

**CITY OF HANOVER
CITY COUNCIL MEETING
SEPTEMBER 4, 2018 – OFFICIAL MINUTES**

Call to Order/Pledge of Allegiance:

Mayor Chris Kauffman called the regular meeting of Tuesday, September 4, 2018 to order at 7:00 p.m. Present were Mayor Chris Kauffman, Councilors Ken Warpula, Doug Hammerseng, Jim Zajicek and MaryAnn Hallstein. Also present were City Administrator Brian Hagen, Accountant / Deputy Clerk Jackie Heinz and Public Works Supervisor Jason Doboszanski. Other guests included Fire Chief Dave Malewicki, Elroy Grambart, Tony Ross and a Wright County Sheriff.

Approval of Agenda:

Hagen requested to add Resolution 09-04-18-87 – Approving Purchase of Settlers Park Ballfield Lighting to the Agenda as item 6c.

MOTION by Warpula to approve the agenda as amended, seconded by Zajicek. **Motion carried unanimously.**

Consent Agenda:

Zajicek requested clarification on the \$900 payment to WSB for Erosion Control. Hagen explained the charges are applied to the appropriate escrow account held with the City. Zajicek also requested clarification on the Severe Weather Siren Maintenance. Hagen explained a contract was requested 3 years ago for budgeting purposes. The contract will be in place for 4 years servicing the Cities 3 sirens.

MOTION by Warpula to approve the consent agenda, seconded by Hammerseng.

a. **Approve Minutes of August 21, 2018 City Council Work Session Meeting**

b. **Approve Claims as Presented:**

➤ Claims	\$ 70,254.42
➤ Payroll	\$ 9,874.84
➤ P/R taxes & Exp	\$ 3,497.17
➤ Other Claims	\$ <u>2,388.65</u>
➤ Total Claims	\$ <u>86,015.08</u>

c. **Res No 09-04-18-85 – Approving Severe Weather Siren Maintenance Contract**

Motion carried unanimously.

Citizen's Forum:

Elroy Grambart

Elroy Grambart owns the property located at 10467 Beebe Lake Road. His son has been living at the property for the past 10 years using the shop as a mechanic. Grambart is asking for a conditional use permit for the property. The shop is kept clean, there are no junk cars, he is known for his good work and there is no advertising, only work from word of mouth. Hagen explained there was a question / complaint from a neighbor which prompted this inquiry. Hagen stated when he visited the property there were roughly 5 customer vehicles outside, he noted how clean the shop and exterior were. Hagen further stated the owner is in violation due to accessory buildings not being allowed to house a home occupation. The current ordinance is for the home tax accountant as an example, where neighbors don't notice a business is happening. Discussion continued around possible options and updating the ordinance. Council consensus is to send the ordinance to the planning commission for review with the City bearing any associated costs and the business can remain operating.

Public Hearings:

None

Unfinished Business:

Res No 09-04-18-86 – Approving EDA Low Interest Loan Incentive

Hagen stated the EDA met last month and reviewed the application. Astro Engineering is asking for a \$100,000 loan to help offset the expense on a new piece of equipment. BankWest sees this as a lower risk loan, it is subject to guidelines with minimal risk to the City. Hagen further stated if Astro Engineering were to go out of business, the City would be listed first on the UCC.

Kauffman stated he feels EDA money should be used to attract new businesses to Hanover. Hammerseng inquired what the EDA's logic is behind this. Warpula stated the EDA wants to help a local business and bring jobs to Hanover. Furthermore, the EDA has sufficient funds in their account with minimum requests coming to the EDA.

Hagen stated Astro Engineering cannot come back for another \$100,000 next year, the max amount to any business is \$100,00. Hagen further stated Astro Engineering could come back and ask for the amount that has been paid off the previous year up to a max of \$100,000.

MOTION by Warpula to approve Res No 09-04-18-86, seconded by Hammerseng. **Motion carried unanimously.**

2019 Preliminary Budget – Draft #3

Warpula asked what has changed in the budget. Hagen stated the Fire Department Work Comp was decreased by roughly \$3,000 and calculations were adjusted on the levy page but had no effect on the budget. Discussion continued around when current bonds would be paid off.

Hallstein inquired if money would be borrowed for the 15th Street project. Hagen stated the project would not be done next year, we would ask the mining operations to pay for the improvements to a 10 Ton road. Hagen recommended adding a trail along 15th Street from River Road to County Road 19 to connect the existing trails.

Fire Chief Dave Malewicki inquired if there were any questions for the Fire Department portion of the budget. Malewicki further stated they have a new applicant and are waiting on the physical results, he will make 28 members. Jim Schendel will be retiring from the Fire Department in December, call volume is increased, currently at 162 calls and normally have 175-200 for the entire year. Malewicki stated he will be asking for gear approval at the October Council meeting, moral among members has picked up and the Public Works staff has been great to work with.

Res No 09-04-18-87 – Approving Purchase of Settlers Park Ballfield Lighting

Hagen stated the ballfield lighting needs to be approved if fall completion is desired. Hagen further stated the City would fund the remaining amount of the project so as not to deal with the hassle of a short term loan until the Athletic Association pays the remaining \$50,000 next year.

Kauffman inquired if there were any fall projects on the Public Works schedule. Doboszanski stated concrete curbing at a couple of the parks but could wait until spring to complete.

MOTION by Hammerseng to approve Res No 09-04-18-87, seconded by Zajicek. **Motion carried unanimously.**

New Business:

None

Reports

Hallstein

- The EDA discussed their goals and space in the Industrial Park at the last meeting.

Doboszinski

- Inquired on direction Council would like to take with Roy C. Inc. ditch. He is suggesting a \$900 fabric roll for weed control and erosion with rip rap versus a tube. Cost for fabric option would be roughly \$3,000 and cost on tube option would be \$10,000+, Doboszinski has discussed with City Engineer Justin and suggests the fabric option. Council Consensus to go with the fabric and rip rap option.

Heinz

- The Park Board reviewed the Zoomobile event, set dates for the 2019 events, went over the final expenses on the 2018 budget and discussed the preliminary budget for 2019. A couple events were increased slightly.
- Amy is asking for ideas on the final newsletter for the year by Friday September 14th. Amy will have a draft completed by September 18th, the newsletter in the mail by September 28th so they're in homes by October 1st.

Hagen

- The EAW for the Hanover Cove is out for public comment until October, it can also be found on the Cities website. The City is currently waiting on the preliminary plat for the Hanover Cove project.

Kauffman

- Inquired about Backes and why a builder withdrew the building permit. Hagen stated the matter doesn't involve the City but rather the contractor's agreement.
- Inquired about WAC and SAC fee of \$22,000 for a potential coffee shop. Hagen stated the amount includes refundable escrows.
- The Xcel project is planned for October and would like Xcel to attend the next Council meeting.

Adjournment

MOTION by Warpula to adjourn at 8:08 p.m., seconded by Hammerseng. **Motion carried unanimously.**

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator