

**CITY OF HANOVER
CITY COUNCIL MEETING
SEPTEMBER 1, 2015 – OFFICIAL MINUTES**

Call to Order/Pledge of Allegiance:

Mayor Chris Kauffman called the regular meeting of Tuesday, September 1, 2015 to order at 7:00 p.m. Present were Mayor Chris Kauffman, Councilors John Vajda, Doug Hammerseng, Ken Warpula, and Jim Zajicek. Also present were Public Works Supervisor Scott Vogel, Accountant/Deputy Clerk Elizabeth Lindrud, and City Attorney Jay Squires. Guests present included Pat Athmann, Martin Waters, and Lieutenant Steve Tait from the Hennepin County Sheriff's Office.

Approval of Agenda:

MOTION by Hammerseng to approve the agenda as presented, seconded by Warpula. **Motion carried unanimously.**

Consent Agenda:

Lindrud added an additional claim of \$137.52 for the ATT&T Invoice, bringing claims to \$136,591.81 and total claims to \$147,973.32.

MOTION by Vajda to approve the consent agenda as amended, seconded by Warpula. **Motion carried unanimously.**

a. Approve Minutes of August 18, 2015 City Council Work Session Meeting

b. Approve Claims as Presented:

➤ Claims	\$ 136,591.81
➤ Payroll	\$ 7,161.19
➤ P/R taxes & Exp	\$ 2,835.67
➤ Other Claims	<u>\$ 1,383.65</u>
➤ Total Claims	<u>\$ 147,973.32</u>

c. Res No 09-01-15-15 – Accepting Donation from Hanover Lions

d. Res No 09-01-15-56 – Approving Payment for 107th Ave NE Pay Request #1

e. Res No 09-01-15-57 – Approving Payment for 9th Street NE Pay Request #1

Motion carried unanimously.

Citizen's Forum:

Martin Waters

Waters came to ask Council if there were any budget considerations for Hanover's 125th City Anniversary. He stated it would tie in well with the annual Hanover Harvest Festival and had some initial ideas for events. The Historical Society is making a documentary on the Historical Bridge that should be ready for viewing by next August. He also suggested hosting a dinner to celebrate or have a large cake. Also suggested was to hold some kind of event for the teenagers in the City on Friday night.

Kaufmann stated that Council has been looking for someone to take the lead, all the organizations are willing to help out, but so far there is no one willing to take the lead role. Council also stated that 2016 preliminary budget is being discussed later in the agenda and they can further discuss adding funds. Waters stated he was thinking under \$10,000 for an initial estimate.

Public Hearings

None

Unfinished Business:

Ordinance 2015-05 – Amendments to Chapter 2 Related to Applicable Laws

Squires stated this is the final version of the ordinance that was discussed at a previous meeting.

MOTION by Vajda to approve Ordinance 2015-15, seconded by Zajicek. **Motion carried unanimously.**

Ordinance 2015-06 – Amendments to Chapter 8 Related to Sexual Offenders and Predators

Squires stated that this amendment was patterned after other Minnesota City ordinances and establishes locational restrictions to sexual offenders, such as vicinity to schools and daycares. Warpula asked if this is a rehabilitative measure, Squires said no, it is a protective device from the sexual predators. There was discussion around notification when a sexual offender moves to a new location. Squires stated there isn't a notification, but when a level 3 offender does move into a neighborhood people are aware.

MOTION by Warpula to approve Ordinance 2015-16, seconded by Hammerseng. **Motion carried unanimously.**

2016 Preliminary Budget Draft #2

Lindrud reviewed the 2nd draft of the 2016 Preliminary Budget. There were not many changes; the Wright County estimated tax capacity did come in. The tax rate went down, leaving more capacity to raise the tax levy while keeping the overall tax rate level. The City is able to levy around \$80,000 more this year and apply that to Street Capital. The three main projects for 2016 will be a sidewalk extension from The Bridges of Hanover, a road project that could come in from \$300,000 to \$500,000, and the new Public Works Facility.

Vajda asked if there is a line item for the 125th Anniversary celebration. Lindrud stated one could be added, an amount of \$7,500 was agreed upon. Council agreed that they were comfortable with the budget if the overall tax rate was remaining level. Hammerseng would like the estimated tax rate from the Wright County sent in the weekly update.

