

**CITY OF HANOVER  
JOINT MEETING OF THE  
CITY COUNCIL PLANNING COMMISSION AND PARK BOARD  
SEPTEMBER 19, 2018 - OFFICIAL MINUTES**

**Call to Order**

Mayor Chris Kauffman called the special meeting of September 19, 2018, joint meeting to order at 7:00 p.m. The meeting was a joint Meeting of the City Council, Planning Commission and Park Board to review the Comprehensive Plan Amendment. Council members present were Mayor Chris Kauffman, Doug Hammerseng, Ken Warpula, Jim Zajicek, and MaryAnn Hallstein. Planning Commission members present were Dean Kuitunen and Mike Christenson. Park Board Members present were Mat Boie, Jeff Grupp, Danie Vetrano, and Scott Jamison. Also present were City Administrator Brian Hagen, City Planner Cindy Nash, and Administrative Assistant Amy Biren. Planning Commissioners Kolasa, Armstrong, and Schendel were absent as well as Park Board member Abby Peterson.

**Approval of Agenda**

**MOTION** by Warpula to approve agenda, seconded by Hammerseng. **Motion carried unanimously.**

**Comprehensive Plan Amendment**

**Parks Chapter of Comprehensive Plan**

The group reviewed the parks chapter along with the future park and trail map. Adjustments were made to reflect trail locations and added two future parks to the plan.

**Park Dedication Study**

The group reviewed the draft park dedication study. The per unit fee would increase by approximately \$600. The group felt that was acceptable to charge back to developers. Adjustments were made to specific future amenities with the understanding that Nash would review the final cost increase prior to final adoption.

**Land Use Chapter**

A final review of the land use chapter was conducted along with the general description of what the districts would allow for development. Minor adjustments were made to better identify park locations.

**Adjournment**

**MOTION** by Hallstein to adjourn at 9:17 p.m., seconded by Hammerseng. **Motion carried unanimously.**

APPROVED:

ATTEST:

\_\_\_\_\_  
Chris Kauffman, Mayor

\_\_\_\_\_  
Brian Hagen, City Administrator