

**CITY OF HANOVER
PARK BOARD
August 23, 2011
Approved**

MELISSA THOMPSON - CHAIR
LISA MCGUNNIGLE – VICE-CHAIR
ABBY PETERSON

TOM GLEASON
ANDREW STARNER
LIAISON – WENDY PINOR

Chair Thompson called the regular Park Board meeting of August 23, 2011, to order at 7:00 p.m. followed by the Pledge of Allegiance. Present were members, Peterson, Starner, Thompson, McGunnigle (arrived at 7:05 p.m.), and Gleason (arrived at 7:07 p.m.). Also present were Liaison Pinor and Deputy Clerk Barker. Absent: None. Guests present included, but may not have been limited to: Abby Pinor.

Call to Order

Thompson introduced the agenda. Peterson requested that Community Garden Update be added to the agenda as item 5.d.

Approval of Agenda

MOTION by Thompson, seconded by Starner, to approve the meeting agenda of August 23, 2011 as amended.

Voting aye: Peterson, Starner, and Thompson.
Voting nay: none. Motion carried 3:0.

Thompson introduced the minutes.

Approval of Minutes

MOTION by Peterson, seconded by Thompson, to approve the minutes of the June 28, 2011 regular meeting as presented.

Voting aye: Peterson, Starner, and Thompson.
Voting nay: none. Motion carried 3:0.

Open Forum

Open Forum

No one wished to be heard.

(McGunnigle arrived at 7:05 p.m.)

UNFINISHED BUSINESS

Unfinished Business

Movie in the Park – August 26th (discussion)

**Movie in the Park –
August 26th (discussion)**

Thompson introduced the agenda item. She inquired who would be available to volunteer to help set up Friday evening. She stated she would not be present. Starner stated he would not be available to help set up, however he would be available to help take down and put away. McGunnigle said she would be present to help. Thompson said she would ask Mayor Waters if he would be available. (Gleason arrived at 7:07 p.m.) Gleason stated he would be available.

The Park Board discussed organizing/arranging the following for Movie in the Park.

- A small concession stand with a banner, selling soda, popcorn, and some candy.
 - Borrowing Peterson’s canopy tent
 - Borrowing the Hanover Fire Department’s popcorn popper
- Arrival time of 6:30 p.m. for the volunteers to allow for preparation time,
- Gleason to pick up mosquito repellent from Starner and apply to the area

**CITY OF HANOVER
PARK BOARD
August 23, 2011
Approved**

MELISSA THOMPSON - CHAIR
LISA MCGUNNIGLE – VICE-CHAIR
ABBY PETERSON

TOM GLEASON
ANDREW STARNER
LIAISON – WENDY PINOR

at 6:00 p.m.

Summer Programs review

**Summer Programs
review**

Thompson introduced the agenda item. She reported that she had not received the final report for the Reading and Crafts in the Park from Sandy Greninger at the Family Youth Community Connections (FYCC). She stated that she felt the programs were well attended.

Gleason reported that the Minnesota Zoomobile was well attended. He said there were over two hundred people there.

Cardinal Circle Park Sculpture

**Cardinal Circle Park
Sculpture**

Thompson introduced the agenda item. She provided an update. She reported that the location for the sculpture had been changed. She said the new location would be on the north end of the Cardinal Circle Park, visible to people driving south on Kadler Avenue NE, approaching Cardinal Circle Park. She added the sculpture would be surrounded by landscaping with some plantings and big rocks. She noted that there also had been additional discussion about installing a sign by the sculpture, providing a history of the sculpture.

Peterson inquired if the Beautification Committee was involved with the plantings. Thompson replied that Teresa Harrer from the Beautification Committee had met with Mayor Waters and herself at the proposed location for the sculpture.

Thompson stated the unveiling of the sculpture was planned for Saturday, September 17, 2011. She said they would like to have Perry Carlson the sculptor and a member from the Central Minnesota Arts Board (CMAB) present at the unveiling. She stated refreshments would be provided.

Thompson noted that the grant funds and the city's matching funds would cover the sculpture, the plantings, and the unveiling event.

Advertising for the unveiling of the sculpture would be done by Facebook, the City's website, the BankWest sign, and the Hanover Elementary School sign.

Thompson concluded that four volunteers would be needed Saturday, September 10, 2011 at 10:00 a.m. to help with the plantings and edging.

Barker asked if they would be using concrete for the base of the sculpture. The Park Board felt a concrete base would be more secure.

Community Garden Update

**Community Garden
Update**

Thompson introduced the agenda item. Peterson provided an update. She reported that a couple of people were bidding on the next portion of sidewalk. She stated that the Sentence to Serve would be coming out to do the paver work in the Heritage Square. She said they were hoping to place the round stone under the gazebo, however if time didn't permit then they would put concrete under the

**CITY OF HANOVER
PARK BOARD
August 23, 2011
Approved**

MELISSA THOMPSON - CHAIR
LISA MCGUNNIGLE – VICE-CHAIR
ABBY PETERSON

TOM GLEASON
ANDREW STARNER
LIAISON – WENDY PINOR

gazebo. She added that they would be planting hydrangeas around the gazebo. She concluded that they hoped to be done by September 12, 2011. Pinor said that not all the plantings would be done.

Starner inquired about the engraved pavers. Pinor provided an overview of the paver engraving process. She said the cost of the engraved pavers was approximately \$75 to residents.

NEW BUSINESS

New Business

Schedule 2012 Park Event Dates

**Schedule 2012 Park
Event Dates**

Thompson introduced the agenda item. She reported that staff had tentatively scheduled the 2012 park events using the same corresponding days as 2011.

MOTION by Gleason, seconded by Thompson, to approve the tentative 2012 schedule of park events, as presented.

Voting aye: Gleason, McGunnigle, Peterson, Starner, and Thompson.
Voting nay: none. Motion carried 5:0.

Thompson noted that the tentative Easter Egg Hunt was not on the City's calendar.

MOTION by Thompson, seconded by Gleason, to add the Easter Egg Hunt on April 7, 2012 at 10:00 to the tentative 2012 schedule of park events.

Voting aye: Gleason, McGunnigle, Peterson, Starner, and Thompson.
Voting nay: none. Motion carried 5:0.

Thompson reported that she had requested a quote from Greninger. She stated that she was waiting to hear back from Greninger. She inquired if the program was in the 2012 budget. Pinor replied that it was included in the 2012 Preliminary Budget, which was approved September 16, 2011.

MOTION by Thompson, seconded by Starner, to approve the tentatively scheduled 2012 Reading in the Park and Crafts in the Park, as presented, if the time is available.

Voting aye: Gleason, McGunnigle, Peterson, Starner, and Thompson.
Voting nay: none. Motion carried 5:0.

Peterson suggested doing a Halloween event, similar to the Easter Egg Hunt. Thompson concurred.

MOTION by Peterson, seconded by Gleason, to approve scheduling a Halloween Party/Parade on Saturday, October 29, 2011 at 10:00 a.m.

Voting aye: Gleason, McGunnigle, Peterson, Starner, and Thompson.
Voting nay: none. Motion carried 5:0.

**CITY OF HANOVER
PARK BOARD
August 23, 2011
Approved**

MELISSA THOMPSON - CHAIR
LISA MCGUNNIGLE – VICE-CHAIR
ABBY PETERSON

TOM GLEASON
ANDREW STARNER
LIAISON – WENDY PINOR

MOTION by Thompson, seconded by Starner, to table the agenda item until the next meeting to further discuss winter events.

Voting aye: Gleason, McGunnigle, Peterson, Starner, and Thompson.

Voting nay: none. Motion carried 5:0.

Cardinal Circle Gazebo/Shelter

**Cardinal Circle
Gazebo/Shelter**

Thompson introduced the agenda item. Thompson reported the gazebo/shelter was in the Capital Improvement Plan for 2011; now has been delayed to 2012. She said she believed the funds were available and the gazebo was in the next phase.

Peterson stated that after being approached by a resident about lack of parking two years ago that she would like to see the parking concern addressed permanently before anything else is added to Cardinal Circle Park. She said they have to think about how to accommodate for additional parking. Thompson said the City has a tentative agreement with the developer to park on two designated vacant lots. Staff said that was only temporary, until the lots sold.

McGunnigle inquired about a bike rack for Cardinal Circle Park. Starner felt that was a good idea for all parks.

Thompson stated that the residents of Crow River Heights paid park dedication fees for the park. Peterson said the park dedication fees only covers the capital expenses. She said the taxpayers pay for the maintenance of all the parks.

MOTION by Gleason, seconded by Starner, to table the agenda item until next month.

Voting aye: Gleason, McGunnigle, Peterson, Starner, and Thompson.

Voting nay: none. Motion carried 5:0.

Reports & Announcements

**Reports &
Announcements**

Park Board Reports

Thompson

- Reported that she had received an email from a resident in Crow River Heights inquiring about a shelter in Cardinal Circle Park.

McGunnigle

- No report.

Peterson

- No report.

Gleason

- Reported that the Minnesota Zoomobile was a blast.

**CITY OF HANOVER
PARK BOARD
August 23, 2011
Approved**

MELISSA THOMPSON - CHAIR
LISA MCGUNNIGLE – VICE-CHAIR
ABBY PETERSON

TOM GLEASON
ANDREW STARNER
LIAISON – WENDY PINOR

Starner

- No report.

Liaison Report

Pinor

- Not present.

Staff Report

Barker

- No report.

MOTION by McGunnigle, seconded by Gleason, to adjourn the August 23, 2011
Park Board meeting at 8:25 p.m.

Adjournment

Voting aye: Gleason, McGunnigle, Peterson, Starner, and Thompson.
Voting nay: none. Motion carried 5:0

Melissa Barker, Deputy Clerk