

**CITY OF HANOVER  
CITY COUNCIL MEETING  
AUGUST 18, 2020 – OFFICIAL MINUTES**

**Call to Order:**

Mayor Kauffman called the regular meeting of Tuesday, August 18, 2020 to order at 7:02 p.m. Present were Mayor Chris Kauffman, councilors Doug Hammerseng, Ken Warpula, Jim Zajicek and MaryAnn Hallstein. Also present were City Administrator Brian Hagen, City Planner Cindy Nash, City Engineer Nick Preisler. Guests present were Josh Pomerleau of JP Brooks, Jason Ver Steeg of Duininck, Josh Jacobs of Wits Realty, resident Mat Meyer and several other guests.

**Approval of Agenda:**

Hagen requested to add Res No 08-18-20-85 appointing a new firefighter to consent, add Res No 08-18-20-84 approving a developers agreement and escrow pledge & payment agreement for River Town Villas as item 7 and noted that a new Res No 08-18-20-83 was provided as language needed to be changed from the version originally included in the packet.

**MOTION** by Hammerseng to approve the agenda as amended, seconded by Zajicek. **Motion carried unanimously.**

**Consent Agenda:**

**MOTION** by Warpula to approve the consent agenda as amended, seconded by Zajicek.

- a. **Approve Minutes of August 4, 2020 City Council Meeting**
- b. **Approve Claims as Presented:**
  - **Claims**                   \$ 72,174.49
  - **Payroll**                   \$ 10,155.79
  - **P/R taxes & Exp.**       \$ 4,126.01
  - **Other Claims**           \$ 2,640.94
  - **Total Claims**           \$ 89,097.23
- c. **Res No 08-18-20-80 – Accepting Donation of a Memorial Bench**
- d. **Res No 08-18-20-81 – Accepting Donation of a Memorial Bench**
- e. **Res No 08-18-20-82 – Accepting Donation of a Memorial Bench**
- f. **Res No 08-18-20-85 – Appointing Probationary Firefighter**

**Ordinance 2020-03 – Amending Zoning Ordinance Related to Solar Energy Systems**

City Planner Nash outlined a request from a resident to change the ordinance to allow for solar energy systems and the City Council directing the Planning Commission to review. Nash stated the Planning Commission recommended approval of the ordinance included in the packet. Hammerseng stated he had several questions that he wished to be reviewed prior to the Council adopting. Resident Mat Meyer expressed frustration with the delay and stated he was the one who requested the review. He is concerned that with each delay, less rebates would be available for him to benefit from installing a solar energy system on his home. Kauffman explained that the ordinance impacts the entire city and it should be fully reviewed and understood prior to consideration.

**MOTION** by Hammerseng to have the Planning Commission review the ordinance, seconded by Hallstein. **Motion carried unanimously.**

**Concept Plan Review: Rivers Edge of Hanover**

City Planner Nash provided a summary of the project and review by Planning Commission, stating Planning Commission recommends approval of the concept plan. The developer, Josh Pomerleau, also provided further detail of his proposed project.

The Council discussed the project and reviewed public comments. After discussion, the Council gave direction to incorporate or consider the following while preparing preliminary plat:

- Adjust first three lots on 5<sup>th</sup> St. NE and first six lots on the west side of the first street that goes south off of 5<sup>th</sup> to single family lots
- Extra screening/mature tree plantings along River Rd.
- Carefully consider berm grading impacting existing single-family homes along Riverview Rd.
- Consider adding trail connecting the southwest cul-de-sac to existing trail along River Rd
- Consider grading options to provide a more open Pheasant Run Park to the development.

**MOTION** by Hammerseng to approve the concept plan for Rivers Edge of Hanover with the above referenced conditions, seconded by Zajicek. **Motion carried unanimously.**

**Res No 08-18-20-83 – Approving Final Plat Extension for River Town Villas of Hanover**

Nash corrected the date in the Resolution to October 31, 2020 to have the plat recorded. Josh Jacobs stated the project will proceed as planned, but there was a delay due to concerns on how COVID-19 would impact the project. Financing is in place.

**MOTION** by Warpula to approve Res No 08-18-20-83, seconded by Zajicek. **Motion carried unanimously.**

**Res No 08-18-20-84 – Approving Developers Agreement & Escrow Pledge and Payment Agreement for River Town Villas of Hanover**

Nash stated that the developer has requested adjusting the financial security to an Escrow Pledge and Payment Agreement. This is the same agreement the City has used for Crow River Heights West Third Addition and the early Grading Agreement for River Town Villas. Nash further stated that City Attorney Squires has not reviewed this and recommended Council approve the agreement subject to Squires' final review.

**MOTION** by Hallstein to approve Res No 08-18-20-84 subject to City Attorney final review, seconded by Hammerseng. **Motion carried unanimously.**

**Reports**

Kauffman requested a discussion on the Corona Relief Funds at the September Work Session.

**Adjournment**

**MOTION** by Hallstein to adjourn at 9:06 p.m., seconded by Zajicek. **Motion carried unanimously.**

APPROVED BY:

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Chris Kauffman, Mayor

ATTEST:

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Brian Hagen, City Administrator