

**CITY OF HANOVER  
CITY COUNCIL WORK SESSION  
SEPTEMBER 20, 2016 – OFFICIAL MINUTES**

**Call to Order**

Mayor Kauffman called the Regular City Council Work Session Meeting of Tuesday, September 20, 2016 to order at 6:00 p.m. Present were Chris Kauffman, Doug Hammerseng, and Ken Warpula. Councilor Jim Zajicek arrived at 6:05 p.m. Also present were City Administrator Brian Hagen, City Engineer Justin Messner, Accountant/Deputy Clerk Elizabeth Lindrud, and Public Works Supervisor Scott Vogel. Other guests present were Mary Ann Hallstein and Doug Voerding. John Vajda was absent.

**Approval of Agenda**

Kauffman added discussion of the Bechtold property as item 8a.

**MOTION** by Warpula to approve the agenda as amended, seconded by Hammerseng. **Motion carried unanimously. Zajicek absent.**

**Consent Agenda**

**MOTION** by Warpula to approve the consent agenda, seconded by Hammerseng.

**1. Consent Agenda Items:**

**a. Approve Minutes of September 6, 2016 City Council Meeting**

**b. Approve Claims as Presented:**

➤ Claims	\$ 47,133.40
➤ Payroll	\$ 7,910.23
➤ P/R taxes & Exp	\$ 3,161.09
➤ Other Claims	\$ 2,541.44
➤ Total Claims	<u>\$ 60,746.16</u>

**c. Res No 09-20-16-107 – Approving 125<sup>th</sup> Expenditures**

**Motion carried unanimously. Zajicek absent.**

**St. Michael/Albertville/Hanover Library Update – Skip Levesque**

Skip Levesque was not present to give the update.

**Historic Bridge Washout**

Hagen explained that Staff and City Engineer Messner have reviewed the options to correct the washout along the bike trail near the Historic Bridge. Messner stated that the storm water runoff pipe was run short because the final plan for the switchback includes a small holding pond in that location. Hagen explained that it could be anywhere up to 15 years before the switch back is constructed. Messner stated that putting in 12 to 18 inch granite rip rap will help defuse the run off. The cost estimate was \$10,000 to 17,000. Council inquired if this was a project that Public Works could complete for a lower cost. Vogel stated that he would put together an estimate of costs and added that he would need a larger machine to get some of the rocks down the hill. Hammerseng inquired of the materials could be reused when the pond is installed for the switchback, Messner stated that the rip rap could be reused for the pond.

Zajicek arrived at 6:05

**MOTION** by Kauffman to approve up to \$10,000 for Public Works to repair the washout, seconded by Hammerseng. **Motion carried unanimously.**

### **2017 Preliminary Budget Draft 3**

Lindrud presented the Preliminary Budget Draft Three. Changes from the previous draft include a \$7,000 increase in engineering costs and \$12,500 in planning costs to update the Comprehensive Plan. Public Works expenditures were decreased slightly showing the costs for a third public works employee with a start date of April versus the entire year. The estimated bond payment should the City bond for the Public Works facility is \$138,979.75, this is based on bonding for the full \$2 million project cost. Kauffman stated he would like to explore options to reduce the bond amount. Hagen stated that without the bond payment the tax rate would decrease, and the Cities operating expenditures have not been the cause of an increase.

#### **Res No 09-20-16-108 – Adopting the 2017 City of Hanover Preliminary Levy**

**MOTION** by Hammerseng to adopt Res No 09-20-16-108, seconded by Warpula. **Motion carried unanimously.**

#### **Res No 09-20-16-109 – Adopting the 2017 Hanover EDA Preliminary Levy**

Hagen explained that the EDA Levy remained the same from 2016. He further explained that the EDA would like to keep the levy at \$49,000 for potential increased interest in the new EDA grants and loan programs offered.

**MOTION** by Warpula to adopt Res No 09-20-16-109, seconded by Hammerseng. **Motion carried unanimously.**

### **Bechtold Property Discussion**

Kauffman explained that the Bechtold Property located of County Road 20 and 10th street is a 60-acre property. The realtor for the property contacted Kauffman to inquire how to obtain two building entitlements. Hagen explained that property includes a portion of the river and the county road. He stated that no survey has been provided to show land total excluding the river and road area as these areas are unbuildable. He further explained that even if two entitlements were allowed, the logical split would be at the County Road and obtain public right of way. The lot split location has not followed this location, instead the owners want to split the parcel in a different area. Hagen also stated that if the City allows large lot development on the property it reduces the chances for future small lot developments on City services.

### **Reports**

Messner:

- Will be meeting with the contractor on the 5<sup>th</sup> street water main project to discuss the washout at the entrance of 5<sup>th</sup> street from County Road 19.
- The sidewalk project from the Bridges neighborhood to vehicle bridge has been completed and turned out well.

Vogel:

- Working with Messner on the 5<sup>th</sup> street washout and the Historic Bridge washout.
- Started working on pond maintenance.
- Received confirmation that the two individuals who were temporary snowplow drivers last year are able to come back again this winter.
- The bollards for the Historic Bridge are a week out; painting the bridge rails was delayed due to the rain coming in this week.
- Working with Corcoran Public Works to see what the cost would be to correct the edges on the gravel roads, specifically Jandel and Division.

Hammerseng:

- Inquired if Staff had received any costs/offers for the oak tree removal and sale of wood. Hagen stated that they have met with a few people and are waiting to meet with a few more.
- Inquired on further direction for Planning Commission related to home orientation.

Hagen:

- Absentee voting starts on Friday and the City has all the judges lined up for the general election.

Kauffman:

- The Wright County Mayors dinner will be held at City Hall tomorrow.

**Adjournment**

**MOTION** by Warpula to adjourn at 8:00 p.m., seconded by Hammerseng. **Motion carried unanimously.**

APPROVED BY:

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Chris Kauffman, Mayor

ATTEST:

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Brian Hagen, City Administrator