

**CITY OF HANOVER
CITY COUNCIL MEETING
SEPTEMBER 1, 2020 – OFFICIAL MINUTES**

Call to Order/Pledge of Allegiance:

Mayor Chris Kauffman called the regular meeting of Tuesday, September 1, 2020 to order at 7:00 p.m. Present were Mayor Chris Kauffman, Councilors Ken Warpula, Doug Hammerseng and Jim Zajicek. Also present were City Attorney Jay Squires, City Engineer Nick Preisler, City Administrator Brian Hagen, Public Works Supervisor Jason Doboszinski and Accountant Jackie Heinz. Guests included Thomas Jones, Tyler Koivisto, Mat Meyer and David Mooers. Councilor MaryAnn Hallstein was absent.

Approval of Agenda:

MOTION by Warpula to approve the agenda, seconded by Hammerseng. **Motion carried unanimously.**

Consent Agenda:

Hagen stated on Res No 09-01-20-87, Hanover Historical Society will be added to the end of the resolution after Bruce Hoegger.

Hammerseng asked for an explanation of the historic bridge lighting, Hagen stated the Historical Society approached the Park Board in early 2019 with the concept, approval went through the state preservation office and materials have been delivered, the City is formerly accepting the project.

MOTION by Hammerseng to approve the consent agenda, seconded by Zajicek.

a. Approve Minutes of August 18, 2020 City Council Work Session Meeting

b. Approve Claims as Presented:

➤ Claims	\$ 38,936.72
➤ Payroll	\$ 10,528.86
➤ P/R taxes & Exp	\$ 4,125.94
➤ Other Claims	<u>\$ 2,640.94</u>
➤ Total Claims	<u>\$ 56,232.46</u>

c. Res No 09-01-20-86 – Approving Hennepin County Law Enforcement Contract

d. Res No 09-01-20-87 – Accepting Donation of Historic Bridge Lighting Updates

Motion carried unanimously.

Citizen's Forum:

Thomas Jones – 540 Kadler Avenue NE

Jones stated he is present for the 500 Kadler Avenue NE Driveway topic, he requested to speak during the discussion.

Public Hearings:

None

Unfinished Business:

Hanover Dental Grass

Hagen stated Hanover Dental was constructed and, in the approval, included native flowers and grasses to be planted. The first round didn't take, and it was reseeded. The City began to receive feedback from the community regarding the look of the lawn, Hagen reached out to Owner Tyler Koivisto with concerns, the property was reseeded again last fall. At the July council meeting, staff was directed to notify Koivisto to sod, the letter was sent and was received by Koivisto the day after the property was reseeded for the third time, inquiring how to move forward. Koivisto stated he intended to reseed last spring, but his business was shut down and had no money coming in, he contacted the company, but got pushed off.

Hammerseng encouraged a written plan and drawing noting areas to be established with the native plantings. Hagen and Koivisto would coordinate with each other to establish the planting area and identify a maintenance plan. Koivisto stated he has hired Prairie Restorations to complete the reseeded. Hammerseng inquired if Koivisto had any comments on the councils' position, Koivisto stated he wants the property looking better and has now hired the right person. Hammerseng inquired if there is a plan if reseeded doesn't work, Koivisto stated turf grass.

500 Kadler Avenue NE Driveway

Hagen stated the site has been on the radar for a couple years, the property has been through a couple owners with the most recent owners requesting a variance for a wetland setback and driveway. The building permit was picked up in September 2019 and the owners moved in around late May 2020. Hagen further stated neighbors have been inquiring when the landscaping and driveway would be complete, his response was the owners have one year from the date of the permit to complete. Mooers stated pavement will not be completed this year, the company he has hired won't warranty the work if installed this year. Mooers further stated compaction of the driveway will be completed this week and sod will be completed next week. Hammerseng inquired what is currently being worked on, Mooers stated the driveway, part was removed to put class 5 down. Kauffman inquired when finish would be complete, Mooers stated by the end of the week. Hagen inquired if a sidewalk was being installed, Mooers stated pavers would be installed.

Hammerseng inquired about a porch, Mooers stated there would be no porch. Hammerseng inquired if the property met all ordinances. Hagen stated yes, noted to Mooers that part of the variance is a 10' buffer up from the wetland that isn't sodded. Preisler stated he could provide a suggestion of companies to use, the buffer is not mowed and is used for run-off. Hammerseng inquired when the silt fence could be removed, Preisler stated once the turf is established, roughly 2-4 weeks after install. Zajicek stated everyone if operating in a different environment and neighbors need to give grace and understanding. Kauffman stated it would be nice if the driveway was completed this year but understands why.

Hagen stated weekly inspections will continue to some level, they will slow during the winter. Hagen further stated their escrow money is gone so don't be surprised when a bill arrives. Mooers inquired for both escrows, Hagen stated \$5,000 will be held until the driveway is complete, the second escrow will be built back up to \$10,000 and reimbursed when complete. Mooers inquired about installing grass on the sides of the driveway, Preisler stated it should be turf grass and not the same as the buffer. Mooers inquired since sod will be installed along the driveway, when does the silt fence come down. Preisler stated once the sod is rooted the silt fence can come down.

