

**AGENDA  
HANOVER CITY COUNCIL  
AUGUST 15, 2017**

**MAYOR  
CHRIS KAUFFMAN**

**COUNCIL  
DOUGLAS HAMMERSENG  
KEN WARPULA  
JIM ZAJICEK  
MARYANN HALLSTEIN**

- 1. Call to Order Regular City Council Work Session: 6:00 p.m.**
- 2. Approval of Agenda**
- 3. Consent Agenda Items:**
  - a. Approve Minutes of July 31, 2017 City Council Meeting (3)**
  - b. Approve Claims as Presented: (7)**

➤ Claims	<b>\$ 48,975.95</b>
➤ Payroll	<b>\$ 7,899.48</b>
➤ P/R taxes & Exp	<b>\$ 3,185.57</b>
➤ Other Claims	<b>\$ <u>2,088.49</u></b>
➤ Total Claims	<b>\$ <u>62,149.49</u></b>
- 4. Matthew Bedsted – Eagle Scout Project Presentation**
- 5. Res No 07-31-17-82 – Approving 2017 Chip Seal Project (38)**
- 6. Reports**
- 7. Adjournment**

**To:** Mayor Kauffman & Members of the Hanover City Council  
**From:** Brian Hagen, City Administrator  
**Date:** August 10, 2017  
**Re:** Review of August 15, 2017 City Council Work Session Agenda

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**1. Call to Order Regular City Council Work Session: 6:00 p.m.**

**2. Approval of Agenda**

**3. Consent Agenda Items: See enclosed consent agenda.**

**a. Approve Minutes of July 31, 2017 City Council Meeting (3)**

**b. Approve Claims as Presented: (7)**

➤ Claims	\$ 48,975.95
➤ Payroll	\$ 7,899.48
➤ P/R taxes & Exp	\$ 3,185.57
➤ Other Claims	\$ 2,088.49
➤ Total Claims	<u>\$ 62,149.49</u>

**4. Matthew Bedsted – Eagle Scout Project Presentation**

*Mr. Bedsted recently presented to the Park Board with the intent to construct and install Blue Bird Houses in some of Hanover's Parks. The request is generated from Bedsted's plan to complete this project for his Eagle Scout Badge. The Park Board supports the project.*

**5. Res No 07-31-17-82 – Approving 2017 Chip Seal Project (38)**

*This item was tabled from our July 31<sup>st</sup> meeting. After speaking further with Pearson Bros. and Justin, it appears our quote is higher than other entities received. However, our project scope is also a smaller area. Other factors to our quote is the amount of stripping needed along River Road and the desire to fog seal over the chip seal in order to create a better binding effect. A method that is gaining popularity.*

**6. Reports**

**7. Adjournment**

**CITY OF HANOVER  
CITY COUNCIL MEETING  
JULY 31, 2017 – DRAFT MINUTES**

**Call to Order/Pledge of Allegiance:**

Mayor Chris Kauffman called the regular meeting of Monday, July 31, 2017 to order at 7:00 p.m. Present were Mayor Chris Kauffman, Councilors Ken Warpula, Jim Zajicek and MaryAnn Hallstein. Also present were City Administrator Brian Hagen, Accountant / Deputy Clerk Jackie Heinz, City Attorney Jay Squires, Public Works Supervisor Jason Doboszanski. Guests included Clark Lee, Thomas Jones, Fire Chief Dave Malewicki, Fired Department members Tony Wychgram, Dave Pinor, Brett Slaney, Doug Voerding from Journal Press and other residents. Absent was Councilor Hammerseng.

**Approval of Agenda:**

Zajicek requested to move item 7a Clark Lee to Citizens Forum. Hagen requested to add an approval of a Quit Claim Deed for Outlot A as item 7c.

**MOTION** by Warpula to approve the amended agenda, seconded by Zajicek. **Motion carried unanimously.**

**Consent Agenda:**

Hagen added Customized Fire Rescue Training Invoice for \$2,175.00 to Other Claims.

**MOTION** by Warpula to approve the amended consent agenda, seconded by Zajicek.

**Consent Agenda Items:**

- a. **Approve Minutes of June 18, 2017 City Council Meeting**
- b. **Approve Minutes of June 24, 2017 Joint City Council/Planning Commission Meeting**
- c. **Approve Claims as Presented:**
  - **Claims** \$ 86,628.64
  - **Payroll** \$ 7,948.40
  - **P/R taxes & Exp** \$ 3,212.52
  - **Other Claims** \$ 3,666.05
  - **Total Claims** \$ 101,455.61

- d. **Res No 07-31-17-79 – Approving Sale of Equipment**

**Motion carried unanimously.**

**Citizen's Forum:**

**Res No 07-31-17-80 – Ratification of FRA Pension Increase**

Hagen explained the Fire Department is requesting a pension increase from \$1,575 to 1,775 per year of service which would put the Fire Department at 110% funded. Squires stated the Fire Relief Association has the authority to increase their pension without City Council approval. Should the Council ratify the pension amount, the City would then be obligated to deposit money into the FRA pension fund, should they fall below 100% funded in any given year based on the annual amount ratified by the Council.

**MOTION** by Hallstein to approve Res No 07-31-17-80, seconded by Zajicek. **Motion carried with Kauffman, Zajicek and Hallstein voting in favor. Warpula abstained due to membership in the Hanover FRA.**

**Brian Colvin & Ingrid Fiskness**

Brian and Ingrid are requesting to have their wedding on the Historic Bridge on the evening of Saturday October 7<sup>th</sup>, 2017. They're estimating 30 people in attendance with chairs and the ceremony taking less than one hour. Hagen clarified there is a max load weight limit for the bridge to keep into consideration. The City also does not close the trail/bridge down for private events.

**Thomas Jones**

Jones is a resident of Hanover and lives next to 520 Kadler Avenue. He thinks 500 and 520 Kadler are problem lots. Jones has made an offer to the Sibleys to purchase the lot. Jones states there has been miscommunication from the real estate agent; they are listing pictures of a home on 520 Kadler which Jones feels does not meet City Ordinances. Jones is concerned about the verbiage being used by the real estate agent stating the City sees no problem with the house.

Hagen stated the ordinances have been gone through and discussed with the agent. Squires stated the City cannot tell the agent what they can or can't say in the listing. Hagen is telling the agent what we can.

Zajicek asked if neighbors are approaching possible buyers while looking at the lot. Clark Lee stated he has not but is being accused. He is aware it is illegal and an obstruction.

**Clark Lee**

Lee distributed a hand out to the council showing pictures of the listing for 520 Kadler on realtor.com. Lee stated there are problems with the lots and variances are needed. Lee continued to describe each page in the handout. He stated the ad shows a freestanding townhouse and the model doesn't meet the garage minimum square footage per City code.

Lee has filed a formal written complaint with the MN Department of Commerce against the listing agent and broker. He is asking that staff change their standard answer of bring a survey and plans. Lee also asked that staff look at ordinance 2016-07 regarding building orientation for clarification.

Zajicek inquired if the lot is buildable, can the house be adjusted to make it work.

**Public Hearings:**

None

**Unfinished Business:**

**Res No 07-31-17-81 – Approving Hire of Maintenance Worker**

Hagen explained this is a resolution to hire Carl Olson as a maintenance worker. The resolution outlines details as requested by Olson during the interview process of being paid at the top of the range and receive three weeks of vacation per year in recognition of his previous public works experience..

Kauffman suggested starting Olson with 2 weeks of vacation.

Hallstein inquired how vacation time is set up for new hires. Hagen stated new hires begin to accrue vacation at the sixth month anniversary of employment, then again on yearly anniversaries. New hires are still allowed to take time off but would be unpaid, with prior approval. Zajicek stated Olson's value is high with his previous experience.

**MOTION** by Zajicek to approve Res No 07-31-17-81, with the amendment of 2 weeks' vacation, seconded by Hallstein. **Motion carried unanimously.**

**2018 Preliminary Budget – Draft 2**

Hagen explained the changes to the budget include LGA increased in the revenue portion. While on the expenditures portion public works wages and taxes were adjusted for a third worker. Election supplies were increased for the purpose of purchasing new equipment.

Fire Chief Dave Malewicki talked about the changes to the Fire Department portion of the budget. Wages were adjusted for hourly pay with an extra 20 calls added for increase in volume. Uniforms expense was increased to

begin implementing a second set of gear for each firefighter. Total increase overall is approximately \$37,000. Hagen stated part of the capital improvement plan includes a new engine purchase in the next 4-5 years.

Hagen stated he is waiting on the Wright County tax capacity amount in order to complete the tax rate calculation.

#### **New Business:**

##### **Catch Basin Repair Quote**

Doboszinski stated the catch basin by River Inn by the mailboxes has begun to fall away. They would cut 10' on each side as well as a portion of the road to complete the repair. Funds would come from the storm water fees.

**MOTION** by Warpula to approve Catch Basin Repair Quote, not to exceed total of 13,500, seconded by Zajicek. **Motion carried unanimously.**

##### **Res No 07-31-17-82 – Approving 2017 Chip Seal Project**

Hagen explained the location of the proposed chip seal project, stating the engineer provided the quantities on the quote. Warpula stated the cost of the project seems high for the area of work being completed.

Voerding stated the City of Montrose recently had Pearson Brothers complete a similar project which was about 43,000 square yards and cost around \$43,000 or roughly \$1.03 / sq yd.

Kauffman stated to table the project and get a copy of the quote from the City of Montrose for comparison.

**MOTION** by Warpula to table Res No 07-31-17-82, seconded by Zajicek. **Motion carried unanimously.**

##### **Res No 07-31-17-83 – Quit Claim Deed for Outlot A in Spruce Tree Terrace**

Hagen explained Outlot A was to be deeded to the City at completion of the development phase. That transfer of ownership did not happen for some reason. The current owner looks to transfer ownership.

**MOTION** by Hallstein to approve Res No 07-31-17-83, seconded by Zajicek. **Motion carried unanimously.**

#### **Reports**

##### **Doboszinski**

- Tree trimming on Division is complete, the stop sign is owned by the county and won't be moved
- Trimmed Willows on 123 and found the City sign
- Rocks put around Hostas along walking path by City Hall
- Harvest Festival Prep

##### **Zajicek**

- Ball Field grass is looking yellow. Doboszinski stated he was working to determine the cause and correct the issue.

##### **Hagen**

- Working with Backes Companies to finish up Crow River Heights West Third Addit. So they can close on the property. They will close first on the platted land and contract for deed on the rest.
- EDA is close to closing on the River Road Property, Possibly August 7th

##### **Heinz**

- Invited everyone to attend the Harvest Festival taking place on Saturday

**Kauffman**

- Requested information on where the Boy Scout would like the Hanover sign located in Three Rivers Park. Kauffman would reach out to the Park Commissioner for our area.

**Adjournment**

**MOTION** by Warpula to adjourn at 8:44 p.m., seconded by Hallstein. **Motion carried unanimously.**

APPROVED BY:

\_\_\_\_\_  
Chris Kauffman, Mayor

ATTEST:

\_\_\_\_\_  
Brian Hagen, City Administrator

CITY OF HANOVER

Payments

Current Period: August 2017

Batch Name	08/15/17 PAY Payments	User Dollar Amt	\$0.00	
		Computer Dollar Amt	\$48,975.95	
			\$48,975.95	Out of Balance
Refer	2109 AEM FINANCIAL SOLUTIONS, LLC	Ck# 002088E	8/15/2017	
Cash Payment	E 100-41530-310 Other Professional Servi	Training Jackie on Quarterly Reporting on 7/20 for 2.5 Hrs		\$375.00
Invoice	387310	7/31/2017		
Transaction Date	8/3/2017	Cash	10100	Total \$375.00
Refer	2112 CARDMEMBER SRVC (CENTRAL B			
Cash Payment	E 100-42210-200 Office Supplies (GENER	Paper, Hanging Foldeers, Sheet Protectors, Binder		\$82.54
Invoice	8983	7/9/2017		
Cash Payment	E 100-42260-212 Motor Fuels	Gas at Storman's in Loretto		\$10.78
Invoice	057138	7/11/2017		
Transaction Date	8/3/2017	Cash	10100	Total \$93.32
Refer	2103 CARSON, CLELLAND & SCHREDE			
Cash Payment	E 100-41610-304 Legal Fees	Legal Support / Work - July 2017		\$134.47
Invoice		7/27/2017		
Transaction Date	7/31/2017	Cash	10100	Total \$134.47
Refer	2114 CENTERPOINT ENERGY			
Cash Payment	E 100-42280-383 Gas Utilities	Fire Department Gas Utilities - 6/28/17 to 7/27/17		\$18.92
Invoice		7/31/2017		
Cash Payment	E 100-41940-383 Gas Utilities	City Hall Gas Utilities - 6/28/17 to 7/27/17		\$33.28
Invoice		7/31/2017		
Transaction Date	8/7/2017	Cash	10100	Total \$52.20
Refer	2101 CENTURY LINK			
Cash Payment	E 100-42280-321 Telephone	Fire Station Landline 7/28/17 - 8/27/17		\$31.46
Invoice		7/28/2017		
Transaction Date	8/9/2017	Cash	10100	Total \$31.46
Refer	2107 CLASSIC CLEANING COMPANY, LL			
Cash Payment	E 100-41940-310 Other Professional Servi	City Hall Monthly Cleaning - August 2017		\$325.00
Invoice	25500	8/8/2017		
Cash Payment	E 100-41940-310 Other Professional Servi	Fire Dept. Monthly Cleaning - August 2017		\$155.00
Invoice	25501	8/8/2017		
Transaction Date	8/10/2017	Cash	10100	Total \$480.00
Refer	2102 COLONIAL LIFE			
Cash Payment	G 100-21706 Medical/Dental Ins	Supplemental Insurance - August 2017		\$30.26
Invoice	4475836-080185	7/22/2017		
Transaction Date	7/31/2017	Cash	10100	Total \$30.26
Refer	2101 COMCAST			
Cash Payment	E 100-41940-321 Telephone	Digital Voice & Internet - August 2017		\$346.00
Invoice		7/25/2017		
Transaction Date	7/31/2017	Cash	10100	Total \$346.00
Refer	2102 COTTENS, INC.			

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Payments

Current Period: August 2017

<b>Cash Payment</b>	E 107-42220-580 Other Equipment	Stick Hose, Hose Clamp, 1 Gal RTU for Antique Firetruck		<b>\$75.90</b>
Invoice 233-86869	7/29/2017			
Transaction Date	8/9/2017	Cash	10100	<b>Total \$75.90</b>
Refer	2096 CUB SCOUT PACK 767	-		
<b>Cash Payment</b>	G 100-22000 Deposits	Shelter Damage Deposit Refund - 7/29/17 Event		<b>\$100.00</b>
Invoice				
Transaction Date	7/31/2017	Cash	10100	<b>Total \$100.00</b>
Refer	2105 DRAKE CONSTRUCTION, INC.	-		
<b>Cash Payment</b>	G 815-20200 Accounts Payable	Landscaping Escrow Release - 1037 Emerald Street NE		<b>\$2,000.00</b>
Invoice	8/8/2017			
<b>Cash Payment</b>	G 811-20200 Accounts Payable	Erosion Control Escrow Release - 1037 Emerald Street NE		<b>\$2,000.00</b>
Invoice	8/8/2017			
<b>Cash Payment</b>	G 817-20200 Accounts Payable	Infrastructure Escrow Release - 1037 Emerald Street NE		<b>\$1,000.00</b>
Invoice	8/8/2017			
Transaction Date	8/9/2017	Cash	10100	<b>Total \$5,000.00</b>
Refer	2100 FINKEN WATER SOLUTIONS	-		
<b>Cash Payment</b>	E 100-42280-220 Repair/Maint Supply (GE	10 Gallons of Drinking Water		<b>\$12.40</b>
Invoice 94002TG	7/24/2017			
<b>Cash Payment</b>	E 100-42280-220 Repair/Maint Supply (GE	Solar Salt 40#		<b>\$24.75</b>
Invoice 94002TG	7/24/2017			
<b>Cash Payment</b>	E 100-42280-220 Repair/Maint Supply (GE	Cook & Cold Rental Cooler 8/1/17 - 8/31/17		<b>\$9.50</b>
Invoice 4647832	8/1/2017			
<b>Cash Payment</b>	E 100-42280-220 Repair/Maint Supply (GE	Cook & Cold Rental Cooler 8/1/17 - 8/31/17		<b>\$9.50</b>
Invoice 4647842	8/1/2017			
Transaction Date	8/9/2017	Cash	10100	<b>Total \$56.15</b>
Refer	2110 GOPHER SIGN COMPANY	-		
<b>Cash Payment</b>	E 100-43000-226 Sign Repair Materials	2-Left Arrow One Way Signs, 2-Right Arrow One Way Signs, 2-Do Not Enter Signs		<b>\$265.24</b>
Invoice 101656	7/26/2017			
Transaction Date	8/3/2017	Cash	10100	<b>Total \$265.24</b>
Refer	2113 HARDWARE HANK	-		
<b>Cash Payment</b>	E 100-45200-220 Repair/Maint Supply (GE	Plunger Tankmaster, Grab Hook Clevis, Cap Malleable 3/8"		<b>\$21.55</b>
Invoice 1417032	7/10/2017			
<b>Cash Payment</b>	E 100-45200-220 Repair/Maint Supply (GE	Toilet Flapper Korky Tank Ball		<b>\$4.49</b>
Invoice 1417991	7/14/2017			
<b>Cash Payment</b>	E 100-43000-240 Small Tools and Minor E	Tamper 8x8 12lb Wood Handle		<b>\$33.29</b>
Invoice 1417991	7/14/2017			
Transaction Date	8/3/2017	Cash	10100	<b>Total \$59.33</b>
Refer	2103 HEIMAN FIRE EQUIPMENT	-		
<b>Cash Payment</b>	E 107-42220-580 Other Equipment	UTV Skid Unit with 60 Gallon Tank, Honda Engine Upgrade, Manual Rewind Reel, Addl 100' Hose		<b>\$7,494.00</b>
Invoice 0860116-IN	7/19/2017			
Transaction Date	8/9/2017	Cash	10100	<b>Total \$7,494.00</b>

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Payments

Current Period: August 2017

Refer	2104 HEINS, DENICE	Ck# 002095E 8/15/2017		
Cash Payment	E 100-41940-520 Buildings and Structures	Storage - September 2017		\$120.00
Invoice				
Transaction Date	8/9/2017	Cash	10100	<b>Total</b> \$120.00
Refer	2097 KOTTKE, BRIAN	-		
Cash Payment	E 100-42220-221 Equipment Parts	Batteries		\$94.29
Invoice	8/2/2017			
Cash Payment	E 100-42220-221 Equipment Parts	Flashlight Battery		\$121.59
Invoice	8/7/2017			
Cash Payment	E 100-42240-331 Travel Expenses	Hotel in Sioux Falls SD to Drop Off New Truck		\$135.65
Invoice	7/14/2017			
Cash Payment	E 100-42240-331 Travel Expenses	Mileage to Bring New Truck to SD		\$304.95
Invoice	7/14/2017			
Cash Payment	E 100-42260-212 Motor Fuels	NonOxygenated Fuel		\$22.00
Invoice	6/21/2017			
Transaction Date	8/9/2017	Cash	10100	<b>Total</b> \$678.48
Refer	2095 LEAGUE OF MN CITIES INS. TRUS	-		
Cash Payment	E 100-42210-150 Worker s Comp (GENER	Work Comp Firefighters Audit Adj. 5/31/16 - 5/31/17		-\$15.78
Invoice 34310	7/30/2017			
Cash Payment	E 100-41960-150 Worker s Comp (GENER	Work Comp Clerical / Office Audit Adj. 5/31/16 - 5/31/17		-\$9.02
Invoice 34310	7/30/2017			
Cash Payment	E 100-41960-150 Worker s Comp (GENER	Work Comp Public Works Audit Adj. 5/31/16 - 5/31/17		\$1,528.80
Invoice 34310	7/30/2017			
Transaction Date	8/9/2017	Cash	10100	<b>Total</b> \$1,504.00
Refer	2100 LOFFLER COMPANIES, INC.	-		
Cash Payment	E 100-41570-220 Repair/Maint Supply (GE	Contract Overage - 7/17/17 to 7/26/17		\$96.44
Invoice 2576674	7/26/2017			
Transaction Date	7/31/2017	Cash	10100	<b>Total</b> \$96.44
Refer	2098 MARCO, INC	-		
Cash Payment	E 100-41570-570 Office Equip and Furnish	New Konica Bizhub C558 Color Printer		\$9,610.80
Invoice INV4465421	7/27/2017			
Cash Payment	E 100-41570-220 Repair/Maint Supply (GE	Contract Base Rate 7/20/17 to 8/19/17		\$176.05
Invoice INV4471938	7/31/2017			
Transaction Date	7/31/2017	Cash	10100	<b>Total</b> \$9,786.85
Refer	2105 MENARDS-BUFFALO	-		
Cash Payment	E 100-45200-220 Repair/Maint Supply (GE	1x12-10' Cedar		\$87.18
Invoice 46644	7/26/2017			
Cash Payment	E 100-43000-240 Small Tools and Minor E	Dawn, Filter Bags, 19" Pro Plastic Tool Boxes, 23" Pro Plastic Tool Box		\$57.30
Invoice 46644	7/26/2017			
Cash Payment	E 100-43000-260 Uniforms	RW HD Performance Gloves		\$19.96
Invoice 47071	7/31/2017			
Cash Payment	E 100-43000-215 Shop Supplies	Pro Paint Safety Yellow		\$53.74
Invoice 47071	7/31/2017			
Cash Payment	E 100-41940-220 Repair/Maint Supply (GE	30 AMP / 125 Volt RV Outlet		\$7.48
Invoice 47206	8/1/2017			

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Payments

Current Period: August 2017

Cash Payment	E 100-43000-220 Repair/Maint Supply (GE	4 Wire Plug		\$14.87
Invoice 47206	8/1/2017			
Cash Payment	E 100-45200-220 Repair/Maint Supply (GE	Trowel,		\$14.27
Invoice 46644	7/26/2017			
Cash Payment	E 100-45200-220 Repair/Maint Supply (GE	1/2" x 8' Clad GR Rod		\$20.68
Invoice 47326	8/3/2017			
Cash Payment	E 100-43000-215 Shop Supplies	Black Paint, Brush, Gloves, 6' Studded T-Post		\$85.10
Invoice 47326	8/3/2017			
Transaction Date	8/1/2017	Cash	10100	<b>Total</b> \$360.58
Refer	2096 MFSCB			
Cash Payment	E 100-42210-306 Dues & Subscriptions	Recertification for R. Engel		\$25.00
Invoice				
Cash Payment	E 100-42210-306 Dues & Subscriptions	Recertification for T. Heinz		\$25.00
Invoice				
Cash Payment	E 100-42210-306 Dues & Subscriptions	Recertification for D. Malewicki		\$25.00
Invoice				
Cash Payment	E 100-42210-306 Dues & Subscriptions	Recertification for D. Pinor		\$25.00
Invoice				
Cash Payment	E 100-42210-306 Dues & Subscriptions	Recertification for S. Vrieze		\$25.00
Invoice				
Cash Payment	E 100-42210-306 Dues & Subscriptions	Recertification for R. Waldorf		\$25.00
Invoice				
Transaction Date	8/9/2017	Cash	10100	<b>Total</b> \$150.00
Refer	2111 MILLER TRUCKING & LANDSCAPE	Ck# 002089E 8/15/2017		
Cash Payment	E 100-45200-225 Landscaping Materials	4 yds - 1.5" White Limestone for Memorial Garen		\$273.60
Invoice 127618	7/28/2017			
Cash Payment	E 100-45200-225 Landscaping Materials	7 yds - 2" White Limestone for Memorial Garden		\$478.80
Invoice 127660	7/31/2017			
Transaction Date	8/3/2017	Cash	10100	<b>Total</b> \$752.40
Refer	2097 MTI DISTRIBUTING	Ck# 002087E 8/15/2017		
Cash Payment	E 100-43000-220 Repair/Maint Supply (GE	Coolant Reservoir ASM for Big Mower		\$92.23
Invoice 1131534-00	7/25/2017			
Cash Payment	E 100-43000-220 Repair/Maint Supply (GE	Credit for Broken Coolant Reservoir ASM - Warranty		-\$92.23
Invoice 1132429-00	7/28/2017			
Cash Payment	E 100-43000-220 Repair/Maint Supply (GE	Coolant Reservoir ASM for Big Mower		\$92.23
Invoice 1131852-00	7/26/2017			
Transaction Date	7/31/2017	Cash	10100	<b>Total</b> \$92.23
Refer	2107 RUPP ANDERSON SQUIRES & WA			
Cash Payment	E 100-41610-304 Legal Fees	Miscellaneous		\$299.24
Invoice 6041	7/31/2017			
Cash Payment	E 100-41610-304 Legal Fees	City Council & Board/Commission Meetings		\$349.30
Invoice 6041	7/31/2017			
Cash Payment	E 201-41330-310 Other Professional Servi	EDA Acquisition of Property		\$659.50
Invoice 6041	7/31/2017			
Cash Payment	G 823-20200 Accounts Payable	Crow River Hts 3rd Addition Development Agreement		\$82.00
Invoice 6042	7/31/2017			

CITY OF HANOVER

Payments

Current Period: August 2017

Transaction Date	8/2/2017	Cash	10100	<b>Total</b>	<b>\$1,390.04</b>
Refer	2098 SCHERER, BEN OR ERIN		-		
Cash Payment	E 100-42260-212 Motor Fuels	Gas Cans for E12, R11 & Grass 11			\$13.80
Invoice	8/5/2017				
Transaction Date	8/9/2017	Cash	10100	<b>Total</b>	<b>\$13.80</b>
Refer	2106 VEOLIA WATER NORTH AMERICA		-		
Cash Payment	E 601-43252-310 Other Professional Servi	Water Services - September 2017			\$2,948.02
Invoice	00070406	8/15/2017			
Cash Payment	E 602-43252-310 Other Professional Servi	Sewer Services - September 2017			\$4,071.06
Invoice	00070406	8/15/2017			
Transaction Date	8/2/2017	Cash	10100	<b>Total</b>	<b>\$7,019.08</b>
Refer	2099 WALDORF, BOB		-		
Cash Payment	E 100-42280-215 Shop Supplies	Water & Gatorade			\$101.43
Invoice	8/3/2017				
Transaction Date	8/9/2017	Cash	10100	<b>Total</b>	<b>\$101.43</b>
Refer	2104 WRIGHT COUNTY AUDITOR-TREA		-		
Cash Payment	E 100-42102-310 Other Professional Servi	WC Patrol Services - August 2017			\$8,455.83
Invoice	August	7/27/2017			
Transaction Date	8/1/2017	Cash	10100	<b>Total</b>	<b>\$8,455.83</b>
Refer	2108 WRIGHT COUNTY JOURNAL PRES		-		
Cash Payment	E 411-41970-351 Legal Notices Publishing	Public Works Ad for HVAC Re-bids			\$161.73
Invoice	6072069	7/6/2017			
Cash Payment	E 100-41970-351 Legal Notices Publishing	Annual Disclosure of Tax Increment Districts for YE 2016			\$32.95
Invoice	6072163	7/6/2017			
Cash Payment	E 100-41970-351 Legal Notices Publishing	Ordinance 2017-02: Fees for Emergency Fire Related Services			\$16.47
Invoice	6072259	7/13/2017			
Cash Payment	E 100-41970-351 Legal Notices Publishing	Ordinance 2017-04: City of Hanover Fee Schedule			\$16.47
Invoice	6072260	7/13/2017			
Cash Payment	E 100-41970-351 Legal Notices Publishing	Ordinance 2017-05: Modification to Site Plans			\$16.47
Invoice	6072261	7/13/2017			
Cash Payment	E 100-41970-351 Legal Notices Publishing	Ordinance 2017-06: Administrative Subdivisions			\$17.97
Invoice	6072262	7/13/2017			
Cash Payment	E 100-41970-351 Legal Notices Publishing	Ordinance 2017-07: Design Review Guidelines			\$16.47
Invoice	6072263	7/13/2017			
Cash Payment	E 100-41970-351 Legal Notices Publishing	Ordinance 2017-03: Administrative Enforcement of Code Regulations			\$16.47
Invoice	6072264	7/13/2017			
Transaction Date	8/2/2017	Cash	10100	<b>Total</b>	<b>\$295.00</b>
Refer	2115 WSB & ASSOCIATES, INC.		Ck# 002090E 8/15/2017		
Cash Payment	E 100-41950-303 Engineering Fees	General Engineering Services - June 2017			\$890.50
Invoice	8/4/2017				
Cash Payment	E 100-43121-224 Street Maint Materials	2017 Chip Seal Project - June 2017			\$29.25
Invoice	8/4/2017				

Payments

Current Period: August 2017

<b>Cash Payment</b>	G 823-20200 Accounts Payable	Crow River Heights West 3rd Addition - June 2017		<b>\$1,834.00</b>
Invoice	8/4/2017			
Transaction Date	8/7/2017	Cash	10100	<b>Total</b> <b>\$2,753.75</b>
Refer	2106 XCEL ENERGY	-		
<b>Cash Payment</b>	E 100-43160-381 Electric Utilities	City Lights 7/3/17 - 8/2/17		<b>\$812.71</b>
Invoice				
Transaction Date	8/9/2017	Cash	10100	<b>Total</b> <b>\$812.71</b>

Fund Summary

	10100 Cash
100 GENERAL FUND	\$26,649.74
107 FIRE DEPT DONATIONS FUND	\$7,569.90
201 EDA SPECIAL REVENUE FUND	\$659.50
411 FACILITIES CAPITAL PROJ FUND	\$161.73
601 WATER ENTERPRISE FUND	\$2,948.02
602 SEWER ENTERPRISE FUND	\$4,071.06
811 EROSION CONTROL ESCROW FUND	\$2,000.00
815 LANDSCAPE ESCROW FUND	\$2,000.00
817 INFRASTRUCTURE ESCROW FUND	\$1,000.00
823 CROW RVR HTS WEST 3RD / BACKES	\$1,916.00
	<u>\$48,975.95</u>

Pre-Written Check	\$4,093.38
Checks to be Generated by the Computer	\$44,882.57
<b>Total</b>	<b>\$48,975.95</b>

CITY OF HANOVER

08/10/17 2:38 PM

Page 1

\*Check Summary Register©

Cks 8/15/2017 - 8/15/2017

Name	Check Date	Check Amt	
<b>10100 Cash</b>			
Paid Chk# 002087E MTI DISTRIBUTING	8/15/2017	\$92.23	Coolant Reservoir ASM for Big
Paid Chk# 002088E AEM FINANCIAL SOLUTIONS, LL	8/15/2017	\$375.00	Training Jackie on Quarterly R
Paid Chk# 002089E MILLER TRUCKING & LANDSCAP	8/15/2017	\$752.40	4 yds - 1.5" White Limestone f
Paid Chk# 002090E WSB & ASSOCIATES, INC.	8/15/2017	\$2,753.75	General Engineering Services -
Paid Chk# 002095E Heins, Denice	8/15/2017	\$120.00	Storage - September 2017
Paid Chk# 032814 CARDMEMBER SERVICE	8/15/2017	\$93.32	Paper, Hanging Foldeers, Sheet
Paid Chk# 032815 CARSON, CLELLAND & SCHRED	8/15/2017	\$134.47	Legal Support / Work - July 20
Paid Chk# 032816 CENTERPOINT ENERGY	8/15/2017	\$52.20	City Hall Gas Utilities - 6/28
Paid Chk# 032817 CENTURY LINK	8/15/2017	\$31.46	Fire Station Landline 7/28/17
Paid Chk# 032818 CLASSIC CLEANING COMPANY	8/15/2017	\$480.00	Fire Dept. Monthly Cleaning -
Paid Chk# 032819 COLONIAL LIFE	8/15/2017	\$30.26	Supplemental Insurance - August
Paid Chk# 032820 COMCAST	8/15/2017	\$346.00	Digital Voice & Internet - Aug
Paid Chk# 032821 COTTENS, INC	8/15/2017	\$75.90	Stick Hose, Hose Clamp, 1 Gal
Paid Chk# 032822 CUB SCOUT PACK 767	8/15/2017	\$100.00	Shelter Damage Deposit Refund
Paid Chk# 032823 DRAKE CONSTRUCTION, INC.	8/15/2017	\$5,000.00	Infrastructure Escrow Release
Paid Chk# 032824 FINKEN WATER SOLUTIONS	8/15/2017	\$56.15	Cook & Cold Rental Cooler 8/1/
Paid Chk# 032825 GOPHER SIGN COMPANY	8/15/2017	\$265.24	2-Left Arrow One Way Signs, 2-
Paid Chk# 032826 HARDWARE HANK	8/15/2017	\$59.33	Toilet Flapper Korxy Tank Ball
Paid Chk# 032827 HEIMAN FIRE EQUIPMENT	8/15/2017	\$7,494.00	UTV Skid Unit with 60 Gallon T
Paid Chk# 032828 KOTTKE, BRIAN	8/15/2017	\$678.48	Batteries
Paid Chk# 032829 LEAGUE OF MN CITIES INS. TRU	8/15/2017	\$1,504.00	Work Comp Clerical / Office Au
Paid Chk# 032830 LOFFLER COMPANIES, INC.	8/15/2017	\$96.44	Contract Overage - 7/17/17 to
Paid Chk# 032831 MARCO TECHNOLOGIES, LLC	8/15/2017	\$9,786.85	Contract Base Rate 7/20/17 to
Paid Chk# 032832 MENARDS-BUFFALO	8/15/2017	\$360.58	Black Paint, Brush, Gloves, 6'
Paid Chk# 032833 MFSCB	8/15/2017	\$150.00	Recertification for R. Engel
Paid Chk# 032834 Rupp Anderson Squires & Waldsp	8/15/2017	\$1,390.04	Crow River Hts 3rd Addition De
Paid Chk# 032835 SCHERER, BEN OR ERIN	8/15/2017	\$13.80	Gas Cans for E12, R11 & Grass
Paid Chk# 032836 Veolia Water North America	8/15/2017	\$7,019.08	Water Services - September 201
Paid Chk# 032837 WALDORF, BOB	8/15/2017	\$101.43	Water & Gatorade
Paid Chk# 032838 WRIGHT COUNTY AUDITOR-TRE	8/15/2017	\$8,455.83	WC Patrol Services - August 20
Paid Chk# 032839 WRIGHT COUNTY JOURNAL PR	8/15/2017	\$295.00	Public Works Ad for HVAC Re-bi
Paid Chk# 032840 XCEL ENERGY	8/15/2017	\$812.71	City Lights 7/3/17 - 8/2/17
	<b>Total Checks</b>	<b>\$48,975.95</b>	

FILTER: None



Carson, Clelland  
& Schreder

ATTORNEYS AT LAW  
6300 SHINGLE CREEK PARKWAY STE 305  
MINNEAPOLIS, MN 55430-2190  
(763)-561-2800

July 27, 2017

CITY OF HANOVER  
CITY ADMINISTRATOR  
11250 5TH STREET NE  
HANOVER, MN 55341

Professional Services

Amount

Criminal

7/10/2017	Review and prepare files for 7/12 hearings	24.38
7/12/2017	Attend morning and afternoon court calendar	24.38
7/13/2017	Update files from 7/12 court hearings	24.38
7/25/2017	Open criminal files, preparation of criminal complaints; preparation of cases for court calendars, including court and jury trials; contact and notice to witnesses for trial testimony, prepare outgoing discovery requests, complete incoming discovery requests for monthly period	18.75
	Open criminal files, preparation of criminal complaints; preparation of cases for court calendars, including court and jury trials; contact and notice to witnesses for trial testimony, prepare outgoing discovery requests, complete incoming discovery requests for monthly period	28.13
SUBTOTAL:		[ 120.02]

**For professional services rendered**

**\$120.02**

Client Expense Charges :

Criminal Expenses:

Monthly support fee

14.45

SUBTOTAL:

[ 14.45]

**Total Client Expense Charges**

**\$14.45**

**Total amount of this bill**

**\$134.47**

**Previous balance**

**\$281.36**

JUL 31 2017

	<u>Amount</u>
7/20/2017 Payment - thank you	(\$281.36)
<b>Total payments and adjustments</b>	<b>(\$281.36)</b>
<b>Balance due</b>	<b>\$134.47</b>

I hereby declare under the penalties of perjury that the foregoing statement for legal services is just and correct and that no part thereof has been paid.



John J. Thames, City Attorney

E# 100-41610-304

City Attorney  
↳ Legal Fees



# Rupp, Anderson, Squires & Waldspurger, P.A.

333 South Seventh Street, Suite 2800  
Minneapolis, MN 55402  
Office (612) 436-4300 Fax (612) 436-4340  
www.raswlaw.com

Federal Tax ID 46-1641135

Statement as of: 6/30/2017  
Statement Date: 7/31/2017  
Statement No. 6041

City of Hanover  
Mr. Brian Hagen  
11259 5th St NE  
Hanover, MN 55341

4011(1)-0001: Miscellaneous	299.24
4011(1)-0004: City Council and Board/Commission Meetings	349.30
4011(1)-0093: EDA Acquisition of Property	659.50

Total Fees and Expenses:	\$1,308.04
Previous Balance:	-
<b>Total Now Due:</b>	<b>\$1,308.04</b>

*Handwritten initials*

E # 100-41610-304  
City Attorney  
↳ Legal Fees

299.24 - Miscellaneous

E # 100-41610-304  
City Attorney  
↳ Legal Fees

349.30 - City Council &  
Board/Commission Meetings

E # 201-41330-310  
EDA Spe. Rev. Fund  
↳ Boards & Commissions  
↳ Other Prof. Svcs.

659.50 - EDA Acquisition of Property

AUG 2 2017



# Rupp, Anderson, Squires & Waldspurgen, P.A.

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Statement as of: 6/30/2017  
Statement Date: 7/31/2017  
Statement No. 6041

City of Hanover  
Mr. Brian Hagen  
11250 5th St NE  
Hanover, MN 55341

## 4011(1)-0001: Miscellaneous

		Hours	Rate	Amount	
06/06/2017	JPE	Relive and review e-mail correspondence from Brian Hagen regarding bid issue; Analysis of issues regarding same; Telephone conference with Brian Hagen regarding same.	0.30	165.00	49.50
06/06/2017	JTS	Review purchase agreement draft for home and comment.	0.20	175.00	35.00
06/07/2017	JTS	Cindy Nash e-mail regarding preparation of development agreement; reply.	0.10	175.00	17.50
06/08/2017	JPE	Receive and review e-mail correspondence from Brian Hagen regarding bid bond issue; Analyze issues regarding same; Telephone conference and e-mail correspondence with Brian Hagen regarding same.	0.40	165.00	66.00
06/22/2017	JTS	Marshall e-mail regarding tax forfeit property and possible conveyance for public use; review statute; respond.	0.70	175.00	122.50
Sub-total Fees:					<u>\$290.50</u>

## 4011(1)-0004: City Council and Board/Commission Meetings

		Hours	Rate	Amount	
06/06/2017	JPE	Prepare for and participate in City Council meeting; Travel to and from Hanover for City Council meeting.	3.90	165.00	300.00
Sub-total Fees:					<u>\$300.00</u>

## 4011(1)-0093: EDA Acquisition of Property

		Hours	Rate	Amount	
06/02/2017	ZJC	Read and respond to e-mail from Brian Hagen regarding executed release of mortgage by the bank.	0.20	165.00	33.00
06/06/2017	ZJC	Read and respond to e-mail from Brian Hagen regarding title work on property.	0.10	165.00	16.50
06/12/2017	ZJC	Begin drafting purchase agreement for sale of house.	0.90	165.00	148.50



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Federal Tax ID 46-1641135

06/13/2017 ZJC	Continue drafting purchase agreement; Order O&E report from title company.	0.40	165.00	66.00
06/14/2017 ZJC	Read and respond to e-mails from title company regarding O&E report; Review and analyze the same; Revise purchase agreement to incorporate seller information.	0.30	165.00	49.50
06/15/2017 ZJC	Read and respond to e-mails from title company inquiring about obtaining a copy of the last deed of record; Review and revise purchase agreement to incorporate updated information; Office conference with Jay Squires regarding the same; Send e-mail to Brian Hagen attaching the deed and responding to question regarding property inspections.	0.80	165.00	132.00
06/20/2017 ZJC	Read and respond to e-mail from Brian Hagen regarding whether title search had been conducted.	0.10	165.00	16.50
06/27/2017 ZJC	Telephone conference with Brian Hagen regarding purchase agreement; Office conference with Jay Squires regarding the same.	0.20	165.00	33.00
06/28/2017 ZJC	Office conference with Jay Squires regarding quote from title company; Read and respond to e-mail from Brian Hagen regarding the same.	0.20	165.00	33.00
06/30/2017 ZJC	Review e-mail from Brian Hagen attaching marked up version of the purchase agreement.	0.10	165.00	16.50

Sub-total Fees: \$544.50

### Rate Summary

John P. Edison	4.60 hours at \$165.00/hr	415.50
Jay T. Squires	1.00 hours at \$175.00/hr	175.00
Zachary J. Cronen	3.30 hours at \$165.00/hr	544.50
<b>Total hours:</b>	<b>8.90</b>	<b>1,135.00</b>

### Expenses

	Units	Price	Amount
06/06/2017 Meal.	1.00	10.78	<span style="background-color: yellow;">10.78</span>
06/06/2017 Mileage.	72.00	0.54	<span style="background-color: yellow;">38.52</span>
06/14/2017 Owners & Encumbrance Report.	1.00	115.00	<span style="background-color: yellow;">115.00</span>
06/30/2017 Photocopies.	5.00	0.20	<span style="background-color: lightgreen;">1.00</span>
06/30/2017 Online Legal Research.	1.00	7.74	<span style="background-color: lightgreen;">7.74</span>

Sub-total Expenses: \$173.04

Total Fees and Expenses: **\$1,308.04**

Previous Balance: \_\_\_\_\_ -

**Total Now Due: \$1,308.04**

I declare under the penalties of law that this account is  
just and correct and that no part of it has been paid.

Debra A. Anderson

Accounts Manager



# Rupp, Anderson, Squires & Waldspurger, P.A.

333 South Seventh Street, Suite 2800  
Minneapolis, MN 55402  
Office (612) 436-4300 Fax (612) 436-4340  
www.raswlaw.com

Federal Tax ID 46-1641135

Statement as of: 6/30/2017  
Statement Date: 7/31/2017  
Statement No. 6042

City of Hanover  
11250 5th St NE  
Hanover, MN 55341

4011(3)-0016: Crow River Heights 3rd Addition Development Agreement 82.00

Total Fees and Expenses: \$82.00

Previous Balance: -

Total Now Due: \$82.00

*JP*

G# 823-20200

Crow River Hts West 3rd

L> A/P



# Rupp, Anderson, Squires & Waldspurger, P.A.

333 South Seventh Street, Suite 2800  
Minneapolis, MN 55402  
Office (612) 436-4300 Fax (612) 436-4340  
www.raswlaw.com

Federal Tax ID 46-1641135

Statement as of: 6/30/2017  
Statement Date: 7/31/2017  
Statement No. 6042

City of Hanover  
11250 5th St NE  
Hanover, MN 55341

4011(3)-0016: Crow River Heights 3rd Addition Development Agreement

		Hours	Rate	Amount
06/13/2017 JTS	Brian and Cindy e-mails regarding developer's agreement on Crow River Heights; review same; reply.	0.40	205.00	82.00
			Sub-total Fees:	\$82.00

### Rate Summary

Jay T. Squires	0.40 hours at \$205.00/hr	82.00
Total hours:	0.40	82.00

Total Fees and Expenses:	\$82.00
Previous Balance:	-
<b>Total Now Due:</b>	<b>\$82.00</b>

I declare under the penalties of law that this account is just and correct and that no part of it has been paid.

*Seira A. Anderson*

Accounts Manager



# 2090

701 Xenia Avenue South | Suite 300 | Minneapolis, MN 55416 | (763) 541-4800

August 4, 2017

Mr. Brian Hagen  
City of Hanover  
11250 5<sup>th</sup> Street NE  
Hanover, MN 55341

Re: June 2017 Invoices

Dear Mr. Hagen:

Enclosed please find a list of the current invoices for professional engineering services during the month of June for the City of Hanover.

If you have any questions, please contact me at 651-286-8465.

Sincerely,

**WSB & Associates, Inc.**

for

Justin Messner  
Associate

Enclosures

kc

# WSB ▲ City Project Budget Tracking

WSB Project No.	City of Hanover Description	Current Invoice	Year to Date 2017	Billed to Date June 30, 2017
2082-014	2017 General Engineering Services	\$890.50	\$11,194.75	\$11,194.75
2082-120	2017 Chip Seal Project	\$29.25	\$740.00	\$740.00
R-010287-000	Crow River Heights West 3rd Addition	\$1,834.00	\$2,775.50	\$2,775.50
	<b>Current Invoice Total</b>	<b>\$2,753.75</b>	<b>\$11,934.75</b>	



701 Xenia Avenue South, Suite 300 | Minneapolis, MN 55416 | (763) 541-4800

City of Hanover  
Attn: Brian Hagen  
11250 5th Street NE  
Hanover, MN 55341

August 4, 2017  
Project No: 0-002082-014  
Invoice No: 6

2017 General Engineering Services  
**Professional Services from June 1, 2017 to June 30, 2017**

Phase 000 2017 General Engineering Services  
Project Mgmt

			<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Johnson, Paul	6/13/2017	ESC Plan and SWPPP Review	2.00	109.00	218.00	
Johnson, Paul	6/14/2017	ESC Plan and SWPPP Review	.50	109.00	54.50	
Pederson, Karla	6/2/2017	Modify fire station picture. Upload adendum to quest.	1.00	88.00	88.00	
Pederson, Karla	6/29/2017	Enter Hanover bid on Quest and open project	.75	88.00	66.00	
Pederson, Karla	6/30/2017	Upload plans to Quest	.50	88.00	44.00	
		<b>Totals</b>	<b>4.75</b>		<b>470.50</b>	
		<b>Total Labor</b>				<b>470.50</b>
				<b>Total this Task</b>		<b>\$470.50</b>

Meetings

			<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Messner, Justin	6/2/2017	Fire Department Picture	1.00	152.00	152.00	
Messner, Justin	6/13/2017	GIS/SWAMP Meeting	1.50	152.00	228.00	
		<b>Totals</b>	<b>2.50</b>		<b>380.00</b>	
		<b>Total Labor</b>				<b>380.00</b>
				<b>Total this Task</b>		<b>\$380.00</b>

Council Meetings

**Field Services Billing**

Council Mtg and/or Planning Commission

		1.0 Meeting @ 40.00		40.00		
		<b>Total Field Services</b>		<b>40.00</b>		<b>40.00</b>
				<b>Total this Task</b>		<b>\$40.00</b>
				<b>Total this Phase</b>		<b>\$890.50</b>

Project 0-002082-014 HANO - 2017 General Engineering Services Invoice 6

Total this Invoice \$890.50

Billings to Date

	Current	Prior	Total
Labor	850.50	8,763.25	9,613.75
Field Services	40.00	1,541.00	1,581.00
<b>Totals</b>	<b>890.50</b>	<b>10,304.25</b>	<b>11,194.75</b>

Comments: \_\_\_\_\_

Approved by: \_\_\_\_\_

Reviewed by: Andrew Brotzler  
Project Manager: Justin Messner

E# 100-41950-303

Engineer

↳ Engineering Fees



701 Xenia Avenue South, Suite 300 | Minneapolis, MN 55416 | (763) 541-4800

City of Hanover  
Attn: Brian Hagen  
11250 5th Street NE  
Hanover, MN 55341

August 4, 2017  
Project No: 0-002082-120  
Invoice No: 3

2017 Chip Seal Project  
**Professional Services from June 1, 2017 to June 30, 2017**

Phase 1 Feasibility / Prel. Des.  
Project Mgmt

		Hours	Rate	Amount
Keller, Kris	6/7/2017	.25	117.00	29.25
Project Quantities/Figure Update				
Totals		.25		29.25
<b>Total Labor</b>				<b>29.25</b>
<b>Total this Task</b>				<b>\$29.25</b>
<b>Total this Phase</b>				<b>\$29.25</b>
<b>Total this Invoice</b>				<b>\$29.25</b>

**Billings to Date**

	Current	Prior	Total
Labor	29.25	710.75	740.00
<b>Totals</b>	<b>29.25</b>	<b>710.75</b>	<b>740.00</b>

Comments:

Approved by:

*Nalle Jang*

Reviewed by: Andrew Brotzler  
Project Manager: Justin Messner

E# 100 - 43121 - 224

Paved Streets

↳ Street Maint. Materials



City of Hanover  
Attn: Brian Hagen  
11250 5th Street NE  
Hanover, MN 55341

August 4, 2017  
Project No: R-010287-000  
Invoice No: 2

Crow River Heights West 3rd Addition  
**Professional Services from June 1, 2017 to June 30, 2017**

Phase 001 Plan Review  
Project Management

	Hours	Rate	Amount
Harrington, Jean Project Controls	6/22/2017 .50	94.00	47.00
Johnson, Luke Crow River Heights West 3rd Addition Drainage Review	6/9/2017 2.00	102.00	204.00
Johnson, Luke Move as Need Be: Crow River Heights West 3rd Addition	6/13/2017 3.50	102.00	357.00
Keller, Kris Crow River Heights West 3rd Addition Final Plat Review/Coordination	6/9/2017 1.75	117.00	204.75
Keller, Kris Crow River Heights West 3rd Plan Review/Coordination	6/12/2017 2.25	117.00	263.25
Keller, Kris Crow River Heights West 3rd Plan Review/Coordination	6/13/2017 1.25	117.00	146.25
Keller, Kris Crow River Heights West 3rd Plan Review/Coordination	6/15/2017 .50	117.00	58.50
Keller, Kris Crow River Heights West 3rd Plan Review/Coordination	6/19/2017 .50	117.00	58.50
Messner, Justin Project Management	6/23/2017 2.00	152.00	304.00
Preisler, Nicholas Crow River Heights 3rd Plan Review Comments	6/16/2017 1.75	109.00	190.75
<b>Totals</b>	<b>16.00</b>		<b>1,834.00</b>
<b>Total Labor</b>			<b>1,834.00</b>
		<b>Total this Task</b>	<b>\$1,834.00</b>
		<b>Total this Phase</b>	<b>\$1,834.00</b>
		<b>Total this Invoice</b>	<b>\$1,834.00</b>

**Billings to Date**

	Current	Prior	Total
Labor	1,834.00	941.50	2,775.50
<b>Totals</b>	<b>1,834.00</b>	<b>941.50</b>	<b>2,775.50</b>

**Comments:**

G# 823-20200  
Crow River Hts West 3rd - Backes  
↳ A/P

Approved by: 

Reviewed by: Andrew Brotzler  
Project Manager: Justin Messner

CITY OF HANOVER

Cash Balances

August 2017

Fund	Begin Month	GL Debits Month	GL Credits Month	Balance
100 GENERAL FUND	\$636,828.81	\$117.03	\$39,940.31	\$597,005.53
107 FIRE DEPT DONATIONS FUND	\$24,591.66	\$0.00	\$7,569.90	\$17,021.76
201 EDA SPECIAL REVENUE FUND	\$153,902.68	\$0.00	\$659.50	\$153,243.18
205 EDA BUSINESS INCENTIVE FUND	\$243,872.42	\$0.00	\$0.00	\$243,872.42
311 2008A GO CIP REFUNDING BOND	\$56,803.50	\$0.00	\$0.00	\$56,803.50
312 2009A GO IMP REFUNDING BOND	\$2,762.81	\$0.00	\$0.00	\$2,762.81
313 2010 GO EQUIPMENT CERTIFICATES	\$0.00	\$0.00	\$0.00	\$0.00
314 2011A GO IMP CROSSOVER REF BD	\$503,333.88	\$0.00	\$0.00	\$503,333.88
315 2016A GO CIP BOND	\$30,765.13	\$0.00	\$0.00	\$30,765.13
401 GENERAL CAPITAL PROJECTS	\$1,337,826.05	\$0.00	\$0.00	\$1,337,826.05
402 PARKS CAPITAL PROJECTS	\$59,497.44	\$0.00	\$0.00	\$59,497.44
403 FIRE DEPT CAPITAL FUND	\$191,544.41	\$0.00	\$0.00	\$191,544.41
404 HISTORICAL CAPITAL PROJ FUND	\$0.00	\$0.00	\$0.00	\$0.00
405 PARK DEDICATION FEE	\$1,370.00	\$0.00	\$0.00	\$1,370.00
407 TIF REDEV DIST #1	\$9,671.92	\$0.00	\$0.00	\$9,671.92
411 FACILITIES CAPITAL PROJ FUND	\$1,410,961.79	\$0.00	\$161.73	\$1,410,800.06
417 EQUIPMENT CAPITAL FUND	\$133,270.88	\$0.00	\$0.00	\$133,270.88
418 STREET CAPITAL PROJ FUND	\$546,484.98	\$0.00	\$0.00	\$546,484.98
601 WATER ENTERPRISE FUND	\$832,647.04	\$0.00	\$2,948.02	\$829,699.02
602 SEWER ENTERPRISE FUND	\$271,153.39	\$0.00	\$4,071.06	\$267,082.33
603 STORM WATER ENTERPRISE FUND	\$211,757.26	\$0.00	\$0.00	\$211,757.26
611 WATER CAPITAL IMP FUND	\$156,415.53	\$0.00	\$0.00	\$156,415.53
612 SEWER CAPITAL IMP FUND	\$1,829,795.74	\$0.00	\$0.00	\$1,829,795.74
613 STORM WATER CAPITAL IMP FUND	\$547,636.43	\$0.00	\$0.00	\$547,636.43
804 SCHENDELS FIELD ESC FUND	\$148,453.49	\$0.00	\$0.00	\$148,453.49
809 BRIDGES AT HANOVER ESC FUND	\$0.00	\$0.00	\$0.00	\$0.00
811 EROSION CONTROL ESCROW FUND	\$18,000.00	\$0.00	\$2,000.00	\$16,000.00
815 LANDSCAPE ESCROW FUND	\$18,000.00	\$0.00	\$2,000.00	\$16,000.00
817 INFRASTRUCTURE ESCROW FUND	\$9,000.00	\$0.00	\$1,000.00	\$8,000.00
818 MISC ESCROWS FUND	\$10,458.23	\$0.00	\$0.00	\$10,458.23
820 BRIDGES TOWNHOMES ESC FUND	\$3,600.58	\$0.00	\$0.00	\$3,600.58
821 QUAIL PASS 2ND ADD ESCROW FD	\$11,937.09	\$0.00	\$0.00	\$11,937.09
823 CROW RVR HTS WEST 3RD / BACKES	\$16,569.67	\$0.00	\$1,916.00	\$14,653.67
900 INTEREST	\$0.00	\$0.00	\$0.00	\$0.00
	\$9,428,912.81	\$117.03	\$62,266.52	\$9,366,763.32

Revenue Budget by Source - General Fund

Source Alt Code	Account Descr	August 2017 Amt	2017 YTD Amt	2017 YTD Budget	2017 YTD Balance	%YTD Budget
<b>Fund 100 GENERAL FUND</b>						
TAXES	R 100-31000 Property Taxes - General	\$0.00	\$458,692.08	\$830,523.52	\$371,831.44	55.23%
TAXES	R 100-31020 Property Taxes - Fire	\$0.00	\$55,600.00	\$111,200.00	\$55,600.00	50.00%
TAXES	R 100-31800 Franchise Fees	\$0.00	\$3,792.44	\$12,000.00	\$8,207.56	31.60%
Source Alt Code TAXES		\$0.00	\$518,084.52	\$953,723.52	\$435,639.00	54.32%
SERVICE	R 100-34000 Charges for Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SERVICE	R 100-34101 City Hall Rent Revenue	\$0.00	\$6,745.00	\$9,175.00	\$2,430.00	73.51%
SERVICE	R 100-34107 Assessment Search Fees	\$0.00	\$275.00	\$400.00	\$125.00	68.75%
SERVICE	R 100-34108 Administrative Fees	\$0.00	\$2,900.00	\$1,500.00	-\$1,400.00	193.33%
SERVICE	R 100-34109 Copies/Faxes	\$0.00	\$23.00	\$50.00	\$27.00	46.00%
SERVICE	R 100-34206 Other Public Safety Charges	\$0.00	\$250.00	\$0.00	-\$250.00	0.00%
SERVICE	R 100-34207 Fire Protection Services	\$0.00	\$42,019.12	\$114,324.87	\$72,305.75	36.75%
SERVICE	R 100-34403 Recycling Rev/Reimb	\$0.00	\$1,560.90	\$6,000.00	\$4,439.10	26.02%
SERVICE	R 100-34780 Park Rental Fees	\$0.00	\$2,220.26	\$3,000.00	\$779.74	74.01%
SERVICE	R 100-34940 Cemetery Revenues	\$0.00	\$2,650.00	\$2,000.00	-\$650.00	132.50%
Source Alt Code SERVICE		\$0.00	\$58,643.28	\$136,449.87	\$77,806.59	42.98%
MISC	R 100-36100 Special Assessments	\$0.00	\$428.08	\$740.00	\$311.92	57.85%
MISC	R 100-36200 Miscellaneous Revenues	\$0.00	\$874.50	\$900.00	\$25.50	97.17%
MISC	R 100-36210 Interest Earnings	\$0.00	\$2,689.30	\$3,000.00	\$310.70	89.64%
MISC	R 100-36215 Investment Income/Loss	\$0.00	-\$762.10	\$6,000.00	\$6,762.10	-12.70%
MISC	R 100-36230 Contributions and Donations	\$0.00	\$2,425.00	\$3,600.00	\$1,175.00	67.36%
MISC	R 100-36235 Insurance Dividends	\$0.00	\$0.00	\$8,000.00	\$8,000.00	0.00%
MISC	R 100-36250 Damage Deposits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-36260 Refunds or Reimbursements	\$0.00	\$169.39	\$0.00	-\$169.39	0.00%
MISC	R 100-36290 Sale of Vehicles/Equipment	\$0.00	\$173.40	\$0.00	-\$173.40	0.00%
MISC	R 100-39101 Sales of General Fixed Asset	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Source Alt Code MISC		\$0.00	\$5,997.57	\$22,240.00	\$16,242.43	26.97%
LIC PERM	R 100-32110 Alcoholic Beverages	\$0.00	\$10,385.00	\$10,370.00	-\$15.00	100.14%
LIC PERM	R 100-32180 Other Bus. Licenses/Permits	\$0.00	\$1,640.00	\$100.00	-\$1,540.00	1640.00%
LIC PERM	R 100-32210 Building Permits	\$0.00	\$36,650.66	\$50,000.00	\$13,349.34	73.30%
LIC PERM	R 100-32240 Animal Licenses	\$0.00	\$60.00	\$100.00	\$40.00	60.00%
LIC PERM	R 100-32260 Solid Waste Hauler Licenses	\$0.00	\$1,500.00	\$1,500.00	\$0.00	100.00%
LIC PERM	R 100-32270 Rental Dwelling Licenses	\$0.00	\$90.00	\$0.00	-\$90.00	0.00%
LIC PERM	R 100-32280 Other Non-Business Lic/Per	\$0.00	\$41.00	\$50.00	\$9.00	82.00%
Source Alt Code LIC PERM		\$0.00	\$50,366.66	\$62,120.00	\$11,753.34	81.08%
INTGOVT	R 100-33400 State Grants and Aids	\$0.00	\$12,591.00	\$0.00	-\$12,591.00	0.00%
INTGOVT	R 100-33401 Local Government Aid	\$0.00	\$54,084.50	\$108,169.00	\$54,084.50	50.00%
INTGOVT	R 100-33410 MV Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTGOVT	R 100-33420 PERA Aid	\$0.00	\$169.50	\$339.00	\$169.50	50.00%
INTGOVT	R 100-33422 State Fire Aid	\$0.00	\$4,790.00	\$36,000.00	\$31,210.00	13.31%
INTGOVT	R 100-33426 State Police Aid	\$0.00	\$0.00	\$5,500.00	\$5,500.00	0.00%
INTGOVT	R 100-33610 County Grants/Aid for Roads	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Source Alt Code INTGOVT		\$0.00	\$71,635.00	\$150,008.00	\$78,373.00	47.75%
FINES	R 100-35100 Court Fines	\$0.00	\$2,355.84	\$2,000.00	-\$355.84	117.79%
Source Alt Code FINES		\$0.00	\$2,355.84	\$2,000.00	-\$355.84	117.79%
<b>Fund 100 GENERAL FUND</b>		<b>\$0.00</b>	<b>\$707,082.87</b>	<b>\$1,326,541.39</b>	<b>\$619,458.52</b>	<b>53.30%</b>

Revenue Budget by Source - General Fund

Source Alt Code	Account Descr	August 2017 Amt	2017 YTD Amt	2017 YTD Budget	2017 YTD Balance	%YTD Budget
		\$0.00	\$707,082.87	\$1,326,541.39	\$619,458.52	53.30%

