

**AGENDA
HANOVER CITY COUNCIL
SEPTEMBER 15, 2020**

**MAYOR
CHRIS KAUFFMAN**

**COUNCIL
DOUGLAS HAMMERSENG
KEN WARPULA
JIM ZAJICEK
MARYANN HALLSTEIN**

- 1. Call to Order Regular City Council Work Session: 7:00 p.m.**
- 2. Approval of Agenda**
- 3. Consent Agenda Items:**
 - a. Approve Minutes of September 1, 2020 City Council Meeting (4)**
 - b. Approve Claims as Presented: (8)**

➤ Claims	\$ 71,552.23
➤ Payroll	\$ 9,879.45
➤ P/R taxes & Exp.	\$ 3,930.85
➤ Other Claims	<u>\$ 2,640.94</u>
➤ Total Claims	<u>\$ 88,003.47</u>
 - c. Res No 09-15-20-89 – Approving Hanover FRA Excluded Bingo Permit (38)**
 - d. Res No 09-15-20-90 – Approving Purchase of Playground Equipment (39)**
 - e. Res No 09-15-20-91 – Approving Veolia Contract Extension (50)**
 - f. Res No 09-15-20-92 – Approving Purchase of Office Computers (54)**
- 4. Res No 09-15-20-93 – Approving Development Agreement for 15th St NE Improvements (57)**
- 5. FD Pay Study (67)**
- 6. Res No 09-15-20-94 – Approving the Sale of Public Works Equipment (68)**
- 7. Review: Wright County Five-Year Highway Construction Plan (69)**
- 8. Coronavirus Relief Fund (CRF) (73)**
- 9. Reports**
- 10. Adjournment**

To: Mayor Kauffman & Members of the Hanover City Council
From: Brian Hagen, City Administrator
Date: September 11, 2020
Re: Review of September 15, 2020 City Council Agenda

1. Call to Order/Pledge of Allegiance: 7:00 p.m.
2. Approval of Agenda
3. Consent Agenda Items: *See enclosed consent agenda.*
 - a. Approve Minutes of September 1, 2020 City Council Meeting (4)
 - b. Approve Claims as Presented: (8)

➤ Claims	\$ 71,552.23
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 - d. Res No 09-15-20-90 – Approving Purchase of Playground Equipment (39)
 - e. Res No 09-15-20-91 – Approving Veolia Contract Extension (50)
 - f. Res No 09-15-20-92 – Approving Purchase of Office Computers (54)
4. Res No 09-15-20-93 – Approving Development Agreement for 15th St NE Improvements (57)
Enclosed is an approval for a development agreement for the improvements being completed to 15th St NE and the trail along the south side of the road. These improvements are being completed by Fehn Companies as part of their IUP for the Mahler Mine.
5. FD Pay Study (67)
This will be a continued review of the FD Officer pay from previous meetings. Chief Malewicki will be present to answer any questions.
6. Res No 09-15-20-94 – Approving the Sale of Public Works Equipment (68)
This resolution approves the sale of the old 1-ton truck that was replaced this year. Jason will be present to discuss options to complete the sale.

7. Review: Wright County Five-Year Highway Construction Plan (69)

Enclosed is a memo, map and funding estimates for the Wright County 5-Year Highway construction plan. This plan includes the short-term improvements recommended in the CSAH 19 Corridor Study that Wright County is finalizing. Staff recommends sending a letter of support for the plan and supporting the extension of the local option sales tax which is the identified funding source for Wright County's financial portion of the project.

8. Coronavirus Relief Fund (CRF) (73)

This is continued discussion from previous meetings.

9. Reports

10. Adjournment

**CITY OF HANOVER
CITY COUNCIL MEETING
SEPTEMBER 1, 2020 – DRAFT MINUTES**

Call to Order/Pledge of Allegiance:

Mayor Chris Kauffman called the regular meeting of Tuesday, September 1, 2020 to order at 7:00 p.m. Present were Mayor Chris Kauffman, Councilors Ken Warpula, Doug Hammerseng and Jim Zajicek. Also present were City Attorney Jay Squires, City Engineer Nick Preisler, City Administrator Brian Hagen, Public Works Supervisor Jason Doboszinski and Accountant Jackie Heinz. Guests included Thomas Jones, Tyler Koivisto, Mat Meyer and David Mooers. Councilor MaryAnn Hallstein was absent.

Approval of Agenda:

MOTION by Warpula to approve the agenda, seconded by Hammerseng. **Motion carried unanimously.**

Consent Agenda:

Hagen stated on Res No 09-01-20-87, Hanover Historical Society will be added to the end of the resolution after Bruce Hoegger.

Hammerseng asked for an explanation of the historic bridge lighting, Hagen stated the Historical Society approached the Park Board in early 2019 with the concept, approval went through the state preservation office and materials have been delivered, the City is formerly accepting the project.

MOTION by Hammerseng to approve the consent agenda, seconded by Zajicek.

a. Approve Minutes of August 18, 2020 City Council Work Session Meeting

b. Approve Claims as Presented:

➤ Claims	\$ 38,936.72
➤ Payroll	\$ 10,528.86
➤ P/R taxes & Exp	\$ 4,125.94
➤ Other Claims	<u>\$ 2,640.94</u>
➤ Total Claims	<u>\$ 56,232.46</u>

c. Res No 09-01-20-86 – Approving Hennepin County Law Enforcement Contract

d. Res No 09-01-20-87 – Accepting Donation of Historic Bridge Lighting Updates

Motion carried unanimously.

Citizen’s Forum:

Thomas Jones – 540 Kadler Avenue NE

Jones stated he is present for the 500 Kadler Avenue NE Driveway topic, he requested to speak during the discussion.

Public Hearings:

None

Unfinished Business:

Hanover Dental Grass

Hagen stated Hanover Dental was constructed and, in the approval, included native flowers and grasses to be planted. The first round didn’t take, and it was reseeded. The City began to receive feedback from the community regarding the look of the lawn, Hagen reached out to Owner Tyler Koivisto with concerns, the property was reseeded again last fall. At the July council meeting, staff was directed to notify Koivisto to sod, the letter was sent and was received by Koivisto the day after the property was reseeded for the third time, inquiring how to move forward. Koivisto stated he intended to reseed last spring, but his business was shut down and had no money coming in, he contacted the company, but got pushed off.

Hammerseng encouraged a written plan and drawing noting areas to be established with the native plantings. Hagen and Koivisto would coordinate with each other to establish the planting area and identify a maintenance plan. Koivisto stated he has hired Prairie Restorations to complete the reseeding. Hammerseng inquired if Koivisto had any comments on the councils' position, Koivisto stated he wants the property looking better and has now hired the right person. Hammerseng inquired if there is a plan if reseeding doesn't work, Koivisto stated turf grass.

500 Kadler Avenue NE Driveway

Hagen stated the site has been on the radar for a couple years, the property has been through a couple owners with the most recent owners requesting a variance for a wetland setback and driveway. The building permit was picked up in September 2019 and the owners moved in around late May 2020. Hagen further stated neighbors have been inquiring when the landscaping and driveway would be complete, his response was the owners have one year from the date of the permit to complete. Mooers stated pavement will not be completed this year, the company he has hired won't warranty the work if installed this year. Mooers further stated compaction of the driveway will be completed this week and sod will be completed next week. Hammerseng inquired what is currently being worked on, Mooers stated the driveway, part was removed to put class 5 down. Kauffman inquired when finish would be complete, Mooers stated by the end of the week. Hagen inquired if a sidewalk was being installed, Mooers stated pavers would be installed.

Hammerseng inquired about a porch, Mooers stated there would be no porch. Hammerseng inquired if the property met all ordinances. Hagen stated yes, noted to Mooers that part of the variance is a 10' buffer up from the wetland that isn't sodded. Preisler stated he could provide a suggestion of companies to use, the buffer is not mowed and is used for run-off. Hammerseng inquired when the silt fence could be removed, Preisler stated once the turf is established, roughly 2-4 weeks after install. Zajicek stated everyone if operating in a different environment and neighbors need to give grace and understanding. Kauffman stated it would be nice if the driveway was completed this year but understands why.

Hagen stated weekly inspections will continue to some level, they will slow during the winter. Hagen further stated their escrow money is gone so don't be surprised when a bill arrives. Mooers inquired for both escrows, Hagen stated \$5,000 will be held until the driveway is complete, the second escrow will be built back up to \$10,000 and reimbursed when complete. Mooers inquired about installing grass on the sides of the driveway, Preisler stated it should be turf grass and not the same as the buffer. Mooers inquired since sod will be installed along the driveway, when does the silt fence come down. Preisler stated once the sod is rooted the silt fence can come down.

Hagen stated the boat trailer sitting on the grass lot cannot be parked there, for long term can be parked on the driveway. Preisler stated three to five feet of rock driveway entrance should remain to prevent tracking onto the road.

Jones stated Mooers and council have addressed his concerns. Jones further stated Mooers has everything under control, items will be completed before snow flies and understands about the warranty on the driveway. Jones clarified around June 1, 2021, weather pending, the driveway will be complete, and Hagen has addressed the trailer issue.

Res No 09-01-20-88 – Adopting 2021 Preliminary Budget & Levy

Hagen stated this draft is very similar to the last draft. LGA was adjusted to the certified amount, a couple expenses were adjusted including adding \$10,000 to the Fire Department Payroll, added for computer purchasing as we don't know how old some are and the Hennepin County Sheriff contract was adjusted

to actual. Kauffman inquired about the library amount. Heinz stated the payment is scheduled to jump in 2021 and will remain at that amount until paid off. Kauffman inquired how many years are left, Hagen stated 2030 and the payment will be \$11,000 per year for the rest of the contract. Kauffman suggested asking Steve to refinance the bond. Hagen stated the city only has the Public Works Building bond to pay off, the rate is roughly 3.25%. Hagen further stated this is only preliminary budget, will wait until November to bring back and do final tweaks.

Hammerseng inquired if the neighboring cities amounts were adjusted as fire department payroll was adjusted. Hagen stated yes, Corcoran roughly \$2,000 and Rockford Township and Greenfield splitting the remaining \$2,500.

Kauffman asked for an idea of what happens to the tax rate with 10, 20 and 30 new roof tops with a \$300,000 value. Hagen stated on page 66 of the packet the tax capacity is listed back to 2013, for 2021 an increase of \$250,000 is included. Kauffman inquired about tax capacity; Hagen stated it's a formula based on use of property. For example, a \$300,000 residential home is different than a \$300,000 property in the industrial park. Zajicek inquired about the council miscellaneous line item as \$20,000, Hagen stated it's a slush fund, this is the last number imputed to balance the revenues and expenditures.

MOTION by Zajicek to approve Res No 09-01-20-88, seconded by Hammerseng. **Motion carried unanimously.**

New Business:

Ordinance 2020-03 – Amending Zoning Ordinance Related to Solar Energy Systems

Hagen stated the ordinance was brought to council at the last meeting, it went back to Planning Commission for some revisions, Planning Commission is now recommending approval. Hammerseng stated there is a lot more detail to the ordinance including differences between commercial and residential, flat versus peak roofs, size, shape, dimensions, tilted and reflectors. Hammerseng further stated there is enough detail that the homeowner can read the ordinance, understand it, and apply for a permit without any questions.

Hagen asked Mat Meyer how close his house is to off grid, Meyer stated he is at 110% and Xcel allows up to 120% and he has no battery backups. Kauffman inquired if Meyer will be on regular power at night. Meyer stated electricity is more expensive during the day so he will run on solar during the day and power at night. Meyer further stated there is a house on 15th with palm trees in the back yard which has solar panels. Hammerseng stated there are a couple home with solar panels, if they deviate or change what they have they will have to come into compliance.

MOTION by Hammerseng to approve Ordinance 2020-03, seconded by Zajicek. **Motion carried unanimously.**

Council Meeting Date Changes: 10/6, 11/3, Canvass Election Results

Hagen stated Night to Unite has been rescheduled to 10/6/2020, the event has not been cancelled nationally yet and staff has not been notified of any neighborhoods having a gathering. Council consensus to keep the regular meeting date of 10/6/2020.

Hagen stated 11/3/2020 is election day and a meeting cannot be held until after 8:00 pm. There is a chance Council could be reviewing Rivers Edge. Hagen suggested moving the meeting to Monday 11/2/2020 at 7:00 pm, council consensus agreed.

Hagen stated ballots for the election will be accepted through 11/10/2020 and we will need to canvass the election results, Hagen suggested a very short meeting on Thursday 11/12/2020 at 5:00 pm, Council consensus agreed.

Reports

Hagen

- Hagen and Preisler reviewed the CSAH 19 Corridor Study.
- Waiting for the developer’s agreement for 15th Street.

Heinz

- The Park Board decided on two tot lots and they will be ready for approval by council at the next meeting.

Doboszinski

- Received two thank you for the Concerts in the Park.

Zajicek

- The Park Board is looking to book Mitch Gordon for a summer concert in 2021, looking to piggyback with the Harvest Festival and have him perform on Friday night.

Kauffman

- Is Council okay with Truth in Taxation training, Hagen state yes.
- Has asked the Hennepin County Climate Change Initiatives what type of changes they’re looking at and the percent of change it will have.

Adjournment

MOTION by Warpula to adjourn at 8:52 p.m., seconded by Zajicek. **Motion carried unanimously.**

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

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Payments

Current Period: September 2020

Payments Batch 09-15-20 PAY \$71,552.23

Refer	3084 A-1 OUTDOOR POWER, INC.	Ck# 003070E 9/15/2020			
Cash Payment	E 100-42220-221 Equipment Parts	FD Chainsaw: Inspect, Test, Diagnose, Estimate			\$44.50
Invoice	474094 9/3/2020				
Transaction Date	9/10/2020	Due 10/10/2020	Cash	10100	Total \$44.50
Refer	3062 AT&T MOBILITY	Ck# 003062E 9/15/2020			
Cash Payment	E 100-43000-321 Telephone	PW Cell Phones - 7/26/2020 - 8/25/2020			\$150.87
Invoice	X09032020 8/25/2020				
Transaction Date	9/3/2020	Due 10/3/2020	Cash	10100	Total \$150.87
Refer	3079 BERGANKDV	-			
Cash Payment	E 100-42290-301 Auditing and Acctg Servi	FRA Audit - Year Ended 12/31/19 and Preparation of Form FIRE and Form SC for the MN OSA			\$6,250.00
Invoice	1092423 7/1/2020				
Transaction Date	9/9/2020	Due 10/9/2020	Cash	10100	Total \$6,250.00
Refer	3063 CENTERPOINT ENERGY	Ck# 003063E 9/15/2020			
Cash Payment	E 100-41940-383 Gas Utilities	City Hall Gas Utilities: 7/29/2020 - 8/27/2020			\$33.26
Invoice	8/31/2020				
Cash Payment	E 100-43000-383 Gas Utilities	PW Building Gas Utilities: 7/29/2020 - 8/27/2020			\$57.99
Invoice	8/31/2020				
Cash Payment	E 100-42280-383 Gas Utilities	Fire Station Gas Utilities: 7/29/2020 - 8/27/2020			\$23.66
Invoice	8/31/2020				
Transaction Date	9/3/2020	Due 10/3/2020	Cash	10100	Total \$114.91
Refer	3076 CENTURY LINK	-			
Cash Payment	E 100-42280-321 Telephone	Fire Station Landline - 08/28/2020 - 09/27/2020			\$44.69
Invoice	8/28/2020				
Transaction Date	9/9/2020	Due 10/9/2020	Cash	10100	Total \$44.69
Refer	3080 CITY OF ST. MICHAEL	Ck# 003068E 9/15/2020			
Cash Payment	E 602-43252-310 Other Professional Servi	Lift Station Flows - 3rd Quarter 2020			\$32,236.16
Invoice	09092020-4 9/9/2020				
Cash Payment	E 100-43000-310 Other Professional Servi	Compost & Brush Facility Partnership - 3rd Quarter 2020			\$1,250.00
Invoice	09092020-4 9/9/2020				
Cash Payment	E 100-45500-437 Other Miscellaneous	Library Operations - 3rd Quarter 2020			\$1,155.41
Invoice	09092020-4 9/9/2020				
Cash Payment	E 100-45186-437 Other Miscellaneous	Senior Center Operations - 3rd Quarter 2020			\$2,274.11
Invoice	09092020-4 9/9/2020				
Transaction Date	9/9/2020	Due 10/9/2020	Cash	10100	Total \$36,915.68
Refer	3083 COLLABORATIVE PLANNING LLC	Ck# 003069E 9/15/2020			
Cash Payment	E 100-41910-310 Other Professional Servi	General Planning: August 2020			\$2,205.00
Invoice	2020-153 9/7/2020				
Cash Payment	E 818-41910-310 Other Professional Servi	JP Brooks / Rivers Edge - Concept Plan: August 2020			\$708.75
Invoice	2020-154 9/7/2020				
Cash Payment	E 818-41910-310 Other Professional Servi	Fehn Companies - IUP Expansion: August 2020			\$236.25
Invoice	2020-156 9/7/2020				
					Project 208271
					Project 208263

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Payments

Current Period: September 2020

Cash Payment	E 818-41910-310 Other Professional Servi	Hilltop Coffee - Site & Building Plan: August 2020				\$288.75
Invoice 2020-157	9/7/2020				Project 208281	
Cash Payment	E 818-41910-310 Other Professional Servi	JBW Holdings / River Town Villas - Final Plat: August 2020				\$840.00
Invoice 2020-158	9/7/2020				Project 208258	
Cash Payment	E 100-41910-310 Other Professional Servi	General Planning: Hilltop Lot Consolidation Withdrawn: August 2020				\$26.25
Invoice 2020-159	9/7/2020					
Cash Payment	E 818-41910-310 Other Professional Servi	Bill's Superette: August 2020				\$341.25
Invoice 2020-160	9/7/2020				Project 208278	
Cash Payment	E 818-41910-310 Other Professional Servi	Mavco Inc / Mercantile Pass - Concept Plan: August 2020				\$183.75
Invoice 2020-161	9/7/2020				Project 208269	
Cash Payment	E 818-41910-310 Other Professional Servi	Mesenbrink Const. / Northern Lines - Site & Building Plan: August 2020				\$26.25
Invoice 2020-165	9/10/2020				Project 208282	
Cash Payment	E 818-41910-310 Other Professional Servi	David & AuriAnna Mooers - On Site Building Variance: August 2020				\$78.75
Invoice 2020-166	9/10/2020				Project 208264	
Transaction Date	9/10/2020	Due 10/10/2020	Cash	10100	Total	\$4,935.00
Refer	3065 COMCAST					
Cash Payment	E 100-41940-321 Telephone	CH: Digital Voice & Internet - September 2020				\$154.06
Invoice	8/25/2020					
Transaction Date	9/3/2020	Due 10/3/2020	Cash	10100	Total	\$154.06
Refer	3089 COTTENS, INC.					
Cash Payment	E 603-43000-221 Equipment Parts	Sweeper: Gear Lube				\$10.98
Invoice 229523	8/27/2020					
Transaction Date	9/10/2020	Due 10/10/2020	Cash	10100	Total	\$10.98
Refer	3072 DOBOSZENSKI, JASON	Ck# 003067E 9/15/2020				
Cash Payment	E 100-43000-208 Training and Instruction	Beverages for Training				\$25.73
Invoice 6508	9/2/2020					
Transaction Date	9/8/2020	Due 10/8/2020	Cash	10100	Total	\$25.73
Refer	3073 EDUCATION & TRAINING SERVICE					
Cash Payment	E 100-43000-208 Training and Instruction	J. Ramthun: Management and Supervisory Leadership Training Program				\$499.00
Invoice						
Cash Payment	E 100-43000-208 Training and Instruction	B. Desens: Management and Supervisory Leadership Training Program				\$499.00
Invoice						
Transaction Date	9/8/2020	Due 10/8/2020	Cash	10100	Total	\$998.00
Refer	3075 FINKEN WATER SOLUTIONS					
Cash Payment	E 100-42280-220 Repair/Maint Supply (GE	30 Gallons of Drinking Water				\$38.70
Invoice 96995TJ	8/17/2020					
Cash Payment	E 100-42280-220 Repair/Maint Supply (GE	Water Bottle Deposit on 6 Bottles				\$36.00
Invoice 96995TJ	8/17/2020					
Cash Payment	E 100-42280-220 Repair/Maint Supply (GE	120 lbs. of Solar Salt				\$25.50
Invoice 96995TJ	8/17/2020					
Cash Payment	E 100-42280-220 Repair/Maint Supply (GE	Cook & Cold Rental Cooler - September 2020				\$9.50
Invoice 1220370	9/1/2020					

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Payments

Current Period: September 2020

Transaction Date	9/9/2020	Due 10/9/2020	Cash	10100	Total	\$109.70
Refer	3068 FS SOLUTIONS					
Cash Payment	E 100-42240-310 Other Professional Servi		FD Background Check - T. Elie			\$31.00
Invoice	FL00394192	9/4/2020				
Cash Payment	E 100-42240-310 Other Professional Servi		FD Background Check - J. Hanna			\$31.00
Invoice	FL00394192	9/4/2020				
Cash Payment	E 100-42240-310 Other Professional Servi		FD Background Check - R. Pouliot			\$20.00
Invoice	FL00394192	9/4/2020				
Transaction Date	9/8/2020	Due 10/8/2020	Cash	10100	Total	\$82.00
Refer	3087 HARDWARE HANK					
Cash Payment	E 100-45200-220 Repair/Maint Supply (GE		Mallard Park: PVC Slip, 90 Degree PVC			\$5.38
Invoice	1660090	8/3/2020				
Cash Payment	E 100-45200-440 Programs		7 Cans of Spray Paint for Reading in the Park			\$37.74
Invoice	1660090	8/3/2020		Project COVID		
Cash Payment	E 100-45200-220 Repair/Maint Supply (GE		Mallard Park: PVC Cement Regular 4 oz			\$8.98
Invoice	1660287	8/4/2020				
Cash Payment	E 100-45200-440 Programs		12 Cans of Spray Paint for Reading in the Park			\$64.69
Invoice	1660944	8/7/2020		Project COVID		
Cash Payment	E 100-41940-220 Repair/Maint Supply (GE		Old PW Area: Outlet Repair			\$39.32
Invoice	1661582	8/10/2020				
Cash Payment	E 100-41940-210 Operating Supplies (GEN		Disinfectant			\$12.58
Invoice	1661590	8/10/2020		Project COVID		
Cash Payment	E 100-43000-215 Shop Supplies		Clamps			\$14.32
Invoice	1664614	8/24/2020				
Cash Payment	E 100-43000-215 Shop Supplies		Cell Batteries			\$13.11
Invoice	1664937	8/25/2020				
Cash Payment	E 100-43000-220 Repair/Maint Supply (GE		Underbody Washer: Brass Connector, Garden Hose Adapter, Glav. Pipe Nipple			\$14.55
Invoice	1666097	8/31/2020				
Transaction Date	9/10/2020	Due 10/10/2020	Cash	10100	Total	\$210.67
Refer	3077 LANGE, ADAM					
Cash Payment	E 100-42210-200 Office Supplies (GENER		Brother PT-80 Electronic Labeling System			\$79.22
Invoice	1303455	8/27/2020				
Cash Payment	E 100-42210-200 Office Supplies (GENER		2 Packs of Labels for Label Maker			\$15.25
Invoice	9897067	8/27/2020				
Transaction Date	9/9/2020	Due 10/9/2020	Cash	10100	Total	\$94.47
Refer	3064 LEAGUE OF MINNESOTA CITIES					
Cash Payment	E 100-41110-306 Dues & Subscriptions		C. Kauffman: MN Mayors Association Dues 9/1/2020 - 12/31/2020			\$10.00
Invoice						
Cash Payment	G 100-15500 Prepaid Items		C. Kauffman: MN Mayors Association Dues 1/1/2021 - 8/31/2021			\$20.00
Invoice						
Cash Payment	E 100-41110-306 Dues & Subscriptions		LMC Membership Dues 9/1/2020 - 12/31/2020			\$1,300.00
Invoice						
Cash Payment	G 100-15500 Prepaid Items		LMC Membership Dues 1/1/2021 - 8/31/2021			\$2,600.00
Invoice						
Transaction Date	9/3/2020	Due 10/3/2020	Cash	10100	Total	\$3,930.00

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Payments

Current Period: September 2020

Refer	3090 <i>MacQueen Equipment</i>	Ck# 003072E 9/15/2020			
Cash Payment	E 603-43000-221 Equipment Parts	Sweeper: Return Fan Pusher			-\$177.29
Invoice P29302	8/17/2020				
Cash Payment	E 603-43000-221 Equipment Parts	Sweeper: Fuel / Water Tank Strap			\$75.36
Invoice P29309	8/17/2020				
Cash Payment	E 603-43000-221 Equipment Parts	Sweeper: 6 Shear Pins, 8 Piranha Segment Bins			\$269.66
Invoice P29608	9/1/2020				
Cash Payment	E 603-43000-221 Equipment Parts	Sweeper: Clutch Brake Shoe			\$32.90
Invoice P29623	9/2/2020				
Transaction Date	9/10/2020	Due 10/10/2020	Cash	10100	Total \$200.63
Refer	3091 <i>MENARDS - BUFFALO</i>				
Cash Payment	E 100-41940-210 Operating Supplies (GEN	Toilet Brushes, Paper Towels			\$21.96
Invoice 27694	8/31/2020				
Cash Payment	E 100-45200-580 Other Equipment	EagleView, Mallard & Pheasant Run Parks: Mini Biff Fencing			\$2,309.07
Invoice 27694	8/31/2020				
Cash Payment	E 100-45200-580 Other Equipment	EagleView, Mallard & Pheasant Run Parks: Return 4x4-8' Green Treated			-\$203.31
Invoice 27698	8/31/2020				
Transaction Date	9/10/2020	Due 10/10/2020	Cash	10100	Total \$2,127.72
Refer	3069 <i>METRO WEST INSPECTION SERVI</i>				
Cash Payment	E 100-42401-310 Other Professional Servi	Pmt 104-18 @ 10685 108th Avenue North			\$145.10
Invoice 2556	9/2/2020				
Cash Payment	E 100-42401-310 Other Professional Servi	Pmt 78-19 @ 9920 Jordan Avenue			\$1,269.81
Invoice 2556	9/2/2020				
Cash Payment	E 100-42401-310 Other Professional Servi	Pmt 41-20 @ 10585 Prairie Lane			\$33.25
Invoice 2556	9/2/2020				
Cash Payment	E 100-42401-310 Other Professional Servi	Pmt 46-20 @ 9919 Jordan Avenue NE			\$1,272.67
Invoice 2556	9/2/2020				
Cash Payment	E 100-42401-310 Other Professional Servi	Pmt 53-20 @ 11616 Riverview Road			\$48.08
Invoice 2556	9/2/2020				
Cash Payment	E 100-42401-310 Other Professional Servi	Pmt 63-20 @ 10595 108th Avenue North			\$33.25
Invoice 2556	9/2/2020				
Cash Payment	E 100-42401-310 Other Professional Servi	Pmt 80-20 @ 11640 Crow Hassan Park Road			\$17.50
Invoice 2556	9/2/2020				
Cash Payment	E 100-42401-310 Other Professional Servi	Pmt 84-20 @ 11542 Riverview Road NE			\$88.50
Invoice 2556	9/2/2020				
Cash Payment	E 100-42401-310 Other Professional Servi	Pmt 85-20 @ 10248 Kaitlin Avenue			\$72.33
Invoice 2556	9/2/2020				
Cash Payment	E 100-42401-310 Other Professional Servi	Pmt 88-20 @ 790 Kadler Avenue NE			\$17.50
Invoice 2556	9/2/2020				
Cash Payment	E 100-42401-310 Other Professional Servi	Pmt 95-20 @ 11610 10th Street NE			\$17.50
Invoice 2556	9/2/2020				
Cash Payment	E 100-42401-310 Other Professional Servi	Pmt 101-20 @ 11361 12th Street NE			\$35.00
Invoice 2556	9/2/2020				
Cash Payment	E 100-42401-310 Other Professional Servi	Pmt 105-20 @ 1038 Emerald Avenue NE			\$177.44
Invoice 2556	9/2/2020				
Cash Payment	E 100-42401-310 Other Professional Servi	Pmt 109-20 @ 9720 4th Street NE			\$33.25
Invoice 2556	9/2/2020				

CITY OF HANOVER

Payments

Current Period: September 2020

Cash Payment	E 100-42401-310 Other Professional Servi	Pmt 117-20 @ 10530 106th Avenue North				\$33.25
Invoice 2556	9/2/2020					
Transaction Date	9/8/2020	Due 10/8/2020	Cash	10100	Total	\$3,294.43
Refer	<u>3078 MFSCB</u>					
Cash Payment	E 100-42210-306 Dues & Subscriptions	Recertification for D. Malewicki: NFPZ 1031 Fire Instructor I				\$25.00
Invoice						
Cash Payment	E 100-42210-306 Dues & Subscriptions	Recertification for D. Pinor: NFPA 1001 Firefighter II				\$25.00
Invoice						
Cash Payment	E 100-42210-306 Dues & Subscriptions	Recertification for S. Vrieze: NFPA 1001 Firefighter II				\$25.00
Invoice						
Cash Payment	E 100-42210-306 Dues & Subscriptions	Recertification for R. Waldorf: NFPA 1001 Firefighter II				\$25.00
Invoice						
Cash Payment	E 100-42210-306 Dues & Subscriptions	Recertification for A. Wychgram: NFPA 1041 F & ES Instructor I				\$25.00
Invoice						
Transaction Date	9/9/2020	Due 10/9/2020	Cash	10100	Total	\$125.00
Refer	<u>3082 MN PEIP</u>					
Cash Payment	G 100-21706 Medical/Dental Ins	Medical & Dental Premiums - October 2020				\$3,247.00
Invoice 1002566	9/10/2020					
Cash Payment	G 100-21707 Life Ins	Life Insurance - October 2020				\$75.54
Invoice 1002566	9/10/2020					
Transaction Date	9/10/2020	Due 10/10/2020	Cash	10100	Total	\$3,322.54
Refer	<u>3074 Occup. Health Cntrs. Of MN PC</u>		<u>Ck# 003073E 9/15/2020</u>			
Cash Payment	E 100-42210-305 Medical and Dental Fees	R. Pouliot: Firefighter Pre-Employment Evaluation				\$508.00
Invoice 103224655	8/19/2020					
Cash Payment	E 100-42210-305 Medical and Dental Fees	J. Hanna: Firefighter Pre-Employment Evaluation				\$508.00
Invoice 103231695	9/2/2020					
Transaction Date	9/9/2020	Due 10/9/2020	Cash	10100	Total	\$1,016.00
Refer	<u>3071 Realty Inc.</u>					
Cash Payment	E 100-48205-810 Refunds & Reimburseme	Shelter Damage Deposit Refund - 9/5/2020 Event - Event Cancelled				\$100.00
Invoice						
Cash Payment	R 100-34780 Park Rental Fees	Refund of Shelter Rental Fee - 9/5/2020 Event - Event Cancelled				\$125.73
Invoice						
Cash Payment	R 100-34780 Park Rental Fees	Refund of Shelter Sanitization Fee - 9/5/2020 Event - Event Cancelled				\$55.00
Invoice						
Cash Payment	G 100-20400 Sales Tax Payable	Refund of Shelter Sales Tax Payable - 9/5/2020 Event - Event Cancelled				\$13.32
Invoice						
Transaction Date	9/8/2020	Due 10/8/2020	Cash	10100	Total	\$294.05
Refer	<u>3086 ROCKFORD TOWNSHIP</u>					

CITY OF HANOVER

09/10/20 3:31 PM

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Payments

Current Period: September 2020

Cash Payment	E 100-43122-224 Street Maint Materials	2020 Dust Control Application on Division St. E. on 7/07/20 - 3,200 ft, 12' Width, 0.25 Rate of Spray, 1,067 Gallons				\$917.62
Invoice 622	8/27/2020					
Transaction Date	9/10/2020	Due 10/10/2020	Cash	10100	Total	\$917.62
Refer	3085 TEAM LABORATORY CHEMICAL C	Ck# 003071E 9/15/2020				
Cash Payment	E 100-45200-225 Landscaping Materials	Ballfield: Terminator II Weed Killer				\$345.31
Invoice INV0022355	8/24/2020					
Cash Payment	E 100-43121-224 Street Maint Materials	25 Bags of Fine Road Patch				\$203.94
Invoice INV0022355	8/24/2020					
Transaction Date	9/10/2020	Due 10/10/2020	Cash	10100	Total	\$549.25
Refer	3066 THE HARTFORD	Ck# 003064E 9/15/2020				
Cash Payment	G 100-21707 Life Ins	STD & LTD - September 2020				\$194.52
Invoice 721044693245						
Transaction Date	9/3/2020	Due 10/3/2020	Cash	10100	Total	\$194.52
Refer	3088 TIREWIZ LLC	-				
Cash Payment	E 100-43000-220 Repair/Maint Supply (GE	Kubota: 4 New Tires				\$512.00
Invoice 41145	8/31/2020					
Transaction Date	9/10/2020	Due 10/10/2020	Cash	10100	Total	\$512.00
Refer	3081 VEIT DISPOSAL SYSTEMS	-				
Cash Payment	E 100-43240-384 Refuse/Garbage Disposa	2020 Clean Up Day: 3 - 30 Yard Dumpsters & 1 - 20 Yard Dumpster				\$4,488.66
Invoice VM0000587087	8/9/2020					
Cash Payment	E 100-43240-384 Refuse/Garbage Disposa	2020 Clean Up Day: 3 - 30 Yard Dumpsters & 1 - 20 Yard Dumpster				-\$1,854.45
Invoice VM0000589063	9/1/2020					
Transaction Date	9/9/2020	Due 10/9/2020	Cash	10100	Total	\$2,634.21
Refer	3070 WESTSIDE WHOLESALE TIRE & S	Ck# 003066E 9/15/2020				
Cash Payment	E 100-43240-384 Refuse/Garbage Disposa	2020 Clean Up Day: Tire Disposal				\$247.00
Invoice 864226	8/5/2020					
Transaction Date	9/8/2020	Due 10/8/2020	Cash	10100	Total	\$247.00
Refer	3067 XCEL ENERGY	Ck# 003065E 9/15/2020				
Cash Payment	E 100-43160-381 Electric Utilities	Xcel Owned Street Lighting 08/03/2020 - 09/02/2020				\$859.60
Invoice 699373149	9/3/2020					
Cash Payment	E 100-43160-381 Electric Utilities	City Owned Street Lighting 08/03/2020 - 09/02/2020				\$1,186.40
Invoice 699373149	9/3/2020					
Transaction Date	9/8/2020	Due 10/8/2020	Cash	10100	Total	\$2,046.00

Payments

Current Period: September 2020

Fund Summary

	10100 Cash
100 GENERAL FUND	\$36,400.71
602 SEWER ENTERPRISE FUND	\$32,236.16
603 STORM WATER ENTERPRISE FUND	\$211.61
818 MISC ESCROWS FUND	\$2,703.75
	<u>\$71,552.23</u>

Pre-Written Checks	\$46,440.09
Checks to be Generated by the Computer	\$25,112.14
Total	<u>\$71,552.23</u>

CITY OF HANOVER

09/10/20 3:35 PM

Page 1

***Check Summary Register©**

Batch: 09-15-20 PAY

Name	Check Date	Check Amt	
10100 Cash			
3062e	AT&T MOBILITY	9/15/2020	\$150.87 PW Cell Phones - 7/26/2020 - 8/25/2020
3063e	CENTERPOINT ENERGY	9/15/2020	\$114.91 City Hall Gas Utilities: 7/29/2020 - 8/27/2020
3064e	The Hartford	9/15/2020	\$194.52 STD & LTD - September 2020
3065e	XCEL ENERGY	9/15/2020	\$2,046.00 Xcel Owned Street Lighting 08/03/2020 - 09/02
3066e	WESTSIDE WHOLESALE TIRE &	9/15/2020	\$247.00 2020 Clean Up Day: Tire Disposal
3067e	DOBOSZENSKI, JASON	9/15/2020	\$25.73 Beverages for Training
3068e	CITY OF ST. MICHAEL	9/15/2020	\$36,915.68 Lift Station Flows - 3rd Quarter 2020
3069e	Collaborative Planning LLC	9/15/2020	\$4,935.00 General Planning: August 2020
3070e	A-1 OUTDOOR POWER, INC.	9/15/2020	\$44.50 FD Chainsaw: Inspect, Test, Diagnose, Estima
3071e	TEAM LABORATORY CHEMICAL	9/15/2020	\$549.25 Ballfield: Terminator II Weed Killer
3072e	MacQueen Equipment	9/15/2020	\$200.63 Sweeper: Return Fan Pusher
3073e	Occup. Health Cntrs. Of MN PC	9/15/2020	\$1,016.00 R. Pouliot: Firefighter Pre-Employment Evaluati
35224	BERGANKDV	9/15/2020	\$6,250.00 FRA Audit - Year Ended 12/31/19 and Preparat
35225	CENTURY LINK	9/15/2020	\$44.69 Fire Station Landline - 08/28/2020 - 09/27/2020
35226	COMCAST	9/15/2020	\$154.06 CH: Digital Voice & Internet - September 2020
35227	COTTENS, INC.	9/15/2020	\$10.98 Sweeper: Gear Lube
35228	EDUCATION & TRAINING SERVI	9/15/2020	\$998.00 J. Ramthun: Management and Supervisory Lea
35229	FINKEN WATER SOLUTIONS	9/15/2020	\$109.70 30 Gallons of Drinking Water
35230	FS SOLUTIONS	9/15/2020	\$82.00 FD Background Check - T. Elie
35231	HARDWARE HANK	9/15/2020	\$210.67 Mallard Park: PVC Slip, 90 Degree PVC
35232	LANGE, ADAM	9/15/2020	\$94.47 Brother PT-80 Electronic Labeling System
35233	LEAGUE OF MINNESOTA CITIES	9/15/2020	\$3,930.00 C. Kauffman: MN Mayors Association Dues 9/1
35234	MENARDS - BUFFALO	9/15/2020	\$2,127.72 Toilet Brushes, Paper Towels
35235	METRO WEST INSPECTION SER	9/15/2020	\$3,294.43 Pmt 104-18 @ 10685 108th Avenue North
35236	MFSCB	9/15/2020	\$125.00 Recertification for D. Malewicki: NFPZ 1031 Fir
35237	MN PEIP	9/15/2020	\$3,322.54 Medical & Dental Premiums - October 2020
35238	Realty Inc.	9/15/2020	\$294.05 Shelter Damage Deposit Refund - 9/5/2020 Ev
35239	ROCKFORD TOWNSHIP	9/15/2020	\$917.62 2020 Dust Control Application on Division St. E
35240	TIREWIZ LLC	9/15/2020	\$512.00 Kubota: 4 New Tires
35241	VEIT DISPOSAL SYSTEMS	9/15/2020	\$2,634.21 2020 Clean Up Day: 3 - 30 Yard Dumpsters &
	Total Checks		\$71,552.23

FILTER: ((([Act Year]='2020' and [period] in (9)))) and (Source in ('09-15-20 PAY'))

Collaborative Planning, LLC

PO Box 251
Hamel, MN 55340
763-473-0569

3069

INVOICE

BILL TO

City of Hanover
PO Box 278
Hanover, MN 55341

INVOICE # 2020-153

DATE 09/07/2020

PROJECT

Hanover General Planning

DATE	ACCOUNT SUMMARY	AMOUNT
08/12/2020	Balance Forward	2,126.25
	Other payments and credits after 08/12/2020 through 09/06/2020	-2,126.25
09/07/2020	Other invoices from this date	0.00
	New charges (details below)	2,205.00
	Total Amount Due	2,205.00

DATE	ACTIVITY	QTY	RATE	AMOUNT
	City of Hanover:Hanover General Planning:Hanover General Planning Billable Time			
08/04/2020	Emails with Amy, review shed request. Phone conference with Brian re: storage tanks, dental office. Various emails.	CMN	1:30 105.00	157.50
08/05/2020	Phone conference with Brian re: various.	CMN	1:00 105.00	105.00
08/06/2020	Formatting ordinance, email to Brian. Various emails re: development meetings.	CMN	2:30 105.00	262.50
08/10/2020	Review building permit. Emails re: variance.	CMN	0:15 105.00	26.25
08/11/2020	Various re: deck permit, various emails/calls.	CMN	0:45 105.00	78.75
08/12/2020	Phone conference with Brian. Review signage proposal, phone conference with Reitzner, email to Amy. Phone conference with Jim Schendel, researching lot	CMN	3:00 105.00	315.00

Regarding Lions Sign

DATE	ACTIVITY	QTY	RATE	AMOUNT
	combination issues, emails with County. Phone conference with Brian re: corridor, various emails.			
08/13/2020	Prepare solar ordinance for packet, email to Brian. Emails re: shoreland. Phone conference with Brian.	CMN	1:00	105.00
08/18/2020	Email to Brian re: resolution. Emails with Amy re: deck permit. Emails re: building permit. Emails re: dental.	CMN	0:15	105.00
08/19/2020	Emails re: building permits, construction projects. Update website info.	CMN	0:30	105.00
08/20/2020	Phone call with Doug. Review fence discussion, email to Amy. Phone conference with Brian re: solar, Big Bore, etc. Review building permit, email to Amy. Reviewing farm shed.	CMN	1:30	105.00
08/21/2020	Editing solar ordinance, drafting memo. Email Brian. Phone conference with Brian.	CMN	1:45	105.00
08/24/2020	Phone conference with Brian re: various. Prepare for and attend PC meeting.	CMN	3:30	105.00
08/25/2020	Review pool permit, various emails, phone conference with Nick.	CMN	0:15	105.00
08/26/2020	Prepare solar ordinance for Council packets, email to Brian. Phone conference with Brian re: 19, dentist, various.	CMN	1:00	105.00
08/27/2020	Review building permits, emails with Amy. Review as-built. Reviewing CSAH 19 info. Phone conference with Brian.	CMN	2:15	105.00
	Subtotal:			2,205.00
	SUBTOTAL - City of Hanover: Hanover General Planning: Hanover General Planning			2,205.00

E# 100-41910-310
 Planning & Zoning
 ↳ Other Prof. Svcs.

