

**CITY OF HANOVER
ECONOMIC DEVELOPMENT AUTHORITY MEETING
AUGUST 13, 2015 – OFFICIAL MINUTES**

Call to Order

Chair Todd Bartels called the regular EDA meeting of August 13, 2015 to order at 8:05 a.m. Present were Todd Bartels, Randy Whitcomb, Jim Hennessey, Matt Hanson, Keith Ulstad, John Vajda, and Ken Warpula. Also present were City Administrator Brian Hagen and EDA Consultant Heidi Peper.

Approval of Agenda

MOTION by Hennessey to approve the agenda as amended, seconded by Warpula. **Motion carried unanimously.**

Approval of Minutes from July 9, 2015 Regular Meeting

MOTION by Whitcomb to approve minutes as presented, seconded by Warpula. **Motion carried unanimously.**

Approval of Accounts Payable and Financial Reports

Hennessey noted that the EDA funds are ahead of what they were at year end for the prior year.

MOTION by Hennessey to approve the Accounts Payable and Financial Reports as presented, seconded by Whitcomb. **Motion carried unanimously.**

Unfinished Business

10 Acres

Hagen stated the soil boring report is still not completed. Stewart will pass the report forward to the City for review once complete.

PHS West

No update.

Greenhouse Project

Hagen informed the board that a new target timeline has been set for a September Planning Commission review of site plan, and depending on recommendation from the Planning Commission, the Council could vote on the plan in October.

New Business

2016 Preliminary Budget

Hagen presented a preliminary budget for both the operating and the business incentive funds. Hagen suggested having the 2016 budget comparable to the 2015 budget. Hagen further proposed no change in levy certification from 2015 to 2016.

MOTION by Warpula to approve preliminary budget as presented and levy at \$49,000, seconded by Hanson. **Motion carried unanimously.**

Reports

None

Adjournment

MOTION by Warpula to adjourn at 8:56 a.m., seconded by Bartels. **Motion carried unanimously.**

ATTEST:

Brian Hagen, City Administrator