

**CITY OF HANOVER
PARK BOARD MEETING
SEPTEMBER 24, 2013 - OFFICIAL MINUTES**

Call to Order/ Pledge of Allegiance: 7:15 p.m.

The Regular Park Board Meeting of Tuesday, September 24, 2013 was called to order at 7:15 p.m. by Chair Melissa Thompson. Park Board members present were Melissa Thompson, Abby Peterson, and Arlee Anderson. Also present were City Council Liaison Wendy Pinor, and City Clerk/Asst. City Administrator Annita Smythe. Member Tom Gleason and Receptionist/Accounting Clerk Nancy Schmitz were absent.

Set Agenda

MOTION by Peterson to approve the agenda, seconded by Anderson. Motion carried unanimously.

Approval of Minutes from August 24, 2013 Regular Meeting

MOTION by Thompson to approve the minutes of August 24, 2013 as presented, seconded by Peterson. Motion carried unanimously.

Open Forum:

No one was present to address the Park Board in the open forum.

Unfinished Business:

Update on Concert in the Park

Member Peterson provided an update to the group on the status of the Concert in the Park event coming up on September 29th. Most details have been taken care of, including getting keys, the stage, and water, etc. for the band. In addition, the Harvest Festival Royalty will be selling concessions at the event. The Park Board agreed to donate the remaining supplies from Movie in the Park for the concessions, as the items left will be expired before they can be used by the Park Board next spring.

New Business:

Select Event Dates for 2014

There was a lot of discussion surrounding the events selected and dates. The following calendar was ultimately decided on by the Park Board:

Skating in the Park – eliminated due to weather concerns, low attendance, and the fact that FYCC is holding a Hawaiian Luau event in January at City Hall.

Crafts, Reading, and Knit in the Park – these events had very strong attendance. The scheduled dates for 2014 are **June 12, 19, 26, July 10, 17, 24, 31, and August 7. Reading begins at 9:30 a.m., Crafts at 10:00 a.m. and Knitting at 10:15 a.m.**

Easter Egg Hunt – also very well attended, even in bad weather. Scheduled date is **April 19 at 10:00 a.m.** Park Board members will attempt to get supplies earlier next year so the Park Board members and other volunteers have more time to stuff eggs.

Zoomobile or other event – at a previous meeting, member Gleason had mentioned changing this to another type of animal event in order to change things up. Park Board members agreed to simply call this a “Wildlife Event” and it will be held on **July 16 at 7:00 p.m.**

Movie in the Park – these were not well attended this year, mainly because of poor weather. The Park Board are hearing a lot of positive buzz from the community about the upcoming Concert in the Park, so decided to swap out one Movie for a Concert for next year. So, the one Movie in the Park will be **August 16 at 8:30 p.m.**

Concert in the Park – a Concert in the Park is planned for **June 19 at 7:00 p.m.**, with a second event in either September or October to be determined at a later date.

Citizens involved with Oktoberfest had recently approached the City Council about funding for the Oktoberfest event. The City Council suggested that Oktoberfest work with the Park Board for next year to try to coordinate events and possibly save on some expenses. City Clerk Smythe conveyed this information to the Park Board. While the Park Board was not opposed to working with Oktoberfest, there was some concern that the hard work members had put into soliciting donations for the current Concert in the Park would be overlooked. In addition, the Park Board was not certain if a combined event would make sense, given the different dates and venues that each group is looking at. The members ultimately decided to delay setting the date for the second Concert in the Park event pending discussion with Oktoberfest, and suggested that Oktoberfest organizers attend a Park Board meeting in the spring to discuss their needs and plans.

Staff will coordinate getting the 2014 event dates to the Fire Department for inclusion in their calendar and into the upcoming newsletters.

The Park Board also asked Staff to add a note in the newsletter for other community groups to please inform City Hall of their upcoming events so that the City is better able to plan events without overlapping other groups activities.

Reports:

Member Anderson gave everyone a reminder about the upcoming Tree Planting Seminar on October 5.

City Clerk Smythe noted that this will likely be the final meeting of the year, unless an urgent issue comes up.

Adjourn:

MOTION by Peterson to adjourn at 8:20 p.m., seconded by Anderson. Motion carried unanimously.

Attest:

Annita Smythe, City Clerk/Asst. City Administrator