TOTAL OF NEW CHARGES
 BALANCE DUE 2,205.00

\$2,205.00

Collaborative Planning, LLC

PO Box 251
Hamel, MN 55340
763-473-0569

INVOICE

BILL TO

City of Hanover
PO Box 278
Hanover, MN 55341

INVOICE # 2020-154

DATE 09/07/2020

JP Brooks

PROJECT

Rivers Edge - *Concept Plan*

DATE	ACCOUNT SUMMARY	AMOUNT
08/12/2020	Balance Forward	1,023.75
	Other payments and credits after 08/12/2020 through 09/06/2020	-1,023.75
09/07/2020	Other invoices from this date	0.00
	New charges (details below)	708.75
	Total Amount Due	708.75

DATE	ACTIVITY	QTY	RATE	AMOUNT	
08/04/2020	Phone conference with Brian, Josh, Jason, and Jason.	CMN	1:00	105.00	105.00
08/12/2020	Phone conference with Brian, review ordinances, email to Jason.	CMN	0:15	105.00	26.25
08/13/2020	Prepare for packet, email to Brian.	CMN	0:45	105.00	78.75
08/18/2020	Phone conference with Brian. Phone conference with Marianne. Prepare for and attend City Council meeting.	CMN	3:15	105.00	341.25
08/19/2020	Phone conference with Jason. Phone conference with Nick. Email re: traffic study. Phone conference with Brian. Email to Nick/Brian. Update website info, email to Amy.	CMN	1:15	105.00	131.25
08/28/2020	Various emails.	CMN	0:15	105.00	26.25

E# 818-41910-310

Misc. Escrows

↳ Planning & Zoning

↳ Other Prof. Svcs.

TOTAL OF NEW CHARGES
BALANCE DUE

708.75

\$708.75

Project # 208271

Collaborative Planning, LLC

PO Box 251
Hamel, MN 55340
763-473-0569

INVOICE

BILL TO

City of Hanover
PO Box 278
Hanover, MN 55341

INVOICE # 2020-156
DATE 09/07/2020

PROJECT

Fehn Companies
Mahler IUP - *Expansion*

DATE	ACCOUNT SUMMARY	AMOUNT
08/12/2020	Balance Forward	577.50
	Other payments and credits after 08/12/2020 through 09/06/2020	-577.50
09/07/2020	Other invoices from this date	0.00
	New charges (details below)	236.25
	Total Amount Due	236.25

DATE	ACTIVITY	QTY	RATE	AMOUNT
08/03/2020	Email re: comments. Review letter.	CMN	0:15 105.00	26.25
08/04/2020	Various emails.	CMN	0:15 105.00	26.25
08/06/2020	Various emails.	CMN	0:15 105.00	26.25
08/10/2020	Various emails.	CMN	0:15 105.00	26.25
08/11/2020	Phone conference with Jay, email to Jay.	CMN	0:15 105.00	26.25
08/20/2020	Phone conference with Brian, various emails.	CMN	0:15 105.00	26.25
08/25/2020	Email from Jay. Start review of agreement.	CMN	0:15 105.00	26.25
08/27/2020	Review and edit Development Agreement, email to Jay.	CMN	0:30 105.00	52.50

E# 818-41910-310

Misc. Escrows

↳ Planning & Zoning
↳ Other Prof. Srvs.

TOTAL OF NEW CHARGES
BALANCE DUE

236.25

\$236.25

Project # 208263

Collaborative Planning, LLC
 PO Box 251
 Hamel, MN 55340
 763-473-0569

INVOICE

BILL TO
 City of Hanover
 PO Box 278
 Hanover, MN 55341

INVOICE # 2020-157
DATE 09/07/2020

Hilltop Coffee

PROJECT *Site + Building Plan*
 Hilltop

DATE	ACCOUNT SUMMARY	AMOUNT
08/12/2020	Balance Forward	1,653.75
	Other payments and credits after 08/12/2020 through 09/06/2020	-1,653.75
09/07/2020	Other invoices from this date	0.00
	New charges (details below)	288.75
	Total Amount Due	288.75

DATE	ACTIVITY	QTY	RATE	AMOUNT
08/04/2020	Phone conference with Brian, Ann and Joe.	CMN	1:00 105.00	105.00
08/19/2020	Various emails.	CMN	0:15 105.00	26.25
08/21/2020	Various emails, review plans.	CMN	0:15 105.00	26.25
08/27/2020	Phone conference with Ann, Joe, Brian and Jason. Phone conference with Brian.	CMN	1:00 105.00	105.00
08/29/2020	Draft 15.99 extension letter, email to Ann and Joe.	CMN	0:15 105.00	26.25

TOTAL OF NEW CHARGES
 BALANCE DUE

288.75

\$288.75

E# 818-41910-310

Misc. Escrows

*↳ Planning + Zoning
 ↳ Other Prof. Sres.*

Project # 208281

Collaborative Planning, LLC

PO Box 251
Hamel, MN 55340
763-473-0569

INVOICE

BILL TO

City of Hanover
PO Box 278
Hanover, MN 55341

INVOICE # 2020-158

DATE 09/07/2020

JBW Holdings

PROJECT

River Town Villas Final Plat

DATE	ACCOUNT SUMMARY	AMOUNT
08/12/2020	Balance Forward	341.25
	Other payments and credits after 08/12/2020 through 09/06/2020	-341.25
09/07/2020	Other invoices from this date	0.00
	New charges (details below)	840.00
	Total Amount Due	840.00

DATE	ACTIVITY	QTY	RATE	AMOUNT
08/03/2020	Edit LOI, email to Josh/Lacey.	CMN	0:15 105.00	26.25
08/04/2020	Various emails.	CMN	0:15 105.00	26.25
08/05/2020	Emails re: LOC.	CMN	0:15 105.00	26.25
08/11/2020	Phone conference with Josh, emails with Josh re: extension.	CMN	0:15 105.00	26.25
08/12/2020	Phone conference with Brian, draft resolution and packet item, email to Brian.	CMN	0:45 105.00	78.75
08/13/2020	Phone conference with bank, email to Jay.	CMN	0:15 105.00	26.25
08/14/2020	Various emails.	CMN	0:15 105.00	26.25
08/17/2020	Phone conference with Josh. Phone conference with Brian. Various emails. Edit DA, draft Escrow Agreement. Edit letter of instruction, various emails.	CMN	2:30 105.00	262.50
08/18/2020	Email from Nick, review memo. Draft resolutions, phone conference with Brian. Phone conference with Josh. Attend City Council meeting.	CMN	1:15 105.00	131.25
08/19/2020	Update project page. Various emails.	CMN	0:15 105.00	26.25

DATE	ACTIVITY	QTY	RATE	AMOUNT	
08/20/2020	Various re: model home, DA, etc.	CMN	0:15	105.00	26.25
08/24/2020	Various emails, phone conference with Brian.	CMN	0:15	105.00	26.25
08/25/2020	Various emails re: escrow agreement and development agreement.	CMN	0:15	105.00	26.25
08/26/2020	Prepare info for lot consolidation application, email to Jim S.	CMN	0:45	105.00	78.75
08/28/2020	Edit DA, email to Josh. Phone conference with Josh. Emails re: letter of instruction.	CMN	0:15	105.00	26.25

TOTAL OF NEW
CHARGES
BALANCE DUE

840.00

\$840.00

E# 818-41910-310

Misc. Escrows

↳ Planning & Zoning

↳ Other Prof. Svcs.

Project # 208258

Collaborative Planning, LLC

PO Box 251
Hamel, MN 55340
763-473-0569

INVOICE

BILL TO

City of Hanover
PO Box 278
Hanover, MN 55341

INVOICE # 2020-159
DATE 09/07/2020

PROJECT
Hilltop Lot Consolidation

*This escrow was refunded
application withdrawn*

DATE	ACTIVITY	QTY	RATE	AMOUNT
07/17/2020	Email re: application.	CMN	0:15 105.00	26.25

BALANCE DUE

\$26.25

*E# 100-41910-310
Planning & Zoning
↳ Other Prof. Svcs.*

Collaborative Planning, LLC

PO Box 251
Hamel, MN 55340
763-473-0569

INVOICE

BILL TO

City of Hanover
PO Box 278
Hanover, MN 55341

INVOICE # 2020-160
DATE 09/07/2020

PROJECT

Bill's Superette

DATE	ACCOUNT SUMMARY	AMOUNT
07/05/2020	Balance Forward	341.25
	Other payments and credits after 07/05/2020 through 09/06/2020	-341.25
09/07/2020	Other invoices from this date	0.00
	New charges (details below)	341.25
	Total Amount Due	341.25

DATE	ACTIVITY	QTY	RATE	AMOUNT
08/06/2020	Various emails. CMN	0:15	105.00	26.25
08/07/2020	Various emails. CMN	0:15	105.00	26.25
08/18/2020	Various emails. No Charge	0:15	0.00	0.00
08/19/2020	Attend meeting with Grant. CMN	2:30	105.00	262.50
08/26/2020	Various emails. CMN	0:15	105.00	26.25

TOTAL OF NEW CHARGES 341.25
BALANCE DUE

\$341.25

E# 818-41910-310

Misc. Escrows

↳ Planning & Zoning

↳ Other Prof. Svs.

Project # 208278

Collaborative Planning, LLC

PO Box 251
Hamel, MN 55340
763-473-0569

INVOICE

BILL TO

City of Hanover
PO Box 278
Hanover, MN 55341

INVOICE # 2020-161
DATE 09/07/2020

Marco, Inc.

PROJECT

Mercantile Pass - *Concept Plan*

DATE	ACCOUNT SUMMARY	AMOUNT
06/03/2020	Balance Forward	26.25
	Other payments and credits after 06/03/2020 through 09/06/2020	-26.25
09/07/2020	Other invoices from this date	0.00
	New charges (details below)	183.75
	Total Amount Due	183.75

DATE	ACTIVITY	QTY	RATE	AMOUNT
08/05/2020	Various emails.	CMN	0:15	105.00
08/11/2020	Prepare for and attend phone conference re: traffic.	CMN	1:30	105.00

TOTAL OF NEW CHARGES 183.75
BALANCE DUE

\$183.75

E# 818-41910-310

Misc. Escrows

↳ Planning + Zoning
↳ Other Prof. Svcs.

Project # 208269

Collaborative Planning, LLC

PO Box 251
Hamel, MN 55340
763-473-0569

INVOICE

BILL TO

City of Hanover
PO Box 278
Hanover, MN 55341

INVOICE # 2020-165
DATE 09/10/2020

PROJECT
11039 Lamont

Mesenbrink Const. / Northern Lines
Site & Building Plan

DATE	ACCOUNT SUMMARY	AMOUNT
08/12/2020	Balance Forward	341.25
	Other payments and credits after 08/12/2020 through 09/09/2020	-341.25
09/10/2020	Other invoices from this date	0.00
	New charges (details below)	26.25
	Total Amount Due	26.25

DATE	ACTIVITY	QTY	RATE	AMOUNT
08/12/2020	Various emails.	CMN	0:15	105.00
				26.25

TOTAL OF NEW CHARGES
BALANCE DUE

26.25

\$26.25

E # 808-41910-310

Misc. Escrows

↳ Planning & Zoning
↳ Other Prof. Svcs.

Project # 208282

Collaborative Planning, LLC

PO Box 251
Hamel, MN 55340
763-473-0569

INVOICE

BILL TO

City of Hanover
PO Box 278
Hanover, MN 55341

INVOICE # 2020-166

DATE 09/10/2020

PROJECT
500 Kadler

*David & AuriAnna Mooers
On Site Building Variance*

DATE	ACCOUNT SUMMARY	AMOUNT
10/06/2019	Balance Forward	25.75
	Other payments and credits after 10/06/2019 through 09/09/2020	-25.75
09/10/2020	Other invoices from this date	0.00
	New charges (details below)	78.75
	Total Amount Due	78.75

DATE	ACTIVITY	QTY	RATE	AMOUNT
08/26/2020	Various emails. CMN	0:15	105.00	26.25
08/27/2020	Various emails. CMN	0:15	105.00	26.25
08/28/2020	Various emails re: Kadler. CMN	0:15	105.00	26.25

TOTAL OF NEW CHARGES 78.75
BALANCE DUE

\$78.75

E# 818-41910-310

Misc. Escrows

*↳ Planning & Zoning
↳ Other Prof. Svcs.*

Project # 208264

Collaborative Planning

Month: August 2020

Project Name:	Amount:
General Planning	\$ 2,231.25
Fehn Companies - IUP Expansion	\$ 236.25
JBW Holdings / River Town Villas - Final Plat	\$ 840.00
JP Brooks / Rivers Edge - Concept Plan	\$ 708.75
Mavco Inc / Mercantile Pass - Concept Plan	\$ 183.75
Ben & Kristal Sneen / Riverside Estates - Variance	
Fehn Companies - Lot Split	
Ben & Kristal Sneen / Riverside Estates - Mult. Escrows	
Joe Slavec - CUP	
Brandon & Tierney Berning - CUP	
David & AuriAnna Mooers - On Site Building Variance	\$ 78.75
Jason Bodey & Elissa Phillips - Variance	
Hilltop Coffee - Site & Building Plan	\$ 288.75
Hilltop Coffee - Variance	
Scott & Christina Kenney - Variance	
Mesenbrink Const. / Northern Lines - Site & Building Plan	\$ 26.25
CRHW 3rd Addition - Developers Agreement	
CRHW 4th Addition - Developers Agreement	
Bill's Superette	\$ 341.25
	<hr/>
	\$ 4,935.00

CITY OF HANOVER

Cash Balances

September 2020

Fund	Begin Month	GL Debits Month	GL Credits Month	Balance
100 GENERAL FUND	\$992,594.33	\$18,619.18	\$82,012.91	\$929,200.60
107 FIRE DEPT DONATIONS FUND	\$26,995.64	\$0.00	\$0.00	\$26,995.64
201 EDA SPECIAL REVENUE FUND	\$66,419.63	\$0.00	\$1,207.50	\$65,212.13
205 EDA BUSINESS INCENTIVE FUND	\$188,891.95	\$916.65	\$0.00	\$189,808.60
311 2008A GO CIP REFUNDING BOND	-\$6,477.28	\$0.00	\$0.00	-\$6,477.28
312 2009A GO IMP REFUNDING BOND	\$18,354.47	\$0.00	\$0.00	\$18,354.47
314 2011A GO IMP CROSSOVER REF BD	\$571,121.64	\$0.00	\$0.00	\$571,121.64
315 2016A GO CIP BOND	\$53,080.73	\$0.00	\$0.00	\$53,080.73
401 GENERAL CAPITAL PROJECTS	\$744,672.70	\$0.00	\$0.00	\$744,672.70
402 PARKS CAPITAL PROJECTS	\$108,285.97	\$0.00	\$0.00	\$108,285.97
403 FIRE DEPT CAPITAL FUND	\$397,088.67	\$3,559.03	\$0.00	\$400,647.70
404 HISTORICAL CAPITAL PROJ FUND	\$0.00	\$0.00	\$0.00	\$0.00
405 PARK DEDICATION FEE	\$120,962.37	\$0.00	\$0.00	\$120,962.37
406 GAMBLING PROCEEDS	\$12,980.75	\$0.00	\$0.00	\$12,980.75
407 TIF REDEV DIST #1	\$12,088.37	\$0.00	\$0.00	\$12,088.37
409 MAHLER PIT - 15TH ST IMP FUND	\$108,564.45	\$0.00	\$0.00	\$108,564.45
411 FACILITIES CAPITAL PROJ FUND	\$0.00	\$0.00	\$0.00	\$0.00
417 EQUIPMENT CAPITAL FUND	\$38,113.02	\$0.00	\$0.00	\$38,113.02
418 STREET CAPITAL PROJ FUND	\$515,380.50	\$0.00	\$0.00	\$515,380.50
601 WATER ENTERPRISE FUND	\$1,008,473.09	\$14,615.02	\$0.00	\$1,023,088.11
602 SEWER ENTERPRISE FUND	\$371,998.27	\$28,426.64	\$32,787.26	\$367,637.65
603 STORM WATER ENTERPRISE FUND	\$199,546.83	\$3,394.79	\$2,304.95	\$200,636.67
611 WATER CAPITAL IMP FUND	\$224,227.55	\$0.00	\$0.00	\$224,227.55
612 SEWER CAPITAL IMP FUND	\$2,220,632.31	\$0.00	\$0.00	\$2,220,632.31
613 STORM WATER CAPITAL IMP FUND	\$701,756.98	\$0.00	\$0.00	\$701,756.98
701 RIVER ROAD CEMETERY	\$37,081.74	\$0.00	\$0.00	\$37,081.74
702 CSAH 19 CEMETERY	\$4,500.00	\$50.00	\$0.00	\$4,550.00
811 EROSION CONTROL ESCROW FUND	\$50,123.53	\$2,000.00	\$0.00	\$52,123.53
815 LANDSCAPE ESCROW FUND	\$50,000.00	\$0.00	\$0.00	\$50,000.00
817 INFRASTRUCTURE ESCROW FUND	\$32,000.00	\$0.00	\$0.00	\$32,000.00
818 MISC ESCROWS FUND	\$23,915.11	\$11,500.00	\$8,689.50	\$26,725.61
820 BRIDGES TOWNHOMES ESC FUND	\$3,844.69	\$0.00	\$0.00	\$3,844.69
823 CROW RVR HTS WEST 3RD / BACKES	\$13,145.10	\$0.00	\$630.00	\$12,515.10
825 CROW RVR HTS FUT WEST PLAT/PUD	\$0.00	\$0.00	\$0.00	\$0.00
826 CROW RVR HTS 4TH ADD FINL PLAT	\$0.00	\$0.00	\$0.00	\$0.00
827 HANOVER COVE PRELIMINARY PLAT	\$0.00	\$0.00	\$0.00	\$0.00
828 CROW RVR HTS 4TH DEVEL AGRMT	\$42,331.73	\$0.00	\$1,534.00	\$40,797.73
900 INTEREST	\$16,271.61	\$0.00	\$0.00	\$16,271.61
	\$8,968,966.45	\$83,081.31	\$129,166.12	\$8,922,881.64