New Business:

Res No 09-01-15-58 – Approving Emergency Snowplowing Plan

Vogel stated that this agreement is something that has been in practice previous winters; it is just a formalized agreement. If there is a Winter Storm Warning the surrounding cities and the county work together to keep the roads clear for emergency vehicles. Warpula inquired who pays for the cost, Vogel stated the City pays the wages, but that he tries to avoid incurring overtime by reducing the normal working hours if possible.

MOTION by Vajda to approve Res No 09-01-15-58, seconded by Warpula. **Motion carried unanimously.**

Res No 09-01-15-59 – Approving Change Order for Fire Hall Repairs

Council inquired why there was an extra cost for the Fire Hall Repairs. Vogel stated that the type of material needed was different than originally thought and the price difference is due to material type.

MOTION by Warpula to approve Res No 09-01-15-59, seconded by Hammerseng. **Motion carried unanimously.**

Res No 09-01-15-60 – Adopting 2015 Budget Amendment # 2

Lindrud stated that the 2015 budget figures in the 2015 Budget Amendment #1 were incorrect and were actually the 2015 actuals. This Amendment corrects that error.

MOTION by Hammerseng to approve Res No 09-01-15-60, seconded by Zajicek. **Motion carried unanimously.**

Reports

Vogel

- Stated that he and Jason are keeping up on regular maintenance and mowing.
- Troy will be out to finish the Esterly Oaks pond maintenance. Vajda requested that he and the residents be notified when that will occur.

Zajicek

- Updated Park Board that the wood from the Historic Bridge cannot be used in the Band Shell. He stated that they would still like to move forward with the Band Shell and have discussed a donation plan.

Lindrud stated that she researched the restrictions around fundraising on behalf of a City. A separate committee or group made up of residents that are not employed by the City or are elected or appointed city officials can fundraise for the Band Shell. Lindrud called the City of Buffalo's Park Director, Lee Ryan. Ryan stated that the orchestra had donated funds. He also had helpful suggestions and stated that making the Band Shell as multi-functional as possible to help get the most use. Also, he suggested using a fabric shade for a roof vs. a built roof to reduce construction costs.

Vajda

- Stated that he will be gone for the next 2 months meetings.

Hammerseng

- Stated that the Planning Commission meeting for the month was cancelled.
- Stated he would like Lindrud to follow up with Tammy Omdahl to obtain Bond payment information for the new Public Works Building.

Warpula

- Stated that the EDA meeting was cancelled.
- Stated he would like the boulevard along the new trail to keep being mowed. Vogel stated he needed to talk with Three Rivers Park District, since they are now responsible for mowing that section.

Squires

- Stated that Cindy Nash will be working on the marijuana ordinance with the Planning Commission and that a public hearing will be held.

Lindrud

- Stated that she and Hagen met with City of Albertville's Finance Director, Tina Lannes, for additional training resources. While meeting with Tina, Lindrud and Hagen were also given a tour of the FYCC office. Lindrud will be attending the STMA Open Streets to see how FYCC incorporates the local business donors into this event.
- Put together a line item detail of the Park Board's budget and actual costs are allocated.

- Researched the restrictions and requirements as previously stated around fundraising for the Band Shell.

Warpula inquired of items should come before Council before individual members ask Staff to take action, an example being the Marijuana and bathroom ordinances. Council agreed that yes, any action item should be brought to a Council meeting before action is taken.

Zajicek mentioned there is a large dog waste problem in the town and how can this be addressed. Possible solutions are additional articles or a separate flyer in the City newsletter or signs being posted in the ball fields that no dogs are allowed. Lindrud agreed to look into current ordinances and research if fines and enforcement. Vajda stated one of the ball players from Corcoran team dove for a ball and slide into dog waste and the player's parents were upset.

Kauffman

- Reminded everyone that Hagen's 360 review is due next week and to please take time to review.
- Stated he would like to form a subcommittee to help formalize the review process with Hagen, since this is his first year. Hammerseng agreed to be on the subcommittee with Kaufman.

Adjournment:

MOTION by Warpula to adjourn at 8:06 pm, seconded by Hammerseng. **Motion carried unanimously.**

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator