

**CITY OF HANOVER
PARK BOARD MEETING
SEPTEMBER 23, 2025 - OFFICIAL MINUTES**

Call to Order and Pledge of Allegiance

Chair Brandhorst called the Park Board meeting of September 23, 2025, to order at 7:00 p.m. Present were Faye Schnell, Briana Rupenthal, Laurel Prairie, and Melissa Sullivan ABSENT:

Also Present: City Clerk/Assistant to City Administrator, Jenny Peterson, and Council Liaison Jim Zajicek,

Approval of Agenda:

MOTION by Rupenthal to approve the agenda as amended, seconded by Brandhorst. **Motion carried unanimously.**

Approval of Minutes from June 24, 2025

MOTION by Brandhorst to approve the minutes as presented, seconded by Sullivan. **Motion carried unanimously.**

Open Forum:

Unfinished Business:

A. Concert in the Park Recap

Brandhorst and Schnell both attended the Shane Martin Concert. The weather, the crowd, and the food were good.

B. Park Projects Update

City Clerk Peterson gave an update on the progress of the Pheasant Run Trail Project, Park Sign Project, and the Settlers Park Pavillion.

C. Adopt-a-Park

City Clerk Peterson stated that we have only had 2 groups apply so far. Discussion ensued regarding updating and reposting for the program. Schnell volunteered to create a new social media post.

New Business

A. Pumpkin Decorating Event

Discussion ensued regarding the date, time, prizes, games, and photo booth. Decisions made were:

- Date and Time: October 25, 2025, at 10 am – 12 pm
- Location: City Hall Garage
- Set up a photo booth with haybales, corn stalks and pumpkins.
- Contests for pumpkin decorating and costume contest
- Prizes for 1st – 3rd place in two age groups (0-5 and 6+) for each decorating and costume

B. Memorial Benches

Discussion ensued regarding creating a memorial bench donation program, locations of the benches and possible memorial brick program. Peterson will start research and create program then present at a future meeting.

C. Park Projects Discussion

Peterson requested the Park Board think about future projects for the park and bring ideas back to the October meeting to discuss.

D. 2026 Event Calendar

Discussion ensued regarding 2026 Park Board Events.

- Spring Clean Up Day –TBD

- Egg Hunt – TBD
- Kids Night – May 27th include Fire Department, Petting Zoo, Facepainting and Food Trucks
- Bands in the Park – will be the 3rd Wednesday night in June, July, and August from 6 pm – 8 pm
- Pumpkin Decorating - TBD

Reports:

Brandhorst – Briana and Ben’s Park Board seats will expire in December 2025, neither of them are re-applying. Please help recruit new members for the Park Board.

Peterson – inquired if anyone has any suggestions on beautifying the trail at Settlers Park, members will bring ideas to the October meeting.

Prairie – none

Rupenthal – none

Schnell – inquired about bike trail on Beebe Lake rd.

Sullivan – none

Zajicek – gave an update on Hilltop parking issues, stated that trees are being planting along CR 19 at the Zimmerman property.

Adjournment:

MOTION by Brandhorst to adjourn at 8:15 p.m., seconded by Rupenthal. **Motion carried unanimously.**

ATTEST:

Jenny Peterson, City Clerk/Assistant to City Administrator