

**AGENDA  
HANOVER CITY COUNCIL  
SEPTEMBER 3, 2019**

**MAYOR  
CHRIS KAUFFMAN**

**COUNCIL  
DOUG HAMMERSENG  
KEN WARPULA  
JIM ZAJICEK  
MARYANN HALLSTEIN**

- 1. Call to Order/Pledge of Allegiance Regular City Council Meeting: 7:00 p.m.**
- 2. Approval of Agenda**
- 3. Consent Agenda Items:**
  - a. Approve Minutes of August 20, 2019 City Council Work Session Meeting (4)**
  - b. Approve Minutes of August 28, 2019 Special City Council Meeting (6)**
  - c. Approve Claims as Presented: (7)**

|                   |                     |
|-------------------|---------------------|
| ➤ Claims          | \$ 58,440.26        |
| ➤ Payroll         | \$ 10,317.61        |
| ➤ P/R taxes & Exp | \$ 3,725.06         |
| ➤ Other Claims    | <u>\$ 2,602.31</u>  |
| ➤ Total Claims    | <u>\$ 75,085.24</u> |
  - d. 09-03-19-74 – Approving Liquor License (47)**
- 4. Citizen’s Forum:**
- 5. Public Hearings**
- 6. Unfinished Business**
  - a. Res No 08-05-19-73 – Ratifying FRA Pension Increase (48)**
- 7. New Business**
  - a. Res No 09-03-19-75 – Approving Amendment to IUP for Mahler Mine (49)**
  - b. Community Hall Maintenance**
  - c. November 5, 2019 Council Meeting Date Change**
- 8. Reports**
- 9. Adjournment**

**To: Mayor Kauffman & Members of the Hanover City Council**  
**From: Brian Hagen, City Administrator**  
**Date: August 29, 2019**  
**Re: Review of September 3, 2019 City Council Agenda**

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**1. Call to Order/Pledge of Allegiance Regular City Council Meeting: 7:00 p.m.**

**2. Approval of Agenda**

**3. Consent Agenda Items:**

**a. Approve Minutes of August 20, 2019 City Council Work Session Meeting (4)**

**b. Approve Minutes of August 28, 2019 Special City Council Meeting (6)**

**c. Approve Claims as Presented: (7)**

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**d. 09-03-19-74 – Approving Liquor License (47)**

**4. Citizen’s Forum:**

**5. Public Hearings**

**6. Unfinished Business**

**a. Res No 08-05-19-73 – Ratifying FRA Pension Increase (48)**

*At the August 5<sup>th</sup> City Council meeting, the enclosed resolution was tabled to allow time for the City Attorney to review applicable laws and make a determination of when a city would be required to provide a required contribution to the FRA Pension Fund. City Attorney Squires will be present to further explain his finding, but in short, a City would be obligated to contribute additional funds to the FRA Pension Fund, should the annual report submitted to the State Auditor identify a short fall of assets to liabilities.*

**7. New Business**

**a. Res No 09-03-19-75 – Approving Amendment to IUP for Mahler Mine (49)**

*Enclosed is a memo outlining the request. This is an extension to the existing IUP to allow operation while a new IUP application is being reviewed by the City.*

**b. Community Hall Maintenance**

*Maintenance is planned in the Community Hall. Part of the maintenance would be painting of the walls. Staff is inquiring as to whether Council wants to remove the display cases or change the paint color.*

**c. November 5, 2019**

*The Buffalo School District will be holding an election at City Hall on November 5, 2019. A new date will need to be determined for the first meeting in November.*

**8. Reports**

**9. Adjournment**

**CITY OF HANOVER  
CITY COUNCIL MEETING  
AUGUST 20, 2019 – DRAFT MINUTES**

**Call to Order:**

Vice Mayor Ken Warpula called the regular meeting of Tuesday, August 20, 2019 to order at 7:00 p.m. Present were Councilors Doug Hammerseng, Ken Warpula, Jim Zajicek and MaryAnn Hallstein. Also present were City Administrator Brian Hagen and Public Works Supervisor Jason Doboszenski. Guests included Jon Brand. Mayor Chris Kauffman was absent.

**Approval of Agenda:**

**MOTION** by Warpula to approve the amended agenda, seconded by Hallstein. **Motion carried unanimously.**

**Consent Agenda:**

**MOTION** by Hammerseng to approve the consent agenda, seconded by Hallstein.

**a. Approve Minutes of August 5, 2019 City Council Meeting**

**b. Approve Claims as Presented:**

|                    |                      |
|--------------------|----------------------|
| ➤ Claims           | \$ 89,056.06         |
| ➤ Payroll          | \$ 10,281.64         |
| ➤ P/R taxes & Exp. | \$ 3,710.04          |
| ➤ Other Claims     | <u>\$ 2,593.39</u>   |
| ➤ Total Claims     | <u>\$ 105,641.13</u> |

**Motion carried unanimously.**

**Jon Brand – Summit Project Proposal**

Mr. Brand presented his proposal to complete his Summit Project. The project would be to construct a drop box for tattered American Flags and place the box in City Hall. Brand showed Council a sketch of the box and noted that long term flag disposal would likely be conducted by a local Boy Scout group.

Council supported the project. Hagen noted that once the box is complete, Brand could present it to the City Council at a meeting. Hagen further noted a write up would be placed in the City newsletter crediting Mr. Brand for the project.

**2020 Census – Complete Count Committee**

Hagen explained the purpose of a Complete Count Committee (CCC). Hagen further noted that several other neighboring cities are foregoing creating a committee, stating they feel that the City can share information regarding the importance of the census and encouraging residents to respond.

Council consensus was to forego a CCC, but submit a letter of effort to the US Census Bureau outlining what the City intends to do to encourage responses.

**Work Hours Review**

Hagen noted the adjusted work hours provided a new level of service as City Hall received visitors between 7:30-8:00 am. Further, staff did not receive any complaints from people stating they could not make it to City Hall during the adjusted hours. Hagen recommended leaving the hours as they have been for the summer to create consistency throughout the year. Zajicek expressed he feels hours should be expanded beyond what they are now as it is difficult for people to commute home in time. Hagen reiterated that when City Hall was open until 5:30 pm on Tuesdays there were rare instances when visitors came in.

Hagen further reiterated that if someone is having that much difficulty making City Hall hours, they likely would call or email stating the fact. In this case, staff would accommodate after hours' time as generally there is one night meeting a month that staff attends. Doboszinski also noted the hours have been beneficial for Public Works to complete longer projects throughout the day, or get prep work completed earlier in the morning.

Consensus of Council was to continue the adjusted hours and re-evaluate towards the end of the year.

**Reports**

Hallstein suggested a special budget workshop. The meeting was tentatively planned for August 28, 2019.

Zajicek requested a no jake braking sign be installed on CSAH 19. Doboszinski noted the sign that was there was stolen, but would get a replacement up.

**Adjournment**

**MOTION** by Hammerseng to adjourn at 7:41 p.m., seconded by Hallstein. **Motion carried unanimously.**

APPROVED BY:

\_\_\_\_\_  
Ken Warpula, Vice Mayor

ATTEST:

\_\_\_\_\_  
Brian Hagen, City Administrator

**CITY OF HANOVER  
SPECIAL CITY COUNCIL MEETING  
AUGUST 28, 2019 – DRAFT MINUTES**

**Call to Order:**

Mayor Chris Kauffman called the special meeting of the City Council on Wednesday, August 28, 2019 to order at 7:00 p.m. Present were Mayor Chris Kauffman, Councilors Doug Hammerseng, Ken Warpula, Jim Zajicek and MaryAnn Hallstein. Also present was City Administrator Brian Hagen.

**Approval of Agenda:**

**MOTION** by Hallstein to approve the agenda, seconded by Warpula. **Motion carried unanimously.**

**2020 Preliminary Budget – DRAFT 2**

Discussion was held on future Capital Improvement Purchases (CIP) and how those expenses are funded. Hagen reviewed and explained the CIP funding document and how it relates to the adopted budget and levy. Council strongly desires to pay for future capital expenses with cash to prevent unnecessary interest payments. Council requested scenarios on how the levy may be adjusted to accomplish the goal. Council recognized a sizeable increase to the levy is needed to do this. Council also requested an explanation on the change to benefits costs.

Council tentatively planned a special budget workshop on September 12, 2019 to review the scenarios in preparation for a Preliminary Budget and Levy adoption on September 17, 2019.

**Adjournment**

**MOTION** by Warpula to adjourn at 9:18 p.m., seconded by Hammerseng. **Motion carried unanimously.**

APPROVED BY:

\_\_\_\_\_  
Chris Kauffman, Mayor

ATTEST:

\_\_\_\_\_  
Brian Hagen, City Administrator

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Payments

Current Period: August 2019

|            |              |                     |         |               |  |
|------------|--------------|---------------------|---------|---------------|--|
| Batch Name | 08/12/19 PAY |                     |         |               |  |
|            | Payment      | Computer Dollar Amt | \$25.00 | <b>Posted</b> |  |

|              |                           |   |         |
|--------------|---------------------------|---|---------|
| Refer        | 2766 MN DEPT OF REVENUE   | Ck# 002732E 8/12/2019                                   |         |
| Cash Payment | G 100-15500 Prepaid Items | Petroleum Special Fuel Dealer License<br>Renewal - 2020 | \$25.00 |

|                  |           |       |      |              |
|------------------|-----------|-------|------|--------------|
| Invoice          | 8/12/2019 |       |      |              |
| Transaction Date | 8/16/2019 | Due 0 | Cash | 10100        |
|                  |           |       |      | <b>Total</b> |
|                  |           |       |      | \$25.00      |

Fund Summary

|                  |            |         |
|------------------|------------|---------|
|                  | 10100 Cash |         |
| 100 GENERAL FUND | \$25.00    |         |
|                  | <hr/>      | \$25.00 |

|  |               |
|--|---------------|
| Pre-Written Check                      | \$25.00       |
| Checks to be Generated by the Computer | \$0.00        |
| Total                                  | <hr/> \$25.00 |

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\*Check Summary Register©

Cks 8/12/2019 - 8/12/2019

| Name                                 | Check Date          | Check Amt      |                               |
|--------------------------------------|---------------------|----------------|-------------------------------|
| <hr/>                                |                     |                |                               |
| <b>10100 Cash</b>                    |                     |                |                               |
| Paid Chk# 002732E MN DEPT OF REVENUE | 8/12/2019           | <u>\$25.00</u> | Petroleum Special Fuel Dealer |
|                                      | <b>Total Checks</b> | \$25.00        |                               |

FILTER: None

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Payments

Current Period: August 2019



|            |              |                     |        |        |
|------------|--------------|---------------------|--------|--------|
| Batch Name | 08/20/19PAY3 |                     |        |        |
|            | Payment      | Computer Dollar Amt | \$2.00 | Posted |

|              |                                |                              |        |
|--------------|--------------------------------|------------------------------|--------|
| Refer        | <u>2737 MN DEPT OF REVENUE</u> | <u>Ck# 002737E 8/20/2019</u> |        |
| Cash Payment | E 100-43000-212 Motor Fuels    | Petroleum Tax - July 2019    | \$2.00 |

|                  |           |       |      |              |
|------------------|-----------|-------|------|--------------|
| Invoice          |           |       |      |              |
| Transaction Date | 8/26/2019 | Due 0 | Cash | 10100        |
|                  |           |       |      | <b>Total</b> |
|                  |           |       |      | \$2.00       |



Fund Summary

|                  |            |        |
|------------------|------------|--------|
|                  | 10100 Cash |        |
| 100 GENERAL FUND | \$2.00     |        |
|                  | <hr/>      | \$2.00 |

|  |              |
|--|--------------|
| Pre-Written Check                      | \$2.00       |
| Checks to be Generated by the Computer | \$0.00       |
| Total                                  | <hr/> \$2.00 |

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\*Check Summary Register©

August 2019

| Name                                 | Check Date          | Check Amt                               |
|--------------------------------------|---------------------|---|
| <b>10100 Cash</b>                    |                     |   |
| Paid Chk# 002737E MN DEPT OF REVENUE | 8/20/2019           | <u>\$2.00</u> Petroleum Tax - July 2019 |
|                                      | <b>Total Checks</b> | <b>\$2.00</b>                           |

FILTER: None

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Payments

Current Period: September 2019

|                  |                              |                          |  |        |              |                 |
|------------------|------------------------------|--------------------------|--|--------|--------------|-----------------|
| Batch Name       | 09/03/19 PAY                 |                          |  |        |              |                 |
| Payment          |                              | Computer Dollar Amt      | \$58,440.26  | Posted |              |                 |
| Refer            | 2757 ALLINA HEALTH SYSTEM    |                          | Ck# 002743E 9/3/2019   |        |              |                 |
| Cash Payment     | E 100-42240-310              | Other Professional Servi | Education Billing - 3rd Quarter 2019   |        |              | \$804.28        |
| Invoice          | II10025697                   | 7/31/2019                |  |        |              |                 |
| Transaction Date | 8/29/2019                    | Due 0                    | Cash   | 10100  | <b>Total</b> | <b>\$804.28</b> |
| Refer            | 2750 AT&T MOBILITY           |                          | -  |        |              |                 |
| Cash Payment     | E 100-43000-321              | Telephone                | PW Cell Phones - 07/18/19 - 08/17/19   |        |              | \$218.22        |
| Invoice          | X08252019                    | 8/17/2019                |  |        |              |                 |
| Transaction Date | 8/27/2019                    | Due 0                    | Cash   | 10100  | <b>Total</b> | <b>\$218.22</b> |
| Refer            | 2762 BEAUDRY OIL & PROPANE   |                          | -  |        |              |                 |
| Cash Payment     | E 100-43000-212              | Motor Fuels              | Gasoline: Refill of 251.4 Gallons on 8/21/19   |        |              | \$587.02        |
| Invoice          | 1430413                      | 8/21/2019                |  |        |              |                 |
| Cash Payment     | E 100-43000-212              | Motor Fuels              | Diesel: Refill of 170.0 Gallons on 8/21/19   |        |              | \$385.73        |
| Invoice          | 1430412                      | 8/21/2019                |  |        |              |                 |
| Transaction Date | 8/29/2019                    | Due 0                    | Cash   | 10100  | <b>Total</b> | <b>\$972.75</b> |
| Refer            | 2749 BIFFS INC.              |                          | Ck# 002741E 9/3/2019   |        |              |                 |
| Cash Payment     | E 100-45200-580              | Other Equipment          | Pheasant Run Park Mini Biff Service 07/17/19 - 08/13/19  |        |              | \$99.00         |
| Invoice          | W730343                      | 8/14/2019                |  |        |              |                 |
| Cash Payment     | E 100-45200-580              | Other Equipment          | EagleView Park Mini Biff Service 07/17/19 - 08/13/19   |        |              | \$99.00         |
| Invoice          | W730344                      | 8/14/2019                |  |        |              |                 |
| Cash Payment     | E 100-45200-580              | Other Equipment          | Mallard Park Mini Biff Service 07/17/19 - 08/13/19   |        |              | \$99.00         |
| Invoice          | W730345                      | 8/14/2019                |  |        |              |                 |
| Cash Payment     | E 100-45200-580              | Other Equipment          | Cardinal Circle Park Mini Biff Service 07/17/19 - 08/13/19                                     |        |              | \$99.00         |
| Invoice          | W730346                      | 8/14/2019                |  |        |              |                 |
| Cash Payment     | E 100-45200-580              | Other Equipment          | Hanover Elementary School Mini Biff Service 07/17/19 - 08/05/19 (Final Invoice)                |        |              | \$115.00        |
| Invoice          | W730347                      | 8/14/2019                |  |        |              |                 |
| Transaction Date | 8/27/2019                    | Due 0                    | Cash   | 10100  | <b>Total</b> | <b>\$511.00</b> |
| Refer            | 2761 BLUE TARP FINANCIAL     |                          | Ck# 002744E 9/3/2019   |        |              |                 |
| Cash Payment     | E 100-43000-220              | Repair/Maint Supply (GE  | Sweeper: 2 - 12V Strobe Beacons  |        |              | \$49.98         |
| Invoice          | 0191098168                   | 8/20/2019                |  |        |              |                 |
| Transaction Date | 8/29/2019                    | Due 0                    | Cash   | 10100  | <b>Total</b> | <b>\$49.98</b>  |
| Refer            | 2756 BOUND TREE MEDICAL, LLC |                          | -  |        |              |                 |
| Cash Payment     | E 100-42220-228              | Medical Supplies         | Tamper Evident Seals, Purple Nitrile Gloves, Nose Clips, Curaplex OB Kit, Restraint Strap Side |        |              | \$105.84        |
| Invoice          | 83321408                     | 8/22/2019                |  |        |              |                 |
| Transaction Date | 8/29/2019                    | Due 0                    | Cash   | 10100  | <b>Total</b> | <b>\$105.84</b> |
| Refer            | 2764 BROCK WHITE             |                          | -  |        |              |                 |
| Cash Payment     | E 100-43121-224              | Street Maint Materials   | 5th Street & City Parking Lots: Patcher II Crafcoc Rental 8/1/19 - 8/5/19                      |        |              | \$1,700.00      |
| Invoice          | 13455904-00                  | 8/14/2019                |  |        |              |                 |

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Payments

Current Period: September 2019

|                    |  |       |  |       |              |                    |
|--------------------|--|-------|--|-------|--------------|--------------------|
| Transaction Date   | 8/29/2019                                | Due 0 | Cash   | 10100 | <b>Total</b> | <b>\$1,700.00</b>  |
| Refer              | 2758 CARDMEMBER SRVC (CENTRAL B          |       |  |       |              |                    |
| Cash Payment       | E 100-42220-221 Equipment Parts          |       | AAA Batteries, Cups, Gatorade, Water                           |       |              | \$52.59            |
| Invoice            | 8/2/2019                                 |       |  |       |              |                    |
| Cash Payment       | E 100-42240-208 Training and Instruction |       | Snacks for Training  |       |              | \$15.96            |
| Invoice            | 8/19/2019                                |       |  |       |              |                    |
| Transaction Date   | 8/29/2019                                | Due 0 | Cash   | 10100 | <b>Total</b> | <b>\$68.55</b>     |
| Refer              | 2752 CLASSIC CLEANING COMPANY, LL        |       |  |       |              |                    |
| Cash Payment       | E 100-41940-310 Other Professional Servi |       | City Hall Montly Cleaning - August 2019                        |       |              | \$325.00           |
| Invoice 28579      | 8/26/2019                                |       |  |       |              |                    |
| Cash Payment       | E 100-41940-310 Other Professional Servi |       | Hall Special Cleaning: 8/10                                    |       |              | \$65.00            |
| Invoice 28579      | 8/26/2019                                |       |  |       |              |                    |
| Cash Payment       | E 100-41940-310 Other Professional Servi |       | Shelter Special Cleaning: 8/10                                 |       |              | \$45.00            |
| Invoice 28579      | 8/26/2019                                |       |  |       |              |                    |
| Transaction Date   | 8/28/2019                                | Due 0 | Cash   | 10100 | <b>Total</b> | <b>\$435.00</b>    |
| Refer              | 2743 COMCAST                             |       |  |       |              |                    |
| Cash Payment       | E 100-43000-321 Telephone                |       | PW: Digital Voice & Internet - September 2019                  |       |              | \$158.57           |
| Invoice            | 8/18/2019                                |       |  |       |              |                    |
| Transaction Date   | 8/27/2019                                | Due 0 | Cash   | 10100 | <b>Total</b> | <b>\$158.57</b>    |
| Refer              | 2753 GUIDANCE POINT TECHNOLOGIE          |       |  |       |              |                    |
| Cash Payment       | E 100-42210-200 Office Supplies (GENER   |       | 8/08/19 Remote Service: Create e-mail account for B. Gronsberg |       |              | \$75.00            |
| Invoice 13348      | 8/27/2019                                |       |  |       |              |                    |
| Transaction Date   | 8/28/2019                                | Due 0 | Cash   | 10100 | <b>Total</b> | <b>\$75.00</b>     |
| Refer              | 2740 HENNEPIN COUNTY TREASURER           |       |  |       |              |                    |
| Cash Payment       | E 100-41550-310 Other Professional Servi |       | Assessment Contract Services for 8/01/18 - 7/31/19             |       |              | \$7,800.00         |
| Invoice 1000135442 | 8/22/2019                                |       |  |       |              |                    |
| Transaction Date   | 8/27/2019                                | Due 0 | Cash   | 10100 | <b>Total</b> | <b>\$7,800.00</b>  |
| Refer              | 2755 HOMES PLUS                          |       |  |       |              |                    |
| Cash Payment       | E 811-48200-810 Refunds & Reimburseme    |       | Erosion Control Escrow Release - 9896 Jordan Avenue NE         |       |              | \$2,000.00         |
| Invoice            |  |       |  |       |              |                    |
| Cash Payment       | E 815-48200-810 Refunds & Reimburseme    |       | Landscaping Escrow Release - 9896 Jordan Avenue NE             |       |              | \$2,000.00         |
| Invoice            |  |       |  |       |              |                    |
| Cash Payment       | E 817-48200-810 Refunds & Reimburseme    |       | Infrastructure Escrow Release - 9896 Jordan Avenue NE          |       |              | \$1,000.00         |
| Invoice            |  |       |  |       |              |                    |
| Cash Payment       | E 811-48200-810 Refunds & Reimburseme    |       | Erosion Control Escrow Release - 9792 Jasmine Avenue           |       |              | \$2,000.00         |
| Invoice            |  |       |  |       |              |                    |
| Cash Payment       | E 815-48200-810 Refunds & Reimburseme    |       | Landscaping Escrow Release - 9792 Jasmine Avenue               |       |              | \$2,000.00         |
| Invoice            |  |       |  |       |              |                    |
| Cash Payment       | E 817-48200-810 Refunds & Reimburseme    |       | Infrastructure Escrow Release - 9792 Jasmine Avenue            |       |              | \$1,000.00         |
| Invoice            |  |       |  |       |              |                    |
| Transaction Date   | 8/28/2019                                | Due 0 | Cash   | 10100 | <b>Total</b> | <b>\$10,000.00</b> |

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Payments

Current Period: September 2019

|                  |  |   |                      |       |              |            |
|------------------|--|---|----------------------|-------|--------------|------------|
| Refer            | 2748 MARCO TECHNOLOGIES, LLC             |   | -                    |       |              |            |
| Cash Payment     | E 100-41570-220 Repair/Maint Supply (GE  | Contract Base Rate Charge for 08/20/19 -    |                      |       |              | \$176.05   |
|                  |  | 09/19/19                                    |                      |       |              |            |
| Invoice          | INV6668270                               | 8/15/2019                                   |                      |       |              |            |
| Transaction Date | 8/27/2019                                | Due 0                                       | Cash                 | 10100 | <b>Total</b> | \$176.05   |
| Refer            | 2747 MARTINEZ MENESES, JORGE             |   | -                    |       |              |            |
| Cash Payment     | E 100-48205-810 Refunds & Reimburseme    | Hall Damage Deposit Release - 8/17/19 Event |                      |       |              | \$200.00   |
| Invoice          |  | 8/19/2019                                   |                      |       |              |            |
| Transaction Date | 8/27/2019                                | Due 0                                       | Cash                 | 10100 | <b>Total</b> | \$200.00   |
| Refer            | 2766 MENARDS - BUFFALO                   |   | -                    |       |              |            |
| Cash Payment     | E 100-43000-215 Shop Supplies            | 1x4-10', 1x6-10', 1x8-10'                   |                      |       |              | \$81.14    |
| Invoice          | 05037                                    | 8/13/2019                                   |                      |       |              |            |
| Cash Payment     | E 100-43000-215 Shop Supplies            | 24" Forming Stakes, 1x3-18" Wood Stakes     |                      |       |              | \$76.04    |
| Invoice          | 05006                                    | 8/13/2019                                   |                      |       |              |            |
| Cash Payment     | E 100-43000-215 Shop Supplies            | 1x3-18" Wood Stakes, 1x4-10', 1x6-10'       |                      |       |              | \$64.87    |
| Invoice          | 05120                                    | 8/14/2019                                   |                      |       |              |            |
| Transaction Date | 8/29/2019                                | Due 0                                       | Cash                 | 10100 | <b>Total</b> | \$222.05   |
| Refer            | 2754 METRO WEST INSPECTION SERVI         |   | -                    |       |              |            |
| Cash Payment     | E 100-42401-310 Other Professional Servi | Pmt 10-17 @ 692 Kayla Lane                  |                      |       |              | \$212.47   |
| Invoice          | 2118                                     | 8/26/2019                                   |                      |       |              |            |
| Cash Payment     | E 100-42401-310 Other Professional Servi | Pmt 105-17 @ 10261 Kaitlin Avenue           |                      |       |              | \$303.30   |
| Invoice          | 2118                                     | 8/26/2019                                   |                      |       |              |            |
| Cash Payment     | E 100-42401-310 Other Professional Servi | Pmt 33-18 @ 11553 Erin Street               |                      |       |              | \$112.76   |
| Invoice          | 2118                                     | 8/26/2019                                   |                      |       |              |            |
| Cash Payment     | E 100-42401-310 Other Professional Servi | Pmt 82-18 @ 10187 Kaitlin Avenue            |                      |       |              | \$61.83    |
| Invoice          | 2118                                     | 8/26/2019                                   |                      |       |              |            |
| Cash Payment     | E 100-42401-310 Other Professional Servi | Pmt 40-19 @ 11608 MeadowBrook Avenue        |                      |       |              | \$104.57   |
| Invoice          | 2118                                     | 8/26/2019                                   |                      |       |              |            |
| Cash Payment     | E 100-42401-310 Other Professional Servi | Pmt 51-19 @ 11605 Lynwood Avenue            |                      |       |              | \$23.80    |
| Invoice          | 2118                                     | 8/26/2019                                   |                      |       |              |            |
| Cash Payment     | E 100-42401-310 Other Professional Servi | Pmt 56-19 @ 11605 Lynwood Avenue            |                      |       |              | \$120.84   |
| Invoice          | 2118                                     | 8/26/2019                                   |                      |       |              |            |
| Cash Payment     | E 100-42401-310 Other Professional Servi | Pmt 59-19 @ 10617 106th Avenue North        |                      |       |              | \$17.50    |
| Invoice          | 2118                                     | 8/26/2019                                   |                      |       |              |            |
| Cash Payment     | E 100-42401-310 Other Professional Servi | Pmt 69-19 @ 9813 Jasmine Avenue             |                      |       |              | \$104.67   |
| Invoice          | 2118                                     | 8/26/2019                                   |                      |       |              |            |
| Cash Payment     | E 100-42401-310 Other Professional Servi | Pmt 77-19 @ 762 Kayla Lane                  |                      |       |              | \$96.59    |
| Invoice          | 2118                                     | 8/26/2019                                   |                      |       |              |            |
| Transaction Date | 8/28/2019                                | Due 0                                       | Cash                 | 10100 | <b>Total</b> | \$1,158.33 |
| Refer            | 2765 MTI DISTRIBUTING                    |   | Ck# 002745E 9/3/2019 |       |              |            |
| Cash Payment     | E 100-43000-220 Repair/Maint Supply (GE  | Zero Turn: Spindle Assembly                 |                      |       |              | \$1,088.10 |
| Invoice          | 1228354-03                               | 8/19/2019                                   |                      |       |              |            |
| Transaction Date | 8/29/2019                                | Due 0                                       | Cash                 | 10100 | <b>Total</b> | \$1,088.10 |
| Refer            | 2767 NORTHERN SALT INCORPORATE           |   | Ck# 002746E 9/3/2019 |       |              |            |
| Cash Payment     | E 100-43122-224 Street Maint Materials   | Calcium Chloride - 2019 Application - 2,755 |                      |       |              | \$2,534.60 |
|                  |  | Gallons @ \$0.92 Per                        |                      |       |              |            |
| Invoice          | 16354                                    | 7/11/2019                                   |                      |       |              |            |
| Transaction Date | 8/29/2019                                | Due 0                                       | Cash                 | 10100 | <b>Total</b> | \$2,534.60 |

CITY OF HANOVER

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Payments

Current Period: September 2019

|                  |  |   |                      |       |                |            |
|------------------|--|---|----------------------|-------|----------------|------------|
| Refer            | 2763 OMANN BROTHERS INC                  |   | -                    |       |                |            |
| Cash Payment     | E 100-43121-224 Street Maint Materials   | Lynwood Ave: Curb Repair  |                      |       |                | \$1,164.33 |
| Invoice          | 14083                                    | 8/16/2019   |                      |       |                |            |
| Transaction Date | 8/29/2019                                | Due 0   | Cash                 | 10100 | <b>Total</b>   | \$1,164.33 |
| Refer            | 2746 PLUNKETTS                           |   | -                    |       |                |            |
| Cash Payment     | E 100-41940-310 Other Professional Servi | General Pest Control  |                      |       |                | \$142.72   |
| Invoice          | 6372964                                  | 8/13/2019   |                      |       |                |            |
| Transaction Date | 8/27/2019                                | Due 0   | Cash                 | 10100 | <b>Total</b>   | \$142.72   |
| Refer            | 2742 RANDYS ENVIRONMENTAL SERVI          |   | Ck# 002740E 9/3/2019 |       |                |            |
| Cash Payment     | E 100-43245-384 Refuse/Garbage Dispos    | Recycling - August 2019   |                      |       |                | \$3,478.40 |
| Invoice          |  | 8/19/2019   |                      |       |                |            |
| Cash Payment     | E 100-41940-384 Refuse/Garbage Dispos    | General Trash - City Hall - September 2019  |                      |       |                | \$221.97   |
| Invoice          |  | 8/19/2019   |                      |       |                |            |
| Cash Payment     | E 100-41940-384 Refuse/Garbage Dispos    | General Trash - Fire Station - September 2019   |                      |       |                | \$30.09    |
| Invoice          |  | 8/19/2019   |                      |       |                |            |
| Transaction Date | 8/27/2019                                | Due 0   | Cash                 | 10100 | <b>Total</b>   | \$3,730.46 |
| Refer            | 2759 ROCKFORD TOWNSHIP                   |   | -                    |       |                |            |
| Cash Payment     | E 100-43122-224 Street Maint Materials   | 2019 Dust Control Application on Division St.<br>E. - 3,200 ft, 12' Width, 0.25 Rate of Spray,<br>1,600 Gallons |                      |       |                | \$1,374.40 |
| Invoice          | 522                                      | 8/26/2019   |                      |       |                |            |
| Transaction Date | 8/29/2019                                | Due 0   | Cash                 | 10100 | <b>Total</b>   | \$1,374.40 |
| Refer            | 2745 RUPP ANDERSON SQUIRES & WA          |   | -                    |       |                |            |
| Cash Payment     | E 818-41610-310 Other Professional Servi | CRHW 4th Addition - Final Plat: June 2019   |                      |       |                | \$1,066.00 |
| Invoice          | 9451                                     | 8/19/2019   |                      |       | Project 208257 |            |
| Cash Payment     | E 818-41610-310 Other Professional Servi | JW Family Holdings / Rivertown Villas - Final<br>Plat: June 22019   |                      |       |                | \$287.00   |
| Invoice          | 9451                                     | 8/19/2019   |                      |       | Project 208258 |            |
| Cash Payment     | E 818-41610-310 Other Professional Servi | Ben & Kristal Sneen / RiverSide Acres -<br>Annexation: June 2019  |                      |       |                | \$37.00    |
| Invoice          | 9455                                     | 8/19/2019   |                      |       | Project 208252 |            |
| Cash Payment     | E 100-41610-304 Legal Fees               | Miscellaneous: June 2019  |                      |       |                | \$240.50   |
| Invoice          | 9455                                     | 8/19/2019   |                      |       |                |            |
| Cash Payment     | E 100-41610-304 Legal Fees               | City Council and Board / Commission Meetings:<br>June 2019  |                      |       |                | \$300.00   |
| Invoice          | 9455                                     | 8/19/2019   |                      |       |                |            |
| Cash Payment     | E 100-41610-304 Legal Fees               | Mileage & Photocopies: June 2019  |                      |       |                | \$72.10    |
| Invoice          | 9455                                     | 8/19/2019   |                      |       |                |            |
| Transaction Date | 8/27/2019                                | Due 0   | Cash                 | 10100 | <b>Total</b>   | \$2,002.60 |
| Refer            | 2760 VISA - BANKWEST                     |   | -                    |       |                |            |
| Cash Payment     | E 100-43000-215 Shop Supplies            | Gatorade  |                      |       |                | \$32.21    |
| Invoice          | 7685                                     | 7/24/2019   |                      |       |                |            |
| Cash Payment     | E 100-41940-321 Telephone                | CH: Phone Services - 5 Lines - 7/23/19 - 8/22/19  |                      |       |                | \$194.76   |
| Invoice          | INV00108310                              | 7/24/2019   |                      |       |                |            |
| Cash Payment     | E 100-43000-321 Telephone                | PW: Phone Services - 3 Lines - 7/23/19 -<br>8/22/19   |                      |       |                | \$116.56   |
| Invoice          | INV00108310                              | 7/24/2019   |                      |       |                |            |
| Cash Payment     | E 201-41330-310 Other Professional Servi | B. Hagen: EDFP Cert. Training, 2nd Session  |                      |       |                | \$1,100.00 |
| Invoice          | 8742544                                  | 7/29/2019   |                      |       |                |            |

CITY OF HANOVER

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Payments

Current Period: September 2019

|                        |  |  |      |                |              |                   |
|------------------------|--|--|------|----------------|--------------|-------------------|
| Cash Payment           | E 201-41330-437 Other Miscellaneous      | WCEDP Golf Event   |      |                |              | \$360.00          |
| Invoice                | 7/29/2019                                |  |      |                |              |                   |
| Cash Payment           | E 100-43000-260 Uniforms                 | J. Ramthun: Work Boots   |      |                |              | \$239.33          |
| Invoice 114450         | 7/29/2019                                |  |      |                |              |                   |
| Cash Payment           | E 100-43000-260 Uniforms                 | J. Doboszinski: Work Boots   |      |                |              | \$243.73          |
| Invoice 114451         | 7/29/2019                                |  |      |                |              |                   |
| Cash Payment           | E 100-43000-220 Repair/Maint Supply (GE  | Receiver Mount Pintle Hook   |      |                |              | \$102.14          |
| Invoice 424480         | 7/29/2019                                |  |      |                |              |                   |
| Cash Payment           | E 100-41570-322 Postage                  | Extra Ounce Stamps   |      |                |              | \$75.00           |
| Invoice                | 8/7/2019                                 |  |      |                |              |                   |
| Cash Payment           | E 201-41330-310 Other Professional Servi | B. Hagen: Parking for EDFP Cert. Training                                      |      |                |              | \$35.00           |
| Invoice                | 8/12/2019                                | 8/12 - 8/16/19   |      |                |              |                   |
| Cash Payment           | E 100-41600-310 Other Professional Servi | Office 365 Business Software   |      |                |              | \$8.86            |
| Invoice E06008WUE0     | 8/13/2019                                |  |      |                |              |                   |
| Cash Payment           | E 100-41600-310 Other Professional Servi | Microsoft Online Exchange - 29 E-Mail Accounts                                 |      |                |              | \$116.25          |
| Invoice E06008WVT6     | 8/13/2019                                |  |      |                |              |                   |
| Cash Payment           | E 100-41940-220 Repair/Maint Supply (GE  | Shelf Clips for City Hall Refridgerator  |      |                |              | \$37.03           |
| Invoice                | 8/6/2019                                 |  |      |                |              |                   |
| Cash Payment           | E 100-42260-220 Repair/Maint Supply (GE  | Engine 11: Windshield Washer Sprayer Repair                                    |      |                |              | \$36.12           |
| Invoice                | 7/17/2019                                |  |      |                |              |                   |
| Transaction Date       | 8/29/2019                                | Due 0  | Cash | 10100          | <b>Total</b> | <b>\$2,696.99</b> |
| Refer                  | 2741 WRIGHT-HENNEPIN COOPERATIV          | Ck# 002739E 9/3/2019   |      |                |              |                   |
| Cash Payment           | E 100-45200-381 Electric Utilities       | EagleView Park - 3 Light Poles   |      |                |              | \$58.50           |
| Invoice                |  |  |      |                |              |                   |
| Cash Payment           | E 100-43000-310 Other Professional Servi | PW Building: Fire Alarm Testing / Inspection                                   |      |                |              | \$18.95           |
| Invoice 35027405336    | 8/19/2019                                | 10/31/19   |      |                |              |                   |
| Cash Payment           | E 100-43000-310 Other Professional Servi | PW Building: Fire Panel Monitoring   |      |                |              | \$27.95           |
| Invoice 35027405336    | 8/19/2019                                | 10/31/19   |      |                |              |                   |
| Transaction Date       | 8/27/2019                                | Due 0  | Cash | 10100          | <b>Total</b> | <b>\$105.40</b>   |
| Refer                  | 2751 WSB & ASSOCIATES, INC.              | Ck# 002742E 9/3/2019   |      |                |              |                   |
| Cash Payment           | E 823-41950-310 Other Professional Servi | CRHW 3rd Addition - Phase 2 Construction - Construction Observation: July 2019 |      |                |              | \$1,437.50        |
| Invoice 010287-27-0819 | 8/23/2019                                |  |      |                |              |                   |
| Cash Payment           | E 818-41950-310 Other Professional Servi | CRHW 4th Addition - Phase 1 Plan Review - Plan Review: July 2019               |      |                |              | \$198.00          |
| Invoice 012259-6-0819  | 8/23/2019                                |  |      | Project 208257 |              |                   |
| Cash Payment           | E 818-41950-310 Other Professional Servi | Fehn Companies - EAW: July 2019  |      |                |              | \$146.00          |
| Invoice 013265-7-0819  | 8/23/2019                                |  |      | Project 208262 |              |                   |
| Cash Payment           | E 818-41950-310 Other Professional Servi | Ben & Kristal Sneen / RiverSide Acres - Annexation: July 2019                  |      |                |              | \$33.25           |
| Invoice 013265-7-0819  | 8/23/2019                                |  |      | Project 208252 |              |                   |
| Cash Payment           | E 818-41950-310 Other Professional Servi | Fehn Companies - Expansion: July 2019  |      |                |              | \$33.25           |
| Invoice 013265-7-0819  | 8/23/2019                                |  |      | Project 208263 |              |                   |
| Cash Payment           | E 100-41950-303 Engineering Fees         | General Engineering Services: July 2019  |      |                |              | \$10,987.25       |
| Invoice 013265-7-0819  | 8/23/2019                                |  |      |                |              |                   |
| Cash Payment           | E 603-41950-310 Other Professional Servi | MS4 Services: July 2019  |      |                |              | \$115.00          |
| Invoice 013432-6-0819  | 8/23/2019                                |  |      |                |              |                   |

CITY OF HANOVER

Payments

Current Period: September 2019

|                  |  |  |      |       |                |             |
|------------------|--|--|------|-------|----------------|-------------|
| Cash Payment     | E 818-41950-310 Other Professional Servi | JW Family Holdings / Rivertown Villas - Phase 1 Preliminary Plat - Plan Review |      |       |                | \$238.00    |
| Invoice          | 013676-5-0819                            | 8/23/2019  |      |       | Project 208255 |             |
| Cash Payment     | E 100-43121-224 Street Maint Materials   | 2019 Chip Seal Project - Phase 1 Design - Design: July 2019                    |      |       |                | \$66.00     |
| Invoice          | 013735-3-0819                            | 8/23/2019  |      |       |                |             |
| Cash Payment     | E 100-43121-224 Street Maint Materials   | 2019 Chip Seal Project - Phase 1 Design - Specifications & Bidding: July 2019  |      |       |                | \$257.00    |
| Invoice          | 013735-3-0819                            | 8/23/2019  |      |       |                |             |
| Cash Payment     | E 100-43121-224 Street Maint Materials   | 2019 Chip Seal Project - Phase 2 Construction - Project Management: July 2019  |      |       |                | \$92.00     |
| Invoice          | 013735-3-0819                            | 8/23/2019  |      |       |                |             |
| Cash Payment     | E 818-41950-310 Other Professional Servi | Fehn Companies - Expansion: July 2019  |      |       |                | \$2,633.50  |
| Invoice          | 014135-3-0819                            | 8/23/2019  |      |       | Project 208263 |             |
| Transaction Date | 8/27/2019                                | Due 0  | Cash | 10100 | <b>Total</b>   | \$16,236.75 |
| Refer            | 2744 XCEL ENERGY                         |  |      |       |                |             |
| Cash Payment     | E 100-42280-381 Electric Utilities       | Fire Station 07/08/19 - 08/06/19   |      |       |                | \$403.91    |
| Invoice          |  |  |      |       |                |             |
| Cash Payment     | E 100-41940-381 Electric Utilities       | City Hall 07/08/19 - 08/06/19  |      |       |                | \$1,674.25  |
| Invoice          | 650234935                                | 8/16/2019  |      |       |                |             |
| Cash Payment     | E 100-45200-381 Electric Utilities       | Historical Bridge Lighting 07/08/19 - 08/06/19                                 |      |       |                | \$11.58     |
| Invoice          | 650234935                                | 8/16/2019  |      |       |                |             |
| Cash Payment     | E 100-43160-381 Electric Utilities       | 209 LaBeaux Avenue NE 07/08/19 - 08/06/19                                      |      |       |                | \$38.19     |
| Invoice          | 650234935                                | 8/16/2019  |      |       |                |             |
| Cash Payment     | E 100-45200-381 Electric Utilities       | Cardinal Circle Park 07/09/19 - 08/07/19                                       |      |       |                | \$15.56     |
| Invoice          | 650234935                                | 8/16/2019  |      |       |                |             |
| Cash Payment     | E 100-45200-381 Electric Utilities       | 1033 Mallard Street NE 07/09/19 - 08/07/19                                     |      |       |                | \$11.71     |
| Invoice          | 650234935                                | 8/16/2019  |      |       |                |             |
| Cash Payment     | E 100-43160-381 Electric Utilities       | 751 LaBeaux Avenue NE 07/09/19 - 08/07/19                                      |      |       |                | \$69.37     |
| Invoice          | 650234935                                | 8/16/2019  |      |       |                |             |
| Cash Payment     | E 100-43000-381 Electric Utilities       | Public Works 07/08/19 - 08/06/19   |      |       |                | \$483.72    |
| Invoice          | 650234935                                | 8/16/2019  |      |       |                |             |
| Transaction Date | 8/27/2019                                | Due 0  | Cash | 10100 | <b>Total</b>   | \$2,708.29  |

Fund Summary

|                                    |                    |
|------------------------------------|--------------------|
|                                    | 10100 Cash         |
| 823 CROW RVR HTS WEST 3RD / BACKES | \$1,437.50         |
| 818 MISC ESCROWS FUND              | \$4,672.00         |
| 817 INFRASTRUCTURE ESCROW FUND     | \$2,000.00         |
| 815 LANDSCAPE ESCROW FUND          | \$4,000.00         |
| 811 EROSION CONTROL ESCROW FUND    | \$4,000.00         |
| 603 STORM WATER ENTERPRISE FUND    | \$115.00           |
| 201 EDA SPECIAL REVENUE FUND       | \$1,495.00         |
| 100 GENERAL FUND                   | \$40,720.76        |
|                                    | <u>\$58,440.26</u> |

|  |                    |
|--|--------------------|
| Pre-Written Check                      | \$25,060.57        |
| Checks to be Generated by the Computer | \$33,379.69        |
| Total                                  | <u>\$58,440.26</u> |

CITY OF HANOVER

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\*Check Summary Register©

Cks 9/3/2019 - 9/3/2019

| Name   | Check Date | Check Amt          |                                |
|--|------------|--------------------|--------------------------------|
| <b>10100 Cash</b>                                |            |                    |                                |
| Paid Chk# 002739E Wright-Hennepin Coop Electric  | 9/3/2019   | \$105.40           | EagleView Park - 3 Light Poles |
| Paid Chk# 002740E Randy's Environmental Services | 9/3/2019   | \$3,730.46         | Recycling - August 2019        |
| Paid Chk# 002741E BIFFS INC.                     | 9/3/2019   | \$511.00           | Pheasant Run Park Mini Biff Se |
| Paid Chk# 002742E WSB & ASSOCIATES, INC.         | 9/3/2019   | \$16,236.75        | CRHW 3rd Addition - Phase 2 Co |
| Paid Chk# 002743E ALLINA HEALTH SYSTEM           | 9/3/2019   | \$804.28           | Education Billing - 3rd Quarte |
| Paid Chk# 002744E BLUE TARP FINANCIAL            | 9/3/2019   | \$49.98            | Sweeper: 2 - 12V Strobe Beacon |
| Paid Chk# 002745E MTI DISTRIBUTING               | 9/3/2019   | \$1,088.10         | Zero Turn: Spindle Assembly    |
| Paid Chk# 002746E NORTHERN SALT INCORPORAT       | 9/3/2019   | \$2,534.60         | Calcium Chloride - 2019 Applic |
| Paid Chk# 034494 AT&T MOBILITY                   | 9/3/2019   | \$218.22           | PW Cell Phones - 07/18/19 - 08 |
| Paid Chk# 034495 BEAUDRY OIL & PROPANE           | 9/3/2019   | \$972.75           | Diesel: Refill of 170.0 Gallon |
| Paid Chk# 034496 BOUND TREE MEDICAL, LLC         | 9/3/2019   | \$105.84           | Tamper Evident Seals, Purple N |
| Paid Chk# 034497 BROCK WHITE COMPANY LLC         | 9/3/2019   | \$1,700.00         | 5th Street & City Parking Lots |
| Paid Chk# 034498 CARDMEMBER SERVICE              | 9/3/2019   | \$68.55            | AAA Batteries, Cups, Gatorade, |
| Paid Chk# 034499 CLASSIC CLEANING COMPANY        | 9/3/2019   | \$435.00           | Shelter Special Cleaning: 8/10 |
| Paid Chk# 034500 COMCAST                         | 9/3/2019   | \$158.57           | PW: Digital Voice & Internet - |
| Paid Chk# 034501 Guidance Point Technologies     | 9/3/2019   | \$75.00            | 8/08/19 Remote Service: Create |
| Paid Chk# 034502 HENNEPIN COUNTY TREASURE        | 9/3/2019   | \$7,800.00         | Assessment Contract Services f |
| Paid Chk# 034503 HOMES PLUS                      | 9/3/2019   | \$10,000.00        | Erosion Control Escrow Release |
| Paid Chk# 034504 MARCO TECHNOLOGIES, LLC         | 9/3/2019   | \$176.05           | Contract Base Rate Charge for  |
| Paid Chk# 034505 MARTINEZ MENESES, JORGE         | 9/3/2019   | \$200.00           | Hall Damage Deposit Release -  |
| Paid Chk# 034506 MENARDS - BUFFALO               | 9/3/2019   | \$222.05           | 24" Forming Stakes, 1x3-18" Wo |
| Paid Chk# 034507 METRO WEST INSPECTION SER       | 9/3/2019   | \$1,158.33         | Pmt 40-19 @ 11608 MeadowBrook  |
| Paid Chk# 034508 OMANN BROTHERS INC              | 9/3/2019   | \$1,164.33         | Lynwood Ave: Curb Repair       |
| Paid Chk# 034509 PLUNKETTS                       | 9/3/2019   | \$142.72           | General Pest Control           |
| Paid Chk# 034510 Rockford Township               | 9/3/2019   | \$1,374.40         | 2019 Dust Control Application  |
| Paid Chk# 034511 Rupp Anderson Squires & Waldsp  | 9/3/2019   | \$2,002.60         | Miscellaneous: June 2019       |
| Paid Chk# 034512 VISA                            | 9/3/2019   | \$2,696.99         | Engine 11: Windshield Washer S |
| Paid Chk# 034513 XCEL ENERGY                     | 9/3/2019   | \$2,708.29         | Public Works 07/08/19 - 08/06/ |
| <b>Total Checks</b>                              |            | <b>\$58,440.26</b> |                                |

FILTER: None



# Rupp, Anderson, Squires & Waldspurger, P.A.

333 South Seventh Street, Suite 2800  
Minneapolis, MN 55402  
Office (612) 436-4300 Fax (612) 436-4340  
www.raswlaw.com

Federal Tax ID 46-1641135

Statement as of: 6/30/2019  
Statement Date: 8/19/2019  
Statement No. 9451

City of Hanover  
11250 5th St NE  
Hanover, MN 55341

|   |          |
|---|----------|
| 4011(3)-0019: Crow River Heights 4th Addition Development Agreement | 1,066.00 |
| 4011(3)-0020: Rivertown Villas Development Agreement                | 287.00   |

Total Fees and Expenses: \$1,353.00

Previous Balance: \$1,435.00

Total Now Due: \$2,788.00

pd in  
8-20-19  
claims

AUG 21 2019



# Rupp, Anderson, Squires & Waldspurgen, P.A.

333 South Seventh Street, Suite 2800  
Minneapolis, MN 55402  
Office (612) 436-4300 Fax (612) 436-4340  
www.raswlaw.com

Federal Tax ID 46-1641135

Statement as of: 6/30/2019  
Statement Date: 8/19/2019  
Statement No. 9451

City of Hanover  
11250 5th St NE  
Hanover, MN 55341

E # 818-41610-310

Misc. Escrows

↳ City Attorney → Other Prof. Svcs.

4011(3)-0019: Crow River Heights 4th Addition Development Agreement

Project # 208257

|            |   | Hours | Rate   | Amount |
|------------|---|-------|--------|--------|
| 06/03/2019 | JTS Review Cindy e-mail; prepare execution copy of DA; e-mail to Cindy 501.   | 0.90  | 205.00 | 184.50 |
| 06/17/2019 | JTS Review draft Letter of Instruction and comment on same.   | 0.40  | 205.00 | 82.00  |
| 06/17/2019 | JTS Review title work; review consents of mortgagees to plat; revise DA.  | 1.00  | 205.00 | 205.00 |
| 06/17/2019 | JTS Revise DA per Cindy e-mail; e-mail to Cindy.  | 0.30  | 205.00 | 61.50  |
| 06/20/2019 | JTS Review and analyze Developer submittals per agreement; comment on same.   | 0.90  | 205.00 | 184.50 |
| 06/27/2019 | JTS Review materials regarding possible consent instead of signatory on development agreement; Cindy e-mail regarding LOC.    | 0.60  | 205.00 | 123.00 |
| 06/27/2019 | JTS Review LOC; review Exhibit A; review Cindy alternate extension provision; comment on LOC.                                 | 0.30  | 205.00 | 61.50  |
| 06/27/2019 | JTS Cindy e-mail regarding consents; review consents; review DA; weigh in on whether banks can be taken off as signatories.   | 0.30  | 205.00 | 61.50  |
| 06/27/2019 | JTS Review development agreement and developer request to revise to create consent for landowner; comment on same; revise DA. | 0.50  | 205.00 | 102.50 |

Sub-total Fees:

\$1,066.00

4011(3)-0020: Overtown Villas Development Agreement

JW Family Holdings

|            |   | Hours | Rate   | Amount |
|------------|---|-------|--------|--------|
| 06/12/2019 | JTS Review title evidence, including commitment and policy; Cindy e-mail; draft list of matters to be addressed; e-mail to Cindy. | 0.70  | 205.00 | 143.50 |
| 06/18/2019 | JTS Cindy e-mail regarding changes to DA; review comments; revise DA; send to Cindy.  | 0.70  | 205.00 | 143.50 |

Sub-total Fees:

\$287.00

E # 818-41610-310

Misc. Escrows

↳ City Attorney

↳ Other Prof. Svcs.

Project # 208258

**Rate Summary**

|                |                           |          |
|----------------|---------------------------|----------|
| Jay T. Squires | 6.60 hours at \$205.00/hr | 1,353.00 |
| Total hours:   | 6.60                      | 1,353.00 |

Total Fees and Expenses: \$1,353.00

Previous Balance: \$1,435.00

**Total Now Due: \$2,788.00**

I declare under the penalties of law that this account is just and correct and that no part of it has been paid.

Erica A. Anderson  
Accounts Manager



# Rupp, Anderson, Squires & Waldspurger, P.A.

333 South Seventh Street, Suite 2800  
Minneapolis, MN 55402  
Office (612) 436-4300 Fax (612) 436-4340  
www.raswlaw.com

Federal Tax ID 46-1641135

Statement as of: 6/30/2019  
Statement Date: 8/19/2019  
Statement No. 9455

City of Hanover  
Mr. Brian Hagen  
11250 5th St NE  
Hanover, MN 55341

|  |        |
|--|--------|
| 4011(1)-0001: Miscellaneous                              | 349.60 |
| 4011(1)-0004: City Council and Board/Commission Meetings | 300.00 |

Total Fees and Expenses: \$649.60

Previous Balance: \$2,270.93

Total Now Due: \$2,920.53

pd in  
8-20-19  
claims

AUG 21 2019



# Rupp, Anderson, Squires & Waldspurgen, P.A.

333 South Seventh Street, Suite 2800  
 Minneapolis, MN 55402  
 Office (612) 436-4300 Fax (612) 436-4340  
 www.raswlaw.com

Federal Tax ID 46-1641135

Statement as of: 6/30/2019  
 Statement Date: 8/19/2019  
 Statement No. 9455

City of Hanover  
 Mr. Brian Hagen  
 11250 5th St NE  
 Hanover, MN 55341

4011(1)-0001: Miscellaneous

|                 |   | Hours | Rate   | Amount   |
|-----------------|---|-------|--------|----------|
| 06/04/2019      | JTS Review new law regarding consultant fees; transmit to client.       | 0.20  | 185.00 | 37.00    |
| 06/04/2019      | JTS Review agenda packet materials and prepare for council meeting.     | 1.00  | 185.00 | 185.00   |
| 06/06/2019      | JTS Brian e-mail regarding intercreditor agreement; reply.              | 0.10  | 185.00 | 18.50    |
| 06/20/2019      | JTS Cindy e-mail; revise orderly annexation resolution; reply to Cindy. | 0.20  | 185.00 | 37.00    |
| Sub-total Fees: |   |       |        | \$277.50 |

*Riverside Acres/Sneen Annexation*  
*E# 818-41610-310*  
*Misc. Escrows -> City Attorney -> Other Prof. Svcs.*  
 4011(1)-0004: City Council and Board/Commission Meetings

*Project # 208252*

|                 |                             | Hours | Rate   | Amount   |
|-----------------|-----------------------------|-------|--------|----------|
| 06/04/2019      | JTS Attend council meeting. | 5.00  | 185.00 | 300.00   |
| Sub-total Fees: |                             |       |        | \$300.00 |

### Rate Summary

|                |                           |        |
|----------------|---------------------------|--------|
| Jay T. Squires | 6.50 hours at \$185.00/hr | 577.50 |
| Total hours:   | 6.50                      | 577.50 |

### Expenses

|                         | Units  | Price | Amount  |
|-------------------------|--------|-------|---------|
| 06/04/2019 Mileage.     | 75.00  | 0.58  | 43.50   |
| 06/28/2019 Photocopies. | 143.00 | 0.20  | 28.60   |
| Sub-total Expenses:     |        |       | \$72.10 |

*612.60 Misc.*  
*E# 100-41610-304*  
*City Attorney*  
*-> Legal Fees*

|                          |                   |
|--------------------------|-------------------|
| Total Fees and Expenses: | \$649.60          |
| Previous Balance:        | \$2,270.93        |
| <b>Total Now Due:</b>    | <b>\$2,920.53</b> |

I declare under the penalties of law that this account is  
just and correct and that no part of it has been paid.

Erica A. Anderson  
Accounts Manager

701 XENIA AVENUE S  
SUITE 300  
MINNEAPOLIS, MN  
55418

# 2742



August 23, 2019

Mr. Brian Hagen  
City of Hanover  
11250 5<sup>th</sup> Street NE  
Hanover, MN 55341

Re: July 2019 Invoices

Dear Mr. Hagen:

Enclosed please find a list of the current invoices for professional engineering services during the month of July for the City of Hanover.

If you have any questions, please contact me at 651-286-8465.

Sincerely,

***WSB & Associates, Inc.***

Justin Messner  
Principal

Enclosures

nf



## Project Budget Tracking

For the period 7/1/2019 - 7/31/2019

| Project Name                                | WSB Project # | Project Manager    | Current Invoice     | Fee Type | JTD Billed   | Comments | Client Invoice Reviewer |
|---|---------------|--------------------|---------------------|----------|--------------|----------|-------------------------|
| HANO - 2019 Chip Seal Project               | R-013735-000  | Preisler, Nicholas | \$ 415.00           | Hourly   | \$ 3,118.50  |          | Hagen, Brian            |
| HANO - 2019 General Engineering Services    | R-013265-000  | Preisler, Nicholas | \$ 11,199.75        | Hourly   | \$ 20,702.25 |          | Hagen, Brian            |
| HANO - 2019 MSA Services                    | R-013432-000  | Johnson, Paul      | \$ 115.00           | Hourly   | \$ 2,630.50  |          | Hagen, Brian            |
| HANO - Crow River Heights West 4th Addition | R-012259-000  | Preisler, Nicholas | \$ 198.00           | Hourly   | \$ 4,757.25  |          | Hagen, Brian            |
| HANO - Mahler Mining Pit Expansion          | R-014135-000  | Preisler, Nicholas | \$ 2,633.50         | Hourly   | \$ 3,876.75  |          | Hagen, Brian            |
| HANO - River Town Villas                    | R-013676-000  | Preisler, Nicholas | \$ 238.00           | Hourly   | \$ 7,417.00  |          | Hagen, Brian            |
| HANO - Crow River Heights West 3rd Addition | R-010287-000  | Preisler, Nicholas | \$ 1,437.50         | Hourly   | \$ 75,600.75 |          | Hagen, Brian            |
| <b>Final Totals</b>                         |               |                    | <b>\$ 16,236.75</b> |          |              |          |                         |

701 XENIA AVENUE S  
 SUITE 300  
 MINNEAPOLIS, MN  
 55416



City of Hanover  
 Attn: Brian Hagen  
 11250 5th Street NE  
 Hanover, MN 55341

August 23, 2019  
 Project/Invoice: R-010287-000 - 27 - 0819  
 Reviewed by: Justin Messner  
 Project Manager: Nicholas Preisler

**Crow River Heights West 3rd Addition**  
**Professional Services from July 1, 2019 to July 31, 2019**

Phase 002 Construction  
 Construction Observation

|                    |           | Hours | Rate   | Amount          |
|--------------------|-----------|-------|--------|-----------------|
| Johnson, Paul      | 7/3/2019  | 2.50  | 115.00 | 287.50          |
| Erosion Control    |           |       |        |                 |
| Johnson, Paul      | 7/10/2019 | 1.50  | 115.00 | 172.50          |
| Erosion Control    |           |       |        |                 |
| Johnson, Paul      | 7/11/2019 | 1.00  | 115.00 | 115.00          |
| Erosion Control    |           |       |        |                 |
| Johnson, Paul      | 7/16/2019 | 1.50  | 115.00 | 172.50          |
| Erosion Control    |           |       |        |                 |
| Johnson, Paul      | 7/17/2019 | 1.00  | 115.00 | 115.00          |
| Erosion Control    |           |       |        |                 |
| Johnson, Paul      | 7/25/2019 | 1.50  | 115.00 | 172.50          |
| Erosion Control    |           |       |        |                 |
| Johnson, Paul      | 7/26/2019 | 1.00  | 115.00 | 115.00          |
| Erosion Control    |           |       |        |                 |
| Johnson, Paul      | 7/29/2019 | 1.50  | 115.00 | 172.50          |
| Erosion Control    |           |       |        |                 |
| Johnson, Paul      | 7/30/2019 | 1.00  | 115.00 | 115.00          |
| Erosion Control    |           |       |        |                 |
| Totals             |           | 12.50 |        | 1,437.50        |
| <b>Total Labor</b> |           |       |        | <b>1,437.50</b> |

E\* 823-41950-310  
 CRHW 3rd Addition

↳ Engineer

↳ Other Prof. Svcs.

|                           |                   |
|---------------------------|-------------------|
| <b>Total this Task</b>    | <b>\$1,437.50</b> |
| <b>Total this Phase</b>   | <b>\$1,437.50</b> |
| <b>Total this Invoice</b> | <b>\$1,437.50</b> |

**Outstanding Invoices**

| Invoice Number | Date      | Balance         |
|----------------|-----------|-----------------|
| 26             | 7/31/2019 | 3,478.00        |
| <b>Total</b>   |           | <b>3,478.00</b> |

**Total Now Due \$4,915.50**

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|         |              |  |         |    |
|---------|--------------|--|---------|----|
| Project | R-010287-000 | HANO- Crow River Heights West 3rd Additi | Invoice | 27 |
|---------|--------------|--|---------|----|

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**Billings to Date**

|               | <b>Current</b>  | <b>Prior</b>     | <b>Total</b>     |
|---------------|-----------------|------------------|------------------|
| Labor         | 1,437.50        | 74,163.25        | 75,600.75        |
| <b>Totals</b> | <b>1,437.50</b> | <b>74,163.25</b> | <b>75,600.75</b> |

701 XENIA AVENUE S  
 SUITE 300  
 MINNEAPOLIS, MN  
 55416



City of Hanover  
 Attn: Brian Hagen  
 11250 5th Street NE  
 Hanover, MN 55341

August 23, 2019  
 Project/Invoice: R-012259-000 - 6 - 0819  
 Reviewed by: Justin Messner  
 Project Manager: Nicholas Preisler

**Crow River Heights West 4th Addition** *Final Plat*  
**Professional Services from July 1, 2019 to July 31, 2019**

| Phase                            | 001 | Plan Review |              |             |                 |
|----------------------------------|-----|-------------|--------------|-------------|-----------------|
| Plan Review                      |     |             |              |             |                 |
|                                  |     |             | <b>Hours</b> | <b>Rate</b> | <b>Amount</b>   |
| Preisler, Nicholas               |     | 7/1/2019    | .75          | 132.00      | 99.00           |
| Revised plan review coordination |     |             |              |             |                 |
| Preisler, Nicholas               |     | 7/22/2019   | .75          | 132.00      | 99.00           |
| Encrochements onto development   |     |             |              |             |                 |
| Totals                           |     |             | 1.50         |             | 198.00          |
| <b>Total Labor</b>               |     |             |              |             | <b>198.00</b>   |
| <b>Total this Task</b>           |     |             |              |             | <b>\$198.00</b> |
| <b>Total this Phase</b>          |     |             |              |             | <b>\$198.00</b> |

| Billing Limits            | Current | Prior    | To-Date         |
|---------------------------|---------|----------|-----------------|
| Total Billings            | 198.00  | 4,559.25 | 4,757.25        |
| Limit                     |         |          | 60,000.00       |
| Remaining                 |         |          | 55,242.75       |
| <b>Total this Invoice</b> |         |          | <b>\$198.00</b> |

| Invoice Number       | Date      | Balance           |
|----------------------|-----------|-------------------|
| 5                    | 7/31/2019 | 1,500.75          |
| <b>Total</b>         |           | <b>1,500.75</b>   |
| <b>Total Now Due</b> |           | <b>\$1,698.75</b> |

E# 818-41950-310

Misc. Escrow

↳ Engineer

↳ Other Prof. Srvs.

Project # 208257

701 XENIA AVENUE S  
 SUITE 300  
 MINNEAPOLIS, MN  
 55416



City of Hanover  
 Attn: Brian Hagen  
 11250 5th Street NE  
 Hanover, MN 55341

August 23, 2019  
 Project/Invoice: R-013265-000 - 7 - 0819  
 Reviewed by: Justin Messner  
 Project Manager: Nicholas Preisler

**2019 General Engineering Services**  
**Professional Services from July 1, 2019 to July 31, 2019**

| Phase              | 001       | General Engineering Services                               |       |        |        |
|--------------------|-----------|--|-------|--------|--------|
| Project Management |           |  |       |        |        |
|                    |           |  | Hours | Rate   | Amount |
| Blanchette, Andrea | 7/9/2019  | Hanover Pavement Management Inspections                    | 5.00  | 116.00 | 580.00 |
| Blanchette, Andrea | 7/10/2019 | Hanover Pavement Management Inspections                    | 5.00  | 116.00 | 580.00 |
| Blanchette, Andrea | 7/11/2019 | Hanover Pavement Management Inspections and Report Updates | 8.00  | 116.00 | 928.00 |
| Blanchette, Andrea | 7/12/2019 | Hanover Report and Edits                                   | 8.00  | 116.00 | 928.00 |
| Blanchette, Andrea | 7/19/2019 | Pavement Management Map Edits with Nick Preisler           | 1.00  | 116.00 | 116.00 |
| Blanchette, Andrea | 7/22/2019 | Map Changes/Edits for Nick                                 | 1.00  | 116.00 | 116.00 |
| Krause, Bailey     | 7/15/2019 | Typical roadway sections & plans                           | .75   | 95.00  | 71.25  |
| Krause, Bailey     | 7/16/2019 | Typical roadway sections & plans                           | 7.00  | 95.00  | 665.00 |
| Krause, Bailey     | 7/17/2019 | Typical roadway sections & plans                           | 5.00  | 95.00  | 475.00 |
| Krause, Bailey     | 7/18/2019 | Typical roadway sections & plans                           | 1.00  | 95.00  | 95.00  |
| Messner, Justin    | 7/15/2019 | Streetscapes figures                                       | 2.00  | 166.00 | 332.00 |
| Messner, Justin    | 7/25/2019 | Big Bore Plan Review                                       | .50   | 166.00 | 83.00  |
| Messner, Justin    | 7/29/2019 | Pavement Report Update Review & Coordination               | 1.00  | 166.00 | 166.00 |
| Preisler, Nicholas | 7/2/2019  | 565 Kadler Ave deck review                                 | .25   | 132.00 | 33.00  |
| Preisler, Nicholas | 7/3/2019  | 9884 Jordan Ave engineering review                         | 1.25  | 132.00 | 165.00 |
| Preisler, Nicholas | 7/12/2019 | Streetscape details  | 2.25  | 132.00 | 297.00 |
| Preisler, Nicholas | 7/12/2019 | Updated Pavement Management Report                         | 2.00  | 132.00 | 264.00 |

| Project   | R-013265-000 | HANO - 2019 General Engineering Services | Invoice | 7                      |                   |
|---|--------------|--|---------|------------------------|-------------------|
| Preisler, Nicholas                                      |              | 7/15/2019                                | 1.50    | 132.00                 | 198.00            |
| Pavement Managemet Report update                        |              |  |         |                        |                   |
| Preisler, Nicholas                                      |              | 7/15/2019                                | 1.75    | 132.00                 | 231.00            |
| Streetscape designs                                     |              |  |         |                        |                   |
| Preisler, Nicholas                                      |              | 7/16/2019                                | 1.00    | 132.00                 | 132.00            |
| 9837 Jasmine Ave - builder request to flip house on lot |              |  |         |                        |                   |
| Preisler, Nicholas                                      |              | 7/17/2019                                | .50     | 132.00                 | 66.00             |
| 9776 Jasmine Ave - foundation as-built review           |              |  |         |                        |                   |
| Preisler, Nicholas                                      |              | 7/17/2019                                | .50     | 132.00                 | 66.00             |
| 9860 Jordan Ave - foundation as-built review            |              |  |         |                        |                   |
| Preisler, Nicholas                                      |              | 7/17/2019                                | 1.25    | 132.00                 | 165.00            |
| 9884 Jordan Ave - engineering review                    |              |  |         |                        |                   |
| Preisler, Nicholas                                      |              | 7/17/2019                                | .25     | 132.00                 | 33.00             |
| 1326 Rolling Oaks deck permit - engineering review      |              |  |         |                        |                   |
| Preisler, Nicholas                                      |              | 7/17/2019                                | .75     | 132.00                 | 99.00             |
| River Rd Striping Review                                |              |  |         |                        |                   |
| Preisler, Nicholas                                      |              | 7/17/2019                                | 1.25    | 132.00                 | 165.00            |
| Streetscape designs                                     |              |  |         |                        |                   |
| Preisler, Nicholas                                      |              | 7/18/2019                                | 2.75    | 132.00                 | 363.00            |
| Pavement Managemet Report update                        |              |  |         |                        |                   |
| Preisler, Nicholas                                      |              | 7/18/2019                                | 2.00    | 132.00                 | 264.00            |
| Streetscape designs                                     |              |  |         |                        |                   |
| Preisler, Nicholas                                      |              | 7/19/2019                                | 3.25    | 132.00                 | 429.00            |
| Pavement Managemet Report update                        |              |  |         |                        |                   |
| Preisler, Nicholas                                      |              | 7/22/2019                                | 2.00    | 132.00                 | 264.00            |
| Pavement management report update                       |              |  |         |                        |                   |
| Preisler, Nicholas                                      |              | 7/23/2019                                | 1.25    | 132.00                 | 165.00            |
| Pavement Management Report - CIP funding plan           |              |  |         |                        |                   |
| Preisler, Nicholas                                      |              | 7/24/2019                                | .50     | 132.00                 | 66.00             |
| Pavement Management Report - CIP funding plan           |              |  |         |                        |                   |
| Preisler, Nicholas                                      |              | 7/29/2019                                | .50     | 132.00                 | 66.00             |
| 9835 Jordan Ave: foundation as-built review             |              |  |         |                        |                   |
| Preisler, Nicholas                                      |              | 7/30/2019                                | .50     | 132.00                 | 66.00             |
| Estimated costs for 15th St reconstruction              |              |  |         |                        |                   |
| Ruzicka, Kayla  |              | 7/18/2019                                | 4.00    | 78.00                  | 312.00            |
| Streetscape typical sections                            |              |  |         |                        |                   |
| Totals  |              |  | 76.50   |                        | 9,044.25          |
| <b>Total Labor</b>                                      |              |  |         |                        | <b>9,044.25</b>   |
|   |              |  |         | <b>Total this Task</b> | <b>\$9,044.25</b> |

Property Owner Meetings *Fehn Companies - EAW*

|                    |           | Hours | Rate   | Amount        |
|--------------------|-----------|-------|--------|---------------|
| Alms, William      | 7/16/2019 | .50   | 146.00 | 73.00         |
| Mahler Pit EAW     |           |       |        |               |
| Alms, William      | 7/17/2019 | .50   | 146.00 | 73.00         |
| Mahler Pit EAW     |           |       |        |               |
| Totals             |           | 1.00  |        | 146.00        |
| <b>Total Labor</b> |           |       |        | <b>146.00</b> |

146.00

E# 818-41950-310

Project # 208262

Misc. Escrow

↳ Engineer

↳ Other Prof. Svcs.

|         |              |  |                        |                 |
|---------|--------------|--|------------------------|-----------------|
| Project | R-013265-000 | HANO - 2019 General Engineering Services | Invoice                | 7               |
|         |              |  | <b>Total this Task</b> | <b>\$146.00</b> |

Staff Meetings

|   |          | Hours | Rate   | Amount                 |                   |
|---|----------|-------|--------|------------------------|-------------------|
| Messner, Justin                                 | 7/1/2019 | 3.50  | 166.00 | 581.00                 |                   |
| Meeting to review CIP and Street Layout Figures |          |       |        |                        |                   |
| Preisler, Nicholas                              | 7/1/2019 | 1.75  | 132.00 | 231.00                 |                   |
| Street CIP meeting                              |          |       |        |                        |                   |
| Preisler, Nicholas                              | 7/3/2019 | 2.25  | 132.00 | 297.00                 |                   |
| River Rd re-striping meeting with Jason         |          |       |        |                        |                   |
| Totals  |          | 7.50  |        | 1,109.00               |                   |
| <b>Total Labor</b>                              |          |       |        |                        | <b>1,109.00</b>   |
|   |          |       |        | <b>Total this Task</b> | <b>\$1,109.00</b> |

Council Meetings

Unit Billing

Council Mtg and/or Planning Commission

|                    |                      |                        |                |
|--------------------|----------------------|------------------------|----------------|
|                    | 2.0 Meetings @ 40.00 | 80.00                  |                |
| <b>Total Units</b> |                      | <b>80.00</b>           | <b>80.00</b>   |
|                    |                      | <b>Total this Task</b> | <b>\$80.00</b> |

GIS Mapping

|  |           | Hours | Rate   | Amount                    |                    |
|--|-----------|-------|--------|---------------------------|--------------------|
| Gazdik, Stephen  | 7/11/2019 | 1.00  | 116.00 | 116.00                    |                    |
| data mining, database creation, imported to ArcGIS online for use in collector - Hanover Pavement Management |           |       |        |                           |                    |
| Gazdik, Stephen  | 7/12/2019 | 4.50  | 116.00 | 522.00                    |                    |
| Inspected OCI map completed for Andrea - Hanover Pavement Management   |           |       |        |                           |                    |
| Gazdik, Stephen  | 7/19/2019 | 1.00  | 116.00 | 116.00                    |                    |
| Hanover Pavement Management - Updated OCI map for Andrea per revision request                                |           |       |        |                           |                    |
| Pittman, Bryan   | 7/10/2019 | .50   | 133.00 | 66.50                     |                    |
| Annexation Agreement Maps  |           |       |        |                           |                    |
| Totals   |           | 7.00  |        | 820.50                    |                    |
| <b>Total Labor</b>   |           |       |        |                           | <b>820.50</b>      |
|  |           |       |        | <b>Total this Task</b>    | <b>\$820.50</b>    |
|  |           |       |        | <b>Total this Phase</b>   | <b>\$11,199.75</b> |
|  |           |       |        | <b>Total this Invoice</b> | <b>\$11,199.75</b> |

*1/2 to Rockford and 1/2 to St. Michael*

Outstanding Invoices

| Invoice Number | Date      | Balance              |                    |
|----------------|-----------|----------------------|--------------------|
| 6              | 7/31/2019 | 3,026.00             |                    |
| <b>Total</b>   |           | <b>3,026.00</b>      |                    |
|                |           | <b>Total Now Due</b> | <b>\$14,225.75</b> |

Billings to Date

|               | Current          | Prior           | Total            |
|---------------|------------------|-----------------|------------------|
| Labor         | 11,119.75        | 9,382.50        | 20,502.25        |
| Units         | 80.00            | 120.00          | 200.00           |
| <b>Totals</b> | <b>11,199.75</b> | <b>9,502.50</b> | <b>20,702.25</b> |

10,987.25 General

E # 100 - 41950 - 303

Engineer

↳ Engineering Fees

33.25 = Ben & Kristal Sneen / Riverside Acres - Annexation

E # 818 - 41950 - 310

Misc. Escrows

Project # 208252

↳ Engineer

↳ Other Prof. Svcs.

33.25 = Fehn Companies - Expansion

E # 818 - 41950 - 310

Misc. Escrows

Project # 208263

↳ Engineer

↳ Other Prof. Svcs.

701 XENIA AVENUE S  
 SUITE 300  
 MINNEAPOLIS, MN  
 55416



City of Hanover  
 Attn: Brian Hagen  
 11250 5th Street NE  
 Hanover, MN 55341

August 23, 2019  
 Project/Invoice: R-013432-000 - 6-0819  
 Reviewed by: Justin Messner  
 Project Manager: Paul Johnson

**2019 MS4 Services**

**Professional Services from July 1, 2019 to July 31, 2019**

Phase 001 2019 MS4 Services  
 SWPPP

|                    |           | Hours | Rate                      | Amount          |
|--------------------|-----------|-------|---------------------------|-----------------|
| Johnson, Paul      | 7/22/2019 | 1.00  | 115.00                    | 115.00          |
| Quarterly Check-in |           |       |                           |                 |
| Totals             |           | 1.00  |                           | 115.00          |
| <b>Total Labor</b> |           |       |                           | <b>115.00</b>   |
|                    |           |       | <b>Total this Task</b>    | <b>\$115.00</b> |
|                    |           |       | <b>Total this Phase</b>   | <b>\$115.00</b> |
|                    |           |       | <b>Total this Invoice</b> | <b>\$115.00</b> |

**Outstanding Invoices**

| Invoice Number | Date      | Balance       |
|----------------|-----------|---------------|
| 5              | 7/31/2019 | 399.00        |
| <b>Total</b>   |           | <b>399.00</b> |

**Total Now Due \$514.00**

**Billings to Date**

|               | Current       | Prior           | Total           |
|---------------|---------------|-----------------|-----------------|
| Labor         | 115.00        | 2,515.50        | 2,630.50        |
| <b>Totals</b> | <b>115.00</b> | <b>2,515.50</b> | <b>2,630.50</b> |

E# 603-41950-310  
 Storm Water Enterprise Fund  
 ↳ Engineer  
 ↳ Other Prof. Sves.

701 XENIA AVENUE S  
 SUITE 300  
 MINNEAPOLIS, MN  
 55416



City of Hanover  
 Attn: Brian Hagen  
 11250 5th Street NE  
 Hanover, MN 55341

August 23, 2019  
 Project/Invoice: R-013676-000 - 5 - 0819  
 Reviewed by: Justin Messner  
 Project Manager: Nicholas Preisler

River Town Villas  
**Professional Services from July 1, 2019 to July 31, 2019**

Phase 001  
 Plan Review

Preliminary Plat

|                     |           | Hours | Rate   | Amount        |
|---------------------|-----------|-------|--------|---------------|
| Keller, Kris        | 7/16/2019 | 1.25  | 124.00 | 155.00        |
| Revised Plan Review |           |       |        |               |
| Messner, Justin     | 7/1/2019  | .50   | 166.00 | 83.00         |
| Project Management  |           |       |        |               |
| Totals              |           | 1.75  |        | 238.00        |
| <b>Total Labor</b>  |           |       |        | <b>238.00</b> |

**Total this Task \$238.00**  
**Total this Phase \$238.00**

**Total this Invoice \$238.00**

**Outstanding Invoices**

| Invoice Number | Date      | Balance         |
|----------------|-----------|-----------------|
| 4              | 7/31/2019 | 1,879.00        |
| <b>Total</b>   |           | <b>1,879.00</b> |

**Total Now Due \$2,117.00**

**Billings to Date**

|               | Current       | Prior           | Total           |
|---------------|---------------|-----------------|-----------------|
| Labor         | 238.00        | 7,179.00        | 7,417.00        |
| <b>Totals</b> | <b>238.00</b> | <b>7,179.00</b> | <b>7,417.00</b> |

E # 818-41950-310

Misc. Escrows

↳ Engineer

↳ Other Prof. Svs.

Project # 208255

701 XENIA AVENUE S  
 SUITE 300  
 MINNEAPOLIS, MN  
 55416



City of Hanover  
 Attn: Brian Hagen  
 11250 5th Street NE  
 Hanover, MN 55341

August 23, 2019  
 Project/Invoice: R-013735-000 - 3 - 0819  
 Reviewed by: Justin Messner  
 Project Manager: Nicholas Preisler

2019 Chip Seal Project

**Professional Services from July 1, 2019 to July 31, 2019**

| Phase  | 001                | Design             |              |                        |                |
|--------|--------------------|--------------------|--------------|------------------------|----------------|
| Design |                    |                    |              |                        |                |
|        |                    |                    | <b>Hours</b> | <b>Rate</b>            | <b>Amount</b>  |
|        | Preisler, Nicholas | 7/3/2019           | .50          | 132.00                 | 66.00          |
|        | Bidder questions   |                    |              |                        |                |
|        |                    | Totals             | .50          |                        | 66.00          |
|        |                    | <b>Total Labor</b> |              |                        | <b>66.00</b>   |
|        |                    |                    |              | <b>Total this Task</b> | <b>\$66.00</b> |

Specifications & Bidding

|  |   |                    | <b>Hours</b> | <b>Rate</b>             | <b>Amount</b>   |
|--|---|--------------------|--------------|-------------------------|-----------------|
|  | Pederson, Karla                                       | 7/10/2019          | 1.00         | 92.00                   | 92.00           |
|  | Bid Tabulations, summary and Letter of Recommendation |                    |              |                         |                 |
|  | Preisler, Nicholas                                    | 7/29/2019          | .50          | 132.00                  | 66.00           |
|  | Notice of Award                                       |                    |              |                         |                 |
|  | Preisler, Nicholas                                    | 7/30/2019          | .75          | 132.00                  | 99.00           |
|  | Additional chip sealing: 5th St NE                    |                    |              |                         |                 |
|  |   | Totals             | 2.25         |                         | 257.00          |
|  |   | <b>Total Labor</b> |              |                         | <b>257.00</b>   |
|  |   |                    |              | <b>Total this Task</b>  | <b>\$257.00</b> |
|  |   |                    |              | <b>Total this Phase</b> | <b>\$323.00</b> |

| Phase              | 002             | Construction       |              |                        |                |
|--------------------|-----------------|--------------------|--------------|------------------------|----------------|
| Project Management |                 |                    |              |                        |                |
|                    |                 |                    | <b>Hours</b> | <b>Rate</b>            | <b>Amount</b>  |
|                    | Pederson, Karla | 7/30/2019          | 1.00         | 92.00                  | 92.00          |
|                    | Contract        |                    |              |                        |                |
|                    |                 | Totals             | 1.00         |                        | 92.00          |
|                    |                 | <b>Total Labor</b> |              |                        | <b>92.00</b>   |
|                    |                 |                    |              | <b>Total this Task</b> | <b>\$92.00</b> |

|         |              |                               |         |   |
|---------|--------------|-------------------------------|---------|---|
| Project | R-013735-000 | HANO - 2019 Chip Seal Project | Invoice | 3 |
|---------|--------------|-------------------------------|---------|---|

**Total this Phase** **\$92.00**

|                       |                |              |                |
|-----------------------|----------------|--------------|----------------|
| <b>Billing Limits</b> | <b>Current</b> | <b>Prior</b> | <b>To-Date</b> |
| Total Billings        | 415.00         | 2,703.50     | 3,118.50       |
| Limit                 |                |              | 4,390.00       |
| Remaining             |                |              | 1,271.50       |

**Total this Invoice** \$415.00

**Outstanding Invoices**

| Invoice Number | Date      | Balance         |
|----------------|-----------|-----------------|
| 2              | 7/31/2019 | 1,783.00        |
| <b>Total</b>   |           | <b>1,783.00</b> |

**Total Now Due** **\$2,198.00**

E# 100-43121-224

Paved Streets

↳ Street Maint. Materials

701 XENIA AVENUE S  
 SUITE 300  
 MINNEAPOLIS, MN  
 55416



City of Hanover  
 Attn: Brian Hagen  
 11250 5th Street NE  
 Hanover, MN 55341

August 23, 2019  
 Project/Invoice: R-014135-000 - 3 - 0819  
 Reviewed by: Justin Messner  
 Project Manager: Nicholas Preisler

**Mahler Mining Pit Expansion**  
**Professional Services from July 1, 2019 to July 31, 2019**

Phase 001 Mahler Mining Pit Expansion  
 Plan Review

|  |           | Hours | Rate   | Amount   |
|--|-----------|-------|--------|----------|
| Fallon, Kendra                             | 7/17/2019 | 1.25  | 109.00 | 136.25   |
| EAW Review                                 |           |       |        |          |
| Fallon, Kendra                             | 7/23/2019 | .75   | 109.00 | 81.75    |
| EAW Comments                               |           |       |        |          |
| Fallon, Kendra                             | 7/24/2019 | .50   | 109.00 | 54.50    |
| Mahler Pit Expansion EAW Comments          |           |       |        |          |
| Messner, Justin                            | 7/22/2019 | 1.00  | 166.00 | 166.00   |
| EAW Review                                 |           |       |        |          |
| Messner, Justin                            | 7/24/2019 | 1.00  | 166.00 | 166.00   |
| EAW Review                                 |           |       |        |          |
| Messner, Justin                            | 7/29/2019 | 3.50  | 166.00 | 581.00   |
| Mahler IUP Meeting                         |           |       |        |          |
| Messner, Justin                            | 7/30/2019 | 3.00  | 166.00 | 498.00   |
| 15th Street Discussion                     |           |       |        |          |
| Rickart, Charles                           | 7/15/2019 | 2.50  | 185.00 | 462.50   |
| EAW Traffic Review                         |           |       |        |          |
| Seifert, Kyle                              | 7/9/2019  | 5.00  | 78.00  | 390.00   |
| Mahler and Riverside Location maps/updates |           |       |        |          |
| Seifert, Kyle                              | 7/11/2019 | 1.25  | 78.00  | 97.50    |
| Edits for Cindy                            |           |       |        |          |
| Totals                                     |           | 19.75 |        | 2,633.50 |

**Total Labor** 2,633.50

**Total this Task** \$2,633.50

**Total this Phase** \$2,633.50

**Total this Invoice** \$2,633.50

E # 818-41950-310

Project # 208263

Misc. Escrow

↳ Engineer

↳ Other Prof. Svcs.

**Billings to Date**

|        | Current  | Prior    | Total    |
|--------|----------|----------|----------|
| Labor  | 2,633.50 | 1,243.25 | 3,876.75 |
| Totals | 2,633.50 | 1,243.25 | 3,876.75 |

CITY OF HANOVER

Cash Balances

September 2019

| Fund                               | Begin Month    | GL Debits Month | GL Credits Month | Balance        |
|------------------------------------|----------------|-----------------|------------------|----------------|
| 100 GENERAL FUND                   | \$698,761.63   | \$0.00          | \$40,720.76      | \$658,040.87   |
| 107 FIRE DEPT DONATIONS FUND       | \$22,512.97    | \$0.00          | \$0.00           | \$22,512.97    |
| 201 EDA SPECIAL REVENUE FUND       | \$120,654.63   | \$0.00          | \$1,495.00       | \$119,159.63   |
| 205 EDA BUSINESS INCENTIVE FUND    | \$53,324.06    | \$0.00          | \$0.00           | \$53,324.06    |
| 311 2008A GO CIP REFUNDING BOND    | \$64,148.56    | \$0.00          | \$0.00           | \$64,148.56    |
| 312 2009A GO IMP REFUNDING BOND    | \$13,521.23    | \$0.00          | \$0.00           | \$13,521.23    |
| 314 2011A GO IMP CROSSOVER REF BD  | \$559,070.38   | \$0.00          | \$0.00           | \$559,070.38   |
| 315 2016A GO CIP BOND              | \$46,606.74    | \$0.00          | \$0.00           | \$46,606.74    |
| 401 GENERAL CAPITAL PROJECTS       | \$733,292.98   | \$0.00          | \$0.00           | \$733,292.98   |
| 402 PARKS CAPITAL PROJECTS         | \$80,238.41    | \$0.00          | \$0.00           | \$80,238.41    |
| 403 FIRE DEPT CAPITAL FUND         | \$252,716.95   | \$0.00          | \$0.00           | \$252,716.95   |
| 404 HISTORICAL CAPITAL PROJ FUND   | \$0.00         | \$0.00          | \$0.00           | \$0.00         |
| 405 PARK DEDICATION FEE            | \$2,740.00     | \$0.00          | \$0.00           | \$2,740.00     |
| 406 GAMBLING PROCEEDS              | \$12,791.66    | \$0.00          | \$0.00           | \$12,791.66    |
| 407 TIF REDEV DIST #1              | \$11,130.86    | \$0.00          | \$0.00           | \$11,130.86    |
| 409 MAHLER PIT - 15TH ST IMP FUND  | \$94,832.55    | \$0.00          | \$0.00           | \$94,832.55    |
| 411 FACILITIES CAPITAL PROJ FUND   | \$0.00         | \$0.00          | \$0.00           | \$0.00         |
| 417 EQUIPMENT CAPITAL FUND         | \$139,579.00   | \$0.00          | \$0.00           | \$139,579.00   |
| 418 STREET CAPITAL PROJ FUND       | \$190,192.25   | \$0.00          | \$0.00           | \$190,192.25   |
| 601 WATER ENTERPRISE FUND          | \$936,779.00   | \$0.00          | \$0.00           | \$936,779.00   |
| 602 SEWER ENTERPRISE FUND          | \$307,511.36   | \$0.00          | \$0.00           | \$307,511.36   |
| 603 STORM WATER ENTERPRISE FUND    | \$156,195.41   | \$0.00          | \$115.00         | \$156,080.41   |
| 611 WATER CAPITAL IMP FUND         | \$182,930.00   | \$0.00          | \$0.00           | \$182,930.00   |
| 612 SEWER CAPITAL IMP FUND         | \$2,019,100.34 | \$0.00          | \$0.00           | \$2,019,100.34 |
| 613 STORM WATER CAPITAL IMP FUND   | \$622,515.00   | \$0.00          | \$0.00           | \$622,515.00   |
| 701 RIVER ROAD CEMETERY            | \$35,981.74    | \$0.00          | \$0.00           | \$35,981.74    |
| 811 EROSION CONTROL ESCROW FUND    | \$44,123.53    | \$0.00          | \$4,000.00       | \$40,123.53    |
| 815 LANDSCAPE ESCROW FUND          | \$44,000.00    | \$0.00          | \$4,000.00       | \$40,000.00    |
| 817 INFRASTRUCTURE ESCROW FUND     | \$19,000.00    | \$0.00          | \$2,000.00       | \$17,000.00    |
| 818 MISC ESCROWS FUND              | \$14,263.01    | \$0.00          | \$4,672.00       | \$9,591.01     |
| 820 BRIDGES TOWNHOMES ESC FUND     | \$3,719.44     | \$0.00          | \$0.00           | \$3,719.44     |
| 823 CROW RVR HTS WEST 3RD / BACKES | \$7,531.01     | \$0.00          | \$1,437.50       | \$6,093.51     |
| 825 CROW RVR HTS FUT WEST PLAT/PUD | \$7,069.56     | \$0.00          | \$0.00           | \$7,069.56     |
| 826 CROW RVR HTS 4TH ADD FINL PLAT | \$0.00         | \$0.00          | \$0.00           | \$0.00         |
| 827 HANOVER COVE PRELIMINARY PLAT  | \$30,128.31    | \$0.00          | \$0.00           | \$30,128.31    |
| 900 INTEREST                       | \$17,917.92    | \$0.00          | \$0.00           | \$17,917.92    |
|                                    | \$7,544,880.49 | \$0.00          | \$58,440.26      | \$7,486,440.23 |

Revenue Budget Report - General Fund

| Source Alt Code              | Account Descr                            | September 2019 Amt | 2019 YTD Amt        | 2019 YTD Budget       | 2019 YTD Balance    | %YTD Budget   |
|------------------------------|--|--------------------|---------------------|-----------------------|---------------------|---------------|
| <b>Fund 100 GENERAL FUND</b> |  |                    |                     |                       |                     |               |
| TAXES                        | R 100-31000 Property Taxes - General     | \$0.00             | \$553,428.66        | \$1,019,659.00        | \$466,230.34        | 54.28%        |
| TAXES                        | R 100-31020 Property Taxes - Fire        | \$0.00             | \$50,789.00         | \$101,578.00          | \$50,789.00         | 50.00%        |
| TAXES                        | R 100-31800 Franchise Fees               | \$0.00             | \$7,275.51          | \$15,000.00           | \$7,724.49          | 48.50%        |
| Source Alt Code TAXES        |  | \$0.00             | \$611,493.17        | \$1,136,237.00        | \$524,743.83        | 53.82%        |
| SERVICE                      | R 100-34000 Charges for Services         | \$0.00             | \$5,335.31          | \$0.00                | -\$5,335.31         | 0.00%         |
| SERVICE                      | R 100-34101 City Hall Rent Revenue       | \$0.00             | \$8,775.00          | \$10,000.00           | \$1,225.00          | 87.75%        |
| SERVICE                      | R 100-34107 Assessment Search Fees       | \$0.00             | \$450.00            | \$600.00              | \$150.00            | 75.00%        |
| SERVICE                      | R 100-34108 Administrative Fees          | \$0.00             | \$4,300.00          | \$3,000.00            | -\$1,300.00         | 143.33%       |
| SERVICE                      | R 100-34109 Copies/Faxes                 | \$0.00             | \$3.00              | \$50.00               | \$47.00             | 6.00%         |
| SERVICE                      | R 100-34206 Other Public Safety Charges  | \$0.00             | \$620.00            | \$0.00                | -\$620.00           | 0.00%         |
| SERVICE                      | R 100-34207 Fire Protection Services     | \$0.00             | \$55,377.77         | \$110,755.00          | \$55,377.23         | 50.00%        |
| SERVICE                      | R 100-34403 Recycling Rev/Reimb          | \$0.00             | \$3,588.40          | \$6,000.00            | \$2,411.60          | 59.81%        |
| SERVICE                      | R 100-34780 Park Rental Fees             | \$0.00             | \$1,529.40          | \$2,500.00            | \$970.60            | 61.18%        |
| SERVICE                      | R 100-34940 Cemetery Revenues            | \$0.00             | \$3,650.00          | \$2,000.00            | -\$1,650.00         | 182.50%       |
| Source Alt Code SERVICE      |  | \$0.00             | \$83,628.88         | \$134,905.00          | \$51,276.12         | 61.99%        |
| MISC                         | R 100-36100 Special Assessments          | \$0.00             | \$0.00              | \$0.00                | \$0.00              | 0.00%         |
| MISC                         | R 100-36200 Miscellaneous Revenues       | \$0.00             | \$443.92            | \$100.00              | -\$343.92           | 443.92%       |
| MISC                         | R 100-36210 Interest Earnings            | \$0.00             | \$4,249.34          | \$0.00                | -\$4,249.34         | 0.00%         |
| MISC                         | R 100-36215 Investment Income/Loss       | \$0.00             | \$5,575.34          | \$0.00                | -\$5,575.34         | 0.00%         |
| MISC                         | R 100-36230 Contributions and Donations  | \$0.00             | \$250.00            | \$400.00              | \$150.00            | 62.50%        |
| MISC                         | R 100-36235 Insurance Dividends          | \$0.00             | \$0.00              | \$4,000.00            | \$4,000.00          | 0.00%         |
| MISC                         | R 100-36250 Damage Deposits              | \$0.00             | \$7,750.00          | \$0.00                | -\$7,750.00         | 0.00%         |
| MISC                         | R 100-36260 Refunds or Reimbursements    | \$0.00             | \$19.56             | \$0.00                | -\$19.56            | 0.00%         |
| MISC                         | R 100-36290 Sale of Vehicles/Equipment   | \$0.00             | \$391.85            | \$0.00                | -\$391.85           | 0.00%         |
| MISC                         | R 100-39101 Sales of General Fixed Asset | \$0.00             | \$0.00              | \$0.00                | \$0.00              | 0.00%         |
| MISC                         | R 100-39203 Transfer from Other Fund     | \$0.00             | \$0.00              | \$0.00                | \$0.00              | 0.00%         |
| Source Alt Code MISC         |  | \$0.00             | \$18,680.01         | \$4,500.00            | -\$14,180.01        | 415.11%       |
| LIC PERM                     | R 100-32110 Alcoholic Beverages          | \$0.00             | \$3,620.00          | \$10,370.00           | \$6,750.00          | 34.91%        |
| LIC PERM                     | R 100-32180 Other Bus. Licenses/Permits  | \$0.00             | \$400.00            | \$1,000.00            | \$600.00            | 40.00%        |
| LIC PERM                     | R 100-32210 Building Permits             | \$0.00             | \$69,813.44         | \$100,000.00          | \$30,186.56         | 69.81%        |
| LIC PERM                     | R 100-32240 Animal Licenses              | \$0.00             | \$0.00              | \$0.00                | \$0.00              | 0.00%         |
| LIC PERM                     | R 100-32260 Solid Waste Hauler Licenses  | \$0.00             | \$1,500.00          | \$1,500.00            | \$0.00              | 100.00%       |
| LIC PERM                     | R 100-32270 Rental Dwelling Licenses     | \$0.00             | \$0.00              | \$0.00                | \$0.00              | 0.00%         |
| LIC PERM                     | R 100-32280 Other Non-Business Lic/Per   | \$0.00             | \$25.00             | \$50.00               | \$25.00             | 50.00%        |
| Source Alt Code LIC PERM     |  | \$0.00             | \$75,358.44         | \$112,920.00          | \$37,561.56         | 66.74%        |
| INTGOVT                      | R 100-33400 State Grants and Aids        | \$0.00             | \$3,215.00          | \$0.00                | -\$3,215.00         | 0.00%         |
| INTGOVT                      | R 100-33401 Local Government Aid         | \$0.00             | \$59,125.00         | \$118,253.00          | \$59,128.00         | 50.00%        |
| INTGOVT                      | R 100-33410 MV Credit                    | \$0.00             | \$0.00              | \$0.00                | \$0.00              | 0.00%         |
| INTGOVT                      | R 100-33420 PERA Aid                     | \$0.00             | \$169.50            | \$339.00              | \$169.50            | 50.00%        |
| INTGOVT                      | R 100-33422 State Fire Aid               | \$0.00             | \$0.00              | \$39,000.00           | \$39,000.00         | 0.00%         |
| INTGOVT                      | R 100-33426 State Police Aid             | \$0.00             | \$0.00              | \$5,500.00            | \$5,500.00          | 0.00%         |
| INTGOVT                      | R 100-33610 County Grants/Aid for Roads  | \$0.00             | \$0.00              | \$0.00                | \$0.00              | 0.00%         |
| Source Alt Code INTGOVT      |  | \$0.00             | \$62,509.50         | \$163,092.00          | \$100,582.50        | 38.33%        |
| FINES                        | R 100-35100 Court Fines                  | \$0.00             | \$1,820.47          | \$3,000.00            | \$1,179.53          | 60.68%        |
| Source Alt Code FINES        |  | \$0.00             | \$1,820.47          | \$3,000.00            | \$1,179.53          | 60.68%        |
| <b>Fund 100 GENERAL FUND</b> |  | <b>\$0.00</b>      | <b>\$853,490.47</b> | <b>\$1,554,654.00</b> | <b>\$701,163.53</b> | <b>54.90%</b> |

**CITY OF HANOVER**  
**Revenue Budget Report - General Fund**

| Source<br>Alt<br>Code | Account Descr | September<br>2019 Amt | 2019<br>YTD Amt | 2019 YTD<br>Budget | 2019 YTD<br>Balance | %YTD<br>Budget |
|-----------------------|---------------|-----------------------|-----------------|--------------------|---------------------|----------------|
|                       |               | \$0.00                | \$853,490.47    | \$1,554,654.00     | \$701,163.53        | 54.90%         |

**CITY OF HANOVER**  
**Expenditure Budget Report - General Fund**

| Dept<br>Abbrev                    | Account Descr                           | September<br>2019<br>Amt | 2019<br>YTD Amt | 2019 YTD<br>Budget | 2019 YTD<br>Balance | %YTD<br>Budget |
|-----------------------------------|---|--------------------------|-----------------|--------------------|---------------------|----------------|
| <b>Fund 100 GENERAL FUND</b>      |   |                          |                 |                    |                     |                |
| Dept 41110 Council                |   |                          |                 |                    |                     |                |
| COUNCIL                           | E 100-41110-111 Committee Wages/Mee     | \$0.00                   | \$7,015.00      | \$13,000.00        | \$5,985.00          | 53.96%         |
| COUNCIL                           | E 100-41110-122 FICA                    | \$0.00                   | \$434.93        | \$806.00           | \$371.07            | 53.96%         |
| COUNCIL                           | E 100-41110-123 Medicare                | \$0.00                   | \$101.72        | \$189.00           | \$87.28             | 53.82%         |
| COUNCIL                           | E 100-41110-208 Training and Instructio | \$0.00                   | \$1,300.00      | \$1,000.00         | -\$300.00           | 130.00%        |
| COUNCIL                           | E 100-41110-306 Dues & Subscriptions    | \$0.00                   | \$5,702.59      | \$7,500.00         | \$1,797.41          | 76.03%         |
| COUNCIL                           | E 100-41110-331 Travel Expenses         | \$0.00                   | \$1,488.56      | \$1,000.00         | -\$488.56           | 148.86%        |
| COUNCIL                           | E 100-41110-437 Other Miscellaneous     | \$0.00                   | \$441.02        | \$20,000.00        | \$19,558.98         | 2.21%          |
| Dept 41110 Council                |   | \$0.00                   | \$16,483.82     | \$43,495.00        | \$27,011.18         | 37.90%         |
| Dept 41330 Boards and Commissions |   |                          |                 |                    |                     |                |
| BRDCOMM                           | E 100-41330-111 Committee Wages/Mee     | \$0.00                   | \$0.00          | \$5,000.00         | \$5,000.00          | 0.00%          |
| BRDCOMM                           | E 100-41330-208 Training and Instructio | \$0.00                   | \$150.00        | \$0.00             | -\$150.00           | 0.00%          |
| BRDCOMM                           | E 100-41330-331 Travel Expenses         | \$0.00                   | \$0.00          | \$0.00             | \$0.00              | 0.00%          |
| Dept 41330 Boards and Commissions |   | \$0.00                   | \$150.00        | \$5,000.00         | \$4,850.00          | 3.00%          |
| Dept 41400 City Administrator     |   |                          |                 |                    |                     |                |
| CITYADM                           | E 100-41400-101 Full-Time Employees R   | \$0.00                   | \$47,008.96     | \$75,642.00        | \$28,633.04         | 62.15%         |
| CITYADM                           | E 100-41400-121 PERA                    | \$0.00                   | \$3,669.25      | \$5,673.00         | \$2,003.75          | 64.68%         |
| CITYADM                           | E 100-41400-122 FICA                    | \$0.00                   | \$3,028.78      | \$4,690.00         | \$1,661.22          | 64.58%         |
| CITYADM                           | E 100-41400-123 Medicare                | \$0.00                   | \$708.37        | \$1,097.00         | \$388.63            | 64.57%         |
| CITYADM                           | E 100-41400-134 Employer Paid Life      | \$0.00                   | \$410.38        | \$385.00           | -\$25.38            | 106.59%        |
| CITYADM                           | E 100-41400-151 Med/Dental Insurance    | \$0.00                   | \$5,600.00      | \$8,400.00         | \$2,800.00          | 66.67%         |
| CITYADM                           | E 100-41400-208 Training and Instructio | \$0.00                   | \$1,195.00      | \$1,500.00         | \$305.00            | 79.67%         |
| CITYADM                           | E 100-41400-306 Dues & Subscriptions    | \$0.00                   | \$135.00        | \$250.00           | \$115.00            | 54.00%         |
| Dept 41400 City Administrator     |   | \$0.00                   | \$61,755.74     | \$97,637.00        | \$35,881.26         | 63.25%         |
| Dept 41410 Elections              |   |                          |                 |                    |                     |                |
| ELECTION                          | E 100-41410-200 Office Supplies (GENER  | \$0.00                   | -\$1,651.40     | \$100.00           | \$1,751.40          | 651.40%        |
| ELECTION                          | E 100-41410-310 Other Professional Serv | \$0.00                   | \$0.00          | \$0.00             | \$0.00              | 0.00%          |
| ELECTION                          | E 100-41410-351 Legal Notices Publishin | \$0.00                   | \$0.00          | \$0.00             | \$0.00              | 0.00%          |
| ELECTION                          | E 100-41410-400 Repairs & Maint Cont (  | \$0.00                   | \$1,201.60      | \$2,000.00         | \$798.40            | 60.08%         |
| Dept 41410 Elections              |   | \$0.00                   | -\$449.80       | \$2,100.00         | \$2,549.80          | -21.42%        |
| Dept 41430 Clerical Staff         |   |                          |                 |                    |                     |                |
| CLERICAL                          | E 100-41430-101 Full-Time Employees R   | \$0.00                   | \$29,880.19     | \$48,004.00        | \$18,123.81         | 62.25%         |
| CLERICAL                          | E 100-41430-121 PERA                    | \$0.00                   | \$2,332.13      | \$3,600.00         | \$1,267.87          | 64.78%         |
| CLERICAL                          | E 100-41430-122 FICA                    | \$0.00                   | \$1,923.47      | \$2,976.00         | \$1,052.53          | 64.63%         |
| CLERICAL                          | E 100-41430-123 Medicare                | \$0.00                   | \$449.80        | \$696.00           | \$246.20            | 64.63%         |
| CLERICAL                          | E 100-41430-134 Employer Paid Life      | \$0.00                   | \$279.34        | \$1,540.00         | \$1,260.66          | 18.14%         |
| CLERICAL                          | E 100-41430-142 Unemployment Benefit    | \$0.00                   | \$0.00          | \$0.00             | \$0.00              | 0.00%          |
| CLERICAL                          | E 100-41430-151 Med/Dental Insurance    | \$0.00                   | \$5,600.00      | \$8,400.00         | \$2,800.00          | 66.67%         |
| CLERICAL                          | E 100-41430-208 Training and Instructio | \$0.00                   | \$180.00        | \$500.00           | \$320.00            | 36.00%         |
| CLERICAL                          | E 100-41430-306 Dues & Subscriptions    | \$0.00                   | \$45.00         | \$100.00           | \$55.00             | 45.00%         |
| Dept 41430 Clerical Staff         |   | \$0.00                   | \$40,689.93     | \$65,816.00        | \$25,126.07         | 61.82%         |
| Dept 41435 Staff Expenses         |   |                          |                 |                    |                     |                |
| STAFFEXP                          | E 100-41435-260 Uniforms                | \$0.00                   | \$245.57        | \$300.00           | \$54.43             | 81.86%         |
| STAFFEXP                          | E 100-41435-310 Other Professional Serv | \$0.00                   | \$150.00        | \$500.00           | \$350.00            | 30.00%         |
| STAFFEXP                          | E 100-41435-331 Travel Expenses         | \$0.00                   | \$1,052.83      | \$2,000.00         | \$947.17            | 52.64%         |
| Dept 41435 Staff Expenses         |   | \$0.00                   | \$1,448.40      | \$2,800.00         | \$1,351.60          | 51.73%         |
| Dept 41530 Accounting             |   |                          |                 |                    |                     |                |
| ACCTING                           | E 100-41530-101 Full-Time Employees R   | \$0.00                   | \$34,608.80     | \$55,692.00        | \$21,083.20         | 62.14%         |
| ACCTING                           | E 100-41530-121 PERA                    | \$0.00                   | \$2,701.37      | \$4,177.00         | \$1,475.63          | 64.67%         |

