West
PUD/Preliminary Plat*

Sub-total Fees:

JH **\$389.50**

Rate Summary

Jay T. Squires	1.30 hours at \$180.00/hr	234.00
Jay T. Squires	1.90 hours at \$205.00/hr	389.50
Total hours:	3.20	623.50

E# 100-41610-304 City Attorney

↳ Legal Fees

Expenses

05/31/2018 Photocopies.

	Units	Price	Amount
	8.00	0.20	1.60
Sub-total Expenses:			\$1.60
Total Fees and Expenses:			\$625.10
Previous Balance:			-
Total Now Due:			\$625.10

I declare under the penalties of law that this account is just and correct and that no part of it has been paid.

Ann Thorne
Accounts Manager



2423

701 Xenia Avenue South | Suite 300 | Minneapolis, MN 55416 | (763) 541-4800

July 31, 2018

Mr. Brian Hagen
City of Hanover
11250 5th Street NE
Hanover, MN 55341

Re: June 2018 Invoices

Dear Mr. Hagen:

Enclosed please find a list of the current invoices for professional engineering services during the month of June for the City of Hanover.

If you have any questions, please contact me at 651-286-8465.

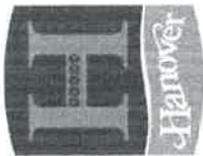
Sincerely,

WSB & Associates, Inc.

Justin Messner
Principal

Enclosures

nf



Project Budget Tracking

For the period 6/1/2018 - 6/30/2018

Project Name	WSB Project #	Project Manager	Current Invoice	Fee Type	JTD Billed	Comments	Client Invoice Reviewer
HANO - 2018 General Engineering Services	R-011288-000	Messner, Justin	\$ 665.50	Hourly	\$ 5,240.25		Hagen, Brian
HANO - 2018 Pavement Improvement Project	R-011186-000	Messner, Justin	\$ 19,959.00	Hourly	\$ 93,444.75		Hagen, Brian
HANO - Crow River Heights Future Additions	R-011855-000	Messner, Justin	\$ 1,108.75	Hourly	\$ 3,869.75		Hagen, Brian
HANO - Crow River Heights West 4th Addition	R-012259-000	Messner, Justin	\$ 827.50	Hourly	\$ 1,054.50		Hagen, Brian
HANO - Downtown Parking Lot	R-011753-000	Messner, Justin	\$ 766.50	Hourly	\$ 6,164.50		Hagen, Brian
HANO - Hanover Cove	R-012261-000	Messner, Justin	\$ 366.75	Hourly	\$ 366.75		Hagen, Brian
HANO - Crow River Heights West 3rd Addition	R-010287-000	Messner, Justin	\$ 1,054.00	Hourly	\$ 58,064.25		Hagen, Brian
Final Totals			\$ 24,758.00				





City of Hanover
Attn: Brian Hagen
11250 5th Street NE
Hanover, MN 55341

July 31, 2018
Project/Invoice: R-010287-000 - 14 - 0718
Reviewed by: Andrew Brotzler
Project Manager: Justin Messner

Crow River Heights West 3rd Addition

Professional Services from June 1, 2018 to June 30, 2018

Phase 002 Construction
Construction Observation

		Hours	Rate	Amount
Johnson, Paul	6/5/2018	1.50	112.00	168.00
Erosion Control				
Johnson, Paul	6/6/2018	1.00	112.00	112.00
Erosion Control				
Johnson, Paul	6/12/2018	1.50	112.00	168.00
Erosion Control				
Johnson, Paul	6/13/2018	1.00	112.00	112.00
Erosion Control				
Johnson, Paul	6/19/2018	1.00	112.00	112.00
Erosion Control				
Johnson, Paul	6/20/2018	1.00	112.00	112.00
Erosion Control				
Johnson, Paul	6/27/2018	1.50	112.00	168.00
Erosion Control				
Johnson, Paul	6/28/2018	1.00	112.00	112.00
Erosion Control				
Totals		9.50		1,064.00
Total Labor				1,064.00

Total this Task \$1,064.00
Total this Phase \$1,064.00
Total this Invoice \$1,064.00

Billings to Date

	Current	Prior	Total
Labor	1,064.00	57,000.25	58,064.25
Totals	1,064.00	57,000.25	58,064.25

G* 823-20200
 CRHW 3rd Addition
 Developers Agreement
 ↳ AIP



City of Hanover
 Attn: Brian Hagen
 11250 5th Street NE
 Hanover, MN 55341

July 31, 2018
 Project/Invoice: R-011186-000 - 8 - 0718
 Reviewed by: Andrew Brotzler
 Project Manager: Justin Messner

2018 Pavement Improvement Project
Professional Services from June 1, 2018 to June 30, 2018

Phase 003 Construction
 Project Management

		Hours	Rate	Amount	
Messner, Justin	6/15/2018	1.00	163.00	163.00	
Site Visit and Walkthrough w/ Contractor					
Messner, Justin	6/19/2018	1.00	163.00	163.00	
Pay Voucher					
Pederson, Karla	6/1/2018	2.50	90.00	225.00	
Newsletter Mailing					
Struthers, Blake	6/1/2018	3.00	56.00	168.00	
Mailing.					
Totals		7.50		719.00	
Total Labor					719.00
			Total this Task		\$719.00

Construction Inspection

		Hours	Rate	Amount
Rustan, Ryan	6/1/2018	10.50	104.00	1,092.00
Construction Inspection				
Rustan, Ryan	6/4/2018	11.00	104.00	1,144.00
Construction Inspection				
Rustan, Ryan	6/5/2018	12.50	104.00	1,300.00
Construction Inspection				
Rustan, Ryan	6/6/2018	12.50	104.00	1,300.00
Construction Inspection				
Rustan, Ryan	6/7/2018	12.50	104.00	1,300.00
Construction Inspection				
Rustan, Ryan	6/8/2018	8.00	104.00	832.00
Construction Inspection				
Rustan, Ryan	6/11/2018	10.50	104.00	1,092.00
Construction Inspection				
Rustan, Ryan	6/12/2018	12.00	104.00	1,248.00
Construction Inspection				
Rustan, Ryan	6/13/2018	15.00	104.00	1,560.00
Construction Inspection				

Project	R-011186-000	HANO - 2018 Pavement Improvement Project	Invoice	8
Rustan, Ryan		6/14/2018	9.00 104.00	936.00
Construction Inspection				
Rustan, Ryan		6/15/2018	7.00 104.00	728.00
Construction Inspection				
Rustan, Ryan		6/19/2018	2.00 104.00	208.00
Construction Inspection				
Rustan, Ryan		6/21/2018	3.00 104.00	312.00
Construction Inspection				
Rustan, Ryan		6/22/2018	12.00 104.00	1,248.00
Construction Inspection				
Rustan, Ryan		6/26/2018	5.00 104.00	520.00
Construction Inspection				
Totals			142.50	14,820.00
Total Labor				14,820.00
			Total this Task	\$14,820.00
Survey 2-Person Crew				
Field Services Billing				
2-Person Survey Crew				
6/5/2018			3.0 Hours @ 185.00	555.00
Total Field Services				555.00
			Total this Task	\$555.00
			Total this Phase	\$16,094.00

Phase	CMT	Construction Materials Testing		
Project Management				
Field Services Billing				
Project Assistant				
6/1/2018			0.25 Hours @ 85.00	21.25
6/2/2018			0.5 Hours @ 85.00	42.50
6/4/2018			0.25 Hours @ 85.00	21.25
6/6/2018			0.25 Hours @ 85.00	21.25
6/7/2018			0.25 Hours @ 85.00	21.25
6/10/2018			0.25 Hours @ 85.00	21.25
6/11/2018			0.75 Hours @ 85.00	63.75
6/12/2018			0.25 Hours @ 85.00	21.25
6/18/2018			0.25 Hours @ 85.00	21.25
6/20/2018			0.25 Hours @ 85.00	21.25
Project Manager				
6/7/2018			0.25 Hours @ 120.00	30.00
6/12/2018			0.25 Hours @ 120.00	30.00
Total Field Services				336.25
			Total this Task	\$336.25

Soils Field Testing				
Field Services Billing				
CMT Engineering Technician I				
6/4/2018			2.5 Hours @ 55.00	137.50

CMT Engineering Technician II				
6/11/2018		3.0 Hours @ 70.00	210.00	
Trip Charge \$70				
6/4/2018		1.0 Trip @ 70.00	70.00	
6/7/2018		1.0 Trip @ 70.00	70.00	
6/11/2018		1.0 Trip @ 70.00	70.00	
6/12/2018		1.0 Trip @ 70.00	70.00	
6/13/2018		1.0 Trip @ 70.00	70.00	
Total Field Services			697.50	697.50
			Total this Task	\$697.50

Bituminous Field Testing
Field Services Billing

CMT Engineering Technician I				
6/1/2018		1.0 Hour @ 55.00	55.00	
6/13/2018		1.75 Hours @ 55.00	96.25	
CMT Engineering Technician II				
6/7/2018		2.5 Hours @ 70.00	175.00	
6/12/2018		5.5 Hours @ 70.00	385.00	
CMT Engineering Technician III				
6/22/2018		3.0 Hours @ 85.00	255.00	
Trip Charge \$70				
6/1/2018		1.0 Trip @ 70.00	70.00	
6/22/2018		1.0 Trip @ 70.00	70.00	
Total Field Services			1,106.25	1,106.25
			Total this Task	\$1,106.25

Materials Lab Testing
Field Services Billing

MnDOT Gyrotory Mis Properties				
6/12/2018	Work Order: 18-0903	1.0 Test @ 525.00	525.00	
6/13/2018	Work Order: 18-1013	1.0 Test @ 525.00	525.00	
6/22/2018	Work Order: 18-1105	1.0 Test @ 525.00	525.00	
Sieve Analysis w/#200 (ASTM C136/C117)				
6/5/2018	Work Order: 18-0731	1.0 Test @ 150.00	150.00	
Total Field Services			1,725.00	1,725.00
			Total this Task	\$1,725.00
			Total this Phase	\$3,865.00

Billing Limits	Current	Prior	To-Date
Total Billings	19,959.00	73,485.75	93,444.75
Limit			94,600.00
Remaining			1,155.25

Total this Invoice \$19,959.00

E# 418-43121-310
 Street Capital Fund
 ↳ Other Prof. Svcs.
 ↳ Other Prof. Svcs.



City of Hanover
 Attn: Brian Hagen
 11250 5th Street NE
 Hanover, MN 55341

July 31, 2018
 Project/Invoice: R-011288-000 - 6 -0718
 Reviewed by: Andrew Brotzler
 Project Manager: Justin Messner

2018 General Engineering Services
Professional Services from June 1, 2018 to June 30, 2018

Phase	001	General Engineering Services				
Project Management						
			Hours	Rate	Amount	
Johnson, Paul	6/20/2018		.50	112.00	56.00	
Bridges of Hanover						
Messner, Justin	6/11/2018		.50	163.00	81.50	
10489 Kalland Lane Plan Review						
	Totals		1.00		137.50	
	Total Labor				137.50	
					Total this Task	\$137.50

Council Meetings						
Field Services Billing						
Council Mtg and/or Planning Commission						
			2.0 Meetings @ 40.00		80.00	
	Total Field Services				80.00	
					Total this Task	\$80.00

Environmental Compliance Inspections

			Hours	Rate	Amount
Johnson, Paul	6/5/2018		.50	112.00	56.00
Erosion Control					
Johnson, Paul	6/6/2018		1.00	112.00	112.00
Erosion Control					
Johnson, Paul	6/12/2018		.50	112.00	56.00
Erosion Control					
Johnson, Paul	6/13/2018		.50	112.00	56.00
Erosion Control					
Johnson, Paul	6/27/2018		1.00	112.00	112.00
Erosion Control					
Johnson, Paul	6/28/2018		.50	112.00	56.00
Erosion Control					
	Totals		4.00		448.00
	Total Labor				448.00

Project	R-011288-000	HANO - 2018 General Engineering Services	Invoice	6
			Total this Task	\$448.00
			Total this Phase	\$665.50
			Total this Invoice	\$665.50

Billings to Date

	Current	Prior	Total
Labor	585.50	4,374.75	4,960.25
Field Services	80.00	200.00	280.00
Totals	665.50	4,574.75	5,240.25

E # 100-41950-303

Engineer
 ↳ Engineering Fees



City of Hanover
Attn: Brian Hagen
11250 5th Street NE
Hanover, MN 55341

July 31, 2018
Project/Invoice: R-011753-000 - 4 - 0718
Reviewed by: Andrew Brotzler
Project Manager: Justin Messner

Downtown Parking Lot

Professional Services from June 1, 2018 to June 30, 2018

Phase 001 Final Design
Plans

			Hours	Rate	Amount	
Ekdorn, Dane	6/13/2018		2.00	98.00	196.00	
Existing conditions/elevations drawings for City.						
Messner, Justin	6/14/2018		1.00	163.00	163.00	
Contractor Q/A and prepare existing grades plan for Jason						
Totals			3.00		359.00	
Total Labor						359.00
					Total this Task	\$359.00

Cost Estimate

			Hours	Rate	Amount	
Messner, Justin	6/7/2018		2.50	163.00	407.50	
Quantities						
Totals			2.50		407.50	
Total Labor						407.50
					Total this Task	\$407.50
					Total this Phase	\$766.50
					Total this Invoice	\$766.50

Billings to Date

	Current	Prior	Total
Labor	766.50	3,178.00	3,944.50
Field Services	0.00	2,220.00	2,220.00
Totals	766.50	5,398.00	6,164.50

E# 201-41330-310
EDA Special Revenue Fund
↳ Boards & Commissions
↳ Other Prof. Svcs.



City of Hanover
Attn: Brian Hagen
11250 5th Street NE
Hanover, MN 55341

July 31, 2018
Project/Invoice: R-011855-000 - 4 - 0718
Reviewed by: Andrew Brotzler
Project Manager: Justin Messner

Crow River Heights Future Additions

Professional Services from June 1, 2018 to June 30, 2018

Phase 001 Plan Review
Project Management

			Hours	Rate	Amount	
Harrington, Jean	6/11/2018		.25	97.00	24.25	
Project Planning and Scheduling						
Totals			.25		24.25	
Total Labor						24.25
				Total this Task		\$24.25

Meetings

			Hours	Rate	Amount	
Messner, Justin	6/15/2018		3.00	163.00	489.00	
WCA Replacement Plan Meeting						
Totals			3.00		489.00	
Total Labor						489.00
				Total this Task		\$489.00

Plan Review

			Hours	Rate	Amount	
Alms, William	6/11/2018		.50	128.00	64.00	
plan review						
Keller, Kris	6/8/2018		1.00	120.00	120.00	
Plan Review						
Keller, Kris	6/11/2018		2.75	120.00	330.00	
Plan Review						
Messner, Justin	6/8/2018		.50	163.00	81.50	
Review revised plat and prepare comments						
Totals			4.75		595.50	
Total Labor						595.50
				Total this Task		\$595.50
				Total this Phase		\$1,108.75

Project	R-011855-000	HANO - Crow River Heights Future Additio	Invoice	4
			Total this Invoice	<u>\$1,108.75</u>

JH

Billings to Date

	Current	Prior	Total
Labor	1,108.75	2,741.00	3,849.75
Totals	1,108.75	2,741.00	3,849.75

G # 825 - 20200
 CRH Future West
 L > A/P

Preliminary Plat



City of Hanover
Attn: Brian Hagen
11250 5th Street NE
Hanover, MN 55341

July 31, 2018
Project/Invoice: R-012259-000 - 2 -0718
Reviewed by: Andrew Brotzler
Project Manager: Justin Messner

Crow River Heights West 4th Addition
Professional Services from June 1, 2018 to June 30, 2018

Phase 001 Plan Review
Project Management

		Hours	Rate	Amount	
Harrington, Jean	6/11/2018	.50	97.00	48.50	
Project Planning and Scheduling					
Messner, Justin	6/19/2018	1.00	163.00	163.00	
Plan Review					
Totals		1.50		211.50	
Total Labor					211.50
				Total this Task	\$211.50

Plan Review

		Hours	Rate	Amount	
Fallon, Kendra	6/6/2018	2.50	91.00	227.50	
Plan Review					
Fallon, Kendra	6/8/2018	.50	91.00	45.50	
Plan Review					
Keller, Kris	6/11/2018	1.50	120.00	180.00	
Plan Review					
Messner, Justin	6/8/2018	1.00	163.00	163.00	
Plan Review					
Totals		5.50		616.00	
Total Labor					616.00
				Total this Task	\$616.00
				Total this Phase	\$827.50

Billing Limits
Total Billings
Limit
Remaining

Current 827.50
Prior 227.00
To-Date 1,054.50
60,000.00
58,945.50

Total this Invoice 827.50

G# 826-20200
CRH 4th Addition - Final Plat
↳ A/P



City of Hanover
Attn: Brian Hagen
11250 5th Street NE
Hanover, MN 55341

July 31, 2018
Project/Invoice: R-012261-000 - 1 - 0718
Reviewed by: Andrew Brotzler
Project Manager: Justin Messner

PAXMAR

Hanover Cove

Professional Services from June 1, 2018 to June 30, 2018

Phase 001 Plan Review
Project Management

		Hours	Rate	Amount	
Messner, Justin	6/18/2018	.50	163.00	81.50	
EAW Correspondance					
Messner, Justin	6/19/2018	.50	163.00	81.50	
EAW Correspondance					
Totals		1.00		163.00	
Total Labor					163.00
				Total this Task	\$163.00

Plan Review

		Hours	Rate	Amount	
Messner, Justin	6/5/2018	.25	163.00	40.75	
Soil boring location review					
Messner, Justin	6/8/2018	1.00	163.00	163.00	
Road width review and comments					
Totals		1.25		203.75	
Total Labor					203.75
				Total this Task	\$203.75
				Total this Phase	\$366.75

Billing Limits	Current	Prior	To-Date
Total Billings	366.75	0.00	366.75
Limit			150,000.00
Remaining			149,633.25

Total this Invoice 981 **\$366.75**

G # 818-20200

Misc. Escrows

L -> A/P

Project # 208245

CITY OF HANOVER

Cash Balances

August 2018

Fund	Begin Month	GL Debits Month	GL Credits Month	Balance
100 GENERAL FUND	\$584,665.02	\$36.99	\$59,745.49	\$524,956.52
107 FIRE DEPT DONATIONS FUND	\$21,447.43	\$0.00	\$0.00	\$21,447.43
201 EDA SPECIAL REVENUE FUND	\$78,224.23	\$0.00	\$766.50	\$77,457.73
205 EDA BUSINESS INCENTIVE FUND	\$251,103.09	\$0.00	\$5,491.00	\$245,612.09
311 2008A GO CIP REFUNDING BOND	\$62,433.27	\$0.00	\$0.00	\$62,433.27
312 2009A GO IMP REFUNDING BOND	\$8,708.69	\$0.00	\$0.00	\$8,708.69
313 2010 GO EQUIPMENT CERTIFICATES	\$0.00	\$0.00	\$0.00	\$0.00
314 2011A GO IMP CROSSOVER REF BD	\$519,772.78	\$0.00	\$0.00	\$519,772.78
315 2016A GO CIP BOND	\$37,981.52	\$0.00	\$0.00	\$37,981.52
401 GENERAL CAPITAL PROJECTS	\$1,290,422.33	\$0.00	\$0.00	\$1,290,422.33
402 PARKS CAPITAL PROJECTS	\$124,639.33	\$0.00	\$0.00	\$124,639.33
403 FIRE DEPT CAPITAL FUND	\$271,797.72	\$0.00	\$0.00	\$271,797.72
404 HISTORICAL CAPITAL PROJ FUND	\$0.00	\$0.00	\$0.00	\$0.00
405 PARK DEDICATION FEE	\$2,740.00	\$0.00	\$0.00	\$2,740.00
406 GAMBLING PROCEEDS	\$1,248.00	\$0.00	\$0.00	\$1,248.00
407 TIF REDEV DIST #1	\$13,270.97	\$0.00	\$0.00	\$13,270.97
409 MAHLER PIT - 15TH ST IMP FUND	\$78,813.07	\$0.00	\$0.00	\$78,813.07
411 FACILITIES CAPITAL PROJ FUND	-\$437,975.51	\$0.00	\$76,144.80	-\$514,120.31
417 EQUIPMENT CAPITAL FUND	\$122,109.49	\$0.00	\$0.00	\$122,109.49
418 STREET CAPITAL PROJ FUND	\$440,425.72	\$0.00	\$374,316.43	\$66,109.29
601 WATER ENTERPRISE FUND	\$871,602.52	\$0.00	\$3,076.50	\$868,526.02
602 SEWER ENTERPRISE FUND	\$337,927.18	\$0.00	\$64,925.32	\$273,001.86
603 STORM WATER ENTERPRISE FUND	\$128,326.71	\$0.00	\$0.00	\$128,326.71
611 WATER CAPITAL IMP FUND	\$167,601.90	\$0.00	\$0.00	\$167,601.90
612 SEWER CAPITAL IMP FUND	\$1,945,817.01	\$0.00	\$0.00	\$1,945,817.01
613 STORM WATER CAPITAL IMP FUND	\$605,071.48	\$0.00	\$0.00	\$605,071.48
701 RIVER ROAD CEMETERY	\$35,981.74	\$0.00	\$0.00	\$35,981.74
804 SCHENDELS FIELD ESC FUND	\$0.00	\$0.00	\$0.00	\$0.00
809 BRIDGES AT HANOVER ESC FUND	\$0.00	\$0.00	\$0.00	\$0.00
811 EROSION CONTROL ESCROW FUND	\$40,000.00	\$0.00	\$2,000.00	\$38,000.00
815 LANDSCAPE ESCROW FUND	\$36,000.00	\$0.00	\$2,000.00	\$34,000.00
817 INFRASTRUCTURE ESCROW FUND	\$22,000.00	\$0.00	\$4,000.00	\$18,000.00
818 MISC ESCROWS FUND	\$19,379.63	\$0.00	\$2,103.58	\$17,276.05
820 BRIDGES TOWNHOMES ESC FUND	\$3,615.22	\$0.00	\$0.00	\$3,615.22
821 QUAIL PASS 2ND ADD ESCROW FD	\$0.00	\$0.00	\$0.00	\$0.00
823 CROW RVR HTS WEST 3RD / BACKES	-\$1,288.73	\$0.00	\$1,064.00	-\$2,352.73
824 CROW RVR HTS WEST 3RD PH2 EAW	\$6,530.13	\$0.00	\$1,035.25	\$5,494.88
825 CROW RVR HTS FUT WEST PLAT/PUD	\$34,836.06	\$0.00	\$3,089.00	\$31,747.06
826 CROW RVR HTS 4TH ADD FINL PLAT	\$2,697.25	\$0.00	\$2,115.25	\$582.00
827 HANOVER COVE PRELIMINARY PLAT	\$60,400.00	\$0.00	\$0.00	\$60,400.00
900 INTEREST	\$0.00	\$0.00	\$0.00	\$0.00

Cash Balances

August 2018

Fund	Begin Month	GL Debits Month	GL Credits Month	Balance
	\$7,788,325.25	\$36.99	\$601,873.12	\$7,186,489.12

Revenue Budget by Source - General Fund

Source Alt Code	Account Descr	August 2018 Amt	2018 YTD Amt	2018 YTD Budget	2018 YTD Balance	%YTD Budget
Fund 100 GENERAL FUND						
TAXES	R 100-31000 Property Taxes - General	\$0.00	\$506,298.61	\$881,449.00	\$375,150.39	57.44%
TAXES	R 100-31020 Property Taxes - Fire	\$0.00	\$64,952.00	\$129,904.00	\$64,952.00	50.00%
TAXES	R 100-31800 Franchise Fees	\$0.00	\$7,445.78	\$15,000.00	\$7,554.22	49.64%
Source Alt Code TAXES		\$0.00	\$578,696.39	\$1,026,353.00	\$447,656.61	56.38%
SERVICE	R 100-34000 Charges for Services	\$0.00	\$3,759.00	\$0.00	-\$3,759.00	0.00%
SERVICE	R 100-34101 City Hall Rent Revenue	\$0.00	\$6,299.04	\$10,000.00	\$3,700.96	62.99%
SERVICE	R 100-34107 Assessment Search Fees	\$0.00	\$500.00	\$400.00	-\$100.00	125.00%
SERVICE	R 100-34108 Administrative Fees	\$0.00	\$4,350.00	\$2,000.00	-\$2,350.00	217.50%
SERVICE	R 100-34109 Copies/Faxes	\$0.00	\$29.00	\$75.00	\$46.00	38.67%
SERVICE	R 100-34206 Other Public Safety Charges	\$0.00	\$300.00	\$0.00	-\$300.00	0.00%
SERVICE	R 100-34207 Fire Protection Services	\$0.00	\$70,830.39	\$140,661.00	\$69,830.61	50.36%
SERVICE	R 100-34403 Recycling Rev/Reimb	\$0.00	\$2,293.70	\$6,000.00	\$3,706.30	38.23%
SERVICE	R 100-34780 Park Rental Fees	\$0.00	\$1,925.00	\$3,000.00	\$1,075.00	64.17%
SERVICE	R 100-34940 Cemetery Revenues	\$0.00	\$1,500.00	\$2,000.00	\$500.00	75.00%
Source Alt Code SERVICE		\$0.00	\$91,786.13	\$164,136.00	\$72,349.87	55.92%
MISC	R 100-36100 Special Assessments	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
MISC	R 100-36200 Miscellaneous Revenues	\$0.00	-\$4,411.23	\$900.00	\$5,311.23	-490.14%
MISC	R 100-36210 Interest Earnings	\$0.00	\$3,253.93	\$3,000.00	-\$253.93	108.46%
MISC	R 100-36215 Investment Income/Loss	\$0.00	-\$3,491.43	\$6,000.00	\$9,491.43	-58.19%
MISC	R 100-36230 Contributions and Donations	\$0.00	\$375.00	\$2,000.00	\$1,625.00	18.75%
MISC	R 100-36235 Insurance Dividends	\$0.00	\$0.00	\$8,000.00	\$8,000.00	0.00%
MISC	R 100-36250 Damage Deposits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-36260 Refunds or Reimbursements	\$0.00	\$160.47	\$0.00	-\$160.47	0.00%
MISC	R 100-36290 Sale of Vehicles/Equipment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-39101 Sales of General Fixed Asset	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Source Alt Code MISC		\$0.00	-\$4,113.26	\$20,400.00	\$24,513.26	-20.16%
LIC PERM	R 100-32110 Alcoholic Beverages	\$0.00	\$7,020.00	\$10,370.00	\$3,350.00	67.70%
LIC PERM	R 100-32180 Other Bus. Licenses/Permits	\$0.00	\$1,590.00	\$400.00	-\$1,190.00	397.50%
LIC PERM	R 100-32210 Building Permits	\$0.00	\$48,213.76	\$140,000.00	\$91,786.24	34.44%
LIC PERM	R 100-32240 Animal Licenses	\$0.00	\$0.00	\$100.00	\$100.00	0.00%
LIC PERM	R 100-32260 Solid Waste Hauler Licenses	\$0.00	\$1,250.00	\$1,500.00	\$250.00	83.33%
LIC PERM	R 100-32270 Rental Dwelling Licenses	\$0.00	\$760.00	\$800.00	\$40.00	95.00%
LIC PERM	R 100-32280 Other Non-Business Lic/Per	\$0.00	\$15.00	\$50.00	\$35.00	30.00%
Source Alt Code LIC PERM		\$0.00	\$58,848.76	\$153,220.00	\$94,371.24	38.41%
INTGOVT	R 100-33400 State Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTGOVT	R 100-33401 Local Government Aid	\$0.00	\$0.00	\$117,651.00	\$117,651.00	0.00%
INTGOVT	R 100-33410 MV Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTGOVT	R 100-33420 PERA Aid	\$0.00	\$0.00	\$339.00	\$339.00	0.00%
INTGOVT	R 100-33422 State Fire Aid	\$0.00	\$0.00	\$39,000.00	\$39,000.00	0.00%
INTGOVT	R 100-33426 State Police Aid	\$0.00	\$0.00	\$5,500.00	\$5,500.00	0.00%
INTGOVT	R 100-33610 County Grants/Aid for Roads	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Source Alt Code INTGOVT		\$0.00	\$0.00	\$162,490.00	\$162,490.00	0.00%
FINES	R 100-35100 Court Fines	\$0.00	\$3,934.51	\$2,000.00	-\$1,934.51	196.73%
Source Alt Code FINES		\$0.00	\$3,934.51	\$2,000.00	-\$1,934.51	196.73%
Fund 100 GENERAL FUND		\$0.00	\$729,152.53	\$1,528,599.00	\$799,446.47	47.70%

Revenue Budget by Source - General Fund

Source Alt Code	Account Descr	August 2018 Amt	2018 YTD Amt	2018 YTD Budget	2018 YTD Balance	%YTD Budget
		\$0.00	\$729,152.53	\$1,528,599.00	\$799,446.47	47.70%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	August 2018 Amt	2018 YTD Amt	2018 YTD Budget	2018 YTD Balance	%YTD Budget
Fund 100 GENERAL FUND						
Dept 41110 Council						
COUNCIL	E 100-41110-111 Committee Wages/Mee	\$0.00	\$5,535.00	\$13,000.00	\$7,465.00	42.58%
COUNCIL	E 100-41110-122 FICA	\$0.00	\$343.17	\$806.00	\$462.83	42.58%
COUNCIL	E 100-41110-123 Medicare	\$0.00	\$80.26	\$189.00	\$108.74	42.47%
COUNCIL	E 100-41110-208 Training and Instructio	\$0.00	\$300.00	\$400.00	\$100.00	75.00%
COUNCIL	E 100-41110-306 Dues & Subscriptions	\$0.00	\$2,653.85	\$7,500.00	\$4,846.15	35.38%
COUNCIL	E 100-41110-331 Travel Expenses	\$0.00	\$711.38	\$500.00	-\$211.38	142.28%
COUNCIL	E 100-41110-437 Other Miscellaneous	\$0.00	\$3,413.55	\$17,503.00	\$14,089.45	19.50%
Dept 41110 Council		\$0.00	\$13,037.21	\$39,898.00	\$26,860.79	32.68%
Dept 41330 Boards and Commissions						
BRDCOMM	E 100-41330-111 Committee Wages/Mee	\$0.00	\$0.00	\$4,000.00	\$4,000.00	0.00%
BRDCOMM	E 100-41330-208 Training and Instructio	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
BRDCOMM	E 100-41330-331 Travel Expenses	\$0.00	\$0.00	\$100.00	\$100.00	0.00%
Dept 41330 Boards and Commissions		\$0.00	\$0.00	\$4,600.00	\$4,600.00	0.00%
Dept 41400 City Administrator						
CITYADM	E 100-41400-101 Full-Time Employees R	\$0.00	\$39,946.13	\$72,040.00	\$32,093.87	55.45%
CITYADM	E 100-41400-121 PERA	\$0.00	\$3,113.61	\$5,403.00	\$2,289.39	57.63%
CITYADM	E 100-41400-122 FICA	\$0.00	\$2,573.92	\$4,466.00	\$1,892.08	57.63%
CITYADM	E 100-41400-123 Medicare	\$0.00	\$602.01	\$1,045.00	\$442.99	57.61%
CITYADM	E 100-41400-134 Employer Paid Life	\$0.00	\$219.66	\$400.00	\$180.34	54.92%
CITYADM	E 100-41400-151 Med/Dental Insurance	\$0.00	\$4,839.80	\$8,400.00	\$3,560.20	57.62%
CITYADM	E 100-41400-208 Training and Instructio	\$0.00	\$1,161.04	\$1,500.00	\$338.96	77.40%
CITYADM	E 100-41400-306 Dues & Subscriptions	\$0.00	\$91.72	\$500.00	\$408.28	18.34%
Dept 41400 City Administrator		\$0.00	\$52,547.89	\$93,754.00	\$41,206.11	56.05%
Dept 41410 Elections						
ELECTION	E 100-41410-200 Office Supplies (GENER	\$163.50	\$163.50	\$5,000.00	\$4,836.50	3.27%
ELECTION	E 100-41410-310 Other Professional Serv	\$0.00	\$58.34	\$5,000.00	\$4,941.66	1.17%
ELECTION	E 100-41410-351 Legal Notices Publishin	\$0.00	\$0.00	\$300.00	\$300.00	0.00%
ELECTION	E 100-41410-400 Repairs & Maint Cont (\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.00%
Dept 41410 Elections		\$163.50	\$221.84	\$11,800.00	\$11,578.16	1.88%
Dept 41430 Clerical Staff						
CLERICAL	E 100-41430-101 Full-Time Employees R	\$0.00	\$25,424.45	\$45,718.00	\$20,293.55	55.61%
CLERICAL	E 100-41430-121 PERA	\$0.00	\$1,981.12	\$3,429.00	\$1,447.88	57.78%
CLERICAL	E 100-41430-122 FICA	\$0.00	\$1,637.71	\$2,835.00	\$1,197.29	57.77%
CLERICAL	E 100-41430-123 Medicare	\$0.00	\$383.06	\$663.00	\$279.94	57.78%
CLERICAL	E 100-41430-134 Employer Paid Life	\$0.00	\$881.28	\$1,600.00	\$718.72	55.08%
CLERICAL	E 100-41430-142 Unemployment Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CLERICAL	E 100-41430-151 Med/Dental Insurance	\$0.00	\$4,900.14	\$8,400.00	\$3,499.86	58.34%
CLERICAL	E 100-41430-208 Training and Instructio	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
CLERICAL	E 100-41430-306 Dues & Subscriptions	\$0.00	\$22.50	\$250.00	\$227.50	9.00%
Dept 41430 Clerical Staff		\$0.00	\$35,230.26	\$63,395.00	\$28,164.74	55.57%
Dept 41435 Staff Expenses						
STAFFEXP	E 100-41435-260 Uniforms	\$0.00	\$200.00	\$300.00	\$100.00	66.67%
STAFFEXP	E 100-41435-310 Other Professional Serv	\$0.00	\$240.00	\$500.00	\$260.00	48.00%
STAFFEXP	E 100-41435-331 Travel Expenses	\$0.00	\$427.17	\$2,000.00	\$1,572.83	21.36%
Dept 41435 Staff Expenses		\$0.00	\$867.17	\$2,800.00	\$1,932.83	30.97%
Dept 41530 Accounting						
ACCTING	E 100-41530-101 Full-Time Employees R	\$0.00	\$29,425.47	\$53,040.00	\$23,614.53	55.48%
ACCTING	E 100-41530-121 PERA	\$0.00	\$2,295.00	\$3,978.00	\$1,683.00	57.69%

CITY OF HANOVER
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Dept Abbrev	Account Descr	August 2018 Amt	2018 YTD Amt	2018 YTD Budget	2018 YTD Balance	%YTD Budget
ACCTING	E 100-41530-122 FICA	\$0.00	\$1,887.96	\$3,288.00	\$1,400.04	57.42%
ACCTING	E 100-41530-123 Medicare	\$0.00	\$441.46	\$769.00	\$327.54	57.41%
ACCTING	E 100-41530-134 Employer Paid Life	\$0.00	\$604.52	\$1,100.00	\$495.48	54.96%
ACCTING	E 100-41530-151 Med/Dental Insurance	\$0.00	\$4,900.00	\$8,400.00	\$3,500.00	58.33%
ACCTING	E 100-41530-208 Training and Instructio	\$210.00	\$210.00	\$1,000.00	\$790.00	21.00%
ACCTING	E 100-41530-306 Dues & Subscriptions	\$0.00	\$41.66	\$250.00	\$208.34	16.66%
ACCTING	E 100-41530-310 Other Professional Serv	\$0.00	\$2,815.75	\$5,000.00	\$2,184.25	56.32%
Dept 41530 Accounting		\$210.00	\$42,621.82	\$76,825.00	\$34,203.18	55.48%
Dept 41540 Auditing						
AUDITING	E 100-41540-301 Auditing and Acctg Ser	\$0.00	\$21,050.00	\$21,050.00	\$0.00	100.00%
Dept 41540 Auditing		\$0.00	\$21,050.00	\$21,050.00	\$0.00	100.00%
Dept 41550 Assessing						
ASSESS G	E 100-41550-310 Other Professional Serv	\$0.00	\$12,792.00	\$20,000.00	\$7,208.00	63.96%
Dept 41550 Assessing		\$0.00	\$12,792.00	\$20,000.00	\$7,208.00	63.96%
Dept 41570 Purchasing						
PURCHASE	E 100-41570-200 Office Supplies (GENER	\$112.94	\$2,239.82	\$3,500.00	\$1,260.18	63.99%
PURCHASE	E 100-41570-205 Bank Fees	\$2.36	-\$91.02	\$200.00	\$291.02	-45.51%
PURCHASE	E 100-41570-207 Computer Supplies	\$357.47	\$4,089.10	\$8,000.00	\$3,910.90	51.11%
PURCHASE	E 100-41570-220 Repair/Maint Supply (G	\$1,099.56	\$3,222.45	\$4,000.00	\$777.55	80.56%
PURCHASE	E 100-41570-322 Postage	\$500.00	\$1,177.55	\$2,500.00	\$1,322.45	47.10%
PURCHASE	E 100-41570-570 Office Equip and Furnis	\$0.00	\$1,122.00	\$6,000.00	\$4,878.00	18.70%
Dept 41570 Purchasing		\$2,072.33	\$11,759.90	\$24,200.00	\$12,440.10	48.59%
Dept 41600 Computer						
COMPUTER	E 100-41600-310 Other Professional Serv	\$239.00	\$6,032.80	\$8,500.00	\$2,467.20	70.97%
Dept 41600 Computer		\$239.00	\$6,032.80	\$8,500.00	\$2,467.20	70.97%
Dept 41610 City Attorney						
CITYATNY	E 100-41610-304 Legal Fees	\$348.25	\$5,844.07	\$23,500.00	\$17,655.93	24.87%
Dept 41610 City Attorney		\$348.25	\$5,844.07	\$23,500.00	\$17,655.93	24.87%
Dept 41910 Planning and Zoning						
PLANZONG	E 100-41910-310 Other Professional Serv	\$2,323.00	\$10,655.50	\$25,000.00	\$14,344.50	42.62%
Dept 41910 Planning and Zoning		\$2,323.00	\$10,655.50	\$25,000.00	\$14,344.50	42.62%
Dept 41940 General Govt Buildings/Plant						
GOVTBLDG	E 100-41940-210 Operating Supplies (GE	\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.00%
GOVTBLDG	E 100-41940-220 Repair/Maint Supply (G	\$119.28	\$3,759.69	\$7,000.00	\$3,240.31	53.71%
GOVTBLDG	E 100-41940-306 Dues & Subscriptions	\$0.00	\$620.00	\$250.00	-\$370.00	248.00%
GOVTBLDG	E 100-41940-310 Other Professional Serv	\$371.90	\$4,501.26	\$9,000.00	\$4,498.74	50.01%
GOVTBLDG	E 100-41940-321 Telephone	\$746.14	\$4,950.72	\$4,200.00	-\$750.72	117.87%
GOVTBLDG	E 100-41940-325 Taxes	\$0.00	\$262.00	\$300.00	\$38.00	87.33%
GOVTBLDG	E 100-41940-381 Electric Utilities	\$1,263.35	\$7,523.31	\$14,000.00	\$6,476.69	53.74%
GOVTBLDG	E 100-41940-383 Gas Utilities	\$0.00	\$6,565.52	\$8,000.00	\$1,434.48	82.07%
GOVTBLDG	E 100-41940-384 Refuse/Garbage Dispos	\$240.58	\$1,918.46	\$3,500.00	\$1,581.54	54.81%
GOVTBLDG	E 100-41940-415 Other Equipment Renta	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
GOVTBLDG	E 100-41940-520 Buildings and Structure	\$0.00	\$471.15	\$4,500.00	\$4,028.85	10.47%
GOVTBLDG	E 100-41940-560 Furniture and Fixtures	\$0.00	\$1,450.00	\$2,500.00	\$1,050.00	58.00%
GOVTBLDG	E 100-41940-580 Other Equipment	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
Dept 41940 General Govt Buildings/Plant		\$2,741.25	\$32,022.11	\$55,750.00	\$23,727.89	57.44%
Dept 41950 Engineer						
ENGINEER	E 100-41950-303 Engineering Fees	\$665.50	\$4,114.25	\$25,000.00	\$20,885.75	16.46%
Dept 41950 Engineer		\$665.50	\$4,114.25	\$25,000.00	\$20,885.75	16.46%

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Dept Abbrev	Account Descr	August 2018 Amt	2018 YTD Amt	2018 YTD Budget	2018 YTD Balance	%YTD Budget
Dept 41960 Insurance						
INSURANCE	E 100-41960-150 Worker s Comp (GENE	\$0.00	\$7,867.02	\$9,500.00	\$1,632.98	82.81%
INSURANCE	E 100-41960-152 Worker s Comp Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE	E 100-41960-361 General Liability Ins	\$0.00	\$13,521.98	\$22,000.00	\$8,478.02	61.46%
Dept 41960 Insurance		\$0.00	\$21,389.00	\$31,500.00	\$10,111.00	67.90%
Dept 41970 Legal Publications						
LEGALPUB	E 100-41970-341 Employment	\$0.00	\$0.00	\$300.00	\$300.00	0.00%
LEGALPUB	E 100-41970-343 Other Advertising	\$0.00	\$0.00	\$50.00	\$50.00	0.00%
LEGALPUB	E 100-41970-351 Legal Notices Publishin	\$0.00	\$140.78	\$2,000.00	\$1,859.22	7.04%
LEGALPUB	E 100-41970-354 Recording Fees	\$0.00	\$165.95	\$500.00	\$334.05	33.19%
Dept 41970 Legal Publications		\$0.00	\$306.73	\$2,850.00	\$2,543.27	10.76%
Dept 42101 Hennepin County Sheriff						
HCSHERIFF	E 100-42101-310 Other Professional Serv	\$20,273.93	\$40,547.86	\$81,096.00	\$40,548.14	50.00%
Dept 42101 Hennepin County Sheriff		\$20,273.93	\$40,547.86	\$81,096.00	\$40,548.14	50.00%
Dept 42102 Wright County Sheriff						
WCSHERIFF	E 100-42102-310 Other Professional Serv	\$0.00	\$63,126.44	\$105,120.00	\$41,993.56	60.05%
Dept 42102 Wright County Sheriff		\$0.00	\$63,126.44	\$105,120.00	\$41,993.56	60.05%
Dept 42210 Fire Dept Administration						
FIREADMIN	E 100-42210-103 Part-Time Employees	\$0.00	\$29,841.38	\$59,000.00	\$29,158.62	50.58%
FIREADMIN	E 100-42210-122 FICA	\$0.00	\$3,271.10	\$3,658.00	\$386.90	89.42%
FIREADMIN	E 100-42210-123 Medicare	\$0.00	\$765.03	\$856.00	\$90.97	89.37%
FIREADMIN	E 100-42210-142 Unemployment Benefit	\$0.00	\$167.88	\$0.00	-\$167.88	0.00%
FIREADMIN	E 100-42210-150 Worker s Comp (GENE	\$0.00	\$5,040.18	\$8,500.00	\$3,459.82	59.30%
FIREADMIN	E 100-42210-200 Office Supplies (GENER	\$0.00	\$0.00	\$350.00	\$350.00	0.00%
FIREADMIN	E 100-42210-305 Medical and Dental Fee	\$0.00	\$1,249.00	\$4,000.00	\$2,751.00	31.23%
FIREADMIN	E 100-42210-306 Dues & Subscriptions	\$0.00	\$100.00	\$1,000.00	\$900.00	10.00%
FIREADMIN	E 100-42210-361 General Liability Ins	\$0.00	\$2,003.82	\$5,000.00	\$2,996.18	40.08%
Dept 42210 Fire Dept Administration		\$0.00	\$42,438.39	\$82,364.00	\$39,925.61	51.53%
Dept 42220 Fire Dept Equipment						
FIREEQUIP	E 100-42220-221 Equipment Parts	\$0.00	\$3,821.54	\$15,500.00	\$11,678.46	24.66%
FIREEQUIP	E 100-42220-228 Medical Supplies	\$235.69	\$1,077.52	\$1,500.00	\$422.48	71.83%
FIREEQUIP	E 100-42220-240 Small Tools and Minor	\$52.98	\$292.05	\$850.00	\$557.95	34.36%
FIREEQUIP	E 100-42220-260 Uniforms	\$0.00	\$3,055.92	\$28,500.00	\$25,444.08	10.72%
FIREEQUIP	E 100-42220-580 Other Equipment	\$0.00	\$4,716.32	\$5,000.00	\$283.68	94.33%
Dept 42220 Fire Dept Equipment		\$288.67	\$12,963.35	\$51,350.00	\$38,386.65	25.25%
Dept 42240 Fire Dept Training						
FIRETRNG	E 100-42240-208 Training and Instructio	\$29.62	\$1,003.62	\$12,500.00	\$11,496.38	8.03%
FIRETRNG	E 100-42240-310 Other Professional Serv	\$0.00	\$1,585.46	\$3,210.00	\$1,624.54	49.39%
FIRETRNG	E 100-42240-331 Travel Expenses	\$0.00	\$1,397.06	\$1,500.00	\$102.94	93.14%
Dept 42240 Fire Dept Training		\$29.62	\$3,986.14	\$17,210.00	\$13,223.86	23.16%
Dept 42260 Fire Vehicles						
FIREVEH	E 100-42260-212 Motor Fuels	\$0.00	\$1,630.10	\$4,500.00	\$2,869.90	36.22%
FIREVEH	E 100-42260-220 Repair/Maint Supply (G	\$49.31	\$1,207.04	\$9,000.00	\$7,792.96	13.41%
FIREVEH	E 100-42260-240 Small Tools and Minor	\$5.95	\$152.99	\$2,000.00	\$1,847.01	7.65%
FIREVEH	E 100-42260-323 Radio Units	\$0.00	\$10,382.93	\$7,805.00	-\$2,577.93	133.03%
Dept 42260 Fire Vehicles		\$55.26	\$13,373.06	\$23,305.00	\$9,931.94	57.38%
Dept 42280 Fire Stations and Bldgs						
FIREBLDG	E 100-42280-215 Shop Supplies	\$0.00	\$113.31	\$1,650.00	\$1,536.69	6.87%
FIREBLDG	E 100-42280-220 Repair/Maint Supply (G	\$0.00	\$1,888.57	\$7,500.00	\$5,611.43	25.18%

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Dept Abbrev	Account Descr	August 2018 Amt	2018 YTD Amt	2018 YTD Budget	2018 YTD Balance	%YTD Budget
FIREBLDG	E 100-42280-321 Telephone	\$50.84	\$553.17	\$1,000.00	\$446.83	55.32%
FIREBLDG	E 100-42280-325 Taxes	\$0.00	\$0.00	\$175.00	\$175.00	0.00%
FIREBLDG	E 100-42280-381 Electric Utilities	\$413.98	\$1,880.04	\$4,500.00	\$2,619.96	41.78%
FIREBLDG	E 100-42280-383 Gas Utilities	\$0.00	\$2,027.99	\$3,000.00	\$972.01	67.60%
FIREBLDG	E 100-42280-520 Buildings and Structure	\$0.00	\$932.35	\$0.00	-\$932.35	0.00%
Dept 42280	Fire Stations and Bldgs	\$464.82	\$7,395.43	\$17,825.00	\$10,429.57	41.49%
Dept 42290	Fire Relief Association					
FIRERELIEF	E 100-42290-124 Fire Pension Contributi	\$0.00	\$0.00	\$39,000.00	\$39,000.00	0.00%
FIRERELIEF	E 100-42290-125 Other Retirement Contr	\$6,005.50	\$6,005.50	\$12,011.00	\$6,005.50	50.00%
FIRERELIEF	E 100-42290-301 Auditing and Acctg Ser	\$0.00	\$6,250.00	\$6,500.00	\$250.00	96.15%
Dept 42290	Fire Relief Association	\$6,005.50	\$12,255.50	\$57,511.00	\$45,255.50	21.31%
Dept 42401	Building Inspection Admin					
INSPADMN	E 100-42401-310 Other Professional Serv	\$2,352.71	\$24,088.44	\$50,000.00	\$25,911.56	48.18%
Dept 42401	Building Inspection Admin	\$2,352.71	\$24,088.44	\$50,000.00	\$25,911.56	48.18%
Dept 42700	Animal Control					
ANIMCTRL	E 100-42700-310 Other Professional Serv	\$0.00	\$865.00	\$500.00	-\$365.00	173.00%
Dept 42700	Animal Control	\$0.00	\$865.00	\$500.00	-\$365.00	173.00%
Dept 42800	Cemetery					
CEMETERY	E 100-42800-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42800	Cemetery	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43000	Public Works (GENERAL)					
PUBWRKS	E 100-43000-101 Full-Time Employees R	\$0.00	\$84,935.92	\$131,192.00	\$46,256.08	64.74%
PUBWRKS	E 100-43000-102 Full-Time Employees O	\$0.00	\$617.76	\$2,000.00	\$1,382.24	30.89%
PUBWRKS	E 100-43000-103 Part-Time Employees	\$0.00	\$7,140.00	\$13,740.00	\$6,600.00	51.97%
PUBWRKS	E 100-43000-121 PERA	\$0.00	\$6,674.09	\$11,714.00	\$5,039.91	56.98%
PUBWRKS	E 100-43000-122 FICA	\$0.00	\$5,720.85	\$10,536.00	\$4,815.15	54.30%
PUBWRKS	E 100-43000-123 Medicare	\$0.00	\$1,337.97	\$2,464.00	\$1,126.03	54.30%
PUBWRKS	E 100-43000-134 Employer Paid Life	\$0.00	\$1,332.22	\$2,100.00	\$767.78	63.44%
PUBWRKS	E 100-43000-142 Unemployment Benefit	\$0.00	\$7,057.74	\$250.00	-\$6,807.74	823.10%
PUBWRKS	E 100-43000-151 Med/Dental Insurance	\$0.00	\$18,260.49	\$30,000.00	\$11,739.51	60.87%
PUBWRKS	E 100-43000-208 Training and Instructio	\$0.00	\$2,369.23	\$2,500.00	\$130.77	94.77%
PUBWRKS	E 100-43000-212 Motor Fuels	\$1,565.66	\$9,156.76	\$7,000.00	-\$2,156.76	130.81%
PUBWRKS	E 100-43000-215 Shop Supplies	\$202.51	\$6,509.44	\$5,500.00	-\$1,009.44	118.35%
PUBWRKS	E 100-43000-220 Repair/Maint Supply (G	\$1,889.62	\$12,219.55	\$9,000.00	-\$3,219.55	135.77%
PUBWRKS	E 100-43000-226 Sign Repair Materials	\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.00%
PUBWRKS	E 100-43000-240 Small Tools and Minor	\$1,745.00	\$3,021.44	\$5,000.00	\$1,978.56	60.43%
PUBWRKS	E 100-43000-260 Uniforms	\$133.94	\$718.70	\$3,000.00	\$2,281.30	23.96%
PUBWRKS	E 100-43000-310 Other Professional Serv	\$0.00	\$2,955.00	\$17,000.00	\$14,045.00	17.38%
PUBWRKS	E 100-43000-321 Telephone	\$222.27	\$2,091.19	\$2,800.00	\$708.81	74.69%
PUBWRKS	E 100-43000-325 Taxes	\$0.00	\$118.00	\$200.00	\$82.00	59.00%
Dept 43000	Public Works (GENERAL)	\$5,759.00	\$172,236.35	\$257,496.00	\$85,259.65	66.89%
Dept 43121	Paved Streets					
PAVSTRTS	E 100-43121-224 Street Maint Materials	\$1,856.41	\$6,419.75	\$100,000.00	\$93,580.25	6.42%
Dept 43121	Paved Streets	\$1,856.41	\$6,419.75	\$100,000.00	\$93,580.25	6.42%
Dept 43122	Unpaved Streets					
UNPAVSTS	E 100-43122-224 Street Maint Materials	\$1,336.00	\$5,784.50	\$15,000.00	\$9,215.50	38.56%
Dept 43122	Unpaved Streets	\$1,336.00	\$5,784.50	\$15,000.00	\$9,215.50	38.56%
Dept 43125	Ice & Snow Removal					
SNOWREMO	E 100-43125-224 Street Maint Materials	\$0.00	\$6,624.48	\$15,000.00	\$8,375.52	44.16%

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Dept Abbrev	Account Descr	August 2018 Amt	2018 YTD Amt	2018 YTD Budget	2018 YTD Balance	%YTD Budget
Dept 43125	Ice & Snow Removal	\$0.00	\$6,624.48	\$15,000.00	\$8,375.52	44.16%
Dept 43160	Street Lighting					
STLGHTG	E 100-43160-381 Electric Utilities	\$119.68	\$11,658.12	\$25,000.00	\$13,341.88	46.63%
Dept 43160	Street Lighting	\$119.68	\$11,658.12	\$25,000.00	\$13,341.88	46.63%
Dept 43240	Waste (refuse) Disposal					
REFDISPO	E 100-43240-384 Refuse/Garbage Dispos	\$1,484.54	\$3,448.47	\$0.00	-\$3,448.47	0.00%
Dept 43240	Waste (refuse) Disposal	\$1,484.54	\$3,448.47	\$0.00	-\$3,448.47	0.00%
Dept 43245	Recycling: Refuse					
RECYCLING	E 100-43245-384 Refuse/Garbage Dispos	\$3,369.22	\$23,556.28	\$38,500.00	\$14,943.72	61.19%
Dept 43245	Recycling: Refuse	\$3,369.22	\$23,556.28	\$38,500.00	\$14,943.72	61.19%
Dept 45186	Senior Center					
SRCENTER	E 100-45186-437 Other Miscellaneous	\$0.00	\$4,039.43	\$8,700.00	\$4,660.57	46.43%
Dept 45186	Senior Center	\$0.00	\$4,039.43	\$8,700.00	\$4,660.57	46.43%
Dept 45200	Parks (GENERAL)					
PARKS	E 100-45200-212 Motor Fuels	\$0.00	\$699.43	\$2,000.00	\$1,300.57	34.97%
PARKS	E 100-45200-220 Repair/Maint Supply (G	\$900.30	\$2,815.24	\$5,000.00	\$2,184.76	56.30%
PARKS	E 100-45200-225 Landscaping Materials	\$0.00	\$1,365.71	\$8,000.00	\$6,634.29	17.07%
PARKS	E 100-45200-310 Other Professional Serv	\$0.00	\$6,800.00	\$6,800.00	\$0.00	100.00%
PARKS	E 100-45200-381 Electric Utilities	\$136.79	\$1,145.25	\$2,200.00	\$1,054.75	52.06%
PARKS	E 100-45200-400 Repairs & Maint Cont (\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.00%
PARKS	E 100-45200-440 Programs	\$0.00	\$2,509.16	\$2,200.00	-\$309.16	114.05%
PARKS	E 100-45200-580 Other Equipment	\$545.00	\$2,029.51	\$8,000.00	\$5,970.49	25.37%
Dept 45200	Parks (GENERAL)	\$1,582.09	\$17,364.30	\$35,700.00	\$18,335.70	48.64%
Dept 45500	Libraries (GENERAL)					
LIBRARY	E 100-45500-437 Other Miscellaneous	\$0.00	\$8,775.98	\$11,500.00	\$2,724.02	76.31%
Dept 45500	Libraries (GENERAL)	\$0.00	\$8,775.98	\$11,500.00	\$2,724.02	76.31%
Dept 48205	Damage Deposit Refunds					
DMGDEPRF	E 100-48205-810 Refunds & Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 48205	Damage Deposit Refunds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49360	Transfers Out					
TRANSFERS	E 100-49360-700 Transfers (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49360	Transfers Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49800	Transit (GENERAL)					
TRANSIT	E 100-49800-310 Other Professional Serv	\$0.00	\$488.63	\$5,000.00	\$4,511.37	9.77%
Dept 49800	Transit (GENERAL)	\$0.00	\$488.63	\$5,000.00	\$4,511.37	9.77%
Fund 100	GENERAL FUND	\$53,740.28	\$751,928.45	\$1,528,599.00	\$776,670.55	49.19%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	August 2018 Amt	2018 YTD Amt	2018 YTD Budget	2018 YTD Balance	%YTD Budget
		\$53,740.28	\$751,928.45	\$1,528,599.00	\$776,670.55	49.19%

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Mayor Kauffman at 7:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 6th day of August, 2018.

The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by ____ and seconded by ____.



RESOLUTION NO 08-06-18-73

A RESOLUTION APPROVING A 2018 SOLID WASTER HAULER LICENSE

WHEREAS, the City issues annual Solid Waste Hauler Licenses; and

WHEREAS, the City’s Ordinance allows six licenses; and

WHEREAS, five licenses have been approved to date.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Hanover, Minnesota, hereby issues a Solid Waste Hauler License to Curbside Waste Inc.

BE IT FURTHER RESOLVED, that the Hanover City Code states that all solid waste licenses expire December 31 of each year.

Council members voting in favor:

Opposed or abstained:

Adopted by the city Council this 6th day of August, 2018.

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Mayor Kauffman at 7:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 6th day of August 2018.

The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by _____ and seconded by _____.

.....

RESOLUTION NO 08-06-18-74

**A RESOLUTION APPROVING
2018 PAVEMENT IMPROVEMENT PROJECT PAY VOUCHER #2**

WHEREAS, the City Engineer of the City of Hanover has reviewed quantities of materials submitted for payment of work completed by GMH Asphalt Corporation for work completed on the 2018 Pavement Improvement Project previously authorized by Council; and

WHEREAS, staff recommends to make payment as per attached Pay Request #2, in the amount of \$354,357.43.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Hanover, Minnesota, hereby approves Pay Request #2, as per the attachment.

Council members voting in favor:

Opposed or abstained:

Adopted by the city Council this 6th day of August 2018.

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

July 31, 2018

Mr. Brian Hagen
City of Hanover
11250 5th Street NE
Hanover, MN 55341

Re: 2018 Pavement Improvement Project – Pay Voucher No. 2
City of Hanover, MN
City Project No. 2018-01
WSB Project No. R-011186-000

Dear Mr. Hagen:

Please find enclosed Construction Pay Voucher No. 2 for the above referenced project in the amount of \$354,357.43. The quantities completed to date have been reviewed and agreed upon by the contractor, and we hereby recommend that the City of Hanover approve Construction Pay Voucher No. 2 for GMH Asphalt Corporation.

The amount indicated above reflects work certified to date through July 24, 2018, with a 2% retainage applied. Please include one executed copy with the payment to GMH Asphalt Corporation and return one executed copy to our office for our file. If you have any questions or comments regarding this voucher, please contact me at (651) 286-8465. Thank you.

Sincerely,

WSB & Associates, Inc.



Justin Messner, PE
Principal / Sr. Project Manager

Enclosures

cc: Jackie Heinz, City of Hanover



CITY OF HANOVER

11250 5th Street NE

Hanover, MN 55341-0278

Project 011186-00 - HANO - 2018 PAVEMENT IMPROVEMENT PROJECT

Pay Voucher No. 2

Contractor: GMH Asphalt Corporation
9180 Laketown Road
Chaska, MN 55318

Contract No.
Vendor No.
For Period: 6/9/2018 - 7/24/2018
Warrant # _____ Date _____

Contract Amounts

Original Contract	\$678,524.00
Contract Changes	\$32,200.53
Revised Contract	\$710,724.53

Funds Encumbered

Original	\$678,524.00
Additional	N/A
Total	\$678,524.00

Work Certified To Date

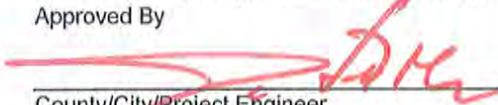
Base Bid Items	\$645,128.63
Backsheet	\$0.00
Change Order	\$0.00
Supplemental Agreement	\$0.00
Work Order	\$32,200.53
Material On Hand	\$0.00
Total	\$677,329.16

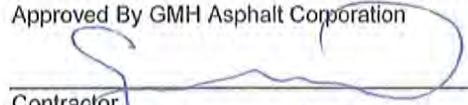
	Work Certified This Pay Voucher	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Pay Voucher	Total Amount Paid To Date
011186-00	\$351,618.48	\$677,329.16	\$13,546.58	\$309,425.15	\$354,357.43	\$663,782.58
			Percent Retained: 2.0000%	Percent Complete: 95.3012%		
Amount Paid This Pay Voucher					\$354,357.43	

This is to certify that the items of work shown in this certificate of Pay Voucher have been actually furnished for the work comprising the above mentioned projects in accordance with the plans and specifications heretofore approved.

Approved By

Approved By GMH Asphalt Corporation





County/City/Project Engineer

Contractor

7-24-2018

7-24-2018

Date

Date

011186-00 Payment Summary

No.	From Date	To Date	Work Certified Per Pay Voucher	Amount Retained Per Pay Voucher	Amount Paid Per Pay Voucher
1	05/01/2018	06/08/2018	\$325,710.68	\$16,285.53	\$309,425.15
2	06/09/2018	07/24/2018	\$351,618.48	(\$2,738.95)	\$354,357.43
Totals:			\$677,329.16	\$13,546.58	\$663,782.58

011186-00 Funding Category Report

Funding Category No.	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Pay Voucher	Total Amount Paid To Date	
UNF	677,329.17	13,546.58	309,425.14	354,357.44	663,782.59	
Totals:		\$677,329.17	\$13,546.58	\$309,425.14	\$354,357.44	\$663,782.59

011186-00 Funding Source Report

Accounting No.	Funding Source	Amount Paid This Pay Voucher	Revised Contract Amount	Funds Encumbered To Date	Paid To Contractor To Date
UNF	Unfunded	354,357.44	710,724.53	678,524.00	663,782.59
Totals:		\$354,357.44	\$710,724.53	\$678,524.00	\$663,782.59

011186-00 Project Material Status									
Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Pay Voucher	Amount This Pay Voucher	Quantity To Date	Amount To Date
ALTERNATE BID 1 - RIVER ROAD IMPROVEMENTS									
1	2021.501	MOBILIZATION	LS	\$6,673.00	1	0.5	\$3,336.50	1	\$6,673.00
2	2104.502	SALVAGE SIGN	EACH	\$26.38	14	0	\$0.00	2	\$52.76
3	2104.503	SAWING BIT PAVEMENT (FULL DEPTH)	L F	\$2.50	660	0	\$0.00	506	\$1,265.00
4	2104.503	REMOVE PIPE CULVERTS	L F	\$8.45	52	0	\$0.00	52	\$439.40
5	2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	S Y	\$5.00	275	0	\$0.00	517.8	\$2,589.00
6	2105.507	COMMON EXCAVATION	C Y	\$17.85	2034	0	\$0.00	2652	\$47,338.20
7	2105.507	SUBGRADE EXCAVATION	C Y	\$17.85	200	0	\$0.00	52	\$928.20
8	2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HOURL	\$122.00	20	8	\$976.00	8	\$976.00
9	2211.501	RECLAIMED AGGREGATE BASE PLACED	C Y	\$5.00	2100	0	\$0.00	2609	\$13,045.00
10	2211.507	AGGREGATE BASE (CV) CLASS 5	C Y	\$31.30	515	0	\$0.00	52	\$1,627.60
11	2215.504	FULL DEPTH RECLAMATION	S Y	\$0.65	9350	0	\$0.00	9423	\$6,124.95
12	2221.507	SHOULDER BASE AGGREGATE (CV) CLASS 5	C Y	\$47.35	95	72	\$3,409.20	72	\$3,409.20
13	2331.601	BITUMINOUS DRIVEWAY PAVEMENT	S Y	\$19.91	275	0	\$0.00	0	\$0.00
14	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	\$3.00	600	606	\$1,818.00	606	\$1,818.00
15	2360.509	TYPE SP 9.5 WEARING COURSE MIX (2;C)	TON	\$62.07	1410	1358.98	\$84,351.89	1358.98	\$84,351.89
16	2360.509	TYPE SP 12.5 WEARING COURSE MIX (2;C)	TON	\$56.31	2110	1155.39	\$65,060.01	2043.99	\$115,097.08
17	2501.502	18" RC PIPE APRON	EACH	\$1,318.75	2	0	\$0.00	2	\$2,637.50

011186-00 Project Material Status

Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Pay Voucher	Amount This Pay Voucher	Quantity To Date	Amount To Date
18	2501.503	18" RC PIPE CULVERT CLASS V	L F	\$79.13	40	0	\$0.00	40	\$3,165.20
19	2504.602	ADJUST GATE VALVE	EACH	\$264.00	2	0	\$0.00	0	\$0.00
20	2540.601	MAILBOX (TEMPORARY)	L S	\$700.00	1	0	\$0.00	1	\$700.00
21	2563.601	TRAFFIC CONTROL	LS	\$2,426.00	1	0.5	\$1,213.00	1	\$2,426.00
22	2564.431	SIGN PANELS TYPE SPECIAL	EACH	\$211.00	8	0	\$0.00	0	\$0.00
23	2564.518	SIGN PANELS TYPE C	S F	\$42.20	93.83	0	\$0.00	0	\$0.00
24	2564.602	INSTALL SIGN	EACH	\$10.55	14	0	\$0.00	0	\$0.00
25	2573.503	SEDIMENT CONTROL LOG TYPE WOOD FIBER	L F	\$3.53	6740	0	\$0.00	6716	\$23,707.48
26	2573.530	STORM DRAIN INLET PROTECTION	EACH	\$159.57	8	12	\$1,914.84	16	\$2,553.12
27	2573.604	STABILIZED CONSTRUCTION ENTRANCE	EACH	\$500.00	7	0	\$0.00	0	\$0.00
28	2574.507	BOULEVARD TOPSOIL BORROW	C Y	\$35.00	190	126	\$4,410.00	126	\$4,410.00
29	2575.504	EROSION CONTROL BLANKETS CATEGORY 3	S Y	\$1.42	1690	0	\$0.00	19	\$26.98
30	2575.605	BLOWN COMPOST SEEDING	S Y	\$5.01	1690	0	\$0.00	0	\$0.00
31	2582.502	24" SOLID LINE EPOXY	L F	\$8.88	12	12	\$106.56	12	\$106.56
32	2582.502	4" DOUBLE SOLID LINE EPOXY	L F	\$0.84	3380	3566	\$2,995.44	3566	\$2,995.44
33	2582.503	4" SOLID LINE EPOXY	L F	\$0.42	6900	6979	\$2,931.18	6979	\$2,931.18
34	2582.518	CROSSWALK EPOXY	S F	\$4.22	72	144	\$607.68	144	\$607.68
Totals For Section ALTERNATE BID 1 - RIVER ROAD IMPROVEMENTS:							\$173,130.30		\$332,002.42
ALTERNATE BID 2 - PHEASANT RUN IMPROVEMENTS									
35	2021.501	MOBILIZATION	LS	\$3,350.00	1	0.5	\$1,675.00	1	\$3,350.00

011186-00 Project Material Status

Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Pay Voucher	Amount This Pay Voucher	Quantity To Date	Amount To Date
36	2104.502	SALVAGE SIGN	EACH	\$26.38	18	0	\$0.00	0	\$0.00
37	2104.503	REMOVE PIPE CULVERTS	L F	\$8.45	169	96	\$811.20	410	\$3,464.50
38	2105.507	COMMON EXCAVATION	C Y	\$10.50	185	0	\$0.00	126	\$1,323.00
39	2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HOUR	\$122.00	10	0	\$0.00	0	\$0.00
40	2221.507	SHOULDER BASE AGGREGATE (CV) CLASS 2	C Y	\$47.35	185	0	\$0.00	0	\$0.00
41	2232.501	MILL BITUMINOUS SURFACE (EDGE)	S Y	\$0.85	12150	0	\$0.00	12480	\$10,608.00
42	2232.504	MILL BITUMINOUS SURFACE	S Y	\$0.62	8525	0	\$0.00	8635	\$5,353.70
43	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	\$2.50	2275	1665	\$4,162.50	1980	\$4,950.00
44	2360.509	TYPE SP 9.5 WEARING COURSE MIX (2;B)	TON	\$56.05	2690	2391.15	\$134,023.96	2739.46	\$153,546.73
45	2501.502	15" RC PIPE APRON	EACH	\$1,002.25	2	0	\$0.00	12	\$12,027.00
46	2501.502	18" RC PIPE APRON	EACH	\$896.75	4	0	\$0.00	4	\$3,587.00
47	2501.503	15" RC PIPE CULVERT CLASS V	L F	\$47.50	40	0	\$0.00	236	\$11,210.00
48	2501.503	18" RC PIPE CULVERT CLASS V	L F	\$51.70	88	0	\$0.00	88	\$4,549.60
49	2504.602	ADJUST GATE VALVE	EACH	\$264.00	9	8	\$2,112.00	8	\$2,112.00
50	2506.602	ADJUST FRAME AND RING CASTING (SANITARY)	EACH	\$1,025.00	1	1	\$1,025.00	1	\$1,025.00
51	2540.601	MAILBOX (TEMPORARY)	L S	\$5,211.00	1	0	\$0.00	0	\$0.00
52	2563.601	TRAFFIC CONTROL	LS	\$158.25	1	0	\$0.00	1	\$158.25
53	2564.431	SIGN PANELS	EACH	\$211.00	13	0	\$0.00	0	\$0.00

011186-00 Project Material Status

Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Pay Voucher	Amount This Pay Voucher	Quantity To Date	Amount To Date
		TYPE SPECIAL							
54	2564.518	SIGN PANELS TYPE C	S F	\$42.20	81	0	\$0.00	0	\$0.00
55	2564.602	INSTALL SIGN	EACH	\$10.55	20	0	\$0.00	0	\$0.00
56	2574.507	BOULEVARD TOPSOIL BORROW	C Y	\$35.00	15	0	\$0.00	36	\$1,260.00
57	2575.504	EROSION CONTROL BLANKETS CATEGORY 3	S Y	\$1.58	80	0	\$0.00	0	\$0.00
58	2575.605	BLOWN COMPOST SEEDING	S Y	\$5.01	80	0	\$0.00	292	\$1,462.92
Totals For Section ALTERNATE BID 2 - PHEASANT RUN IMPROVEMENTS:							\$143,809.66		\$219,987.70
ALTERNATE BID 3 - SCENDELS WOODLAND HILLS IMPROVEMENTS									
59	2021.501	MOBILIZATION	LS	\$4,100.00	1	0.5	\$2,050.00	1	\$4,100.00
60	2104.502	SALVAGE SIGN	EACH	\$26.38	5	0	\$0.00	0	\$0.00
61	2104.503	SAWING BIT PAVEMENT (FULL DEPTH)	L F	\$2.50	100	0	\$0.00	473	\$1,182.50
62	2104.503	REMOVE PIPE CULVERTS	L F	\$8.45	52	0	\$0.00	52	\$439.40
63	2104.504	REMOVE BITUMINOUS PAVEMENT	S Y	\$5.00	850	0	\$0.00	1052	\$5,260.00
64	2105.507	COMMON EXCAVATION	C Y	\$21.00	265	0	\$0.00	257	\$5,397.00
65	2105.507	SUBGRADE EXCAVATION	C Y	\$14.80	340	0	\$0.00	0	\$0.00
66	2105.507	SELECT GRANULAR BORROW (CV)	C Y	\$10.00	340	0	\$0.00	0	\$0.00
67	2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HOUR	\$122.00	10	0	\$0.00	0	\$0.00
68	2211.507	AGGREGATE BASE (CV) CLASS 5	C Y	\$3.00	215	0	\$0.00	375.8	\$1,127.40
69	2221.507	SHOULDER BASE AGGREGATE (CV) CLASS 2	C Y	\$47.35	50	0	\$0.00	0	\$0.00
70	2232.501	MILL BITUMINOUS SURFACE	S Y	\$0.85	2375	0	\$0.00	2450	\$2,082.50

011186-00 Project Material Status

Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Pay Voucher	Amount This Pay Voucher	Quantity To Date	Amount To Date	
		(EDGE)								
71	2232.504	MILL BITUMINOUS SURFACE	S Y	\$0.62	3460	0	\$0.00	3559	\$2,206.58	
72	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	\$2.50	735	150	\$375.00	735	\$1,837.50	
73	2360.509	TYPE SP 9.5 WEARING COURSE MIX (2;B)	TON	\$56.78	830	0	\$0.00	1101.26	\$62,529.54	
74	2501.502	15" RC PIPE APRON	EACH	\$1,107.75	2	0	\$0.00	2	\$2,215.50	
75	2501.503	15" RC PIPE CULVERT CLASS V	L F	\$73.85	40	0	\$0.00	40	\$2,954.00	
76	2540.601	MAILBOX (TEMPORARY)	L S	\$1,405.00	1	0	\$0.00	1	\$1,405.00	
77	2563.601	TRAFFIC CONTROL	LS	\$106.00	1	0.5	\$53.00	1	\$106.00	
78	2564.431	SIGN PANELS TYPE SPECIAL	EACH	\$248.00	3	0	\$0.00	0	\$0.00	
79	2564.518	SIGN PANELS TYPE C	S F	\$42.20	23.5	0	\$0.00	0	\$0.00	
80	2564.602	INSTALL SIGN	EACH	\$10.55	5	0	\$0.00	0	\$0.00	
81	2574.507	BOULEVARD TOPSOIL BORROW	C Y	\$35.00	10	0	\$0.00	0	\$0.00	
82	2575.504	EROSION CONTROL BLANKETS CATEGORY 3	S Y	\$1.58	30	0	\$0.00	0	\$0.00	
83	2575.605	BLOWN COMPOST SEEDING	S Y	\$5.01	30	0	\$0.00	59	\$295.59	
84	2582.518	CROSSWALK EPOXY	S F	\$4.22	90	0	\$0.00	0	\$0.00	
Totals For Section ALTERNATE BID 3 - SCHEDELS WOODLAND HILLS IMPROVEMENTS:									\$2,478.00	\$93,138.51
Work Order 1 - Salvage Landscaping										
85	2104.601	SALVAGE AND REINSTALL LANDSCAPE STRUCTURES	LS	\$425.00	1	1	\$425.00	1	\$425.00	
Totals For Work Order 1 - Salvage Landscaping:									\$425.00	\$425.00
Work Order 2 - Detail Milling										

011186-00 Project Material Status

Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Pay Voucher	Amount This Pay Voucher	Quantity To Date	Amount To Date
86	2123.610	MILLING MACHINE	HOUR	\$430.00	11	11	\$4,730.00	11	\$4,730.00
Totals For Work Order 2 - Detail Milling:							\$4,730.00		\$4,730.00
Work Order 3 - Salvage Landscaping									
87	2104.601	SALVAGE AND REINSTALL LANDSCAPE STRUCTURES	LS	\$85.00	1	1	\$85.00	1	\$85.00
Totals For Work Order 3 - Salvage Landscaping:							\$85.00		\$85.00
Work Order 4 - Widen Radius' in Pheasant Run									
88	2123.610	SKID LOADER	HOUR	\$160.00	7.5	7.5	\$1,200.00	7.5	\$1,200.00
89	2123.502	EXCAVATOR MINI CAT 305	HOUR	\$185.00	5.75	5.75	\$1,063.75	5.75	\$1,063.75
90	2123.510	12 CU YD TRUCK	HOUR	\$95.00	7.5	7.5	\$712.50	7.5	\$712.50
Totals For Work Order 4 - Widen Radius' in Pheasant Run:							\$2,976.25		\$2,976.25
Work Order 5 - Patching									
91	2231.501	BITUMINOUS PATCHING MIXTURE	TON	\$160.00	17.19	17.19	\$2,750.40	17.19	\$2,750.40
Totals For Work Order 5 - Patching:							\$2,750.40		\$2,750.40
Work Order 6 - Patching									
92	2231.501	BITUMINOUS PATCHING MIXTURE	TON	\$160.00	35.37	35.37	\$5,659.20	35.37	\$5,659.20
Totals For Work Order 6 - Patching:							\$5,659.20		\$5,659.20
Work Order 7 - Patching									
93	2231.501	BITUMINOUS PATCHING MIXTURE	TON	\$160.00	54.98	54.98	\$8,796.80	54.98	\$8,796.80
Totals For Work Order 7 - Patching:							\$8,796.80		\$8,796.80
Work Order 8 - Patching									
94	2231.501	BITUMINOUS PATCHING MIXTURE (SPECIAL)	TON	\$23.00	199.92	199.92	\$4,598.16	199.92	\$4,598.16
Totals For Work Order 8 - Patching:							\$4,598.16		\$4,598.16
Work Order 9 - Landscaping									
95	2104.601	INSTALL LANDSCAPE MATERIALS	LS	\$935.00	1	1	\$935.00	1	\$935.00
Totals For Work Order 9 - Landscaping:							\$935.00		\$935.00
Work Order 10 - Gravel Driveway Repair									
		AGGREGATE							

011186-00 Project Material Status

Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Pay Voucher	Amount This Pay Voucher	Quantity To Date	Amount To Date
96	2118.501	SURFACING CLASS 5 (100% CRUSHED LIMESTONE)	TON	\$30.97	5.18	5.18	\$160.42	5.18	\$160.42
97	2123.510	12 CU YD TRUCK	HOUR	\$95.00	2	2	\$190.00	2	\$190.00
98	2123.610	SKID LOADER	HOUR	\$160.00	2	2	\$320.00	2	\$320.00
Totals For Work Order 10 - Gravel Driveway Repair:							\$670.42		\$670.42
Work Order 11 - Furnish & Install Stop Sign									
99	2564.602	FURNISH SIGN PANEL (STOP SIGN)	EACH	\$574.30	1	1	\$574.30	1	\$574.30
Totals For Work Order 11 - Furnish & Install Stop Sign:							\$574.30		\$574.30
Project Totals:							\$351,618.49		\$677,329.16

011186-00 Contract Changes

No.	Type	Date	Explanation	Estimated Amount	Amount Paid To Date
WO1	Work Order	7/23/2018	Salvage Landscaping	\$425.00	\$425.00
WO2	Work Order	7/23/2018	Detail Milling	\$4,730.00	\$4,730.00
WO3	Work Order	7/23/2018	Salvage Landscaping	\$85.00	\$85.00
WO4	Work Order	7/23/2018	Widen Radius' in Pheasant Run	\$2,976.25	\$2,976.25
WO5	Work Order	7/23/2018	Patching	\$2,750.40	\$2,750.40
WO6	Work Order	7/23/2018	Patching	\$5,659.20	\$5,659.20
WO7	Work Order	7/23/2018	Patching	\$8,796.80	\$8,796.80
WO8	Work Order	7/23/2018	Patching	\$4,598.16	\$4,598.16
WO9	Work Order	7/23/2018	Landscaping	\$935.00	\$935.00
WO10	Work Order	7/23/2018	Gravel Driveway Repair	\$670.42	\$670.42
WO11	Work Order	7/23/2018	Furnish & Install Stop Sign	\$574.30	\$574.30
Contract Change Totals:				\$32,200.53	\$32,200.53

Council members voting in favor:

Opposed or abstained:

Adopted by the city Council this 6th day of August, 2018.

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

City of Hanover Payment Summary for Draw #6

Subcontractor	Mailing Address	Work Completed	Retainage to be Held	Payment Amount	Notes
Fehn Companies ✓	5050 Barthel Industrial Drive, Albertville, MN 55301	\$ 8,294.10	\$ -	\$ 8,294.10	Hold until IC134 Received
Kinghorn Company ✓	21830 Industrial Court, Rogers, MN 55374	\$ 12,243.20	\$ -	\$ 12,243.20	IC134 attached to Invoice
Midwest Landscapes Inc.	6221 Oakwood Ave. NE, Otsego, MN 55330	\$ 19,257.50	\$ -	\$ 19,257.50	Hold until IC134 Received
Neo Electrical Solutions ✓	2365 Willis Miller Drive, Hudson, WI 54016	\$ 5,850.00	\$ -	\$ 5,850.00	Hold until IC134 Received
Omamn Contracting Co.	PO Box 120, Albertville, MN 55301	\$ 30,500.00	\$ -	\$ 30,500.00	Hold until IC134 Received
Totals		\$ 76,144.80	\$ -	\$ 76,144.80	



Invoice

Bill To
City of Hanover Attn: Brian PO Box 278 11250 5th Street NE Hanover, MN 55341

Date	Invoice #
7/19/2018	2528

P.O. No.	Terms	Project
	Due Upon Receipt	17-139 Hanover Pub...

Description	Qty	Rate	Amount
05- Metals (Tegrete & KCI)		1,965.01	1,965.01
06-Woods (Roof 1, Russell Security, Veit Dumpster & KCI)		1,655.12	1,655.12
31- Earthwork (KCI)		488.75	488.75
18-Profit & Overhead (KCI)		8,000.00	8,000.00
07-Thermal & Moisture Protection (KCI)		134.32	134.32

Thank you for using Kinghorn Company!

Total	\$12,243.20
Payments/Credits	\$0.00
Balance Due	\$12,243.20

Invoice

BILL TO	SHIP TO
Kinghorn Construction Attn: John Kinghorn 21830 Industrial Court Rogers, MN 55374	05-000

DATE	INVOICE NO.	P.O. NO.	TERMS	DUE DATE	SHIP DATE
3/26/2018	73982		Due on receipt	3/26/2018	3/26/2018

ITEM	DESCRIPTION	QTY	RATE	AMOUNT
108	February construction clean up at City of Public Works,		1,050.00	1,050.00T

5003210

Thank you for your business.	Sales Tax (7.525%) \$79.02
	Total \$1,129.02

4111 Mackenzie Court NE, Suite 100, St. Michael, MN 55376 (763)497-8020 (763)497-8564 fax
 www.tegrete.com



ROOF 1 - RBR Inc.

Invoice

PO Box 157, Freeport, MN 56331
 Phone: (320)-836-7663 Fax: (320)-836-7662
 Cell Phone: 320-304-ROOF (7663)

Kinghorn Construction
 21830 Industrial Court
 Rogers, MN 55374
 763-428-8088

From: Roof 1-RBR Inc.
 Pages: 1 of 1
 Date: 4/24/18
 Job #: 18036

Quantity	Description	Price	Amount/Total
1	<p>Public Works - Hanover</p> <p>Leak investigation and repairs per Mr. John Kinghorn.</p> <p style="text-align: center; font-size: 1.2em; margin-top: 20px;">06-000</p> <p>Service Dates: 03/02/18 & 03/28/18</p>	<p>\$987.49</p>	<p>\$987.49</p>
		Total Billing:	\$987.49
		Prior Payment:	
		Total Due To Date:	\$987.49

This account is subject to a finance charge for late Payment. Payment is due upon completion of work. Finance charges of 1 1/2 % or (18% per year) will be added to a balance past due.



Russell Security Resource Inc

205 5th St NE #6
Buffalo, MN 55313

Invoice

Date	Invoice #
6/7/2018	A32309

Bill To
Kinghorn Construction 21830 Industrial Court Rogers Mn 55374

*7/18/18 - Kinghorn
pd cc*

S.O. No.	P.O. No.	Terms
17941		Due on receipt

Quantity	Description	Rate	Amount
	City of Hanover		
1	Recessed Steel Door Contact- 3/4" White w/ Leads	11.00	11.00T
0.5	Labor - Replace broken door sensor.	80.00	40.00
1	Service Fee, Light Repairs, Adjustments & Lubrication Included	80.00	80.00T

06-000

Thank you for your business.

Subtotal \$131.00

Sales Tax (0.0%) \$0.00

Total \$131.00

F.I.D. 41-1895516

Accounts are due to be PAID IN FULL, DUE UPON RECEIPT.

A finance charge of 1.5% will be added to any past due balance. Minimum finance charge of \$.50 per month. If Paid by Credit/Debit Card a 3% fee of the total will be added.

Phone #	Fax #
763-682-1253	763-682-0139

Veit Disposal Systems - Metro
 15301 140th Avenue SE
 Becker, MN 55308
 Phone: (763) 428-6704
 Fax: (763) 428-6779

INVOICE

INVOICE NO.	0000535095
PAGE	1
DATE	May-06-18
CUSTOMER NO.	9939
SITE NO.	0
REFERENCE NO.	

KINGHORN CONSTRUCTION
 21830 INDUSTRIAL CRT
 ROGERS, MN 55374

TOTAL INVOICE	\$358.00
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SERVICE DATE	CODE	DESCRIPTION	REFERENCE	QTY.	RATE	AMOUNT
		(0018) KINGHORN CONST - PUBLIC WORKS BLDG 11149 5TH STREET , HANOVER MN				
		Serv #001 Roll Off Service 30.00				
03 - May	R1 30.00	Pick Up W/O #:604083		1.00	\$330.00	\$330.00
03 - May	CN	Const Debris Tons/Yds Bill of Lading: 46496 Carrier: YBL9465,30		30.00	\$0.00	\$0.00
03 - May	EF	Environmental Fee				\$10.00
03 - May	01	MN Sid Waste Fee-\$.60/Yd at \$0.60/YD on 30.00YD				\$18.00

06-000

Billing or Invoices by Email Call: Diana (763) 428-6726 or dmanthei@veitusa.com
 As of Feb 1, 2018 Please remit payment to: 15301 140th Ave SE Becker, MN 55308

CURRENT	31 - 60 DAYS	61 - 90 DAYS	OVER 90 DAYS
\$2,148.00	\$716.00	\$252.00	\$0.00

TOTAL INVOICE	\$358.00
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REQUEST FOR PAYMENT

From: Kinghorn Company, Inc
 21830 Industrial Court
 Rogers, MN 55374

To: City of Hanover

Draw: 6
 Date: 7/23/2018
 Period Ending Date: 7/19/2018

Request for payment:
 Original contract amount: \$1,663,726.17
 Approved changes: (\$5,668.90)
 Revised contract amount: \$1,658,057.27

Contract completed to date: \$1,615,473.30
 Less retainage:
 Total completed less retainage: \$1,615,473.30
 Less previously billed: \$1,539,328.50
 Current request for payment: \$76,144.80

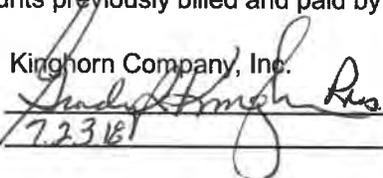
Current billing \$76,144.80
 Less current retainage: \$0.00
 Current amount due: \$76,144.80
 Remaining amount to bill including retainage: \$42,583.97

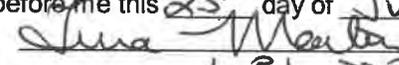
Project: Hanover Public Works
 Contract date: June 10, 2016

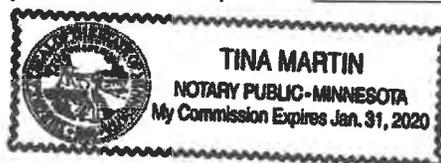
Changes approved in previous		-\$5,668.90
Totals approved this month		
Totals	\$0.00	-\$5,668.90
NET CHANGES BY CHANGE ORDER	-\$5,668.90	

I hereby certify that the work performed and the materials supplied to date, as shown on the above, represent the actual value of the accomplishment under the terms of the Contract (and all authorized changes thereof) between the undersigned and City of Hanover relating to the above referenced project. I also certify that the contractor has paid all amounts previously billed and paid by the owner.

Construction Manager:
 By:
 Date:

Kinghorn Company, Inc.

 7.23.18

State of Minnesota County of Wright
 Subscribed and sworn to before me this 23rd day of July 2018
 Notary Public: 
 My commissions expires: 1-31-2020



REQUEST FOR PAYMENT DETAIL

Project: Hanover Public Works

Period Ending Date: 7/19/2018

Item ID	Description	Total Contract Amount	Change Orders	Previously Completed Work	Work Completed This Period	Presently Stored Materials	Completed And Stored To Date	% Complete	Balance To Finish	Retainage Balance
01-0	General Requirements	\$40,000.00	\$0.00	\$40,000.00	\$0.00	\$0.00	\$40,000.00	100.00%	\$0.00	\$0.00
02-0	Existing Conditions	\$13,601.00	(\$5,668.90)	\$7,932.10	\$0.00	\$0.00	\$7,932.10	100.00%	\$0.00	\$0.00
03-0	Concrete	\$372,719.00	\$0.00	\$372,719.00	\$0.00	\$0.00	\$372,719.00	100.00%	\$0.00	\$0.00
04-0	Masonry	\$25,985.00	\$0.00	\$25,985.00	\$0.00	\$0.00	\$25,985.00	100.00%	\$0.00	\$0.00
05-0	Metals	\$268,716.30	\$0.00	\$249,447.89	\$1,965.01	\$0.00	\$251,412.90	93.56%	\$17,303.40	\$0.00
06-0	Wood & Plastics	\$19,176.00	\$0.00	\$17,520.88	\$1,655.12	\$0.00	\$19,176.00	100.00%	\$0.00	\$0.00
07-0	Thermal & Moisture Protection	\$12,226.00	\$0.00	\$12,091.68	\$134.32	\$0.00	\$12,226.00	100.00%	\$0.00	\$0.00
08-0	Doors & Windows	\$65,904.00	\$0.00	\$64,583.39	\$0.00	\$0.00	\$64,583.39	98.00%	\$1,320.61	\$0.00
09-0	Finishes	\$114,969.00	\$0.00	\$114,969.00	\$0.00	\$0.00	\$114,969.00	100.00%	\$0.00	\$0.00
10-0	Specialties	\$1,535.00	\$0.00	\$271.64	\$0.00	\$0.00	\$271.64	17.70%	\$1,263.36	\$0.00
21-0	Fire Suppression	\$24,300.00	\$0.00	\$24,300.00	\$0.00	\$0.00	\$24,300.00	100.00%	\$0.00	\$0.00
22-0	Plumbing	\$56,261.00	\$0.00	\$43,457.90	\$5,850.00	\$0.00	\$49,307.90	87.64%	\$6,953.10	\$0.00
23-0	HVAC	\$99,465.00	\$0.00	\$99,465.00	\$0.00	\$0.00	\$99,465.00	100.00%	\$0.00	\$0.00
26-0	Electrical	\$117,900.00	\$0.00	\$117,900.00	\$0.00	\$0.00	\$117,900.00	100.00%	\$0.00	\$0.00
31-0	Earthwork	\$82,941.00	\$0.00	\$74,158.15	\$8,782.85	\$0.00	\$82,941.00	100.00%	\$0.00	\$0.00
32-0	Exterior Improvements	\$161,662.00	\$0.00	\$105,472.00	\$49,757.50	\$0.00	\$155,229.50	96.02%	\$6,432.50	\$0.00
33-0	Utilities	\$30,795.00	\$0.00	\$30,795.00	\$0.00	\$0.00	\$30,795.00	100.00%	\$0.00	\$0.00
18-1	Owners Contingency	\$50,000.00	\$0.00	\$40,689.00	\$0.00	\$0.00	\$40,689.00	81.38%	\$9,311.00	\$0.00
18-5	Profit & Overhead	\$105,570.87	\$0.00	\$97,570.87	\$8,000.00	\$0.00	\$105,570.87	100.00%	\$0.00	\$0.00
Totals		\$1,663,726.17	(\$5,668.90)	\$1,539,328.50	\$76,144.80	\$0.00	\$1,615,473.30	97.43%	\$42,583.97	\$0.00

APPLICATION AND CERTIFICATION FOR PAYMENT

DOCUMENT G702

TO OWNER: City of Hanover
11250 5th St NE
Hanover, MN 55341

PROJECT: Hanover Public Works
11149 5th St NE
Hanover MN 55341

APPLICATION NO: 17-3-814-00005

MIDWEST INVOICE#
8289

APPLICATION DATE: 7/10/2018

DISTRIBUTION TO:

FROM CONTRACTOR: Midwest Landscapes, Inc
6221 Oakwood Ave NE
Otsego, MN 55330-0078

ARCHITECT: *W/C 19,257.50*

PERIOD TO:

PROJECT NO.: 17-3-814

CONTRACT DATE:

OWNER
ARCHITECT
CONTRACTOR
CONSTN MGR
OTHER

CONTRACT FOR:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, G703, is attached.

1. ORIGINAL CONTRACT SUM		44,512.00
2. Net Change By Change Orders	<i>32-000</i>	-6,132.50
3. CONTRACT SUM TO DATE (Line 1 + Line 2)		38,379.50
4. TOTAL COMPLETED AND STORED ITEMS (Column G on G703)		38,379.50
5. RETAINAGE		
a. <u>2.51%</u> of Completed Work		962.87
b. of Stored Materials		
Total Retainage (Line 5a + Line 5b, or Total of Column I on G703)		962.87
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total)		37,416.63
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)		19,122.00
8. CURRENT PAYMENT DUE		18,294.63
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)		962.87

CHANGE ORDER SUMMARY:	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner:		
Total changes approved this month		
TOTALS		
NET CHANGES by Change Order		

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

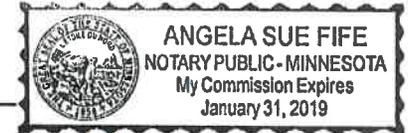
CONTRACTOR: Midwest Landscapes, Inc State of: *Minnesota*
County of: *Wright*

By: *Adam Zopf*

Subscribed and sworn to (or affirmed) before me on this
12th day of *July*, *2018*

by (Name of Signer:) *Adam Zopf*

proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.



A. Fife
Signature of Notary Public

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ _____

(Attach explanation if the amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)
ARCHITECT:

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

DOCUMENT G703

APPLICATION NO:17-3-814-00005

APPLICATION DATE:7/10/2018

PERIOD TO:

PROJECT NO.:17-3-814

MIDWEST INVOICE#

8289

A Item #	B Description of Work	C Scheduled Value	D Work Completed		E Materials Presently Stored	G Total Completed and Stored To Date		H Balance to Finish	I Retainage
			From Previous Application(s)	This Period		%			
							2-800-00		
2-900-00	Landscaping at above location	36,412.00	11,022.00	25,390.00		36,412.00	100.00		1,269.50
2-900-01	2018 Seed Changes	-6,132.50		-6,132.50		-6,132.50	100.00		-306.63

Totals		38,379.50	19,122.00	19,257.50		38,379.50	100.00		962.87
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Omann Contracting
 Companies, Inc.
 P.O Box 120
 Albertville, Mn 55301



Contracting Companies, Inc.
Commercial - Residential - Industrial

INVOICE

Date	number
7/18/2018	27224

Bus: 763-497-8259
 Fax: 763-497-8261

Providing Quality Service since 1976

Bill to:

Project Info:

Kinghorn Const.
 Billing address
 21830 Industrial Court
 Rogers, MN 55374

#71098 Hanover Public Works
 Job Address
 Hanover

Code	Qty.	Unit	Description	Terms	Due Date	Salesman	Amount	Tx	Total
				Upon Receipt	7/18/2018	Scott Omann			
Contract	1	LS	Material and Labor for Bituminous Lot Installed per Contract				\$58,500.00		\$58,500.00
Change	1	LS	Change Order #1 -				\$1,400.00		\$1,400.00
Deduct	1	LS	Previously Billed Amount				-\$29,400.00		-\$29,400.00
<i>32,000</i>									
Total MN Sales Tax									Total \$30,500.00

Thank You, we greatly appreciate your business!!



5050 Barthel Industrial Drive
 Albertville, MN 55301 US
 Phone: 763-497-2428
 Fax: 763-497-3893

Progress Billing Invoice

To: **KINGHORN CONSTRUCTION**
21830 INDUSTRIAL COURT
ROGERS, MN 55374

Invoice #: **11006**
 Date: **06/15/18**
 Application #: **6**

Contract: 1738- Hanover Public Works Building Package

Invoice Due Date: **07/15/18**
 Payment Terms: **Net 30 days**

Cont Item	Description	Contract	Contract	Quantity	Quantity	Unit	Amount	Amount	Amount	% Compl
		Amount	Quantity	This Period	JTD			U/M		
1	Contract	82,941.00	0.00	0.00	0.00	LS	0.00000	8,294.10	82,941.00	100.00%
2	C.O. #1	-488.75	0.00	0.00	0.00	LS	0.00000	0.00	-488.75	100.00%
3	C.O. #2	6,000.00	0.00	0.00	0.00	LS	0.00000	0.00	6,000.00	100.00%

31-000

E # 411-41940-310
 City Hall Capital Proj. Fund
 ↳ General Govt. Bldg.
 ↳ Other Prof. Svcs.

Project # 208218

Total Billed To Date: **88,452.25**
 Less Retainage: **0.00**
 Less Previous Applications: **80,158.15**
 Total Due This Invoice: **8,294.10**

REQUEST FOR PAYMENT

From: Neo Electrical Solutions, LLC
 2365 Willis Miller Drive
 Hudson, WI 54016

To: Kinghorn Construction
 21830 Industrial Ct.
 Rogers, MN 55374

Invoice: 4105
 Draw: 30
 Invoice date: 4/12/2018
 Period ending date: 4/12/2018

Contract For:

Request for payment:

Original contract amount	\$117,900.00	
Approved changes	\$5,850.00	
Revised contract amount		\$123,750.00
Contract completed to date		\$123,750.00
Add-ons to date	\$0.00	
Taxes to date	\$0.00	
Less retainage	\$0.00	
Total completed less retainage		\$123,750.00
Less previous requests	\$117,900.00	
Current request for payment		\$5,850.00
Current billing		\$5,850.00
Current additional charges	\$0.00	
Current tax	\$0.00	
Less current retainage	\$0.00	
Current amount due		<u>\$5,850.00</u>
Remaining contract to bill	\$0.00	

22-000

Project: C17037
 Hanover Public Works

Contract date: 6/28/2017

Architect:

Scope:

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Changes approved in previous months by Owner	1,440.00	
Total approved this Month	4,410.00	
TOTALS	5,850.00	
NET CHANGES by Change Order	5,850.00	

I hereby certify that the work performed and the materials supplied to date, as shown on the above represent the actual value of the accomplishment under the terms of the Contract (and all authorized changes thereof) between the undersigned and the Kinghorn Construction relating to the above referenced project. I also certify that the contractor has paid all amounts previously billed and paid by the owner.

CONTRACTOR: Neo Electrical Solutions, LLC

By: Chris Williams

Date: 4/12/18

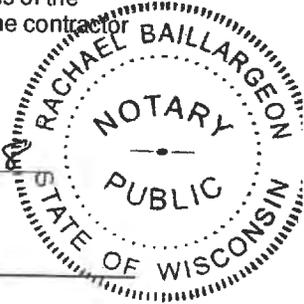
State Of Wisconsin

County Of St. Croix

Subscribed and sworn to before me this 12 day of April, 2018

Notary Public Rachael Baillargeon

My commission expires: March 7, 2020



REQUEST FOR PAYMENT DETAIL

Project: C17037 / Hanover Public Works

Invoice: 4105

Draw: 30

Period Ending Date: 4/12/2018

Detail Page 2 of 2 Pages

Item ID	Description	Unit of Measure	CONTRACTED			CURRENT		TOTAL TO DATE		Units to Finish
			Bid Quantity	Unit Price	Amount	Quantity	Amount	Quantity	Amount	

00000000	Electrical Base Bid				117,900.00				117,900.00	
01000000	CO#1 Extra Work, PIV, Rect...				1,440.00		1,440.00		1,440.00	
03000000	CO#3 Wire Gas Pumps				4,410.00		4,410.00		4,410.00	

Totals					123,750.00		5,850.00		123,750.00	
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**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Mayor Kauffman at 7:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 6th day of August, 2018.

The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by ___ and seconded by ___.

.....

RESOLUTION NO 08-06-18-76

**A RESOLUTION APPROVING PURCHASE OF
PUBLIC WORKS FACILITY BUILDING LETTERING**

WHEREAS, the public works facility was constructed without any building lettering; and

WHEREAS, City Hall and the Fire hall both have lettering identifying the use of the building.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Hanover, Minnesota, hereby approves purchase of building lettering in the amount of \$756 per the attached quote.

Council members voting in favor:

Opposed or abstained:

Adopted by the city Council this 6th day of August, 2018.

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Mayor Kauffman at 7:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 6th day of August, 2018.

The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by ___ and seconded by ___.



RESOLUTION NO 08-06-18-77

**A RESOLUTION APPROVING PURCHASE OF
FIRE DEPARTMENT FURNANCE AND AC UNITS**

WHEREAS, the Fire Department’s furnace/AC has been repaired multiple times and needs replacement.

WHEREAS, staff received two quotes for the replacement.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Hanover, Minnesota, hereby approves the attached quote from Comfort Matters in the amount of \$6,821.

Council members voting in favor:

Opposed or abstained:

Adopted by the city Council this 6th day of August, 2018.

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator



Comfort Matters Heating & Cooling, Inc.
 18071 Territorial Road
 Maple Grove, MN 55369
 PHONE 763-493-2665
 FAX 763-498-7618
 www.ComfortMatters.com

Estimate 50468359
 Job 36071
 Estimate Date 7/24/2018
 Completed Date
 Customer PO

Billing Address
 Hanover Fire Department
 369 Labeaux Ave NE
 Hanover, MN 55341

Job Address
 Hanover Fire Department
 369 Labeaux Ave NE
 Hanover, MN 55341

Estimate Details

Furnace and AC Replacement: Disposal old equipment included.
 We tested system duct pressure and it is very high. I included a larger filter size and increase return air ducting to increase performance, efficiency, and longer life of the system.
 City Permit Not Included

Task #	Description	Quantity	Your Price	Your Total
90% ECO SERIES FURNACE DAIKIN	Eco Series Daikin 92% Efficient, 1-Stage Furnace, 5 Year Parts and 1 Year Labor Warranty, Install new return air filter system and install furnace on return air box.	1.00	\$6,486.00	\$6,486.00
ECO SERIES A/C DAIKIN	Daikin Eco Series 13 SEER Air Conditioner, 3-Phase Power, flush line set, 5 Year Parts and 1 Year Labor Warranty	1.00	\$0.00	\$0.00
INDOOR COIL DAIKIN	New indoor evaporator coil with insulated cabinet and easy access cleaning door. 5 Year Parts Warranty, 1 Year Labor Warranty	1.00	\$0.00	\$0.00
Electrical-System	Electrical hook up and permit on full system.	1.00	\$485.00	\$485.00
THERMOSTAT	Honeywell Comfort Control Programmable Thermostat	1.00	\$0.00	\$0.00
REBATE	Utility Rebate	1.00	\$-150.00	\$-150.00
Potential Savings				\$0.00
Sub-Total				\$6,821.00
Tax				\$0.00
Total				\$6,821.00

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Mayor Kauffman at 7:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 6th day of August, 2018.

The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by ____ and seconded by ____.

.....

RESOLUTION NO 08-06-18-82

**A RESOLUTION APPROVING EXEMPT GAMBLING PERMIT FOR
ROCKY MOUNTAIN ELK FOUNDATION**

WHEREAS, the Rocky Mountain Elk Foundation has submitted an application for an Exempt Gambling Permit for the purpose of conducting a raffle on September 29, 2018; and

WHEREAS, this is the organization’s third permit application for 2018; and

WHEREAS, the Council has reviewed the application and approves the request.

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Hanover, Minnesota, hereby approves the third of six allowed events for the Rocky Mountain Elk Foundation in 2018 to be conducted on September 29, 2018 located at 10940 4th St. NE.

Council members voting in favor:

Opposed or abstained:

Adopted by the city Council this 6th day of August, 2018.

APPROVED:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Mayor Kauffman at 7:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 6th day of August, 2018.

The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by ____ and seconded by ____.

.....

RESOLUTION NO 08-06-18-83

A RESOLUTION APPOINTING PROBATIONARY FIREFIGHTER

WHEREAS, the Hanover Fire Department currently has vacancies; and

WHEREAS, Fire Chief Dave Malewicki recommends appointing Wade Gammel as a Probationary Firefighter, subject to passing of criminal background check, physical examination, and agility test.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Hanover, Minnesota, hereby approves the hiring of Wade Gammel as a Probationary Firefighter, subject to the conditions listed above and applicable City policies.

Council members voting in favor:

Opposed or abstained:

Adopted by the city Council this 6th day of August, 2018.

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Mayor Kauffman at 7:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 6th day of August, 2018.

The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by ___ and seconded by ___.



RESOLUTION NO 08-06-18-78

**A RESOLUTION REVOKING A CONDITIONAL USE PERMIT AT 11103 RIVER ROAD NE
FOR THE SALES AND WAREHOUSING OF AUTOMOTIVE PARTS**

WHEREAS, on August 2, 2016 the Hanover City Council approved Resolution 08-02-16-94 granting Michael Straub a Conditional Use Permit for the sales and warehousing of automotive parts at 11103 River Rd NE; and

WHEREAS, the resolution identified conditions to be met in order to stay in conformance; and

WHEREAS, on June 7, 2018 Mr. Straub was sent a letter notifying him of violations of the conditions of his Conditional Use Permit, and providing 30 days to correct the violations of conditions of the Conditional Use Permit; and

WHEREAS, on July 10, 2018 the property remained out of compliance and Mr. Straub spoke with City Administrator Hagen about the violations; and

WHEREAS, Mr. Hagen reiterated the potential consequence of the violations including up to a revocation of the Conditional Use Permit; and

WHEREAS, on July 17, 2018 the property remained out of compliance and the City Council ordered a revocation hearing be scheduled for the August 6, 2018 City Council meeting; and

WHEREAS, on July 19, 2018 Mr. Straub was notified of the revocation hearing scheduled for August 6, 2018 and notified of outstanding violations of the Conditional Use Permit.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Hanover, Minnesota, has considered the revocation of the Conditional Use Permit as approved by Resolution 08-02-16-94 and makes the following findings of fact:

1. Mr. Straub was granted approval of a site plan dated May 16, 2016 except that the “proposed fenced storage area” was not permitted. The property was never improved to come into conformance with the site plan.

2. Mr. Straub failed to come into compliance, as directed by a letter dated June 7, 2018 and attached, with the following conditions of Resolution 08-02-16-94; Condition 3, 4, 5, 10
3. Mr. Straub failed to come into compliance with conditions 3, 4, 5, 10 prior to the July 17th direction from Council to schedule a revocation hearing.
4. Mr. Straub remains out of compliance with the above conditions.
5. Based on Mr. Straub's failure to adhere to the conditions of the Conditional Use Permit, as more fully detailed above, the Council hereby revokes the Conditional Use Permit granted by resolution 08-02-16-94 effective _____.

Council members voting in favor:

Opposed or abstained:

Adopted by the city Council this 6th day of August, 2018.

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator



June 7, 2018

Michael Straub
2330 Chalet Dr NE
Columbia Heights, MN 55421

Re: Conditional Use Permit Violation

Mr. Straub,

On August 2, 2016, the Hanover City Council approved Resolution 08-02-16-94, a Conditional Use Permit (CUP) for your property located at 11103 River Rd NE. I have enclosed a copy for your convenience. The CUP outlines special conditions in which you may operate your business.

In the months following this approval, you took steps to conform to the CUP by removing the vehicles stored outdoors. However, you have never come into full compliance.

On June 7, 2018, I drove by your property for the purpose of taking the attached photo. This photo was taken from the public right-of-way. In this photo, you will note that you are in violation of conditions identified as numbers 3, 4, 5, 6, and 10 in the approving resolution.

According to Hanover Ordinance Chapter 10, Section 10.11, Subsection D, Number 8, you have 30 days to correct all violations of your conditional use permit. Please correct these violations by July 6, 2018. After such date, I will visit your property to conduct an inspection, according to condition number 14 in the approving resolution, to determine compliance. If these violations are not corrected by such time, the City will have the right to proceed in revoking your conditional use permit.

Should you have any questions, please call me at 763-496-5025.

Respectfully,

Brian Hagen,
City Administrator

Cc: City Council, Planning Commission, City Attorney, City Planner

COPY

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Vice Mayor John Vajda at 5:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 2nd day of August, 2016.

The following Council Members were present: Vajda, Hammerseng, Warpula, Zajicek

The following Council Members were absent: Kauffman

A motion to adopt the following resolution was made by Hammerseng and seconded by Warpula.

.....
RESOLUTION NO 08-02-16-94

**A RESOLUTION APPROVING AN AMENDMENT TO A CONDITIONAL USE PERMIT
FOR THE SALES AND WAREHOUSING OF AUTOMOTIVE PARTS**

WHEREAS Michael Straub (“Applicant”) owns property located at 11103 River Road N.E; and

WHEREAS, the Subject Property is zoned B-1, Downtown River Business District; and

WHEREAS, the applicant submitted an application to amend an existing Special Use Permit to operate a Warehouse/Retail Sales operation which was approved on April 16, 1991 as Resolution No. 07-91-04; and

WHEREAS the public hearing was properly noticed and scheduled for the March 28, 2016 Planning Commission meeting; and

WHEREAS the application was reviewed by the Planning Commission at meetings on March 28, June 27 and July 25, 2016 and recommended approval of the request; and

WHEREAS the City Council reviewed the request in regards to this property at a meeting on August 2, 2016; and

WHEREAS the City Council concurred with the recommendation of the Planning Commission.

NOW, THEREFORE, BE IT RESOLVED, that the City Council does hereby approve the Conditional Use Permit for this property subject to the following conditions:

1. This Conditional Use Permit repeals and replaces Resolution #07-91-04 and any and all other prior approvals pertaining to the Subject Property.
2. The only use permitted for the Subject Property is the sales and warehousing of new, used and rebuilt automotive parts, and the associated deconstruction of used automobiles for processing into used auto parts. No other use of the property is

permitted except those as permitted in the Hanover Zoning Ordinance as amended from time to time.

3. The property shall operate in conformance with the Site Plan prepared by Otto Associates dated May 16, 2016 attached hereto as Exhibit "A" except that the "Proposed Fenced Storage Area" is not permitted.
4. No outside storage is permitted. The area shown on the Site Plan as "Proposed Fenced Storage Area" is not allowed.
5. Up to six vehicles that are substantially intact (not more than one body component such as a door or hood missing) but awaiting processing may be parked outside the building. All of said vehicles shall be stored in the location shown as "Proposed Gravel" and must be parked in an orderly fashion and not stacked. This area must be a maintained gravel surface. No vehicles that have been partially dismantled or any automotive components may be stored outside the building.
6. A forklift and a flatbed and trailer are the only other items that may be stored outside the building.
7. Operating hours are allowed between the hours of 7:00 a.m. and 7:00 p.m., Monday through Friday, and 7:00 a.m. and 6:00 p.m. Saturday.
8. The use shall maintain compliance with all noise and nuisance related ordinances of the City Code, as may be amended from time to time.
9. The use and site shall be in compliance with any Federal, State or County law or regulation that is applicable and any related permits shall be obtained and documented to the City.
10. The site (exterior) must be free of items contributing to blighting conditions including, but not limited to, dilapidated machinery, equipment and tools, used tires, automotive parts, and other similar items.
11. The property shall remain in substantial conformance with all performance standards contained within the City Zoning Ordinance and City Code.
12. The use must be in compliance with all applicable noise regulations.
13. The use must be in compliance with all other federal, state and local regulations, as may be amended from time to time.

14. The owner shall, upon reasonable advance notice, provide City staff and/or its agents with access to the property for inspection for compliance with this Conditional Use Permit and other relevant codes.

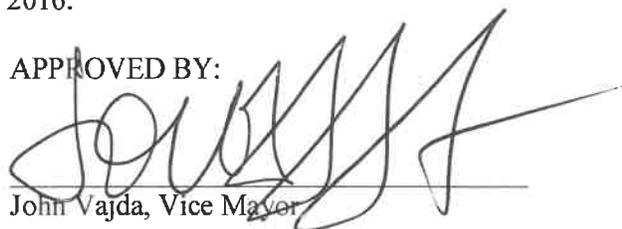
15. A lapse of one year during which the premises are not used for the purposes provided for in this permit shall cause the permit to expire and be of no further consequence.

Council members voting in favor: Vajda, Hammerseng, Warpula, Zajicek

Opposed or abstained:

Adopted by the city Council this 2nd day of August, 2016.

APPROVED BY:



John Vajda, Vice Mayor

ATTEST:



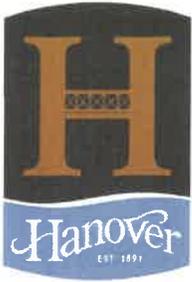
Brian Hagen, City Administrator











July 19, 2018

Michael Straub
2330 Chalet Dr NE
Columbia Heights, MN 55421

Re: Conditional Use Permit Revocation Hearing Notice

Mr. Straub,

On June 7, 2018 I sent a letter to you regarding violations of your conditional use permit. In that you were provided a copy of the approved conditional use permit and were instructed to become in compliance by July 6, 2018. On July 10th, I visited the site and found you had made improvements, but still were not in full compliance.

We spoke on the phone on July 10th and I informed you that I was seeking direction from the City Council at their July 17th meeting on how they would like to proceed with your violations. This included up to holding a revocation hearing of your conditional use permit. The City Council recognized the progress you had made, but still gave direction to hold a revocation hearing on August 6, 2018 at 7:00 pm due you not being in full compliance. You are encouraged to attend this meeting.

The remaining items you must complete in order to be in full compliance is no outdoor storage. This includes any barrels that are empty or full, unused pallets, scrap metals, etc. You also must remove the vehicles from behind the building. Should these vehicles be missing more than one major part, the vehicles are to be stored inside or removed from your property.

I will visit you site on August 6, 2018 prior to the revocation hearing.

Should you have any questions, please call me at 763-496-5025.

Respectfully,

Brian Hagen,
City Administrator

Cc: City Council, Planning Commission, City Attorney, City Planner

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Mayor Kauffman at 7:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 6th day of August, 2018.

The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by ____ and seconded by ____.

.....

RESOLUTION NO 08-06-18-79

A RESOLUTION APPROVING EDA MATCHING GRANT REQUEST

WHEREAS, the Hanover Economic Development Authority received and supports a Matching Grant Program application from Hanover Dental; and

WHEREAS, Hanover Dental requested a \$5,491 loan and a \$5,491 grant towards signage; and

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Hanover, Minnesota, hereby approves the zero percent interest loan and the matching grant through the Hanover Economic Development Authority business incentive fund in the amount as requested.

BE IT FURTHER RESOLVED, that the loan portion is contingent on entering into a Secured Promissory Note and the grant portion is subject proof of payment for work related the construction and installation of signage on the south gable and monument sign.

BE IT FURTHER RESOLVED, that the City Council directs its City Administrator to execute the Secured Promissory Note.

Council members voting in favor: Hammerseng, Warpula, Zajicek, Hallstein

Opposed or abstained: Kauffman abstained

Adopted by the city Council this 6th day of August, 2018.

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

To: Members of the Hanover EDA
From: Brian Hagen, City Administrator
Re: Matching Grant Request – Hanover Dental Signage
Date: July 6, 2018

The purpose of this memo is to outline the request and options to consider regarding an application to the EDA's Matching Grant Program. Hanover Dental is a new business currently under construction with plans to open October of 2018. As part of Site Plan approval, the City Council encouraged Hanover Dental to apply for EDA incentive funds to add to the exterior aesthetics of the building. On April 17, 2018, the City Council approved the EDA's support of grant funds up to \$7,500 towards the addition of masonry block to the front of the building.

Enclosed with this memo is an application from Hanover Dental to the EDA's Matching Grant Program for signage. The request outlines a plan to install wall signage on the south gable of the building as well as a monument sign near the intersection of 5th St. NE and CSAH 19. In reviewing the City Code, the applicant meets City Code requirements of signage area, setbacks, and height restrictions.

Below are options for the EDA to consider:

Option 1:

Deny the request with a finding that the request does not meet the program guidelines.

Option 2:

Approve the request in whole with a finding that the request meets program guidelines and the EDA's intent to promote economic development. The request calls for \$5,491 in both grant and loan funds. Loan funds would be awarded upon final approval by the City Council and grant funds would be reimbursable upon completion of the project. Should loan funds be approved, a term shall be set with a max of 36 months. This request at a 36-month repayment period would equal \$152.53/mo. payments. The loan would be administered by staff.

Option 3:

Approve a variation of the request. This is possible due to the EDA programs being considered on a case by case basis. Given that signage is typical of businesses, the EDA could support funding for the extra signage and added aesthetics of the monument sign. The EDA could also support a variation to the funding request as well. I.e. only loan portion, only grant portion, a different amount than requested.

I have included a copy of the Hanover Matching Grant Program Guidelines to reference.

City of Hanover
Economic Development
Authority



11250 5th St NE
Hanover, Minnesota 55341
763-497-3777
cityhall@ci.hanover.mn.us

HANOVER MATCHING GRANT PROGRAM APPLICATION

Business Name: Hanover Dental

Time in Operation: _____ yrs. _____ mos.

opening in October!

Description of Business: _____

General Dentistry Practice

Description of Improvements: Signage for the south gate

and a monument. The monument sign
will have iron lattice work, which will
mimic the historic bridge.

Total Project Costs: \$21,965

**Please include an itemized list of estimated costs you will incur.*

Amount Requested: \$5,491

Grant Portion: _____

Loan Portion: \$5,491

**Please reference the program guidelines for details.*

Applicant Signature: [Signature]

Date: 6/25/18

Address: 1192 Bice Ave NW, Buffalo, MN 55313

Email: tylv.kavisto@gmail.com

Phone: 763 226 7379

Property Owner Signature: [Signature]

Date: 6/25/18

Email: " "

Phone: " "



Tyler Koivisto <tyler.koivisto@gmail.com>

steel & sign

Tim Keppel <Tim@heritageconstructionmn.com>
 To: Tyler Koivisto <tyler.koivisto@gmail.com>
 Cc: Tim Keppel <Tim@heritageconstructionmn.com>

Tue, Jun 5, 2018 at 4:07 PM

Tyler, I would figure \$14,000 for the sign. This cost most likely will be less than this though. My concrete guy needs more information on the footings to get a hard number.

Tim Keppel

Project Manager

Heritage Construction Companies, LLC

10908 171st Ave. NW, Suite C, Elk River, MN 55330

tim@heritageconstructionmn.com EMAIL

763.633.4080 OFFICE

763.633.4082 FAX

763.486.5259 MOBILE

763.200.1588 DIRECT

MN LIC# 20626330 WI LIC# 1229175

Lead Cert# NAT-64226-2

www.HeritageConstructionMN.com



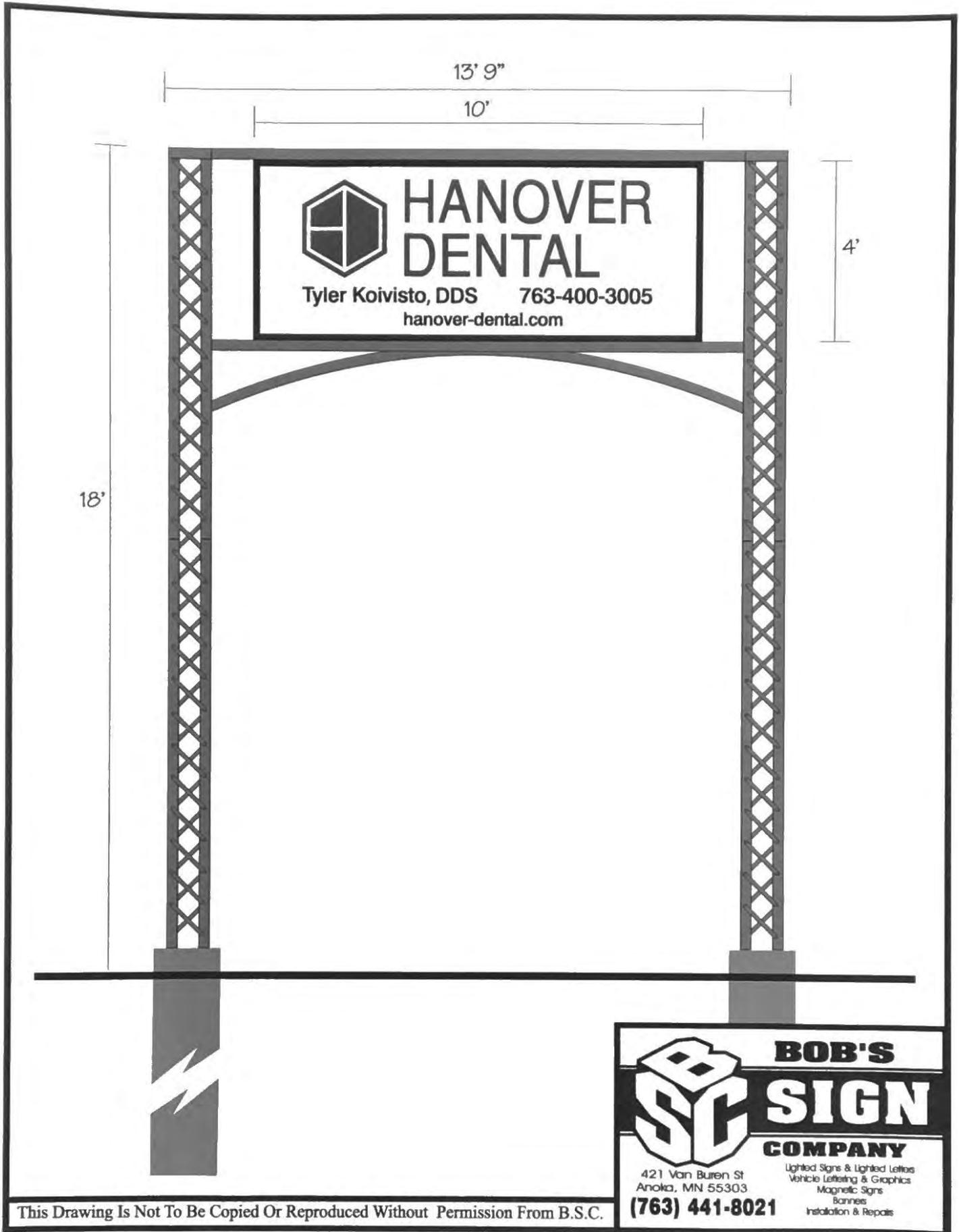
→ The \$14,000 here is from the contractor (steel, electrical and concrete). Hard number coming.

→ The sign guy (Bob's sign company) will do lit portion of the signs for \$7,965.

→ [\$3,885 for monument and \$4,080 for gable].

This message is privileged and confidential. The information contained in this message and any attachment hereto is confidential and is for the sole use of the intended recipient(s). If you are not the intended recipient, or an employee or agent responsible for delivering this message to the intended recipient, you are hereby notified that any review, dissemination, distribution or copying of this message may be a violation of law and is strictly prohibited. If you have received this message in error, please notify the sender immediately and delete the original and all copies of this message.

From: Tim Keppel
Sent: Wednesday, May 30, 2018 2:02 PM
To: Tyler Koivisto <tyler.koivisto@gmail.com>



This Drawing Is Not To Be Copied Or Reproduced Without Permission From B.S.C.

2



A2 EXTERIOR ELEVATION
A-201

NORTH

S *Sjoquist Architects, Inc*
2800 University Avenue SE #100
Minneapolis, Minnesota 55414
612.379.9233 Fax 612.379.9263

1728
2018.02.15
ACK CLR

HANOVER DEN
HANOVER, MINNEBO



**BOB'S
SIGN
COMPANY**

421 Van Buren St
Anoka, MN 55303

(763) 441-8021

Lighted Signs & Lighted Letters
Vehicle Lettering & Graphics
Magnetic Signs
Banners
Installation & Repairs

LIGHTED LETTERS 3'4" x 11'9" = 39.16 sq. ft.

This Drawing Is Not To Be Copied Or Reproduced Without Permission From B.S.C.

Sjöquist Architects, Inc

2800 University Avenue Southeast, Suite 100

Minneapolis, Minnesota 55414

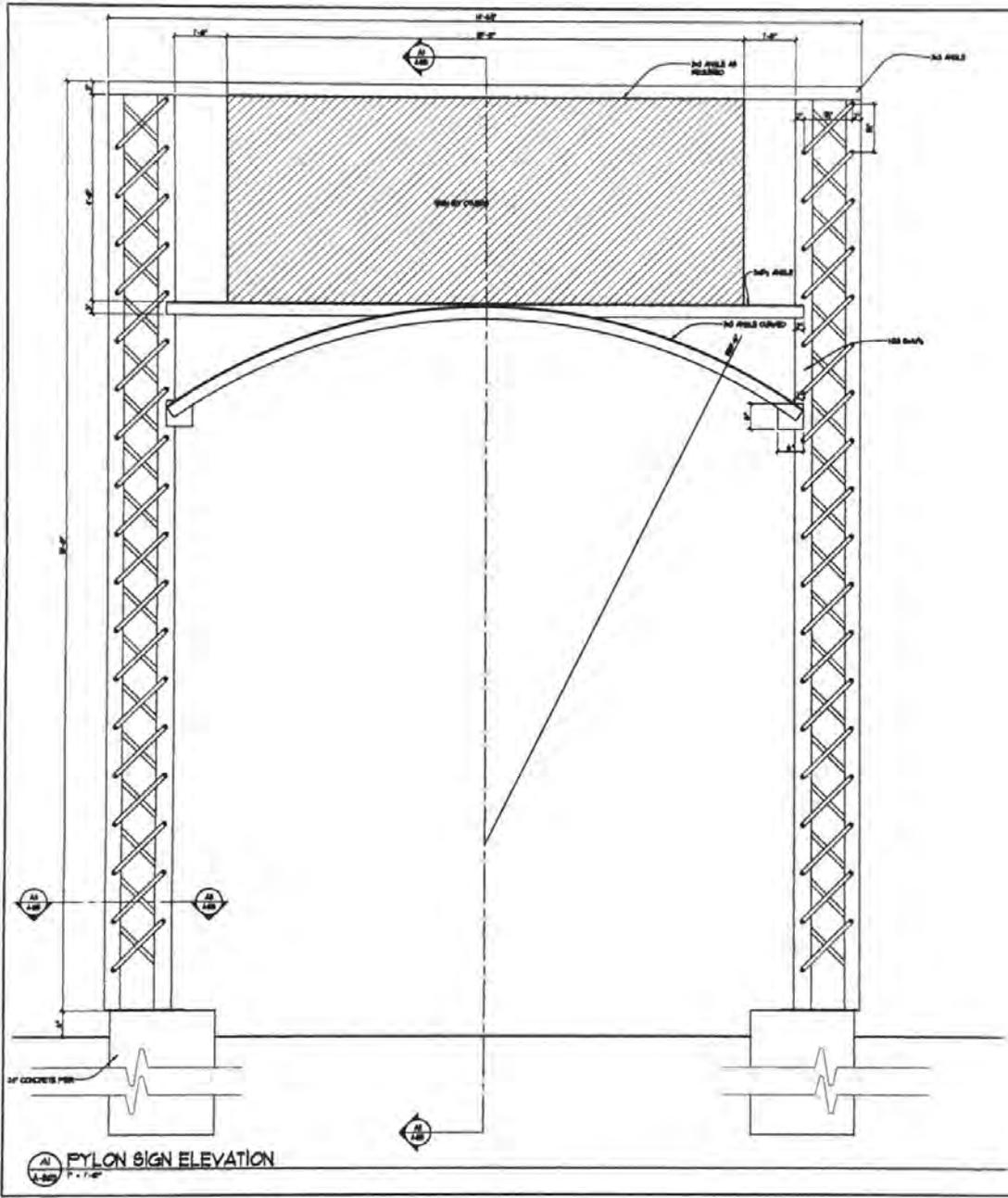
612. 379. 9233, Fax 612. 379. 9263

Request For Information

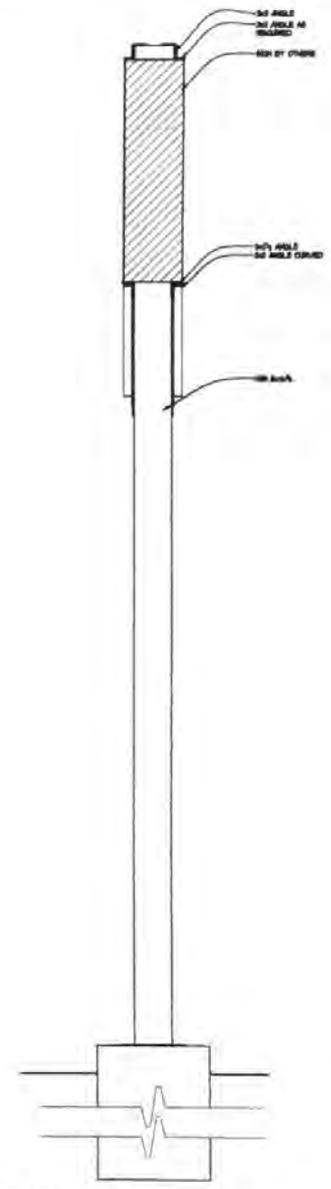
<p>TO: Heritage Construction Companies, LLC Suite 300, 10908 171st Avenue NW Elk River, MN 55330</p> <p>PROJECT: Hanover Dental</p>	<p>DATE: June 22, 2018</p> <p>RFI #: Two</p> <p>PROJECT #: 1728</p> <p>BY: Carl Robertson</p> <p>CC:</p>
---	--

Please provide price implications for the following change(s) to this project.

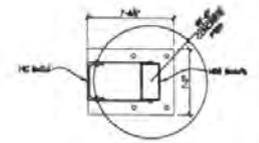
1. Final prices for pylon sign as per attached details



A1 PYLON SIGN ELEVATION
1" = 1'-0"



A2 SECTION OF SIGN
1" = 1'-0"



A3 SECTION OF COLUMN
1" = 1'-0"

S

Simpson Architects, Inc.
680 University Avenue SE, Suite 100
Minneapolis, Minnesota 55414
(612) 339-8337 Fax (612) 339-8333
http://www.simpson.com

ARCHITECTS
A PROFESSIONAL SERVICE
AS REPORTED BY THE STATE OF MINNESOTA
ON 01/15/2009 AND THAT I AM AN
ACTIVE MEMBER UNDER THE SEAL OF THE
STATE OF

MINNESOTA
[Signature]
C. L. ROSENTHAL, P.E.
REGISTERED PROFESSIONAL
ENGINEER
STATE OF MINNESOTA
NO. 1778
EXPIRES 12/31/2010

1778
Professional Number

NEW BUILDING
HANOVER
DENTAL

411 CARLEIZE AVENUE NE
HANOVER
MINNESOTA

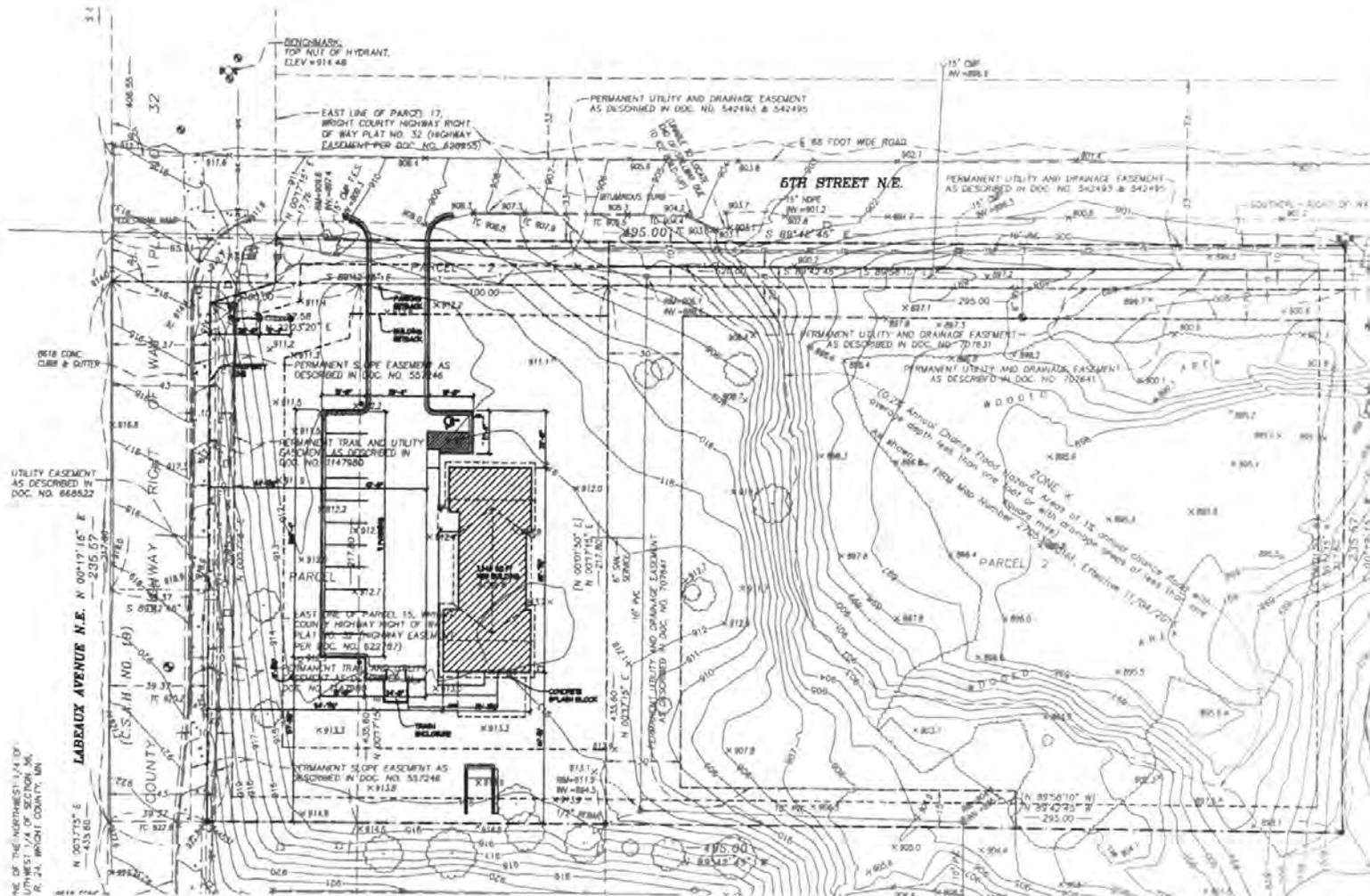
1" = 1'-0"
PYLON SIGN DETAILS

A-803

PARKING REQUIREMENTS & SPACES PER DR = 6 SPACES

PARKING PROVIDED = 12 SPACES

SEE AS102 FOR ENLARGED SITE PLAN



AS101 SITE PLAN



S

Sigquist Architects, Inc.
3601 Champlin Avenue SE, Suite 100
Minneapolis, Minnesota 55425
612.974.2122 Fax 612.974.8842
http://www.sigquist.com

I hereby certify that this site, subdivision, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer in the State of Minnesota.

MINNESOTA
Carl Sigquist
Professional Engineer License No. 17728

C. A. Sigquist, P.E. 17728
17728
17728

17728
Professional Engineer

NEW BUILDING
HANOVER
DENTAL

411 LABRADOUR AVENUE NE
HANOVER
MINNESOTA

SITE PLAN

AS101

SIGN 11
011122

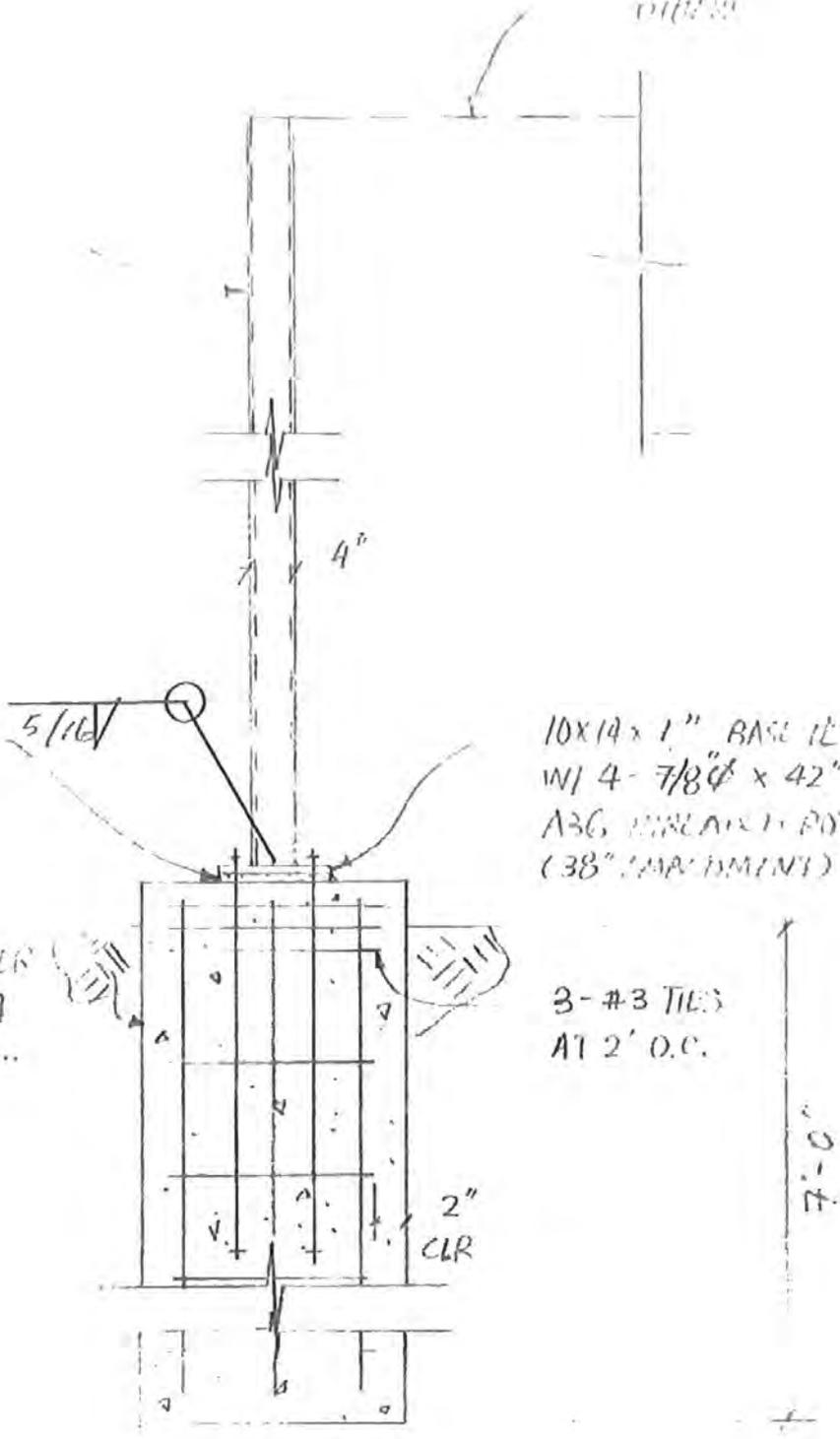
HSS 8x4 x 1/8
COLUMN

1" NON-SHRINK
GROUT

10x14x1" BASE PL
W/ 4- 7/8" ϕ x 42"
A36 BOLTS (1" ROD
(38" MINIMUM))

24" ϕ CONCRETE TILES
W/ 1/4" VLRIS &
1/2" TILES AT 10" O.C.

3- #3 TILES
AT 2' O.C.



SECTION
SCALE 3/4" = 1'-0"



HANOVER MATCHING GRANT PROGRAM GUIDELINES

I. PURPOSE OF THE MATCHING GRANT PROGRAM

The purpose of the fund is to promote and encourage economic development and retention in compliance with the existing Business and River District performance standards and historical guidelines.

II. ELIGIBLE APPLICANTS

Eligible applicants include businesses located in existing structures within the corporate limits of the City of Hanover. Home based businesses are not eligible.

III. GENERAL GUIDELINES

- 50% of project costs privately funded
- 25% of project costs grant funded through EDA
 - Maximum contribution of \$7,500
- 25% of project costs zero percent interest loan through EDA – max 36 month term
 - Maximum contribution of \$7,500
- Loan balance must be paid in full upon sale of property
- Applicant may request only grant proceeds portion of EDA contribution of project costs

IV. ELIGIBLE ACTIVITIES/EXPENDITURES

- Landscaping
- Exterior Upgrades
- Ornamental Lighting
- Planters
- Benches
- Signage
- To conform to State building codes
- To conform to City codes and ordinances
- Parking enhancements
- Residential Conversions of 50% or more
- Security Improvements

V. INELIGIBLE ACTIVITIES

- Paint
- Routine Maintenance & Repairs
- Interior Renovations
- In house labor
- Residential Conversions under 50%

VI. APPROVAL PROCESS

- A current financial statement must be submitted with this application. In the event that this is a new start up and no financial statements exist, then a business plan must be submitted with this application.
- The City Administrator shall review the application for compliance and will then present it to the EDA Board for recommendation to the Hanover City Council.
- The Hanover Economic Development Authority will review each application on its own merit. The EDA will then make a recommendation on the application and forward it to the Hanover City Council for final action.
- Upon action by the Hanover City Council, the City Administrator will notify the applicant of the decision.
- The loan portion of the contribution shall be issued to the applicant upon final approval.
- The applicant shall perform the work as described in the application within 180 days. If the 180 day requirement is not met, the applicant will be required to reapply for the funds. Upon completion they shall request a final inspection and provide proof of all expenditures to the City Administrator. Once verified that all work has been done and the expenditures are in compliance with the terms of the Renovation Program, the City Administrator shall release the grant portion of the contribution.
- This program will not retroactively reimburse costs. Application must be received and approved prior to work commencing.

VII. EXAMPLES

- \$20,000 estimated project costs
 - Eligible EDA contribution of \$10,000 total
 - \$5,000 grant proceeds
 - \$5,000 loan proceeds
 - Loan balance provided at beginning of project with grant balance provided following completion of project
 - Loan repaid over max 36 month term
- \$20,000 estimated project costs
 - Eligible EDA contribution of \$10,000 total
 - Applicant desires only grant portion of \$5,000
 - Grant balance provided following completion of project

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Mayor Kauffman at 7:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 6th day of August, 2018.

The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by _____ and seconded by _____.



RESOLUTION NO 08-06-18-80

A RESOLUTION APPROVING RATIFICATION OF PENSION INCREASE

WHEREAS, the Hanover Fire Relief Association has requested the City Council to ratify an annual pension increase from \$1,775 to \$1,875; and

WHEREAS, the Hanover Fire Relief Association’s pension fund is estimated to be funded at 110% with the pension increase.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Hanover, Minnesota, hereby approves the ratification of a Hanover Fire Relief Association Pension increase to an amount of \$1,875 per year of service, subject to the regulations of the Hanover Fire Relief Association By-Laws.

Council members voting in favor:

Opposed or abstained:

Adopted by the city Council this 6th day of August, 2018.

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Mayor Kauffman at 7:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 6th day of August, 2018.

The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by _____ and seconded by _____.



RESOLUTION NO 08-06-18-81

**A RESOLUTION ACCEPTING AN AUDIT ENGAGEMENT LETTER WITH
BERGAN KDV**

WHEREAS, the firm BerganKDV has conducted the City of Hanover’s external audit for the past several years; and

WHEREAS, BerganKDV has submitted a request to conduct the 2018-2020 audit for the City of Hanover in accordance with the attached engagement letter; and

WHEREAS, the City Administrator recommends accepting the audit engagement with BerganKDV.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Hanover, Minnesota, hereby accepts the audit engagement with BerganKDV in the amount of \$22,000 per year for the City Financial and \$6,250 per year for the FRA Financials and in accordance with the attached engagement letter.

Council members voting in favor:

Opposed or abstained:

Adopted by the city Council this 6th day of August, 2018.

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

August 31, 2018

The Honorable Mayor and City Council
c/o Mr. Brian Hagan, City Administrator
City of Hanover
11250 5th Street NE
Hanover, MN 55341

Dear Mr. Hagan:

This letter is to confirm and summarize our understanding of the terms and objectives of our engagement and the nature and limitations of the services we will provide.

Summary of Engagement Terms:

Level of Attest Service: Audit in accordance with Government Auditing Standards for the City (Governmental) / Audit (Fire Relief) for the Fire Relief Association

Financial Statements: Governmental activities, the business-type activities, the aggregate discretely presented component unit, each major fund, and the aggregate remaining fund information/Governmental Activities, General Fund and Special Pension Trust Fund

Financial Reporting Framework: Accounting Principles Generally Accepted in the United States of America
Period: As of and for the Year Ended December 31, 2018, 2019 and 2020.

Required Supplementary Information (RSI): Management's Discussion and Analysis (MD&A), Schedule of Funding Progress – Other Post Employment Benefits, Schedule of Employer Contributions – Other Post Employment Benefits, Schedule of City's and Non-employer's Proportionate Share of Net Pension Liability - Minnesota PERA GERP AND PEPFF Plans, Schedule of City Contributions – Minnesota PERA GERP and PEPFF Plans/N/A for the Fire Relief Association

Supplementary Information: Combining and Individual Fund Financial Statements and Schedules/Supplemental Schedules - Opinion in relation to the financial statements as a whole/None for the Fire Relief Association

Engagement Partner: Nancy Schulzetenberg

Fees: We estimate that our fees for these services will be \$ 22,000 for the City Audit and \$ 6,250 for the Fire Relief Audit each year.

Non-attest Services: Preparation of the financial statements, OSA Form Fire and OSA Form SC

We appreciate the opportunity to be of service to you and believe this letter **and attached audit engagement agreement** accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter **and as further detailed in the attached audit engagement agreement**, please sign the enclosed copy of this summary of engagement terms and return it to us.

I have read and I agree to the summary of engagement terms listed above and the terms in the attached audit engagement agreement.

Sincerely,

BerganKDV, Ltd.

Nancy Schulzetenberg
Certified Public Accountant

Acknowledged by:

Signature

Title

Date

**Preliminary Levy Certification
2019 Revenue Budget**

Account	Description	Category	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual	06-31-18 Actual	2018 Budget	% of Budget	2019 Budget	% Change	Comments
100-31000	Property Taxes - City	TAXES	981,814	940,618	1,026,640	783,871	842,144	281,151.68	881,449		959,159		
100-31020	Property Taxes - Fire Dept	TAXES	95,882	99,864	95,624	112,838	111,200	64,952.00	129,904		131,716		
100-31800	Franchise Fees	TAXES	14,452	12,194	13,150	14,500	15,759	3,738.97	15,000		15,000		
	Total Taxes		1,092,148	1,052,676	1,135,414	911,209	969,103	349,843	1,026,353	34%	1,105,875	8%	
100-32110	Alcoholic Beverages	LIC PERM	10,305	10,370	10,370	10,420	10,420	7,020	10,370		10,370		5 Liquor License Renewals
100-32180	Other Bus. Lic. & Permits	LIC PERM	1,561	700	362	482	2,870	1,415	400		1,000		Utility Permits/Solicitors License
100-32210	Building Permits	LIC PERM	190,003	154,881	139,675	180,198	82,122	39,768	140,000		100,000		
100-32240	Animal Licenses	LIC PERM	340	120	260	200	100	-	100		0		
100-32260	Solid Waste Hauler Licenses	LIC PERM	3,000	1,000	500	1,500	1,500	1,250	1,500		1,500		
100-32270	Rental Dwelling Licenses	LIC PERM	-	1,050	-	1,215	90	130	800		0		No permits due for renewal '19
100-32280	Other Non-Bus. Lic. & Permits	LIC PERM	74	37	45	55	66	14	50		50		Burn Permits
	Total Lic Perm		205,283	168,158	151,212	194,070	97,168	49,597	153,220	32%	112,920	-26%	
100-33400	State Grants and Aid	INTGOVT	-	2,915	38,757	-	30,772	-	-		-		
100-33401	Local Gov't Aid (LGA)	INTGOVT	63,203	100,494	105,859	107,496	108,169	-	117,651		118,253		2019 estimate
100-33410	MV Credit	INTGOVT	-	1,297	1,866	1,697	1,583	-	-		-		
100-33420	PERA Aid	INTGOVT	339	339	339	339	339	-	339		339		
100-33422	State Fire Aid	INTGOVT	34,204	36,371	42,219	39,121	37,428	-	39,000		39,000		estimate
100-33426	State Police Aid	INTGOVT	5,057	5,265	5,566	5,729	5,911	-	5,500		5,500		estimate
100-33610	County Grants/Aid for Roads	INTGOVT	-	14,488	13,342	-	-	-	-		-		
	Total Intgovt		102,803	161,169	207,947	154,382	184,202	-	162,490	0%	163,092	0%	
100-34000	Charges for Service	SERVICE	-	16,643	-	-	-	3,759	-		3,500		Cleanup Day
100-34101	City Hall Rentals	SERVICE	4,800	6,700	8,915	8,315	10,698	5,474	10,000		10,000		
100-34107	Assessment Searches	SERVICE	725	350	475	400	750	450	400		600		
100-34108	Administrative Fees	SERVICE	1,402	2,710	2,447	2,433	3,300	3,600	2,000		3,000		
100-34109	Copies/Faxes	SERVICE	76	83	15	127	35	29	75		50		
100-34206	Other Public Safety Charges	SERVICE	-	-	-	-	250	300	-		-		Fire Emergency Services Fees
100-34207	Fire Protection	SERVICE	102,210	105,899	107,464	104,785	114,825	52,337	140,661		143,617		
100-34403	Recycling Rev/Reimb	SERVICE	8,264	26	6,902	6,372	6,928	1,112	6,000		6,000		
100-34780	Park Shelter Rental Fees	SERVICE	2,351	3,013	2,805	2,687	2,220	1,675	3,000		2,500		
100-34940	Cemetery Revenues	SERVICE	-	2,950	1,950	3,700	6,050	1,500	2,000		2,000		
	Total Service		119,827	138,374	130,973	128,819	145,057	70,236	164,136	43%	167,767	2%	
100-35100	Court Fines	FINES	1,420	315	2,643	2,254	5,167	3,935	2,000		3,000		
	Total Fines		1,420	315	2,643	2,254	5,167	3,935	2,000	197%	3,000	50%	
100-36100	Special Assessments	MISC	951	54	429	2,013	856	-	500		-		Lawn Mowing assessed
100-36200	Misc Revenues	MISC	67,479	2,592	13,012	10,454	1,733	(4,416)	900		100		Compost Card Replacements
100-36210	Interest Earnings	MISC	4,476	(528)	36,318	16,286	19,127	3,254	3,000		-		
100-36215	Investment Income/Loss	MISC	-	7,518	(100)	(1,872)	(2,872)	(3,491)	6,000		-		
100-36218	Grants	MISC	1,205	-	6,280	-	-	-	-		-		
100-36230	Contributions & Donations	MISC	2,742	2,075	8,597	6,000	2,425	375	2,000		400		HAA no longer due to 10% req.
100-36235	Insurance Dividends	MISC	7,094	5,123	11,500	12,801	3,109	-	8,000		4,000		
100-36250	Damage Deposits	MISC	6,291	7,441	6,501	100	-	-	-		-		Moved to GL
100-36260	Refunds or Reimbursements	MISC	-	-	-	4	181	61	-		-		
100-36291	Sale of Vehicles/Equipment	MISC	1,300	100	-	1,702	773	-	-		-		
100-39101	Sales of General Fixed Assets	MISC	-	-	-	120,917	-	-	-		-		
100-39203	Transfers from Other Funds	MISC	-	-	-	19,200	-	-	-		-		
	Total Misc		91,538	24,375	82,538	187,606	25,334	(4,218)	20,400	-21%	4,500	-78%	
	Total Revenue		1,613,019	1,545,068	1,710,727	1,578,339	1,426,030	469,392	1,528,599	31%	1,557,155	1.87%	

**Preliminary Levy Certification
2019 Expenditure Budget**

Account	Description	Category	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual	06-31-2018 Actual	2018 Budget	% of Budget	2019 Budget	% Change	Dollar Change	Comments
General Government														
100-41110-111	Committe Wages	COUNCIL	12,176	9,359	9,881	10,692	11,967	-	13,000		13,000		0	
100-41110-122	FICA	COUNCIL	755	572	632	658	740	-	806		806		0	
100-41110-123	Medicare	COUNCIL	177	134	143	154	173	-	189		189		0	
100-41110-208	Training & Instruction	COUNCIL	398	-	365	-	575	300	400		1,000		600	
100-41110-306	Dues & Subscriptions	COUNCIL	670	2,912	6,488	7,856	6,507	2,654	7,500		7,500		0	
100-41110-331	Travel Expenses	COUNCIL	158	160	76	-	138	-	500		1,000		500	
100-41110-437	Discretionary Miscellaneous	COUNCIL	3,586	5,701	3,128	11,287	6,035	1,114	17,503		20,000		2,497	
Total Council			17,967	18,888	20,766	30,646	26,136	4,067	39,898	10%	43,495	9%	3,597	
100-41330-111	Committe Wages	BRDS & COMM	2,280	2,820	2,820	3,270	4,380	-	4,000		5,000		1,000	
100-41330-208	Training & Instruction	BRDS & COMM	-	-	-	-	-	-	500		-		(500)	
100-41330-331	Travel Expenses	BRDS & COMM	374	18	21	-	-	-	100		-		(100)	
Total Brds & Comm			2,654	2,838	2,936	3,270	4,380	-	4,600	0%	5,000	9%	400	
100-41400-101	Full-Time Wages	CITY ADMIN	12,433	63,612	75,707	67,580	69,612	34,404	72,040		75,642		3,602	
100-41400-121	PERA	CITY ADMIN	-	4,553	5,870	5,043	5,217	2,698	5,403		5,673		270	
100-41400-122	FICA	CITY ADMIN	590	3,894	4,852	4,169	4,313	2,230	4,466		4,690		223	
100-41400-123	Medicare	CITY ADMIN	138	911	1,135	975	1,009	522	1,045		1,097		52	
100-41400-132	Employer Paid Life	CITY ADMIN	-	1,073	414	368	380	188	400		385		(15)	estimate
100-41400-151	Health Insurance Premium	CITY ADMIN	-	5,676	5,237	8,372	8,401	4,148	8,400		8,400		0	reflects monthly allotment
100-41400-208	Training & Instruction	CITY ADMIN	464	561	1,310	410	681	1,161	1,500		1,500		0	
100-41400-306	Dues & Subscriptions	CITY ADMIN	-	445	256	267	254	92	500		250		(250)	
Total City Admin			57,941	82,640	98,574	87,184	89,866	45,443	93,754	48%	97,637	4%	3,883	
100-41410-200	Office Supplies	ELECTION	-	3,005	-	1,631	64	-	5,000		100		(4,900)	Supplies and minor equipment upgrades
100-41410-310	Other Professional Services	ELECTION	-	5,317	79	4,016	-	32	5,000		-		(5,000)	Judge Wages
100-41410-351	Legal Notices Publishing	ELECTION	-	279	-	174	-	-	300		-		(300)	
100-41410-400	Repairs & Maintenance Cont	ELECTION	762	-	-	1,014	1,652	-	1,500		2,000		500	
Total Election			762	8,601	79	6,835	1,716	32	11,800	0%	2,100	-82%	(9,700)	
100-41430-101	Full-Time Wages	CLERICAL	43,120	80,994	53,307	42,267	43,842	21,908	45,718		48,004		2,286	
100-41430-121	PERA	CLERICAL	1,832	5,711	3,798	3,154	3,285	1,717	3,429		3,600		171	
100-41430-122	FICA	CLERICAL	2,544	5,607	3,715	2,607	2,716	1,420	2,835		2,976		142	
100-41430-123	Medicare	CLERICAL	595	1,311	869	610	635	332	663		696		33	
100-41430-134	Employer Paid Life	CLERICAL	-	(3,996)	1,581	1,309	1,402	755	1,600		1,540		(60)	estimate
100-41430-151	Health Insurance Premium	CLERICAL	17,319	10,443	7,844	8,400	8,401	4,200	8,400		8,400		0	reflects monthly allotment
100-41430-208	Training & Instruction	CLERICAL	-	-	-	255	-	-	500		500		0	
100-41430-306	Dues & Subscriptions	CLERICAL	-	-	-	-	18	23	250		100		(150)	
Total Clerical			65,410	115,462	74,280	58,602	60,298	30,355	63,395	48%	65,817	4%	2,422	
100-41435-260	Uniforms	STAFF EXP	-	224	-	-	-	200	300		300		0	
100-41435-310	Other Professional Services	STAFF EXP	5,763	578	787	1,157	373	240	500		500		0	
100-41435-331	Travel Expenses	STAFF EXP	368	561	1,277	589	750	383	2,000		2,000		0	
Total Staff Exp			14,017	2,620	3,290	1,746	1,124	823	2,800	29%	2,800	0%	0	
100-41530-101	Full-Time Wages	ACCNT	78,673	-	24,895	51,158	51,257	25,345	53,040		55,692		2,652	
100-41530-121	PERA	ACCNT	5,869	-	1,800	3,818	3,491	1,989	3,978		4,177		199	
100-41530-122	FICA	ACCNT	5,019	-	1,446	2,941	3,096	1,636	3,288		3,453		164	
100-41530-123	Medicare	ACCNT	1,174	-	338	688	724	383	769		808		38	
100-41530-134	Employer Paid Life	ACCNT	-	-	348	980	820	518	1,100		1,060		(40)	estimate
100-41530-151	Health Insurance Premium	ACCNT	9,149	-	3,322	10,800	8,500	4,200	8,400		8,400		0	reflects monthly allotment
100-41530-208	Training & Instruction	ACCNT	-	-	-	690	285	-	1,000		1,000		0	
100-41530-306	Dues & Subscriptions	ACCNT	-	-	-	235	123	42	250		250		0	
100-41530-310	Other Professional Services	ACCNT	-	-	35,468	2,457	6,211	2,816	5,000		2,500		(2,500)	Audit Review by AEM
Total Accnt			99,885	-	68,471	73,767	74,507	36,929	76,826	48%	77,339	1%	514	
100-41540-301	Auditing & Accounting	AUDITING	22,740	27,812	23,400	29,243	24,065	21,050	21,050		22,000		950	Audit Costs
Total Auditing & Accounting			22,740	27,812	23,400	29,243	24,065	21,050	21,050	100%	22,000	5%	950	
100-41550-310	Other Professional Services	ASSESSING	16,889	17,328	17,772	17,828	18,942	12,767	20,000		21,000		1,000	

	Total Assesing		16,889	17,328	17,772	17,828	18,942	12,767	20,000	64%	21,000	5%	1,000	
100-41570-200	Office Supplies	PURCHASING	5,587	1,128	3,146	3,077	2,581	1,918	3,500		3,500		0	
100-41570-205	Bank Fees	PURCHASING	124	74	49	187	387	(95)	200		200		0	
100-41570-207	Computer Supplies	PURCHASING	4,472	4,284	3,092	5,876	11,453	3,732	8,000		6,000		(2,000)	
100-41570-220	Repair/Maintenance Supply	PURCHASING	8,425	1,939	2,367	3,670	2,751	1,896	4,000		4,000		0	
100-41570-322	Postage	PURCHASING	458	951	2,463	2,840	2,267	416	2,500		2,500		0	
100-41570-570	Office Equipment/Furniture	PURCHASING	1,305	120	210	-	9,611	1,122	6,000		3,000		(3,000)	Upgrade Conf. Chairs & PW Conf. Chairs
	Total Purchasing		20,370	8,496	11,326	15,650	29,049	8,989	24,200	37%	19,200	-21%	(5,000)	
100-41600-310	Other Professional Services	COMPUTER			-	2,542	4,616	5,690	8,500		5,000		(3,500)	Increase for PW setup
	Total Computer		-	4,693	3,693	2,542	4,616	5,690	8,500	67%	5,000	-41%	(3,500)	
100-41610-304	Legal Fees	ATTORNEY	19,286	20,536	18,947	25,247	21,223	5,472	23,500		23,500		0	
	Total Attorney		19,286	20,536	18,947	25,247	21,223	5,472	23,500	23%	23,500	0%	0	
100-41910-310	Other Professional Services	PLANNING & ZONING	24,092	26,511	19,945	24,771	25,492	8,333	25,000		25,000		0	
	Total Planning & Zoning		24,092	26,511	19,945	24,771	25,492	8,333	25,000	33%	25,000	0%	0	
100-41940-210	Operating Supplies	BLDG & GRNDS	4,454	2,494	617	1,567	1,080	-	1,500		2,000		500	cleaning suplies, garbage bags, etc.
100-41940-220	Repair/Maintenance Supply	BLDG & GRNDS	10,195	(3,187)	9,461	10,286	7,361	1,506	7,000		7,000		0	
100-41940-306	Dues & Subscriptions	BLDG & GRNDS		250	250	250	250	620	250		525		275	Liquor License, Drug Tests, Fuel Card
100-41940-310	Other Professional Services	BLDG & GRNDS	6,508	6,998	6,016	7,208	7,214	3,090	9,000		7,500		(1,500)	cleaning contract and pest control
100-41940-321	Telephone	BLDG & GRNDS	5,851	4,476	3,282	3,139	4,204	3,518	4,200		6,400		2,200	Comcast
100-41940-325	Taxes	BLDG & GRNDS	6,439	258	220	214	349	262	300		500		200	sales and use tax
100-41940-381	Electric Utilities	BLDG & GRNDS	10,328	8,927	14,122	8,917	8,793	5,243	14,000		9,600		(4,400)	City Hall
100-41940-383	Gas Utilities	BLDG & GRNDS	4,799	6,698	3,642	3,047	5,100	6,452	8,000		5,000		(3,000)	City Hall
100-41940-384	Refuse/Garbage Disposal	BLDG & GRNDS	5,313	(502)	2,540	2,552	2,937	1,402	3,500		3,500		0	City Hall, PW, FD
100-41940-415	Other Equipment Rental	BLDG & GRNDS	-	-	121	-	-	-	500		-		(500)	
100-41940-520	Buildings & Structures	BLDG & GRNDS	637	5,591	5,346	3,402	2,112	471	4,500		4,000		(500)	
100-41940-560	Furniture & Fixtures	BLDG & GRNDS	3,149	535	1,961	242	2,069	1,450	2,500		2,000		(500)	
100-41940-580	Other Equipment	BLDG & GRNDS	352	308	1,263	226	-	-	500		-		(500)	
	Total Bldg & Grnds		106,016	32,848	48,842	41,048	41,468	24,015	55,750	43%	48,025	-14%	(7,725)	
100-41950-303	Engineering Fee	ENGINEERING	22,511	19,613	23,493	25,659	16,135	3,449	25,000		20,000		(5,000)	No Comp. Plan
	Total Engineering		22,511	19,613	23,493	25,659	16,135	3,449	25,000	14%	20,000	-20%	(5,000)	
100-41960-150	Workers Comp Premium	INSURANCE	2,086	845	259	8,543	9,376	7,867	9,500		18,000		8,500	entire City less Fire Department estimate
100-41960-361	General Liability Insurance	INSURANCE	21,946	24,476	24,785	19,245	21,536	13,522	22,000		25,000		3,000	entire City less Fire Department estimate
	Total Insur		24,032	27,982	25,045	27,788	30,912	21,389	31,500	68%	43,000	37%	11,500	
100-41970-341	Employment	LEGAL PUB	231	235	435	274	362	-	300		300		0	
100-41970-343	Other Advertising	LEGAL PUB	-	38	-	39	104	-	50		100		50	WC Journal Subscription
100-41970-351	Legal Notices Publishing	LEGAL PUB	1,925	1,621	768	1,814	337	141	2,000		1,000		(1,000)	Election Year
100-41970-354	Recording Fees	LEGAL PUB	128	441	-	-	53	166	500		250		(250)	
	Total Legal Pub		2,284	2,336	1,203	2,127	856	307	2,850	11%	1,650	-42%	(1,200)	
100-48205-810	Refunds & Reimbursements	DAMAGE DEPOSIT	7,720	7,554	11,079	3,416	-	-	-		-		0	Moved to GL
	Total Damage Deposit		7,720	7,554	11,079	3,416	-	-	-		-	#DIV/0!	0	
	Total General Gov't		524,577	426,758	473,140	477,369	470,784	229,109	530,422	43%	522,562	-1%	(7,859)	
Public Safety														
100-42101-310	Other Professional Services	HC SHERIFF	65,503	75,078	69,333	71,405	78,731	20,274	81,096		82,716		1,620	contract price
	Total HC Sheriff		65,503	75,078	69,333	71,405	78,731	20,274	81,096	25%	82,716	2%	1,620	
100-42102-310	Other Professional Services	WC SHERIFF	88,330	83,726	95,900	99,168	105,708	54,366	105,120		108,770		3,650	contract price
	Total WC Sheriff		88,330	83,726	95,900	99,168	105,708	54,366	105,120	52%	108,770	3%	3,650	
100-42210-103	Part-Time Wages	FIRE ADMIN	29,404	28,116	27,804	31,640	47,144	29,841	59,000		61,000		2,000	straight hourly pay/increased calls
100-42210-122	FICA	FIRE ADMIN	1,823	1,743	1,714	1,943	1,483	3,271	3,658		3,782		124	
100-42210-123	Medicare	FIRE ADMIN	426	408	401	454	347	765	856		885		29	
100-42210-142	Unemployment Benefits	FIRE ADMIN	-	-	22	-	275	168	-		300		300	
100-42210-150	Workers Comp Premium	FIRE ADMIN	7,042	6,679	7,137	7,947	8,225	5,040	8,500		12,000		3,500	estimate
100-42210-200	Office Supplies	FIRE ADMIN	359	167	131	241	560	-	350		350		0	
100-42210-305	Medical/Physical Fees	FIRE ADMIN	3,975	1,260	4,735	4,567	2,644	1,249	4,000		4,000		0	
100-42210-306	Dues & Subscriptions	FIRE ADMIN	884	562	572	605	1,889	100	1,000		1,500		500	
100-42210-361	General Liability Insurance	FIRE ADMIN	6,875	5,869	2,370	4,743	5,248	2,004	5,000		5,000		0	estimate
	Total Fire Admin		50,788	45,975	45,125	52,140	67,816	42,438	82,364	52%	88,817	8%	6,453	

100-42220-221	Equipment Parts	FIRE EQUIP	3,665	6,025	1,056	2,791	6,579	3,363	15,500		15,500	0	
100-42220-228	Medical Supplies	FIRE EQUIP	-	-	782	370	-	842	1,500		1,500	0	
100-42220-240	Small Tools/Equipment	FIRE EQUIP	718	132	-	537	-	239	850		1,000	150	
100-42220-260	Uniforms	FIRE EQUIP	8,599	780	10,864	7,559	12,699	3,056	28,500		28,500	0	Purchase extra to incorporate 2 sets each
100-42220-580	Other Equipment	FIRE EQUIP	4,315	2,056	856	1,081	730	1,916	5,000		5,000	0	
Total Fire Equip			17,296	8,993	13,557	12,338	20,009	9,416	51,350	18%	51,500	0%	150
100-42240-208	Training & Instruction	FIRE TRG	3,401	7,517	8,869	4,162	6,078	974	12,500		12,500	0	
100-42240-310	Other Professional Services	FIRE TRG	-	-	-	2,939	3,055	1,585	3,210		3,210	0	Contracted cost
100-42240-331	Travel Expenses	FIRE TRG	1,099	852	792	2,137	3,754	1,397	1,500		1,500	0	
Total Fire Trg			4,500	8,369	9,661	9,238	12,886	3,957	17,210	23%	17,210	0%	0
100-42260-212	Motor Fuels	FIRE VEHICLE	5,428	3,780	3,146	2,362	2,302	1,521	4,500		4,500	0	
100-42260-220	Repair/Maintenance Supply	FIRE VEHICLE	7,438	14,342	7,855	11,402	9,144	893	9,000		9,000	0	
100-42260-240	Small Tools/Equipment	FIRE VEHICLE	2,335	1,860	198	322	25	147	2,000		1,000	(1,000)	
100-42260-323	Radio Units	FIRE VEHICLE	1,107	2,661	5,035	8,481	3,439	3,673	7,805		7,805	0	add additional radios
Total Fire Vehicle			16,307	22,643	16,235	22,567	14,911	6,234	23,305	27%	22,305	-4%	(1,000)
100-42280-215	Shop Supplies	FIRE BLDG	1,121	741	189	416	177	113	1,650		1,650	0	
100-42280-220	Repair/Maintenance Supply	FIRE BLDG	-	522	14,969	2,827	1,364	1,832	7,500		7,500	0	increase for hose testing
100-42280-321	Telephone	FIRE BLDG	1,002	430	351	371	1,857	464	1,000		1,000	0	
100-42280-325	Taxes	FIRE BLDG	138	-	-	-	-	-	175		-	(175)	
100-42280-381	Electric Utilities	FIRE BLDG	4,696	3,722	3,636	3,861	3,859	1,181	4,500		4,500	0	
100-42280-383	Gas Utilities	FIRE BLDG	2,569	3,673	2,855	1,935	2,298	2,005	3,000		3,000	0	
100-42280-520	Buildings & Structures	FIRE BLDG	-	-	-	-	-	932	-		-	0	
Total Fire Bldg			9,526	9,088	21,999	9,410	9,555	6,528	17,825	37%	17,650	-1%	(175)
100-42290-124	State Aid Pensions	FRA	41,704	37,871	42,415	38,746	37,428	-	39,000		39,000	0	pass through fund
100-42290-125	Other Retirement Contributions	FRA	-	-	-	11,134	11,134	-	12,011		11,602	(409)	31% of two year's prior state aid amount
100-42290-301	Auditing & Accounting	FRA	10,683	5,800	6,580	6,100	6,200	-	6,500		6,250	(250)	billed hourly, this is estimated amount
Total FRA			52,387	43,671	48,995	55,980	54,762	-	57,511	0%	56,852	-1%	(659)
100-42401-310	Other Professional Services	BLDG INSP	72,360	32,860	53,391	54,669	39,212	19,144	50,000		50,000	0	
Total Bldg Insp			72,360	32,860	53,391	54,669	39,212	19,144	50,000	38%	50,000	0%	0
100-42700-310	Other Professional Services	ANIMAL CTRL	189	180	185	250	577	561	500		1,000	500	
Total Animal Ctrl			189	180	185	250	577	561	500	112%	1,000	100%	500
100-42800-310	Other Professional Services	CEMETERY	-	-	50	2,174	-	-	-		-	0	
Total Cemetery			-	-	50	2,174	-	-	-	#DIV/0!	-	#DIV/0!	0
Total Public Safety			377,186	330,584	374,432	389,338	404,167	162,918	486,281	34%	496,820	2%	10,539

Public Works

100-43000-101	Full-Time Wages - Reg	PUBLIC WORKS	61,257	74,389	98,608	107,097	111,190	73,056	131,192		138,997	7,804	3 FTE - with \$25k paid from Storm H2O
100-43000-102	Full-Time Wages - OT	PUBLIC WORKS	-	1,340	604	1,386	526	583	2,000		2,000	0	
100-43000-103	Part-Time Wages	PUBLIC WORKS	4,010	14,370	5,170	13,080	11,292	5,300	13,740		14,580	840	1 Summer help and 1 temp. snow plow driver
100-43000-121	PERA	PUBLIC WORKS	3,462	5,168	7,730	8,095	8,059	5,781	11,714		12,300	585	
100-43000-122	FICA	PUBLIC WORKS	3,846	5,688	6,637	7,482	7,411	4,899	10,536		11,072	536	
100-43000-123	Medicare	PUBLIC WORKS	899	1,274	1,552	1,750	1,733	1,146	2,464		2,589	125	
100-43000-134	Employer Paid Life	PUBLIC WORKS	-	1,107	1,729	1,862	1,374	1,120	2,100		2,535	435	estimate
100-43000-142	Unemployment Benefits	PUBLIC WORKS	-	369	264	28	1,865	5,200	250		-	(250)	
100-43000-151	Health Insurance Premiums	PUBLIC WORKS	5,537	10,892	15,616	19,200	20,701	15,444	30,000		32,400	2,400	2 family & 1 single
100-43000-208	Training & Instruction	PUBLIC WORKS	-	225	997	1,379	166	2,163	2,500		2,500	0	to reflect additional worker
100-43000-212	Motor Fuels	PUBLIC WORKS	10,110	8,790	-	5,218	5,085	5,916	7,000		7,000	0	plow, loader, bobcat, pickups
100-43000-215	Shop Supplies	PUBLIC WORKS	4,608	3,569	-	2,658	3,524	5,793	5,500		7,500	2,000	added for fuel storage
100-43000-220	Repair/Maintenance Supply	PUBLIC WORKS	7,116	8,726	378	11,725	7,134	6,854	9,000		12,000	3,000	
100-43000-226	Sign Repair Materials	PUBLIC WORKS	-	-	-	1,252	943	-	1,500		1,500	0	consolidated all street sign resources here
100-43000-240	Small Tools/Equipment	PUBLIC WORKS	1,986	4,432	-	2,576	6,505	1,276	5,000		5,000	0	
100-43000-260	Uniforms	PUBLIC WORKS	907	1,974	-	1,316	2,225	585	3,000		3,000	0	to reflect additional worker
100-43000-310	Other Professional Services	PUBLIC WORKS	6,708	5,174	-	18,696	13,075	1,250	17,000		10,000	(7,000)	Compost, street sweepings
100-43000-321	Telephone	PUBLIC WORKS	-	555	1,929	1,880	2,820	1,544	2,800		4,200	1,400	Cell Phones, Comcast Internet/Phones
100-43000-325	Taxes	PUBLIC WORKS	-	119	-	120	38	118	200		200	0	
100-43000-381	Electric Utilities	PUBLIC WORKS	-	-	-	-	-	-	6,000		6,000	6,000	
100-43000-383	Gas Utilities	PUBLIC WORKS	-	-	-	-	-	-	5,000		5,000	5,000	

	Total Public Works		113,432	155,840	152,107	206,800	205,666	138,028	257,497	54%	280,372	9%	22,876	
100-43121-224	Street Maintenance Materials	PAVED STREETS	5,636	13,661	71,522	32,250	16,992	1,812	100,000		100,000		0	increase to pay for annual chip seal
	Total Paved Streets		6,225	14,625	75,755	32,250	16,992	1,812	100,000	2%	100,000	0%	0	
100-43122-224	Street Maintenance Materials	UNPAVED STREETS	2,240	7,094	10,403	11,179	12,639	-	15,000		15,000		0	
	Total Unpaved Streets		6,400	7,094	10,403	11,179	12,639	-	15,000	0%	15,000	0%	0	
100-43125-224	Street Maintenance Materials	SNOW/ICE	600	11,926	15,000	9,453	19,171	6,624	15,000		20,000		5,000	
	Total Snow/Ice		600	11,926	15,000	9,453	19,171	6,624	15,000	44%	20,000	33%	5,000	
100-43160-381	Electric Utilities	STREET LIGHTS	27,036	25,125	19,475	26,424	23,876	9,624	25,000		25,000		0	
	Total Street Lights		27,036	25,125	19,475	26,424	23,876	9,624	25,000	38%	25,000	0%	0	
100-43240-384	Refuse/Garbage Disposal	CITY CLEAN UP	828	887	1,784	2,073	-	1,935	-		1,000		1,000	\$0 cost last two years ('16 received donation)
	Total City Clean Up		828	887	1,784	2,073	-	1,935	-	#DIV/0!	1,000	#DIV/0!	1,000	
100-43245-384	Refuse/Garbage Disposal	RECYCLING	25,354	33,931	36,112	37,745	38,298	16,818	38,500		40,000		1,500	residential recycling service addt. houses
	Total Recycling		25,354	33,931	36,112	37,745	38,298	16,818	38,500	44%	40,000	4%	1,500	
	Total Public Works		180,693	249,428	341,883	325,925	316,643	174,841	450,997	39%	481,372	7%	30,376	

Culture & Recreation

100-45186-437	Senior Center Contribution	SENIOR CENTER	1,250	7,654	5,330	7,016	7,905	1,887	8,700		8,700		0	provided by St. Michael
	Total Senior Center Contribution		1,250	7,654	5,330	7,016	7,905	1,887	8,700	22%	8,700	0%	0	
100-45200-212	Motor Fuels	PARKS		1,958	-	1,478	1,214	699	2,000		2,000		0	lawn mower fuel
100-45200-220	Repair/Maintenance Supply	PARKS	3,801	4,477	4,513	4,599	3,428	1,257	5,000		5,000		0	mower repairs, park maintenance equipment
100-45200-225	Landscaping Materials	PARKS	4,055	1,788	2,625	4,356	4,638	231	8,000		8,000		0	wood chips, seed, soil, fertilizer, etc.
100-45200-310	Other Professional Services	PARKS			-	6,280	6,500	6,800	6,800		7,000		200	FYCC Costs
100-45200-381	Electric Utilities	PARKS	2,729	1,932	2,054	2,265	2,981	876	2,200		2,200		0	
100-45200-400	Repairs & Maintenance Contract	PARKS	4,489	4,469	2,249	1,939	112	-	1,500		1,500		0	
100-45200-440	Programs	PARKS	5,171	4,992	9,041	2,216	1,945	2,467	2,200		2,500		300	city hosted events (offset by donations)
100-45200-580	Other Equipment	PARKS	1,182	2,711	7,190	7,606	4,070	409	8,000		8,000		0	added Biff @ school
	Total Parks		24,199	22,610	27,852	30,739	24,887	12,740	35,700	36%	36,200	1%	500	
100-45500-437	Contribution & Operation	ROY SIMMS LIBRARY	7,000	7,000	5,250	10,428	11,240	4,188	11,500		11,500		0	\$7K bond plus \$4,500 operation
	Total Roy Simms Library		7,000	7,000	5,250	10,428	11,240	4,188	11,500	36%	11,500	0%	0	
	Total Culture & Rec		32,449	37,264	38,432	48,183	44,032	18,815	55,900	34%	56,400	1%	500	

Transfers Out

100-49360-700	Transfer Out	GENERAL CAPITAL	221,307	100,000		250,000							0	eliminated as an operating expense
100-49360-700	Transfer Out	PARKS CAPITAL				148,570							0	eliminated as an operating expense
100-49360-700	Transfer Out	FIRE DEPT CAPITAL		20,000	52,300	31,000	74,151						0	eliminated as an operating expense
100-49360-700	Transfer Out	HISTORICAL FUND	10,000	10,000									0	eliminated as an operating expense
100-49360-700	Transfer Out	CITY HALL FUND	30,000	30,000		74,093							0	eliminated as an operating expense
100-49360-700	Transfer Out	EQUIPMENT FUND	32,500	32,500	55,000								0	eliminated as an operating expense
100-49360-700	Transfer Out	STREET CAPITAL	275,000	100,000	369,000		150,000						0	eliminated as an operating expense
	Total Transfers Out		568,807	292,500	476,300	503,663	224,151	-	-	#DIV/0!	-	#DIV/0!	0	

Transit

100-49800-310	Other Professional Services	TRANSIT		1,107		250	187	489	5,000				(5,000)	annual cost, capital debt repayment
	Total Transit			1,107	-	250	187	489	5,000	10%	-	-100%	(5,000)	

Total Fund Expend.	1,683,711	1,337,641	1,704,187	1,744,728	1,459,964	586,172	1,528,599	38%	1,557,154	1.87%	28,555
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Total Revenue Over Expenditures	(70,692)	207,427	6,540	(166,390)	(33,934)	(116,780)	(0)	0
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Fire Department Cost for Services Calculation

2019 Estimated Market Values	HC	WC	TOTAL	
City of Corcoran	\$205,397,200		\$205,397,200	25.09%
City of Greenfield	\$140,036,400		\$140,036,400	17.11%
City of Hanover	\$88,457,900	\$281,896,000	\$370,353,900	45.25%
Rockford Township		\$102,762,700	\$102,762,700	12.55%
	<hr/>	<hr/>	<hr/>	<hr/>
	\$433,891,500	\$384,658,700	\$818,550,200	100.00%

Total Calls by Year	2013	2014	2015	2016	2017	Total	Average	
City of Corcoran	24	34	34	50	43	185	37	22.87%
City of Greenfield	13	12	12	42	24	103	20.6	12.73%
City of Hanover	77	73	73	103	82	408	81.6	50.43%
Rockford Township	22	28	28	22	13	113	22.6	13.97%
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	136	147	147	217	162	809	161.8	100.00%

2019 Budget: 314,333.50 Total Budgeted Expenditures (General Fund, Bonds, Capital Transfer)
 (39,000.00) State FRA Pension Contribution
\$275,333.50 Amount to be allocated

Payment from City is based on dividing the budget in half and then determining costs based on Market Value and Total Calls.

	MV %	MV Pymt.	CH %	CH Pymt.	Payment
City of Corcoran	25.09%	34,544.45	22.87%	31,481.27	66,025.72
City of Greenfield	17.11%	23,551.83	12.73%	17,527.41	41,079.24
City of Hanover	45.25%	62,287.47	50.43%	69,428.97	131,716.43
	12.55%	17,283.00	13.97%	19,229.10	36,512.11
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	100.00%	137,666.75	100.00%	137,666.75	275,333.50
		137,666.75		137,666.75	

2018 Payment Per City:		2019 Payment Per City:	% Change
City of Corcoran	\$64,116.39	City of Corcoran	\$66,025.72 3%
City of Greenfield	\$39,557.64	City of Greenfield	\$41,079.24 4%
City of Hanover	\$129,903.70	City of Hanover	\$131,716.43 1%
Rockford Township	\$36,986.77	Rockford Township	\$36,512.11 -1%
	<hr/>		<hr/>
	\$270,564.50		\$275,333.50

PRELIMINARY LEVY CERTIFIED

**STATE of MINNESOTA
COUNTY of WRIGHT
CITY OF HANOVER**

Return by: September ____, 2018
City Taxes Voted

To the Auditor of Wright County: I hereby certify that the Council for the City of Hanover, County of Wright, Minnesota, did at a meeting on September ____, 2018 levy the following amount to be raised by taxation for the City of Hanover for the payable year 2019.

2018 Final

2019 Preliminary

2018 Budget Requirement	2018 LGA	2018 Other Resources	2018 Tax Levy	# Fund	2018 Budget Requirement	2018 LGA	2018 Other Resources	2018 Certified Levy
1,219,034	117,651	219,934	881,449	5 Rev	1,242,821	118,253	165,409	959,159
309,565	39,000	140,661	129,904	7 Fire Prot.	314,334	39,000	143,617	131,716
303,500		22,929	280,571	19 Debt Services	303,303		25,442	277,861
252,880			252,880	26 Capital Improv.	274,806			274,806
2,084,979	156,651	383,524	1,544,804	Total	2,135,263	157,253	334,468	1,643,542

Dated this ____ day of September, 2018.

Brian Hagen, City Administrator

Preliminary Levy Certification	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Capacity	3,282,608	3,076,226	2,808,041	2,547,684	2,367,113	2,385,758	2,644,071	2,850,350	3,002,592	3,347,361	3,686,749
Levy	1,277,851	1,277,851	1,270,270	1,268,303	1,268,286	1,268,280	1,308,954	1,410,972	1,486,286	1,544,804	1,643,542
Rate	38.93%	41.54%	45.24%	49.78%	53.58%	53.16%	49.51%	49.50%	49.50%	46.15%	44.58%

Tax Capacity:

HC 886749 saw a 10% increase from 2018

WC 2800000 assumes a 10% increase from 2018