Revenue Budget Report - General Fund

Source Alt Code	Account Descr	September 2020 Amt	2020 YTD Amt	2020 YTD Budget	2020 YTD Balance	%YTD Budget
Fund 100 GENERAL FUND						
TAXES	R 100-31000 Property Taxes - General	\$0.00	\$556,086.34	\$1,010,873.00	\$454,786.66	55.01%
TAXES	R 100-31020 Property Taxes - Fire	\$0.00	\$52,202.00	\$104,404.00	\$52,202.00	50.00%
TAXES	R 100-31800 Franchise Fees	\$0.00	\$7,137.33	\$15,000.00	\$7,862.67	47.58%
Source Alt Code TAXES		\$0.00	\$615,425.67	\$1,130,277.00	\$514,851.33	54.45%
SERVICE	R 100-34000 Charges for Services	\$0.00	\$4,401.00	\$0.00	-\$4,401.00	0.00%
SERVICE	R 100-34101 City Hall Rent Revenue	\$565.00	\$2,185.00	\$11,000.00	\$8,815.00	19.86%
SERVICE	R 100-34107 Assessment Search Fees	\$0.00	\$750.00	\$600.00	-\$150.00	125.00%
SERVICE	R 100-34108 Administrative Fees	\$100.00	\$4,712.00	\$3,000.00	-\$1,712.00	157.07%
SERVICE	R 100-34109 Copies/Faxes	\$0.00	\$0.00	\$50.00	\$50.00	0.00%
SERVICE	R 100-34206 Other Public Safety Charges	\$0.00	\$610.00	\$0.00	-\$610.00	0.00%
SERVICE	R 100-34207 Fire Protection Services	\$12,573.86	\$66,690.84	\$107,573.00	\$40,882.16	62.00%
SERVICE	R 100-34403 Recycling Rev/Reimb	\$0.00	\$3,594.08	\$6,000.00	\$2,405.92	59.90%
SERVICE	R 100-34780 Park Rental Fees	-\$125.00	\$1,612.30	\$2,500.00	\$887.70	64.49%
SERVICE	R 100-34940 Cemetery Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Source Alt Code SERVICE		\$13,113.86	\$84,555.22	\$130,723.00	\$46,167.78	64.68%
MISC	R 100-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-36200 Miscellaneous Revenues	\$351.83	\$264,643.38	\$100.00	-\$264,543.38	64643.38%
MISC	R 100-36210 Interest Earnings	\$0.00	\$9,245.27	\$0.00	-\$9,245.27	0.00%
MISC	R 100-36215 Investment Income/Loss	\$0.00	\$1,757.01	\$0.00	-\$1,757.01	0.00%
MISC	R 100-36230 Contributions and Donations	\$0.00	\$1,217.54	\$400.00	-\$817.54	304.39%
MISC	R 100-36235 Insurance Dividends	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-36250 Damage Deposits	\$300.00	\$2,300.00	\$9,000.00	\$6,700.00	25.56%
MISC	R 100-36260 Refunds or Reimbursements	\$0.00	\$3,672.42	\$0.00	-\$3,672.42	0.00%
MISC	R 100-36290 Sale of Vehicles/Equipment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-39101 Sales of General Fixed Asset	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Source Alt Code MISC		\$651.83	\$282,835.62	\$9,500.00	-\$273,335.62	2977.22%
LIC PERM	R 100-32110 Alcoholic Beverages	\$0.00	\$6,920.00	\$6,870.00	-\$50.00	100.73%
LIC PERM	R 100-32180 Other Bus. Licenses/Permits	\$175.00	\$2,295.00	\$1,000.00	-\$1,295.00	229.50%
LIC PERM	R 100-32210 Building Permits	\$2,296.89	\$101,759.44	\$100,000.00	-\$1,759.44	101.76%
LIC PERM	R 100-32240 Animal Licenses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LIC PERM	R 100-32260 Solid Waste Hauler Licenses	\$0.00	\$1,500.00	\$1,500.00	\$0.00	100.00%
LIC PERM	R 100-32270 Rental Dwelling Licenses	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
LIC PERM	R 100-32280 Other Non-Business Lic/Per	\$0.00	\$0.00	\$50.00	\$50.00	0.00%
Source Alt Code LIC PERM		\$2,471.89	\$112,474.44	\$110,420.00	-\$2,054.44	101.86%
INTGOVT	R 100-33400 State Grants and Aids	\$0.00	\$5,806.00	\$0.00	-\$5,806.00	0.00%
INTGOVT	R 100-33401 Local Government Aid	\$0.00	\$62,916.50	\$124,773.00	\$61,856.50	50.42%
INTGOVT	R 100-33410 MV Credit	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
INTGOVT	R 100-33420 PERA Aid	\$0.00	\$0.00	\$339.00	\$339.00	0.00%
INTGOVT	R 100-33422 State Fire Aid	\$0.00	\$0.00	\$39,000.00	\$39,000.00	0.00%
INTGOVT	R 100-33426 State Police Aid	\$0.00	\$0.00	\$5,500.00	\$5,500.00	0.00%
INTGOVT	R 100-33610 County Grants/Aid for Roads	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Source Alt Code INTGOVT		\$0.00	\$68,722.50	\$170,612.00	\$101,889.50	40.28%
FINES	R 100-35100 Court Fines	\$0.00	\$2,087.77	\$3,000.00	\$912.23	69.59%
Source Alt Code FINES		\$0.00	\$2,087.77	\$3,000.00	\$912.23	69.59%
Fund 100 GENERAL FUND		\$16,237.58	\$1,166,101.22	\$1,554,532.00	\$388,430.78	75.01%

CITY OF HANOVER
Revenue Budget Report - General Fund

Source Alt Code	Account Descr	September 2020 Amt	2020 YTD Amt	2020 YTD Budget	2020 YTD Balance	%YTD Budget
		\$16,237.58	\$1,166,101.22	\$1,554,532.00	\$388,430.78	75.01%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	September 2020 Amt	2020 YTD Amt	2020 YTD Budget	2020 YTD Balance	%YTD Budget
Fund 100 GENERAL FUND						
Dept 41110 Council						
COUNCIL	E 100-41110-111 Committee Wages/Mee	\$0.00	\$4,945.75	\$13,000.00	\$8,054.25	38.04%
COUNCIL	E 100-41110-122 FICA	\$0.00	\$299.15	\$806.00	\$506.85	37.12%
COUNCIL	E 100-41110-123 Medicare	\$0.00	\$69.96	\$189.00	\$119.04	37.02%
COUNCIL	E 100-41110-208 Training and Instructio	\$0.00	\$550.00	\$2,000.00	\$1,450.00	27.50%
COUNCIL	E 100-41110-306 Dues & Subscriptions	\$1,310.00	\$5,547.68	\$7,500.00	\$1,952.32	73.97%
COUNCIL	E 100-41110-331 Travel Expenses	\$0.00	\$271.04	\$2,000.00	\$1,728.96	13.55%
COUNCIL	E 100-41110-437 Other Miscellaneous	\$0.00	\$527.49	\$20,000.00	\$19,472.51	2.64%
Dept 41110 Council		\$1,310.00	\$12,211.07	\$45,495.00	\$33,283.93	26.84%
Dept 41330 Boards and Commissions						
BRDCOMM	E 100-41330-111 Committee Wages/Mee	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.00%
BRDCOMM	E 100-41330-208 Training and Instructio	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
BRDCOMM	E 100-41330-331 Travel Expenses	\$0.00	\$0.00	\$200.00	\$200.00	0.00%
Dept 41330 Boards and Commissions		\$0.00	\$0.00	\$5,700.00	\$5,700.00	0.00%
Dept 41400 City Administrator						
CITYADM	E 100-41400-101 Full-Time Employees R	\$3,153.85	\$54,257.89	\$78,668.00	\$24,410.11	68.97%
CITYADM	E 100-41400-121 PERA	\$236.54	\$4,243.57	\$5,900.00	\$1,656.43	71.92%
CITYADM	E 100-41400-122 FICA	\$194.44	\$3,488.22	\$4,877.00	\$1,388.78	71.52%
CITYADM	E 100-41400-123 Medicare	\$45.47	\$815.74	\$1,141.00	\$325.26	71.49%
CITYADM	E 100-41400-134 Employer Paid Life	\$26.51	\$477.18	\$674.00	\$196.82	70.80%
CITYADM	E 100-41400-151 Med/Dental Insurance	\$323.07	\$5,815.26	\$8,400.00	\$2,584.74	69.23%
CITYADM	E 100-41400-208 Training and Instructio	\$0.00	\$725.00	\$1,500.00	\$775.00	48.33%
CITYADM	E 100-41400-306 Dues & Subscriptions	\$0.00	\$165.00	\$200.00	\$35.00	82.50%
Dept 41400 City Administrator		\$3,979.88	\$69,987.86	\$101,360.00	\$31,372.14	69.05%
Dept 41410 Elections						
ELECTION	E 100-41410-101 Full-Time Employees R	\$0.00	\$1,771.00	\$13,500.00	\$11,729.00	13.12%
ELECTION	E 100-41410-122 FICA	\$0.00	\$84.87	\$837.00	\$752.13	10.14%
ELECTION	E 100-41410-123 Medicare	\$0.00	\$19.86	\$196.00	\$176.14	10.13%
ELECTION	E 100-41410-142 Unemployment Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELECTION	E 100-41410-200 Office Supplies (GENER	\$2,731.47	\$7,822.08	\$5,000.00	-\$2,822.08	156.44%
ELECTION	E 100-41410-310 Other Professional Serv	\$128.23	\$2,273.53	\$5,000.00	\$2,726.47	45.47%
ELECTION	E 100-41410-351 Legal Notices Publishin	\$0.00	\$40.63	\$200.00	\$159.37	20.32%
ELECTION	E 100-41410-400 Repairs & Maint Cont (\$0.00	\$1,201.60	\$1,200.00	-\$1.60	100.13%
ELECTION	E 100-41410-437 Other Miscellaneous	\$0.00	\$2,201.88	\$0.00	-\$2,201.88	0.00%
Dept 41410 Elections		\$2,859.70	\$15,415.45	\$25,933.00	\$10,517.55	59.44%
Dept 41430 Clerical Staff						
CLERICAL	E 100-41430-101 Full-Time Employees R	\$1,911.21	\$33,030.14	\$49,926.00	\$16,895.86	66.16%
CLERICAL	E 100-41430-121 PERA	\$143.34	\$2,587.82	\$3,744.00	\$1,156.18	69.12%
CLERICAL	E 100-41430-122 FICA	\$117.40	\$2,119.56	\$3,095.00	\$975.44	68.48%
CLERICAL	E 100-41430-123 Medicare	\$27.46	\$495.75	\$724.00	\$228.25	68.47%
CLERICAL	E 100-41430-134 Employer Paid Life	\$18.51	\$333.18	\$456.00	\$122.82	73.07%
CLERICAL	E 100-41430-142 Unemployment Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CLERICAL	E 100-41430-151 Med/Dental Insurance	\$323.07	\$5,815.26	\$8,400.00	\$2,584.74	69.23%
CLERICAL	E 100-41430-208 Training and Instructio	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
CLERICAL	E 100-41430-306 Dues & Subscriptions	\$0.00	\$45.00	\$100.00	\$55.00	45.00%
Dept 41430 Clerical Staff		\$2,540.99	\$44,426.71	\$66,945.00	\$22,518.29	66.36%
Dept 41435 Staff Expenses						
STAFFEXP	E 100-41435-260 Uniforms	\$0.00	\$0.00	\$300.00	\$300.00	0.00%
STAFFEXP	E 100-41435-310 Other Professional Serv	\$254.73	\$482.51	\$500.00	\$17.49	96.50%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	September 2020 Amt	2020 YTD Amt	2020 YTD Budget	2020 YTD Balance	%YTD Budget
STAFFEXP	E 100-41435-331 Travel Expenses	\$5.75	\$92.01	\$2,000.00	\$1,907.99	4.60%
Dept 41435	Staff Expenses	\$260.48	\$574.52	\$2,800.00	\$2,225.48	20.52%
Dept 41530 Accounting						
ACCTING	E 100-41530-101 Full-Time Employees R	\$2,217.08	\$38,129.44	\$57,920.00	\$19,790.56	65.83%
ACCTING	E 100-41530-121 PERA	\$166.28	\$2,987.95	\$4,344.00	\$1,356.05	68.78%
ACCTING	E 100-41530-122 FICA	\$137.46	\$2,470.07	\$3,591.00	\$1,120.93	68.79%
ACCTING	E 100-41530-123 Medicare	\$32.15	\$577.71	\$840.00	\$262.29	68.78%
ACCTING	E 100-41530-134 Employer Paid Life	\$21.13	\$380.34	\$527.00	\$146.66	72.17%
ACCTING	E 100-41530-151 Med/Dental Insurance	\$322.86	\$5,811.48	\$8,400.00	\$2,588.52	69.18%
ACCTING	E 100-41530-208 Training and Instructio	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
ACCTING	E 100-41530-306 Dues & Subscriptions	\$0.00	\$50.00	\$250.00	\$200.00	20.00%
ACCTING	E 100-41530-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41530	Accounting	\$2,896.96	\$50,406.99	\$76,872.00	\$26,465.01	65.57%
Dept 41540 Auditing						
AUDITING	E 100-41540-301 Auditing and Acctg Ser	\$0.00	\$22,150.00	\$22,000.00	-\$150.00	100.68%
Dept 41540	Auditing	\$0.00	\$22,150.00	\$22,000.00	-\$150.00	100.68%
Dept 41550 Assessing						
ASSESS G	E 100-41550-310 Other Professional Serv	\$0.00	\$15,152.10	\$23,000.00	\$7,847.90	65.88%
Dept 41550	Assessing	\$0.00	\$15,152.10	\$23,000.00	\$7,847.90	65.88%
Dept 41570 Purchasing						
PURCHASE	E 100-41570-200 Office Supplies (GENER	\$326.55	\$1,976.43	\$3,500.00	\$1,523.57	56.47%
PURCHASE	E 100-41570-205 Bank Fees	\$0.00	\$55.00	\$200.00	\$145.00	27.50%
PURCHASE	E 100-41570-207 Computer Supplies	\$0.00	\$3,638.98	\$8,000.00	\$4,361.02	45.49%
PURCHASE	E 100-41570-220 Repair/Maint Supply (G	\$216.31	\$2,836.74	\$4,500.00	\$1,663.26	63.04%
PURCHASE	E 100-41570-322 Postage	\$595.00	\$807.91	\$2,500.00	\$1,692.09	32.32%
PURCHASE	E 100-41570-570 Office Equip and Furnis	\$0.00	\$0.00	\$3,000.00	\$3,000.00	0.00%
Dept 41570	Purchasing	\$1,137.86	\$9,315.06	\$21,700.00	\$12,384.94	42.93%
Dept 41600 Computer						
COMPUTER	E 100-41600-310 Other Professional Serv	\$128.86	\$4,610.35	\$6,000.00	\$1,389.65	76.84%
Dept 41600	Computer	\$128.86	\$4,610.35	\$6,000.00	\$1,389.65	76.84%
Dept 41610 City Attorney						
CITYATNY	E 100-41610-304 Legal Fees	\$0.00	\$6,587.00	\$20,000.00	\$13,413.00	32.94%
Dept 41610	City Attorney	\$0.00	\$6,587.00	\$20,000.00	\$13,413.00	32.94%
Dept 41910 Planning and Zoning						
PLANZONG	E 100-41910-310 Other Professional Serv	\$2,231.25	\$14,936.50	\$20,000.00	\$5,063.50	74.68%
Dept 41910	Planning and Zoning	\$2,231.25	\$14,936.50	\$20,000.00	\$5,063.50	74.68%
Dept 41940 General Govt Buildings/Plant						
GOVTBLDG	E 100-41940-210 Operating Supplies (GE	\$34.54	\$778.70	\$3,000.00	\$2,221.30	25.96%
GOVTBLDG	E 100-41940-220 Repair/Maint Supply (G	\$39.32	\$4,716.65	\$6,000.00	\$1,283.35	78.61%
GOVTBLDG	E 100-41940-306 Dues & Subscriptions	\$0.00	\$775.00	\$550.00	-\$225.00	140.91%
GOVTBLDG	E 100-41940-310 Other Professional Serv	\$142.72	\$3,199.88	\$7,500.00	\$4,300.12	42.67%
GOVTBLDG	E 100-41940-321 Telephone	\$582.62	\$3,637.42	\$6,400.00	\$2,762.58	56.83%
GOVTBLDG	E 100-41940-325 Taxes	\$0.00	\$272.25	\$400.00	\$127.75	68.06%
GOVTBLDG	E 100-41940-381 Electric Utilities	\$1,537.47	\$5,003.98	\$9,000.00	\$3,996.02	55.60%
GOVTBLDG	E 100-41940-383 Gas Utilities	\$33.26	\$1,860.04	\$5,000.00	\$3,139.96	37.20%
GOVTBLDG	E 100-41940-384 Refuse/Garbage Dispos	\$269.33	\$2,447.54	\$3,000.00	\$552.46	81.58%
GOVTBLDG	E 100-41940-415 Other Equipment Renta	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
GOVTBLDG	E 100-41940-520 Buildings and Structure	\$0.00	\$767.65	\$4,000.00	\$3,232.35	19.19%
GOVTBLDG	E 100-41940-560 Furniture and Fixtures	\$0.00	\$349.42	\$2,000.00	\$1,650.58	17.47%
GOVTBLDG	E 100-41940-580 Other Equipment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	September 2020 Amt	2020 YTD Amt	2020 YTD Budget	2020 YTD Balance	%YTD Budget
Dept 41940	General Govt Buildings/Plant	\$2,639.26	\$23,808.53	\$46,850.00	\$23,041.47	50.82%
Dept 41950	Engineer					
ENGINEER	E 100-41950-303 Engineering Fees	\$3,231.00	\$13,633.00	\$15,000.00	\$1,367.00	90.89%
Dept 41950	Engineer	\$3,231.00	\$13,633.00	\$15,000.00	\$1,367.00	90.89%
Dept 41960	Insurance					
INSURANCE	E 100-41960-150 Worker s Comp (GENE	\$0.00	\$14,776.10	\$13,000.00	-\$1,776.10	113.66%
INSURANCE	E 100-41960-152 Worker s Comp Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE	E 100-41960-361 General Liability Ins	\$0.00	\$24,652.62	\$25,000.00	\$347.38	98.61%
Dept 41960	Insurance	\$0.00	\$39,428.72	\$38,000.00	-\$1,428.72	103.76%
Dept 41970	Legal Publications					
LEGALPUB	E 100-41970-341 Employment	\$0.00	\$494.80	\$300.00	-\$194.80	164.93%
LEGALPUB	E 100-41970-343 Other Advertising	\$0.00	\$42.50	\$200.00	\$157.50	21.25%
LEGALPUB	E 100-41970-351 Legal Notices Publishin	\$0.00	\$134.88	\$2,000.00	\$1,865.12	6.74%
LEGALPUB	E 100-41970-354 Recording Fees	\$0.00	\$0.00	\$250.00	\$250.00	0.00%
Dept 41970	Legal Publications	\$0.00	\$672.18	\$2,750.00	\$2,077.82	24.44%
Dept 42000	Public Safety (GENERAL)					
PUBSAFTY	E 100-42000-437 Other Miscellaneous	\$0.00	\$20.00	\$0.00	-\$20.00	0.00%
Dept 42000	Public Safety (GENERAL)	\$0.00	\$20.00	\$0.00	-\$20.00	0.00%
Dept 42101	Hennepin County Sheriff					
HCSHERIFF	E 100-42101-310 Other Professional Serv	\$0.00	\$42,184.00	\$84,368.00	\$42,184.00	50.00%
Dept 42101	Hennepin County Sheriff	\$0.00	\$42,184.00	\$84,368.00	\$42,184.00	50.00%
Dept 42102	Wright County Sheriff					
WCSHERIFF	E 100-42102-310 Other Professional Serv	\$0.00	\$77,608.53	\$114,558.00	\$36,949.47	67.75%
Dept 42102	Wright County Sheriff	\$0.00	\$77,608.53	\$114,558.00	\$36,949.47	67.75%
Dept 42210	Fire Dept Administration					
FIREADMIN	E 100-42210-103 Part-Time Employees	\$0.00	\$20,030.61	\$70,600.00	\$50,569.39	28.37%
FIREADMIN	E 100-42210-122 FICA	\$0.00	\$2,824.86	\$4,377.00	\$1,552.14	64.54%
FIREADMIN	E 100-42210-123 Medicare	\$0.00	\$660.69	\$1,024.00	\$363.31	64.52%
FIREADMIN	E 100-42210-142 Unemployment Benefit	\$0.00	\$0.00	\$300.00	\$300.00	0.00%
FIREADMIN	E 100-42210-150 Worker s Comp (GENE	\$0.00	\$10,219.30	\$9,000.00	-\$1,219.30	113.55%
FIREADMIN	E 100-42210-200 Office Supplies (GENER	\$110.46	\$221.32	\$350.00	\$128.68	63.23%
FIREADMIN	E 100-42210-305 Medical and Dental Fee	\$1,016.00	\$4,830.50	\$4,000.00	-\$830.50	120.76%
FIREADMIN	E 100-42210-306 Dues & Subscriptions	\$153.00	\$1,886.00	\$1,000.00	-\$886.00	188.60%
FIREADMIN	E 100-42210-361 General Liability Ins	\$0.00	\$3,639.87	\$5,000.00	\$1,360.13	72.80%
Dept 42210	Fire Dept Administration	\$1,279.46	\$44,313.15	\$95,651.00	\$51,337.85	46.33%
Dept 42220	Fire Dept Equipment					
FIREEQUIP	E 100-42220-221 Equipment Parts	\$44.50	\$4,368.73	\$11,500.00	\$7,131.27	37.99%
FIREEQUIP	E 100-42220-228 Medical Supplies	\$0.00	\$241.44	\$1,500.00	\$1,258.56	16.10%
FIREEQUIP	E 100-42220-240 Small Tools and Minor	\$0.00	\$28.97	\$1,000.00	\$971.03	2.90%
FIREEQUIP	E 100-42220-260 Uniforms	\$1,710.88	\$2,359.51	\$28,500.00	\$26,140.49	8.28%
FIREEQUIP	E 100-42220-580 Other Equipment	\$512.36	\$1,198.20	\$5,000.00	\$3,801.80	23.96%
Dept 42220	Fire Dept Equipment	\$2,267.74	\$8,196.85	\$47,500.00	\$39,303.15	17.26%
Dept 42240	Fire Dept Training					
FIRETRNG	E 100-42240-208 Training and Instructio	\$0.00	\$2,963.01	\$7,500.00	\$4,536.99	39.51%
FIRETRNG	E 100-42240-310 Other Professional Serv	\$924.57	\$2,826.71	\$3,380.00	\$553.29	83.63%
FIRETRNG	E 100-42240-331 Travel Expenses	\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.00%
Dept 42240	Fire Dept Training	\$924.57	\$5,789.72	\$12,380.00	\$6,590.28	46.77%
Dept 42260	Fire Vehicles					
FIREVEH	E 100-42260-212 Motor Fuels	\$38.21	\$949.93	\$3,000.00	\$2,050.07	31.66%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	September 2020 Amt	2020 YTD Amt	2020 YTD Budget	2020 YTD Balance	%YTD Budget
FIREVEH	E 100-42260-220 Repair/Maint Supply (G	\$0.00	\$2,849.83	\$9,000.00	\$6,150.17	31.66%
FIREVEH	E 100-42260-240 Small Tools and Minor	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
FIREVEH	E 100-42260-323 Radio Units	\$0.00	\$3,737.00	\$7,800.00	\$4,063.00	47.91%
Dept 42260 Fire Vehicles		\$38.21	\$7,536.76	\$20,800.00	\$13,263.24	36.23%
Dept 42280 Fire Stations and Bldgs						
FIREBLDG	E 100-42280-215 Shop Supplies	\$0.00	\$0.00	\$800.00	\$800.00	0.00%
FIREBLDG	E 100-42280-220 Repair/Maint Supply (G	\$109.70	\$2,304.44	\$7,500.00	\$5,195.56	30.73%
FIREBLDG	E 100-42280-321 Telephone	\$44.69	\$813.22	\$1,000.00	\$186.78	81.32%
FIREBLDG	E 100-42280-325 Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREBLDG	E 100-42280-381 Electric Utilities	\$399.42	\$2,321.88	\$4,500.00	\$2,178.12	51.60%
FIREBLDG	E 100-42280-383 Gas Utilities	\$23.66	\$1,362.29	\$3,500.00	\$2,137.71	38.92%
FIREBLDG	E 100-42280-520 Buildings and Structure	\$85.00	\$5,354.95	\$0.00	-\$5,354.95	0.00%
Dept 42280 Fire Stations and Bldgs		\$662.47	\$12,156.78	\$17,300.00	\$5,143.22	70.27%
Dept 42290 Fire Relief Association						
FIRERELIEF	E 100-42290-124 Fire Pension Contributio	\$0.00	\$4,000.00	\$39,000.00	\$35,000.00	10.26%
FIRERELIEF	E 100-42290-125 Other Retirement Contr	\$0.00	\$6,048.00	\$12,096.00	\$6,048.00	50.00%
FIRERELIEF	E 100-42290-301 Auditing and Acctg Ser	\$6,250.00	\$6,250.00	\$6,250.00	\$0.00	100.00%
Dept 42290 Fire Relief Association		\$6,250.00	\$16,298.00	\$57,346.00	\$41,048.00	28.42%
Dept 42401 Building Inspection Admin						
INSPADMN	E 100-42401-310 Other Professional Serv	\$4,285.57	\$25,573.18	\$40,000.00	\$14,426.82	63.93%
Dept 42401 Building Inspection Admin		\$4,285.57	\$25,573.18	\$40,000.00	\$14,426.82	63.93%
Dept 42700 Animal Control						
ANIMCTRL	E 100-42700-310 Other Professional Serv	\$0.00	\$250.00	\$1,000.00	\$750.00	25.00%
Dept 42700 Animal Control		\$0.00	\$250.00	\$1,000.00	\$750.00	25.00%
Dept 42800 Cemetery						
CEMETERY	E 100-42800-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42800 Cemetery		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43000 Public Works (GENERAL)						
PUBWRKS	E 100-43000-101 Full-Time Employees R	\$6,057.60	\$97,028.08	\$146,116.00	\$49,087.92	66.40%
PUBWRKS	E 100-43000-102 Full-Time Employees O	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
PUBWRKS	E 100-43000-103 Part-Time Employees	\$480.00	\$6,294.22	\$28,360.00	\$22,065.78	22.19%
PUBWRKS	E 100-43000-121 PERA	\$454.32	\$7,607.78	\$12,834.00	\$5,226.22	59.28%
PUBWRKS	E 100-43000-122 FICA	\$396.03	\$6,582.72	\$11,775.00	\$5,192.28	55.90%
PUBWRKS	E 100-43000-123 Medicare	\$92.62	\$1,539.51	\$2,892.00	\$1,352.49	53.23%
PUBWRKS	E 100-43000-134 Employer Paid Life	\$58.53	\$970.25	\$1,548.00	\$577.75	62.68%
PUBWRKS	E 100-43000-142 Unemployment Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PUBWRKS	E 100-43000-151 Med/Dental Insurance	\$1,134.61	\$18,891.56	\$32,400.00	\$13,508.44	58.31%
PUBWRKS	E 100-43000-208 Training and Instructio	\$1,023.73	\$3,022.73	\$3,500.00	\$477.27	86.36%
PUBWRKS	E 100-43000-212 Motor Fuels	\$847.88	\$3,770.42	\$12,000.00	\$8,229.58	31.42%
PUBWRKS	E 100-43000-215 Shop Supplies	\$89.48	\$4,034.87	\$7,500.00	\$3,465.13	53.80%
PUBWRKS	E 100-43000-220 Repair/Maint Supply (G	\$1,998.73	\$5,487.66	\$12,000.00	\$6,512.34	45.73%
PUBWRKS	E 100-43000-226 Sign Repair Materials	\$0.00	\$576.88	\$1,500.00	\$923.12	38.46%
PUBWRKS	E 100-43000-240 Small Tools and Minor	\$0.00	\$1,579.35	\$10,000.00	\$8,420.65	15.79%
PUBWRKS	E 100-43000-260 Uniforms	\$536.84	\$1,301.91	\$3,000.00	\$1,698.09	43.40%
PUBWRKS	E 100-43000-310 Other Professional Serv	\$1,296.90	\$6,563.48	\$7,500.00	\$936.52	87.51%
PUBWRKS	E 100-43000-321 Telephone	\$394.63	\$4,002.27	\$4,200.00	\$197.73	95.29%
PUBWRKS	E 100-43000-325 Taxes	\$0.00	\$134.75	\$200.00	\$65.25	67.38%
PUBWRKS	E 100-43000-381 Electric Utilities	\$435.11	\$2,839.86	\$4,000.00	\$1,160.14	71.00%
PUBWRKS	E 100-43000-383 Gas Utilities	\$57.99	\$2,741.09	\$7,000.00	\$4,258.91	39.16%
PUBWRKS	E 100-43000-520 Buildings and Structure	\$0.00	\$785.98	\$0.00	-\$785.98	0.00%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	September 2020 Amt	2020 YTD Amt	2020 YTD Budget	2020 YTD Balance	%YTD Budget
Dept 43000	Public Works (GENERAL)	\$15,355.00	\$175,755.37	\$310,325.00	\$134,569.63	56.64%
Dept 43121	Paved Streets					
PAVSTRTS	E 100-43121-224 Street Maint Materials	\$203.94	\$16,555.20	\$50,000.00	\$33,444.80	33.11%
Dept 43121	Paved Streets	\$203.94	\$16,555.20	\$50,000.00	\$33,444.80	33.11%
Dept 43122	Unpaved Streets					
UNPAVSTS	E 100-43122-224 Street Maint Materials	\$1,927.62	\$5,604.54	\$15,000.00	\$9,395.46	37.36%
Dept 43122	Unpaved Streets	\$1,927.62	\$5,604.54	\$15,000.00	\$9,395.46	37.36%
Dept 43125	Ice & Snow Removal					
SNOWREMO	E 100-43125-224 Street Maint Materials	\$0.00	\$2,357.70	\$20,000.00	\$17,642.30	11.79%
Dept 43125	Ice & Snow Removal	\$0.00	\$2,357.70	\$20,000.00	\$17,642.30	11.79%
Dept 43160	Street Lighting					
STLGHGTG	E 100-43160-381 Electric Utilities	\$2,161.45	\$17,392.48	\$25,000.00	\$7,607.52	69.57%
Dept 43160	Street Lighting	\$2,161.45	\$17,392.48	\$25,000.00	\$7,607.52	69.57%
Dept 43240	Waste (refuse) Disposal					
REFDISPO	E 100-43240-384 Refuse/Garbage Dispos	\$2,881.21	\$2,881.21	\$3,000.00	\$118.79	96.04%
Dept 43240	Waste (refuse) Disposal	\$2,881.21	\$2,881.21	\$3,000.00	\$118.79	96.04%
Dept 43245	Recycling: Refuse					
RECYCLING	E 100-43245-384 Refuse/Garbage Dispos	\$3,581.50	\$28,509.00	\$44,000.00	\$15,491.00	64.79%
Dept 43245	Recycling: Refuse	\$3,581.50	\$28,509.00	\$44,000.00	\$15,491.00	64.79%
Dept 45186	Senior Center					
SRCENTER	E 100-45186-437 Other Miscellaneous	\$2,274.11	\$6,822.33	\$9,100.00	\$2,277.67	74.97%
Dept 45186	Senior Center	\$2,274.11	\$6,822.33	\$9,100.00	\$2,277.67	74.97%
Dept 45200	Parks (GENERAL)					
PARKS	E 100-45200-212 Motor Fuels	\$0.00	\$889.23	\$2,000.00	\$1,110.77	44.46%
PARKS	E 100-45200-220 Repair/Maint Supply (G	\$982.95	\$8,188.54	\$6,000.00	-\$2,188.54	136.48%
PARKS	E 100-45200-225 Landscaping Materials	\$2,130.31	\$2,934.17	\$8,000.00	\$5,065.83	36.68%
PARKS	E 100-45200-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PARKS	E 100-45200-381 Electric Utilities	\$144.18	\$1,322.55	\$2,200.00	\$877.45	60.12%
PARKS	E 100-45200-400 Repairs & Maint Cont (\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PARKS	E 100-45200-440 Programs	\$102.43	\$102.43	\$0.00	-\$102.43	0.00%
PARKS	E 100-45200-580 Other Equipment	\$2,105.76	\$8,811.76	\$8,000.00	-\$811.76	110.15%
Dept 45200	Parks (GENERAL)	\$5,465.63	\$22,248.68	\$26,200.00	\$3,951.32	84.92%
Dept 45500	Libraries (GENERAL)					
LIBRARY	E 100-45500-437 Other Miscellaneous	\$1,155.41	\$10,466.23	\$11,600.00	\$1,133.77	90.23%
Dept 45500	Libraries (GENERAL)	\$1,155.41	\$10,466.23	\$11,600.00	\$1,133.77	90.23%
Dept 48205	Damage Deposit Refunds					
DMGDEPRF	E 100-48205-810 Refunds & Reimbursem	\$1,200.00	\$4,300.00	\$9,000.00	\$4,700.00	47.78%
Dept 48205	Damage Deposit Refunds	\$1,200.00	\$4,300.00	\$9,000.00	\$4,700.00	47.78%
Dept 49360	Transfers Out					
TRANSFERS	E 100-49360-700 Transfers (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49360	Transfers Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49800	Transit (GENERAL)					
TRANSIT	E 100-49800-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49800	Transit (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 100	GENERAL FUND	\$75,130.13	\$876,135.75	\$1,554,533.00	\$678,397.25	56.36%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	September 2020 Amt	2020 YTD Amt	2020 YTD Budget	2020 YTD Balance	%YTD Budget
		\$75,130.13	\$876,135.75	\$1,554,533.00	\$678,397.25	56.36%

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

RESOLUTION NO 09-15-20-89

APPROVING HANOVER FRA EXCLUDED BINGO PERMIT

WHEREAS, the Hanover FRA has submitted an application for an Excluded Bingo Permit for the purpose of conducting a bingo event in conjunction with their annual poultry social; and

WHEREAS, this is the organization's first permit application for 2020.

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Hanover, Minnesota, hereby approves the first of six allowed events for the Hanover FRA, in 2020 to be conducted in conjunction with November 20, 2020 event located at 11250 5th St. NE.

BE IT FURTHER RESOLVED THAT, the City Council waives the \$100 permit fee payable to the City, due to the public nature of the event by supporting the City's Fire Department members.

Adopted by the City Council this 15th day of September, 2020.

APPROVED BY:

ATTEST:

Chris Kauffman, Mayor

Brian Hagen, City Administrator

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

RESOLUTION NO 09-15-20-90

APPROVING PURCHASE OF PLAYGROUND EQUIPMENT

WHEREAS, the Park Board has reviewed playground equipment options to be installed at Mallard Park and Pheasant Run Park in accordance with the Park Dedication Study and Future Parks and Trails plan; and

WHEREAS, the Park Board recommends purchasing the attached two playground options with funds from the Park Dedication fees; and

WHEREAS, Public Works would install the playground equipment.

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Hanover, Minnesota, hereby approves the purchase of new playground equipment as identified in the attached quotes in a total amount of \$28,265.56, plus materials needed for install.

Adopted by the City Council this 15th day of September, 2020.

APPROVED BY:

ATTEST:

Chris Kauffman, Mayor

Brian Hagen, City Administrator



Miracle Recreation Equip. Co.
 878 E. US Hwy 60
 Monett, MO 65708
 1-888-458-2752

QUOTE: R0013200120
 CUSTOMER: 5534A02

Prepared For:

CITY OF HANOVER
 P.O. BOX 278
 HANOVER, MN 55341
 612-497-3777 (phone)

Project Name & Location:

Attn: Toddler's Choice

Prepared by:

Webber Recreational Design, Inc.

1442 Brooke Court
 Hastings, MN 55033
 612-581-4754 (phone)
 nherman@webberrec.com

Ship To Address:

CITY OF HANOVER
 P.O. BOX 278
 HANOVER, MN 55341
 612-497-3777 (phone)

End User:

CITY OF HANOVER
 P.O. BOX 278
 HANOVER, MN 55341
 612-497-3777 (phone)

Quote Number: R0013200120
 Quote Date: 8/13/2020
 Valid For: 30 Days From Quote Date

PlayArea_Q1

Product line: Freestanding
 Age group: 2-5

Components

Part Number	Description	Qty	Weight
733001NI	TODDLERS CHOICE MODEL 1 NATURAL INGROUND	1	1,610.00

Additional Items

Part Number	Description	Qty	Weight
925961	THUMB DRIVE 2GB - MREC	1	0.00
926021	MREC CARD F/THUMB DRIVE	1	0.00
INSTALL BOOK	INSTALL BOOK FOR PP ORDERS	1	0.00

Totals:

Equipment Weight: 1,610.00 lbs
 Equipment Price: \$9,722.00
 Freight: \$885.66
 SubTotal: \$10,607.66
Grand Total: \$10,607.66

Notes:

This Quote shall not become a binding contract until signed and delivered by both Customer and Miracle Recreation Equipment Company ("Miracle"). Sales Representative is not authorized to sign this Quote on behalf of Miracle or Customer, and signed Quotes cannot be accepted from Sales Representative. To submit this offer, please sign below and forward a complete signed copy of this Quote directly to "Miracle Sales Administration" via fax (417) 235-3551 or email: orders@miraclerec.com. Upon acceptance, Miracle will return a fully-signed copy of the Quote to Customer (with copy to Sales Representative) via fax or email.

THIS QUOTE IS LIMITED TO AND GOVERNED BY THE TERMS CONTAINED HEREIN. Miracle objects to any other terms proposed by Customer, in writing or otherwise, as material alterations, and all such proposed terms shall be void. Customer authorizes Miracle to ship the Equipment and agrees to pay Miracle the total amount specified. Shipping terms are FOB the place of shipment via common carrier designated by Miracle. Payment terms are Net-30 days from invoice date with approved credit and all charges are due and payable in full at PO Box 734154, Dallas, TX 75373-4154, unless notified otherwise by Miracle in writing. Customer agrees to pay all additional service charges for past due invoices. Customer must provide proper tax exemption certificates to Miracle, and shall promptly pay and discharge all otherwise applicable taxes, license fees, levies and other impositions on the Equipment at its own expense. Purchase orders and payments should be made to the order of Miracle Recreation Equipment Company.

Quote Number: R0013200120 **Quote Date:** 8/13/2020 **Equipment:** \$9,722.00 **Grand Total:** \$10,607.66

CUSTOMER HEREBY SUBMITS ITS OFFER TO PURCHASE THE EQUIPMENT ACCORDING TO THE TERMS STATED IN THIS QUOTE AND SUBJECT TO FINAL APPROVAL BY MIRACLE.

Submitted By	Printed Name and Title	Date
THE FOREGOING QUOTE AND OFFER ARE HEREBY APPROVED AND ACCEPTED BY MIRACLE RECREATION EQUIPMENT		
By:		

Date:

ADDITIONAL TERMS & CONDITIONS OF SALE

1. Use & Maintenance. Customer agrees to regularly inspect and maintain the Equipment, and to provide, inspect and maintain appropriate safety surfacing under and around the Equipment, in accordance with Miracle's product literature and the most current Consumer Product Safety Commission Handbook for Public Playground Safety.

2. Default, Remedies & Delinquency Charges. Customer's failure to pay any invoice when due, or its failure to otherwise comply with the terms of this Quote, shall constitute a default under all unsatisfied invoices ("Event of Default"). Upon an Event of Default, Miracle shall have all remedies available to it at law or equity, including, without limitation, all remedies afforded a secured creditor under the Uniform Commercial Code. Customer agrees to assist and cooperate with Miracle to accomplish its filing and enforcement of mechanic's or other liens with respect to the Equipment or its location or its repossession of the Equipment, and Customer expressly waives all rights to possess the Equipment after an Event of Default. All remedies are cumulative and not alternative, and no exercise by Miracle of a remedy will prohibit or waive the exercise of any other remedy. Customer shall pay all reasonable attorneys fees plus any costs of collection incurred by Miracle in enforcing its rights hereunder. Subject to any limitations under law, Customer shall pay to Miracle as liquidated damages, and not as a penalty, an amount equal to 1.5% per month of any payment that is delinquent in such month and is not received by Miracle within ten (10) days after the date on which due.

3. Limitation of Warranty/ Indemnity. MIRACLE MAKES NO EQUIPMENT WARRANTIES EXCEPT FOR THOSE STANDARD WARRANTIES ISSUED WITH THE EQUIPMENT, WHICH ARE INCORPORATED HEREIN BY THIS REFERENCE. MIRACLE SPECIFICALLY DISCLAIMS ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE AND ANY LIABILITY FOR INCIDENTAL OR CONSEQUENTIAL DAMAGES. CUSTOMER AGREES TO DEFEND, INDEMNIFY AND SAVE MIRACLE HARMLESS FROM ALL CLAIMS OF ANY KIND FOR DAMAGES OF ANY KIND ARISING OUT OF CUSTOMERS ALTERATION OF THE EQUIPMENT, ITS FAILURE TO MAINTAIN THE EQUIPMENT, ITS FAILURE TO PROPERLY SUPERVISE EQUIPMENT USE, OR ITS FAILURE TO PROVIDE AND MAINTAIN APPROPRIATE TYPES AND DEPTHS OF SAFETY SURFACING BENEATH AND AROUND THE EQUIPMENT IN ACCORDANCE WITH MIRACLES INSTALLATION AND OWNERS MANUALS AND THE MOST CURRENT CONSUMER PRODUCT SAFETY COMMISSION HANDBOOK FOR PUBLIC PLAYGROUND SAFETY.

8/13/2020

Page 2 of 3

QUOTE: R0013200120

4. Restrictions. Until all amounts due hereunder are paid in full, Customer shall not: (i) permit the Equipment to be levied upon or attached under any legal process; (ii) transfer title to the Equipment or any of Customer's rights therein; or (iii) remove or permit the removal of the Equipment to any location not specified in this Quote.

5. Purchase Money Security Interest. Customer hereby grants, pledges and assigns to Miracle, and Miracle hereby reserves a purchase money security interest in, the Equipment in order to secure the payment and performance in full of all of Customer's obligations hereunder. Customer agrees that Miracle may file one or more financing statements, in order to allow it to perfect, acquire and maintain a superior security interest in the Equipment.

6. Choice of Law and Jurisdiction. All agreements between Customer and Miracle shall be interpreted, and the parties' obligations shall be governed, by the laws of the State of Missouri without reference to its choice of law provisions. Customer hereby consents to the personal jurisdiction of the state and federal courts located in the city and county of St. Louis, Missouri.

7. Title; Risk of Loss; Insurance. Miracle Retains full title to all Equipment until full payment is received by Miracle. Customer assumes all risk of loss or destruction of or damage to the Equipment by reason of theft, fire, water, or any other cause, and the occurrence of any such casualty shall not relieve the Customer from its obligations hereunder and under any invoices. Until all amounts due hereunder are paid in full, Customer shall insure the Equipment against all such losses and casualties.

8. Waiver; Invalidation. Miracle may waive a default hereunder, or under any invoice or other agreement between Customer and Miracle, or cure such a default at Customer's expense, but shall have no obligation to do either. No waiver shall be deemed to have taken place unless it is in writing, signed by Miracle. Any one waiver shall not constitute a waiver of other defaults or the same kind of default at another time, or a forfeiture of any rights provided to Miracle hereunder or under any invoice. The invalidity of any portion of this Quote shall not affect the force and effect of the remaining valid portions hereof.

9. Entire Agreement; Amendment; Binding Nature. This fully-executed Quote, as supplemented by Change Orders and invoices containing exact amounts of estimates provided herein, constitutes the complete and exclusive agreement between the parties. A Change Order is a written instrument signed by the Customer and Miracle stating their agreement as to any amendment in the terms of this Quote. Customer acknowledges that Change Orders may result in delays and additional costs. The parties agree that all Change Orders shall include appropriate adjustments in price and time frames relating to any requested amendments. Upon full execution, this Quote shall be binding upon and inure to the benefit of the parties and their successors and assigns.

10. Counterparts; Electronic Transmission. This Quote, any invoice, and any other agreement between the parties, may be executed in counterparts, each of which shall constitute an original. The facsimile or other electronic transmission of any signed original document and retransmission of any signed facsimile or other electronic transmission shall be the same as the transmission of an original. At the request of either party, the parties will confirm facsimile or other electronically transmitted signatures by signing an original document.

Rev E 021815



Toddler's Choice



Toddler's Choice 1, Natural In-ground

Model: 733-001NI

Age Range: 2 - 5 years

Space Required: 32' x 34'

Weight: 1610 lb

Capacity: 25

Elevated Play Activities: 10

Ground Level Play Activities: 1

Complies With: ASTM, CPSC

Product Description

For playground component prices, please contact your local representative. Prices do not include surfacing, installation, shipping, or appropriate sales tax. Prices shown in US Dollar and may change without notice.



**Full color
assortment available**

[View Colors](#)

We use cookies to improve your browsing experience! By continuing to use this website, you agree to the terms outlined in our Privacy Policy, and to the receipt of targeted communications through our marketing platforms. We do not sell your personal information, and only obtain personal information with your consent. For more details, please refer to our Privacy Policy.

We Also Recommend

Terms & Conditions

Contract: Seller's Copy of signed quote represents the contract between Seller and Buyer. This form supersedes all previous communications and negotiations and constitutes the entire agreement between the parties. Any changes to this contract are not binding unless jointly agreed in writing via Change Order.

Quantity: The quantity of merchandise and/or material to be delivered and/or installed shall not vary from the amount specified unless a different amount is first agreed to via Change Order. Changes are subject to price adjustment.

Pricing: Pricing is F.O.B factory. Current year pricing is honored on contracts completed prior to December 3, 2020. Contracts completed after this date are subject to price change.

Responsibility: Flagship Recreation shall be responsible for any loss or damage to merchandise until delivered to Buyer at F.O.B destination point. Buyer is responsible for loss or damage thereafter.

Inspection: Merchandise shall be subject to Buyer's inspection within a reasonable time after the arrival at the ultimate destination. Upon inspection, it is the Buyer's responsibility to notify Flagship Recreation if merchandise does not meet requirements of the order.

Project Scope (This Section For Quotes Including Installation)

Inclusions:

- One Mobilization
- Public Utility Locates
- Unpacking of Play Equipment
- Assembly of Play Equipment
- Placing, Digging or Surface Mounting Equipment (as specified)
- Concrete for Play Equipment Footings
- Standard Insurance Offer (Detail Provided Upon Request)
- Standard Warranty Offer (Detail Provided Upon Request)
- Standard Wage Rates

Exclusions (Unless Specifically Quoted):

- Accepting & Unloading of Order Prior to Installation
- Storage or Security of Equipment
- Private Utility Locates (irrigation, low voltage, lighting, etc.)
- Additional Labor Due to Site Access. Require 8' Wide Clearance from Staging Area to Play Space.
- Additional Labor and/or Related Costs Due to Subsurface Conditions (Rock, Hardpan, Heavy Clay, Ground Water, etc.)
- Additional Labor and/or Related Costs Due to Working in Unstable Soils (Sand, Pea Rock, Mud, Poor Site Drainage, etc.)
- Offsite Removal of Spoils From Footing Holes or Other Excavation. Can be stockpiled for owner removal or left in play space
- Disposal of Packing Material. Can be Stockpiled for Owner Removal or Deposited in Owners Onsite Dumpster
- Removal of Existing Play Equipment, Border or Safety Surfacing Material
- Site Work of Any Kind. Exclusions include, site grading (owner to provide max slope of 1%), site restoration, drainage, etc.
- Border for Play Space
- Bonding of Any Type
- Permits of Any Kind

Please note, quotes including installation are based on site access and site conditions that have been conveyed to Flagship Recreation by the owner/owner's representative and based on ideal conditions required to complete the project as quoted. Unless addressed prior to the installation quote being issued or specifically documented herein, any issues encountered that impede the progress or completion of the project as quoted will result in additional charges.

Acceptance of Quotation:

Accepted By (Print)	Jackie Heinz	PO#:	
Signature:		Email:	jackieh@ci.hanover.mn.us
Title:		Phone:	
Date:		Purchase Amount:	\$17,657.90



August 14, 2020

Flagship Design #5
Hanover, MN

2020 State Contract List Price

QTY	NO	DESCRIPTION	PRICE	EXT PRICE
1	143200A	Conical Climber DB	\$ 3,035	\$ 3,035.00
1	153077A	Mini Summit Climber 48"Dk DB	\$ 1,156	\$ 1,156.00
2	111237A	Square Tenderdeck	\$ 732	\$ 1,464.00
1	153020B	Curved Transfer Module 40"Dk Right DB	\$ 2,379	\$ 2,379.00
1	111284A	Hole Panel	\$ 449	\$ 449.00
1	111287A	Zoo Panel Above Deck	\$ 449	\$ 449.00
1	119515A	Pilot Panel Above Deck	\$ 934	\$ 934.00
1	144984A	Storefront Panel	\$ 394	\$ 394.00
4	111396C	129"Post For Roof DB	\$ 288	\$ 1,152.00
4	111396B	137"Post For Roof DB	\$ 333	\$ 1,332.00
2	179229A	Square Peak Tile Roof Standard Logo Panel	\$ 1,364	\$ 2,728.00
1	132155B	Double Slide 48"Dk DB	\$ 1,939	\$ 1,939.00
1	139268A	Offset Crawl Tunnel 8"Offset	\$ 1,374	\$ 1,374.00
		Cost of PlayStructure Items		\$ 18,785.00
		Total Cost of Equipment		\$ 18,785.00

EQUIPMENT COLOR SIGN OFF

Mallard Park



Please sign below if you approve of the colors represented in the photo above.

Color Palette

"AO"

PIP Colors (specify colors & Sq. Ft. of each)

Customer Signature: _____ Date: _____

Landscape Structures Inc. ("Manufacturer") warrants that all playstructures and/or equipment sold will conform in kind and in quality to the specifications manual for the products identified in the Acknowledgment of Order and will be free of defects in manufacturing and material. Manufacturer further warrants:

100-Year Limited Warranty On all PlayBooster® and PlayShaper® aluminum posts, stainless steel fasteners, clamps, beams and caps against structural failure due to corrosion/natural deterioration or manufacturing defects, and on PlayBooster steel posts against structural failure due to material or manufacturing defects.

15-Year Limited Warranty On all Evos® and Weevos® steel arches, all plastic components (including TuffTimbers™ edging), all aluminum and steel components not covered above, Mobius® climbers, Rhapsody® Outdoor Musical Instruments, decks and TenderTuff™ coatings (except Wiggle Ladders, Chain Ladders and Swing Chain) against structural failure due to material or manufacturing defects.

10-Year Limited Warranty On concrete products against structural failure due to natural deterioration or manufacturing defects. Does not cover minor chips, hairline cracks or efflorescence.

8-Year Limited Warranty On Aeronet® climbers and climbing cables against defects in materials or manufacturing defects.

5-Year Limited Warranty On Rhapsody® cables and mallets against defects in materials or manufacturing defects, on polycarbonate panels against defects in materials or manufacturing defects, and on bamboo panels against delamination due to defects in materials or manufacturing defects. Does not cover damage which may be associated with the natural characteristics of bamboo aging, including but not limited to discoloration, splitting, cracking, warping or twisting, nor the formation of algae, mold and other forms of fungal-type bodies on bamboo.

3-Year Limited Warranty On all other parts, i.e.: Pulse® products, all swing seats and hangers, Mobius climber handholds, Wiggle Ladders, Chain Ladders and ProGuard™ Swing Chain, Track Ride trolleys and bumpers, all rocking equipment including Sway Fun® gliders, belting material, HealthBeat® resistance mechanism, Seesaws, etc., against failure due to corrosion/ natural deterioration or manufacturing defects.

The environment near a saltwater coast can be extremely corrosive. Some corrosion and/or deterioration is considered "normal wear" in this environment. Product installed within 500 yards (457 meters) of a saltwater shoreline will only be covered for half the period of the standard product warranty, up to a maximum of five years, for defects caused by corrosion. Products installed in direct contact with saltwater or that are subjected to salt spray are not covered by the standard warranty for any defects caused by corrosion.

This warranty does not include any cosmetic issues or wear and tear from normal use of the product, or misuse or abuse of the product. It is valid only if the playstructures and/or equipment are erected to conform with Landscape Structures' installation instructions and maintained according to the maintenance procedures furnished by Landscape Structures Inc.



2020 Play Equipment Warranty

You have our word.

All the warranties commence on date of Manufacturer's invoice. Should any failure to conform to the above express warranties appear within the applicable warranty period, Manufacturer shall, upon being notified in writing promptly after discovery of the defect and within the applicable warranty period, correct such nonconformity either by repairing any defective part or parts, or by making available a replacement part within 60 days of written notification. Manufacturer shall deliver the repaired or replacement part or parts to the site free of charge, but will not be responsible for providing labor or the cost of labor for the removal of the defective part or parts, the installation of any replacement part or parts or for disposal costs of any part or parts. Replacement parts will be warranted for the balance of the original warranty.

THIS WARRANTY IS EXCLUSIVE AND IN LIEU OF ALL OTHER WARRANTIES, WHETHER EXPRESSED OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY WARRANTY OF MERCHANTABILITY OR OF FITNESS FOR A PARTICULAR PURPOSE.

The remedies hereby provided shall be the exclusive and sole remedies of the purchaser. Manufacturer shall not be liable for any direct, indirect, special, incidental or consequential damages.

Manufacturer neither assumes nor authorizes any employee, representative or any other person to assume for Manufacturer any other liability in connection with the sale or use of the structures sold, and there are no oral agreements or warranties collateral to or affecting this agreement. The warranties stated above are valid only if the structures and/or equipment are erected in conformance with Landscape Structures' installation instructions and maintained according to the maintenance procedures furnished by Landscape Structures Inc.; have been subjected to normal use for the purpose for which the goods were designed; have not been exposed to saltwater or salt spray; have not been subject to misuse, negligence, vandalism, or accident; have not been subjected to addition or substitution of parts; and have not been modified, altered, or repaired by persons other than Manufacturer or Manufacturer's designees in any respect which, in the judgement of Manufacturer, affects the condition or operation of the structures.

To make a claim, send your written statement of claim, along with the original job number or invoice number to: Landscape Structures Inc. 601 7th Street South, Delano, Minnesota, 55328-8605.

Signed:  President Date: 01/01/2020





Terms of Sale

PRICING: Landscape Structures' list prices do not include delivery and handling charges. Prices are subject to change without notice.

TERMS: To tax-supported institutions and those with established credit: net 30 days from the date of the invoice. 1.5% per month thereafter; freight charges are prepaid and applied to the invoice.

TAXES: Landscape Structures' list prices do not include applicable taxes, if any.

WEIGHTS: Weights are approximate and may vary.

DELIVERY: If delivery of the equipment is by common carrier, and there is damage or a shortage, notify the carrier at once and sign delivery documents provided by the carrier noting the damage or shortage. Most products are delivered on large pallets and will require a forklift or similar equipment to unload as a unit on the site.

INSTALLATION: All playstructures and/or equipment are delivered unassembled and packaged with recyclable materials. For a list of factory-certified installers in your area, please contact your Landscape Structures playground consultant.

SERVICE: We have knowledgeable, qualified playground consultants throughout the world who are available to help you before, during and after the sale. Landscape Structures has exclusive design software that features all of our parts and pieces in pull-down menus. With this software, your playground consultant can design a playground layout that meets not only your needs, but ASTM and CPSC standards as well. In addition, we have a full staff of NPSI-certified designers, along with 2D and 3D drawing capabilities and custom capabilities to assist you with your playground plans.

RETURN POLICY: As an indication of our commitment to our customers, Landscape Structures will accept returns of new structures and/or new equipment purchased within 60 days of the original invoice date. Advance notification is necessary to ensure proper credit. Parts not included in this return policy are custom parts (including PlayShaper® posts), as well as used or damaged parts. A 20% restock fee plus all return freight charges will apply to all product returns. NOTE: All parts are subject to inspection upon return. Parts returned damaged may not receive a full credit. For this reason, it is important that all returned parts are properly packaged to prevent damage while in transit.

PRODUCT CHANGES: Because of our commitment to safety, innovation, and value, we reserve the right to change specifications at any time.

PLEASE CONTACT US AT:

Landscape Structures Inc.
601 7th St. South
Delano, MN 55328-8605
888.438.6574 (*inside the U.S.A.*)
763.972.5200 (*outside the U.S.A.*)
playlsi.com



**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

RESOLUTION NO 09-15-20-91

APPROVING VEOLIA CONTRACT EXTENSION

WHEREAS, The City of Hanover contracts with Veolia Water North America – Central, LLC; and

WHEREAS, the contract is set to expire December 31, 2020; and

WHEREAS, the City would like to extend the contract three years, setting a new expiration date of December 31, 2023.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Hanover, Minnesota, hereby approves the contract extension with Veolia Water until December 31, 2021.

BE IT FURTHER RESOLVED, that the City Council authorizes its City Administrator to execute the contract extension.

Adopted by the City Council this 15th day of September, 2020.

APPROVED BY:

ATTEST:

Chris Kauffman, Mayor

Brian Hagen, City Administrator

Fifth Amendment to the Agreement for Operation, Maintenance and Management Services

This Fifth Amendment (the “Fifth Amendment”) is entered into this ___ day of _____, 2020, by and between:

The City of Hanover, with a principal address of P.O. Box 278, Hanover, MN 55341 (hereinafter “City”)

and

Veolia Water North America-Central, LLC, with its principal address at 700 E. Butterfield Road, Suite 201, Lombard, Illinois (hereinafter “VWNA”)

WHEREAS, the City and Professional Services Group, Inc. (“PSG”) are parties to that certain Agreement for Operation, Maintenance and Management Services dated June 1, 1999 (the “Agreement”), as amended by documents dated September 17, 2002, December 13, 2007 (the “Second Amendment”), November 14, 2012, and December 15, 2017;

WHEREAS, PSG assigned the Agreement to VWNA via the Second Amendment; and

WHEREAS, the City and VWNA wish to modify certain terms of the Agreement as set forth herein.

NOW, THEREFORE, in consideration of the mutual covenants and agreements hereinafter set forth, the City and VWNA agree as follows:

1. The Term of the Agreement is hereby extended by a term of three (3) years.
2. Appendix E to the Agreement is deleted in its entirety and replaced with the attached Appendix E.
3. All terms of the Agreement, as amended, not amended or modified by this Fifth Amendment shall remain in full force and effect.

In Witness Whereof, the parties indicate their approval of this Fifth Amendment by their signatures below, and each party warrants that all corporate or governmental action necessary to bind the parties to the terms of this Fifth Amendment has been taken.

THE CITY OF HANOVER

By: _____
Name:
Title:
Date:

VEOLIA WATER NORTH AMERICA-CENTRAL LLC

By: _____

Name: Joseph Tackett

Title: Senior Vice President

Date:

APPENDIX E

INSURANCE COVERAGE

VWNA SHALL MAINTAIN:

1. Statutory workers compensation for all of VWNA' employees at the Project as required by the State of Minnesota
2. Commercial general liability insurance, insuring VWNA' negligence, in an amount of \$5,000,000 combined single limits for bodily injury and/or property damage.
3. Automobile liability insurance for all owned (if any), non-owned and hired automobiles in and amount of \$2,000,000.

CITY SHALL MAINTAIN:

1. Statutory workers compensation for all of City's employees associated with the Project as required by the State of Minnesota.
2. Property insurance on a "special form causes of loss" form or its equivalent for City's owned, leased, rented or personal property at replacement cost with business interruption coverage.
3. Automobile liability insurance for all owned (if any), non-owned and hired automobiles in an amount of \$2,000,000.

Each party shall cause the other party to be added as additional insured on the above insurance policies (except workers compensation) and shall provide the other party at least thirty (30) days notice of the cancellation of required policies. Each Party shall waive subrogation in favor of the other Party. Additionally, each Party's insurance policies shall waive, or be endorsed to waive, rights of recovery by subrogation in favor of the other Party.

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

RESOLUTION NO 09-15-20-92

APPROVING PURCHASE OF OFFICE COMPUTERS

WHEREAS, a quote, as attached, has been provided by the City’s IT Consultant to replace two office computers; and

WHEREAS, staff recommends purchasing one of each unit quoted, plus one replacement monitor; and

WHEREAS, the existing units would be repurposed at other work stations as needed.

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Hanover, Minnesota, hereby approves the purchase of two office computers in the amount of \$4,099.96 plus one replacement monitor in the amount of \$219.99.

Adopted by the City Council this 15th day of September, 2020.

APPROVED BY:

ATTEST:

Chris Kauffman, Mayor

Brian Hagen, City Administrator

Guidance Point Technologies, Inc.

4601 Naber Ave. NE
 Saint Michael, MN 55376

Estimate

Date	Estimate #
8/31/2020	679

Name / Address
City of Hanover 11250 5TH ST NE HANOVER, MN 55341-4101

Project

Description	Qty	Cost	Total
Computer related hardware	2	899.99	1,799.98
Dell Optiplex 5070 Small Form Factor			
Processor Intel® Core™ i5-9500 (6 Cores/9MB/6T/3.0GHz to 4.4GHz/65W)			
Operating System Windows 10 Pro 64bit English, French, Spanish			
Memory 8GB 1X8GB 2666MHz DDR4 Memory			
Hard Drive M.2 256GB PCIe NVMe Class 35 Solid State Drive			
Optical Drive 8x DVD+/-RW 9.5mm Optical Disk Drive			
Install New Computer / Software	2	150.00	300.00
Estimated install of new computer			
Thank you for your business.	Total		\$2,099.98

Customer Signature _____

Guidance Point Technologies, Inc.

4601 Naber Ave. NE
 Saint Michael, MN 55376

Estimate

Date	Estimate #
8/31/2020	680

Name / Address
City of Hanover 11250 5TH ST NE HANOVER, MN 55341-4101

			Project
Description	Qty	Cost	Total
Computer related hardware OptiPlex 5070 Micro Processor Intel® Core™ i5-9500T (6 Cores/9MB/6T/2.2GHz to 3.7GHz/35W) Operating System Windows 10 Pro 64bit English, French, Spanish Memory 8GB 1X8GB 2666MHz DDR4 Memory Hard Drive M.2 256GB PCIe NVMe Class 35 Solid State Drive Wireless Intel® Wireless-AC 9560, Dual-band 2x2 802.11ac Wi-Fi with MU-MIMO + Bluetooth 5 with Internal Ante	2	849.99	1,699.98
Install New Computer / Software Estimated install of new computer	2	150.00	300.00
		Total	\$1,999.98

Customer Signature _____

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

RESOLUTION NO 09-15-20-93

**APPROVING A DEVELOPMENT AGREEMENT FOR A PROJECT KNOWN AS
15TH STREET NE IMPROVEMENTS**

WHEREAS, Fehn Companies, Inc. (“Developer”) is required per the terms of the Interim Use Permit approved under Resolution #03-09-20-31 approving an Interim Use Permit for the Mahler Aggregate Mine to make improvements to 15th Street; and

WHEREAS, the City requires that certain public improvements including, but not limited to bituminous street and trail as set forth on the approved plans for 15th Street (hereafter “Improvements”) be installed to serve the Mahler Aggregate Mine and be financed by Developer; and

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby approves the Development Agreement subject to the City Attorney’s review and approval, and authorizes City staff and the Mayor to execute documents as necessary, subject to said documents being reviewed and approved by the City Attorney.

Adopted by the City Council this 15th day of September, 2020.

APPROVED BY:

ATTEST:

Chris Kauffman, Mayor

Brian Hagen, City Administrator

Collaborative Planning, LLC

Memorandum

Date: September 11, 2020
To: Honorable Mayor and Council
From: Cindy Nash, City Planner
RE: Mahler IUP – Development Agreement

The City Council approved the IUP for the Mahler Aggregate Mine in March 2020. The approval included a condition that the Developer improve 15th Street. A development agreement is included in the packets but will still need to have some items inserted by the City Engineer and then final approval of the City Attorney prior to execution.

**CITY OF HANOVER
DEVELOPMENT AGREEMENT
15th STREET IMPROVEMENTS**

THIS AGREEMENT, dated _____, 2020, by and between the City of Hanover, a Minnesota municipal corporation (“City”) and _____ a Minnesota limited liability corporation (“Developer”).

WITNESSETH:

WHEREAS, Developer obtained an Interim Use Permit to operate a mine on property in the City; and

WHEREAS, one of the conditions of the Interim Use Permit was reconstruction of 15th Street, and the preparation and execution of a development agreement to govern that work; and

WHEREAS, Developer shall provide for the reconstruction of 15th Street as provided herein;

NOW, THEREFORE, IT IS HEREBY AND HEREIN MUTUALLY AGREED, in consideration of each party’s promises and considerations herein set forth, as follows:

1. Right to Proceed. Within the 15th Street right of way, the Developer may not grade or otherwise disturb the earth, remove trees, construct sewer lines, water lines, streets, utilities, public or private improvements, until all the following conditions have been satisfied: 1) This Agreement has been fully executed by all parties and filed with the City Administrator, and all conditions contained in the Agreement have been met, 2) The necessary security has been received by the City, 3) If 1 and 2 above have been completed, the City Administrator shall issue a letter that all conditions have been satisfied and that the Developer may proceed.

2. Improvement Plans. 15th Street shall be reconstructed in accordance with the following plans. The plans may be attached to the contract and incorporated herein, or a dated cover sheet only may be attached in which case the entire plans referenced are herein incorporated by reference. If the plans vary from the written terms of this Contract, the written terms shall control. The plans are:

[insert reference to approved plans]

Commented [CN1]: Nick – can you insert the plan dates?

3. Improvements.

A. Construction of Road Improvements.

1. The Developer shall construct, at its sole expense, those Improvements identified on the approved plans set forth in paragraph two above. All improvements shall be installed in accordance with City standards, ordinances, and technical specifications along with all items as reasonably required by the City Engineer.

2. The City Engineer shall, on behalf of the City, conduct regular inspections of work underway, at times and intervals as determined by the Engineer in the Engineer's sole discretion, to assure that all such work is in compliance with the approved plans and City ordinances, standards and regulations. The Developer, its contractors and subcontractors, shall follow all reasonable instructions received from the City Engineer and its inspectors.

3. The Developer or its engineer shall schedule a pre-construction meeting at a mutually agreeable time at the City Hall with all parties concerned, including the city staff, to review the program for the construction work.

4. Within sixty (60) days after the completion of the improvements, the Developer shall supply the City with a complete set of reproducible "as constructed" plans, and electronic format "as constructed" plans in pdf format or other format as required by the City Engineer, all prepared in accordance with City standards.

4. Time of Performance. The drive-lane improvements to 15th Street including the turn lanes shall be completed, including turf establishment, no later than October 15, 2020. The trail improvements shall be completed, including turf establishment, no later than July 24, 2021.

5. Ownership of Improvements Upon completion and acceptance by the City Council of the work and construction required by this contract, the improvements lying within public easements shall become City property without further notice or action.

6. City Engineering Administration and Construction Observation. The Developer shall be responsible for the costs of construction administration and observation. The City of St. Michael is anticipated to provide construction and erosion control inspection on the road improvement as their contribution to the project as outlined in the City of St. Michael meeting minutes of March 16, 2020. Hanover will provide construction and erosion control inspection for the trail at the sole cost of the Developer. The cost for said services shall be included in the escrow required hereunder. City engineering administration will include monitoring of construction observation, consultation with Developer and its engineer(s) on status or problems regarding the project, coordination for final inspection and acceptance, project monitoring during the warrant period, and

processing of requests for reduction in security. Estimated fees for this service shall be \$ [redacted]. These fees and estimated costs assume normal construction and project scheduling, and the estimated fee will be based upon the estimated construction schedule approved by the City Engineer. Construction observation shall include part- or full-time inspection of proposed construction of streets and other improvements.

Commented [CN2]: Nick needs to provide.

7. **Security.** To guarantee compliance with the terms of this Agreement, , and the proper construction of the 15th Street improvements, the Developer shall furnish the City with a surety in the amount of \$ [redacted] (Estimated Construction Costs x 125% less the \$100,000 contribution from the City).

Commented [CN3]: Nick needs to provide

The total security shall be provided in the form of an irrevocable letter of credit. The security shall be for a term ending thirty (30) days after project acceptance. The issuing bank(s), insurance company(s) or other indemnity company(s) shall be subject to the approval of the City. The form of any surety provided hereunder shall be subject to review and approval of the City Attorney.

Individual security instruments may be for shorter terms provided they are replaced at least thirty (30) days prior to their expiration. The City may draw down the security, with any applicable notice as required elsewhere in this Agreement, for any violation of the terms of this Agreement or if the security is allowed to lapse prior to the end of the required term. If improvements have not been completed prior to the date that the security is to terminate, Developer shall, prior to that date, supply the City with a new letter of credit or extension of the same in an amount acceptable to the City. If the security is drawn down, the proceeds shall be used to cure the default. Upon receipt of proof satisfactory to the City that work has been completed and financial obligations (including posting of any required warranty security) to the City have been satisfied, with City approval the security may be reduced from time to time by ninety percent (90%) of the financial obligations that have been satisfied. Ten percent (10%) of the security shall be retained until all improvements have been completed, all financial obligations to the City satisfied, and the required “as constructed” plans have been received by the City.

8. **Escrow.** The Developer is responsible for the payment of future city administrative, legal, planning, and engineering fees incurred in conjunction with the Development. Developer shall deposit \$ [redacted] in an escrow fund to cover said costs.

Commented [CN4]: Nick/Brian?

This escrow amount must be submitted to the City in cash or certified check prior to City execution of the Plat and this Agreement. All Administrative and Legal fees related to improvement plan review, drafting of the Developer’s Agreement and other items necessary for City review and approval shall be paid to the City prior to City execution of the this Agreement. Any amounts not actually utilized from this escrow fund shall be returned to Developer when all improvements have been completed, all financial

obligations to the City satisfied, and the required “as constructed” plans have been received by the City. Engineering fees required for escrow are only an estimate of fees, and any time that the escrow is depleted or near depletion the City may require deposit of further escrow funds to satisfy all City related engineering costs. Any amounts returned to Developer hereunder shall be returned with such interest as has actually accrued on said amounts. If the amount in this escrow drops below \$_____, Developer shall submit an additional escrow amount to the City in an amount determined by the City as necessary to bring the escrow amount on deposit to a level commensurate with future expected costs.

Commented [CN5]: Nick needs to provide.

9. Claims. In the event that the City receives claims from (and uses reasonable diligence to authenticate and claims) labor, materialmen, or other indicating that work required by this Contract has been performed, the sums due them have not been paid, and the laborers, materialmen, or others are seeking payment from the City and have actually commenced and filed litigation seeking payment from the City, the Developer hereby authorizes the City to commence an Interpleader action pursuant to Rule 22, Minnesota Rules of Civil Procedure for the District Courts. The City may draw upon any surety in an amount up to one hundred twenty-five percent (125%) of the claim(s) and deposit the funds in compliance with said Rule. Upon such deposits, the Developer shall release, discharge, and dismiss the City from any further proceedings as pertain to the surety amount deposited with the District Court, except that the Court shall retain jurisdiction to determine attorney’s fees due the City pursuant to this Contract. In the event that the Developer desires to make a cash deposit in lieu of depositing the posted surety as described above, Developer shall immediately notify the City of such intent at the time the claim is made. Developer shall then deliver one hundred twenty-five percent (125%) of the claim to the City within ten (10) days of such notice in the form of cash or certified check. If the cash or certified check is not provided to the City within said ten (10) days, then the City may proceed to deposit any posted surety with the Court as described above.

10. Warranty.

A. Streets. Except as otherwise provided in this Agreement, the Developer warrants all improvements required to be constructed by it pursuant to this Contract against poor material and faulty workmanship. The warranty period for streets and trails is two (2) years from the date of acceptance by the City Council. If streets and trails are installed by separate contracts, the warranty period on streets shall commence after the final wear course has been installed and accepted by the City Council and the warranty period on trails shall commence following their completion and acceptance by the City Council. Developer shall post a warranty bond covering the street and trail improvements in an amount and on terms as determined by the City.

B. Landscaping. All grass seed, sod and trees, if any are included in the scope of the 15th Street project, shall be warranted to be alive, of good quality, and disease

free for eighteen (18) months after planting. Any replacement shall be warranted for eighteen (18) and thirty-six (36) months from grass seed, sod, plants and trees within stormwater management easements, which shall be warranted for a period of thirty-six (36) months after planting. The Developer shall post security or escrow to secure the warranties as provided herein. As long as Developer proceeds in good faith to cure any warranty problems for which he is responsible, such problems, if of a limited nature, shall not be considered a Developer's breach. The City shall retain ten percent (10%) of the security posted by the Developer until other acceptable security is furnished to the City or until the warranty period on all landscaping for which Developer is responsible has been completed, whichever first occurs. The security retainer may be used to pay for warranty work.

11. Responsibility for Costs.

A. Except as otherwise specified herein, the Developer shall pay all costs incurred by it or the City in conjunction with the approved 15th Street project, including, but not limited to, legal, planning, engineering and inspection expenses incurred in connection with approval and acceptance of the reconstructed street, the preparation of this Agreement, and all costs and expenses incurred by the City in monitoring and inspecting the work. Developer acknowledges that legal Development work is of a technical nature, thereby justifying a fee schedule separate from that charged to the City directly.

B. The Developer shall hold the City and its officers, employees, and agents harmless from claims made by third parties for damages sustained or costs incurred resulting from plat approval and development. The Developer shall defend and indemnify the City and its officers, employees, and agents for all costs, damages, or expenses which the City may pay or incur in consequence of such claims, including attorney's fees.

C. The Developer shall reimburse the City for reasonable costs incurred in the enforcement of this Contract, including administrative costs, engineering, planning, and attorney's fees.

D. The Developer shall pay in full all bills submitted to it by the City for obligations incurred under the Contract within thirty (30) days after receipt. If the bills are not paid on time, the City may halt Plat development and construction until the bills are paid in full. Bills that are not paid within thirty (30) days shall accrue interest at the rate of ten percent (10%) per year. Developer shall be entitled to a justification of any costs billed hereunder, as well as any time sheets or other written data supporting bills issued under this section. Developer shall not be charged for receipt of such information.

E. The Developer agrees that all public improvements required under this Agreement and specifically set forth herein are items for which Developer is responsible for completing and all work shall be done at Developer's expense.

12. Developer's Default. In the event of default by the Developer as to any of the work to be performed by it hereunder, the City may, at its option, perform the work and the Developer shall promptly reimburse the City for any reasonable expense incurred by the City, provided the Developer, except in an emergency as determined by the City, is first given notice of the work in default, not less than seven (7) days in advance. This Agreement is a license for the City to act, and it shall not be necessary for the City to seek a Court order for permission to enter the land. When the City does any such work, the City may, in addition to its other remedies, assess the cost in whole or in part against the subject property.

13. Miscellaneous.

A. Third parties shall have no recourse against the City under this Contract.

B. In any portion, section, subsection, sentence, clause, paragraph, or phrase of this Agreement is for any reason held invalid, such decision shall not affect the validity of the remaining portion of this Agreement.

C. The action or inaction of the City shall not constitute a waiver or amendment to the provisions of this Agreement. To be binding, amendments or waivers shall be in writing, signed by the parties and approved by written resolution of the City Council. The City's failure to promptly take legal action to enforce this Agreement shall not be a waiver or release. The City will record a written release of this Agreement within thirty (30) days of its determination that Developer has satisfied all terms, conditions and obligations contained in this Agreement.

D. The Developer shall take out and maintain or cause to be taken out and maintained until the City has accepted the public improvements, public liability and property damage insurance covering personal injury, including death, and claims for property damage which may arise out of Developer's work or the work of their subcontractors or by one directly or indirectly employed by any of them. Limits for bodily injury and death shall be not less than One Million Dollars (1,000,000) for one person and Two Million Dollars (\$2,000,000) for each occurrence; limits for property damage shall be not less than Five Hundred Thousand Dollars (500,000) for each occurrence; or a combination single limit policy of One Million Dollars (\$1,000,000) or more. The City shall be named as an additional insured on the policy.. The certificate shall provide that the City must be given ten (10) days' advance written notice of the cancellation of the insurance.

E. Each right, power or remedy herein conferred upon the City is cumulative and in addition to every other right, power or remedy, express or implied, now or hereafter arising, available to City, at law or in equity, or under any other agreement, and each and every right, power and remedy herein set forth or otherwise so existing may be exercised

from time to time as often and in such order as may be deemed expedient by the City and shall not be a waiver of the right to exercise at any time thereafter any other right, power or remedy.

F. The Developer may not assign this Agreement without the prior written approval of the City Council.

G. Upon Developer's full satisfaction of the terms, conditions and obligation herein contained, the City shall issue to Developer in recordable form a 'Release of Developer's Agreement.'

H. Developer shall comply with all water, ponding and wetland related restrictions, if any, required by the Wright or Hennepin County Soil and Water Conservation District and/or the City and any applicable provisions of State law.

I. Developer shall obtain all required access, right of way, driveway, utility and other permits as required by various government agencies including, but not limited to, the City Engineer, Wright County, and Minnesota Department of Transportation.

14. Notices. Required notices to the Developer shall be in writing, and shall be either hand delivered to the Developer, their employees or agents, or mailed to the Developer by registered mail at the following address:
[REDACTED] Notices to the City shall be in writing and shall be either hand delivered to the City Clerk, or mailed to the City by registered mail in care of the City Clerk at the following address: City of Hanover, 11250 5th Street NE, Hanover, MN 55341-0278.

CITY OF HANOVER

By: _____
Chris Kauffman, Mayor

By: _____
Brian Hagen, City Administrator

By: _____

Its: _____

Fire Department Pay Study - 2020

Entitiy	Chief 1	Chief 2	Captain	Lieutentent	Secretary	Firefigther	Fire Inspector
Albertville	FTE	3000	1800	1200		up to 14.11/hr	18.50/hr
Buffalo	FTE	5000	3000	200		11/hr	
Clearwater	5000	2500	1000	250	300	11/hr	
Hamel	4800	3600	900	600		25/hr	
Hanover	800	600	200	100		10/hr	
Loretto	16/hr	14/hr	14/hr	14/hr	300	12/hr	
Maple Lake	1000					10/hr	
Montrose	5000 + 1000 for em mgr	3800 + 200 for em mgr	2000			10/hr	
Rockford	4000	2000	1300	1000	1000	11/hr	11/hr
Waverly	750						

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

RESOLUTION NO 09-15-20-94

APPROVING THE SALE OF PUBLIC WORKS EQUIPMENT

WHEREAS, the City purchase a replacement 1-Ton dually truck with a dump box; and

WHEREAS, the City no longer has a use for the old dually truck with dump box.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Hanover, Minnesota hereby approves the sale of the old equipment.

Adopted by the City Council this 15th day of September, 2020.

APPROVED BY:

ATTEST:

Chris Kauffman, Mayor

Brian Hagen, City Administrator



**Wright County
Highway Department**
3600 Braddock Ave NE
Buffalo, MN 55313

Ph: (763)682-7383
Fax: (763)682-7313

VIRGIL HAWKINS, P.E.
Highway Engineer

CHAD HAUSMANN, P.E.
Assistant Highway Engr.

STEVE MEYER
Maintenance
Superintendent

JEREMY CARLSON, P.L.S.
Right-of-Way Agent

SARA BUERMANN, P.E.
Traffic Engineer

TO: Wright County Cities & Townships

FROM: Virgil Hawkins, P.E.
Wright County Highway Engineer

DATE: September 9, 2020

SUBJECT: Five-Year Highway Construction Plan Update (2021-2025)

Wright County updates its Five-Year Plan periodically, and we welcome your input and feedback as part of that process.

The update involves adding new years to the end of the previous five-year program and updating/revising the other years within the program to reflect changes in priorities, funding, etc. The current Five-Year Plan is for the years 2019-2023 and the new updated Five-Year Plan will be for the years 2021-2025.

Due to the COVID-19 pandemic, a public meeting will not be held for the Five-Year Construction Plan update.

We value your input and invite you to review the DRAFT Five-Year Plan and Map and provide your feedback and comments.

You can view the DRAFT Five-Year Plan and Map on the County's website at the following address: www.co.wright.mn.us/968/DRAFT-5-Year-CIP-2021-2025

The website above will be active for comments through Tuesday, October 6th, 2020.

Please let us know if you have any questions and we look forward to getting your feedback on the DRAFT Five-Year Plan.

Sincerely,

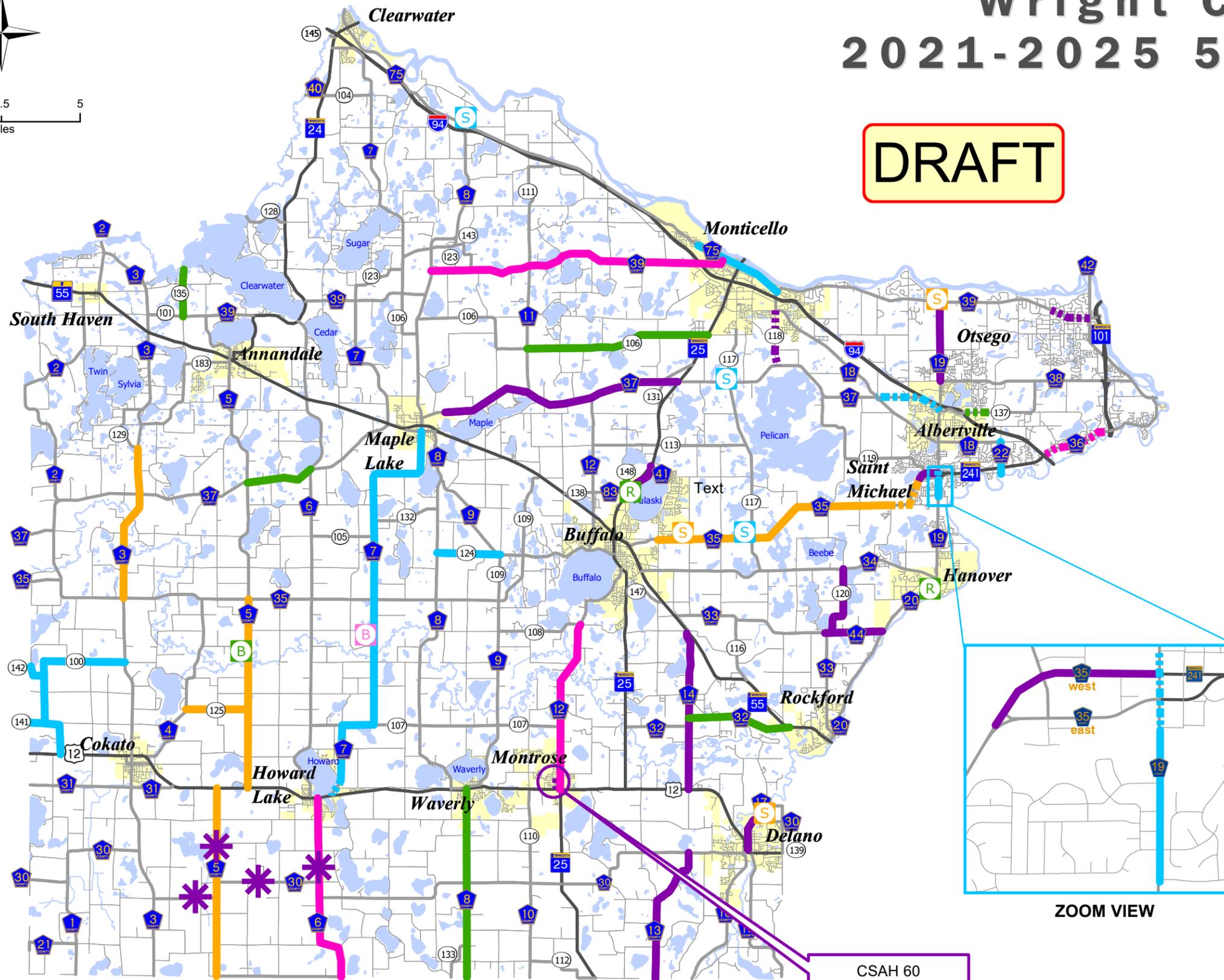
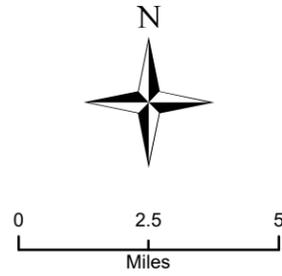
Virgil G. Hawkins, P.E.
County Highway Engineer

Cc: County Commissioners
Lee Kelly, County Administrator
Chad Hausmann, Assistant County Engineer
Steve Meyer, Highway Maintenance Superintendent
Five-Year Plan File

Wright County 2021-2025 5-Year Plan

Legend

DRAFT



CSAH 60
RECONSTRUCTION



ZOOM VIEW

2021	Pavement Preservation		26.70 Miles
	Reconstruction		
	Culvert		
2022	Pavement Preservation		25.70 Miles
	Reconstruction		
	Safety/Spot Reconstruction Traffic Control		
2023	Pavement Preservation		26.70 Miles
	Reconstruction		
	Safety/Spot Reconstruction Traffic Control		
	ROUNDABOUT		
2024	Pavement Preservation		19.20 Miles
	Reconstruction		
	Safety/Spot Reconstruction Traffic Control		
	ROUNDABOUT		
	BRIDGE		
2025	Pavement Preservation		21.35 Miles
	Reconstruction		
	Safety/Spot Reconstruction Traffic Control		

08-Sep-20

WRIGHT COUNTY 5 YEAR HIGHWAY CONSTRUCTION PROGRAM - YEAR 2023

ROUTE	TERMINI	PROJECT LENGTH (MILES)	CONSTRUCTION TYPE	FEDERAL FUNDS	STATE AID REGULAR	STATE AID MUNICIPAL	LOCAL	Local Option Sales Tax	ESTIMATED PROJECT COST
3	35 to 129 So. Junction	5.00	Pavement Preservation		\$ 1,500,000				\$ 1,500,000
5	South Co. line to 35	12.00	Pavement Preservation		\$ 2,400,000				\$ 2,400,000
125	4 to 5	1.96	Pavement Preservation				\$ 400,000		\$ 400,000
35	Calder to Jamison	7.90	Pavement Preservation		\$ 1,620,000		\$ 1,900,000		\$ 3,520,000
35	Jamison to 1-way pr.	1.60	Reconstruct/Expansion					\$ 4,800,000	\$ 4,800,000
19	TBD-Hanover (19 Corr.Study)	TBD	Right of Way Acquisition					\$ 1,500,000	\$ 1,500,000
35/Dague	Intersection (Buffalo)		Safety		\$ 1,000,000				\$ 1,000,000
30	Tiger Dr. Intersection (Delano)		Mini-Roundabout		\$ 400,000				\$ 400,000
19	19 & 39 Intersection - Otsego		Intersection Safety				\$ 500,000	\$ 1,000,000	\$ 1,500,000
									\$ -
									\$ -
									\$ -
TOTAL CONST. COST:				\$ -	\$ 6,920,000	\$ -	\$ 2,800,000	\$ 7,300,000	\$ 17,020,000

NOTE: SUBJECT TO CHANGE BASED ON ACTUAL REVENUES APPROVED IN 2023 BUDGET, FUNDING AVAILABLE AND BID PRICES

08-Sep-20

WRIGHT COUNTY 5 YEAR HIGHWAY CONSTRUCTION PROGRAM - YEAR 2024

ROUTE	TERMINI	PROJECT LENGTH (MILES)	CONSTRUCTION TYPE	FEDERAL FUNDS	STATE AID REGULAR	STATE AID MUNICIPAL	LOCAL	Local Optioin Sales Tax	ESTIMATED PROJECT COST
32	CSAH 14 to TH 55	3.30	Preservation		\$ 910,000				\$ 910,000
37	CSAH 5 to CSAH 6	2.10	Preservation		\$ 580,000				\$ 580,000
8	Waverly to S. Co. Line	5.90	Preservation		\$ 1,800,000				\$ 1,800,000
135	CR 101 to N. Co. Line	1.50	Preservation				\$ 350,000		\$ 350,000
106	CSAH 11 to TH 25	5.90	Preservation				\$ 1,500,000		\$ 1,500,000
148	83 to 0.65 mi. north	0.65	Preservation				\$ 200,000		\$ 200,000
83	TH 25 RAB - LPP		Intersection	\$ 1,000,000	\$ 1,800,000		\$ 500,000		\$ 3,300,000
137*	94 to Marx Ave. NE	1.00	Reconstruction					\$ 2,500,000	\$ 2,500,000
19*	Hanover (20 to 5th)	0.50	Reconstruction					\$ 4,500,000	\$ 4,500,000
5	Bridge		Bridge Replacement	\$ 1,280,000	\$ 620,000				\$ 1,900,000
TOTAL CONST. COST:				\$ 2,280,000	\$ 5,710,000	\$ -	\$ 2,550,000	\$ 7,000,000	\$ 17,540,000

NOTE: SUBJECT TO CHANGE BASED ON ACTUAL REVENUES APPROVED IN 2024 BUDGET, FUNDING AVAILABLE AND BID PRICES

*** = SUBJECT TO EXTENSTION OF THE LOCAL-OPTION SALES TAX FOR TRANSPORTATION, CURRENTLY SET TO EXPIRE DECEMBER 31, 2022**

New	Coronavirus Relief Fund (CRF) Categories
Administrative Expenses	Expenses associated with the administration of CRF funds
Budgeted Personnel and Services Diverted to a Substantially Different Use	Use of payments from the Fund to cover payroll or benefits expenses of public employees are limited to those employees whose work duties are substantially dedicated to mitigating or responding to the COVID-19 public health emergency
	Payroll and benefit costs associated with public employees who could have been furloughed or otherwise laid off but who were instead repurposed to perform previously unbudgeted functions substantially dedicated to mitigating or responding to the COVID-19 public health emergency are also covered
	Payroll and benefit costs of educational support staff or faculty responsible for developing online learning capabilities necessary to continue educational instruction in response to COVID-19-related school closures
COVID-19 Testing and Contact Tracing	Costs providing COVID-19 testing, including serological testing
	Contact tracing
Economic Support (other than small business, housing, and food assistance)	Expenditures related to a State, territorial, local, or Tribal government payroll support program.
	Employment and training programs for employees that have been furloughed due to the public health emergency, if the government determined that the costs of such employment and training programs would be necessary due to the public health emergency
	Providing paid sick and paid family and medical leave to public employees to enable compliance with COVID-19 public health precautions
Expenses Associated with the Issuance of Tax Anticipation Notes	Expenses Associated with the Issuance of Tax Anticipation Notes
Facilitating Distance Learning	Facilitate distance learning, including technological improvements, in connection with school closings to enable compliance with COVID-19 precautions
Food Programs	Food delivery to residents, including, for example, senior citizens and other vulnerable populations, to enable compliance with COVID-19 public health precautions

Housing Support	Consumer grant program to prevent eviction and assist in preventing homelessness be considered an eligible expense due to COVID-19 public health emergency
	Program to assist individuals with payment of overdue rent or mortgage payments to avoid eviction or foreclosure or unforeseen financial costs for funerals and other emergency individual needs
Improve Telework Capabilities of Public Employees	Improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions
Medical Expenses	COVID-19-related expenses of public hospitals, clinics, and similar facilities
	Establishing temporary public medical facilities and other measures to increase COVID-19 treatment capacity, including related construction costs
	Emergency medical response expenses, including emergency medical transportation, related to COVID-19
	Establishing and operating public telemedicine capabilities for COVID-19 related treatment
Nursing Home Assistance	Direct payments or grants to nursing homes
Payroll for Public Health and Safety Employees	Examples of types of covered employees, or classes of employees, include: <ul style="list-style-type: none"> • Public Safety, Public Health, Health Care, Human Services • Similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency
Personal Protective Equipment	Acquisition and distribution of a. medical and protective supplies, including sanitizing products and personal protective equipment, for medical personnel, police officers, social workers, child protection services, and child welfare officers, direct service providers for older adults and individuals with disabilities in community settings, and other public health or safety workers connected to COVID-19 public health emergency
Public Health Expenses	Disinfection of public areas and other facilities, e.g., nursing homes, in response to the COVID-19 public health emergency
	Technical assistance to local authorities or other entities on mitigation of COVID-19-related threats to public health and safety
	Public safety measures undertaken in response to COVID-19
	Expenses for quarantining individuals
	Recovery planning projects or operating a recovery coordination office
	Ongoing expenses from decommissioned equipment placed back into use or an unplanned lease renewal in order to respond to the public health emergency to the extent the expenses were previously unbudgeted and are otherwise consistent with section 601(d) of the Social Security Act outlined in the Guidance

	Maintaining state prisons and county jails, including as relates to sanitation and improvement of social distancing measures, to enable compliance with COVID-19 public health precautions Care for homeless populations provided to mitigate COVID-19 effects and enable compliance with COVID-19 public health precautions
Small Business Assistance	Provision of grants to small businesses to reimburse the costs of business interruption caused by required closures
Unemployment Benefits	Unemployment insurance costs related to the COVID-19 public health emergency if such costs will not be reimbursed by the federal government pursuant to the CARES Act or otherwise
Workers' Compensation	Increased workers compensation cost to the government due to the COVID-19 public health emergency incurred during the covered period, is an eligible expense
Items Not Listed Above - to include other eligible expenses that are not captured in the available expenditure categories	Other COVID-19-related expenses reasonably necessary to the function of government that satisfy the Fund's eligibility criteria and don't fit into any of the above categories.

Coronavirus Relief Fund
Guidance for State, Territorial, Local, and Tribal Governments
Updated June 30, 2020¹

The purpose of this document is to provide guidance to recipients of the funding available under section 601(a) of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act (“CARES Act”). The CARES Act established the Coronavirus Relief Fund (the “Fund”) and appropriated \$150 billion to the Fund. Under the CARES Act, the Fund is to be used to make payments for specified uses to States and certain local governments; the District of Columbia and U.S. Territories (consisting of the Commonwealth of Puerto Rico, the United States Virgin Islands, Guam, American Samoa, and the Commonwealth of the Northern Mariana Islands); and Tribal governments.

The CARES Act provides that payments from the Fund may only be used to cover costs that—

1. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
2. were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and
3. were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.²

The guidance that follows sets forth the Department of the Treasury’s interpretation of these limitations on the permissible use of Fund payments.

Necessary expenditures incurred due to the public health emergency

The requirement that expenditures be incurred “due to” the public health emergency means that expenditures must be used for actions taken to respond to the public health emergency. These may include expenditures incurred to allow the State, territorial, local, or Tribal government to respond directly to the emergency, such as by addressing medical or public health needs, as well as expenditures incurred to respond to second-order effects of the emergency, such as by providing economic support to those suffering from employment or business interruptions due to COVID-19-related business closures.

Funds may not be used to fill shortfalls in government revenue to cover expenditures that would not otherwise qualify under the statute. Although a broad range of uses is allowed, revenue replacement is not a permissible use of Fund payments.

The statute also specifies that expenditures using Fund payments must be “necessary.” The Department of the Treasury understands this term broadly to mean that the expenditure is reasonably necessary for its intended use in the reasonable judgment of the government officials responsible for spending Fund payments.

Costs not accounted for in the budget most recently approved as of March 27, 2020

The CARES Act also requires that payments be used only to cover costs that were not accounted for in the budget most recently approved as of March 27, 2020. A cost meets this requirement if either (a) the

¹ This version updates the guidance provided under “Costs incurred during the period that begins on March 1, 2020, and ends on December 30, 2020”.

² See Section 601(d) of the Social Security Act, as added by section 5001 of the CARES Act.

cost cannot lawfully be funded using a line item, allotment, or allocation within that budget *or* (b) the cost is for a substantially different use from any expected use of funds in such a line item, allotment, or allocation.

The “most recently approved” budget refers to the enacted budget for the relevant fiscal period for the particular government, without taking into account subsequent supplemental appropriations enacted or other budgetary adjustments made by that government in response to the COVID-19 public health emergency. A cost is not considered to have been accounted for in a budget merely because it could be met using a budgetary stabilization fund, rainy day fund, or similar reserve account.

Costs incurred during the period that begins on March 1, 2020, and ends on December 30, 2020

Finally, the CARES Act provides that payments from the Fund may only be used to cover costs that were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020 (the “covered period”). Putting this requirement together with the other provisions discussed above, section 601(d) may be summarized as providing that a State, local, or tribal government may use payments from the Fund only to cover previously unbudgeted costs of necessary expenditures incurred due to the COVID-19 public health emergency during the covered period.

Initial guidance released on April 22, 2020, provided that the cost of an expenditure is incurred when the recipient has expended funds to cover the cost. Upon further consideration and informed by an understanding of State, local, and tribal government practices, Treasury is clarifying that for a cost to be considered to have been incurred, performance or delivery must occur during the covered period but payment of funds need not be made during that time (though it is generally expected that this will take place within 90 days of a cost being incurred). For instance, in the case of a lease of equipment or other property, irrespective of when payment occurs, the cost of a lease payment shall be considered to have been incurred for the period of the lease that is within the covered period, but not otherwise. Furthermore, in all cases it must be necessary that performance or delivery take place during the covered period. Thus the cost of a good or service received during the covered period will not be considered eligible under section 601(d) if there is no need for receipt until after the covered period has expired.

Goods delivered in the covered period need not be used during the covered period in all cases. For example, the cost of a good that must be delivered in December in order to be available for use in January could be covered using payments from the Fund. Additionally, the cost of goods purchased in bulk and delivered during the covered period may be covered using payments from the Fund if a portion of the goods is ordered for use in the covered period, the bulk purchase is consistent with the recipient’s usual procurement policies and practices, and it is impractical to track and record when the items were used. A recipient may use payments from the Fund to purchase a durable good that is to be used during the current period and in subsequent periods if the acquisition in the covered period was necessary due to the public health emergency.

Given that it is not always possible to estimate with precision when a good or service will be needed, the touchstone in assessing the determination of need for a good or service during the covered period will be reasonableness at the time delivery or performance was sought, *e.g.*, the time of entry into a procurement contract specifying a time for delivery. Similarly, in recognition of the likelihood of supply chain disruptions and increased demand for certain goods and services during the COVID-19 public health emergency, if a recipient enters into a contract requiring the delivery of goods or performance of services by December 30, 2020, the failure of a vendor to complete delivery or services by December 30, 2020, will not affect the ability of the recipient to use payments from the Fund to cover the cost of such goods or services if the delay is due to circumstances beyond the recipient’s control.

This guidance applies in a like manner to costs of subrecipients. Thus, a grant or loan, for example, provided by a recipient using payments from the Fund must be used by the subrecipient only to purchase (or reimburse a purchase of) goods or services for which receipt both is needed within the covered period and occurs within the covered period. The direct recipient of payments from the Fund is ultimately responsible for compliance with this limitation on use of payments from the Fund.

Nonexclusive examples of eligible expenditures

Eligible expenditures include, but are not limited to, payment for:

1. Medical expenses such as:
 - COVID-19-related expenses of public hospitals, clinics, and similar facilities.
 - Expenses of establishing temporary public medical facilities and other measures to increase COVID-19 treatment capacity, including related construction costs.
 - Costs of providing COVID-19 testing, including serological testing.
 - Emergency medical response expenses, including emergency medical transportation, related to COVID-19.
 - Expenses for establishing and operating public telemedicine capabilities for COVID-19-related treatment.
2. Public health expenses such as:
 - Expenses for communication and enforcement by State, territorial, local, and Tribal governments of public health orders related to COVID-19.
 - Expenses for acquisition and distribution of medical and protective supplies, including sanitizing products and personal protective equipment, for medical personnel, police officers, social workers, child protection services, and child welfare officers, direct service providers for older adults and individuals with disabilities in community settings, and other public health or safety workers in connection with the COVID-19 public health emergency.
 - Expenses for disinfection of public areas and other facilities, *e.g.*, nursing homes, in response to the COVID-19 public health emergency.
 - Expenses for technical assistance to local authorities or other entities on mitigation of COVID-19-related threats to public health and safety.
 - Expenses for public safety measures undertaken in response to COVID-19.
 - Expenses for quarantining individuals.
3. Payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency.
4. Expenses of actions to facilitate compliance with COVID-19-related public health measures, such as:
 - Expenses for food delivery to residents, including, for example, senior citizens and other vulnerable populations, to enable compliance with COVID-19 public health precautions.
 - Expenses to facilitate distance learning, including technological improvements, in connection with school closings to enable compliance with COVID-19 precautions.
 - Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions.

- Expenses of providing paid sick and paid family and medical leave to public employees to enable compliance with COVID-19 public health precautions.
 - COVID-19-related expenses of maintaining state prisons and county jails, including as relates to sanitation and improvement of social distancing measures, to enable compliance with COVID-19 public health precautions.
 - Expenses for care for homeless populations provided to mitigate COVID-19 effects and enable compliance with COVID-19 public health precautions.
5. Expenses associated with the provision of economic support in connection with the COVID-19 public health emergency, such as:
 - Expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures.
 - Expenditures related to a State, territorial, local, or Tribal government payroll support program.
 - Unemployment insurance costs related to the COVID-19 public health emergency if such costs will not be reimbursed by the federal government pursuant to the CARES Act or otherwise.
 6. Any other COVID-19-related expenses reasonably necessary to the function of government that satisfy the Fund’s eligibility criteria.

Nonexclusive examples of ineligible expenditures³

The following is a list of examples of costs that would *not* be eligible expenditures of payments from the Fund.

1. Expenses for the State share of Medicaid.⁴
2. Damages covered by insurance.
3. Payroll or benefits expenses for employees whose work duties are not substantially dedicated to mitigating or responding to the COVID-19 public health emergency.
4. Expenses that have been or will be reimbursed under any federal program, such as the reimbursement by the federal government pursuant to the CARES Act of contributions by States to State unemployment funds.
5. Reimbursement to donors for donated items or services.
6. Workforce bonuses other than hazard pay or overtime.
7. Severance pay.
8. Legal settlements.

³ In addition, pursuant to section 5001(b) of the CARES Act, payments from the Fund may not be expended for an elective abortion or on research in which a human embryo is destroyed, discarded, or knowingly subjected to risk of injury or death. The prohibition on payment for abortions does not apply to an abortion if the pregnancy is the result of an act of rape or incest; or in the case where a woman suffers from a physical disorder, physical injury, or physical illness, including a life-endangering physical condition caused by or arising from the pregnancy itself, that would, as certified by a physician, place the woman in danger of death unless an abortion is performed. Furthermore, no government which receives payments from the Fund may discriminate against a health care entity on the basis that the entity does not provide, pay for, provide coverage of, or refer for abortions.

⁴ See 42 C.F.R. § 433.51 and 45 C.F.R. § 75.306.