**CITY OF HANOVER**  
**Expenditure Budget Report - General Fund**

| Dept Abbrev                             | Account Descr                           | September 2019 Amt | 2019 YTD Amt | 2019 YTD Budget | 2019 YTD Balance | %YTD Budget |
|---|---|--------------------|--------------|-----------------|------------------|-------------|
| ACCTING                                 | E 100-41530-122 FICA                    | \$0.00             | \$2,233.14   | \$3,453.00      | \$1,219.86       | 64.67%      |
| ACCTING                                 | E 100-41530-123 Medicare                | \$0.00             | \$522.22     | \$808.00        | \$285.78         | 64.63%      |
| ACCTING                                 | E 100-41530-134 Employer Paid Life      | \$0.00             | \$322.62     | \$1,060.00      | \$737.38         | 30.44%      |
| ACCTING                                 | E 100-41530-151 Med/Dental Insurance    | \$0.00             | \$5,362.64   | \$8,398.00      | \$3,035.36       | 63.86%      |
| ACCTING                                 | E 100-41530-208 Training and Instructio | \$0.00             | \$50.00      | \$1,000.00      | \$950.00         | 5.00%       |
| ACCTING                                 | E 100-41530-306 Dues & Subscriptions    | \$0.00             | \$50.04      | \$250.00        | \$199.96         | 20.02%      |
| ACCTING                                 | E 100-41530-310 Other Professional Serv | \$0.00             | \$3,137.90   | \$2,500.00      | -\$637.90        | 125.52%     |
| Dept 41530 Accounting                   |   | \$0.00             | \$48,988.73  | \$77,338.00     | \$28,349.27      | 63.34%      |
| Dept 41540 Auditing                     |   |                    |              |                 |                  |             |
| AUDITING                                | E 100-41540-301 Auditing and Acctg Ser  | \$0.00             | \$22,150.00  | \$22,000.00     | -\$150.00        | 100.68%     |
| Dept 41540 Auditing                     |   | \$0.00             | \$22,150.00  | \$22,000.00     | -\$150.00        | 100.68%     |
| Dept 41550 Assessing                    |   |                    |              |                 |                  |             |
| ASSESS G                                | E 100-41550-310 Other Professional Serv | \$7,800.00         | \$21,036.60  | \$21,000.00     | -\$36.60         | 100.17%     |
| Dept 41550 Assessing                    |   | \$7,800.00         | \$21,036.60  | \$21,000.00     | -\$36.60         | 100.17%     |
| Dept 41570 Purchasing                   |   |                    |              |                 |                  |             |
| PURCHASE                                | E 100-41570-200 Office Supplies (GENER  | \$0.00             | \$660.71     | \$3,500.00      | \$2,839.29       | 18.88%      |
| PURCHASE                                | E 100-41570-205 Bank Fees               | \$0.00             | \$71.00      | \$200.00        | \$129.00         | 35.50%      |
| PURCHASE                                | E 100-41570-207 Computer Supplies       | \$0.00             | \$6,463.41   | \$6,000.00      | -\$463.41        | 107.72%     |
| PURCHASE                                | E 100-41570-220 Repair/Maint Supply (G  | \$176.05           | \$3,917.28   | \$4,000.00      | \$82.72          | 97.93%      |
| PURCHASE                                | E 100-41570-322 Postage                 | \$75.00            | \$1,221.62   | \$2,500.00      | \$1,278.38       | 48.86%      |
| PURCHASE                                | E 100-41570-570 Office Equip and Furnis | \$0.00             | \$0.00       | \$3,000.00      | \$3,000.00       | 0.00%       |
| Dept 41570 Purchasing                   |   | \$251.05           | \$12,334.02  | \$19,200.00     | \$6,865.98       | 64.24%      |
| Dept 41600 Computer                     |   |                    |              |                 |                  |             |
| COMPUTER                                | E 100-41600-310 Other Professional Serv | \$125.11           | \$4,242.65   | \$5,000.00      | \$757.35         | 84.85%      |
| Dept 41600 Computer                     |   | \$125.11           | \$4,242.65   | \$5,000.00      | \$757.35         | 84.85%      |
| Dept 41610 City Attorney                |   |                    |              |                 |                  |             |
| CITYATNY                                | E 100-41610-304 Legal Fees              | \$612.60           | \$6,216.11   | \$23,500.00     | \$17,283.89      | 26.45%      |
| Dept 41610 City Attorney                |   | \$612.60           | \$6,216.11   | \$23,500.00     | \$17,283.89      | 26.45%      |
| Dept 41910 Planning and Zoning          |   |                    |              |                 |                  |             |
| PLANZONG                                | E 100-41910-310 Other Professional Serv | \$0.00             | \$17,407.00  | \$25,000.00     | \$7,593.00       | 69.63%      |
| Dept 41910 Planning and Zoning          |   | \$0.00             | \$17,407.00  | \$25,000.00     | \$7,593.00       | 69.63%      |
| Dept 41940 General Govt Buildings/Plant |   |                    |              |                 |                  |             |
| GOVTBLDG                                | E 100-41940-210 Operating Supplies (GE  | \$0.00             | \$0.00       | \$2,000.00      | \$2,000.00       | 0.00%       |
| GOVTBLDG                                | E 100-41940-220 Repair/Maint Supply (G  | \$37.03            | \$3,957.40   | \$7,000.00      | \$3,042.60       | 56.53%      |
| GOVTBLDG                                | E 100-41940-306 Dues & Subscriptions    | \$0.00             | \$525.00     | \$525.00        | \$0.00           | 100.00%     |
| GOVTBLDG                                | E 100-41940-310 Other Professional Serv | \$577.72           | \$3,973.93   | \$7,500.00      | \$3,526.07       | 52.99%      |
| GOVTBLDG                                | E 100-41940-321 Telephone               | \$194.76           | \$3,048.91   | \$6,400.00      | \$3,351.09       | 47.64%      |
| GOVTBLDG                                | E 100-41940-325 Taxes                   | \$0.00             | \$25.06      | \$500.00        | \$474.94         | 5.01%       |
| GOVTBLDG                                | E 100-41940-381 Electric Utilities      | \$1,674.25         | \$6,437.23   | \$9,600.00      | \$3,162.77       | 67.05%      |
| GOVTBLDG                                | E 100-41940-383 Gas Utilities           | \$0.00             | \$2,572.71   | \$5,000.00      | \$2,427.29       | 51.45%      |
| GOVTBLDG                                | E 100-41940-384 Refuse/Garbage Dispos   | \$252.06           | \$2,383.24   | \$3,500.00      | \$1,116.76       | 68.09%      |
| GOVTBLDG                                | E 100-41940-415 Other Equipment Renta   | \$0.00             | \$0.00       | \$0.00          | \$0.00           | 0.00%       |
| GOVTBLDG                                | E 100-41940-520 Buildings and Structure | \$0.00             | \$0.00       | \$4,000.00      | \$4,000.00       | 0.00%       |
| GOVTBLDG                                | E 100-41940-560 Furniture and Fixtures  | \$0.00             | \$4,742.54   | \$2,000.00      | -\$2,742.54      | 237.13%     |
| GOVTBLDG                                | E 100-41940-580 Other Equipment         | \$0.00             | \$0.00       | \$0.00          | \$0.00           | 0.00%       |
| Dept 41940 General Govt Buildings/Plant |   | \$2,735.82         | \$27,666.02  | \$48,025.00     | \$20,358.98      | 57.61%      |
| Dept 41950 Engineer                     |   |                    |              |                 |                  |             |
| ENGINEER                                | E 100-41950-303 Engineering Fees        | \$10,987.25        | \$18,726.25  | \$20,000.00     | \$1,273.75       | 93.63%      |
| Dept 41950 Engineer                     |   | \$10,987.25        | \$18,726.25  | \$20,000.00     | \$1,273.75       | 93.63%      |

**CITY OF HANOVER**  
**Expenditure Budget Report - General Fund**

| Dept<br>Abbrev                      | Account Descr                           | September<br>2019<br>Amt | 2019<br>YTD Amt | 2019 YTD<br>Budget | 2019 YTD<br>Balance | %YTD<br>Budget |
|-------------------------------------|---|--------------------------|-----------------|--------------------|---------------------|----------------|
| Dept 41960 Insurance                |   |                          |                 |                    |                     |                |
| INSURANCE                           | E 100-41960-150 Worker s Comp (GENE     | \$0.00                   | \$12,875.72     | \$18,000.00        | \$5,124.28          | 71.53%         |
| INSURANCE                           | E 100-41960-152 Worker s Comp Benefit   | \$0.00                   | \$0.00          | \$0.00             | \$0.00              | 0.00%          |
| INSURANCE                           | E 100-41960-361 General Liability Ins   | \$0.00                   | \$23,659.82     | \$25,000.00        | \$1,340.18          | 94.64%         |
| Dept 41960 Insurance                |   | \$0.00                   | \$36,535.54     | \$43,000.00        | \$6,464.46          | 84.97%         |
| Dept 41970 Legal Publications       |   |                          |                 |                    |                     |                |
| LEGALPUB                            | E 100-41970-341 Employment              | \$0.00                   | \$0.00          | \$300.00           | \$300.00            | 0.00%          |
| LEGALPUB                            | E 100-41970-343 Other Advertising       | \$0.00                   | \$119.00        | \$100.00           | -\$19.00            | 119.00%        |
| LEGALPUB                            | E 100-41970-351 Legal Notices Publishin | \$0.00                   | \$199.52        | \$1,000.00         | \$800.48            | 19.95%         |
| LEGALPUB                            | E 100-41970-354 Recording Fees          | \$0.00                   | \$52.65         | \$250.00           | \$197.35            | 21.06%         |
| Dept 41970 Legal Publications       |   | \$0.00                   | \$371.17        | \$1,650.00         | \$1,278.83          | 22.50%         |
| Dept 42000 Public Safety (GENERAL)  |   |                          |                 |                    |                     |                |
| PUBSAFTY                            | E 100-42000-437 Other Miscellaneous     | \$0.00                   | \$20.00         | \$0.00             | -\$20.00            | 0.00%          |
| Dept 42000 Public Safety (GENERAL)  |   | \$0.00                   | \$20.00         | \$0.00             | -\$20.00            | 0.00%          |
| Dept 42101 Hennepin County Sheriff  |   |                          |                 |                    |                     |                |
| HCSHERIFF                           | E 100-42101-310 Other Professional Serv | \$0.00                   | \$41,358.00     | \$82,716.00        | \$41,358.00         | 50.00%         |
| Dept 42101 Hennepin County Sheriff  |   | \$0.00                   | \$41,358.00     | \$82,716.00        | \$41,358.00         | 50.00%         |
| Dept 42102 Wright County Sheriff    |   |                          |                 |                    |                     |                |
| WCSHERIFF                           | E 100-42102-310 Other Professional Serv | \$0.00                   | \$73,073.29     | \$108,770.00       | \$35,696.71         | 67.18%         |
| Dept 42102 Wright County Sheriff    |   | \$0.00                   | \$73,073.29     | \$108,770.00       | \$35,696.71         | 67.18%         |
| Dept 42210 Fire Dept Administration |   |                          |                 |                    |                     |                |
| FIREADMIN                           | E 100-42210-103 Part-Time Employees     | \$0.00                   | \$23,100.54     | \$61,000.00        | \$37,899.46         | 37.87%         |
| FIREADMIN                           | E 100-42210-122 FICA                    | \$0.00                   | \$3,634.73      | \$3,782.00         | \$147.27            | 96.11%         |
| FIREADMIN                           | E 100-42210-123 Medicare                | \$0.00                   | \$850.10        | \$885.00           | \$34.90             | 96.06%         |
| FIREADMIN                           | E 100-42210-142 Unemployment Benefit    | \$0.00                   | \$0.00          | \$300.00           | \$300.00            | 0.00%          |
| FIREADMIN                           | E 100-42210-150 Worker s Comp (GENE     | \$0.00                   | \$8,559.48      | \$9,000.00         | \$440.52            | 95.11%         |
| FIREADMIN                           | E 100-42210-200 Office Supplies (GENER  | \$75.00                  | \$845.59        | \$350.00           | -\$495.59           | 241.60%        |
| FIREADMIN                           | E 100-42210-305 Medical and Dental Fee  | \$0.00                   | \$0.00          | \$4,000.00         | \$4,000.00          | 0.00%          |
| FIREADMIN                           | E 100-42210-306 Dues & Subscriptions    | \$0.00                   | \$792.00        | \$1,500.00         | \$708.00            | 52.80%         |
| FIREADMIN                           | E 100-42210-361 General Liability Ins   | \$0.00                   | \$3,548.16      | \$5,000.00         | \$1,451.84          | 70.96%         |
| Dept 42210 Fire Dept Administration |   | \$75.00                  | \$41,330.60     | \$85,817.00        | \$44,486.40         | 48.16%         |
| Dept 42220 Fire Dept Equipment      |   |                          |                 |                    |                     |                |
| FIREEQUIP                           | E 100-42220-221 Equipment Parts         | \$52.59                  | \$1,079.87      | \$15,500.00        | \$14,420.13         | 6.97%          |
| FIREEQUIP                           | E 100-42220-228 Medical Supplies        | \$105.84                 | \$1,331.00      | \$1,500.00         | \$169.00            | 88.73%         |
| FIREEQUIP                           | E 100-42220-240 Small Tools and Minor   | \$0.00                   | \$0.00          | \$1,000.00         | \$1,000.00          | 0.00%          |
| FIREEQUIP                           | E 100-42220-260 Uniforms                | \$0.00                   | \$3,097.51      | \$28,500.00        | \$25,402.49         | 10.87%         |
| FIREEQUIP                           | E 100-42220-580 Other Equipment         | \$0.00                   | \$3,798.89      | \$5,000.00         | \$1,201.11          | 75.98%         |
| Dept 42220 Fire Dept Equipment      |   | \$158.43                 | \$9,307.27      | \$51,500.00        | \$42,192.73         | 18.07%         |
| Dept 42240 Fire Dept Training       |   |                          |                 |                    |                     |                |
| FIRETRNG                            | E 100-42240-208 Training and Instructio | \$15.96                  | \$5,091.72      | \$12,500.00        | \$7,408.28          | 40.73%         |
| FIRETRNG                            | E 100-42240-310 Other Professional Serv | \$804.28                 | \$2,412.84      | \$3,210.00         | \$797.16            | 75.17%         |
| FIRETRNG                            | E 100-42240-331 Travel Expenses         | \$0.00                   | \$293.64        | \$1,500.00         | \$1,206.36          | 19.58%         |
| Dept 42240 Fire Dept Training       |   | \$820.24                 | \$7,798.20      | \$17,210.00        | \$9,411.80          | 45.31%         |
| Dept 42260 Fire Vehicles            |   |                          |                 |                    |                     |                |
| FIREVEH                             | E 100-42260-212 Motor Fuels             | \$0.00                   | \$1,273.45      | \$4,500.00         | \$3,226.55          | 28.30%         |
| FIREVEH                             | E 100-42260-220 Repair/Maint Supply (G  | \$36.12                  | \$695.96        | \$9,000.00         | \$8,304.04          | 7.73%          |
| FIREVEH                             | E 100-42260-240 Small Tools and Minor   | \$0.00                   | \$0.00          | \$1,000.00         | \$1,000.00          | 0.00%          |
| FIREVEH                             | E 100-42260-323 Radio Units             | \$0.00                   | \$5,795.30      | \$7,805.00         | \$2,009.70          | 74.25%         |
| Dept 42260 Fire Vehicles            |   | \$36.12                  | \$7,764.71      | \$22,305.00        | \$14,540.29         | 34.81%         |

**CITY OF HANOVER**  
**Expenditure Budget Report - General Fund**

| Dept<br>Abbrev                       | Account Descr                           | September<br>2019<br>Amt | 2019<br>YTD Amt | 2019 YTD<br>Budget | 2019 YTD<br>Balance | %YTD<br>Budget |
|--------------------------------------|---|--------------------------|-----------------|--------------------|---------------------|----------------|
| Dept 42280 Fire Stations and Bldgs   |   |                          |                 |                    |                     |                |
| FIREBLDG                             | E 100-42280-215 Shop Supplies           | \$0.00                   | \$70.64         | \$1,650.00         | \$1,579.36          | 4.28%          |
| FIREBLDG                             | E 100-42280-220 Repair/Maint Supply (G  | \$0.00                   | \$1,715.61      | \$7,500.00         | \$5,784.39          | 22.87%         |
| FIREBLDG                             | E 100-42280-321 Telephone               | \$0.00                   | \$660.27        | \$1,000.00         | \$339.73            | 66.03%         |
| FIREBLDG                             | E 100-42280-325 Taxes                   | \$0.00                   | \$0.00          | \$0.00             | \$0.00              | 0.00%          |
| FIREBLDG                             | E 100-42280-381 Electric Utilities      | \$403.91                 | \$2,226.56      | \$4,500.00         | \$2,273.44          | 49.48%         |
| FIREBLDG                             | E 100-42280-383 Gas Utilities           | \$0.00                   | \$2,083.67      | \$3,000.00         | \$916.33            | 69.46%         |
| FIREBLDG                             | E 100-42280-520 Buildings and Structure | \$0.00                   | \$0.00          | \$0.00             | \$0.00              | 0.00%          |
| Dept 42280 Fire Stations and Bldgs   |   | \$403.91                 | \$6,756.75      | \$17,650.00        | \$10,893.25         | 38.28%         |
| Dept 42290 Fire Relief Association   |   |                          |                 |                    |                     |                |
| FIRERELIEF                           | E 100-42290-124 Fire Pension Contributi | \$0.00                   | \$0.00          | \$39,000.00        | \$39,000.00         | 0.00%          |
| FIRERELIEF                           | E 100-42290-125 Other Retirement Contr  | \$0.00                   | \$5,801.00      | \$11,602.00        | \$5,801.00          | 50.00%         |
| FIRERELIEF                           | E 100-42290-301 Auditing and Acctg Ser  | \$0.00                   | \$6,250.00      | \$6,250.00         | \$0.00              | 100.00%        |
| Dept 42290 Fire Relief Association   |   | \$0.00                   | \$12,051.00     | \$56,852.00        | \$44,801.00         | 21.20%         |
| Dept 42401 Building Inspection Admin |   |                          |                 |                    |                     |                |
| INSPADMN                             | E 100-42401-310 Other Professional Serv | \$1,158.33               | \$23,356.51     | \$50,000.00        | \$26,643.49         | 46.71%         |
| Dept 42401 Building Inspection Admin |   | \$1,158.33               | \$23,356.51     | \$50,000.00        | \$26,643.49         | 46.71%         |
| Dept 42700 Animal Control            |   |                          |                 |                    |                     |                |
| ANIMCTRL                             | E 100-42700-310 Other Professional Serv | \$0.00                   | \$457.00        | \$1,000.00         | \$543.00            | 45.70%         |
| Dept 42700 Animal Control            |   | \$0.00                   | \$457.00        | \$1,000.00         | \$543.00            | 45.70%         |
| Dept 42800 Cemetery                  |   |                          |                 |                    |                     |                |
| CEMETERY                             | E 100-42800-310 Other Professional Serv | \$0.00                   | \$0.00          | \$0.00             | \$0.00              | 0.00%          |
| Dept 42800 Cemetery                  |   | \$0.00                   | \$0.00          | \$0.00             | \$0.00              | 0.00%          |
| Dept 43000 Public Works (GENERAL)    |   |                          |                 |                    |                     |                |
| PUBWRKS                              | E 100-43000-101 Full-Time Employees R   | \$0.00                   | \$97,757.76     | \$138,997.00       | \$41,239.24         | 70.33%         |
| PUBWRKS                              | E 100-43000-102 Full-Time Employees O   | \$0.00                   | \$1,063.56      | \$2,000.00         | \$936.44            | 53.18%         |
| PUBWRKS                              | E 100-43000-103 Part-Time Employees     | \$0.00                   | \$9,266.08      | \$14,580.00        | \$5,313.92          | 63.55%         |
| PUBWRKS                              | E 100-43000-121 PERA                    | \$0.00                   | \$7,757.85      | \$12,300.00        | \$4,542.15          | 63.07%         |
| PUBWRKS                              | E 100-43000-122 FICA                    | \$0.00                   | \$6,762.29      | \$11,072.00        | \$4,309.71          | 61.08%         |
| PUBWRKS                              | E 100-43000-123 Medicare                | \$0.00                   | \$1,581.50      | \$2,589.00         | \$1,007.50          | 61.09%         |
| PUBWRKS                              | E 100-43000-134 Employer Paid Life      | \$0.00                   | \$929.86        | \$2,535.00         | \$1,605.14          | 36.68%         |
| PUBWRKS                              | E 100-43000-142 Unemployment Benefit    | \$0.00                   | \$0.00          | \$0.00             | \$0.00              | 0.00%          |
| PUBWRKS                              | E 100-43000-151 Med/Dental Insurance    | \$0.00                   | \$21,204.64     | \$32,400.00        | \$11,195.36         | 65.45%         |
| PUBWRKS                              | E 100-43000-208 Training and Instructio | \$0.00                   | \$2,003.39      | \$2,500.00         | \$496.61            | 80.14%         |
| PUBWRKS                              | E 100-43000-212 Motor Fuels             | \$972.75                 | \$8,764.93      | \$7,000.00         | -\$1,764.93         | 125.21%        |
| PUBWRKS                              | E 100-43000-215 Shop Supplies           | \$254.26                 | \$1,906.88      | \$7,500.00         | \$5,593.12          | 25.43%         |
| PUBWRKS                              | E 100-43000-220 Repair/Maint Supply (G  | \$1,240.22               | \$4,186.84      | \$12,000.00        | \$7,813.16          | 34.89%         |
| PUBWRKS                              | E 100-43000-226 Sign Repair Materials   | \$0.00                   | \$273.73        | \$1,500.00         | \$1,226.27          | 18.25%         |
| PUBWRKS                              | E 100-43000-240 Small Tools and Minor   | \$0.00                   | \$3,186.06      | \$5,000.00         | \$1,813.94          | 63.72%         |
| PUBWRKS                              | E 100-43000-260 Uniforms                | \$483.06                 | \$1,438.48      | \$3,000.00         | \$1,561.52          | 47.95%         |
| PUBWRKS                              | E 100-43000-310 Other Professional Serv | \$46.90                  | \$3,330.20      | \$10,000.00        | \$6,669.80          | 33.30%         |
| PUBWRKS                              | E 100-43000-321 Telephone               | \$493.35                 | \$4,187.96      | \$4,200.00         | \$12.04             | 99.71%         |
| PUBWRKS                              | E 100-43000-325 Taxes                   | \$0.00                   | \$19.50         | \$200.00           | \$180.50            | 9.75%          |
| PUBWRKS                              | E 100-43000-381 Electric Utilities      | \$483.72                 | \$2,779.76      | \$6,000.00         | \$3,220.24          | 46.33%         |
| PUBWRKS                              | E 100-43000-383 Gas Utilities           | \$0.00                   | \$3,679.61      | \$5,000.00         | \$1,320.39          | 73.59%         |
| Dept 43000 Public Works (GENERAL)    |   | \$3,974.26               | \$182,080.88    | \$280,373.00       | \$98,292.12         | 64.94%         |
| Dept 43121 Paved Streets             |   |                          |                 |                    |                     |                |
| PAVSTRTS                             | E 100-43121-224 Street Maint Materials  | \$3,279.33               | \$29,512.37     | \$100,000.00       | \$70,487.63         | 29.51%         |
| Dept 43121 Paved Streets             |   | \$3,279.33               | \$29,512.37     | \$100,000.00       | \$70,487.63         | 29.51%         |
| Dept 43122 Unpaved Streets           |   |                          |                 |                    |                     |                |

**CITY OF HANOVER**  
**Expenditure Budget Report - General Fund**

| Dept Abbrev | Account Descr                           | September 2019 Amt | 2019 YTD Amt | 2019 YTD Budget | 2019 YTD Balance | %YTD Budget |
|-------------|---|--------------------|--------------|-----------------|------------------|-------------|
| UNPAVSTS    | E 100-43122-224 Street Maint Materials  | \$3,909.00         | \$5,838.00   | \$15,000.00     | \$9,162.00       | 38.92%      |
| Dept 43122  | Unpaved Streets                         | \$3,909.00         | \$5,838.00   | \$15,000.00     | \$9,162.00       | 38.92%      |
| Dept 43125  | Ice & Snow Removal                      |                    |              |                 |                  |             |
| SNOWREMO    | E 100-43125-224 Street Maint Materials  | \$0.00             | \$4,572.86   | \$20,000.00     | \$15,427.14      | 22.86%      |
| Dept 43125  | Ice & Snow Removal                      | \$0.00             | \$4,572.86   | \$20,000.00     | \$15,427.14      | 22.86%      |
| Dept 43160  | Street Lighting                         |                    |              |                 |                  |             |
| STLGHGTG    | E 100-43160-381 Electric Utilities      | \$107.56           | \$14,528.31  | \$25,000.00     | \$10,471.69      | 58.11%      |
| Dept 43160  | Street Lighting                         | \$107.56           | \$14,528.31  | \$25,000.00     | \$10,471.69      | 58.11%      |
| Dept 43240  | Waste (refuse) Disposal                 |                    |              |                 |                  |             |
| REFDISPO    | E 100-43240-384 Refuse/Garbage Dispos   | \$0.00             | \$2,674.82   | \$1,000.00      | -\$1,674.82      | 267.48%     |
| Dept 43240  | Waste (refuse) Disposal                 | \$0.00             | \$2,674.82   | \$1,000.00      | -\$1,674.82      | 267.48%     |
| Dept 43245  | Recycling: Refuse                       |                    |              |                 |                  |             |
| RECYCLING   | E 100-43245-384 Refuse/Garbage Dispos   | \$3,478.40         | \$27,689.60  | \$40,000.00     | \$12,310.40      | 69.22%      |
| Dept 43245  | Recycling: Refuse                       | \$3,478.40         | \$27,689.60  | \$40,000.00     | \$12,310.40      | 69.22%      |
| Dept 45186  | Senior Center                           |                    |              |                 |                  |             |
| SRCENTER    | E 100-45186-437 Other Miscellaneous     | \$0.00             | \$4,349.02   | \$8,700.00      | \$4,350.98       | 49.99%      |
| Dept 45186  | Senior Center                           | \$0.00             | \$4,349.02   | \$8,700.00      | \$4,350.98       | 49.99%      |
| Dept 45200  | Parks (GENERAL)                         |                    |              |                 |                  |             |
| PARKS       | E 100-45200-212 Motor Fuels             | \$0.00             | \$1,135.51   | \$2,000.00      | \$864.49         | 56.78%      |
| PARKS       | E 100-45200-220 Repair/Maint Supply (G  | \$0.00             | \$4,917.75   | \$5,000.00      | \$82.25          | 98.36%      |
| PARKS       | E 100-45200-225 Landscaping Materials   | \$0.00             | \$3,392.07   | \$8,000.00      | \$4,607.93       | 42.40%      |
| PARKS       | E 100-45200-310 Other Professional Serv | \$0.00             | \$7,000.00   | \$7,000.00      | \$0.00           | 100.00%     |
| PARKS       | E 100-45200-381 Electric Utilities      | \$97.35            | \$1,208.41   | \$2,200.00      | \$991.59         | 54.93%      |
| PARKS       | E 100-45200-400 Repairs & Maint Cont (  | \$0.00             | \$0.00       | \$1,500.00      | \$1,500.00       | 0.00%       |
| PARKS       | E 100-45200-440 Programs                | \$0.00             | \$864.52     | \$3,000.00      | \$2,135.48       | 28.82%      |
| PARKS       | E 100-45200-580 Other Equipment         | \$511.00           | \$4,694.21   | \$8,000.00      | \$3,305.79       | 58.68%      |
| Dept 45200  | Parks (GENERAL)                         | \$608.35           | \$23,212.47  | \$36,700.00     | \$13,487.53      | 63.25%      |
| Dept 45500  | Libraries (GENERAL)                     |                    |              |                 |                  |             |
| LIBRARY     | E 100-45500-437 Other Miscellaneous     | \$0.00             | \$9,199.64   | \$11,500.00     | \$2,300.36       | 80.00%      |
| Dept 45500  | Libraries (GENERAL)                     | \$0.00             | \$9,199.64   | \$11,500.00     | \$2,300.36       | 80.00%      |
| Dept 48205  | Damage Deposit Refunds                  |                    |              |                 |                  |             |
| DMGDEPRF    | E 100-48205-810 Refunds & Reimburse     | \$200.00           | \$7,650.00   | \$0.00          | -\$7,650.00      | 0.00%       |
| Dept 48205  | Damage Deposit Refunds                  | \$200.00           | \$7,650.00   | \$0.00          | -\$7,650.00      | 0.00%       |
| Dept 49360  | Transfers Out                           |                    |              |                 |                  |             |
| TRANSFERS   | E 100-49360-700 Transfers (GENERAL)     | \$0.00             | \$0.00       | \$0.00          | \$0.00           | 0.00%       |
| Dept 49360  | Transfers Out                           | \$0.00             | \$0.00       | \$0.00          | \$0.00           | 0.00%       |
| Dept 49800  | Transit (GENERAL)                       |                    |              |                 |                  |             |
| TRANSIT     | E 100-49800-310 Other Professional Serv | \$0.00             | \$0.00       | \$0.00          | \$0.00           | 0.00%       |
| Dept 49800  | Transit (GENERAL)                       | \$0.00             | \$0.00       | \$0.00          | \$0.00           | 0.00%       |
| Fund 100    | GENERAL FUND                            | \$40,720.76        | \$870,333.48 | \$1,554,654.00  | \$684,320.52     | 55.98%      |

**CITY OF HANOVER**  
**Expenditure Budget Report - General Fund**

| Dept<br>Abbrev | Account Descr | September<br>2019<br>Amt | 2019<br>YTD Amt | 2019 YTD<br>Budget | 2019 YTD<br>Balance | %YTD<br>Budget |
|----------------|---------------|--------------------------|-----------------|--------------------|---------------------|----------------|
|                |               | \$40,720.76              | \$870,333.48    | \$1,554,654.00     | \$684,320.52        | 55.98%         |

**CITY OF HANOVER  
COUNTIES OF WRIGHT AND HENNEPIN  
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Mayor Kauffman at 7:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 3<sup>rd</sup> day of September, 2019.

The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by \_\_\_ and seconded by \_\_\_.

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**RESOLUTION NO 09-03-19-74**

**A RESOLUTION APPROVING ANNUAL LIQUOR LICENSE**

**WHEREAS**, Big Bore Barbeque Company has submitted application materials to apply for an annual liquor license to conduct On-Sale Intoxicating, Sunday On-Sale Intoxicating liquor sales and an Optional 2AM Closing License.

**WHEREAS**, applications require approval from the Sheriff and City Council prior to being forwarded to the State of Minnesota.

**NOW THEREFORE, BE IT RESOLVED**, that the City Council of the City of Hanover, Minnesota, hereby approves the liquor licenses as described above for a period of time from October 1, 2019 to June 30, 2020 subject to all applicable fees, insurance, and Sheriff approval being provided.

Council members voting in favor:

Opposed or abstained:

Adopted by the city Council this 3<sup>rd</sup> day of August, 2019.

APPROVED:

\_\_\_\_\_  
Chris Kauffman, Mayor

ATTEST:

\_\_\_\_\_  
Brian Hagen, City Administrator

**CITY OF HANOVER  
COUNTIES OF WRIGHT AND HENNEPIN  
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Mayor Kauffman at 7:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 5<sup>th</sup> day of August, 2019.

The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by \_\_\_ and seconded by \_\_\_.



**RESOLUTION NO 08-05-19-73**

**A RESOLUTION APPROVING RATIFICATION OF PENSION INCREASE**

**WHEREAS**, the Hanover Fire Relief Association has requested the City Council to ratify an annual pension increase from \$1,875 to \$2,000; and

**WHEREAS**, the Hanover Fire Relief Association’s pension fund is estimated to be funded at 109% with the pension increase.

**NOW THEREFORE, BE IT RESOLVED** that the City Council of the City of Hanover, Minnesota, hereby approves the ratification of a Hanover Fire Relief Association Pension increase to an amount of \$2,000 per year of service, subject to the regulations of the Hanover Fire Relief Association By-Laws.

Council members voting in favor:

Opposed or abstained:

Adopted by the city Council this 5<sup>th</sup> day of August, 2019.

APPROVED BY:

ATTEST:

\_\_\_\_\_  
Chris Kauffman, Mayor

\_\_\_\_\_  
Brian Hagen, City Administrator

# Collaborative Planning, LLC

## Memorandum

**Date:** August 29, 2019  
**To:** Honorable Mayor and Council  
**From:** Cindy Nash, City Planner  
**RE:** Mahler IUP (Extension of Timeframe of Existing IUP)

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The City has received an Interim Use Permit application for review and consideration for an amendment to the existing Interim Use Permit to extend the timeframe of the current IUP.

Fehn Companies is the applicant, and Ruha, LLP is the property owner.

### Overview of Request

The subject property currently has an IUP for mining (see attached). This IUP is set to expire on August 31, 2019, which was an extension from the original expiration of December 31, 2018. The requested extension is through December 31, 2019.

The existing IUP does not meet current standards for mining under the City's ordinance, particularly with regards to reclamation. Fehn Companies is in the process of completely updating the IUP to meet current standards, but those plans are still being prepared and the EAW is under review. At this time, they are requesting a shorter-term time extension while the new plans and EAW are under review.

*Note that this time extension does not permit mining into the proposed new land area that is the subject of the EAW.*

### Evaluation of Request

Staff recommends this two-step approach to permit modification for Fehn Companies so that the mine could remain in operation while the full permit modification application is prepared.

### Recommendation

Planning Commission recommended approval of this amendment to the Interim Use Permit at their August 26<sup>th</sup> meeting subject to the following conditions:

1. The timeframe is extended to December 31, 2019.
2. Existing interim use permit conditions remain in place and an amendment to the IUP agreement is to be prepared by the City Attorney and executed by the operator and property owner. The operator or property owner may need to verify compliance of existing IUP conditions (access easement, etc.) with city staff.
3. Either a new Interim Use Permit/Agreement or an amendment to the existing Interim Use Permit/Agreement shall be drafted by the City Attorney and executed by the Property Owner.

**CITY OF HANOVER  
COUNTIES OF WRIGHT AND HENNEPIN  
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Mayor Chris Kauffman at 7:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 3rd day of September, 2019.

The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by \_\_\_\_\_ and seconded by \_\_\_\_\_.



**RESOLUTION NO 09-03-19-75**

**A RESOLUTION APPROVING AN AMENDMENT TO THE INTERIM USE PERMIT ISSUED IN 2006 AND AMENDED IN 2011 AND 2018 FOR MINING OPERATIONS ON A 37+/- ACRE PROPERTY LOCATED AT THE NW QUARTER OF THE SW QUARTER OF SECTION 30, TOWNSHIP 120 RANGE 23 AND THE NE QUARTER OF THE SE QUARTER OF SECTION 25, TOWNSHIP 120 RANGE 23, HANOVER, MNNESOTA 55341**

**WHEREAS**, Mahler Enterprises, LLC obtained an interim use permit in June 2006 and amended in October 2011 and December 2018 to allow mining operations on a 37+/- acre parcel located at the NW Quarter of the SW Quarter Section 30, Township 120 Range 23 and the NE Quarter of the SE Quarter of Section 25 Township 120 Range 23, Hanover Minnesota (the “Subject Property”); and

**WHEREAS**, Ruha, LLP is the current owner (“Property Owner”) of the Subject Property; and

**WHEREAS**, the amended 2018 Interim Use Permit was scheduled to expire on August 31, 2019; and

**WHEREAS**, due to lower than anticipated gravel sales over the past six years, it would take additional time to complete the mining operation; and

**WHEREAS**, the City of Hanover has adopted amended ordinances related to mining operations in 2018 and it is desirable to more completely update the interim use permit to be more consistent with those amended ordinances; and

**WHEREAS**, the property owner and mining operator (Fehn Companies, Inc) require time in 2019 to either complete reclamation of the Subject Property or apply for a new Interim Use Permit consistent with the City’s current ordinances and have submitted an application to amend the existing Interim Use Permit to grant an extension of time until December 31, 2019 to allow operations and/or reclamation on the site while completing the Interim Use Permit process; and

**WHEREAS**, at their meeting on August 26, 2019, the Planning Commission held a public hearing, reviewed and recommended approval of the amendment to the 2006/2011/2018 Interim Use Permit requesting an extension of time until December 31, 2019; and

**WHEREAS**, the City Council reviewed the request for a time extension at its regular meeting on September 3, 2019 and concurred with the recommendation of the Planning Commission.

**NOW, THEREFORE, BE IT RESOLVED**, the City Council of the City of Hanover approves the amendment to the Interim Use Permit with the following conditions:

1. The Interim Use Permit is extended until December 31, 2019.
2. The other terms and conditions under the 2006 Interim Use Permit/Agreement as amended by the 2011 Interim Use Permit/Agreement are incorporated herein by reference and are not being modified under this amendment.
3. Execution of either a new Interim Use Permit/Agreement or an amendment to the existing Interim Use Permit/Agreement in a form prepared by and approved by the City Attorney.

Council members voting in favor:

Opposed or abstained:

Adopted by the City Council this 3<sup>rd</sup> day of September, 2019.

APPROVED BY:

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Chris Kauffman, Mayor

ATTEST:

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Brian Hagen, City Administrator