**CITY OF HANOVER**  
**Expenditure Budget Report - General Fund**

Dept Abbrev	Account Descr	August 2017 Amt	2017 YTD Amt	2017 YTD Budget	2017 YTD Balance	%YTD Budget
<b>Fund 100 GENERAL FUND</b>						
Dept 41110 Council						
COUNCIL	E 100-41110-111 Committee Wages/Mee	\$0.00	\$6,415.00	\$11,000.00	\$4,585.00	58.32%
COUNCIL	E 100-41110-122 FICA	\$0.00	\$397.73	\$682.00	\$284.27	58.32%
COUNCIL	E 100-41110-123 Medicare	\$0.00	\$93.02	\$159.50	\$66.48	58.32%
COUNCIL	E 100-41110-208 Training and Instructio	\$0.00	\$325.00	\$400.00	\$75.00	81.25%
COUNCIL	E 100-41110-306 Dues & Subscriptions	\$0.00	\$5,287.18	\$7,500.00	\$2,212.82	70.50%
COUNCIL	E 100-41110-331 Travel Expenses	\$0.00	\$92.02	\$500.00	\$407.98	18.40%
COUNCIL	E 100-41110-437 Other Miscellaneous	\$0.00	\$1,249.19	\$3,000.00	\$1,750.81	41.64%
Dept 41110 Council		\$0.00	\$13,859.14	\$23,241.50	\$9,382.36	59.63%
Dept 41330 Boards and Commissions						
BRDCOMM	E 100-41330-111 Committee Wages/Mee	\$0.00	\$0.00	\$4,000.00	\$4,000.00	0.00%
BRDCOMM	E 100-41330-208 Training and Instructio	\$0.00	\$0.00	\$1,300.00	\$1,300.00	0.00%
BRDCOMM	E 100-41330-331 Travel Expenses	\$0.00	\$0.00	\$100.00	\$100.00	0.00%
Dept 41330 Boards and Commissions		\$0.00	\$0.00	\$5,400.00	\$5,400.00	0.00%
Dept 41400 City Administrator						
CITYADM	E 100-41400-101 Full-Time Employees R	\$2,677.07	\$41,272.85	\$69,629.63	\$28,356.78	59.27%
CITYADM	E 100-41400-121 PERA	\$200.78	\$3,209.13	\$5,222.22	\$2,013.09	61.45%
CITYADM	E 100-41400-122 FICA	\$165.98	\$2,652.91	\$4,317.04	\$1,664.13	61.45%
CITYADM	E 100-41400-123 Medicare	\$38.82	\$620.47	\$1,009.63	\$389.16	61.46%
CITYADM	E 100-41400-134 Employer Paid Life	\$14.67	\$236.61	\$384.00	\$147.39	61.62%
CITYADM	E 100-41400-151 Med/Dental Insurance	\$334.78	\$5,356.48	\$8,400.00	\$3,043.52	63.77%
CITYADM	E 100-41400-208 Training and Instructio	\$0.00	\$431.00	\$1,500.00	\$1,069.00	28.73%
CITYADM	E 100-41400-306 Dues & Subscriptions	\$0.00	\$253.80	\$500.00	\$246.20	50.76%
Dept 41400 City Administrator		\$3,432.10	\$54,033.25	\$90,962.52	\$36,929.27	59.40%
Dept 41410 Elections						
ELECTION	E 100-41410-200 Office Supplies (GENER	\$0.00	\$0.00	\$7,000.00	\$7,000.00	0.00%
ELECTION	E 100-41410-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELECTION	E 100-41410-351 Legal Notices Publishin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELECTION	E 100-41410-400 Repairs & Maint Cont (	\$0.00	\$1,201.60	\$1,300.00	\$98.40	92.43%
Dept 41410 Elections		\$0.00	\$1,201.60	\$8,300.00	\$7,098.40	14.48%
Dept 41430 Clerical Staff						
CLERICAL	E 100-41430-101 Full-Time Employees R	\$1,682.40	\$25,943.03	\$43,739.90	\$17,796.87	59.31%
CLERICAL	E 100-41430-121 PERA	\$126.18	\$2,016.98	\$3,280.49	\$1,263.51	61.48%
CLERICAL	E 100-41430-122 FICA	\$104.31	\$1,667.38	\$2,711.87	\$1,044.49	61.48%
CLERICAL	E 100-41430-123 Medicare	\$24.39	\$389.89	\$634.23	\$244.34	61.47%
CLERICAL	E 100-41430-134 Employer Paid Life	\$59.52	\$943.56	\$1,440.00	\$496.44	65.53%
CLERICAL	E 100-41430-142 Unemployment Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CLERICAL	E 100-41430-151 Med/Dental Insurance	\$334.78	\$5,356.48	\$8,400.00	\$3,043.52	63.77%
CLERICAL	E 100-41430-208 Training and Instructio	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
CLERICAL	E 100-41430-306 Dues & Subscriptions	\$0.00	\$17.50	\$250.00	\$232.50	7.00%
Dept 41430 Clerical Staff		\$2,331.58	\$36,334.82	\$60,956.49	\$24,621.67	59.61%
Dept 41435 Staff Expenses						
STAFFEXP	E 100-41435-260 Uniforms	\$0.00	\$0.00	\$300.00	\$300.00	0.00%
STAFFEXP	E 100-41435-310 Other Professional Serv	\$0.00	\$299.75	\$500.00	\$200.25	59.95%
STAFFEXP	E 100-41435-331 Travel Expenses	\$0.00	\$215.40	\$2,000.00	\$1,784.60	10.77%
Dept 41435 Staff Expenses		\$0.00	\$515.15	\$2,800.00	\$2,284.85	18.40%
Dept 41530 Accounting						
ACCTING	E 100-41530-101 Full-Time Employees R	\$1,925.00	\$30,162.26	\$52,954.72	\$22,792.46	56.96%
ACCTING	E 100-41530-121 PERA	\$144.38	\$1,996.64	\$3,971.60	\$1,974.96	50.27%

**CITY OF HANOVER**  
**Expenditure Budget Report - General Fund**

Dept Abbrev	Account Descr	August 2017 Amt	2017 YTD Amt	2017 YTD Budget	2017 YTD Balance	%YTD Budget
ACCTING	E 100-41530-122 FICA	\$119.35	\$1,861.15	\$3,283.19	\$1,422.04	56.69%
ACCTING	E 100-41530-123 Medicare	\$27.91	\$435.24	\$767.84	\$332.60	56.68%
ACCTING	E 100-41530-134 Employer Paid Life	\$38.37	\$403.54	\$996.00	\$592.46	40.52%
ACCTING	E 100-41530-151 Med/Dental Insurance	\$350.00	\$5,350.00	\$10,800.00	\$5,450.00	49.54%
ACCTING	E 100-41530-208 Training and Instructio	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
ACCTING	E 100-41530-306 Dues & Subscriptions	\$0.00	\$122.86	\$250.00	\$127.14	49.14%
ACCTING	E 100-41530-310 Other Professional Serv	\$375.00	\$5,776.00	\$0.00	-\$5,776.00	0.00%
Dept 41530 Accounting		\$2,980.01	\$46,107.69	\$74,023.35	\$27,915.66	62.29%
Dept 41540 Auditing						
AUDITING	E 100-41540-301 Auditing and Acctg Ser	\$0.00	\$23,915.00	\$24,300.00	\$385.00	98.42%
Dept 41540 Auditing		\$0.00	\$23,915.00	\$24,300.00	\$385.00	98.42%
Dept 41550 Assessing						
ASSESS G	E 100-41550-310 Other Professional Serv	\$0.00	\$11,484.85	\$18,000.00	\$6,515.15	63.80%
Dept 41550 Assessing		\$0.00	\$11,484.85	\$18,000.00	\$6,515.15	63.80%
Dept 41570 Purchasing						
PURCHASE	E 100-41570-200 Office Supplies (GENER	\$0.00	\$1,376.38	\$3,500.00	\$2,123.62	39.33%
PURCHASE	E 100-41570-205 Bank Fees	\$0.00	\$173.75	\$100.00	-\$73.75	173.75%
PURCHASE	E 100-41570-207 Computer Supplies	\$0.00	\$11,452.54	\$12,000.00	\$547.46	95.44%
PURCHASE	E 100-41570-220 Repair/Maint Supply (G	\$272.49	\$2,046.77	\$4,000.00	\$1,953.23	51.17%
PURCHASE	E 100-41570-322 Postage	\$0.00	\$1,190.05	\$2,000.00	\$809.95	59.50%
PURCHASE	E 100-41570-570 Office Equip and Furnis	\$9,610.80	\$9,610.80	\$0.00	-\$9,610.80	0.00%
Dept 41570 Purchasing		\$9,883.29	\$25,850.29	\$21,600.00	-\$4,250.29	119.68%
Dept 41600 Computer						
COMPUTER	E 100-41600-310 Other Professional Serv	\$0.00	\$3,346.25	\$4,000.00	\$653.75	83.66%
Dept 41600 Computer		\$0.00	\$3,346.25	\$4,000.00	\$653.75	83.66%
Dept 41610 City Attorney						
CITYATNY	E 100-41610-304 Legal Fees	\$783.01	\$14,716.38	\$22,440.16	\$7,723.78	65.58%
Dept 41610 City Attorney		\$783.01	\$14,716.38	\$22,440.16	\$7,723.78	65.58%
Dept 41910 Planning and Zoning						
PLANZONG	E 100-41910-310 Other Professional Serv	\$0.00	\$11,438.24	\$29,500.00	\$18,061.76	38.77%
Dept 41910 Planning and Zoning		\$0.00	\$11,438.24	\$29,500.00	\$18,061.76	38.77%
Dept 41940 General Govt Buildings/Plant						
GOVTBLDG	E 100-41940-210 Operating Supplies (GE	\$0.00	\$1,080.07	\$1,500.00	\$419.93	72.00%
GOVTBLDG	E 100-41940-220 Repair/Maint Supply (G	\$7.48	\$4,943.26	\$7,000.00	\$2,056.74	70.62%
GOVTBLDG	E 100-41940-306 Dues & Subscriptions	\$0.00	\$250.00	\$300.00	\$50.00	83.33%
GOVTBLDG	E 100-41940-310 Other Professional Serv	\$480.00	\$4,585.11	\$1,000.00	-\$3,585.11	458.51%
GOVTBLDG	E 100-41940-321 Telephone	\$346.00	\$2,808.12	\$3,500.00	\$691.88	80.23%
GOVTBLDG	E 100-41940-325 Taxes	\$0.00	\$319.91	\$250.00	-\$69.91	127.96%
GOVTBLDG	E 100-41940-381 Electric Utilities	\$0.00	\$4,304.26	\$11,250.00	\$6,945.74	38.26%
GOVTBLDG	E 100-41940-383 Gas Utilities	\$33.28	\$2,546.78	\$6,250.00	\$3,703.22	40.75%
GOVTBLDG	E 100-41940-384 Refuse/Garbage Dispos	\$0.00	\$2,085.53	\$3,250.00	\$1,164.47	64.17%
GOVTBLDG	E 100-41940-415 Other Equipment Renta	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
GOVTBLDG	E 100-41940-520 Buildings and Structure	\$120.00	\$1,251.70	\$4,500.00	\$3,248.30	27.82%
GOVTBLDG	E 100-41940-560 Furniture and Fixtures	\$0.00	\$116.99	\$2,500.00	\$2,383.01	4.68%
GOVTBLDG	E 100-41940-580 Other Equipment	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
Dept 41940 General Govt Buildings/Plant		\$986.76	\$24,291.73	\$42,300.00	\$18,008.27	57.43%
Dept 41950 Engineer						
ENGINEER	E 100-41950-303 Engineering Fees	\$890.50	\$10,182.75	\$32,500.00	\$22,317.25	31.33%
Dept 41950 Engineer		\$890.50	\$10,182.75	\$32,500.00	\$22,317.25	31.33%

**CITY OF HANOVER**  
**Expenditure Budget Report - General Fund**

Dept Abbrev	Account Descr	August 2017 Amt	2017 YTD Amt	2017 YTD Budget	2017 YTD Balance	%YTD Budget
Dept 41960 Insurance						
INSURANCE	E 100-41960-150 Worker s Comp (GENE	\$1,519.78	\$9,375.76	\$8,799.31	-\$576.45	106.55%
INSURANCE	E 100-41960-152 Worker s Comp Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE	E 100-41960-361 General Liability Ins	\$0.00	\$21,536.22	\$18,860.19	-\$2,676.03	114.19%
Dept 41960 Insurance		\$1,519.78	\$30,911.98	\$27,659.50	-\$3,252.48	111.76%
Dept 41970 Legal Publications						
LEGALPUB	E 100-41970-341 Employment	\$0.00	\$362.16	\$300.00	-\$62.16	120.72%
LEGALPUB	E 100-41970-343 Other Advertising	\$0.00	\$104.00	\$50.00	-\$54.00	208.00%
LEGALPUB	E 100-41970-351 Legal Notices Publishin	\$133.27	\$312.99	\$2,000.00	\$1,687.01	15.65%
LEGALPUB	E 100-41970-354 Recording Fees	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
Dept 41970 Legal Publications		\$133.27	\$779.15	\$2,850.00	\$2,070.85	27.34%
Dept 42101 Hennepin County Sheriff						
HCSHERIFF	E 100-42101-310 Other Professional Serv	\$0.00	\$39,365.26	\$78,730.52	\$39,365.26	50.00%
Dept 42101 Hennepin County Sheriff		\$0.00	\$39,365.26	\$78,730.52	\$39,365.26	50.00%
Dept 42102 Wright County Sheriff						
WCSHERIFF	E 100-42102-310 Other Professional Serv	\$8,455.83	\$68,886.70	\$101,748.00	\$32,861.30	67.70%
Dept 42102 Wright County Sheriff		\$8,455.83	\$68,886.70	\$101,748.00	\$32,861.30	67.70%
Dept 42210 Fire Dept Administration						
FIREADMIN	E 100-42210-103 Part-Time Employees	\$0.00	\$23,926.50	\$55,000.00	\$31,073.50	43.50%
FIREADMIN	E 100-42210-122 FICA	\$0.00	\$1,483.43	\$3,410.00	\$1,926.57	43.50%
FIREADMIN	E 100-42210-123 Medicare	\$0.00	\$346.96	\$797.50	\$450.54	43.51%
FIREADMIN	E 100-42210-142 Unemployment Benefit	\$0.00	\$274.90	\$0.00	-\$274.90	0.00%
FIREADMIN	E 100-42210-150 Worker s Comp (GENE	-\$15.78	\$8,225.25	\$8,344.11	\$118.86	98.58%
FIREADMIN	E 100-42210-200 Office Supplies (GENER	\$82.54	\$493.52	\$200.00	-\$293.52	246.76%
FIREADMIN	E 100-42210-305 Medical and Dental Fee	\$0.00	\$1,909.25	\$4,000.00	\$2,090.75	47.73%
FIREADMIN	E 100-42210-306 Dues & Subscriptions	\$150.00	\$1,864.00	\$950.00	-\$914.00	196.21%
FIREADMIN	E 100-42210-361 General Liability Ins	\$0.00	\$5,247.97	\$4,553.35	-\$694.62	115.26%
Dept 42210 Fire Dept Administration		\$216.76	\$43,771.78	\$77,254.96	\$33,483.18	56.66%
Dept 42220 Fire Dept Equipment						
FIREEQUIP	E 100-42220-221 Equipment Parts	\$215.88	\$3,207.40	\$13,500.00	\$10,292.60	23.76%
FIREEQUIP	E 100-42220-228 Medical Supplies	\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.00%
FIREEQUIP	E 100-42220-240 Small Tools and Minor	\$0.00	\$0.00	\$850.00	\$850.00	0.00%
FIREEQUIP	E 100-42220-260 Uniforms	\$0.00	\$3,126.40	\$4,500.00	\$1,373.60	69.48%
FIREEQUIP	E 100-42220-580 Other Equipment	\$0.00	\$605.35	\$5,000.00	\$4,394.65	12.11%
Dept 42220 Fire Dept Equipment		\$215.88	\$6,939.15	\$25,350.00	\$18,410.85	27.37%
Dept 42240 Fire Dept Training						
FIRETRNG	E 100-42240-208 Training and Instructio	\$0.00	\$4,637.62	\$12,500.00	\$7,862.38	37.10%
FIRETRNG	E 100-42240-310 Other Professional Serv	\$0.00	\$1,542.46	\$3,000.00	\$1,457.54	51.42%
FIRETRNG	E 100-42240-331 Travel Expenses	\$440.60	\$1,096.63	\$1,500.00	\$403.37	73.11%
Dept 42240 Fire Dept Training		\$440.60	\$7,276.71	\$17,000.00	\$9,723.29	42.80%
Dept 42260 Fire Vehicles						
FIREVEH	E 100-42260-212 Motor Fuels	\$46.58	\$1,029.56	\$4,500.00	\$3,470.44	22.88%
FIREVEH	E 100-42260-220 Repair/Maint Supply (G	\$0.00	\$3,637.39	\$9,000.00	\$5,362.61	40.42%
FIREVEH	E 100-42260-240 Small Tools and Minor	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
FIREVEH	E 100-42260-323 Radio Units	\$0.00	\$3,439.00	\$7,465.00	\$4,026.00	46.07%
Dept 42260 Fire Vehicles		\$46.58	\$8,105.95	\$22,965.00	\$14,859.05	35.30%
Dept 42280 Fire Stations and Bldgs						
FIREBLDG	E 100-42280-215 Shop Supplies	\$101.43	\$153.14	\$1,650.00	\$1,496.86	9.28%
FIREBLDG	E 100-42280-220 Repair/Maint Supply (G	\$56.15	\$479.60	\$3,500.00	\$3,020.40	13.74%

**CITY OF HANOVER**  
**Expenditure Budget Report - General Fund**

Dept Abbrev	Account Descr	August 2017 Amt	2017 YTD Amt	2017 YTD Budget	2017 YTD Balance	%YTD Budget
FIREBLDG	E 100-42280-321 Telephone	\$31.46	\$1,416.77	\$800.00	-\$616.77	177.10%
FIREBLDG	E 100-42280-325 Taxes	\$0.00	\$0.00	\$175.00	\$175.00	0.00%
FIREBLDG	E 100-42280-381 Electric Utilities	\$0.00	\$1,827.01	\$4,500.00	\$2,672.99	40.60%
FIREBLDG	E 100-42280-383 Gas Utilities	\$18.92	\$1,422.00	\$3,000.00	\$1,578.00	47.40%
Dept 42280 Fire Stations and Bldgs		\$207.96	\$5,298.52	\$13,625.00	\$8,326.48	38.89%
Dept 42290 Fire Relief Association						
FIRERELIEF	E 100-42290-124 Fire Pension Contributi	\$0.00	\$0.00	\$36,000.00	\$36,000.00	0.00%
FIRERELIEF	E 100-42290-125 Other Retirement Contr	\$0.00	\$5,566.79	\$11,133.58	\$5,566.79	50.00%
FIRERELIEF	E 100-42290-301 Auditing and Acctg Ser	\$0.00	\$6,200.00	\$6,500.00	\$300.00	95.38%
Dept 42290 Fire Relief Association		\$0.00	\$11,766.79	\$53,633.58	\$41,866.79	21.94%
Dept 42401 Building Inspection Admin						
INSPADMN	E 100-42401-310 Other Professional Serv	\$0.00	\$27,480.89	\$17,500.00	-\$9,980.89	157.03%
Dept 42401 Building Inspection Admin		\$0.00	\$27,480.89	\$17,500.00	-\$9,980.89	157.03%
Dept 42700 Animal Control						
ANIMCTRL	E 100-42700-310 Other Professional Serv	\$0.00	\$250.00	\$500.00	\$250.00	50.00%
Dept 42700 Animal Control		\$0.00	\$250.00	\$500.00	\$250.00	50.00%
Dept 42800 Cemetery						
CEMETERY	E 100-42800-310 Other Professional Serv	\$0.00	\$0.00	\$50.00	\$50.00	0.00%
Dept 42800 Cemetery		\$0.00	\$0.00	\$50.00	\$50.00	0.00%
Dept 43000 Public Works (GENERAL)						
PUBWRKS	E 100-43000-101 Full-Time Employees R	\$3,759.00	\$54,760.77	\$116,803.34	\$62,042.57	46.88%
PUBWRKS	E 100-43000-102 Full-Time Employees O	\$0.00	\$525.78	\$1,050.00	\$524.22	50.07%
PUBWRKS	E 100-43000-103 Part-Time Employees	\$880.00	\$7,588.00	\$15,000.00	\$7,412.00	50.59%
PUBWRKS	E 100-43000-121 PERA	\$281.93	\$4,083.96	\$10,279.11	\$6,195.15	39.73%
PUBWRKS	E 100-43000-122 FICA	\$286.40	\$4,030.76	\$8,250.88	\$4,220.12	48.85%
PUBWRKS	E 100-43000-123 Medicare	\$66.98	\$942.66	\$2,285.25	\$1,342.59	41.25%
PUBWRKS	E 100-43000-134 Employer Paid Life	\$35.88	\$866.83	\$2,832.00	\$1,965.17	30.61%
PUBWRKS	E 100-43000-142 Unemployment Benefit	\$0.00	\$7.32	\$500.00	\$492.68	1.46%
PUBWRKS	E 100-43000-151 Med/Dental Insurance	\$819.31	\$10,021.47	\$27,600.00	\$17,578.53	36.31%
PUBWRKS	E 100-43000-208 Training and Instructio	\$0.00	\$1,321.95	\$2,500.00	\$1,178.05	52.88%
PUBWRKS	E 100-43000-212 Motor Fuels	\$0.00	\$2,732.57	\$7,000.00	\$4,267.43	39.04%
PUBWRKS	E 100-43000-215 Shop Supplies	\$138.84	\$1,841.56	\$2,500.00	\$658.44	73.66%
PUBWRKS	E 100-43000-220 Repair/Maint Supply (G	\$107.10	\$5,473.17	\$6,000.00	\$526.83	91.22%
PUBWRKS	E 100-43000-226 Sign Repair Materials	\$265.24	\$494.08	\$1,500.00	\$1,005.92	32.94%
PUBWRKS	E 100-43000-240 Small Tools and Minor	\$90.59	\$5,893.53	\$5,000.00	-\$893.53	117.87%
PUBWRKS	E 100-43000-260 Uniforms	\$19.96	\$861.05	\$3,000.00	\$2,138.95	28.70%
PUBWRKS	E 100-43000-310 Other Professional Serv	\$0.00	\$10,574.91	\$19,000.00	\$8,425.09	55.66%
PUBWRKS	E 100-43000-321 Telephone	\$0.00	\$1,067.80	\$2,800.00	\$1,732.20	38.14%
PUBWRKS	E 100-43000-325 Taxes	\$0.00	\$38.00	\$200.00	\$162.00	19.00%
Dept 43000 Public Works (GENERAL)		\$6,751.23	\$113,126.17	\$234,100.58	\$120,974.41	48.32%
Dept 43121 Paved Streets						
PAVSTRTS	E 100-43121-224 Street Maint Materials	\$29.25	\$13,086.05	\$50,000.00	\$36,913.95	26.17%
Dept 43121 Paved Streets		\$29.25	\$13,086.05	\$50,000.00	\$36,913.95	26.17%
Dept 43122 Unpaved Streets						
UNPAVSTS	E 100-43122-224 Street Maint Materials	\$0.00	\$10,015.30	\$10,000.00	-\$15.30	100.15%
Dept 43122 Unpaved Streets		\$0.00	\$10,015.30	\$10,000.00	-\$15.30	100.15%
Dept 43125 Ice & Snow Removal						
SNOWREMO	E 100-43125-224 Street Maint Materials	\$0.00	\$9,816.42	\$15,000.00	\$5,183.58	65.44%
Dept 43125 Ice & Snow Removal		\$0.00	\$9,816.42	\$15,000.00	\$5,183.58	65.44%

**CITY OF HANOVER**  
**Expenditure Budget Report - General Fund**

Dept Abbrev	Account Descr	August 2017 Amt	2017 YTD Amt	2017 YTD Budget	2017 YTD Balance	%YTD Budget
Dept 43160	Street Lighting					
STLGHTG	E 100-43160-381 Electric Utilities	\$812.71	\$11,176.13	\$25,000.00	\$13,823.87	44.70%
Dept 43160	Street Lighting	\$812.71	\$11,176.13	\$25,000.00	\$13,823.87	44.70%
Dept 43240	Waste (refuse) Disposal					
REFDISPO	E 100-43240-384 Refuse/Garbage Dispos	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
Dept 43240	Waste (refuse) Disposal	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
Dept 43245	Recycling: Refuse					
RECYCLING	E 100-43245-384 Refuse/Garbage Dispos	\$0.00	\$22,117.70	\$36,000.00	\$13,882.30	61.44%
Dept 43245	Recycling: Refuse	\$0.00	\$22,117.70	\$36,000.00	\$13,882.30	61.44%
Dept 45186	Senior Center					
SRCENTER	E 100-45186-437 Other Miscellaneous	\$0.00	\$3,844.48	\$8,000.00	\$4,155.52	48.06%
Dept 45186	Senior Center	\$0.00	\$3,844.48	\$8,000.00	\$4,155.52	48.06%
Dept 45200	Parks (GENERAL)					
PARKS	E 100-45200-212 Motor Fuels	\$0.00	\$390.57	\$2,000.00	\$1,609.43	19.53%
PARKS	E 100-45200-220 Repair/Maint Supply (G	\$148.17	\$2,077.83	\$5,000.00	\$2,922.17	41.56%
PARKS	E 100-45200-225 Landscaping Materials	\$752.40	\$4,285.45	\$10,000.00	\$5,714.55	42.85%
PARKS	E 100-45200-310 Other Professional Serv	\$0.00	\$0.00	\$6,800.00	\$6,800.00	0.00%
PARKS	E 100-45200-381 Electric Utilities	\$0.00	\$1,650.93	\$2,000.00	\$349.07	82.55%
PARKS	E 100-45200-400 Repairs & Maint Cont (	\$0.00	\$111.80	\$1,500.00	\$1,388.20	7.45%
PARKS	E 100-45200-440 Programs	\$0.00	\$1,925.00	\$2,200.00	\$275.00	87.50%
PARKS	E 100-45200-580 Other Equipment	\$0.00	\$2,433.30	\$7,000.00	\$4,566.70	34.76%
Dept 45200	Parks (GENERAL)	\$900.57	\$12,874.88	\$36,500.00	\$23,625.12	35.27%
Dept 45500	Libraries (GENERAL)					
LIBRARY	E 100-45500-437 Other Miscellaneous	\$0.00	\$9,279.51	\$10,500.00	\$1,220.49	88.38%
Dept 45500	Libraries (GENERAL)	\$0.00	\$9,279.51	\$10,500.00	\$1,220.49	88.38%
Dept 48205	Damage Deposit Refunds					
DMGDEPRF	E 100-48205-810 Refunds & Reimbursen	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 48205	Damage Deposit Refunds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49360	Transfers Out					
TRANSFERS	E 100-49360-700 Transfers (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49360	Transfers Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49800	Transit (GENERAL)					
TRANSIT	E 100-49800-310 Other Professional Serv	\$0.00	\$186.73	\$250.00	\$63.27	74.69%
Dept 49800	Transit (GENERAL)	\$0.00	\$186.73	\$250.00	\$63.27	74.69%
Fund 100	GENERAL FUND	\$41,017.67	\$733,633.39	\$1,326,541.16	\$592,907.77	55.30%

Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	August 2017 Amt	2017 YTD Amt	2017 YTD Budget	2017 YTD Balance	%YTD Budget
		\$41,017.67	\$733,633.39	\$1,326,541.16	\$592,907.77	55.30%

**CITY OF HANOVER  
COUNTIES OF WRIGHT AND HENNEPIN  
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Mayor Kauffman at 7:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 31<sup>st</sup> day of July, 2017.

The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by \_\_\_\_\_ and seconded by \_\_\_\_\_.

.....

**RESOLUTION NO 07-31-17-82**

**A RESOLUTION APPROVING THE 2017 CHIP SEAL PROJECT**

**WHEREAS**, staff is recommending a chip seal project on a portion of River Rd. NE., based on a recommendation by the City Engineer identified on the attached document; and

**WHEREAS**, two quotes were received and reviewed for accuracy, with the low quote coming from Pearson Bros. Inc.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Hanover, Minnesota hereby approves quote submitted by Pearson Bros. Inc. in the amount of \$32,775.00.

Council members voting in favor:

Opposed or abstained:

Adopted by the city Council this 31<sup>st</sup> day of July, 2017.

APPROVED BY:

\_\_\_\_\_  
Chris Kauffman, Mayor

ATTEST:

\_\_\_\_\_  
Brian Hagen, City Administrator

— 2017 Chip Seal Project

STREET NAME	AREA (SQ YD)
River Rd	13,400
<b>TOTAL</b>	<b>13,400</b>



**Figure 1 - Project Locations**  
 2017 Chip Seal Project  
 Hanover, MN



## REQUEST FOR QUOTATIONS

Description: 2017 Chip Seal Project  
Approximately 13,400 square yards of Chip Sealing  
City of Hanover, MN

Submittal Deadline: **10:00 a.m.**  
**Thursday, July 27, 2017**  
**Email Only - [brianh@ci.hanover.mn.us](mailto:brianh@ci.hanover.mn.us)**

Submit To:



Mr. Brian Hagen  
City Administrator  
WSB & Associates, Inc.  
11250 5<sup>th</sup> Street NE  
Hanover, MN 55341  
Phone: (763) 497-3777  
Email: [brianh@ci.hanover.mn.us](mailto:brianh@ci.hanover.mn.us)

Chip Seal Locations: Refer to attached figure

With this submittal, we understand the following is made for furnishing of all labor and materials and all else necessary for 2017 Chip Seal Project, for the City of Hanover, Minnesota.

The undersigned certifies that the attached Contract Documents have been carefully examined, and that the site of the work has been personally inspected. The undersigned declares that the amount and nature of the work to be done is understood, and that at no time will misunderstanding of the Contract Documents be pleaded. On the basis of the Contract Documents the undersigned proposes to furnish all necessary apparatus and other means of construction, to do all the work and furnish all the materials in the manner specified, and to accept as full compensation therefore the sum of the various products obtained by multiplying each unit price herein bid for the work or materials, by quantities thereof actually incorporated in the completed project, as determined by the Engineer. The undersigned understands that the quantities mentioned herein are approximate only, and are subject to increase or decrease, and hereby proposes to perform all quantities of work as either increased or decreased, in accordance with the provisions of the specification, as the unit prices bid in the following proposal schedule, unless such schedule designates lump sum bids.

**PROPOSED SCHEDULE:** The Bidder agrees to perform all work described in the specifications and shown on the plans for the following unit prices:

Schedule A – Chip Seal (See Figure 1)

No.	Mat. No.	Item	Unit	Quantity	Unit Price	Total Price
1	2021.501	MOBILIZATION	LS	1	\$ 2,200.00	\$ 2,200.00
2	2355.502	BITUMINOUS MATERIAL FOR FOG SEAL (CSS-1H)	GAL	2,410	\$ .50	\$ 1,205.00
3	2356.505	PRETREAT EXISTING PAVEMNT MARKINGS	LF	11,200	\$ .10	\$ 1,120.00
4	2356.505	BITUMINOUS MATERIAL FOR SEAL COAT (CRS-2P)	GAL	4,280	\$ 2.40	\$ 10,272.00
5	2356.604	SEAL COAT AGGREGATE (FA-3) GRANITE ROCK	SQ YD	13,400	\$ .78	\$ 10,452.00
6	2564.502	12" SOLID LINE YELLOW-EPOXY	LIN FT	510	\$ 5.00	\$ 2,550.00
7	2564.602	PAVT MESSAGE (LT ARROW) EPOXY	EA	4	\$ 200.00	\$ 800.00
8	2564.602	PAVT MESSAGE (RT ARROW) EPOXY	EA	2	\$ 120.00	\$ 240.00
9	2564.602	PAVT MESSAGE (RT/THRU ARROW) EPOXY	EA	2	\$ 175.00	\$ 350.00
10	2582.501	CROSSWALK MARKINGS-EPOXY	SQ FT	130	\$ 4.00	\$ 520.00
11	2582.502	4" DOUBLE SOLID LINE YELLOW-EPOXY	LIN FT	3,730	\$ .70	\$ 2,611.00
12	2582.502	4" SOLID LINE WHITE-EPOXY	LIN FT	1,300	\$ .35	\$ 455.00

Grand Total \$ 32,775.00

Submitted by:

Firm Name: Pearson Bros., INC.

By: ACK E Pearson

Address: 11079 Lamont Ave NE

Hanover, MN 55341

Date: 7-26-2017



11079 Lamont Ave NE Hanover, MN 55341  
Office: 763-391-6622 • Fax 763-391-6627

**Responsible Contractor Verification**  
**Minnesota Statute 16.C.285**

City of Hanover 2017 Chip Seal Project  
(Public Project Name and Number)

The undersigned is an owner/officer of the Pearson Bros., Inc. submitting a Bid or Proposal and ***swears under oath*** that, as of the time of submitting it's Bid or Proposal for the above-referenced project ("project"), the company verifies compliance with each of the minimum criteria in Minnesota Statute 16C.285, subd. 3.

The first-tier subcontractors that the company preliminarily intends to engage for work on the project are:

- 1. AAA Striping
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_
- 4. \_\_\_\_\_

The first-tier subcontractors listed above have provided to the company verifications of compliance required by Minnesota Statute 16C.285, subd. 3 (7).

Pearson Bros., Inc. has not yet determined all subcontractors who will be hired for the Project. The remaining first-tier subcontractors that Pearson Bros., Inc. intends to retain on the Project have not yet been determined. If Pearson Bros., Inc. retains additional subcontractors for the Project after submitting this additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with Minnesota Statute 16C.285, subd. 3, clause (7), within 14 days after retaining those subcontractors.

Date: 7/24/2017

Pearson Bros., Inc.

By: Jack E. Poan

It's: President  
Owner/Officer

Subscribed and sworn to before me  
This 24<sup>th</sup> day of July, 2017.

Maura C. Haun  
Notary Public

## REQUEST FOR QUOTATIONS

Description: 2017 Chip Seal Project  
Approximately 13,400 square yards of Chip Sealing  
City of Hanover, MN

Submittal Deadline: **10:00 a.m.**  
**Thursday, July 27, 2017**  
**Email Only - [brianh@ci.hanover.mn.us](mailto:brianh@ci.hanover.mn.us)**

Submit To:



Mr. Brian Hagen  
City Administrator  
WSB & Associates, Inc.  
11250 5<sup>th</sup> Street NE  
Hanover, MN 55341  
Phone: (763) 497-3777  
**Email: [brianh@ci.hanover.mn.us](mailto:brianh@ci.hanover.mn.us)**

Chip Seal Locations: Refer to attached figure

With this submittal, we understand the following is made for furnishing of all labor and materials and all else necessary for 2017 Chip Seal Project, for the City of Hanover, Minnesota.

The undersigned certifies that the attached Contract Documents have been carefully examined, and that the site of the work has been personally inspected. The undersigned declares that the amount and nature of the work to be done is understood, and that at no time will misunderstanding of the Contract Documents be pleaded. On the basis of the Contract Documents the undersigned proposes to furnish all necessary apparatus and other means of construction, to do all the work and furnish all the materials in the manner specified, and to accept as full compensation therefore the sum of the various products obtained by multiplying each unit price herein bid for the work or materials, by quantities thereof actually incorporated in the completed project, as determined by the Engineer. The undersigned understands that the quantities mentioned herein are approximate only, and are subject to increase or decrease, and hereby proposes to perform all quantities of work as either increased or decreased, in accordance with the provisions of the specification, as the unit prices bid in the following proposal schedule, unless such schedule designates lump sum bids.

**PROPOSED SCHEDULE:** The Bidder agrees to perform all work described in the specifications and shown on the plans for the following unit prices:

Schedule A – Chip Seal (See Figure 1)

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2	2355.502	BITUMINOUS MATERIAL FOR FOG SEAL (CSS-1H)	GAL	2,410	\$ 0.25	\$ 602.50
3	2356.505	PRETREAT EXISTING PAVEMNT MARKINGS	LF	11,200	\$ 0.50	\$5,600.00
4	2356.505	BITUMINOUS MATERIAL FOR SEAL COAT (CRS-2P)	GAL	4,280	\$ 3.75	\$ 16,050.00
5	2356.604	SEAL COAT AGGREGATE (FA-3) GRANITE ROCK	SQ YD	13,400	\$ 0.69	\$9,246.00
6	2564.502	12" SOLID LINE YELLOW-EPOXY	LIN FT	510	\$ 5.00	\$ 2,550.00
7	2564.602	PAVT MESSAGE (LT ARROW) EPOXY	EA	4	\$ 250.00	\$ 1,000.00
8	2564.602	PAVT MESSAGE (RT ARROW) EPOXY	EA	2	\$ 250.00	\$ 500.00
9	2564.602	PAVT MESSAGE (RT/THRU ARROW) EPOXY	EA	2	\$ 350.00	\$ 700.00
10	2582.501	CROSSWALK MARKINGS-EPOXY	SQ FT	130	\$ 0.75 <sup>PMC</sup> 5.00	\$ 97.50 <sup>PMC</sup> 650.00
11	2582.502	4" DOUBLE SOLID LINE YELLOW-EPOXY	LIN FT	3,730	\$ 0.75	\$ 2,797.50
12	2582.502	4" SOLID LINE WHITE-EPOXY	LIN FT	1,300	\$ 0.40	\$ 520.00

Grand Total \$ 45,216.00

Submitted by:

Firm Name: Allied Blacktop Company

By: Peter M. Capistrant  
President

Address: 10503 89th Ave N

Maple Grove, MN 55369

Date: 7-27-2017