

**CITY OF HANOVER  
CITY COUNCIL WORK SESSION  
AUGUST 15, 2017 – OFFICIAL MINUTES**

**Call to Order**

Mayor Kauffman called the Regular City Council Work Session Meeting of Tuesday, August 15, 2017, to order at 6:11 p.m. Present were Mayor Chris Kauffman, Councilors Jim Zajicek, and MaryAnn Hallstein. Also present were City Administrator Brian Hagen and Public Works Supervisor Jason Doboszanski. Other guests included Matthew Bedsted and his mother.

**Approval of Agenda**

Hagen requested to add an agenda item 5.a. to discuss payment of dumpster costs associated with the annual Crow River Cleanup Day.

**MOTION** by Zajicek to approve the amended agenda, seconded by Hallstein.

**Motion carried unanimously.**

**Consent Agenda**

Hagen added a claim for \$154,098 to reflect payment of the Butler Building invoice for the Public Works Facility. New claims total would be \$216,247.49.

**MOTION** by Zajicek to approve the consent agenda as amended, seconded by Hallstein.

**Motion carried unanimously.**

**a. Approve Minutes of July 31, 2017 City Council Meeting**

**b. Approve Claims as Presented:**

➤ Claims	\$ 203,073.95
➤ Payroll	\$ 7,899.48
➤ P/R taxes & Exp	\$ 3,185.57
➤ Other Claims	<u>\$ 2,088.49</u>
➤ Total Claims	<u>\$ 216,247.49</u>

**Motion carried unanimously.**

**Matthew Bedsted – Eagle Scout Project Presentation**

Mr. Bedsted presented his Eagle Scout project to the City Council. Bedsted is requested to construct nine Blue Bird houses to be placed in Eagleview Park, Pheasant Run Park, and the Community Garden. The houses would be constructed out of cedar wood material and be placed on a pole approximately five feet off the ground. Each park would receive three houses. Bedsted would also install a predator guard on each house to prevent disruption of the internal nests.

Hallstein recommended placing a plaque on the houses signifying they are an Eagle Scout project completed by Matthew Bedsted. Bedsted noted the houses would be funded through donations from area organizations and businesses.

Council supported the project and thanked Mr. Bedsted for the added amenity to the Hanover park system.

**Res No 07-31-17-82 - Approving**

The resolution was tabled from the prior meeting in order for Council to gather more information associated with the cost difference when compared to neighboring entities. Present was Nick Preisler of WSB. Preisler explained that Hanover's project calls for a heavier aggregate material than other entities. The heavier material is needed due to the project location being a road traveled by heavy truck traffic. Additionally, the project calls for additional fog seal to be applied to assist in prolonging the aggregate material from wearing away. A last factor is the amount of road stripping needed for turn lanes. Preisler did note that material costs that could be compared to other entities were similar. Any

extra costs is associated with the amount of material needed. This year's project is a smaller scale project.

**MOTION** by Hallstein to approve Res No 07-31-17-82, seconded by Zajicek. **Motion carried unanimously.**

**Crow River Cleanup Dumpster Cost**

Hagen stated that the event is organized by Wright County Soil and Water District. Hanover has historically paid for the dumpster cost of approximately \$300. The dumpsters are placed in either the City Hall parking lot or Hanover Athletic Association's parking lot.

**MOTION** by Hallstein to pay for the 2017 dumpster cost, seconded by Zajicek. **Motion carried unanimously.**

**Reports**

Hallstein

- Stated the EDA property purchase is closing soon and the board is considering renting the property for residential use during the time to consider long term plans for downtown parking.

Doboszanski

- Stated the Harvest Festival went very well. Staff was present Friday night, all day Saturday, and a portion of Sunday morning to assist with the event.

Hagen

- Staff continues to work with Backes Companies on Crow River Heights West Third Addition.
- The Public Works building from Butler is scheduled to be shipped early September.

Kauffman

- Suggested the City consider recipients of a Vitalization award to be given soon. He recognized recently retired Hanover Elementary Principal Jeff Olson or the Hanover Harvest Festival organizers.
- Suggested a ground breaking photo for the new Public Works Facility.

**Adjournment**

**MOTION** by Zajicek to adjourn at 7:06 p.m., seconded by Hallstein. **Motion carried unanimously.**

APPROVED BY:

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Chris Kauffman, Mayor

ATTEST:

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Brian Hagen, City Administrator