

**CITY OF HANOVER
PARK BOARD MEETING
SEPTEMBER 21, 2022 – OFFICIAL MINUTES**

Call to Order and Pledge of Allegiance

Chair Grupp called the Park Board meeting of September 21, 2022, to order at 7:00 p.m. Present were Jeff Grupp, Dani Vetrano, Alex Holslin, Benjamin Brandhorst, Council Liaison Mike Amery, and Accountant Jackie Heinz. Scott Jamison was present via zoom. Guests present were Briana Rupenthal.

Approval of Agenda:

MOTION by Holslin to approve the Agenda, seconded by Vetrano. **Motion carried unanimously.**

Approval of Minutes from August 23, 2022

MOTION by Vetrano to approve the minutes as presented, seconded by Brandhorst. **Motion carried unanimously.**

Open Forum:

None

Unfinished Business:

New Shelter Update

Jamison stated he received updated numbers from Grady. The mayor also reached out, confirming where costs are coming in at, we were originally under \$1M, now at \$1.3M to \$1.5M actual cost which includes all items on the original proposal. Jamison further stated this doesn't include architectural drawings, grading and a fence. Jamison stated he reached out to an architectural firm, Wilkes didn't give a number for construction drawings, but he is working on it. Heinz stated public works could do the berm removal. Jamison inquired about the concrete pad; Heinz stated to add that under Grady. Heinz inquired if we could get an itemized list of included costs from Grady. Heinz further stated a parking lot will need to be added to the list of costs, city code requires one stall per three seats. So, if the shelter has an occupancy of 300, we will need a parking lot with 100 stalls. Heinz stated there are 20 stalls along the park currently that could be used towards that count.

Amery inquired with the construction of the new shelter if the old shelter will be removed. Heinz stated the old shelter would be remodeled, the kitchen would be removed, and the bathrooms would be upgraded as the walls are beginning to fall apart since a lot of families, daycares and FYCC use the shelter all summer long.

Heinz stated amounts should be added for permits and WAC and SAC as well, the building permit will be based on the value of the building. Jamison inquired if \$50k - \$60k was a good estimate for the fence, Heinz stated higher would be better. Jamison stated if the fence is \$100k and add in \$80K for a permit, we're looking at \$1.8M total cost. Grupp inquired if Kinghorn did the construction drawings for the public works building. Jamison stated they should be done by an architectural firm. Vetrano inquired if more park dedication fees will be coming in, Heinz stated Rivers Edge 3rd Addition may come in.

Jamison inquired if there would be any costs associated with grading the berm. Heinz stated possibly dozer rental. Jamison inquired if there was a cost of removing the fill or potential posting a sign free fill. Heinz stated there was a discussion regarding free fill among staff, but there is a possibility of city liability. Heinz stated she could confirm with the city attorney. Jamison stated to figure the worst-case scenario.

Heinz stated she would talk with Jason regarding removal cost. Jamison stated he will reach out to Grady and ask for an itemized break out.

Amery inquired which fund would be used for the pickle ball court, Heinz stated Fund 402 or 405. Brandhorst stated he is willing to help with the project.

Cardinal Park Sports Court Update

Heinz stated she met WSB at Cardinal Park and went over the specifications of what the Park Board has discussed. A tentative timeline is to send the project out for bids in January with them due back in three weeks with a bis opening at our January 24th, 2023 Park Board meeting. The bid would then be approved by Council at their February 7th, 2023 meeting. Work would then begin by the contractor as soon as the weather conditions permit. Heinz stated we would anticipate a May start with the project taking 12 weeks to complete and being ready for use in August. Grupp inquired if this needs to be reviewed anymore, Heinz stated no.

Pumpkin Event – Saturday, October 15th 9:00 am – 10:30 am

Grupp stated we will get 100-125 pumpkins at \$2.00 each from Rutgers. Vetrano stated the trophies are here, also have decorations, stickers, ribbon, puff paint and glue, spent roughly \$130.00. Grupp stated the best turn out was 120 for the historical society, the past two years were not a fair comparison. Grupp further stated we'll need more decorating supplies and plastic covers for the tables. Holslin stated he has supplies in his amazon cart for \$80.00 without paint to be purchased. Vetrano stated she has spent \$250.00; with pumpkins and Alex's expenses we will be at \$500.00. Grupp stated that's okay, the supplies will carry over for next year. Grupp inquired if everyone was available for the event, all members stated yes. Grupp asked everyone to arrive at 8:00 am.

Park To do List Update

Heinz went through the following list.

Settlers Park

- Discussed possible sport court location
- Discussed possible bathroom remodel after new shelter is built
- Discussed and walked site for new shelter, discussed dirt berm versus wall

Bridges Park

- Add Mulch to Playground - Complete
- Possible concrete border
- Refinish picnic table – Winter Project

EagleView Park

- Fix Crooked Gazebo - Complete
- Possibly Remove Plastic Borders at Bridges and Use Here
- Possibly Sealcoat the Trail – Looking Into – Spring Project
- Discussion on Updating the Sign to say “No Sledding” – Complete – Sign Removed

Cardinal Park

- Add Wood Chips - Completed
- Add a Concrete Border – Over Budget this Year – Next Year
- Remove the 2 Black Plastic Borders at Entrance – Will do With Concrete
- Put the Benches Inside the Border – Will do With Concrete

Mallard Park

- Paint Lines on the Basketball Court – Looking into – Concerns with Ice Rink
- Sealcoat the Basketball Court – Looking into – Concerns with Ice Rink

- Paint the Back Boards on the Basketball Hoops – Complete

Pheasant Run Park

- Stain Gazebos – Next Week
- Install a Hoop on the Basketball Court - Complete
- Paint the Back Board on the Basketball Hoop - Complete
- Paint Lines for the Basketball Court – Never had Lines
- Sealcoat the Basketball Path – Looking Into – Spring Project

New Business:

2023 Concert Dates and Bands

Board discussion regarding summer dates and which bands to schedule on which dates. Board consensus to have:

June 14, 2023

Dan Bakken & Mitch Gordon

July 13, 2023

Bryce Hegge & TBD

August 9, 2023

Ryan and Olivia Carey & Church of Cash

Board consensus to ask Hometown Pizza and What's the Scoop back to sell food as well.

Reports:

Amery

- The County Road 19 Open House will be taking place tomorrow from 5-7 pm

Heinz

- Public Works is installing lights at Mallard Park for the skating rink.

Adjournment:

MOTION by Vetrano to adjourn at 8:14 p.m., seconded by Brandhorst. **Motion carried unanimously.**

ATTEST:

Jackie Heinz, Accountant