Hagen stated the boat trailer sitting on the grass lot cannot be parked there, for long term can be parked on the driveway. Preisler stated three to five feet of rock driveway entrance should remain to prevent tracking onto the road.

Jones stated Mooers and council have addressed his concerns. Jones further stated Mooers has everything under control, items will be completed before snow flies and understands about the warranty on the driveway. Jones clarified around June 1, 2021, weather pending, the driveway will be complete, and Hagen has addressed the trailer issue.

Res No 09-01-20-88 – Adopting 2021 Preliminary Budget & Levy

Hagen stated this draft is very similar to the last draft. LGA was adjusted to the certified amount, a couple expenses were adjusted including adding \$10,000 to the Fire Department Payroll, added for computer purchasing as we don't know how old some are and the Hennepin County Sheriff contract was adjusted

to actual. Kauffman inquired about the library amount. Heinz stated the payment is scheduled to jump in 2021 and will remain at that amount until paid off. Kauffman inquired how many years are left, Hagen stated 2030 and the payment will be \$11,000 per year for the rest of the contract. Kauffman suggested asking Steve to refinance the bond. Hagen stated the city only has the Public Works Building bond to pay off, the rate is roughly 3.25%. Hagen further stated this is only preliminary budget, will wait until November to bring back and do final tweaks.

Hammerseng inquired if the neighboring cities amounts were adjusted as fire department payroll was adjusted. Hagen stated yes, Corcoran roughly \$2,000 and Rockford Township and Greenfield splitting the remaining \$2,500.

Kauffman asked for an idea of what happens to the tax rate with 10, 20 and 30 new roof tops with a \$300,000 value. Hagen stated on page 66 of the packet the tax capacity is listed back to 2013, for 2021 an increase of \$250,000 is included. Kauffman inquired about tax capacity; Hagen stated it's a formula based on use of property. For example, a \$300,000 residential home is different than a \$300,000 property in the industrial park. Zajicek inquired about the council miscellaneous line item as \$20,000, Hagen stated it's a slush fund, this is the last number imputed to balance the revenues and expenditures.

MOTION by Zajicek to approve Res No 09-01-20-88, seconded by Hammerseng. **Motion carried unanimously.**

New Business:

Ordinance 2020-03 – Amending Zoning Ordinance Related to Solar Energy Systems

Hagen stated the ordinance was brought to council at the last meeting, it went back to Planning Commission for some revisions, Planning Commission is now recommending approval. Hammerseng stated there is a lot more detail to the ordinance including differences between commercial and residential, flat versus peak roofs, size, shape, dimensions, tilted and reflectors. Hammerseng further stated there is enough detail that the homeowner can read the ordinance, understand it, and apply for a permit without any questions.

Hagen asked Mat Meyer how close his house is to off grid, Meyer stated he is at 110% and Xcel allows up to 120% and he has no battery backups. Kauffman inquired if Meyer will be on regular power at night. Meyer stated electricity is more expensive during the day so he will run on solar during the day and power at night. Meyer further stated there is a house on 15th with palm trees in the back yard which has solar panels. Hammerseng stated there are a couple home with solar panels, if they deviate or change what they have they will have to come into compliance.

MOTION by Hammerseng to approve Ordinance 2020-03, seconded by Zajicek. **Motion carried unanimously.**

Council Meeting Date Changes: 10/6, 11/3, Canvass Election Results

Hagen stated Night to Unite has been rescheduled to 10/6/2020, the event has not been cancelled nationally yet and staff has not been notified of any neighborhoods having a gathering. Council consensus to keep the regular meeting date of 10/6/2020.

Hagen stated 11/3/2020 is election day and a meeting cannot be held until after 8:00 pm. There is a chance Council could be reviewing Rivers Edge. Hagen suggested moving the meeting to Monday 11/2/2020 at 7:00 pm, council consensus agreed.

Hagen stated ballots for the election will be accepted through 11/10/2020 and we will need to canvass the election results, Hagen suggested a very short meeting on Thursday 11/12/2020 at 5:00 pm, Council consensus agreed.

Reports

Hagen

- Hagen and Preisler reviewed the CSAH 19 Corridor Study.
- Waiting for the developer's agreement for 15th Street.

Heinz

- The Park Board decided on two tot lots and they will be ready for approval by council at the next meeting.

Doboszanski

- Received two thank you for the Concerts in the Park.

Zajicek

- The Park Board is looking to book Mitch Gordon for a summer concert in 2021, looking to piggyback with the Harvest Festival and have him perform on Friday night.

Kauffman

- Is Council okay with Truth in Taxation training, Hagen state yes.
- Has asked the Hennepin County Climate Change Initiatives what type of changes they're looking at and the percent of change it will have.

Adjournment

MOTION by Warpula to adjourn at 8:52 p.m., seconded by Zajicek. **Motion carried unanimously.**

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator