

**AGENDA
HANOVER CITY COUNCIL
OCTOBER 1, 2019**

MAYOR

CHRIS KAUFFMAN

COUNCIL

DOUG HAMMERSENG

KEN WARPULA

JIM ZAJICEK

MARYANN HALLSTEIN

- 1. Call to Order/Pledge of Allegiance Regular City Council Meeting: 7:00 p.m.**
- 2. Approval of Agenda**
- 3. Consent Agenda Items:**
 - a. Approve Minutes of September 12, 2019 Special City Council Meeting (4)**
 - b. Approve Minutes of September 17, 2019 City Council Work Session Meeting (5)**
 - c. Approve Claims as Presented: (8)**

➤ Claims	\$ 32,451.83
➤ Payroll	\$ 10,489.57
➤ P/R taxes & Exp	\$ 3,825.16
➤ Other Claims	<u>\$ 2,647.44</u>
➤ Total Claims	<u>\$ 49,414.00</u>
 - d. Res No 10-01-19-79 – Accepting Donations from Scott Jamison (41)**
 - e. Res No 10-01-19-80 – Approving Fire Department Purchases (42)**
 - f. Res No 10-01-19-81 – Approving Three Rivers Park Winter Use Permit (43)**
 - g. Res No 10-01-19-82 – Approving 2020 Elections Polling Place Designation (44)**
- 4. Citizen’s Forum:**
- 5. Public Hearings**
- 6. Unfinished Business**
- 7. New Business**
 - a. Res No 10-01-19-83 – Approving PUD Amendment for Bridges At Hanover (45)**
 - b. Res No 10-01-19-84 - Approving Wright County Sheriff Contract (71)**
- 8. Reports**
- 9. Adjournment**

To: Mayor Kauffman & Members of the Hanover City Council
From: Brian Hagen, City Administrator
Date: September 25, 2019
Re: Review of October, 2019 City Council Agenda

1. **Call to Order/Pledge of Allegiance Regular City Council Meeting: 7:00 p.m.**
2. **Approval of Agenda**
3. **Consent Agenda Items:**
 - a. **Approve Minutes of September 12, 2019 Special City Council Meeting (4)**
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 - f. **Res No 10-01-19-81 – Approving Three Rivers Park Winter Use Permit (43)**
 - g. **Res No 10-01-19-82 – Approving 2020 Elections Polling Place Designation (44)**
4. **Citizen’s Forum:**
5. **Public Hearings**
6. **Unfinished Business**
7. **New Business**
 - a. **Res No 10-01-19-83 – Approving PUD Amendment for Bridges At Hanover (45)**

This resolution is being brought to Council contingent on the Planning Commission making a recommendation at their September 30, 2019 meeting. Enclosed is a memo outlining the request. The current PUD identifies specific floor plans for townhomes that can be constructed in the

Bridges at Hanover development. The developer is requesting new floor plans be approved by the City in order create different housing products for buyers. The townhome association has reviewed the plans with the developer and city staff. The association supports the revised plans.

b. Res No 10-01-19-84 – Approving Wright County Sheriff Contract (71)

Enclosed is a resolution and contract for consideration. Sheriff Deringer will be present to answer any questions.

8. Reports

9. Adjournment

**CITY OF HANOVER
SPECIAL CITY COUNCIL MEETING
SEPTEMBER 12, 2019 – DRAFT MINUTES**

Call to Order:

Mayor Chris Kauffman called the special meeting of the City Council on Thursday, September 12, 2019 to order at 6:00 p.m. Present were Mayor Chris Kauffman, Councilors Doug Hammerseng, Ken Warpula, Jim Zajicek and MaryAnn Hallstein. Also present was City Administrator Brian Hagen.

Approval of Agenda:

MOTION by Warpula to approve the agenda, seconded by Hallstein. **Motion carried unanimously.**

2020 Preliminary Budget – DRAFT 3

Discussion was held on future Capital Improvement Purchases (CIP) and how those expenses are funded. Hagen reviewed and explained the CIP funding document and how it relates to the adopted budget and levy. Hagen shared a scenario where future capital purchases could be funded in cash, excluding Fire Department capital purchases. Hagen noted a tentative levy increase of approximately 8.7% which would equate to an estimated .75% increase to the tax rate.

Council consensus was to proceed forward with the budget and levy as identified for preliminary adoption.

Adjournment

MOTION by Hallstein to adjourn at 6:59 p.m., seconded by Warpula. **Motion carried unanimously.**

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

**CITY OF HANOVER
CITY COUNCIL MEETING
SEPTEMBER 17, 2019 – DRAFT MINUTES**

Call to Order:

Mayor Chris Kauffman called the regular meeting of Tuesday, September 17, 2019 to order at 7:01 p.m. Present were Councilors Ken Warpula, Doug Hammerseng, and MaryAnn Hallstein. Also present were Accountant / Deputy Clerk Jackie Heinz, City Planner Cindy Nash and City Engineer Justin Messner. Guests included Marge Beard, Kelly Geach, Scott Dahlke, Richard Wanke, Ann Dexine, Carol Dixon, Gary Fehn and Loren Mahler. Councilor Jim Zajicek was absent.

Approval of Agenda:

Heinz requested to add Res. 09-17-19-78 – Approving A Grading Agreement for a Project Known as River Town Villas of Hanover.

Kauffman requested to move Item #5 – Memorial Bench to #4.

MOTION by Warpula to approve the amended agenda, seconded by Hammerseng. **Motion carried unanimously.**

Consent Agenda:

MOTION by Warpula to approve the consent agenda, seconded by Hallstein.

a. Approve Minutes of September 3, 2019 City Council Meeting

b. Approve Claims as Presented:

➤ Claims	\$ 126,064.10
➤ Payroll	\$ 10,327.23
➤ P/R taxes & Exp.	\$ 3,728.90
➤ Other Claims	<u>\$ 2,602.32</u>
➤ Total Claims	<u>\$ 142,722.55</u>

c. Res No 09-17-19-76 – Adopting 2020 Preliminary Budget and Levy

Motion carried unanimously.

Memorial Bench

Kelly Geach stated she is looking for support to donate a memorial bench in honor of Missy Wanke in Cardinal Park. The bench will be pine green with supports and a plaque. Richard Wanke stated possible placement of the outfield area where the Hannah statue previously stood.

Council Consensus in support of the memorial bench and for Geach and Wanke to attend the October Park Board meeting to discuss placement.

Three Rivers Park District – Commissioner Beard Introduction & Crow Hassan Master Plan

Marge Beard introduced herself as the Park Commissioner for District 1. She is a 25 year resident of Plymouth and will be accessible for park questions and comments. Ann Dexine with Three Rivers Park stated revising of the Master Plan began a year ago, the plan hasn't been updated since the 80's. Dexine further stated Three Rivers will be celebrating 50th anniversary of the prairie restoration of the park on Saturday, September 21 from 10 am – 2 pm.

Dexine stated Crow Hassan Park is the flagship park for prairie restoration, it's the most rustic and is envisioned to stay that way. From the 1,100 responses received, easier access and a more inviting design are among the most desired. Dexine stated there were 3 design principles when creating the new master

plan – to celebrate the Crow River, provide access and preserve nature. Currently 50% of park use occurs at the dog park, 25% by horse owners and 25% by hikers.

Dexine stated the Master Plan highlights:

- The future Crow River Regional Trail running from Watertown to Dayton will go through the park
- Possible land acquisition on the NE corner
- Add gravel parking lot to group camp and relocate boat launch to be ADA accessible in the Riverbend area
- Create 2 separate parking lots at the trail head, one for horse trailers and another for single vehicles
- Create a park shelter for group learning at the trail head
- Addition of 2 ADA unpaved trails, each a half mile long, one at the Riverbend area and the other at the trail head, with nature play components such as stacked logs, rocks, hollow logs, etc.

Hammerseng inquired how long the plan is, Dexine stated a 20-year plan and will be completed in phases. Discussion continued around the switchback by the Historic Bridge and most important future amenities. Dexine stated some tweeks will be made and Three Rivers would like a resolution of support from Council at the October meeting. Dexine also encouraged Council to e-mail comments, ideas, etc. in the next couple of weeks.

Res No 09-17-19-77 – Approving Negative Declaration for Mahler Aggregate Mine EAW

Nash stated the public comment period ended last Wednesday, September 11, received a few comments and is recommending a negative declaration. Nash further stated the next step is for Fehn Companies to apply for an IUP which will go to Planning Commission and then Council for approval. Plans are almost complete and will submitted by the end of September for the October Planning Commission meeting.

MOTION by Warpula to approve Res No 09-17-19-77, seconded by Hallstein.

Motion carried unanimously.

Res No 09-17-19-78 – Approving a Grading Agreement for River Town Villas of Hanover

Nash stated this agreement is similar to the one approved for Crow River Heights 4th Addition a couple months ago. There is a lot of grading given the size of the site, no utilities or roads will be put in. Messner stated winter prep will be done on the site, a rough grad of the road, erosion control and excavation for ponds. Kauffman inquired about the timeline after grading, Nash stated a final would be completed next year.

Discussion continued regarding the timeline and actions if the company defaults.

MOTION by Hallstein to approve Res No 09-17-19-78 with a security amount of \$269,075, seconded by Hammerseng.

Motion carried unanimously.

Reports

Messner stated utilities will begin at Crow River Heights 4th Addition. The developer is planning to pave before winter, however it won't be allowed if it's too cold. The Chip Seal project is complete. Hammerseng inquired if they've heard of concerns regarding the number of trees coming down in the 4th addition, Messner stated yes.

Warpula inquired about explanation of the WSB payment which was held, Messner stated WSB spent 2.5 days walking the streets counting cracks and noting pavement stress. That information was then put into GIS with roughly 48 hours of work completed. Hallstein inquired in the future how often should this be updated. Messner stated a site assessment should be completed every 5-7 years with number being refreshed every other year.

Heinz stated Riverside Park had an Archery Range Open House from 4-5 pm this evening.

Hammerseng inquired if someone could attend the September 30th Planning Commission meeting as he will be absent.

Adjournment

MOTION by Hammerseng to adjourn at 8:18 p.m., seconded by Hallstein. **Motion carried unanimously.**

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Jackie Heinz, Accountant / Deputy Clerk

CITY OF HANOVER

09/24/19 11:26 AM

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Payments

Current Period: September 2019

Batch Name	09/17/19PAY2				
	Payment	Computer Dollar Amt	\$48.45	Posted	
Refer	2871 MN DEPT OF REVENUE				
Cash Payment	E 100-43000-212 Motor Fuels				\$48.45
Invoice	9/17/2019				
Transaction Date	9/17/2019	Due 0	Cash	10100	Total \$48.45

Fund Summary

	10100 Cash	
100 GENERAL FUND	\$48.45	
	<hr/>	\$48.45

Pre-Written Check	\$48.45
Checks to be Generated by the Computer	\$0.00
Total	<hr/> \$48.45

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*Check Summary Register©

September 2019

Name	Check Date	Check Amt
10100 Cash		
Paid Chk# 002763E MN DEPT OF REVENUE	9/17/2019	<u>\$48.45</u> Petroleum Tax - August 2019
Total Checks		\$48.45

FILTER: None

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Payments

Current Period: October 2019

Batch Name	10/01/19 PAY				
Payment		Computer Dollar Amt	\$32,403.38	Posted	
Refer	2784 ADVANTAGE SIGNS & GRAPHICS	-			
Cash Payment	E 100-43000-226 Sign Repair Materials	6 Handicap Signs			\$109.20
Invoice	39923	9/20/2019			
Transaction Date	9/24/2019	Due 0	Cash	10100	Total \$109.20
Refer	2777 ALLINA HEALTH SYSTEM	Ck# 002770E 10/1/2019			
Cash Payment	E 100-41940-520 Buildings and Structures	PW Building: 1 Physio Control CR2 AED & Hardshell Case			\$1,645.00
Invoice	II10025865	8/31/2019			
Transaction Date	9/23/2019	Due 0	Cash	10100	Total \$1,645.00
Refer	2780 AT&T MOBILITY	-			
Cash Payment	E 100-43000-321 Telephone	PW Cell Phones - 8/18/19 - 9/17/19			\$218.28
Invoice	X09252019	9/17/2019			
Transaction Date	9/24/2019	Due 0	Cash	10100	Total \$218.28
Refer	2769 BARTHEL, KATHY	-			
Cash Payment	E 100-48205-810 Refunds & Reimburseme	Hall Damage Deposit Release - 9/14/19 Event			\$200.00
Invoice		9/16/2019			
Transaction Date	9/23/2019	Due 0	Cash	10100	Total \$200.00
Refer	2785 BEAUDRY OIL & PROPANE	-			
Cash Payment	E 100-43000-212 Motor Fuels	Diesel: Refill of 250.0 Gallons on 9/17/19			\$627.25
Invoice	1447390	9/17/2019			
Transaction Date	9/24/2019	Due 0	Cash	10100	Total \$627.25
Refer	2783 BLUE TARP FINANCIAL	Ck# 002772E 10/1/2019			
Cash Payment	E 100-43000-215 Shop Supplies	Welding Gloves, Argon, CO2 Gas #3			\$55.25
Invoice	0191099739	9/17/2019			
Cash Payment	E 100-43000-240 Small Tools and Minor E	Face Shields, Titanium Drill, Pilot Point 29 Pc Set, 5x3/8x7/8 T1			\$138.21
Invoice	0191099739	9/17/2019			
Transaction Date	9/24/2019	Due 0	Cash	10100	Total \$193.46
Refer	2774 DRAKE CONSTRUCTION, INC.	-			
Cash Payment	E 811-48200-810 Refunds & Reimburseme	Erosion Control Escrow Release - 9872 Jordan Avenue			\$2,000.00
Invoice		9/23/2019			
Cash Payment	E 815-48200-810 Refunds & Reimburseme	Landscaping Escrow Release - 9872 Jordan Avenue			\$2,000.00
Invoice		9/23/2019			
Cash Payment	E 817-48200-810 Refunds & Reimburseme	Infrastructure Escrow Release - 9872 Jordan Avenue			\$1,000.00
Invoice		9/23/2019			
Cash Payment	E 811-48200-810 Refunds & Reimburseme	Erosion Control Escrow Release - 9789 Jasmine Avenue			\$2,000.00
Invoice		9/23/2019			
Cash Payment	E 815-48200-810 Refunds & Reimburseme	Landscaping Escrow Release - 9789 Jasmine Avenue			\$2,000.00
Invoice		9/23/2019			

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Payments

Current Period: October 2019

Cash Payment	E 817-48200-810 Refunds & Reimburseme	Infrastructure Escrow Release - 9789 Jasmine Avenue				\$1,000.00
Invoice	9/23/2019					
Transaction Date	9/23/2019	Due 0	Cash	10100	Total	\$10,000.00
Refer	<u>2776 FINKEN WATER SOLUTIONS</u>					
Cash Payment	E 100-42280-220 Repair/Maint Supply (GE	Cook & Cold Rental Cooler - September 2019				\$9.50
Invoice 1162139	9/1/2019					
Transaction Date	9/23/2019	Due 0	Cash	10100	Total	\$9.50
Refer	<u>2778 GUIDANCE POINT TECHNOLOGIE</u>					
Cash Payment	E 100-41600-310 Other Professional Servi	9/2/19 Remote Service: Error Resizing Drive Space on Server, Moved 4GB of Update Files of Data Drive				\$150.00
Invoice 13417	9/21/2019					
Transaction Date	9/23/2019	Due 0	Cash	10100	Total	\$150.00
Refer	<u>2771 MARCO TECHNOLOGIES, LLC</u>					
Cash Payment	E 100-41570-220 Repair/Maint Supply (GE	Contract Base Rate Charge for 09/20/19 - 10/19/19				\$176.05
Invoice INV6788564	9/18/2019					
Transaction Date	9/23/2019	Due 0	Cash	10100	Total	\$176.05
Refer	<u>2770 MATTSON, JOY</u>					
Cash Payment	E 100-48205-810 Refunds & Reimburseme	Hall Damage Deposit Release - 9/15/19 Event				\$200.00
Invoice	9/16/2019					
Transaction Date	9/23/2019	Due 0	Cash	10100	Total	\$200.00
Refer	<u>2786 MTI DISTRIBUTING</u>	<u>Ck# 002773E 10/1/2019</u>				
Cash Payment	E 100-45200-220 Repair/Maint Supply (GE	Big Mower: Rim				\$73.66
Invoice 1233428-00	9/9/2019					
Transaction Date	9/24/2019	Due 0	Cash	10100	Total	\$73.66
Refer	<u>2779 PETTY CASH</u>					
Cash Payment	E 818-41970-351 Legal Notices Publishing	Fehn Companies Expansion - Postage to Mail Annexation Paperwork				\$1.15
Invoice	7/24/2019				Project 208263	
Cash Payment	E 818-41970-351 Legal Notices Publishing	David & AuriAnna Mooers Variance - Easement Recording				\$46.00
Invoice	7/5/2019				Project 208259	
Transaction Date	9/24/2019	Due 0	Cash	10100	Total	\$47.15
Refer	<u>2775 RANDYS ENVIRONMENTAL SERVI</u>	<u>Ck# 002769E 10/1/2019</u>				
Cash Payment	E 100-43245-384 Refuse/Garbage Dispos	Recycling - September 2019				\$3,478.40
Invoice	9/19/2019					
Cash Payment	E 100-41940-384 Refuse/Garbage Dispos	General Trash - City Hall - October 2019				\$163.22
Invoice	9/19/2019					
Cash Payment	E 100-41940-384 Refuse/Garbage Dispos	General Trash - Fire Station - October 2019				\$30.06
Invoice	9/19/2019					
Transaction Date	9/23/2019	Due 0	Cash	10100	Total	\$3,671.68
Refer	<u>2773 RUPP ANDERSON SQUIRES & WA</u>					
Cash Payment	E 818-41610-310 Other Professional Servi	Fehn Companies - Expansion: July 2019				\$55.50
Invoice 9660	9/13/2019				Project 208263	
Cash Payment	E 100-41610-304 Legal Fees	Miscellaneous: July 2019				\$777.00
Invoice 9660	9/13/2019					

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Payments

Current Period: October 2019

Cash Payment	E 100-41610-304 Legal Fees	City Council and Board / Commission Meetings: July 2019				\$300.00
Invoice 9660	9/13/2019					
Cash Payment	E 823-41610-310 Other Professional Servi	CRHW 3rd Addition - Developers Agreement: July 2019				\$266.50
Invoice 9660	9/13/2019					
Cash Payment	E 828-41610-310 Other Professional Servi	CRHW 4th Addition - Developers Agreement: July 2019				\$1,209.50
Invoice 9660	9/13/2019					
Cash Payment	E 818-41610-310 Other Professional Servi	JW Family Holdings / River Town Villas - Final Plat: July 2019				\$123.00
Invoice 9660	9/13/2019			Project 208258		
Cash Payment	E 100-41610-304 Legal Fees	Mileage: July 2019				\$43.50
Invoice 9660	9/13/2019					
Cash Payment	E 100-41610-304 Legal Fees	Photo Copies: July 2019				\$35.40
Invoice 9660	9/13/2019					
Transaction Date	9/23/2019	Due 0	Cash	10100	Total	\$2,810.40
Refer	2787 SHERWIN-WILLIAMS					
Cash Payment	E 100-43121-224 Street Maint Materials	25 Gallons of White Parking Lot Paint				\$110.45
Invoice 2245-2	9/23/2019					
Cash Payment	E 100-43121-224 Street Maint Materials	50 Gallons of White Parking Lot Paint				\$220.90
Invoice 5220-7	9/23/2019					
Transaction Date	9/24/2019	Due 0	Cash	10100	Total	\$331.35
Refer	2782 VISA - BANKWEST					
Cash Payment	E 100-43000-321 Telephone	C. Olson: Plantronics Voyager Legend Bluetooth				\$107.36
Invoice ALBERIN10447	8/19/2019					
Cash Payment	E 100-41110-111 Committee Wages/Meeti	Council Candy				\$29.12
Invoice	8/19/2019					
Cash Payment	E 201-41330-310 Other Professional Servi	B. Hagen: EDFP Cert. Training - 3rd Session				\$975.00
Invoice 8916244	8/19/2019					
Cash Payment	E 100-41940-321 Telephone	CH: Phone Services - 5 Lines - 8/23/19 - 9/22/19				\$194.76
Invoice INV00111150	8/26/2019					
Cash Payment	E 100-43000-321 Telephone	PW: Phone Services - 3 Lines - 8/23/19 - 9/22/19				\$116.55
Invoice INV00111150	8/26/2019					
Cash Payment	E 100-41570-200 Office Supplies (GENER	Highlighters, Pens, Envelopes, Tissue, Envelope Moisteners				\$68.58
Invoice	8/23/2019					
Cash Payment	E 100-41110-437 Other Miscellaneous	Council Dinner for 8/28/19 Special Meeting				\$45.08
Invoice	8/28/2019					
Cash Payment	E 100-43000-215 Shop Supplies	Wood Chuck Traps				\$22.53
Invoice	9/29/2019					
Cash Payment	E 100-41940-520 Buildings and Structures	PW Building: AED Wall Cabinet				\$149.00
Invoice 10580	9/10/2019					
Cash Payment	E 100-43000-208 Training and Instruction	Beverages for Training				\$12.43
Invoice	9/11/2019					
Cash Payment	E 100-43000-208 Training and Instruction	Donuts for Training				\$9.29
Invoice	9/11/2019					
Cash Payment	E 603-43000-221 Equipment Parts	Sweeper: Filter				\$5.94
Invoice 1-44477	9/12/2019					

CITY OF HANOVER

Payments

Current Period: October 2019

Cash Payment	E 100-41110-437 Other Miscellaneous	Council Dinner for 9/12/19 Budget Meeting			\$45.08
Invoice	9/12/2019				
Cash Payment	E 100-43000-215 Shop Supplies	12.091 Gallons of Kerosene			\$45.94
Invoice	9/13/2019				
Cash Payment	E 100-42220-221 Equipment Parts	10.0 Gallons of Kerosene			\$37.98
Invoice	9/13/2019				
Cash Payment	E 100-41600-310 Other Professional Servi	Office 365 Business Software			\$8.86
Invoice	EO60094ZOU 9/13/2019				
Cash Payment	E 100-41600-310 Other Professional Servi	Microsoft Online Exchange - 29 E-Mail Accounts			\$116.00
Invoice	EO600951MX 9/13/2019				
Transaction Date	9/24/2019	Due 0	Cash	10100	Total \$1,989.50
Refer	2768 VONCO II, LLC				
Cash Payment	E 603-43000-384 Refuse/Garbage Dispos	Spring / Summer 2019 Street Sweepings			\$470.75
Invoice	0000051715 8/31/2019				
Transaction Date	9/23/2019	Due 0	Cash	10100	Total \$470.75
Refer	2781 WRIGHT-HENNEPIN COOPERATIV		Ck# 002771E 10/1/2019		
Cash Payment	E 100-45200-381 Electric Utilities	EagleView Park - 3 Light Poles			\$58.50
Invoice	35027471309 9/18/2019				
Cash Payment	E 100-43000-310 Other Professional Servi	PW Building: Fire Panel Monitoring 11/30/2019			\$27.95
Invoice	35027471309 9/18/2019				
Cash Payment	E 100-43000-310 Other Professional Servi	PW Building: Fire Alarm Testing / Inspection 11/30/2019			\$18.95
Invoice	35027471309 9/18/2019				
Transaction Date	9/24/2019	Due 0	Cash	10100	Total \$105.40
Refer	2772 WSB & ASSOCIATES, INC.		Ck# 002768E 10/1/2019		
Cash Payment	E 823-41950-310 Other Professional Servi	CRHW 3rd Addition - Phase 2 Construction - Construction Observation: August 2019			\$1,150.00
Invoice	010287-28-0919 9/18/2019				
Cash Payment	E 818-41950-310 Other Professional Servi	CRHW 4th Addition - Phase 2 Construction Services - Project Management: August 2019			\$1,023.00
Invoice	012259-7-0919 9/18/2019			Project 208257	
Cash Payment	E 818-41950-310 Other Professional Servi	CRHW 4th Addition - Phase 2 Construction Services - Erosion Control Site Inspections: August 2019			\$402.50
Invoice	012259-7-0919 9/18/2019			Project 208257	
Cash Payment	E 818-41950-310 Other Professional Servi	David & AuriAnna Mooers - Application Variance: August 2019			\$264.00
Invoice	013265-8-0919 9/18/2019			Project 208259	
Cash Payment	E 100-41950-303 Engineering Fees	General Engineering: August 2019			\$2,271.00
Invoice	013265-8-0919 9/18/2019				
Cash Payment	E 603-41950-310 Other Professional Servi	2019 MS4 Services			\$172.50
Invoice	013432-7-0919 9/18/2019				
Cash Payment	E 818-41950-310 Other Professional Servi	JW Family Holdings / River Town Villas - Phase 1 Preliminary Plat - Plan Review: August 2019			\$397.00
Invoice	013676-6-0919 9/18/2019			Project 208255	
Cash Payment	E 100-43121-224 Street Maint Materials	2019 Chip Seal Project - Phase 1 Design - Drawings & Layouts: August 2019			\$43.50
Invoice	013735-4-0919 9/18/2019				
Cash Payment	E 100-43121-224 Street Maint Materials	2019 Chip Seal Project - Phase 1 Design - Specifications & Bidding: August 2019			\$165.00
Invoice	013735-4-0919 9/18/2019				

Payments

Current Period: October 2019

Cash Payment	E 100-43121-224 Street Maint Materials	2019 Chip Seal Project - Phase 1 Design - Meetings: August 2019	\$286.00
Invoice	013735-4-0919	9/18/2019	
Cash Payment	E 100-43121-224 Street Maint Materials	2019 Chip Seal Project - Phase 2 Construction - Construction Inspection Observation: August 2019	\$1,215.50
Invoice	013735-4-0919	9/18/2019	
Cash Payment	E 100-43121-224 Street Maint Materials	2019 Chip Seal Project - Phase 2 Construction - Project Management: August 2019	\$719.00
Invoice	013735-4-0919	9/18/2019	
Cash Payment	E 818-41950-310 Other Professional Servi	Fehn Companies - Pit Expansion: August 2019	\$1,265.75
Invoice	014135-4-0919	9/18/2019	
		Project 208263	
Transaction Date	9/23/2019	Due 0 Cash	10100
			Total \$9,374.75

Fund Summary

	10100 Cash
828 CROW RVR HTS 4TH DEVEL AGRMT	\$1,209.50
823 CROW RVR HTS WEST 3RD / BACKES	\$1,416.50
818 MISC ESCROWS FUND	\$3,577.90
817 INFRASTRUCTURE ESCROW FUND	\$2,000.00
815 LANDSCAPE ESCROW FUND	\$4,000.00
811 EROSION CONTROL ESCROW FUND	\$4,000.00
603 STORM WATER ENTERPRISE FUND	\$649.19
201 EDA SPECIAL REVENUE FUND	\$975.00
100 GENERAL FUND	\$14,575.29
	<u>\$32,403.38</u>

Pre-Written Check	\$15,063.95
Checks to be Generated by the Computer	\$17,339.43
Total	<u>\$32,403.38</u>

CITY OF HANOVER

09/24/19 2:44 PM

Page 1

*Check Summary Register©

Cks 10/1/2019 - 10/1/2019

Name	Check Date	Check Amt	
10100 Cash			
Paid Chk# 002768E WSB & ASSOCIATES, INC.	10/1/2019	\$9,374.75	CRHW 3rd Addition - Phase 2 Co
Paid Chk# 002769E Randy's Environmental Services	10/1/2019	\$3,671.68	Recycling - September 2019
Paid Chk# 002770E ALLINA HEALTH SYSTEM	10/1/2019	\$1,645.00	PW Building: 1 Physio Control
Paid Chk# 002771E Wright-Hennepin Coop Electric	10/1/2019	\$105.40	EagleView Park - 3 Light Poles
Paid Chk# 002772E BLUE TARP FINANCIAL	10/1/2019	\$193.46	Welding Gloves, Argon, CO2 Gas
Paid Chk# 002773E MTI DISTRIBUTING	10/1/2019	\$73.66	Big Mower: Rim
Paid Chk# 034547 ADVANTAGE SIGNS & GRAPHIC	10/1/2019	\$109.20	6 Handicap Signs
Paid Chk# 034548 AT&T MOBILITY	10/1/2019	\$218.28	PW Cell Phones - 8/18/19 - 9/1
Paid Chk# 034549 BARTHEL, KATHY	10/1/2019	\$200.00	Hall Damage Deposit Release -
Paid Chk# 034550 BEAUDRY OIL & PROPANE	10/1/2019	\$627.25	Diesel: Refill of 250.0 Gallon
Paid Chk# 034551 DRAKE CONSTRUCTION, INC.	10/1/2019	\$10,000.00	Infrastructure Escrow Release
Paid Chk# 034552 FINKEN WATER SOLUTIONS	10/1/2019	\$9.50	Cook & Cold Rental Cooler - Se
Paid Chk# 034553 Guidance Point Technologies	10/1/2019	\$150.00	9/2/19 Remote Service: Error R
Paid Chk# 034554 MARCO TECHNOLOGIES, LLC	10/1/2019	\$176.05	Contract Base Rate Charge for
Paid Chk# 034555 MATTSON, JOY	10/1/2019	\$200.00	Hall Damage Deposit Release -
Paid Chk# 034556 PETTY CASH	10/1/2019	\$47.15	Fehn Companies Expansion - Pos
Paid Chk# 034557 Rupp Anderson Squires & Waldsp	10/1/2019	\$2,810.40	Photo Copies: July 2019
Paid Chk# 034558 SHERWIN-WILLIAMS	10/1/2019	\$331.35	50 Gallons of White Parking Lo
Paid Chk# 034559 VISA	10/1/2019	\$1,989.50	12.091 Gallons of Kerosene
Paid Chk# 034560 VONCO II, LLC	10/1/2019	\$470.75	Spring / Summer 2019 Street Sw
	Total Checks	\$32,403.38	

FILTER: None



Rupp, Anderson, Squires & Waldspurger, P.A.

333 South Seventh Street, Suite 2800
Minneapolis, MN 55402
Office (612) 436-4300 Fax (612) 436-4340
www.raswlaw.com

Federal Tax ID 46-1641135

Statement as of: 7/31/2019
Statement Date: 9/13/2019
Statement No. 9660

City of Hanover
Mr. Brian Hagen
11250 5th St NE
Hanover, MN 55341

4011(1)-0001: Miscellaneous	911.40
4011(1)-0004: City Council and Board/Commission Meetings	300.00
4011(3)-0016: Crow River Heights 3rd Addition Development Agreement	266.50
4011(3)-0019: Crow River Heights 4th Addition Development Agreement	1,209.50
4011(3)-0020: Rivertown Villas Development Agreement	123.00

Total Fees and Expenses: \$2,810.40

Previous Balance: _____

Total Now Due: \$2,810.40

OH

SEP 18 2019



Rupp, Anderson, Squires & Waldspurger, P.A.

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 Minneapolis, MN 55402
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Statement as of: 7/31/2019
 Statement Date: 9/13/2019
 Statement No. 9660

City of Hanover
 Mr. Brian Hagen
 11250 5th St NE
 Hanover, MN 55341

4011(1)-0001: Miscellaneous

		Hours	Rate	Amount
07/02/2019	JTS Review agenda materials and prepare for meeting.	1.00	185.00	185.00
07/11/2019	JTS Review and analyze subordination agreement; Telephone conference with Brian regarding same.	1.40	185.00	259.00
07/11/2019	JTS Telephone conference with Brian regarding review of subordination agreement; e-mail to parties regarding same.	0.30	185.00	55.50
07/12/2019	JTS Varied e-mails regarding security on loan for Big Bore.	0.20	185.00	37.00
07/16/2019	JTS Review Brian e-mail to John Geis regarding development.	0.10	185.00	18.50
07/16/2019	JTS Review standby agreement; Telephone conference with Brian regarding ideas to deal with priority issue.	0.30	185.00	55.50
07/22/2019	RPS Review and analyze city code regarding nuisance abatement in regard to 846 Meander Rd NE; draft and send electronic correspondence to City Administrator Hagen. .	0.90	185.00	166.50
07/29/2019	JTS Cindy Nash e-mail regarding mining ordinance language; review language; Telephone conference with Cindy.	0.30	185.00	55.50

Fehn Comp. - Expansion

55.50 E* 818-41610-310 Project* 208263 Sub-total Fees: 777.00 \$832.50
 Misc. Escrows -> City Attorney -> Other Prof. Svcs.

E* 100-41610-304 City Attorney -> Legal Fees

4011(1)-0004: City Council and Board/Commission Meetings

		Hours	Rate	Amount
07/02/2019	JTS Council meeting.	6.00	185.00	300.00
		Sub-total Fees:		\$300.00

E* 100-41610-304 City Attorney -> Legal Fees

4011(3)-0016: Crow River Heights 3rd Addition Development Agreement

		Hours	Rate	Amount
07/25/2019	JTS Review past documents; initial development agreement; escrow and pledge agreement; draft development agreement first amendment.	1.00	205.00	205.00



Rupp, Anderson, Squires & Waldspurgen, P.A.

333 South Seventh Street, Suite 2800
Minneapolis, MN 55402
Office (612) 436-4300 Fax (612) 436-4340
www.raswlaw.com

Federal Tax ID 46-1641135

07/30/2019 JTS	Revise draft of first amendment to DA allowing substitute letter of credit.	0.30	205.00	61.50
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E# 823 - 41610 - 310
CRHW 3rd Add. Developers Agreement
↳ City Attorney → Other Prof. Svcs.

Sub-total Fees: \$266.50

4011(3)-0019; Crow River Heights 4th Addition Development Agreement

		Hours	Rate	Amount
07/01/2019 JTS	Cindy e-mail regarding letter of credit; review same and review DA; revise letter of credit; e-mail to Cindy.	0.50	205.00	102.50
07/02/2019 JTS	E-mails with Cindy Nash regarding LOC revisions; review.	0.40	205.00	82.00
07/11/2019 JTS	E-mails from and to Cindy regarding mortgagee consent.	0.20	205.00	41.00
07/12/2019 JTS	Review iterations of possible solutions to developer request for changes to DA regarding Emmerich and Gold Nugget; Telephone conference with Cindy regarding same.	1.00	205.00	205.00
07/15/2019 JTS	Telephone conference with Cindy regarding early grading agreement.	0.20	205.00	41.00
07/16/2019 JTS	Cindy e-mail regarding early site grading; Two telephone conferences with Paul Fahning regarding same: review prior drafts of early site grading agreement.	1.10	205.00	225.50
07/16/2019 JTS	Review materials; Telephone conference with Cindy regarding early site grading agreement terms.	0.60	205.00	123.00
07/18/2019 JTS	Review early grading letter of credit and comment on same.	0.20	205.00	41.00
07/18/2019 JTS	Review documents and e-mails regarding retooling of plat and early site grading agreement and revision of DA; Telephone conference with Cindy regarding same.	0.90	205.00	184.50
07/19/2019 JTS	Communications with Cindy and Developer attorney regarding resolution of early access issues.	0.20	205.00	41.00
07/23/2019 JTS	Review e-mails between Cindy Nash and attorney for developer regarding DA issues and review e-mail regarding encroachment on development property; Telephone conference with Cindy regarding same.	0.60	205.00	123.00

Sub-total Fees: \$1,209.50

E# 828 - 41610 - 310
CRHW 4th Addition Developers Agmt.
↳ City Attorney
↳ Other Prof. Svcs.

E# 818-41610-310

Misc. Escrows

Project # 208258

↳ City Attorney

↳ Other Prof. Svcs.

4011(3)-0020: Rivertown Villas Development Agreement

JW Family Holdings

		Hours	Rate	Amount
07/26/2019 JTS	Ron e-mail regarding 2008 report on project; review and analyze documents sent by Ron.	0.60	205.00	123.00

Sub-total Fees:

\$123.00

Rate Summary

Jay T. Squires	9.60 hours at \$185.00/hr	966.00
Jay T. Squires	7.80 hours at \$205.00/hr	1,599.00
Ryan P. Supple	0.90 hours at \$185.00/hr	166.50
Total hours:	18.30	2,731.50

Expenses

07/02/2019 Mileage.

Units	Price	Amount
75.00	0.58	43.50

Photo Copies

35.40

Sub-total Expenses: \$43.50

Total Fees and Expenses: \$2,810.40

Previous Balance: -

Total Now Due: \$2,810.40

I declare under the penalties of law that this account is just and correct and that no part of it has been paid.

Jacsa A. Anderson

Accounts Manager

701 XENIA AVENUE S
SUITE 300
MINNEAPOLIS, MN
55416

2768



September 18, 2019

Mr. Brian Hagen
City of Hanover
11250 5th Street NE
Hanover, MN 55341

Re: August 2019 Invoices

Dear Mr. Hagen:

Enclosed please find a list of the current invoices for professional engineering services during the month of August for the City of Hanover.

If you have any questions, please contact me at 651-286-8465.

Sincerely,

WSB & Associates, Inc.

Justin Messner
Principal

Enclosures

nf



Project Budget Tracking

For the period 8/1/2019 - 8/31/2019

Project Name	WSB Project #	Project Manager	Current Invoice	Fee Type	JTD Billed	Comments	Client Invoice Reviewer
HANO - 2019 Chlp Seal Project	R-013735-000	Preisler, Nicholas	\$ 2,429.00	Hourly	\$ 5,547.50		Hagen, Brian
HANO - 2019 General Engineering Services	R-013265-000	Preisler, Nicholas	\$ 2,535.00	Hourly	\$ 23,237.25		Hagen, Brian
HANO - 2019 MS4 Services	R-013432-000	Johnson, Paul	\$ 172.50	Hourly	\$ 2,803.00		Hagen, Brian
HANO - Crow River Heights West 4th Addition	R-012259-000	Preisler, Nicholas	\$ 1,425.50	Hourly	\$ 6,182.75		Hagen, Brian
HANO - Mahler Mining Pit Expansion	R-014135-000	Preisler, Nicholas	\$ 1,265.75	Hourly	\$ 5,142.50		Hagen, Brian
HANO - River Town Villas	R-013676-000	Preisler, Nicholas	\$ 397.00	Hourly	\$ 7,814.00		Hagen, Brian
HANO- Crow River Heights West 3rd Addition	R-010297-000	Preisler, Nicholas	\$ 1,150.00	Hourly	\$ 76,750.75		Hagen, Brian
Final Totals			\$ 9,374.75				

GH



701 XENIA AVENUE S
 SUITE 300
 MINNEAPOLIS, MN
 55416



City of Hanover
 Attn: Brian Hagen
 11250 5th Street NE
 Hanover, MN 55341

September 18, 2019
 Project/Invoice: R-010287-000 - 28 - 0919
 Reviewed by: Justin Messner
 Project Manager: Nicholas Preisler

Crow River Heights West 3rd Addition
Professional Services from August 1, 2019 to August 31, 2019

Phase 002 Construction
 Construction Observation

		Hours	Rate	Amount	
Johnson, Paul	8/9/2019	2.50	115.00	287.50	
Erosion Control					
Johnson, Paul	8/12/2019	1.00	115.00	115.00	
Erosion Control					
Johnson, Paul	8/15/2019	2.50	115.00	287.50	
Erosion Control					
Johnson, Paul	8/23/2019	1.50	115.00	172.50	
Erosion control					
Johnson, Paul	8/26/2019	1.50	115.00	172.50	
Erosion Control					
Johnson, Paul	8/27/2019	1.00	115.00	115.00	
Erosion Control					
Totals		10.00		1,150.00	
Total Labor					1,150.00
					Total this Task \$1,150.00
					Total this Phase \$1,150.00
					Total this Invoice \$1,150.00

E # 823-41950-310
 CRHW 3rd Addition
 ↳ Engineer → Other Prof. Svcs.

Outstanding Invoices

Invoice Number	Date	Balance
27	8/23/2019	1,437.50
Total		1,437.50

Total Now Due \$2,587.50

Billings to Date

	Current	Prior	Total
Labor	1,150.00	75,600.75	76,750.75
Totals	1,150.00	75,600.75	76,750.75

701 XENIA AVENUE S
 SUITE 300
 MINNEAPOLIS, MN
 55416



City of Hanover
 Attn: Brian Hagen
 11250 5th Street NE
 Hanover, MN 55341

September 18, 2019
 Project/Invoice: R-012259-000 - 7 - 0919
 Reviewed by: Justin Messner
 Project Manager: Nicholas Preisler

Crow River Heights West 4th Addition

Professional Services from August 1, 2019 to August 31, 2019

Phase 002 Construction Services
 Project Management

		Hours	Rate	Amount	
Preisler, Nicholas	8/20/2019	1.75	132.00	231.00	
Construction coordination (schedule, inspection services)					
Preisler, Nicholas	8/23/2019	1.50	132.00	198.00	
Adjacent property owner concern					
Preisler, Nicholas	8/26/2019	1.50	132.00	198.00	
Grading concerns from adjacent residents					
Preisler, Nicholas	8/28/2019	1.75	132.00	231.00	
Coordination for start of utility & street construction					
Preisler, Nicholas	8/29/2019	1.25	132.00	165.00	
Sewer extension permit					
Totals		7.75		1,023.00	
Total Labor					1,023.00
				Total this Task	\$1,023.00

Erosion Control Site Inspections

		Hours	Rate	Amount	
Johnson, Paul	8/26/2019	2.50	115.00	287.50	
Erosion control and project set up for inspections					
Johnson, Paul	8/27/2019	1.00	115.00	115.00	
Erosion Control					
Totals		3.50		402.50	
Total Labor					402.50
				Total this Task	\$402.50
				Total this Phase	\$1,425.50

Billing Limits	Current	Prior	To-Date
Total Billings	1,425.50	4,757.25	6,182.75
Limit			60,000.00
Remaining			53,817.25

Project R-012259-000 HANO - Crow River Heights West 4th Addit Invoice 7

Total this Invoice \$1,425.50

Outstanding Invoices

Invoice Number	Date	Balance
6	8/23/2019	198.00
Total		198.00

Total Now Due \$1,623.50

E # 818-41950-310

Misc. Escrow

↳ Engineer

↳ Other Prof. Svcs.

Project # 208257

701 XENIA AVENUE S
 SUITE 300
 MINNEAPOLIS, MN
 55416



City of Hanover
 Attn: Brian Hagen
 11250 5th Street NE
 Hanover, MN 55341

September 18, 2019
 Project/Invoice: R-013265-000 - 8 - 0919
 Reviewed by: Justin Messner
 Project Manager: Nicholas Preisler

2019 General Engineering Services
Professional Services from August 1, 2019 to August 31, 2019

Phase 001 General Engineering Services
 Project Management

		Hours	Rate	Amount
Preisler, Nicholas	7/3/2019	1.50	132.00	198.00
Streetscape details				
Preisler, Nicholas	8/2/2019	.50	132.00	66.00
500 Kadler Ave: Phone call with surveyor				
Preisler, Nicholas	8/2/2019	1.50	132.00	198.00
10683 106th Ave: pool permit				
Preisler, Nicholas	8/2/2019	1.00	132.00	132.00
11099 Lamont Ave NE SAC/WAC estimate				
Preisler, Nicholas	8/7/2019	1.25	132.00	165.00
10683 106th Ave pool review - revised drawings				
Preisler, Nicholas	8/14/2019	1.50	132.00	198.00
10683 106th Ave: Pool permit				
Preisler, Nicholas	8/14/2019	1.00	132.00	132.00
11959 Riverview: Shed/garage permit				
Preisler, Nicholas	8/14/2019	.50	132.00	66.00
9781 Jasmine Ave: Deck Permit				
Preisler, Nicholas	8/14/2019	1.50	132.00	198.00
9837 Jasmine Ave: New home permit				
Preisler, Nicholas	8/14/2019	.50	132.00	66.00
9920 Jordan Ave: foundation as-built				
Preisler, Nicholas	8/15/2019	.75	132.00	99.00
10683 106th Ave: Pool permit				
Preisler, Nicholas	8/15/2019	.50	132.00	66.00
9884 Jordan Ave: foundation as-built				
Preisler, Nicholas	8/16/2019	1.00	132.00	132.00
CenturyLink Utility permit:9836 Jordan Ave NE				
Preisler, Nicholas	8/21/2019	.75	132.00	99.00
500 Kadler coordination with surveyor				
Preisler, Nicholas	8/27/2019	.75	132.00	99.00
500 Kadler - culvert & easement				
Totals		14.50		1,914.00
Total Labor				1,914.00

Total this Task \$1,914.00

Staff Meetings

		Hours	Rate	Amount	
Messner, Justin	8/12/2019	3.50	166.00	581.00	
CIP Meeting at Henepin County PW					
Totals		3.50		581.00	
Total Labor					581.00
				Total this Task	\$581.00

Council Meetings

Unit Billing

Council Mtg and/or Planning Commission

1.0 Meeting @ 40.00	40.00	
	40.00	40.00

\$ 2,271.00

Total Units

Total this Task \$40.00

E# 100-41950-303

Engineer

↳ Engineering Fees

Total this Phase \$2,535.00

Total this Invoice \$2,535.00

Outstanding Invoices

Invoice Number	Date	Balance
7	8/23/2019	11,199.75
Total		11,199.75

Total Now Due \$13,734.75

Billings to Date

	Current	Prior	Total
Labor	2,495.00	20,502.25	22,997.25
Units	40.00	200.00	240.00
Totals	2,535.00	20,702.25	23,237.25

264.00

= David & AuriAnna Mooers - Application Variance

E# 818-41950-310

Misc. Escrow

Project # 208259

↳ Engineer

↳ Other Prof. Svcs.

701 XENIA AVENUE S
 SUITE 300
 MINNEAPOLIS, MN
 55416



City of Hanover
 Attn: Brian Hagen
 11250 5th Street NE
 Hanover, MN 55341

September 18, 2019
 Project/Invoice: R-013432-000 - 7 - 0919
 Reviewed by: Justin Messner
 Project Manager: Paul Johnson

2019 MS4 Services
Professional Services from August 1, 2019 to August 31, 2019

Phase 001 2019 MS4 Services
 SWPPP

		Hours	Rate	Amount	
Johnson, Paul	8/26/2019	.50	115.00	57.50	
MS4 Inventory for PCA					
Johnson, Paul	8/27/2019	1.00	115.00	115.00	
MS4 Inventory for PCA					
Totals		1.50		172.50	
Total Labor					172.50
			Total this Task		\$172.50
			Total this Phase		\$172.50
			Total this Invoice		\$172.50

Outstanding Invoices

Invoice Number	Date	Balance
6	8/23/2019	115.00
Total		115.00

Total Now Due \$287.50

Billings to Date

	Current	Prior	Total
Labor	172.50	2,630.50	2,803.00
Totals	172.50	2,630.50	2,803.00

E # 603-41950-310
 Storm Water Ent. Fund
 ↳ Engineer
 ↳ Other Prof. Svcs.

701 XENIA AVENUE S
 SUITE 300
 MINNEAPOLIS, MN
 55416



City of Hanover
 Attn: Brian Hagen
 11250 5th Street NE
 Hanover, MN 55341

September 18, 2019
 Project/Invoice: R-013676-000 - 6 - 0919
 Reviewed by: Justin Messner
 Project Manager: Nicholas Preisler

River Town Villas

Professional Services from August 1, 2019 to August 31, 2019

Phase 001 Preliminary Plat
 Plan Review

		Hours	Rate	Amount
Messner, Justin	8/29/2019	1.00	166.00	166.00
Project Management				
Preisler, Nicholas	8/28/2019	1.25	132.00	165.00
Cost estimate review/LOC				
Preisler, Nicholas	8/29/2019	.50	132.00	66.00
Cost estimate review/LOC				
Totals		2.75		397.00
Total Labor				397.00
			Total this Task	\$397.00
			Total this Phase	\$397.00
			Total this Invoice	\$397.00

Outstanding Invoices

Invoice Number	Date	Balance
5	8/23/2019	238.00
Total		238.00

Total Now Due \$635.00

Billings to Date

	Current	Prior	Total
Labor	397.00	7,417.00	7,814.00
Totals	397.00	7,417.00	7,814.00

E# 818-41950-310

Misc. Escrows

Project # 208255

↳ Engineer

↳ Other Prof. Svs.

701 XENIA AVENUE S
 SUITE 300
 MINNEAPOLIS, MN
 55416



City of Hanover
 Attn: Brian Hagen
 11250 5th Street NE
 Hanover, MN 55341

September 18, 2019
 Project/Invoice: R-013735-000 - 4 - 0919
 Reviewed by: Justin Messner
 Project Manager: Nicholas Preisler

2019 Chip Seal Project
Professional Services from August 1, 2019 to August 31, 2019

Phase 001 Design
 Drawings & Layouts

		Hours	Rate	Amount	
Phillippi, Michael	8/14/2019	.50	87.00	43.50	
2019 Chip Seal Project Updates					
Totals		.50		43.50	
Total Labor					43.50
			Total this Task		\$43.50

Specifications & Bidding

		Hours	Rate	Amount	
Preisler, Nicholas	8/1/2019	1.25	132.00	165.00	
Additional chip seal area					
Totals		1.25		165.00	
Total Labor					165.00
			Total this Task		\$165.00

Meetings

		Hours	Rate	Amount	
Wood, Thomas	8/16/2019	2.00	143.00	286.00	
pre-construction meeting					
Totals		2.00		286.00	
Total Labor					286.00
			Total this Task		\$286.00
			Total this Phase		\$494.50

Phase 002 Construction
 Construction Inspection - Observation

		Hours	Rate	Amount	
Wood, Thomas	8/19/2019	5.50	143.00	786.50	

Project	R-013735-000	HANO - 2019 Chip Seal Project	Invoice	4
chip seal inspection				
Wood, Thomas	8/29/2019	3.00	143.00	429.00
Inspect start of fog sealing operations.				
Totals		8.50		1,215.50
Total Labor				1,215.50
Total this Task				\$1,215.50

Project Management

		Hours	Rate	Amount
Pederson, Karla	8/9/2019	1.00	92.00	92.00
Contract to City				
Preisler, Nicholas	8/14/2019	1.25	132.00	165.00
Revised quantities and map - added 5th St NE				
Preisler, Nicholas	8/15/2019	1.00	132.00	132.00
Precon agenda				
Preisler, Nicholas	8/16/2019	1.25	132.00	165.00
Precon				
Preisler, Nicholas	8/19/2019	.75	132.00	99.00
Construction coordination				
Preisler, Nicholas	8/21/2019	.50	132.00	66.00
Construction coordination				
Totals		5.75		719.00
Total Labor				719.00
Total this Task				\$719.00
Total this Phase				\$1,934.50
Total this Invoice				\$2,429.00

Outstanding Invoices

Invoice Number	Date	Balance
3	8/23/2019	415.00
Total		415.00

Total Now Due \$2,844.00

Billings to Date

	Current	Prior	Total
Labor	2,429.00	3,118.50	5,547.50
Totals	2,429.00	3,118.50	5,547.50

E # 100-43121-224

Paved Streets

↳ Street Maint. Materials

701 XENIA AVENUE S
 SUITE 300
 MINNEAPOLIS, MN
 55416



City of Hanover
 Attn: Brian Hagen
 11250 5th Street NE
 Hanover, MN 55341

September 18, 2019
 Project/Invoice: R-014135-000-4-0919
 Reviewed by: Justin Messner
 Project Manager: Nicholas Preisler

Mahler Mining Pit Expansion

Professional Services from August 1, 2019 to August 31, 2019

Phase	001	Mahler Mining Pit Expansion			
Plan Review					
			Hours	Rate	Amount
Fallon, Kendra		8/2/2019	.25	109.00	27.25
Mahler Pit EAW Review					
Messner, Justin		8/1/2019	.50	166.00	83.00
EAW Review					
Messner, Justin		8/23/2019	3.50	166.00	581.00
Meeting at Ciity Hall					
Preisler, Nicholas		8/2/2019	2.25	132.00	297.00
Revised EAW review					
Rickart, Charles		8/2/2019	1.50	185.00	277.50
Traffic EAW Review					
			Totals		1,265.75
			Total Labor		1,265.75
				Total this Task	\$1,265.75
				Total this Phase	\$1,265.75
				Total this Invoice	\$1,265.75

Outstanding Invoices

Invoice Number	Date	Balance
3	8/23/2019	2,633.50
Total		2,633.50

Total Now Due \$3,899.25

Billings to Date

	Current	Prior	Total
Labor	1,265.75	3,876.75	5,142.50
Totals	1,265.75	3,876.75	5,142.50

E # 818-41950-310

Misc. Escrows

Project # 208263

↳ Engineer

↳ Other Prof. Svcs.

CITY OF HANOVER

Cash Balances

October 2019

Fund	Begin Month	GL Debits Month	GL Credits Month	Balance
100 GENERAL FUND	\$628,445.19	\$0.00	\$14,575.29	\$613,869.90
107 FIRE DEPT DONATIONS FUND	\$22,512.97	\$0.00	\$0.00	\$22,512.97
201 EDA SPECIAL REVENUE FUND	\$119,159.63	\$0.00	\$975.00	\$118,184.63
205 EDA BUSINESS INCENTIVE FUND	\$57,564.01	\$0.00	\$0.00	\$57,564.01
311 2008A GO CIP REFUNDING BOND	\$64,148.56	\$0.00	\$0.00	\$64,148.56
312 2009A GO IMP REFUNDING BOND	\$13,521.23	\$0.00	\$0.00	\$13,521.23
314 2011A GO IMP CROSSOVER REF BD	\$559,070.38	\$0.00	\$0.00	\$559,070.38
315 2016A GO CIP BOND	\$46,606.74	\$0.00	\$0.00	\$46,606.74
401 GENERAL CAPITAL PROJECTS	\$719,224.44	\$0.00	\$0.00	\$719,224.44
402 PARKS CAPITAL PROJECTS	\$80,238.41	\$0.00	\$0.00	\$80,238.41
403 FIRE DEPT CAPITAL FUND	\$258,551.96	\$0.00	\$0.00	\$258,551.96
404 HISTORICAL CAPITAL PROJ FUND	\$0.00	\$0.00	\$0.00	\$0.00
405 PARK DEDICATION FEE	\$117,260.00	\$0.00	\$0.00	\$117,260.00
406 GAMBLING PROCEEDS	\$12,791.66	\$0.00	\$0.00	\$12,791.66
407 TIF REDEV DIST #1	\$11,130.86	\$0.00	\$0.00	\$11,130.86
409 MAHLER PIT - 15TH ST IMP FUND	\$94,832.55	\$0.00	\$0.00	\$94,832.55
411 FACILITIES CAPITAL PROJ FUND	\$0.00	\$0.00	\$0.00	\$0.00
417 EQUIPMENT CAPITAL FUND	\$139,579.00	\$0.00	\$0.00	\$139,579.00
418 STREET CAPITAL PROJ FUND	\$190,192.25	\$0.00	\$0.00	\$190,192.25
601 WATER ENTERPRISE FUND	\$935,977.17	\$0.00	\$0.00	\$935,977.17
602 SEWER ENTERPRISE FUND	\$299,210.93	\$0.00	\$0.00	\$299,210.93
603 STORM WATER ENTERPRISE FUND	\$159,276.26	\$0.00	\$649.19	\$158,627.07
611 WATER CAPITAL IMP FUND	\$215,438.00	\$0.00	\$0.00	\$215,438.00
612 SEWER CAPITAL IMP FUND	\$2,100,820.34	\$0.00	\$0.00	\$2,100,820.34
613 STORM WATER CAPITAL IMP FUND	\$680,728.60	\$0.00	\$0.00	\$680,728.60
701 RIVER ROAD CEMETERY	\$35,981.74	\$0.00	\$0.00	\$35,981.74
811 EROSION CONTROL ESCROW FUND	\$40,123.53	\$0.00	\$4,000.00	\$36,123.53
815 LANDSCAPE ESCROW FUND	\$40,000.00	\$0.00	\$4,000.00	\$36,000.00
817 INFRASTRUCTURE ESCROW FUND	\$18,000.00	\$0.00	\$2,000.00	\$16,000.00
818 MISC ESCROWS FUND	\$5,936.36	\$0.00	\$3,577.90	\$2,358.46
820 BRIDGES TOWNHOMES ESC FUND	\$3,719.44	\$0.00	\$0.00	\$3,719.44
823 CROW RVR HTS WEST 3RD / BACKES	\$5,964.76	\$0.00	\$1,416.50	\$4,548.26
825 CROW RVR HTS FUT WEST PLAT/PUD	\$7,069.56	\$0.00	\$0.00	\$7,069.56
826 CROW RVR HTS 4TH ADD FINL PLAT	\$0.00	\$0.00	\$0.00	\$0.00
827 HANOVER COVE PRELIMINARY PLAT	\$30,128.31	\$0.00	\$0.00	\$30,128.31
828 CROW RVR HTS 4TH DEVEL AGRMT	\$105,000.00	\$0.00	\$1,209.50	\$103,790.50
900 INTEREST	\$17,917.92	\$0.00	\$0.00	\$17,917.92
	\$7,836,122.76	\$0.00	\$32,403.38	\$7,803,719.38

Revenue Budget Report - General Fund

Source Alt Code	Account Descr	October 2019 Amt	2019 YTD Amt	2019 YTD Budget	2019 YTD Balance	%YTD Budget
Fund 100 GENERAL FUND						
TAXES	R 100-31000 Property Taxes - General	\$0.00	\$553,428.66	\$1,019,659.00	\$466,230.34	54.28%
TAXES	R 100-31020 Property Taxes - Fire	\$0.00	\$50,789.00	\$101,578.00	\$50,789.00	50.00%
TAXES	R 100-31800 Franchise Fees	\$0.00	\$7,275.51	\$15,000.00	\$7,724.49	48.50%
Source Alt Code TAXES		\$0.00	\$611,493.17	\$1,136,237.00	\$524,743.83	53.82%
SERVICE	R 100-34000 Charges for Services	\$0.00	\$5,335.31	\$0.00	-\$5,335.31	0.00%
SERVICE	R 100-34101 City Hall Rent Revenue	\$0.00	\$9,675.00	\$10,000.00	\$325.00	96.75%
SERVICE	R 100-34107 Assessment Search Fees	\$0.00	\$575.00	\$600.00	\$25.00	95.83%
SERVICE	R 100-34108 Administrative Fees	\$0.00	\$4,300.00	\$3,000.00	-\$1,300.00	143.33%
SERVICE	R 100-34109 Copies/Faxes	\$0.00	\$3.00	\$50.00	\$47.00	6.00%
SERVICE	R 100-34206 Other Public Safety Charges	\$0.00	\$620.00	\$0.00	-\$620.00	0.00%
SERVICE	R 100-34207 Fire Protection Services	\$0.00	\$76,027.25	\$110,755.00	\$34,727.75	68.64%
SERVICE	R 100-34403 Recycling Rev/Reimb	\$0.00	\$3,588.40	\$6,000.00	\$2,411.60	59.81%
SERVICE	R 100-34780 Park Rental Fees	\$0.00	\$1,654.40	\$2,500.00	\$845.60	66.18%
SERVICE	R 100-34940 Cemetery Revenues	\$0.00	\$6,050.00	\$2,000.00	-\$4,050.00	302.50%
Source Alt Code SERVICE		\$0.00	\$107,828.36	\$134,905.00	\$27,076.64	79.93%
MISC	R 100-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-36200 Miscellaneous Revenues	\$0.00	\$453.92	\$100.00	-\$353.92	453.92%
MISC	R 100-36210 Interest Earnings	\$0.00	\$4,249.34	\$0.00	-\$4,249.34	0.00%
MISC	R 100-36215 Investment Income/Loss	\$0.00	\$5,575.34	\$0.00	-\$5,575.34	0.00%
MISC	R 100-36230 Contributions and Donations	\$0.00	\$1,360.00	\$400.00	-\$960.00	340.00%
MISC	R 100-36235 Insurance Dividends	\$0.00	\$0.00	\$4,000.00	\$4,000.00	0.00%
MISC	R 100-36250 Damage Deposits	\$0.00	\$8,450.00	\$0.00	-\$8,450.00	0.00%
MISC	R 100-36260 Refunds or Reimbursements	\$0.00	\$19.56	\$0.00	-\$19.56	0.00%
MISC	R 100-36290 Sale of Vehicles/Equipment	\$0.00	\$391.85	\$0.00	-\$391.85	0.00%
MISC	R 100-39101 Sales of General Fixed Asset	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Source Alt Code MISC		\$0.00	\$20,500.01	\$4,500.00	-\$16,000.01	455.56%
LIC PERM	R 100-32110 Alcoholic Beverages	\$0.00	\$3,620.00	\$10,370.00	\$6,750.00	34.91%
LIC PERM	R 100-32180 Other Bus. Licenses/Permits	\$0.00	\$675.00	\$1,000.00	\$325.00	67.50%
LIC PERM	R 100-32210 Building Permits	\$0.00	\$80,012.84	\$100,000.00	\$19,987.16	80.01%
LIC PERM	R 100-32240 Animal Licenses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LIC PERM	R 100-32260 Solid Waste Hauler Licenses	\$0.00	\$1,500.00	\$1,500.00	\$0.00	100.00%
LIC PERM	R 100-32270 Rental Dwelling Licenses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LIC PERM	R 100-32280 Other Non-Business Lic/Per	\$0.00	\$25.00	\$50.00	\$25.00	50.00%
Source Alt Code LIC PERM		\$0.00	\$85,832.84	\$112,920.00	\$27,087.16	76.01%
INTGOVT	R 100-33400 State Grants and Aids	\$0.00	\$3,215.00	\$0.00	-\$3,215.00	0.00%
INTGOVT	R 100-33401 Local Government Aid	\$0.00	\$59,125.00	\$118,253.00	\$59,128.00	50.00%
INTGOVT	R 100-33410 MV Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTGOVT	R 100-33420 PERA Aid	\$0.00	\$169.50	\$339.00	\$169.50	50.00%
INTGOVT	R 100-33422 State Fire Aid	\$0.00	\$0.00	\$39,000.00	\$39,000.00	0.00%
INTGOVT	R 100-33426 State Police Aid	\$0.00	\$0.00	\$5,500.00	\$5,500.00	0.00%
INTGOVT	R 100-33610 County Grants/Aid for Roads	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Source Alt Code INTGOVT		\$0.00	\$62,509.50	\$163,092.00	\$100,582.50	38.33%
FINES	R 100-35100 Court Fines	\$0.00	\$1,820.47	\$3,000.00	\$1,179.53	60.68%
Source Alt Code FINES		\$0.00	\$1,820.47	\$3,000.00	\$1,179.53	60.68%
Fund 100 GENERAL FUND		\$0.00	\$889,984.35	\$1,554,654.00	\$664,669.65	57.25%

CITY OF HANOVER
Revenue Budget Report - General Fund

Source Alt Code	Account Descr	October 2019 Amt	2019 YTD Amt	2019 YTD Budget	2019 YTD Balance	%YTD Budget
		\$0.00	\$889,984.35	\$1,554,654.00	\$664,669.65	57.25%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	October 2019 Amt	2019 YTD Amt	2019 YTD Budget	2019 YTD Balance	%YTD Budget
Fund 100 GENERAL FUND						
Dept 41110 Council						
COUNCIL	E 100-41110-111 Committee Wages/Mee	\$29.12	\$7,044.12	\$13,000.00	\$5,955.88	54.19%
COUNCIL	E 100-41110-122 FICA	\$0.00	\$434.93	\$806.00	\$371.07	53.96%
COUNCIL	E 100-41110-123 Medicare	\$0.00	\$101.72	\$189.00	\$87.28	53.82%
COUNCIL	E 100-41110-208 Training and Instructio	\$0.00	\$1,300.00	\$1,000.00	-\$300.00	130.00%
COUNCIL	E 100-41110-306 Dues & Subscriptions	\$0.00	\$7,007.91	\$7,500.00	\$492.09	93.44%
COUNCIL	E 100-41110-331 Travel Expenses	\$0.00	\$1,488.56	\$1,000.00	-\$488.56	148.86%
COUNCIL	E 100-41110-437 Other Miscellaneous	\$90.16	\$531.18	\$20,000.00	\$19,468.82	2.66%
Dept 41110 Council		\$119.28	\$17,908.42	\$43,495.00	\$25,586.58	41.17%
Dept 41330 Boards and Commissions						
BRDCOMM	E 100-41330-111 Committee Wages/Mee	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.00%
BRDCOMM	E 100-41330-208 Training and Instructio	\$0.00	\$150.00	\$0.00	-\$150.00	0.00%
BRDCOMM	E 100-41330-331 Travel Expenses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41330 Boards and Commissions		\$0.00	\$150.00	\$5,000.00	\$4,850.00	3.00%
Dept 41400 City Administrator						
CITYADM	E 100-41400-101 Full-Time Employees R	\$0.00	\$52,772.16	\$75,642.00	\$22,869.84	69.77%
CITYADM	E 100-41400-121 PERA	\$0.00	\$4,101.49	\$5,673.00	\$1,571.51	72.30%
CITYADM	E 100-41400-122 FICA	\$0.00	\$3,385.54	\$4,690.00	\$1,304.46	72.19%
CITYADM	E 100-41400-123 Medicare	\$0.00	\$791.81	\$1,097.00	\$305.19	72.18%
CITYADM	E 100-41400-134 Employer Paid Life	\$0.00	\$469.62	\$385.00	-\$84.62	121.98%
CITYADM	E 100-41400-151 Med/Dental Insurance	\$0.00	\$6,300.00	\$8,400.00	\$2,100.00	75.00%
CITYADM	E 100-41400-208 Training and Instructio	\$0.00	\$1,195.00	\$1,500.00	\$305.00	79.67%
CITYADM	E 100-41400-306 Dues & Subscriptions	\$0.00	\$135.00	\$250.00	\$115.00	54.00%
Dept 41400 City Administrator		\$0.00	\$69,150.62	\$97,637.00	\$28,486.38	70.82%
Dept 41410 Elections						
ELECTION	E 100-41410-200 Office Supplies (GENER	\$0.00	-\$1,651.40	\$100.00	\$1,751.40	651.40%
ELECTION	E 100-41410-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELECTION	E 100-41410-351 Legal Notices Publishin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELECTION	E 100-41410-400 Repairs & Maint Cont (\$0.00	\$1,601.60	\$2,000.00	\$398.40	80.08%
Dept 41410 Elections		\$0.00	-\$49.80	\$2,100.00	\$2,149.80	-2.37%
Dept 41430 Clerical Staff						
CLERICAL	E 100-41430-101 Full-Time Employees R	\$0.00	\$33,537.79	\$48,004.00	\$14,466.21	69.86%
CLERICAL	E 100-41430-121 PERA	\$0.00	\$2,606.45	\$3,600.00	\$993.55	72.40%
CLERICAL	E 100-41430-122 FICA	\$0.00	\$2,149.67	\$2,976.00	\$826.33	72.23%
CLERICAL	E 100-41430-123 Medicare	\$0.00	\$502.70	\$696.00	\$193.30	72.23%
CLERICAL	E 100-41430-134 Employer Paid Life	\$0.00	\$319.30	\$1,540.00	\$1,220.70	20.73%
CLERICAL	E 100-41430-142 Unemployment Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CLERICAL	E 100-41430-151 Med/Dental Insurance	\$0.00	\$6,300.00	\$8,400.00	\$2,100.00	75.00%
CLERICAL	E 100-41430-208 Training and Instructio	\$0.00	\$180.00	\$500.00	\$320.00	36.00%
CLERICAL	E 100-41430-306 Dues & Subscriptions	\$0.00	\$45.00	\$100.00	\$55.00	45.00%
Dept 41430 Clerical Staff		\$0.00	\$45,640.91	\$65,816.00	\$20,175.09	69.35%
Dept 41435 Staff Expenses						
STAFFEXP	E 100-41435-260 Uniforms	\$0.00	\$245.57	\$300.00	\$54.43	81.86%
STAFFEXP	E 100-41435-310 Other Professional Serv	\$0.00	\$150.00	\$500.00	\$350.00	30.00%
STAFFEXP	E 100-41435-331 Travel Expenses	\$0.00	\$1,052.83	\$2,000.00	\$947.17	52.64%
Dept 41435 Staff Expenses		\$0.00	\$1,448.40	\$2,800.00	\$1,351.60	51.73%
Dept 41530 Accounting						
ACCTING	E 100-41530-101 Full-Time Employees R	\$0.00	\$38,852.00	\$55,692.00	\$16,840.00	69.76%
ACCTING	E 100-41530-121 PERA	\$0.00	\$3,019.61	\$4,177.00	\$1,157.39	72.29%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	October 2019 Amt	2019 YTD Amt	2019 YTD Budget	2019 YTD Balance	%YTD Budget
ACCTING	E 100-41530-122 FICA	\$0.00	\$2,496.22	\$3,453.00	\$956.78	72.29%
ACCTING	E 100-41530-123 Medicare	\$0.00	\$583.74	\$808.00	\$224.26	72.25%
ACCTING	E 100-41530-134 Employer Paid Life	\$0.00	\$368.80	\$1,060.00	\$691.20	34.79%
ACCTING	E 100-41530-151 Med/Dental Insurance	\$0.00	\$6,032.96	\$8,398.00	\$2,365.04	71.84%
ACCTING	E 100-41530-208 Training and Instructio	\$0.00	\$285.00	\$1,000.00	\$715.00	28.50%
ACCTING	E 100-41530-306 Dues & Subscriptions	\$0.00	\$50.04	\$250.00	\$199.96	20.02%
ACCTING	E 100-41530-310 Other Professional Serv	\$0.00	\$3,137.90	\$2,500.00	-\$637.90	125.52%
Dept 41530 Accounting		\$0.00	\$54,826.27	\$77,338.00	\$22,511.73	70.89%
Dept 41540 Auditing						
AUDITING	E 100-41540-301 Auditing and Acctg Ser	\$0.00	\$22,150.00	\$22,000.00	-\$150.00	100.68%
Dept 41540 Auditing		\$0.00	\$22,150.00	\$22,000.00	-\$150.00	100.68%
Dept 41550 Assessing						
ASSESS G	E 100-41550-310 Other Professional Serv	\$0.00	\$21,036.60	\$21,000.00	-\$36.60	100.17%
Dept 41550 Assessing		\$0.00	\$21,036.60	\$21,000.00	-\$36.60	100.17%
Dept 41570 Purchasing						
PURCHASE	E 100-41570-200 Office Supplies (GENER	\$68.58	\$848.05	\$3,500.00	\$2,651.95	24.23%
PURCHASE	E 100-41570-205 Bank Fees	\$0.00	\$71.00	\$200.00	\$129.00	35.50%
PURCHASE	E 100-41570-207 Computer Supplies	\$0.00	\$6,463.41	\$6,000.00	-\$463.41	107.72%
PURCHASE	E 100-41570-220 Repair/Maint Supply (G	\$176.05	\$4,093.33	\$4,000.00	-\$93.33	102.33%
PURCHASE	E 100-41570-322 Postage	\$0.00	\$1,221.62	\$2,500.00	\$1,278.38	48.86%
PURCHASE	E 100-41570-570 Office Equip and Furnis	\$0.00	\$0.00	\$3,000.00	\$3,000.00	0.00%
Dept 41570 Purchasing		\$244.63	\$12,697.41	\$19,200.00	\$6,502.59	66.13%
Dept 41600 Computer						
COMPUTER	E 100-41600-310 Other Professional Serv	\$274.86	\$4,517.51	\$5,000.00	\$482.49	90.35%
Dept 41600 Computer		\$274.86	\$4,517.51	\$5,000.00	\$482.49	90.35%
Dept 41610 City Attorney						
CITYATNY	E 100-41610-304 Legal Fees	\$1,155.90	\$7,390.76	\$23,500.00	\$16,109.24	31.45%
Dept 41610 City Attorney		\$1,155.90	\$7,390.76	\$23,500.00	\$16,109.24	31.45%
Dept 41910 Planning and Zoning						
PLANZONG	E 100-41910-310 Other Professional Serv	\$0.00	\$19,415.50	\$25,000.00	\$5,584.50	77.66%
Dept 41910 Planning and Zoning		\$0.00	\$19,415.50	\$25,000.00	\$5,584.50	77.66%
Dept 41940 General Govt Buildings/Plant						
GOVTBLDG	E 100-41940-210 Operating Supplies (GE	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
GOVTBLDG	E 100-41940-220 Repair/Maint Supply (G	\$0.00	\$4,558.25	\$7,000.00	\$2,441.75	65.12%
GOVTBLDG	E 100-41940-306 Dues & Subscriptions	\$0.00	\$525.00	\$525.00	\$0.00	100.00%
GOVTBLDG	E 100-41940-310 Other Professional Serv	\$0.00	\$4,248.93	\$7,500.00	\$3,251.07	56.65%
GOVTBLDG	E 100-41940-321 Telephone	\$194.76	\$3,393.47	\$6,400.00	\$3,006.53	53.02%
GOVTBLDG	E 100-41940-325 Taxes	\$0.00	\$25.06	\$500.00	\$474.94	5.01%
GOVTBLDG	E 100-41940-381 Electric Utilities	\$0.00	\$6,437.23	\$9,600.00	\$3,162.77	67.05%
GOVTBLDG	E 100-41940-383 Gas Utilities	\$0.00	\$2,605.65	\$5,000.00	\$2,394.35	52.11%
GOVTBLDG	E 100-41940-384 Refuse/Garbage Dispos	\$193.28	\$2,576.52	\$3,500.00	\$923.48	73.61%
GOVTBLDG	E 100-41940-415 Other Equipment Renta	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
GOVTBLDG	E 100-41940-520 Buildings and Structure	\$1,794.00	\$1,794.00	\$4,000.00	\$2,206.00	44.85%
GOVTBLDG	E 100-41940-560 Furniture and Fixtures	\$0.00	\$4,742.54	\$2,000.00	-\$2,742.54	237.13%
GOVTBLDG	E 100-41940-580 Other Equipment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41940 General Govt Buildings/Plant		\$2,182.04	\$30,906.65	\$48,025.00	\$17,118.35	64.36%
Dept 41950 Engineer						
ENGINEER	E 100-41950-303 Engineering Fees	\$2,271.00	\$20,997.25	\$20,000.00	-\$997.25	104.99%
Dept 41950 Engineer		\$2,271.00	\$20,997.25	\$20,000.00	-\$997.25	104.99%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	October 2019 Amt	2019 YTD Amt	2019 YTD Budget	2019 YTD Balance	%YTD Budget
Dept 41960 Insurance						
INSURANCE	E 100-41960-150 Worker s Comp (GENE	\$0.00	\$13,129.83	\$18,000.00	\$4,870.17	72.94%
INSURANCE	E 100-41960-152 Worker s Comp Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE	E 100-41960-361 General Liability Ins	\$0.00	\$23,659.82	\$25,000.00	\$1,340.18	94.64%
Dept 41960 Insurance		\$0.00	\$36,789.65	\$43,000.00	\$6,210.35	85.56%
Dept 41970 Legal Publications						
LEGALPUB	E 100-41970-341 Employment	\$0.00	\$0.00	\$300.00	\$300.00	0.00%
LEGALPUB	E 100-41970-343 Other Advertising	\$0.00	\$119.00	\$100.00	-\$19.00	119.00%
LEGALPUB	E 100-41970-351 Legal Notices Publishin	\$0.00	\$199.52	\$1,000.00	\$800.48	19.95%
LEGALPUB	E 100-41970-354 Recording Fees	\$0.00	\$52.65	\$250.00	\$197.35	21.06%
Dept 41970 Legal Publications		\$0.00	\$371.17	\$1,650.00	\$1,278.83	22.50%
Dept 42000 Public Safety (GENERAL)						
PUBSAFTY	E 100-42000-437 Other Miscellaneous	\$0.00	\$20.00	\$0.00	-\$20.00	0.00%
Dept 42000 Public Safety (GENERAL)		\$0.00	\$20.00	\$0.00	-\$20.00	0.00%
Dept 42101 Hennepin County Sheriff						
HCSHERIFF	E 100-42101-310 Other Professional Serv	\$0.00	\$41,358.00	\$82,716.00	\$41,358.00	50.00%
Dept 42101 Hennepin County Sheriff		\$0.00	\$41,358.00	\$82,716.00	\$41,358.00	50.00%
Dept 42102 Wright County Sheriff						
WCSHERIFF	E 100-42102-310 Other Professional Serv	\$0.00	\$82,137.46	\$108,770.00	\$26,632.54	75.51%
Dept 42102 Wright County Sheriff		\$0.00	\$82,137.46	\$108,770.00	\$26,632.54	75.51%
Dept 42210 Fire Dept Administration						
FIREADMIN	E 100-42210-103 Part-Time Employees	\$0.00	\$23,100.54	\$61,000.00	\$37,899.46	37.87%
FIREADMIN	E 100-42210-122 FICA	\$0.00	\$3,634.73	\$3,782.00	\$147.27	96.11%
FIREADMIN	E 100-42210-123 Medicare	\$0.00	\$850.10	\$885.00	\$34.90	96.06%
FIREADMIN	E 100-42210-142 Unemployment Benefit	\$0.00	\$0.00	\$300.00	\$300.00	0.00%
FIREADMIN	E 100-42210-150 Worker s Comp (GENE	\$0.00	\$8,543.37	\$9,000.00	\$456.63	94.93%
FIREADMIN	E 100-42210-200 Office Supplies (GENER	\$0.00	\$845.59	\$350.00	-\$495.59	241.60%
FIREADMIN	E 100-42210-305 Medical and Dental Fee	\$0.00	\$0.00	\$4,000.00	\$4,000.00	0.00%
FIREADMIN	E 100-42210-306 Dues & Subscriptions	\$0.00	\$917.00	\$1,500.00	\$583.00	61.13%
FIREADMIN	E 100-42210-361 General Liability Ins	\$0.00	\$3,548.16	\$5,000.00	\$1,451.84	70.96%
Dept 42210 Fire Dept Administration		\$0.00	\$41,439.49	\$85,817.00	\$44,377.51	48.29%
Dept 42220 Fire Dept Equipment						
FIREEQUIP	E 100-42220-221 Equipment Parts	\$37.98	\$1,117.85	\$15,500.00	\$14,382.15	7.21%
FIREEQUIP	E 100-42220-228 Medical Supplies	\$0.00	\$1,331.00	\$1,500.00	\$169.00	88.73%
FIREEQUIP	E 100-42220-240 Small Tools and Minor	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
FIREEQUIP	E 100-42220-260 Uniforms	\$0.00	\$3,097.51	\$28,500.00	\$25,402.49	10.87%
FIREEQUIP	E 100-42220-580 Other Equipment	\$0.00	\$3,798.89	\$5,000.00	\$1,201.11	75.98%
Dept 42220 Fire Dept Equipment		\$37.98	\$9,345.25	\$51,500.00	\$42,154.75	18.15%
Dept 42240 Fire Dept Training						
FIRETRNG	E 100-42240-208 Training and Instructio	\$0.00	\$5,091.72	\$12,500.00	\$7,408.28	40.73%
FIRETRNG	E 100-42240-310 Other Professional Serv	\$0.00	\$2,412.84	\$3,210.00	\$797.16	75.17%
FIRETRNG	E 100-42240-331 Travel Expenses	\$0.00	\$293.64	\$1,500.00	\$1,206.36	19.58%
Dept 42240 Fire Dept Training		\$0.00	\$7,798.20	\$17,210.00	\$9,411.80	45.31%
Dept 42260 Fire Vehicles						
FIREVEH	E 100-42260-212 Motor Fuels	\$0.00	\$1,569.57	\$4,500.00	\$2,930.43	34.88%
FIREVEH	E 100-42260-220 Repair/Maint Supply (G	\$0.00	\$695.96	\$9,000.00	\$8,304.04	7.73%
FIREVEH	E 100-42260-240 Small Tools and Minor	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
FIREVEH	E 100-42260-323 Radio Units	\$0.00	\$5,795.30	\$7,805.00	\$2,009.70	74.25%
Dept 42260 Fire Vehicles		\$0.00	\$8,060.83	\$22,305.00	\$14,244.17	36.14%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	October 2019 Amt	2019 YTD Amt	2019 YTD Budget	2019 YTD Balance	%YTD Budget
Dept 42280 Fire Stations and Bldgs						
FIREBLDG	E 100-42280-215 Shop Supplies	\$0.00	\$70.64	\$1,650.00	\$1,579.36	4.28%
FIREBLDG	E 100-42280-220 Repair/Maint Supply (G	\$9.50	\$1,752.10	\$7,500.00	\$5,747.90	23.36%
FIREBLDG	E 100-42280-321 Telephone	\$0.00	\$751.60	\$1,000.00	\$248.40	75.16%
FIREBLDG	E 100-42280-325 Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREBLDG	E 100-42280-381 Electric Utilities	\$0.00	\$2,226.56	\$4,500.00	\$2,273.44	49.48%
FIREBLDG	E 100-42280-383 Gas Utilities	\$0.00	\$2,102.83	\$3,000.00	\$897.17	70.09%
FIREBLDG	E 100-42280-520 Buildings and Structure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42280 Fire Stations and Bldgs		\$9.50	\$6,903.73	\$17,650.00	\$10,746.27	39.11%
Dept 42290 Fire Relief Association						
FIRERELIEF	E 100-42290-124 Fire Pension Contributi	\$0.00	\$0.00	\$39,000.00	\$39,000.00	0.00%
FIRERELIEF	E 100-42290-125 Other Retirement Contr	\$0.00	\$5,801.00	\$11,602.00	\$5,801.00	50.00%
FIRERELIEF	E 100-42290-301 Auditing and Acctg Ser	\$0.00	\$6,250.00	\$6,250.00	\$0.00	100.00%
Dept 42290 Fire Relief Association		\$0.00	\$12,051.00	\$56,852.00	\$44,801.00	21.20%
Dept 42401 Building Inspection Admin						
INSPADMN	E 100-42401-310 Other Professional Serv	\$0.00	\$23,356.51	\$50,000.00	\$26,643.49	46.71%
Dept 42401 Building Inspection Admin		\$0.00	\$23,356.51	\$50,000.00	\$26,643.49	46.71%
Dept 42700 Animal Control						
ANIMCTRL	E 100-42700-310 Other Professional Serv	\$0.00	\$457.00	\$1,000.00	\$543.00	45.70%
Dept 42700 Animal Control		\$0.00	\$457.00	\$1,000.00	\$543.00	45.70%
Dept 42800 Cemetery						
CEMETERY	E 100-42800-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42800 Cemetery		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43000 Public Works (GENERAL)						
PUBWRKS	E 100-43000-101 Full-Time Employees R	\$0.00	\$110,615.99	\$138,997.00	\$28,381.01	79.58%
PUBWRKS	E 100-43000-102 Full-Time Employees O	\$0.00	\$1,063.56	\$2,000.00	\$936.44	53.18%
PUBWRKS	E 100-43000-103 Part-Time Employees	\$0.00	\$11,203.58	\$14,580.00	\$3,376.42	76.84%
PUBWRKS	E 100-43000-121 PERA	\$0.00	\$8,722.22	\$12,300.00	\$3,577.78	70.91%
PUBWRKS	E 100-43000-122 FICA	\$0.00	\$7,649.52	\$11,072.00	\$3,422.48	69.09%
PUBWRKS	E 100-43000-123 Medicare	\$0.00	\$1,788.99	\$2,589.00	\$800.01	69.10%
PUBWRKS	E 100-43000-134 Employer Paid Life	\$0.00	\$1,065.60	\$2,535.00	\$1,469.40	42.04%
PUBWRKS	E 100-43000-142 Unemployment Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PUBWRKS	E 100-43000-151 Med/Dental Insurance	\$0.00	\$23,904.64	\$32,400.00	\$8,495.36	73.78%
PUBWRKS	E 100-43000-208 Training and Instructio	\$21.72	\$2,025.11	\$2,500.00	\$474.89	81.00%
PUBWRKS	E 100-43000-212 Motor Fuels	\$627.25	\$8,728.44	\$7,000.00	-\$1,728.44	124.69%
PUBWRKS	E 100-43000-215 Shop Supplies	\$123.72	\$2,192.90	\$7,500.00	\$5,307.10	29.24%
PUBWRKS	E 100-43000-220 Repair/Maint Supply (G	\$0.00	\$4,694.65	\$12,000.00	\$7,305.35	39.12%
PUBWRKS	E 100-43000-226 Sign Repair Materials	\$109.20	\$382.93	\$1,500.00	\$1,117.07	25.53%
PUBWRKS	E 100-43000-240 Small Tools and Minor	\$138.21	\$3,344.25	\$5,000.00	\$1,655.75	66.89%
PUBWRKS	E 100-43000-260 Uniforms	\$0.00	\$1,438.48	\$3,000.00	\$1,561.52	47.95%
PUBWRKS	E 100-43000-310 Other Professional Serv	\$46.90	\$4,580.20	\$10,000.00	\$5,419.80	45.80%
PUBWRKS	E 100-43000-321 Telephone	\$442.19	\$4,630.15	\$4,200.00	-\$430.15	110.24%
PUBWRKS	E 100-43000-325 Taxes	\$0.00	\$19.50	\$200.00	\$180.50	9.75%
PUBWRKS	E 100-43000-381 Electric Utilities	\$0.00	\$2,779.76	\$6,000.00	\$3,220.24	46.33%
PUBWRKS	E 100-43000-383 Gas Utilities	\$0.00	\$3,730.62	\$5,000.00	\$1,269.38	74.61%
Dept 43000 Public Works (GENERAL)		\$1,509.19	\$204,561.09	\$280,373.00	\$75,811.91	72.96%
Dept 43121 Paved Streets						
PAVSTRTS	E 100-43121-224 Street Maint Materials	\$2,760.35	\$34,494.93	\$100,000.00	\$65,505.07	34.49%
Dept 43121 Paved Streets		\$2,760.35	\$34,494.93	\$100,000.00	\$65,505.07	34.49%
Dept 43122 Unpaved Streets						

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	October 2019 Amt	2019 YTD Amt	2019 YTD Budget	2019 YTD Balance	%YTD Budget
UNPAVSTS	E 100-43122-224 Street Maint Materials	\$0.00	\$5,838.00	\$15,000.00	\$9,162.00	38.92%
Dept 43122	Unpaved Streets	\$0.00	\$5,838.00	\$15,000.00	\$9,162.00	38.92%
Dept 43125	Ice & Snow Removal					
SNOWREMO	E 100-43125-224 Street Maint Materials	\$0.00	\$4,572.86	\$20,000.00	\$15,427.14	22.86%
Dept 43125	Ice & Snow Removal	\$0.00	\$4,572.86	\$20,000.00	\$15,427.14	22.86%
Dept 43160	Street Lighting					
STLGHTG	E 100-43160-381 Electric Utilities	\$0.00	\$16,527.48	\$25,000.00	\$8,472.52	66.11%
Dept 43160	Street Lighting	\$0.00	\$16,527.48	\$25,000.00	\$8,472.52	66.11%
Dept 43240	Waste (refuse) Disposal					
REFDISPO	E 100-43240-384 Refuse/Garbage Dispos	\$0.00	\$2,674.82	\$1,000.00	-\$1,674.82	267.48%
Dept 43240	Waste (refuse) Disposal	\$0.00	\$2,674.82	\$1,000.00	-\$1,674.82	267.48%
Dept 43245	Recycling: Refuse					
RECYCLING	E 100-43245-384 Refuse/Garbage Dispos	\$3,478.40	\$31,168.00	\$40,000.00	\$8,832.00	77.92%
Dept 43245	Recycling: Refuse	\$3,478.40	\$31,168.00	\$40,000.00	\$8,832.00	77.92%
Dept 45186	Senior Center					
SRCENTER	E 100-45186-437 Other Miscellaneous	\$0.00	\$6,523.53	\$8,700.00	\$2,176.47	74.98%
Dept 45186	Senior Center	\$0.00	\$6,523.53	\$8,700.00	\$2,176.47	74.98%
Dept 45200	Parks (GENERAL)					
PARKS	E 100-45200-212 Motor Fuels	\$0.00	\$1,551.58	\$2,000.00	\$448.42	77.58%
PARKS	E 100-45200-220 Repair/Maint Supply (G	\$73.66	\$6,129.24	\$5,000.00	-\$1,129.24	122.58%
PARKS	E 100-45200-225 Landscaping Materials	\$0.00	\$3,392.07	\$8,000.00	\$4,607.93	42.40%
PARKS	E 100-45200-310 Other Professional Serv	\$0.00	\$7,000.00	\$7,000.00	\$0.00	100.00%
PARKS	E 100-45200-381 Electric Utilities	\$58.50	\$1,208.41	\$2,200.00	\$991.59	54.93%
PARKS	E 100-45200-400 Repairs & Maint Cont (\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.00%
PARKS	E 100-45200-440 Programs	\$0.00	\$864.52	\$3,000.00	\$2,135.48	28.82%
PARKS	E 100-45200-580 Other Equipment	\$0.00	\$5,090.21	\$8,000.00	\$2,909.79	63.63%
Dept 45200	Parks (GENERAL)	\$132.16	\$25,236.03	\$36,700.00	\$11,463.97	68.76%
Dept 45500	Libraries (GENERAL)					
LIBRARY	E 100-45500-437 Other Miscellaneous	\$0.00	\$10,299.46	\$11,500.00	\$1,200.54	89.56%
Dept 45500	Libraries (GENERAL)	\$0.00	\$10,299.46	\$11,500.00	\$1,200.54	89.56%
Dept 48205	Damage Deposit Refunds					
DMGDEPRF	E 100-48205-810 Refunds & Reimburse	\$400.00	\$8,250.00	\$0.00	-\$8,250.00	0.00%
Dept 48205	Damage Deposit Refunds	\$400.00	\$8,250.00	\$0.00	-\$8,250.00	0.00%
Dept 49360	Transfers Out					
TRANSFERS	E 100-49360-700 Transfers (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49360	Transfers Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49800	Transit (GENERAL)					
TRANSIT	E 100-49800-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49800	Transit (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 100	GENERAL FUND	\$14,575.29	\$948,420.99	\$1,554,654.00	\$606,233.01	61.01%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	October 2019 Amt	2019 YTD Amt	2019 YTD Budget	2019 YTD Balance	%YTD Budget
		\$14,575.29	\$948,420.99	\$1,554,654.00	\$606,233.01	61.01%

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Mayor Kauffman at 7:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 1st day of October, 2019.

The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by ___ and seconded by ___.



RESOLUTION NO 10-01-19-79

A RESOLUTION ACCEPTING DONATION FROM SCOTT JAMISON

WHEREAS, the City has received donations from Scott Jamison of \$210 to be used towards Park Board Events and two park benches.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Hanover, Minnesota, hereby accepts the donations as identified.

BE IT FURTHER RESOVLED, that the City Council expresses its thanks and appreciation for the donations.

Council members voting in favor:

Opposed or abstained:

Adopted by the city Council this 1st day of October, 2019.

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Mayor Kauffman at 7:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 1st day of October, 2019.

The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by ___ and seconded by ___.

.....

RESOLUTION NO 10-01-19-80

A RESOLUTION APPROVING PURCHASE OF FIRE DEPARTMENT EQUIPMENT

WHEREAS, the Hanover Fire Chief is requesting approval to purchase equipment; and

WHEREAS, the equipment is as follows:

- Three sets of turnout gear
- Radios
- Class B uniforms for department members

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Hanover, Minnesota, hereby approves the purchase of the above referenced equipment as the purchases are budgeted in the 2019 operating budget.

Council members voting in favor:

Opposed or abstained:

Adopted by the city Council this 1st day of October, 2019.

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Mayor Kauffman at 7:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 1st day of October, 2019.

The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by ___ and seconded by ___.

.....

RESOLUTION NO 10-01-19-81

**A RESOLUTION APPROVING A THREE RIVERS PARK DISTRICT
WINTER USE PERMIT**

WHEREAS, Three Rivers Park District allows cities to submit a winter use permit to maintain park property; and

WHEREAS, the City of Hanover submitted a permit last year to complete snow removal on the trail along CSAH 19.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Hanover, Minnesota, hereby approves a three-year winter use permit for the purpose of conducting snow removal on the Lake Independence Regional Trail.

BE IT FURTHER RESOLVED, that the City Council directs its City Administrator to execute the agreement on its behalf.

Council members voting in favor:

Opposed or abstained:

Adopted by the city Council this 1st day of October, 2019.

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Mayor Kauffman at 7:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 1st day of October, 2019.

The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by ___ and seconded by ___.

.....

RESOLUTION NO 10-01-19-82

A RESOLUTION DESIGNATING 2020 ELECTION POLLING PLACE

WHEREAS, pursuant to Minnesota State Statute 204B.16, cities are required to designate polling places by December 31st of each year.

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Hanover, Minnesota, hereby designates Hanover City Hall, 11250 5th St. NE, as the official polling place for Precincts 1 and 2 for 2019 Elections. Let it be noted that Precinct 3 is designated as a mail ballot precinct.

Council members voting in favor:

Opposed or abstained:

Adopted by the city Council this 1st day of October, 2019.

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Mayor Chris Kauffman at 7:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 1st day of October, 2019.

The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by _____ and seconded by _____.



RESOLUTION NO 10-01-19-83

**A RESOLUTION APPROVING AN AMENDMENT TO THE
PLANNED UNIT DEVELOPMENT FOR BRIDGES AT HANOVER**

WHEREAS, a planned unit development(“PUD”) was approved in December 2000 under Resolution No. 11-22-12, which included architecture for the townhomes; and

WHEREAS, JP Brooks Builders has submitted an application to amend the PUD to permit additional architecture in the townhome areas; and

WHEREAS, at their meeting on September 30, 2019, the Planning Commission held a public hearing, reviewed and recommended approval of the amendment to the PUD to add the additional architecture options; and

WHEREAS, the City Council reviewed the request for a time extension at its regular meeting on October 1, 2019 and concurred with the recommendation of the Planning Commission.

NOW, THEREFORE, BE IT RESOLVED, the City Council of the City of Hanover approves the amendment to the Planned Unit Development with the following conditions:

1. The architecture attached as Exhibit A is approved to be used in the townhome portions of the Planned Unit Development, in addition to architecture previously approved.
2. All previous conditions of the resolutions approving the planned unit development and the development agreement associated with the development are not changed by this resolution and are incorporated herein by reference.

Council members voting in favor:

Opposed or abstained:

Adopted by the City Council this 1st day of October, 2019.

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

Collaborative Planning, LLC

Memorandum

Date: September 25, 2019
To: Honorable Mayor and Council
From: Cindy Nash, City Planner
RE: Bridges PUD Amendment (Additional Architecture)

JP Brooks is purchasing many of the townhome lots in the Bridges of Hanover and has applied for an amendment to the Planned Unit Development to add additional townhome architecture.

The proposed architecture consists of both villas and twinhomes and is very similar to, but not exactly the same as, the existing architecture that is approved. They are trying to add additional floor plans to what is available so that it appeals to other buyers with the hope that the units can be built out quicker. A copy of the architecture is in the packet, with the exception of a proposed twinhome design which will be brought to the meeting.

The HOA participated in a meeting with the builder and city staff and have provided an email to city staff dated September 11, 2019 that they approve the proposed architecture.

Evaluation of Request

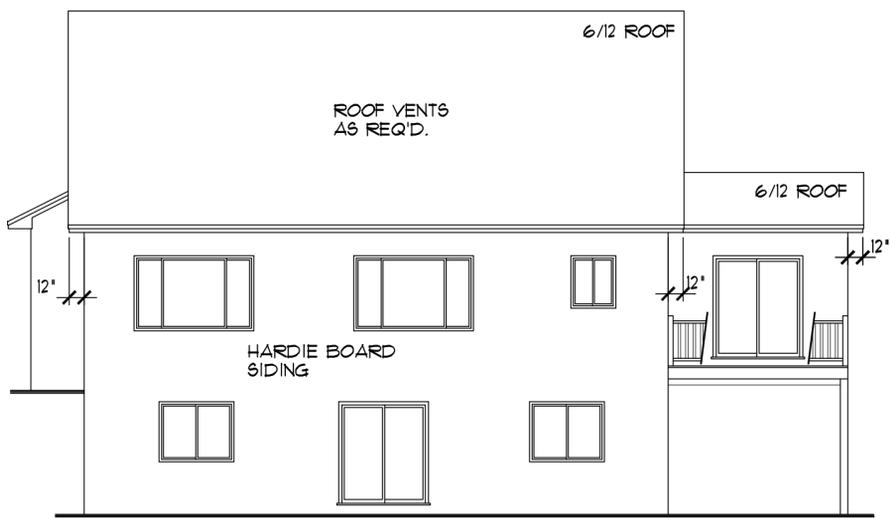
The proposed architecture is very similar to those already in place on the site and is agreeable to the HOA.

Recommendation

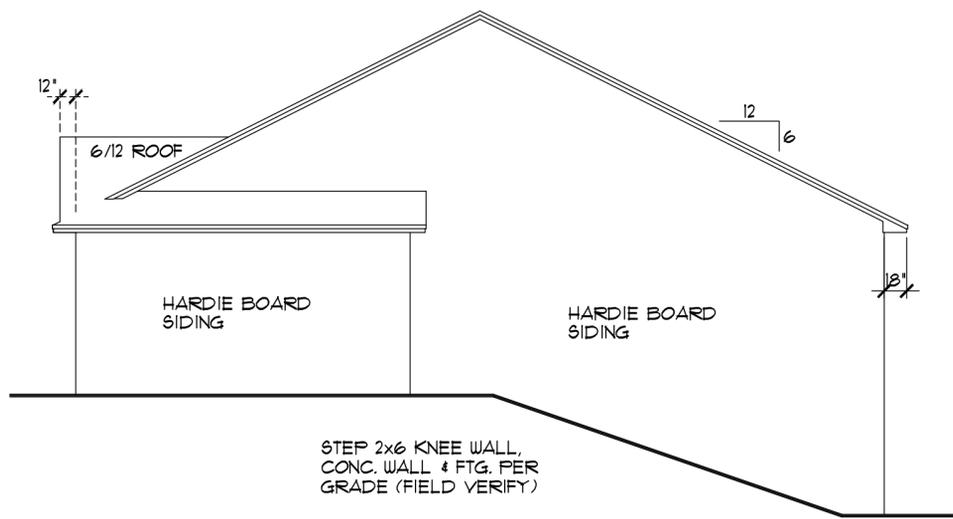
The Planning Commission will hold a public hearing and make a recommendation at their meeting on September 30, 2019, which will be brought to the Council meeting.

Staff recommends approval of this amendment to the Planned Unit Development subject to the following conditions:

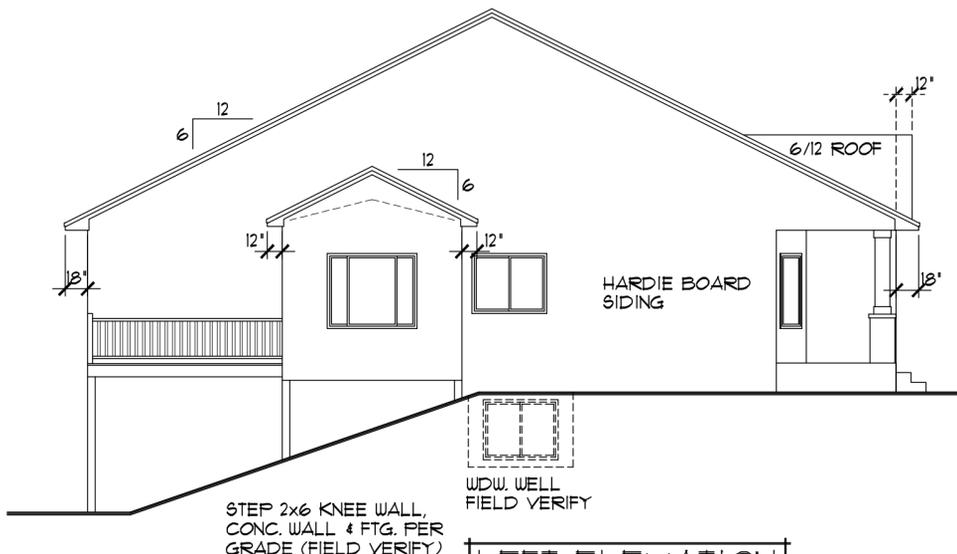
1. The architecture attached as Exhibit A is approved to be used in the townhome portions of the Planned Unit Development, in addition to architecture previously approved.
2. All previous conditions of the resolutions approving the planned unit development and the development agreement associated with the development are not changed by this resolution and are incorporated herein by reference.



REAR ELEVATION 1/8"=1'-0"



LEFT ELEVATION 1/8"=1'-0"



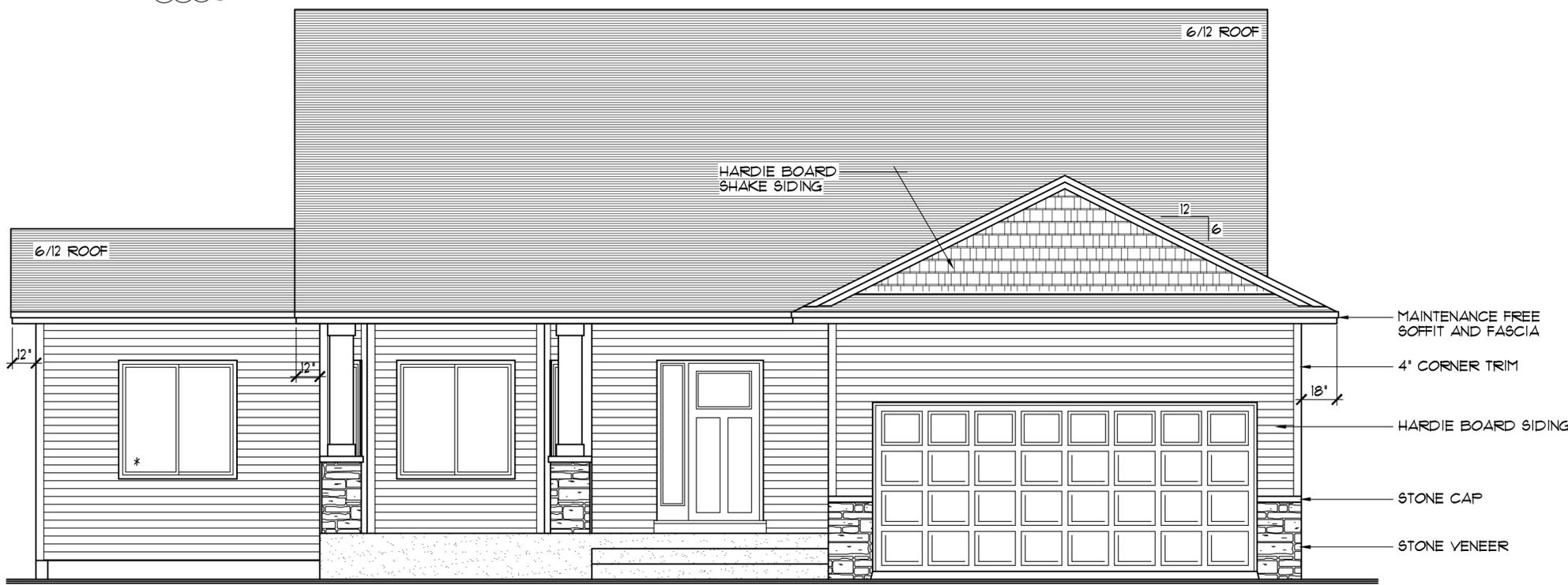
LEFT ELEVATION 1/8"=1'-0"

LEVEL HEIGHT INFORMATION TABLE		
LEVEL	R.C.H.	TOP OF WINDOW R.O.
BASEMENT	8'-2"	6'-10 1/2"
MAIN LEVEL	9'-1 1/8"	6'-10 1/2"

- JELD WEN WINDOWS SPEC'D.
- MAINTENANCE FREE SOFFITS & FASCIA
- STONE VENEER WHERE SHOWN
- HARDIE BOARD SIDING/CORNER TRIM (TYP.)
- HARDIE BOARD SHAKE SIDING WHERE SHOWN

NOTE!!!
ADJUST HEEL HEIGHT @
MAIN LEVEL 10/12 TRUSSES
w/ 18" OVERHANG TO MATCH
7/12 TRUSSES w/18" OVERHANG
(TYP.)

NOTE!!!
PROVIDE STANDARD
ENERGY HEEL @ ALL
ROOF TRUSSES (TYP.)



FRONT ELEVATION 1/4"=1'-0"

1512 SQFT. ABOVE GRADE
1080 SQFT. OPTIONAL FINISHED BASEMENT
2652 SQFT. TOTAL FINISHED AREAS
144 SQFT. SUN ROOM

REVISIONS	BY	DATE
19230	REB.	

SPECIAL NOTICE:
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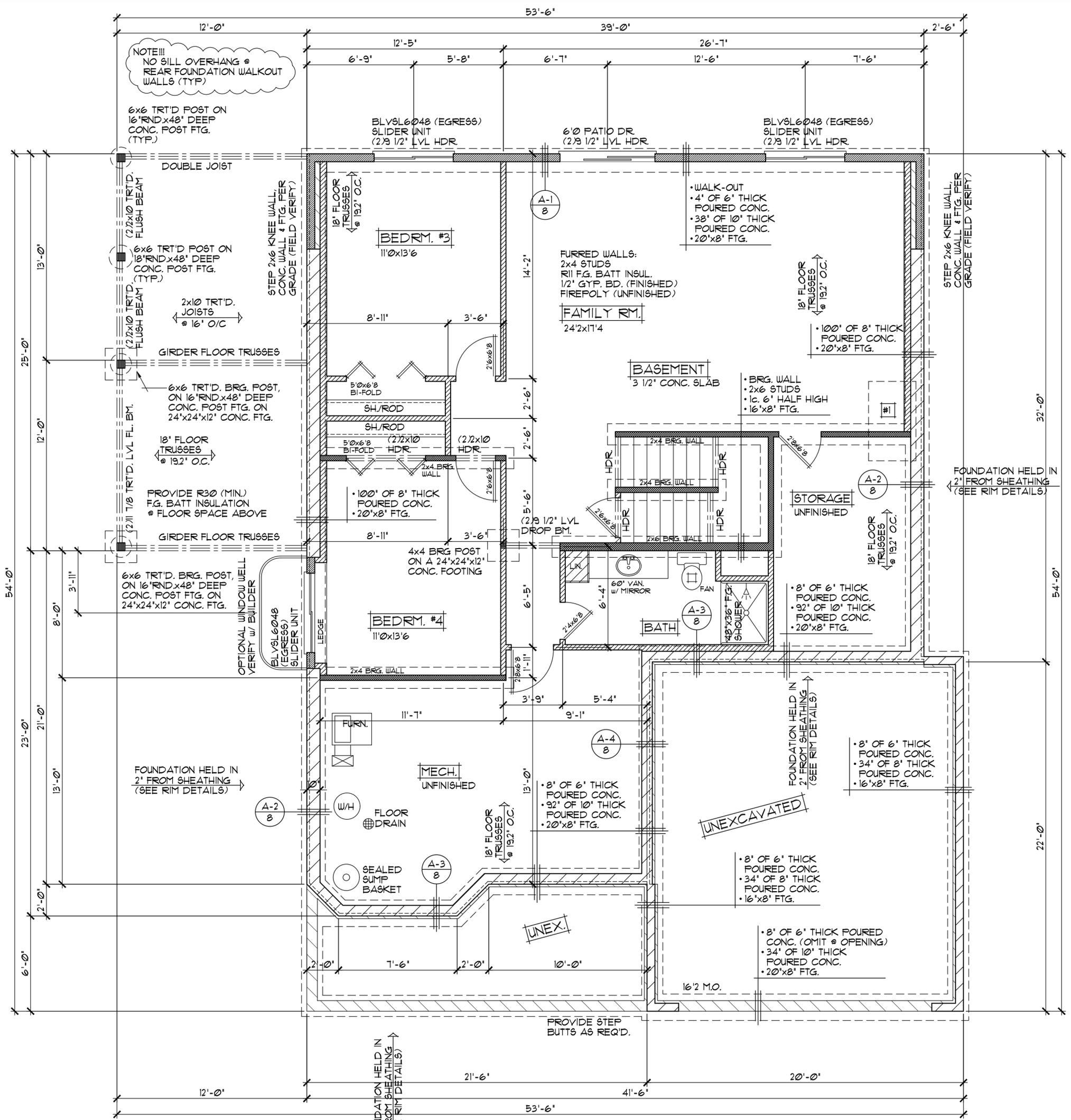
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QUALITY HOME BUILDERS

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SHEET 1 OF 7									



NOTE!!!
NO SILL OVERHANG @
REAR FOUNDATION WALKOUT
WALLS (TYP)

6x6 TRT'D POST ON
16" RND. x 48" DEEP
CONC. POST FTG.
(TYP.)

DOUBLE JOIST

6x6 TRT'D POST ON
16" RND. x 48" DEEP
CONC. POST FTG.
(TYP.)

2x10 TRT'D.
JOISTS
@ 16" O/C

6x6 TRT'D. BRG. POST,
ON 16" RND. x 48" DEEP
CONC. POST FTG. ON
24"x24"x12" CONC. FTG.

PROVIDE R30 (MIN.)
F.G. BATT INSULATION
@ FLOOR SPACE ABOVE

6x6 TRT'D. BRG. POST,
ON 16" RND. x 48" DEEP
CONC. POST FTG. ON
24"x24"x12" CONC. FTG.

FOUNDATION HELD IN
2" FROM SHEATHING
(SEE RIM DETAILS)

BLYSL6048 (EGRESS)
SLIDER UNIT
(2) 3/4" LVL HDR.

6'0" PATIO DR.
(2) 3/4" LVL HDR.

BLYSL6048 (EGRESS)
SLIDER UNIT
(2) 3/4" LVL HDR.

WALK-OUT
4" OF 6" THICK
POURED CONC.
38" OF 10" THICK
POURED CONC.
20" x 8" FTG.

FURRED WALLS:
2x4 STUDS
R11 F.G. BATT INSUL.
1/2" GYP. BD. (FINISHED)
FIREPOLY (UNFINISHED)

BRG. WALL
2x6 STUDS
1c. 6" HALF HIGH
16" x 8" FTG.

100' OF 8" THICK
POURED CONC.
20" x 8" FTG.

4x4 BRG. POST
ON A 24"x24"x12"
CONC. FOOTING

BASEMENT
3 1/2" CONC. SLAB

STORAGE
UNFINISHED

BATH

BEDRM. #4
11'0"x13'6"

MECH.
UNFINISHED

UNEXCAVATED

UNEX.

8" OF 6" THICK POURED
CONC. (OMIT @ OPENING)
34" OF 10" THICK
POURED CONC.
20" x 8" FTG.

FOUNDATION PLAN 1/4"=1'-0"
1080 SQ.FT. OPTIONAL FINISHED BASEMENT AREA

GENERAL CONSTRUCTION NOTES

#1 (MAIN LEVEL FLOOR SYSTEM) RECESS
FLOOR TRUSSES 4' BELOW CURBLESS
WALK IN SHOWER

FRAMING & CONSTRUCTION NOTES

- 8'-2" PLATE HEIGHT @ ENTIRE LOWER LEVEL
(UNLESS NOTED OTHERWISE)
- PROVIDE 1/2" GYP. BD. @ BASEMENT CEILING
& ALLOW 80 SQ.FT. (MAX) OPEN CLG. AREA
FOR MECHANICAL, FIRE BLOCK TRUSS SPACE
@ PERIMETER OF OPEN AREA

NOTE!!!
VERIFY ALL MECHANICAL
EQUIPMENT LOCATIONS,
LOCATIONS ON PLAN ARE
REPRESENTATION ONLY

FOUNDATION CONST. NOTES

- POURED CONCRETE FOUNDATION, VERIFY
ALL WALL DIMENSIONS w/ FOUNDATION
CONTRACTOR
- ALL EXTERIOR FOUNDATION DIMENSIONS
ARE TO OUTSIDE OF EXTERIOR FOAM
BOARD INSUL. OR SHEATHING, FOUNDATION
TO BE HELD IN WHERE NOTED/SHOWN
- PROVIDE 2" R10 FOAM BOARD INSULATION
@ EXTERIOR FOUNDATION WALLS & 1" R5
FOAM BOARD INSULATION AT INTERIOR
SIDE OF FOUNDATION WALLS (TYP.)
- INSULATION & AIR BARRIER TO BE CONT.
OVER TOP OF FOUNDATION WALLS (TYP.)

DOOR & WINDOW NOTES

- JELD WEN WINDOWS SPECIFIED, VERIFY
ROUGH OPENING SIZES FOR DOORS &
WINDOWS w/ MANUFACTURER
- WINDOWS with "x" REQUIRE A SASH
STOPPER (TYP.)
- ALL WINDOW & DOOR OPENINGS TO HAVE
(2) 2"x10" #2 GRADE HEADER or BETTER
(UNLESS NOTED OTHERWISE)
- TOP OF RO. FOR ALL WINDOWS ON
LOWER LEVEL TO BE 6'-10 1/2" FROM
FLOOR (UNLESS NOTED OTHERWISE)

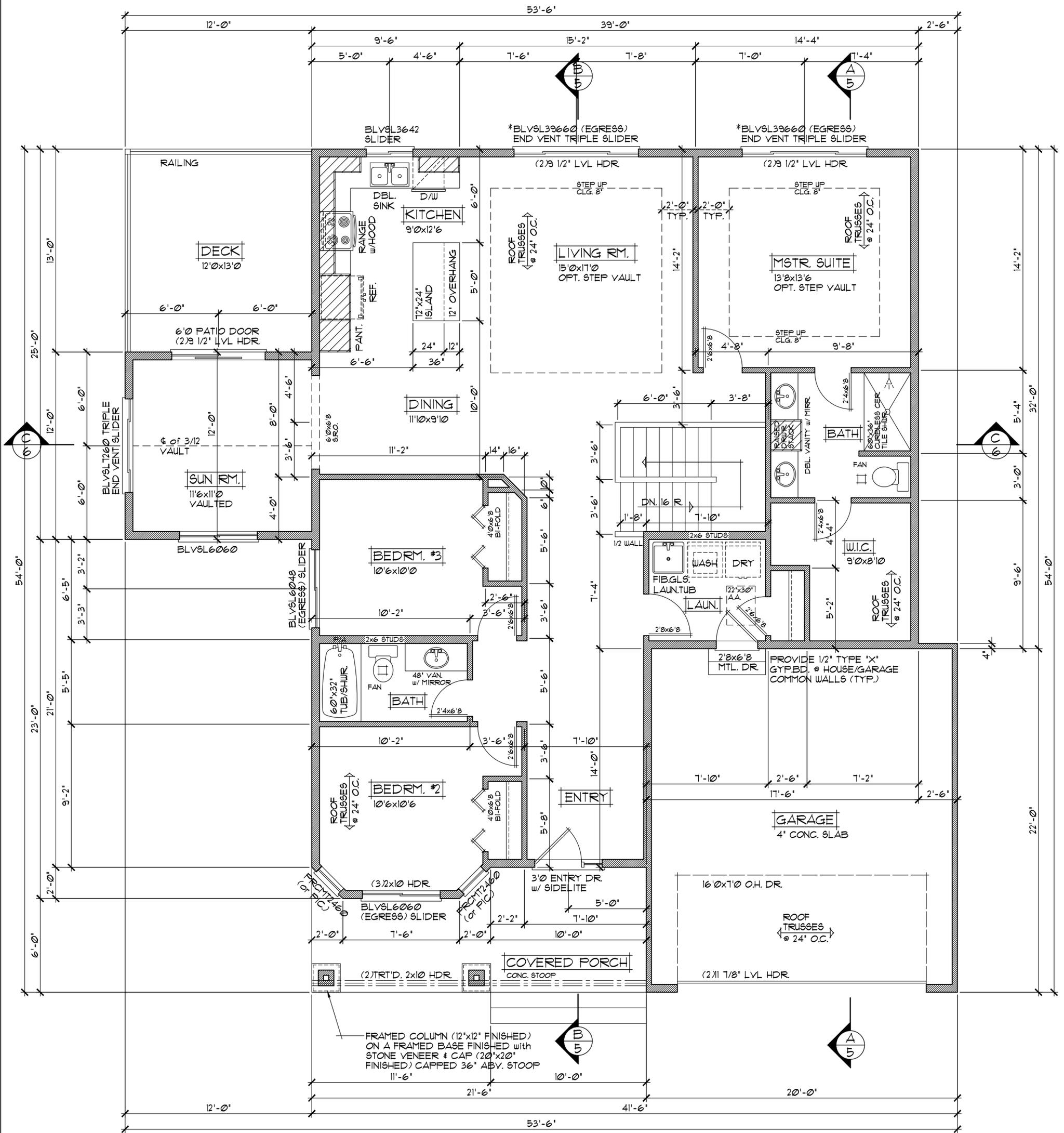
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MAIN LEVEL PLAN 1/4"=1'-0"
1512 SQ.FT. MAIN LEVEL

FRAMING NOTES

- 9'-1 1/8" PLATE HEIGHT @ ENTIRE MAIN LEVEL (UNLESS NOTED OTHERWISE)
- FRAME ALL GARAGE STUDS w/ 2x6 STUDS @ 16" O.C. (TYP.)

DOOR & WINDOW NOTES

- JELD WEN WINDOWS SPECIFIED. VERIFY ROUGH OPENING SIZES FOR DOORS & WINDOWS w/ MANUFACTURER
- WINDOWS with "*" REQUIRE A SASH STOPPER (TYP.)
- ALL WINDOW & DOOR OPENINGS TO HAVE (2)2"x10" #2 GRADE HEADER or BETTER (UNLESS NOTED OTHERWISE)
- TOP OF RO. FOR ALL WINDOWS ON MAIN LEVEL TO BE 6'-10 1/2" FROM SUB-FLOOR (UNLESS NOTED OTHERWISE)

BY:RB.
14015
04/01/14
BY:XX
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XX/XX/XX
REVISIONS

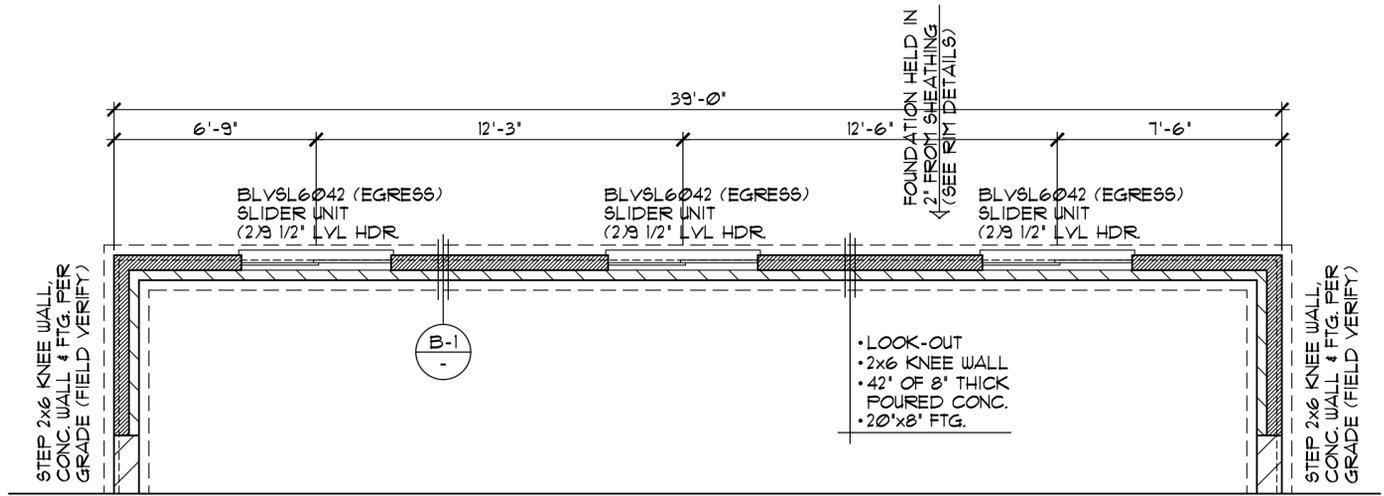
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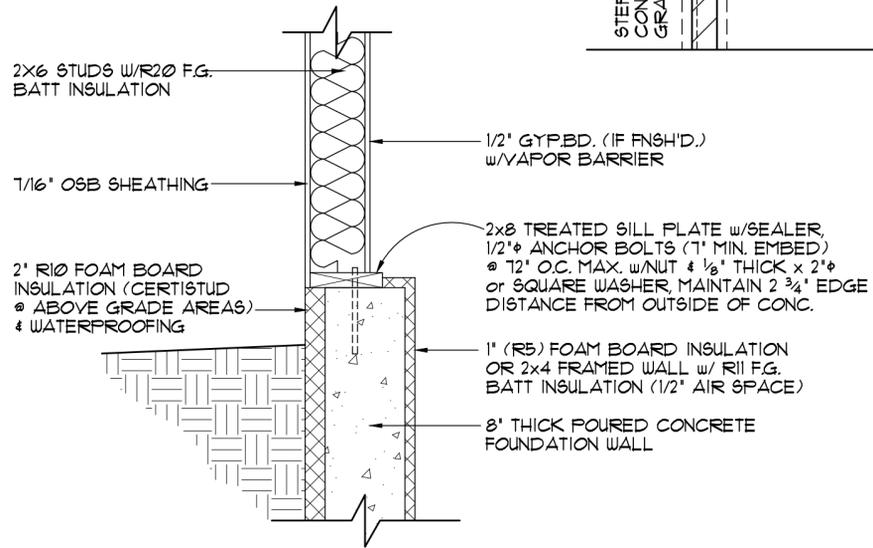
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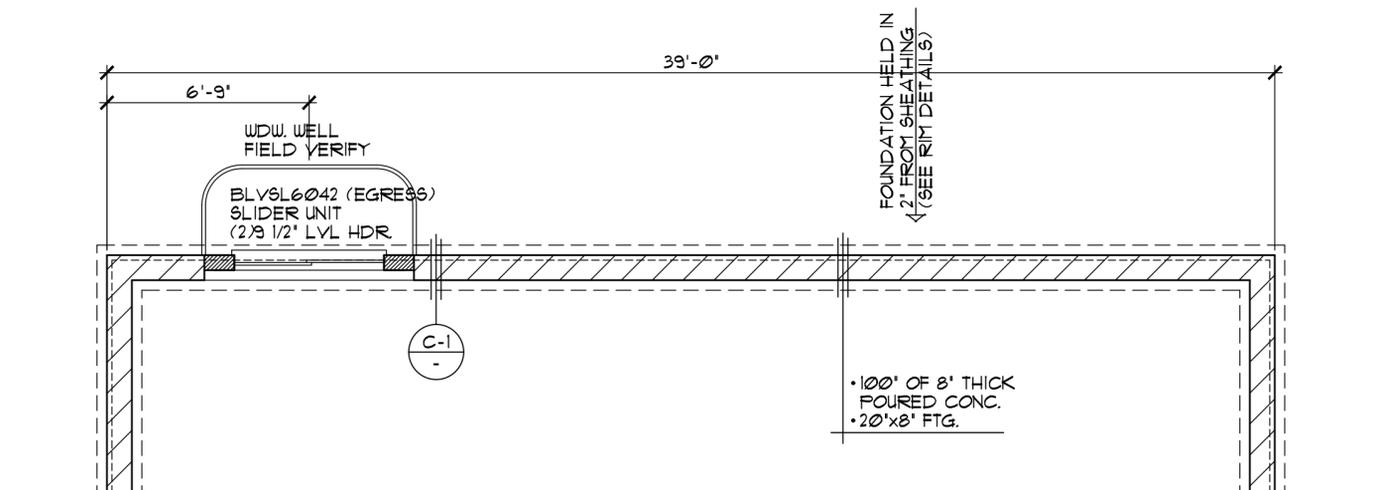


LOOKOUT OPTION
FOUNDATION PLAN 1/4"=1'-0"

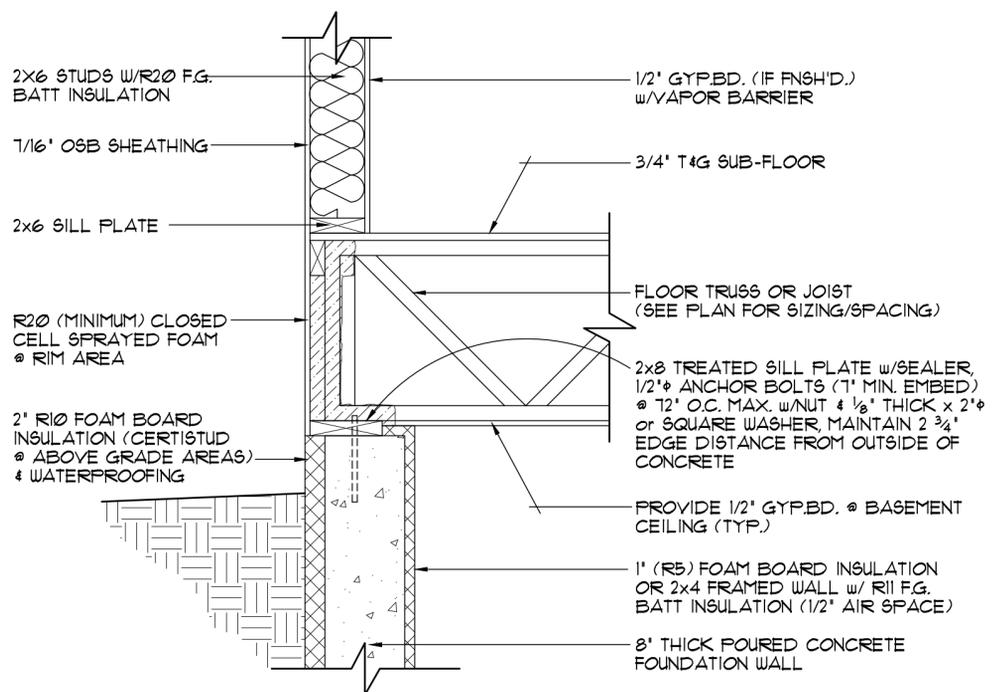


FOUNDATION/RIM AREA DETAIL "B-1" 1"=1'-0"

STANDARD DAYLIGHT SILL/FOUNDATION AREA
 FOUNDATION HELD IN 2'



FULL BASEMENT OPTION
FOUNDATION PLAN 1/4"=1'-0"



FOUNDATION/RIM AREA DETAIL "C-1" 1"=1'-0"

STANDARD RIM AREA, TRUSSES/JOISTS PERPENDICULAR TO FOUNDATION WALL
 FOUNDATION HELD IN 2'

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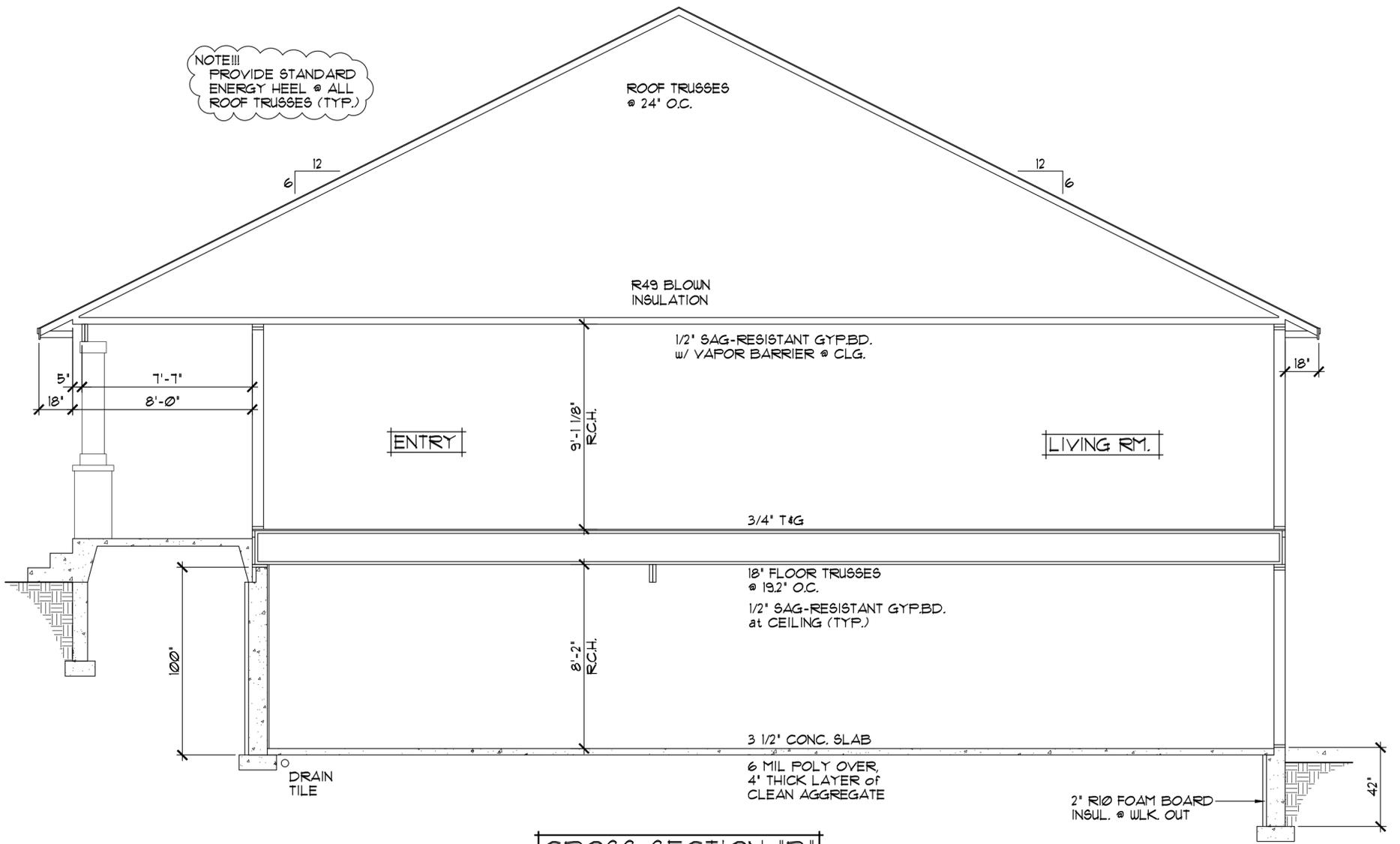
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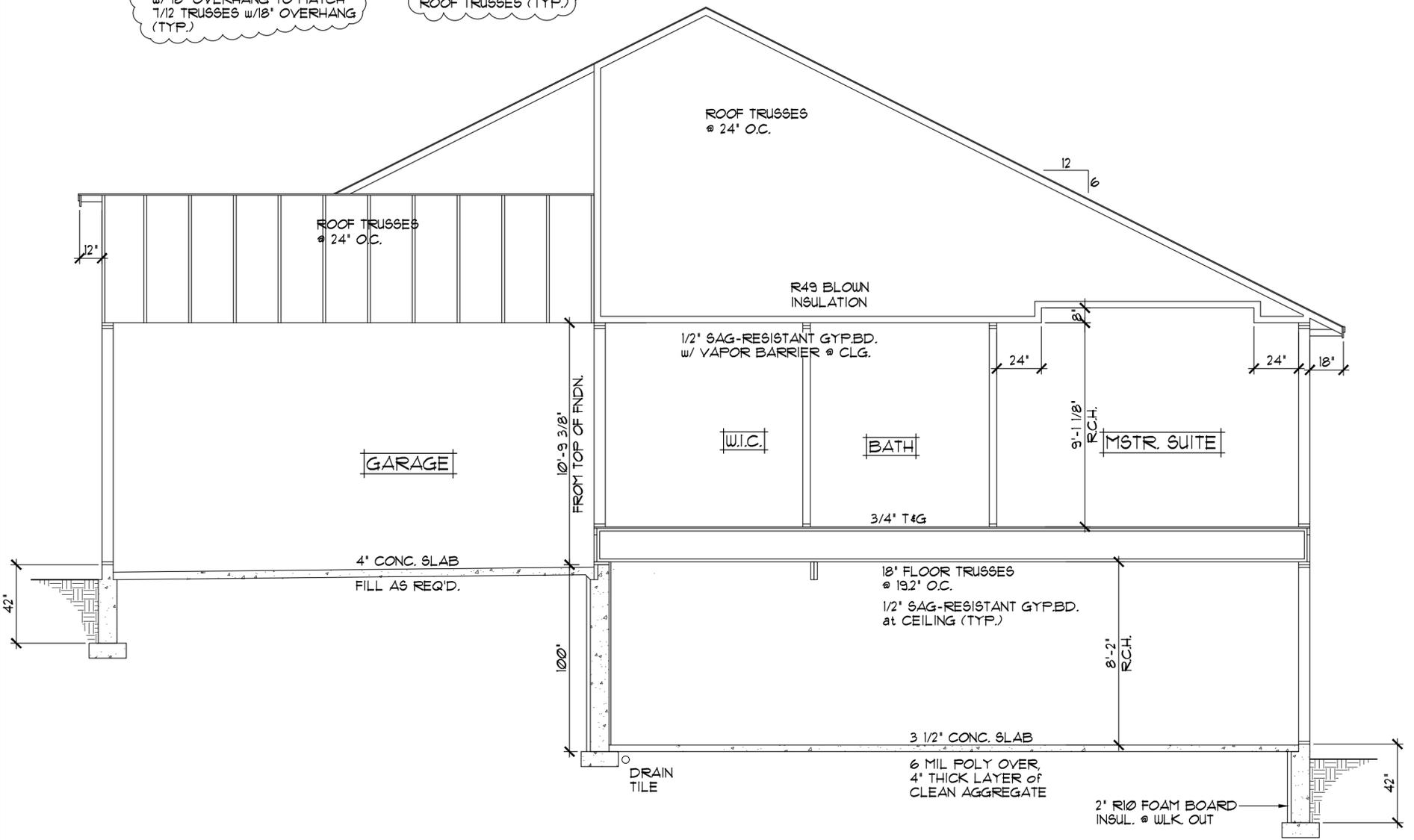
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 SHEET
 4
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 7



CROSS SECTION "B" 1/4" = 1'-0"

NOTE!!! ADJUST HEEL HEIGHT @ MAIN LEVEL 10/12 TRUSSES w/ 18" OVERHANG TO MATCH 7/12 TRUSSES w/18" OVERHANG (TYP.)

NOTE!!! PROVIDE STANDARD ENERGY HEEL @ ALL ROOF TRUSSES (TYP.)



CROSS SECTION "A" 1/4" = 1'-0"

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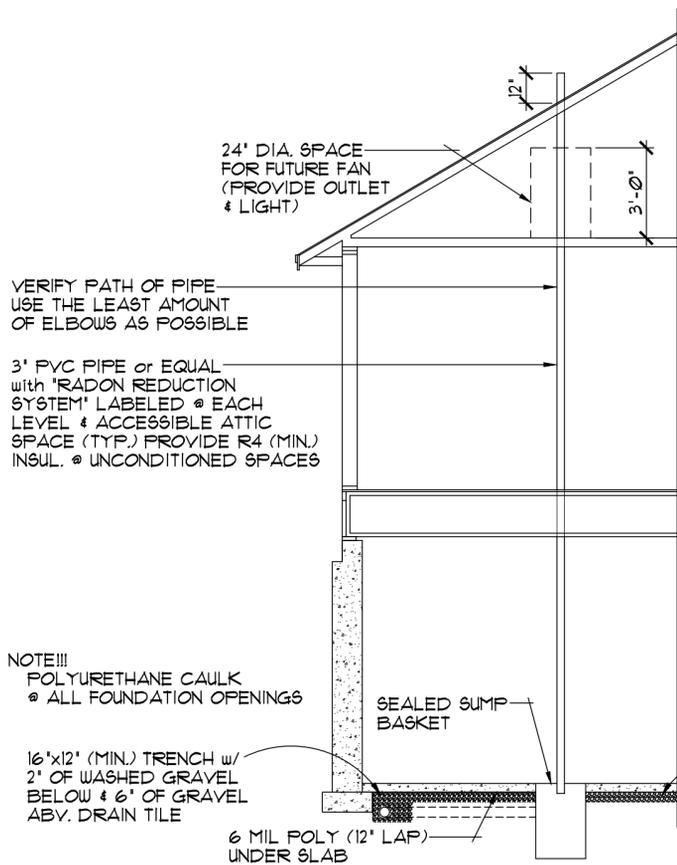
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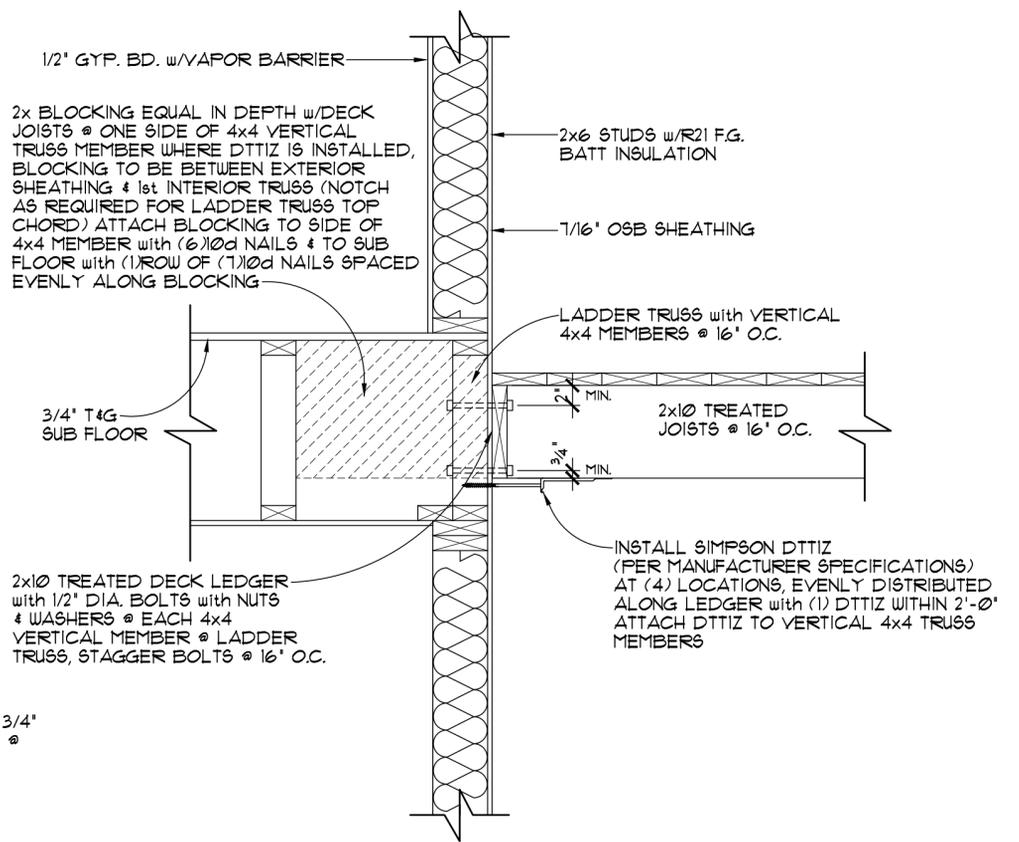
NOTE!!!
POLYURETHANE CAULK
@ ALL FOUNDATION OPENINGS

16"x12" (MIN.) TRENCH w/
2" OF WASHED GRAVEL
BELOW & 6" OF GRAVEL
ABV. DRAIN TILE

6 MIL POLY (12' LAP)
UNDER SLAB

UNIFORM LAYER OF 3/4"
CLEAN AGGREGATE @
4" THICK (MIN.)

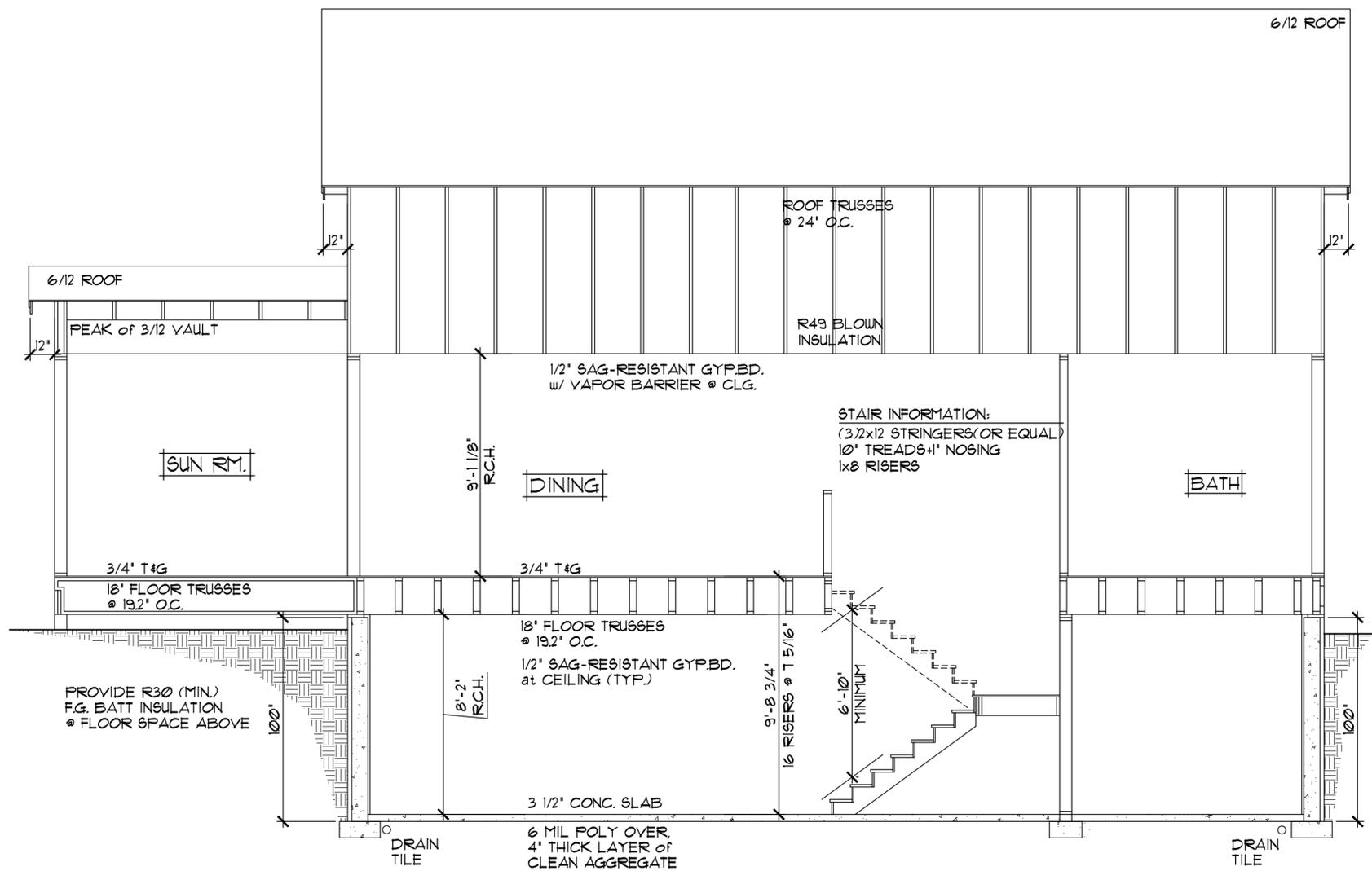
ALTERNATE METHOD FOR PASSIVE
RADON MITIGATION SYSTEM



DECK LEDGER DETAIL 1"=1'-0"

NOTE!!!
ADJUST HEEL HEIGHT @
MAIN LEVEL 10/12 TRUSSES
w/ 18" OVERHANG TO MATCH
7/12 TRUSSES w/18" OVERHANG
(TYP.)

NOTE!!!
PROVIDE STANDARD
ENERGY HEEL @ ALL
ROOF TRUSSES (TYP.)



CROSS SECTION "C" 1/4"=1'-0"

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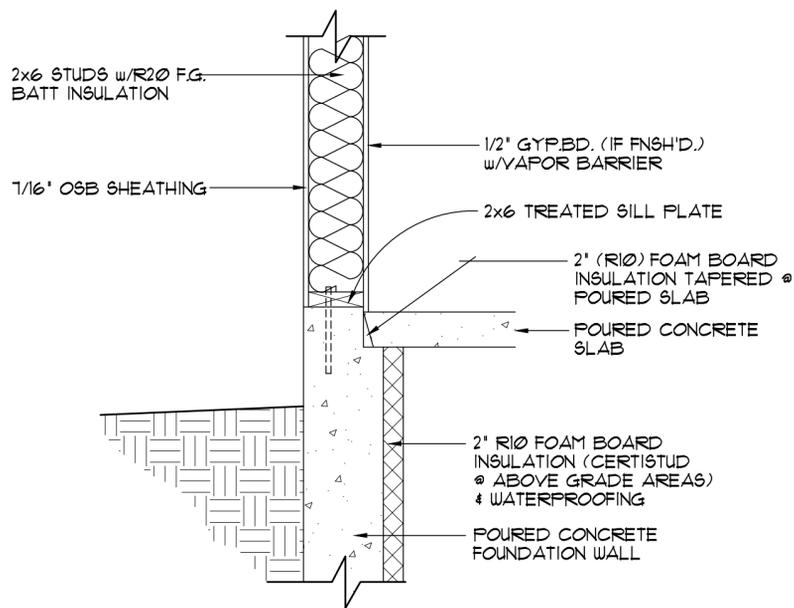
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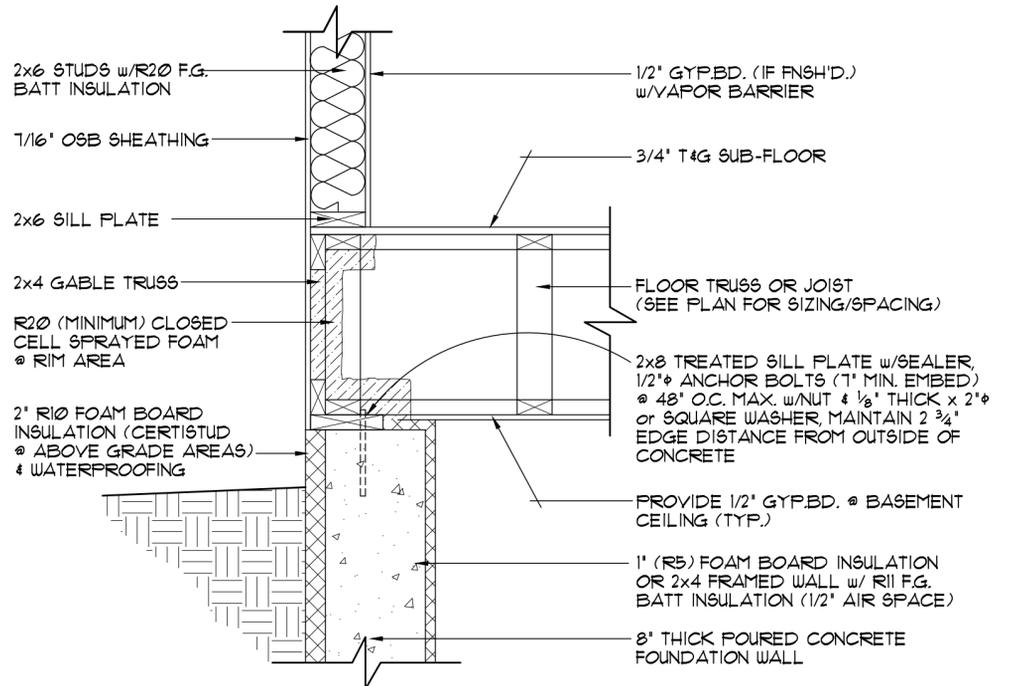
JP Brooks
QUALITY HOME BUILDERS

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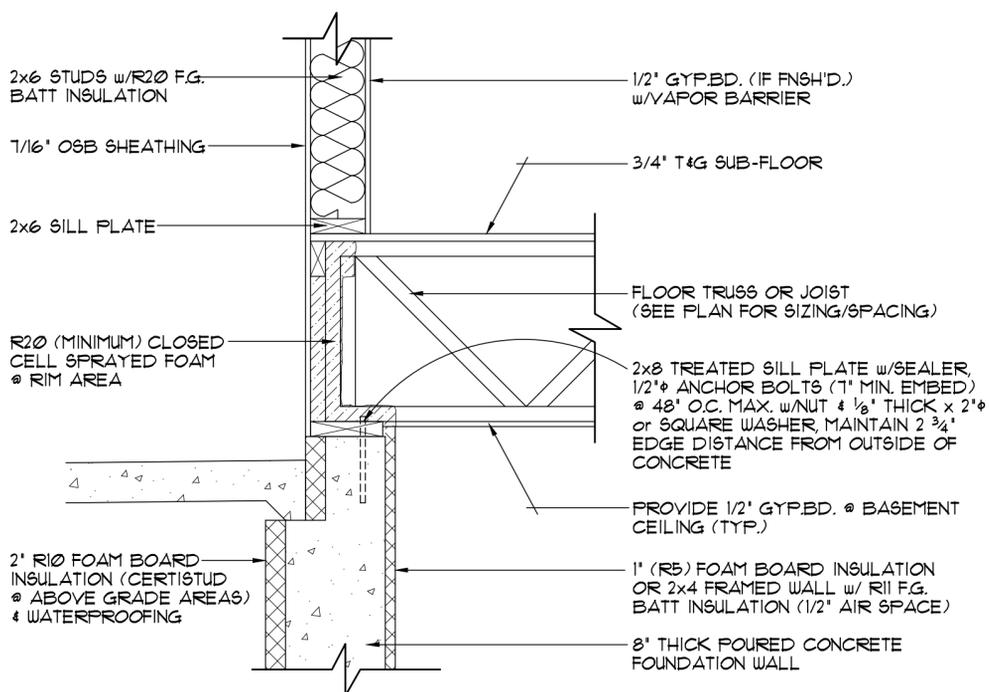
FOUNDATION/RIM AREA DETAIL "A-1" 1"=1'-0"

STANDARD WALKOUT SILL/FOUNDATION AREA
FOUNDATION NOT HELD IN



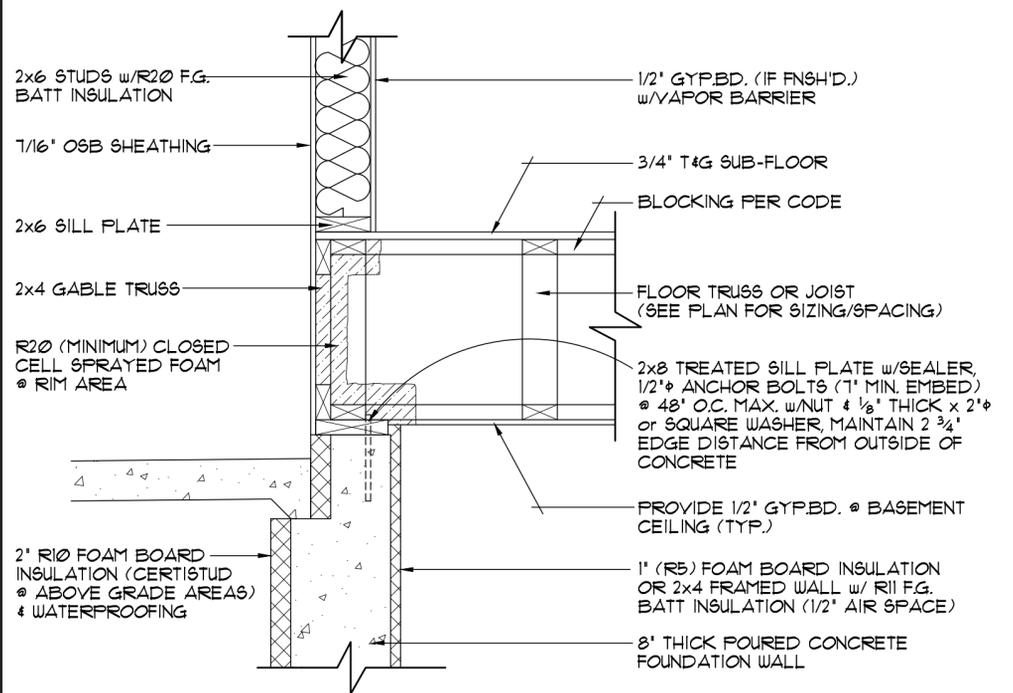
FOUNDATION/RIM AREA DETAIL "A-2" 1"=1'-0"

STANDARD RIM AREA, TRUSSES/JOISTS PARALLEL TO FOUNDATION WALL
FOUNDATION HELD IN 2"



FOUNDATION/RIM AREA DETAIL "A-3" 1"=1'-0"

BRICK LEDGED RIM AREA, TRUSSES/JOISTS PERPENDICULAR TO FOUNDATION WALL
FOUNDATION HELD IN 2"



FOUNDATION/RIM AREA DETAIL "A-4" 1"=1'-0"

BRICK LEDGED RIM AREA, TRUSSES/JOISTS PARALLEL TO FOUNDATION WALL
FOUNDATION HELD IN 2"

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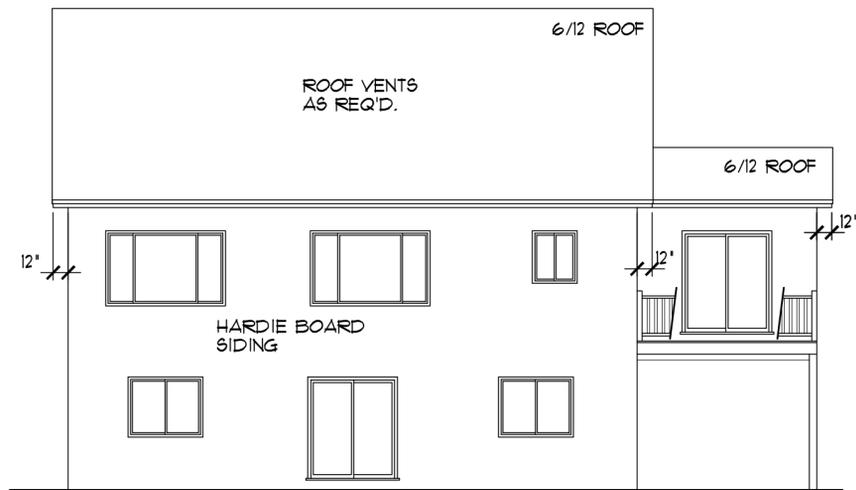
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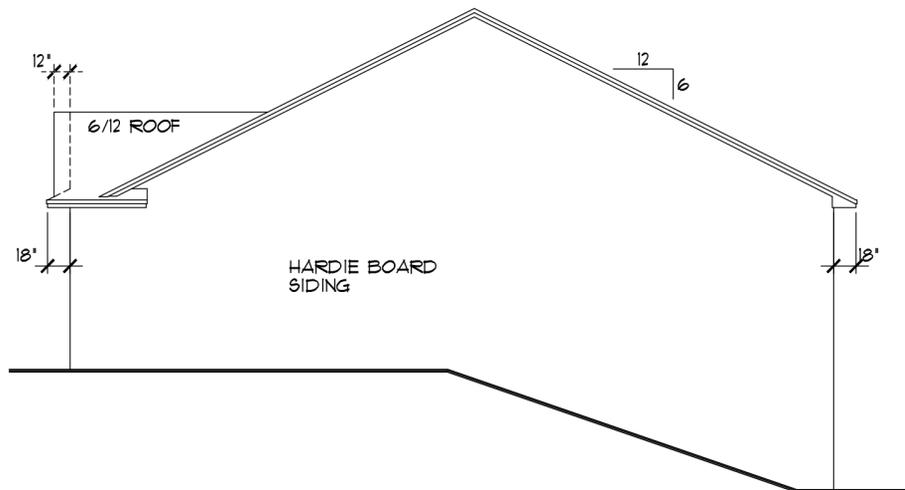
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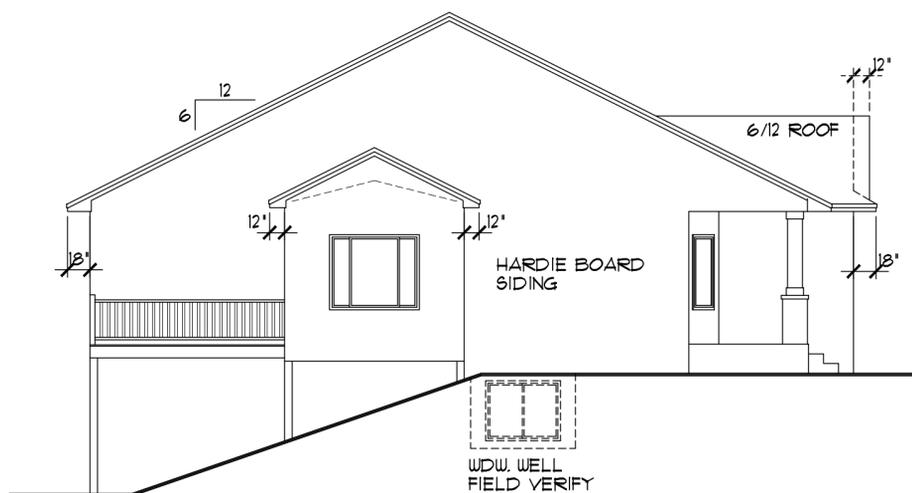


REAR ELEVATION 1/8"=1'-0"



RIGHT ELEVATION 1/8"=1'-0"

STEP 2x6 KNEE WALL, CONC. WALL & FTG. PER GRADE (FIELD VERIFY)



STEP 2x6 KNEE WALL, CONC. WALL & FTG. PER GRADE (FIELD VERIFY)

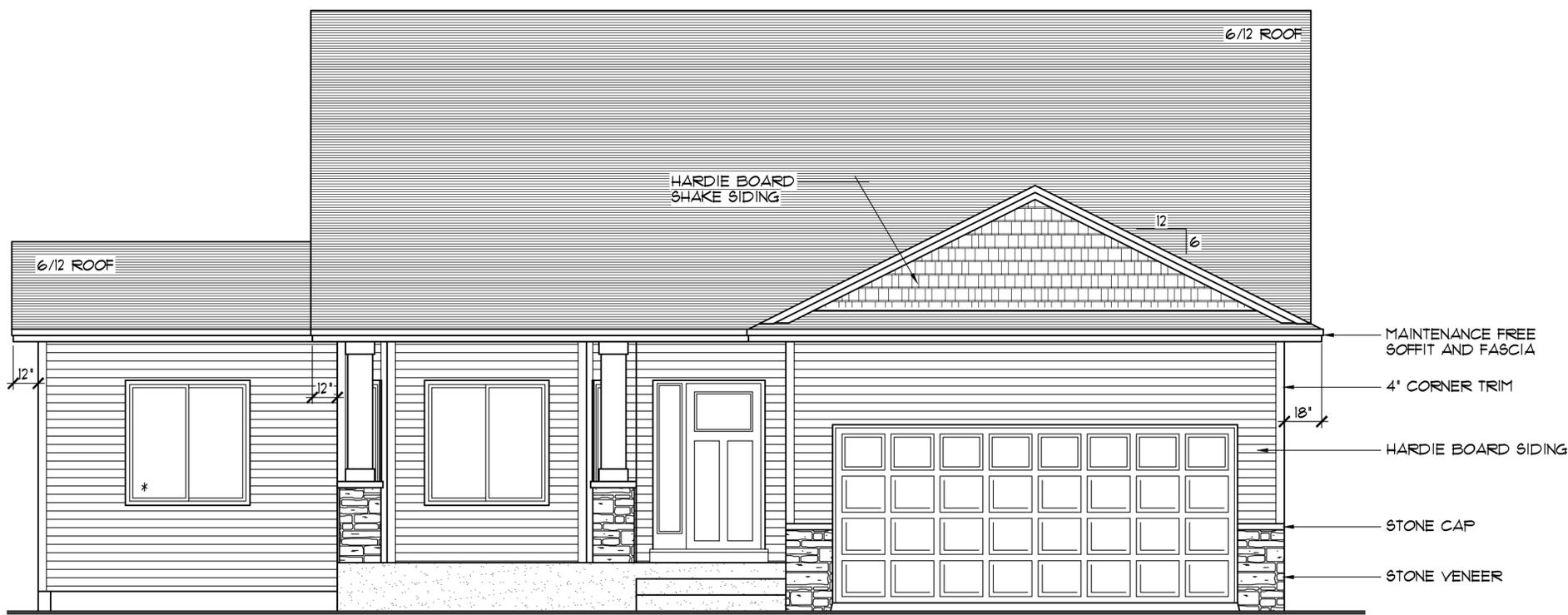
LEFT ELEVATION 1/8"=1'-0"

LEVEL HEIGHT INFORMATION TABLE		
LEVEL	R.C.H.	TOP OF WINDOW R.O.
BASEMENT	8'-2"	6'-10 1/2"
MAIN LEVEL	9'-1 1/8"	6'-10 1/2"

- JELD WEN WINDOWS SPEC'D.
- MAINTENANCE FREE SOFFITS & FASCIA
- STONE VENEER WHERE SHOWN
- HARDIE BOARD SIDING/CORNER TRIM (TYP.)
- HARDIE BOARD SHAKE SIDING WHERE SHOWN

NOTE!!!
ADJUST HEEL HEIGHT @ MAIN LEVEL 10/12 TRUSSES w/ 18' OVERHANG TO MATCH 7/12 TRUSSES w/ 18' OVERHANG (TYP.)

NOTE!!!
PROVIDE STANDARD ENERGY HEEL @ ALL ROOF TRUSSES (TYP.)



FRONT ELEVATION 1/4"=1'-0"

1325 SQFT. ABOVE GRADE
951 SQFT. OPTIONAL FINISHED BASEMENT
2282 SQFT. TOTAL FINISHED AREAS

144 SQFT. SUN ROOM

THE: **RIVERWOOD PLAN**

REVISIONS	BY	DATE
18046	RB.	

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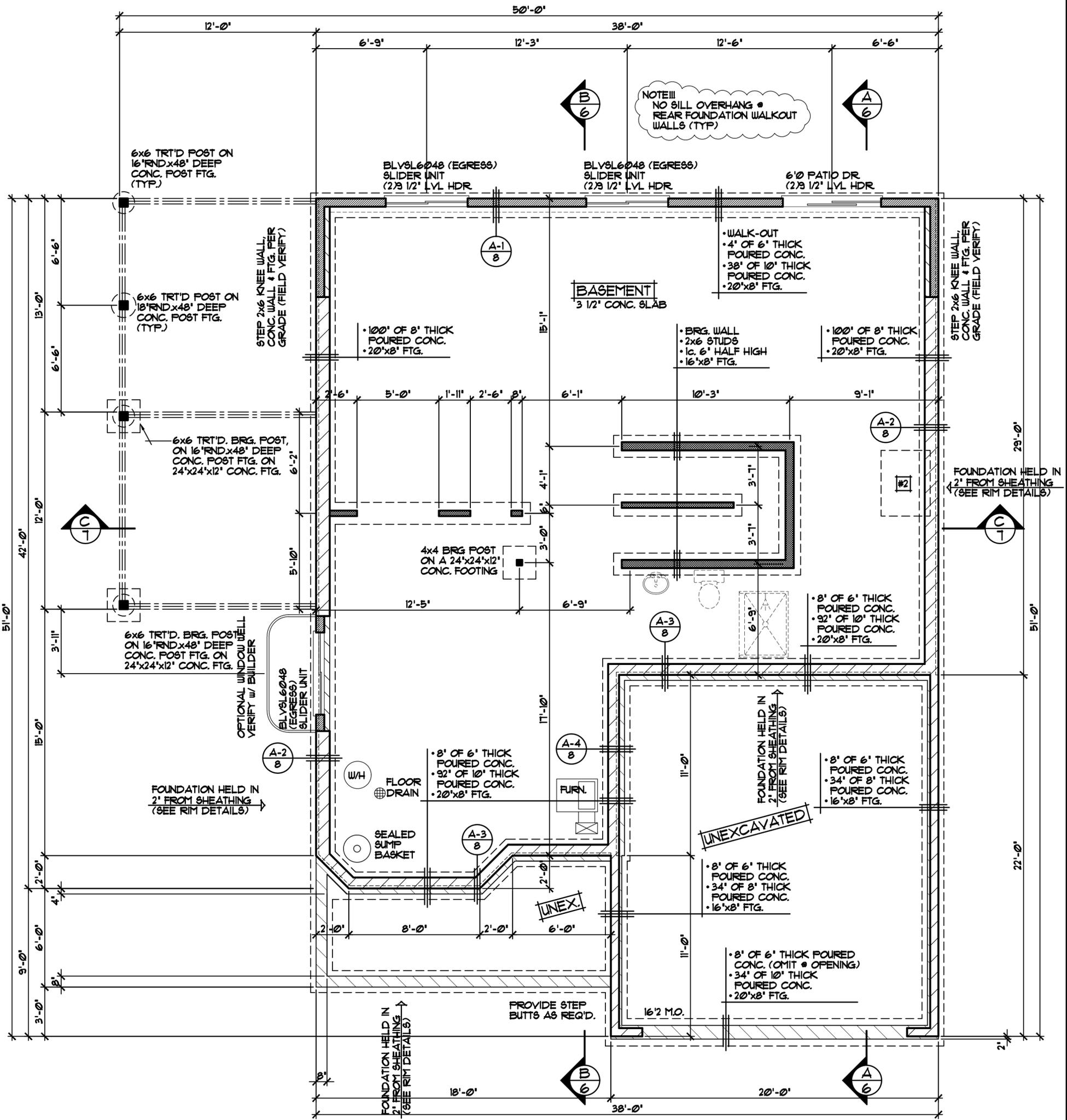
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DRAWN L.V.
CHECKED XX
DATE: 08/29/2019
SCALE: AS NOTED
CADD FILE: 19230

SHEET 1 OF 8



FOUNDATION PLAN 1/4"=1'-0"

GENERAL CONSTRUCTION NOTES

- #1 GIRDER FLOOR TRUSS (BASEMENT STAIR AREA)
- #2 (MAIN LEVEL FLOOR SYSTEM) RECESS FLOOR TRUSSES 4" BELOW CURBLESS WALK IN SHOWER

FRAMING & CONSTRUCTION NOTES

- 8'-2" PLATE HEIGHT • ENTIRE LOWER LEVEL (UNLESS NOTED OTHERWISE)
- PROVIDE 1/2" GYP. BD. • BASEMENT CEILING & ALLOW 80 SQFT. (MAX) OPEN CLG. AREA FOR MECHANICAL, FIRE BLOCK TRUSS SPACE • PERIMETER OF OPEN AREA

NOTE!!! VERIFY ALL MECHANICAL EQUIPMENT LOCATIONS, LOCATIONS ON PLAN ARE REPRESENTATION ONLY

FOUNDATION CONST. NOTES

- POURED CONCRETE FOUNDATION, VERIFY ALL WALL DIMENSIONS w/ FOUNDATION CONTRACTOR
- ALL EXTERIOR FOUNDATION DIMENSIONS ARE TO OUTSIDE OF EXTERIOR FOAM BOARD INSUL. OR SHEATHING, FOUNDATION TO BE HELD IN WHERE NOTED/SHOWN
- PROVIDE 2" RIGID FOAM BOARD INSULATION • EXTERIOR FOUNDATION WALLS & 1" R5 FOAM BOARD INSULATION AT INTERIOR SIDE OF FOUNDATION WALLS (TYP.)
- INSULATION & AIR BARRIER TO BE CONT. OVER TOP OF FOUNDATION WALLS (TYP.)

DOOR & WINDOW NOTES

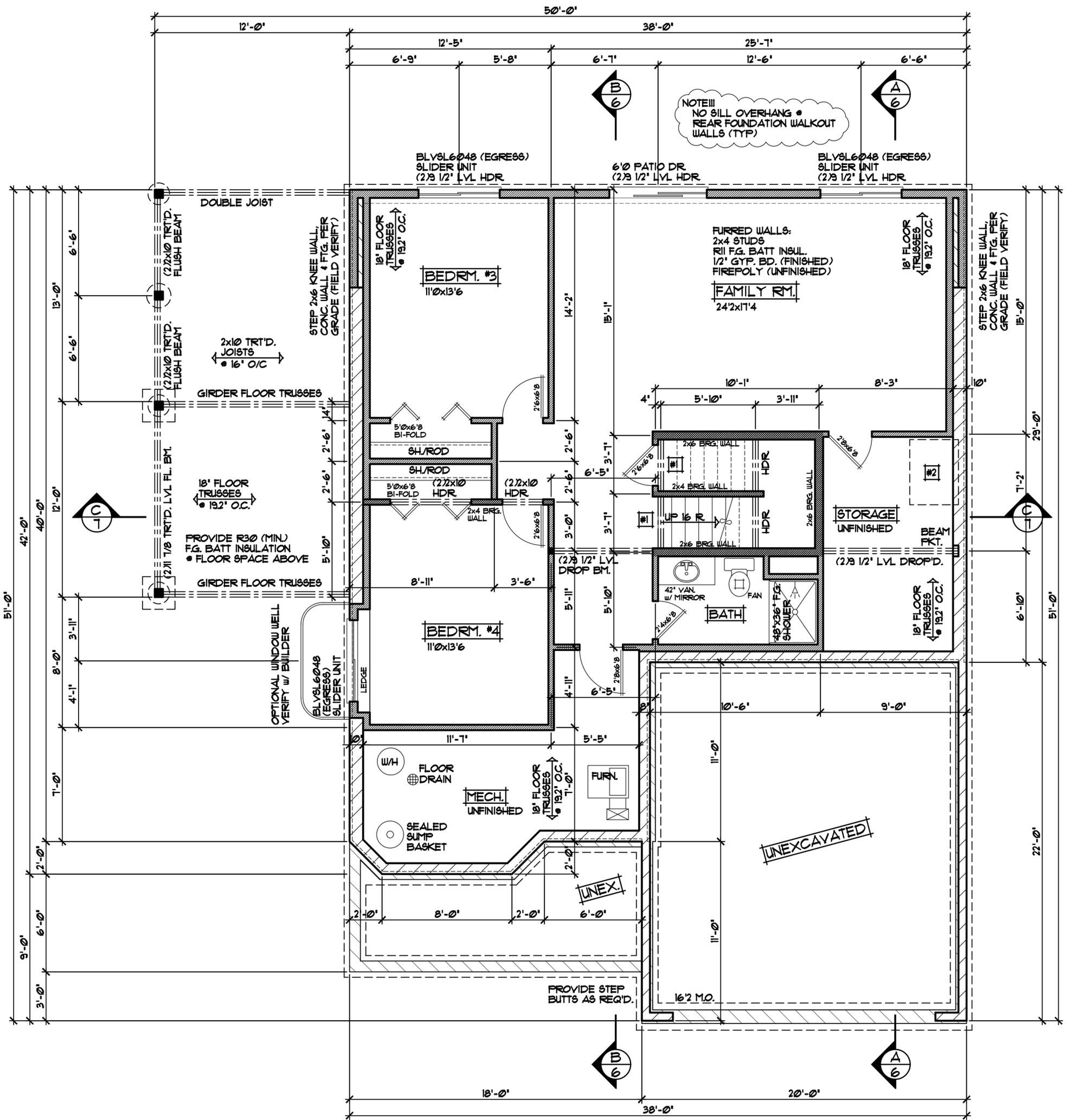
- JELD WEN WINDOWS SPECIFIED, VERIFY ROUGH OPENING SIZES FOR DOORS & WINDOWS w/ MANUFACTURER
- WINDOWS with '*' REQUIRE A SASH STOPPER (TYP.)
- ALL WINDOW & DOOR OPENINGS TO HAVE (22x10 #2 GRADE HEADER or BETTER (UNLESS NOTED OTHERWISE)
- TOP OF R.O. FOR ALL WINDOWS ON LOWER LEVEL TO BE 6'-10 1/2" FROM FLOOR (UNLESS NOTED OTHERWISE)

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JP Brooks
QUALITY HOME BUILDERS

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SHEET 2 OF 8



OPTIONAL BASEMENT FINISHING PLAN 1/4"=1'-0"
 951 SQFT. FINISHED BASEMENT AREA

GENERAL CONSTRUCTION NOTES

- #1 GIRDER FLOOR TRUSS (BASEMENT STAIR AREA)
- #2 (MAIN LEVEL FLOOR SYSTEM) RECESS FLOOR TRUSSES 4' BELOW CURBLESS WALK IN SHOWER

FRAMING & CONSTRUCTION NOTES

- 8'-2" PLATE HEIGHT • ENTIRE LOWER LEVEL (UNLESS NOTED OTHERWISE)
- PROVIDE 1/2" GYP. BD. • BASEMENT CEILING & ALLOW 80 SQFT. (MAX) OPEN CLG. AREA FOR MECHANICAL, FIRE BLOCK TRUSS SPACE • PERIMETER OF OPEN AREA

NOTE!!!
 VERIFY ALL MECHANICAL EQUIPMENT LOCATIONS, LOCATIONS ON PLAN ARE REPRESENTATION ONLY

FOUNDATION CONST. NOTES

- POURED CONCRETE FOUNDATION, VERIFY ALL WALL DIMENSIONS w/ FOUNDATION CONTRACTOR
- ALL EXTERIOR FOUNDATION DIMENSIONS ARE TO OUTSIDE OF EXTERIOR FOAM BOARD INSUL. OR SHEATHING, FOUNDATION TO BE HELD IN WHERE NOTED/SHOWN
- PROVIDE 2" R10 FOAM BOARD INSULATION • EXTERIOR FOUNDATION WALLS & 1" R5 FOAM BOARD INSULATION AT INTERIOR SIDE OF FOUNDATION WALLS (TYP.)
- INSULATION & AIR BARRIER TO BE CONT. OVER TOP OF FOUNDATION WALLS (TYP.)

DOOR & WINDOW NOTES

- JELD WEN WINDOWS SPECIFIED, VERIFY ROUGH OPENING SIZES FOR DOORS & WINDOWS w/ MANUFACTURER
- WINDOWS with "S" REQUIRE A SASH STOPPER (TYP.)
- ALL WINDOW & DOOR OPENINGS TO HAVE (2) 2x10 #2 GRADE HEADER or BETTER (UNLESS NOTED OTHERWISE)
- TOP OF RO. FOR ALL WINDOWS ON LOWER LEVEL TO BE 6'-10 1/2" FROM FLOOR (UNLESS NOTED OTHERWISE)

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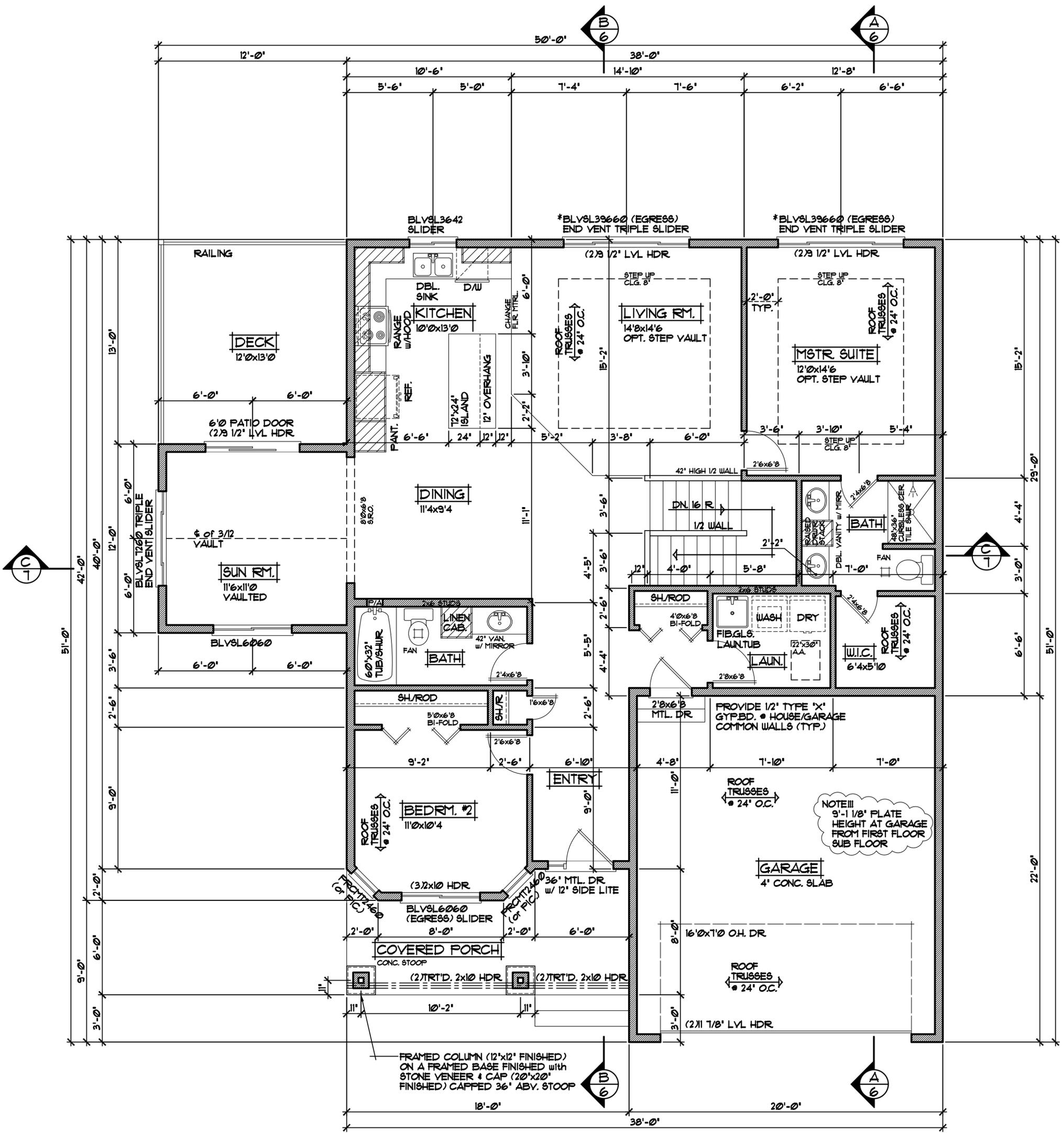


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BY: RB, 14015, 04/01/14
 BY: XX, 00000, XX/XX/XX
 REVISIONS



MAIN LEVEL PLAN 1/4"=1'-0"
1325 SQFT. MAIN LEVEL

FRAMING NOTES

- 9'-1 1/8" PLATE HEIGHT • ENTIRE MAIN LEVEL (UNLESS NOTED OTHERWISE)
- FRAME ALL GARAGE STUDS w/ 2x6 STUDS • 16" O.C. (TYP.)

DOOR & WINDOW NOTES

- JELD WEN WINDOWS SPECIFIED. VERIFY ROUGH OPENING SIZES FOR DOORS & WINDOWS w/ MANUFACTURER
- WINDOWS with "*" REQUIRE A SASH STOPPER (TYP.)
- ALL WINDOW & DOOR OPENINGS TO HAVE (2)2x10 #2 GRADE HEADER or BETTER (UNLESS NOTED OTHERWISE)
- TOP OF RO. FOR ALL WINDOWS ON MAIN LEVEL TO BE 6'-10 1/2" FROM SUB-FLOOR (UNLESS NOTED OTHERWISE)

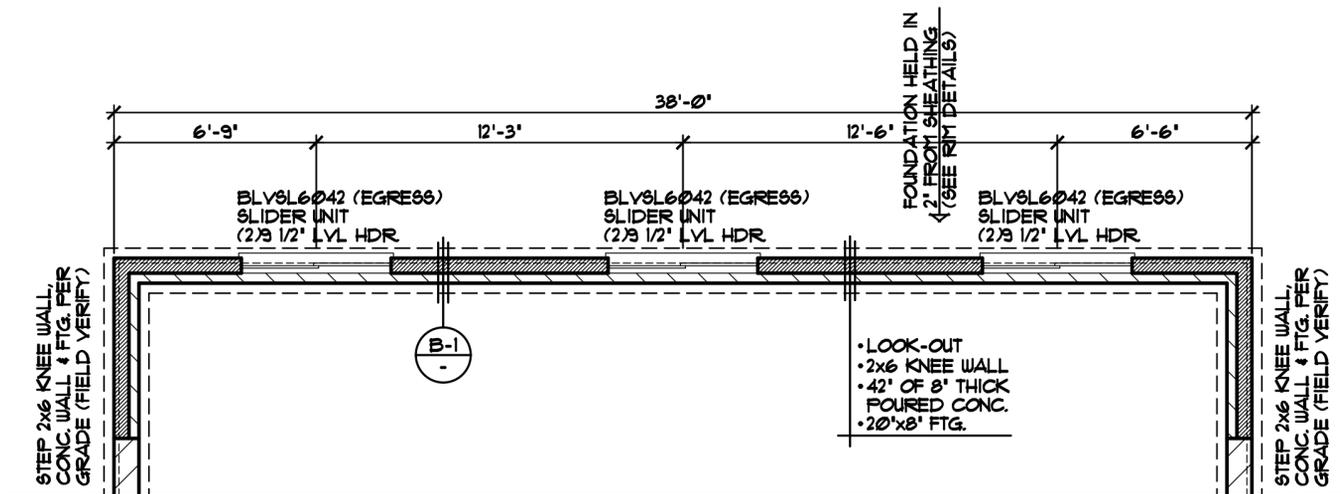
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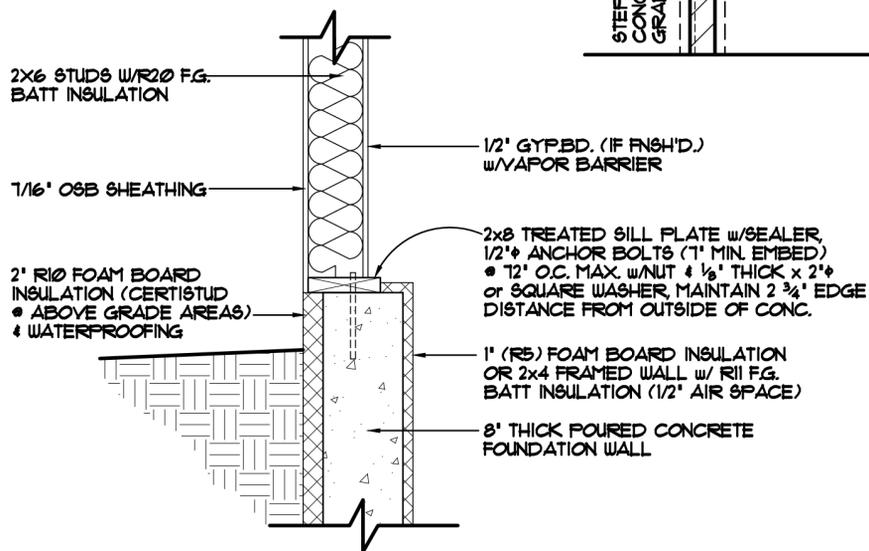
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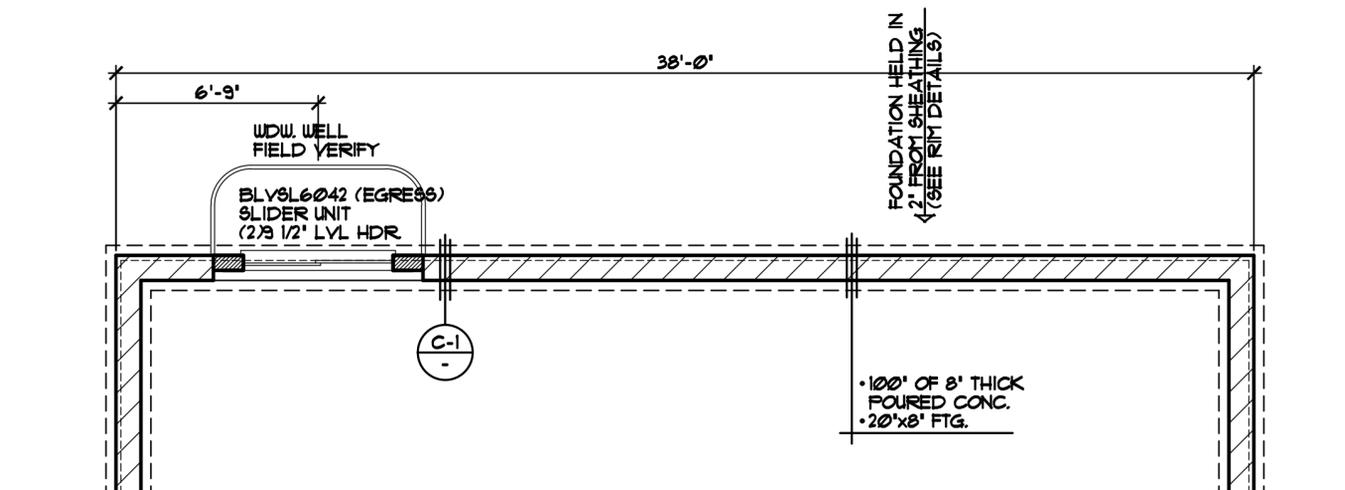


LOOKOUT OPTION
FOUNDATION PLAN 1/4"=1'-0"

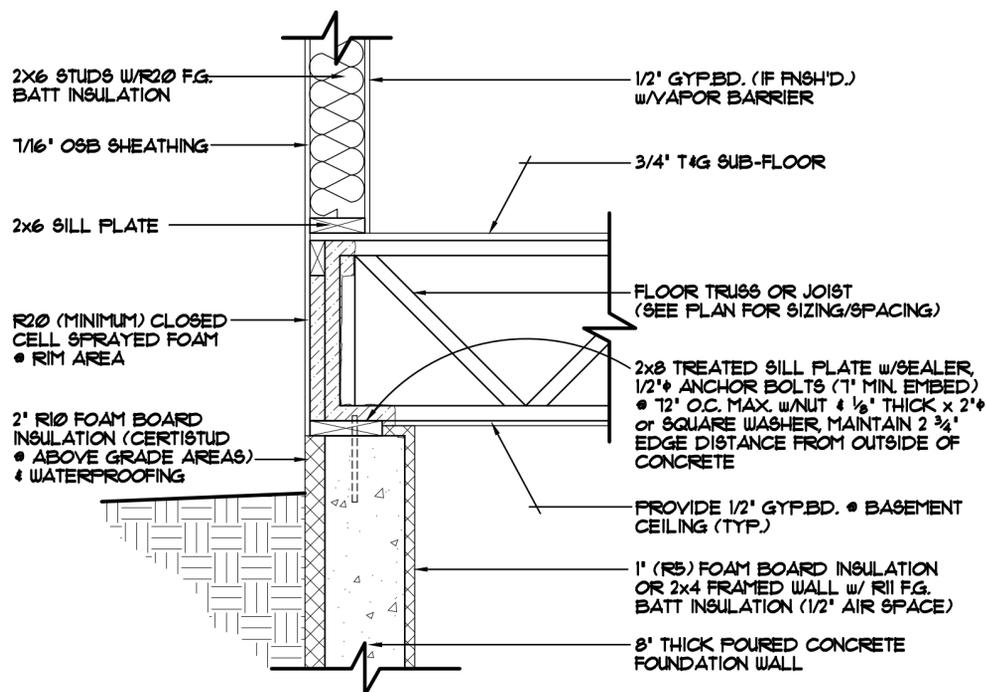


FOUNDATION/RIM AREA DETAIL "B-1" 1"=1'-0"

STANDARD DAYLIGHT SILL/FOUNDATION AREA
 FOUNDATION HELD IN 2"



FULL BASEMENT OPTION
FOUNDATION PLAN 1/4"=1'-0"



FOUNDATION/RIM AREA DETAIL "C-1" 1"=1'-0"

STANDARD RIM AREA, TRUSSES/JOISTS PERPENDICULAR TO FOUNDATION WALL
 FOUNDATION HELD IN 2"

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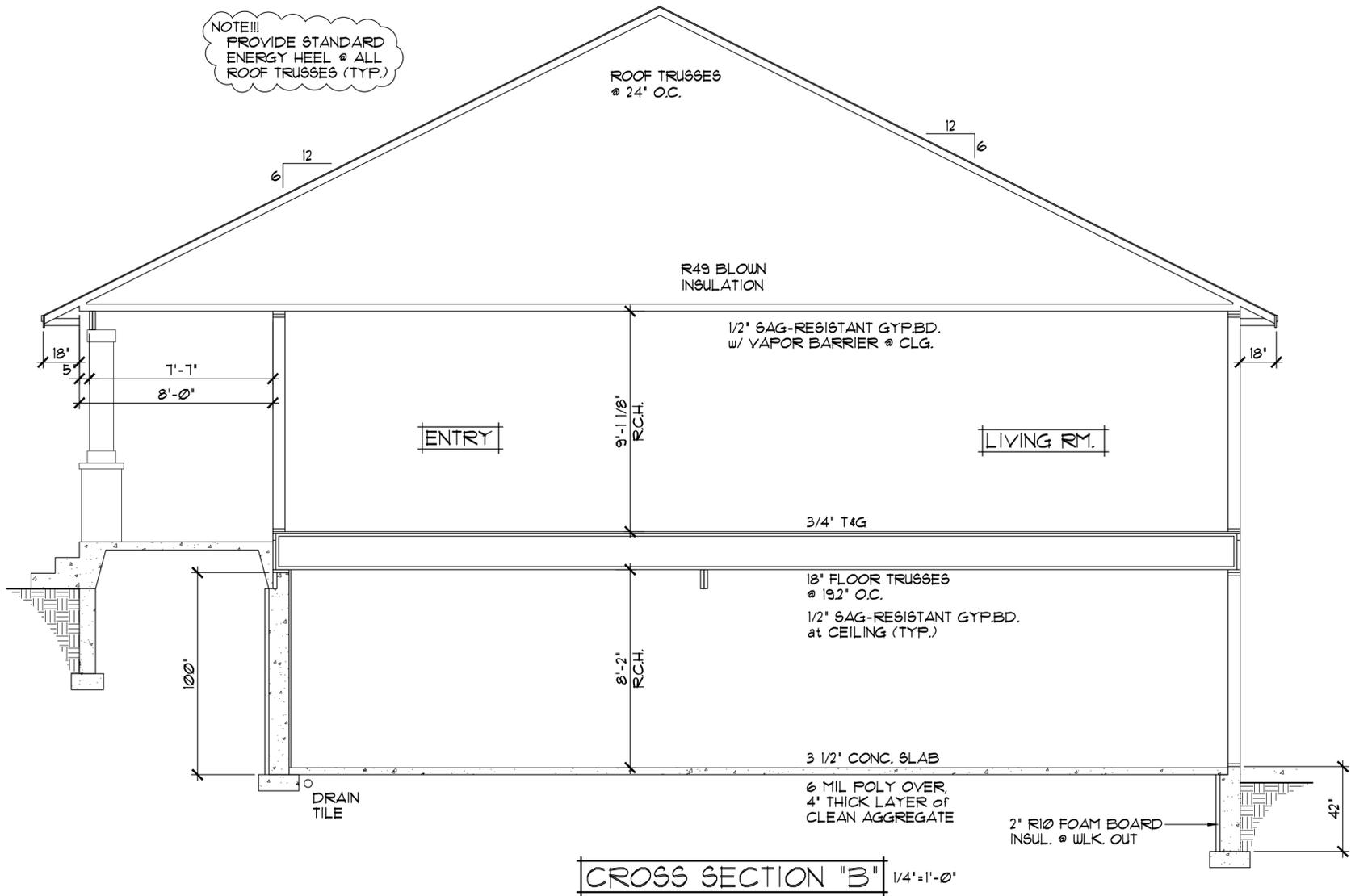
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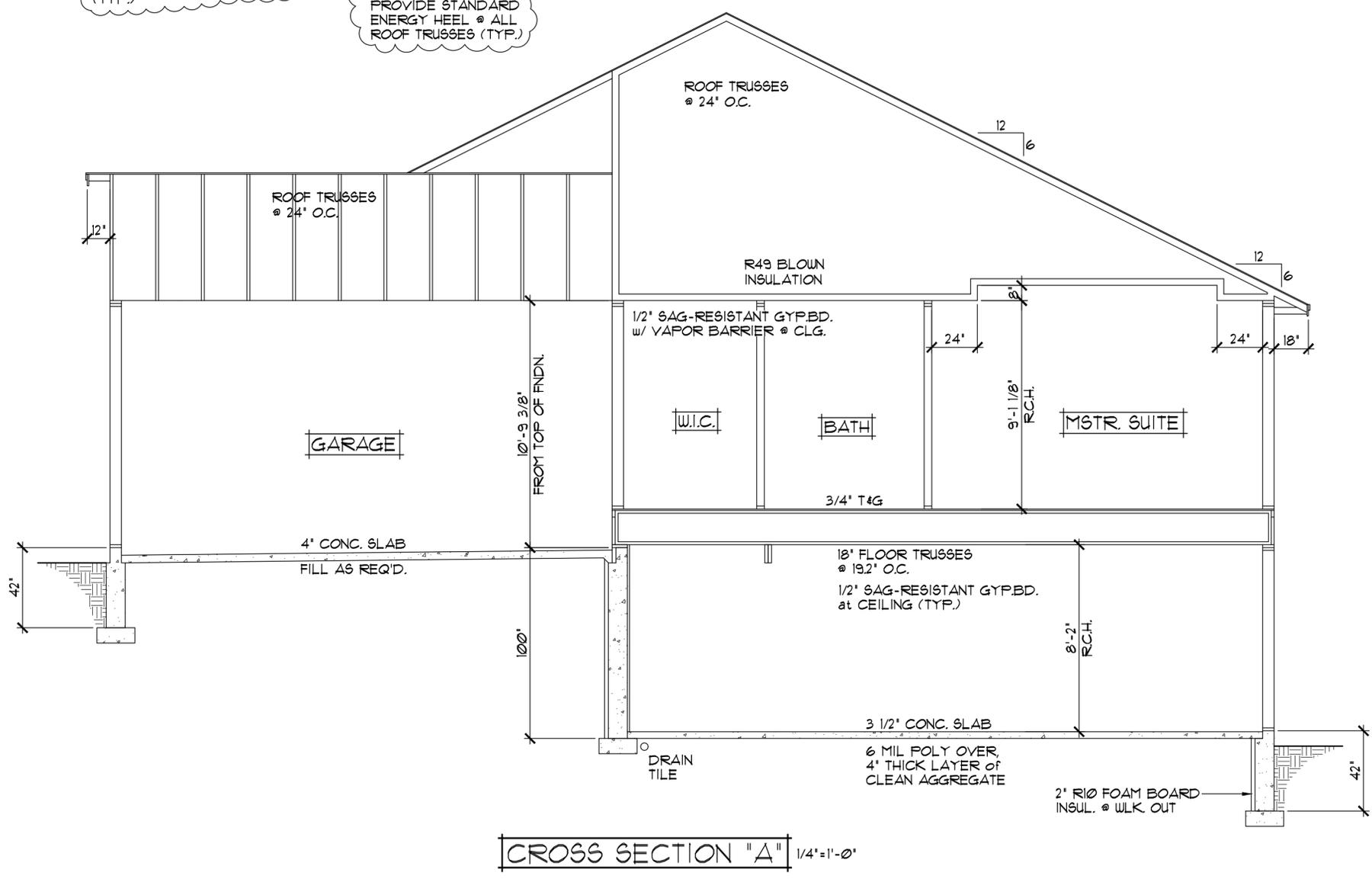
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NOTE!!!
PROVIDE STANDARD ENERGY HEEL @ ALL ROOF TRUSSES (TYP.)

NOTE!!!
ADJUST HEEL HEIGHT @ MAIN LEVEL 10/12 TRUSSES w/ 18' OVERHANG TO MATCH 7/12 TRUSSES w/18' OVERHANG (TYP.)

NOTE!!!
PROVIDE STANDARD ENERGY HEEL @ ALL ROOF TRUSSES (TYP.)



CROSS SECTION "A" 1/4"=1'-0"

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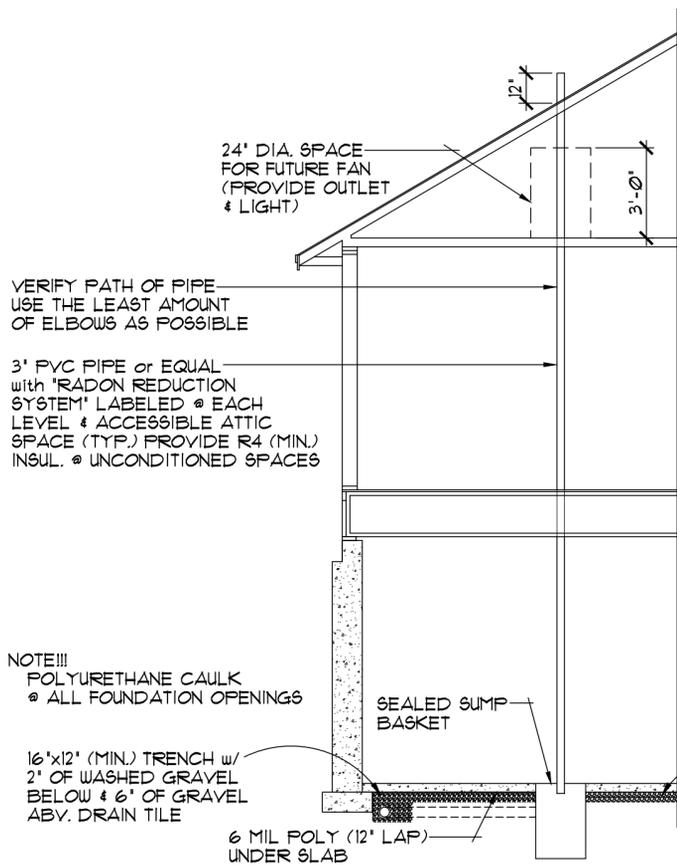
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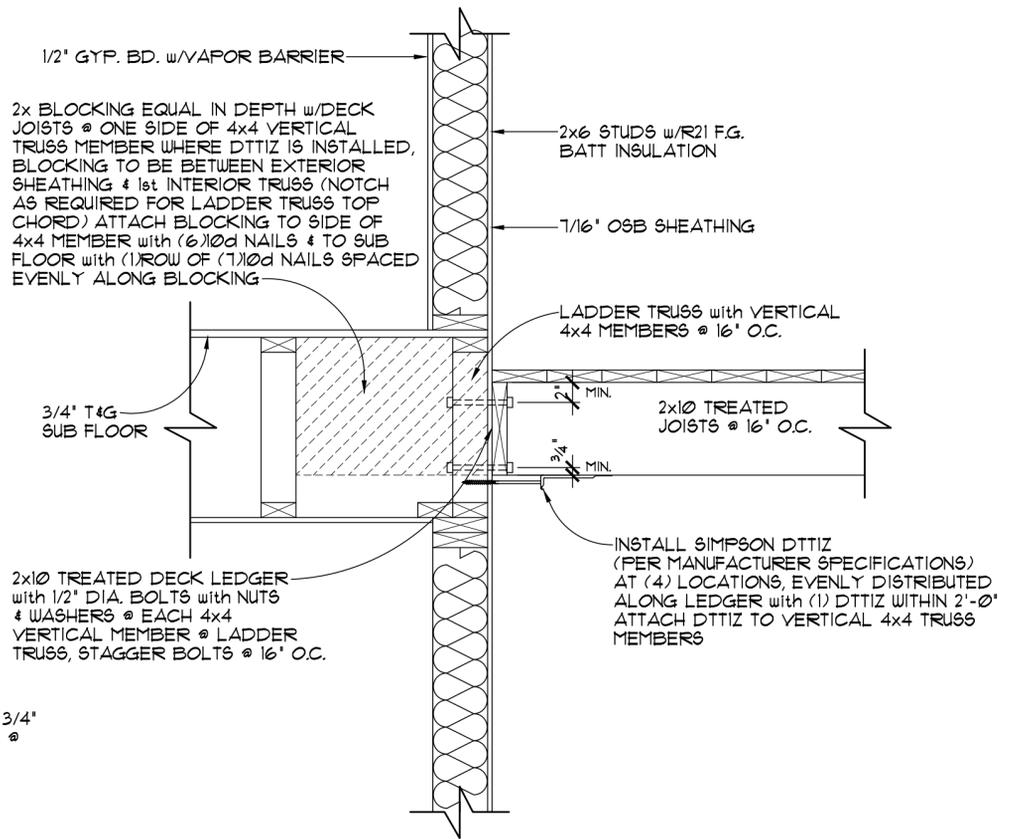
NOTE!!!
POLYURETHANE CAULK
@ ALL FOUNDATION OPENINGS

16"x12" (MIN.) TRENCH w/
2" OF WASHED GRAVEL
BELOW & 6" OF GRAVEL
ABV. DRAIN TILE

6 MIL POLY (12" LAP)
UNDER SLAB

UNIFORM LAYER OF 3/4"
CLEAN AGGREGATE @
4" THICK (MIN.)

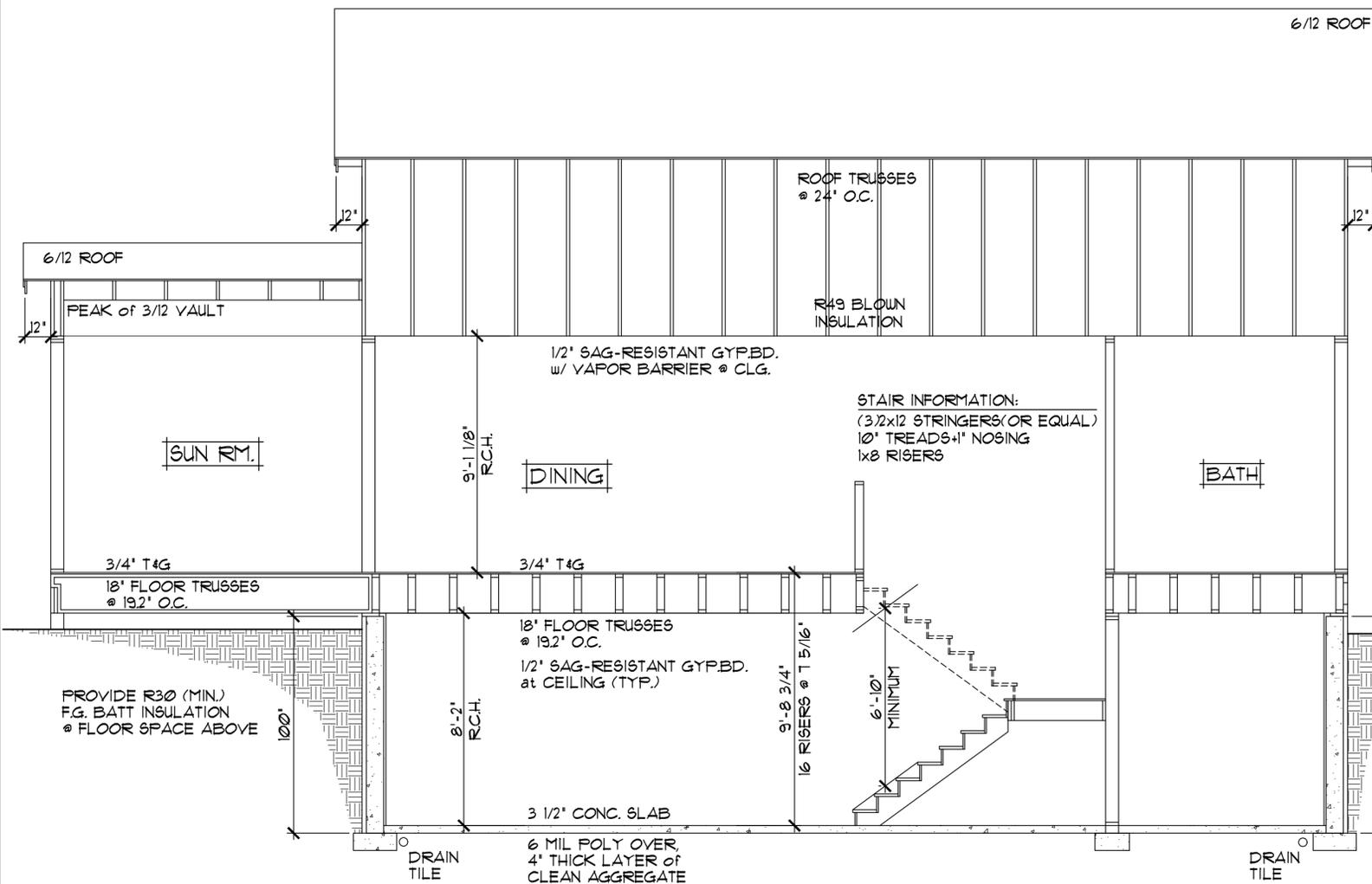
**ALTERNATE METHOD FOR PASSIVE
RADON MITIGATION SYSTEM**



DECK LEDGER DETAIL 1"=1'-0"

NOTE!!!
ADJUST HEEL HEIGHT @
MAIN LEVEL 10/12 TRUSSES
w/ 18" OVERHANG TO MATCH
7/12 TRUSSES w/18" OVERHANG
(TYP.)

NOTE!!!
PROVIDE STANDARD
ENERGY HEEL @ ALL
ROOF TRUSSES (TYP.)



CROSS SECTION "C" 1/4"=1'-0"

- ROOF CONSTRUCTION:**
- PREMANUFACTURED ROOF TRUSSES - ENGINEERED BY SUPPLIER - SLOPES VARY - SEE PLAN
 - R49 BLOWN FIBERGLASS INSULATION
 - 1/150 ROOF VENT AT SOFFITS, 1/150 VENT AT RIDGE
 - AIR CHUTE AT EACH TRUSS SPACE
 - 15/32" ROOF SHEATHING
 - 15" ROOFING FELT
 - ICE & WATER MEMBRANE APPLIED 24" PAST EXTERIOR WALL
 - ASPHALT SHINGLES

- SOFFIT / FASCIA:**
- 2x6 SUB-FASCIA
 - MAINTENANCE FREE FASCIA COVER
 - MAINTENANCE FREE VENTED SOFFIT

- WALL CONSTRUCTION:**
- HOUSE WRAP
 - 7/16" OSB SHEATHING
 - 2x6 STUDS @ 16" O.C.
 - WINDOWS PER SPEC'S
 - R-20 F.G. BATT INSULATION
 - 4 MIL POLY VAPOR BARRIER
 - 1/2" GYPSUM BOARD

- RIM AREA CONSTRUCTION:**
- CLOSED CELL SPRAYED FOAM INSUL. R20 (MINIMUM) @ RIM AREA AND R30 (MINIMUM) @ CANTS.

- SILL CONSTRUCTION:**
- 2x8 SILL PLATE & SEALER (2x6 PLATE @ WALKOUT AREAS)
 - 1/2" ANCHOR BOLTS @ 48" O.C.

- FOUNDATION CONSTRUCTION:**
- FOUNDED CONCRETE WALL FOUNDATION (WALL THICKNESS VARIES, SEE FOUNDATION PLAN FOR SIZES)

- FOUNDATION INSULATION:**
- FOUNDATION EXTERIOR- 2" R-10 RIGID FOAM BOARD INSULATION
 - FOUNDATION INTERIOR- 1" R-5 RIGID FOAM BOARD INSULATION

- SLAB CONSTRUCTION:**
- 3 1/2" FOUNDED CONCRETE FLOOR
 - 6 MIL POLY VAPOR BARRIER UNDER SLAB
 - UNIFORM LAYER OF 3/4" CLEAN AGGREGATE 4" THICK (MINIMUM)
 - SAND FILL AS REQUIRED

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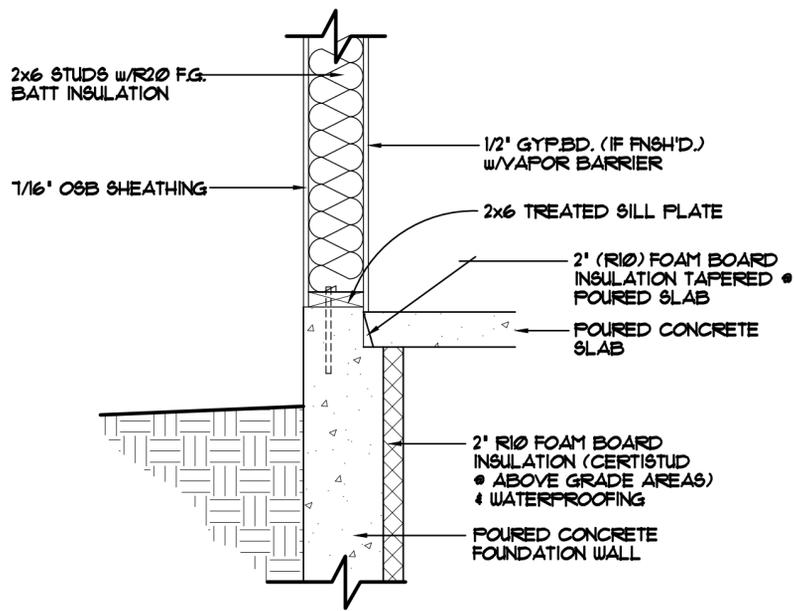
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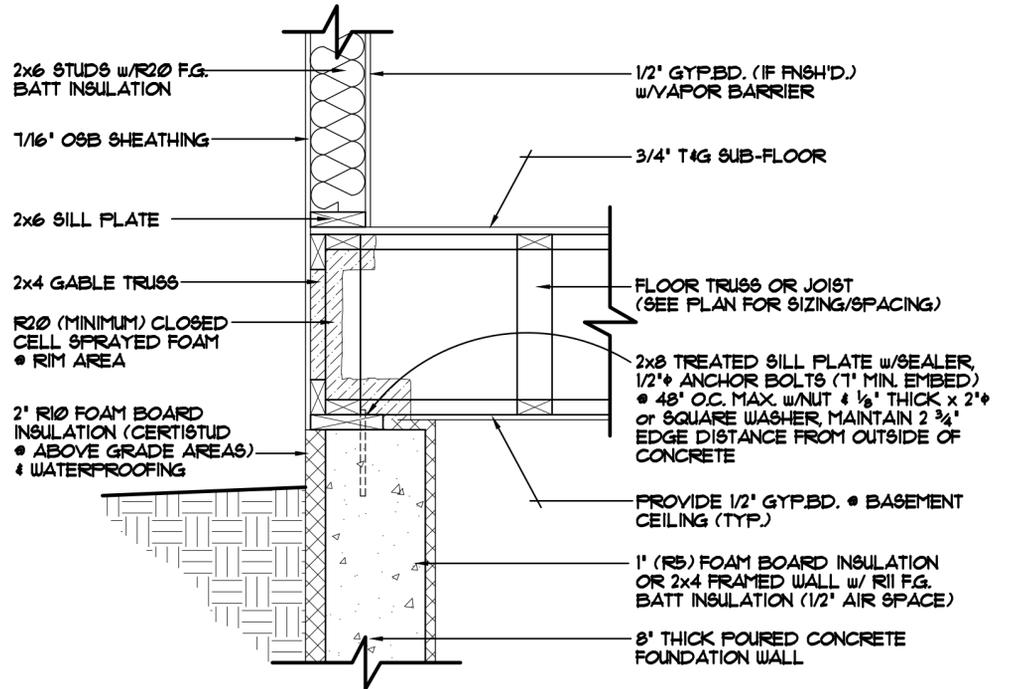


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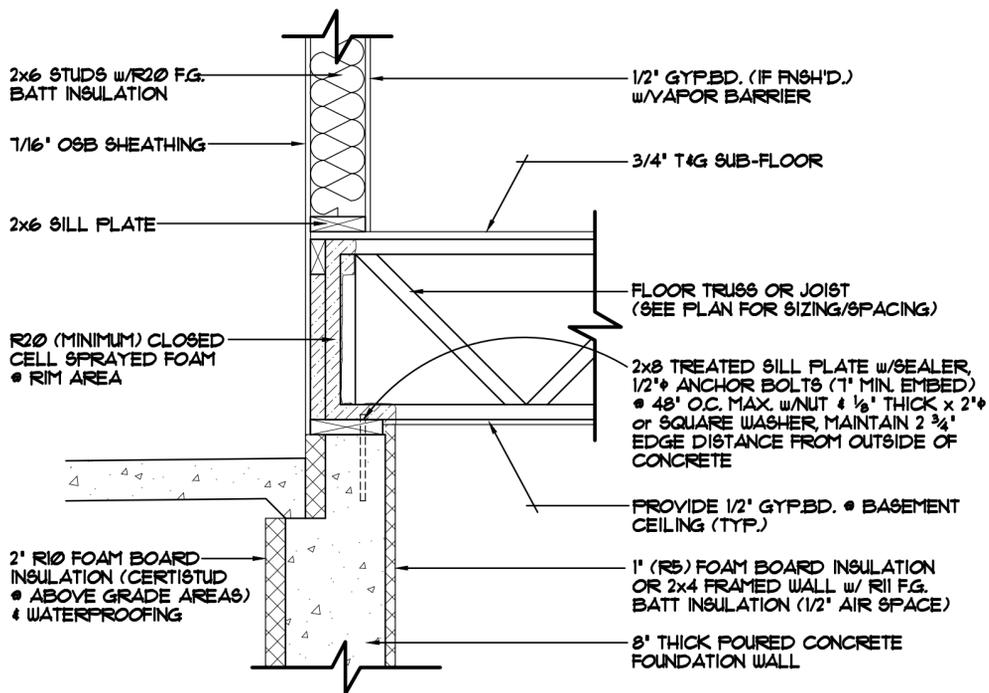
FOUNDATION/RIM AREA DETAIL "A-1" 1"=1'-0"

STANDARD WALKOUT SILL/FOUNDATION AREA
FOUNDATION NOT HELD IN



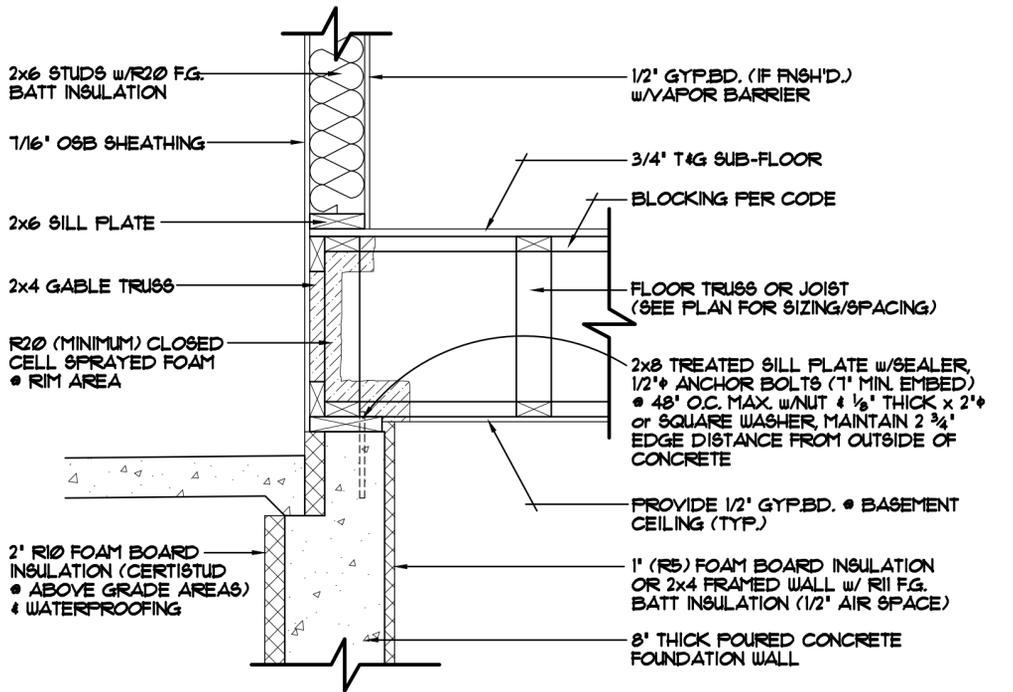
FOUNDATION/RIM AREA DETAIL "A-2" 1"=1'-0"

STANDARD RIM AREA, TRUSSES/JOISTS PARALLEL TO FOUNDATION WALL
FOUNDATION HELD IN 2'



FOUNDATION/RIM AREA DETAIL "A-3" 1"=1'-0"

BRICK LEDGED RIM AREA, TRUSSES/JOISTS PERPENDICULAR TO FOUNDATION WALL
FOUNDATION HELD IN 2'



FOUNDATION/RIM AREA DETAIL "A-4" 1"=1'-0"

BRICK LEDGED RIM AREA, TRUSSES/JOISTS PARALLEL TO FOUNDATION WALL
FOUNDATION HELD IN 2'

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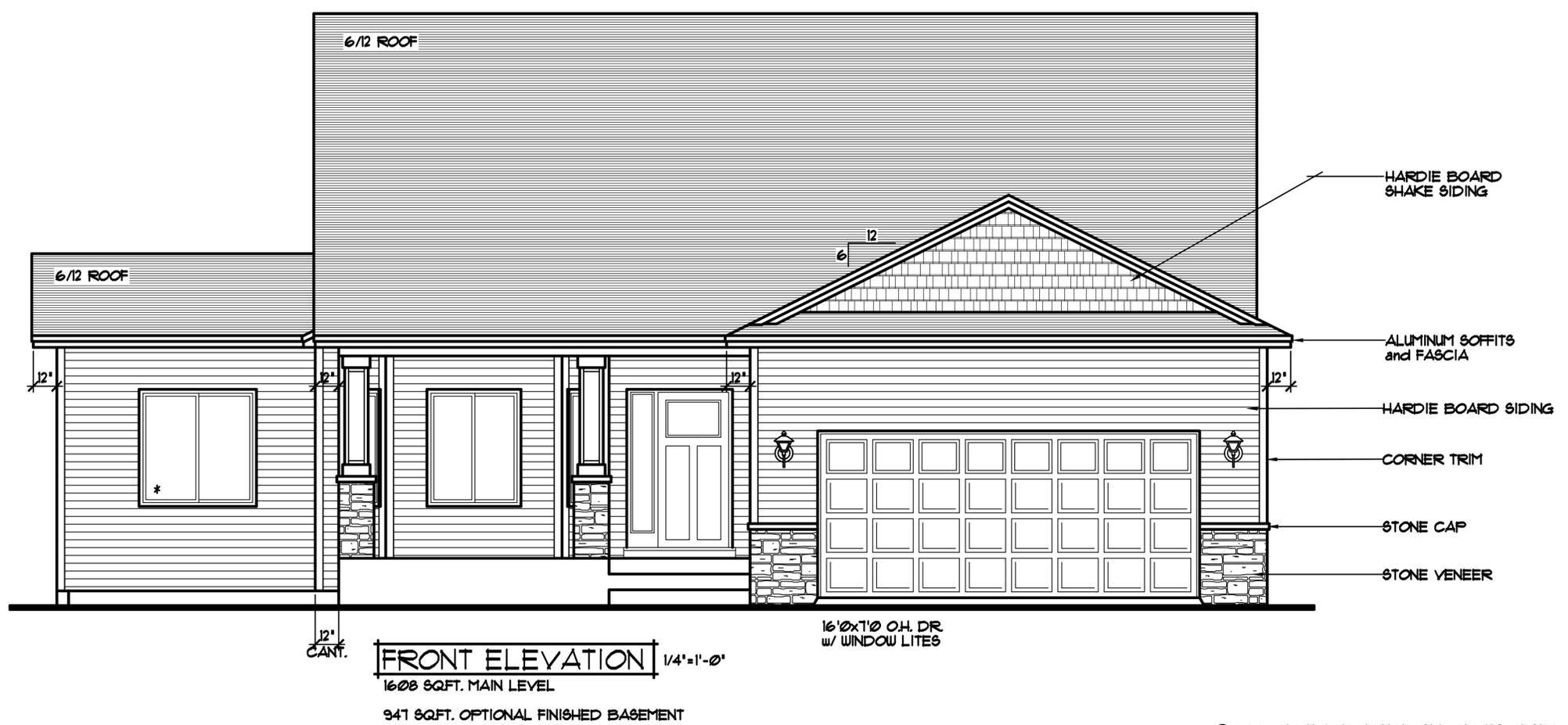
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LEVEL HEIGHT INFORMATION TABLE		
LEVEL	R.C.H.	TOP OF WINDOW RO.
BASEMENT	8'-0"	6'-10 1/2"
MAIN LEVEL	9'-1 1/8"	6'-10 1/2"

NOTE III
PROVIDE STANDARD ENERGY HEEL @ ALL ROOF TRUSSES (TYP.)

NOTE III
WINDOWS w/ '*' REQUIRE SASH LIMITER (TYP.)

- GENERIC WINDOWS SPEC'D.
- ALUMINUM SOFFITS & FASCIA
- HARDIE BOARD SIDING/CORNER TRIM (TYP.)
- HARDIE BOARD SHAKE SIDING WHERE SHOWN
- STONE VENEER WHERE SHOWN



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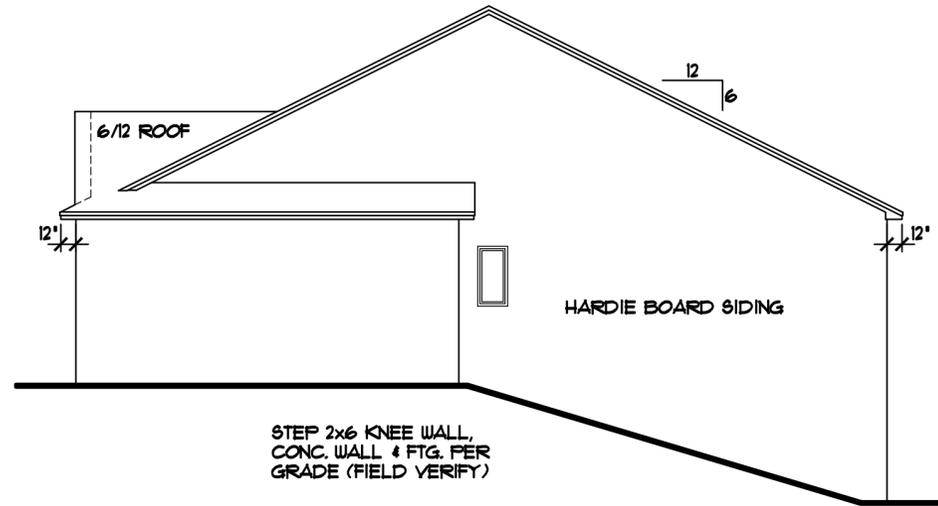
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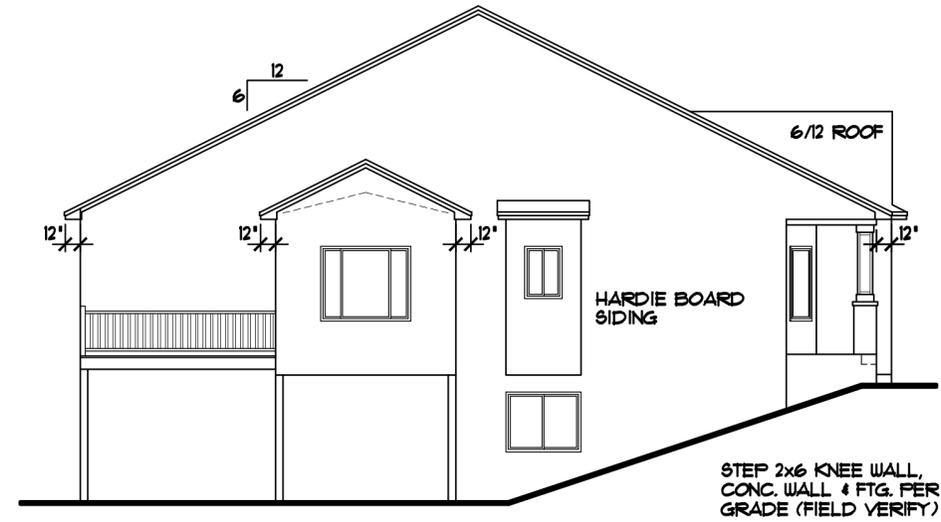
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DRAWN	L.V.
CHECKED	XX
DATE:	08/08/2019
SCALE:	AS NOTED
CADD FILE #	19221
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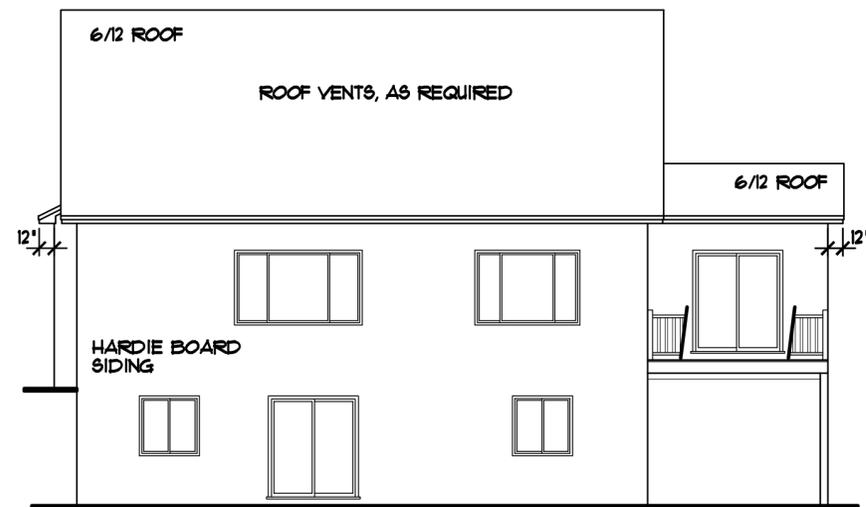
RIGHT ELEVATION 1/8"=1'-0"



LEFT ELEVATION 1/8"=1'-0"

NOTE!!!
PROVIDE STANDARD
ENERGY HEEL @ ALL
ROOF TRUSSES (TYP.)

NOTE!!!
WINDOWS w/ "x" REQUIRE
SASH LIMITER (TYP.)



REAR ELEVATION 1/8"=1'-0"

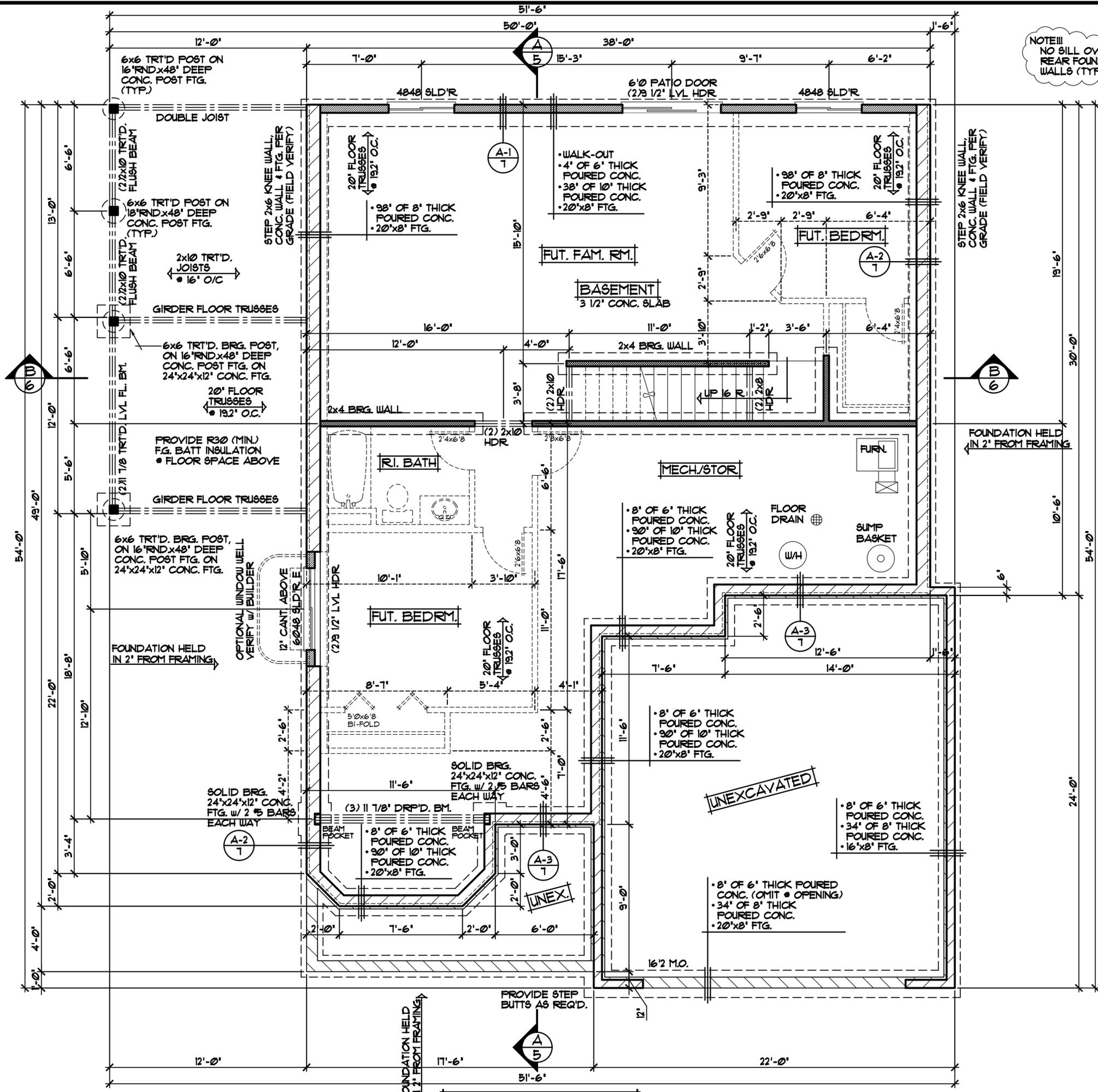
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NOTE III
NO SILL OVERHANG •
REAR FOUNDATION WALKOUT
WALLS (TYP)

NOTE III
VERIFY ALL MECHANICAL
EQUIPMENT LOCATIONS,
LOCATIONS ON PLAN ARE
REPRESENTATION ONLY

FRAMING & CONSTRUCTION NOTES

- 8'-0" PLATE HEIGHT • ENTIRE LOWER LEVEL (UNLESS NOTED OTHERWISE)
- PROVIDE 1/2" GYP. BD. • BASEMENT CEILING & ALLOW 80 SQFT. (MAX) OPEN CLG. AREA FOR MECHANICAL, FIRE BLOCK TRUSS SPACE • PERIMETER OF OPEN AREA

FOUNDATION CONST. NOTES

- POURED CONCRETE FOUNDATION, VERIFY ALL WALL DIMENSIONS w/ FOUNDATION CONTRACTOR
- ALL EXTERIOR FOUNDATION DIMENSIONS ARE TO OUTSIDE OF EXTERIOR FOAM BOARD INSUL. OR SHEATHING, FOUNDATION TO BE HELD IN WHERE NOTED/SHOWN
- PROVIDE 2" R10 FOAM BOARD INSULATION • EXTERIOR FOUNDATION WALLS & 1" R5 FOAM BOARD INSULATION AT INTERIOR SIDE OF FOUNDATION WALLS (TYP.)
- INSULATION & AIR BARRIER TO BE CONT. OVER TOP OF FOUNDATION WALLS (TYP.)

DOOR & WINDOW NOTES

- GENERIC WINDOWS SPECIFIED, VERIFY ROUGH OPENING SIZES FOR DOORS & WINDOWS w/ MANUFACTURER
- WINDOWS WITH "*" REQUIRE A SASH STOPPER (TYP.)
- ALL WINDOW & DOOR OPENINGS TO HAVE (2x10) #2 GRADE HEADER OR BETTER (UNLESS NOTED OTHERWISE)
- TOP OF R.O. FOR ALL WINDOWS ON LOWER LEVEL TO BE 6'-10 1/2" FROM SUB-FLOOR (UNLESS NOTED OTHERWISE)

FOUNDATION PLAN 1/4" = 1'-0"
341 SQ. FT. OPTIONAL LOWER LEVEL

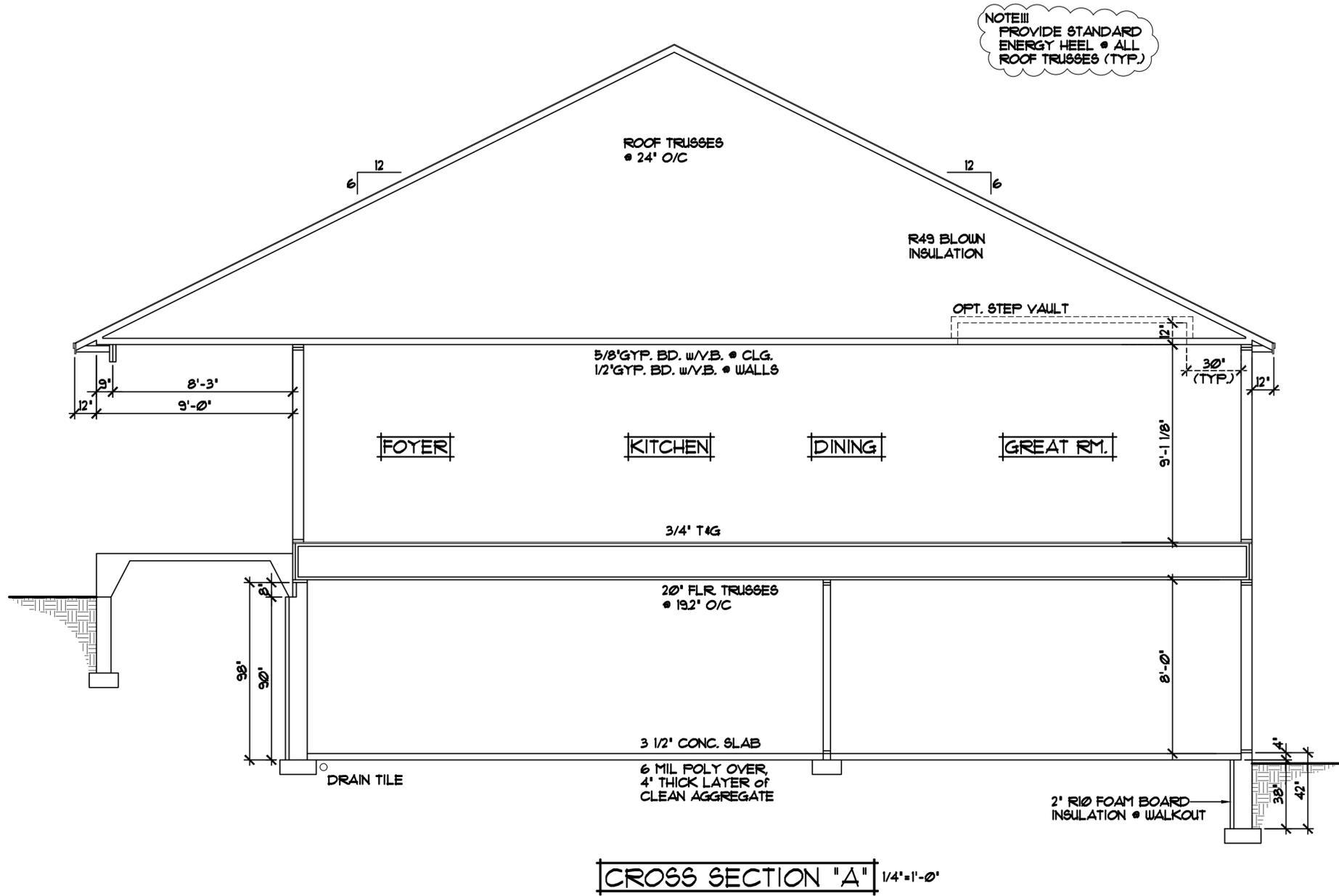
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ROOF CONSTRUCTION:

- PREMANUFACTURED ROOF TRUSSES - ENGINEERED BY SUPPLIER - SLOPES VARY - SEE PLAN
- R49 BLOWN FIBERGLASS INSULATION
- 1/150 ROOF VENT AT SOFFITS, 1/150 VENT AT RIDGE
- AIR CHUTE AT EACH TRUSS SPACE
- 1/2" ROOF SHEATHING
- 15° ROOFING FELT
- ICE & WATER MEMBRANE APPLIED 24" FAST EXTERIOR WALL
- ASPHALT SHINGLES

SOFFIT / FASCIA:

- 2x6 SUB-FASCIA
- MAINTENANCE FREE FASCIA COVER
- MAINTENANCE FREE VENTED SOFFIT

WALL CONSTRUCTION:

- HOUSE WRAP
- 1/16" OSB SHEATHING
- 2x6 STUDS • 16" O.C.
- WINDOWS PER SPEC'S
- R-21 F.G. BATT INSULATION
- 4 MIL POLY VAPOR BARRIER
- 1/2" GYPSUM BOARD

RIM AREA CONSTRUCTION:

- CLOSED CELL SPRAYED FOAM INSUL. R20 (MINIMUM) • RIM AREA AND R30 (MINIMUM) • CANTS.

WALL CONSTRUCTION:

- SAME AS ABOVE

SILL CONSTRUCTION:

- 2x8 SILL PLATE & SEALER (2x6 ENGINEERED PLATE • WALKOUT AREAS)
- 1/2" ANCHOR BOLTS • 48" O.C.

FOUNDATION INSULATION:

- FOUNDATION EXTERIOR- 2" R-10 RIGID FOAM BOARD INSULATION
- FOUNDATION INTERIOR- 1" R-5 RIGID FOAM BOARD INSULATION

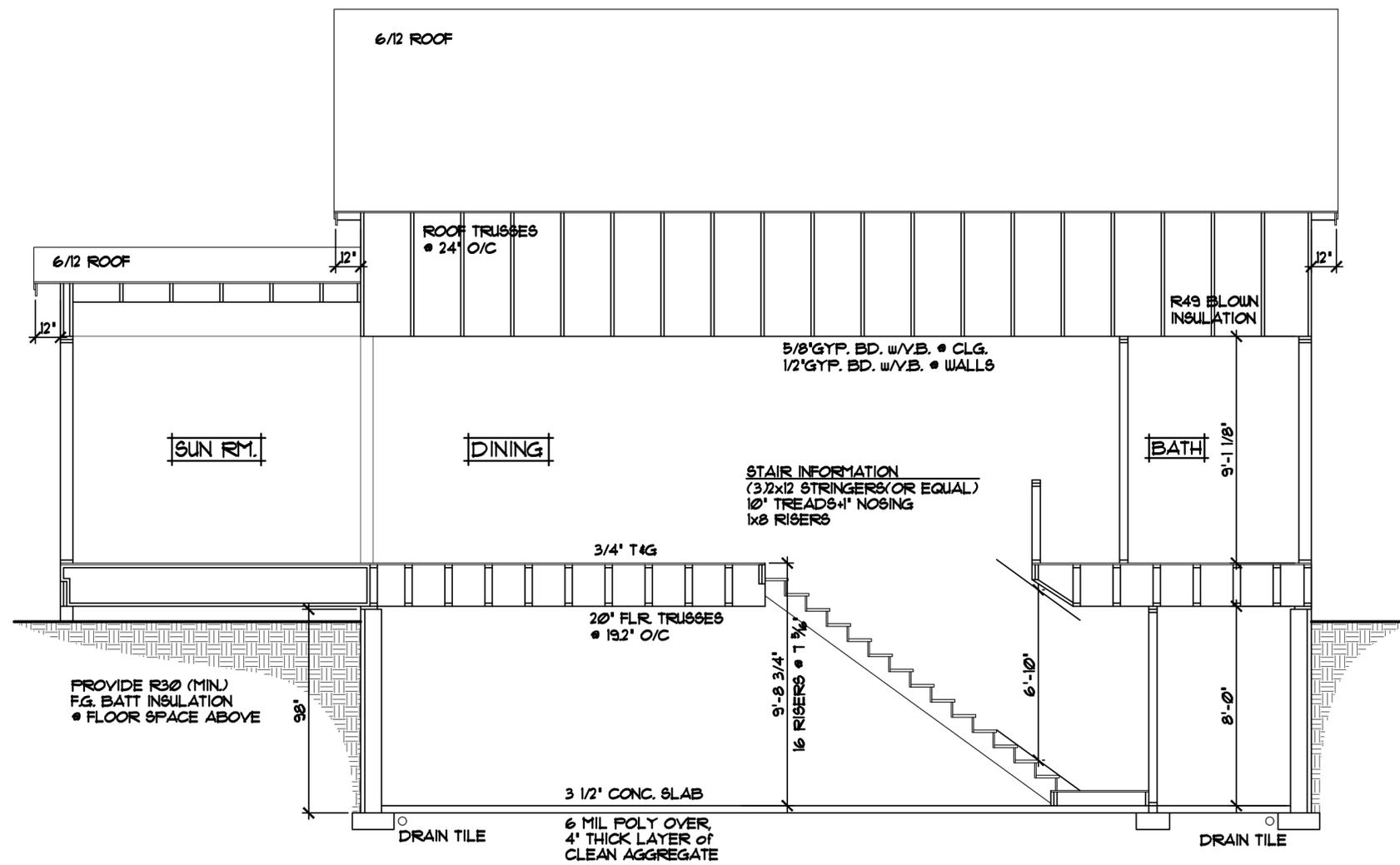
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CROSS SECTION "B" 1/4"=1'-0"

ROOF CONSTRUCTION:

- PREMANUFACTURED ROOF TRUSSES - ENGINEERED BY SUPPLIER - SLOPES VARY - SEE PLAN
- R49 BLOWN FIBERGLASS INSULATION
- 1/150 ROOF VENT AT SOFFITS, 1/150 VENT AT RIDGE
- AIR CHUTE AT EACH TRUSS SPACE
- 1/2" ROOF SHEATHING
- 15# ROOFING FELT
- ICE & WATER MEMBRANE APPLIED 24" FAST EXTERIOR WALL
- ASPHALT SHINGLES,

SOFFIT / FASCIA:

- 2x6 SUB-FASCIA
- MAINTENANCE FREE FASCIA COVER
- MAINTENANCE FREE VENTED SOFFIT

WALL CONSTRUCTION:

- HOUSE WRAP
- 1/16" OSB SHEATHING
- 2x6 STUDS @ 16" O.C.
- WINDOWS PER SPEC'S.
- R-21 F.G. BATT INSULATION
- 4 MIL POLY VAPOR BARRIER
- 1/2" GYPSUM BOARD

RIM AREA CONSTRUCTION:

- CLOSED CELL SPRAYED FOAM INSUL. R20 (MINIMUM) @ RIM AREA AND R30 (MINIMUM) @ CANTS.

SILL CONSTRUCTION:

- 2x8 SILL PLATE & SEALER (2x6 ENGINEERED FLATE @ WALKOUT AREAS)
- 1/2" ANCHOR BOLTS @ 48" O.C.

FOUNDATION INSULATION:

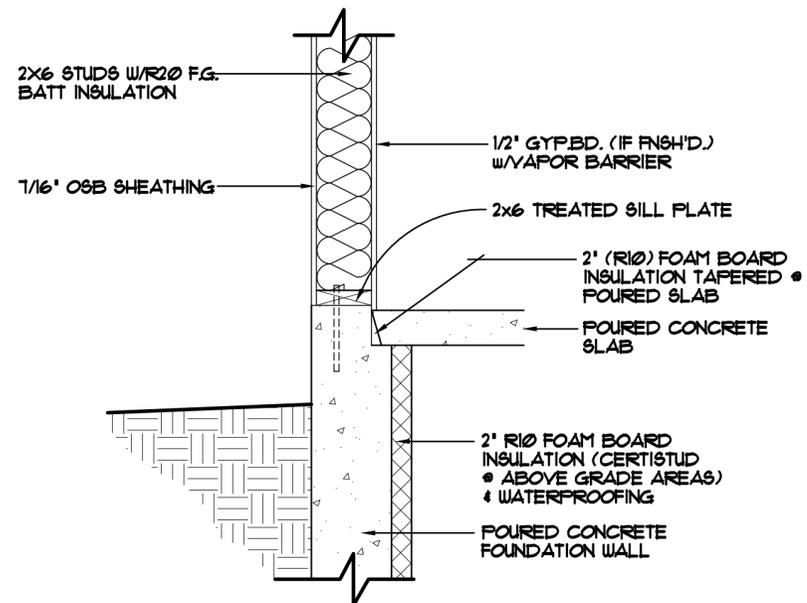
- FOUNDATION EXTERIOR- 2' R-10 RIGID FOAM BOARD INSULATION
- FOUNDATION INTERIOR- 1" R-5 RIGID FOAM BOARD INSULATION

SPECIAL NOTICE:

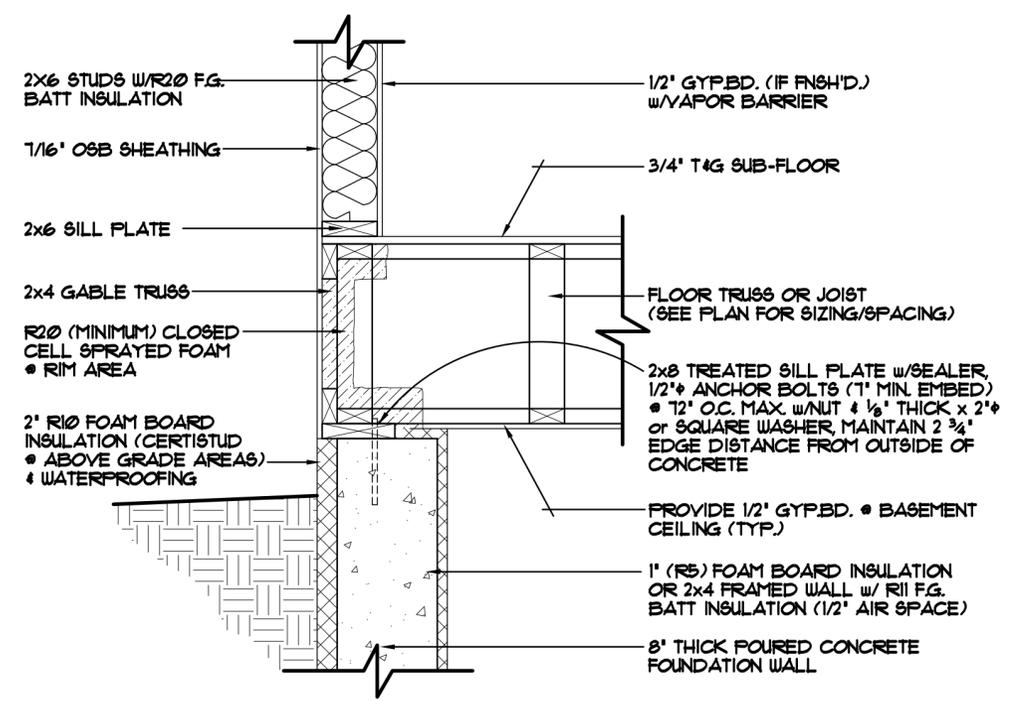
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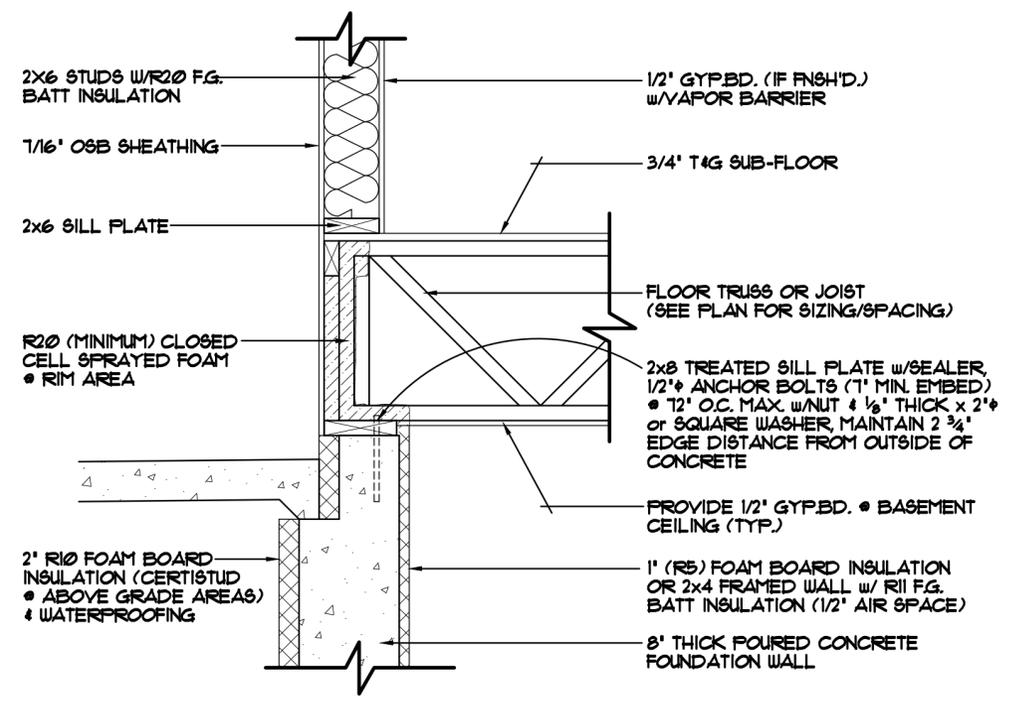




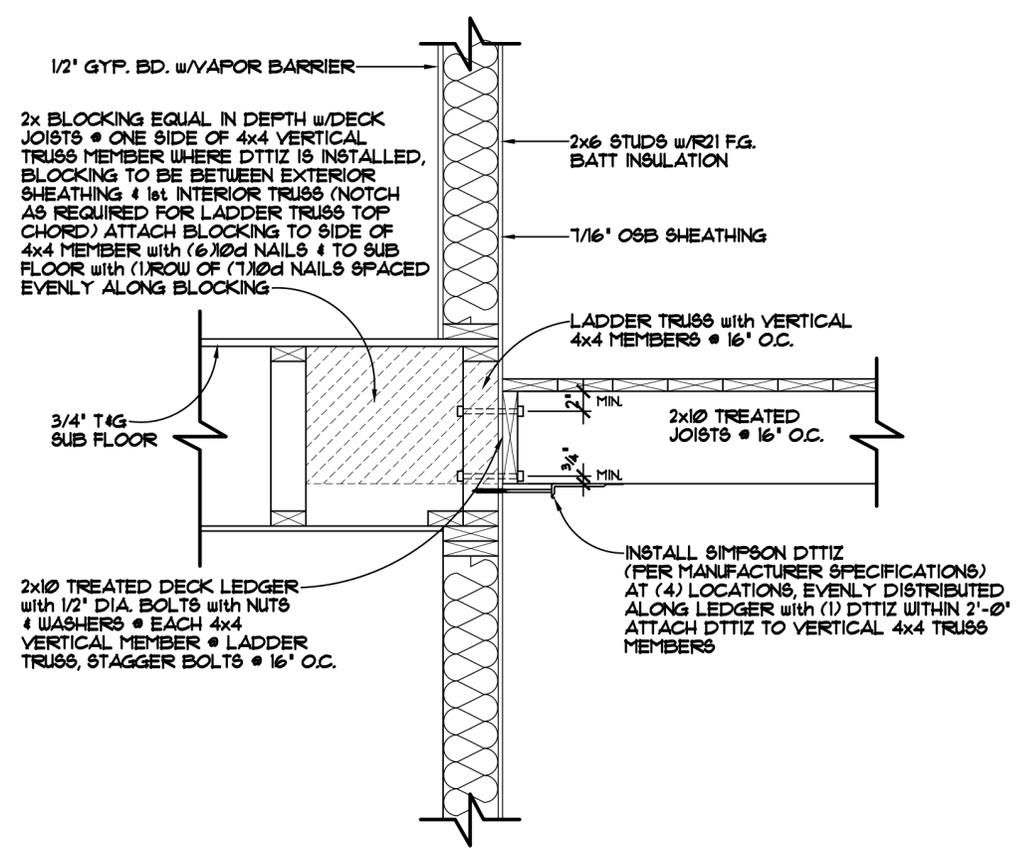
FOUNDATION/RIM AREA DETAIL "A-1" 1'-1'-0"
 STANDARD WALKOUT SILL/FOUNDATION AREA
 FOUNDATION NOT HELD IN



FOUNDATION/RIM AREA DETAIL "A-2" 1'-1'-0"
 STANDARD RIM AREA, TRUSSES/JOISTS PARALLEL TO FOUNDATION WALL
 FOUNDATION HELD IN 2'



FOUNDATION/RIM AREA DETAIL "A-3" 1'-1'-0"
 BRICK LEDGED RIM AREA, TRUSSES/JOISTS PERPENDICULAR TO FOUNDATION WALL
 FOUNDATION HELD IN 2'



DECK LEDGER DETAIL 1'-1'-0"

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BUILT BY:
JP Brooks
 QUALITY HOME BUILDERS

Collaborative Planning, LLC

Memorandum

Date: September 24, 2019
To: Planning Commission
From: Cindy Nash, City Planner
RE: Bridges PUD Amendment (Additional Architecture)

JP Brooks is purchasing many of the townhome lots in the Bridges of Hanover and has applied for an amendment to the Planned Unit Development to add additional townhome architecture.

The proposed architecture consists of both villas and twinhomes and is very similar to, but not exactly the same as, the existing architecture that is approved. They are trying to add additional floor plans to what is available so that it appeals to other buyers with the hope that the units can be built out quicker. A copy of the architecture is in the packet, with the exception of a proposed twinhome design which will be brought to the meeting.

The HOA participated in a meeting with the builder and city staff and have provided an email to city staff dated September 11, 2019 that they approve the proposed architecture.

Evaluation of Request

The proposed architecture is very similar to those already in place on the site and is agreeable to the HOA.

Recommendation

Staff recommends approval of this amendment to the Planned Unit Development subject to the following conditions:

1. The architecture attached as Exhibit A is approved to be used in the townhome portions of the Planned Unit Development, in addition to architecture previously approved.
2. All previous conditions of the resolutions approving the planned unit development and the development agreement associated with the development are not changed by this resolution and are incorporated herein by reference.

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Mayor Kauffman at 7:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 1st day of October, 2019.

The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by ___ and seconded by ___.

.....

RESOLUTION NO 10-01-19-84

A RESOLUTION APPROVING 2020-2021 WRIGHT COUNTY SHERIFF CONTRACT

WHEREAS, the City of Hanover contracts for services with Wright County Sheriff’s Department to provide public safety services in the City of Hanover; and

WHEREAS, the contract is on a two-year renewal cycle; and

WHEREAS, the Wright County Sheriff’s Office has submitted a new draft contract for the 2020-2021 calendar years, per the attached.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Hanover, Minnesota, hereby approves the Wright County Sheriff’s Contract Renewal for the 2020-2021 calendar years in accordance with the draft agreement attached.

BE IT FURTHER RESOLVED that the City Council hereby authorizes the Mayor and City Administrator to take such action as is necessary to execute the contract on behalf of the City of Hanover.

Council members voting in favor:

Opposed or abstained:

Adopted by the city Council this 1st day of October, 2019.

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

LAW ENFORCEMENT CONTRACT

THIS AGREEMENT, made and entered on this _____ day of _____, 2019, by and between the COUNTY OF WRIGHT and the WRIGHT COUNTY SHERIFF, hereinafter referred to as “County” and the **CITY OF HANOVER** hereinafter referred to as the “Municipality”;

WITNESSETH:

WHEREAS, the Municipality is desirous of entering into a contract with the County for the performance of the hereinafter described law enforcement protection within the corporate limits of said municipality through the County Sheriff; and

WHEREAS, the County is agreeable to rendering such services and protection on the terms and conditions hereinafter set forth; and

WHEREAS, such contracts are authorized and provided for by the provision of Minnesota Statutes 471.59 and Minnesota Statutes 436.05;

NOW THEREFORE, pursuant to the terms of the aforesaid statutes, and in consideration of the mutual covenants herein contained, it is agreed as follows:

1. That the County by way of the Sheriff agrees to provide police protection within the corporate limits of the Municipality to the extent and in the manner as hereinafter set forth:
 - a. Except as otherwise hereinafter specifically set forth, such services shall encompass only duties and functions of the type of coming within the jurisdiction of the Wright County Sheriff pursuant to Minnesota Laws and Statutes.
 - b. Except as otherwise hereinafter provided for, the standard level of service provided shall be the same basic level of service which is provided for the unincorporated areas of the County of Wright, State of Minnesota.

- c. The rendition of services, the standard of performance, the discipline of the officers, and other matters incident to the performance of such services and control of personnel so employed shall remain in and under the control of the Sheriff.
- d. Services purchased pursuant to this contract shall include enforcement of Minnesota State Statutes, including but not limited to the Traffic Code and the Criminal Code, as well as all local ordinances enacted in conformance therewith. Statutes and ordinances which prescribe enforcement by a different authority; i.e., the State Electrical Code, the Uniform Building Code, etc., shall be excluded from this agreement. Ordinances pertaining exclusively to purely local city management matters; i.e., sewer and water collection, etc., shall be excluded from this agreement. The Municipality shall be responsible for enforcement of the Municipal Zoning Code except that the Sheriff will enforce the nuisance ordinances conforming to State law; i.e., junk cars, etc. and traffic ordinances; i.e., parking and erratic driving.

2. That it is agreed that the Sheriff shall have full cooperation and assistance from the Municipality, its officers, agents and employees so as to facilitate the performance of this agreement. In order to facilitate a local presence of Sheriff's Deputies, the Municipality shall, if requested by the Sheriff, provide a secure office for the Sheriff's Deputies having adequate space for two desks with chairs, limited public visibility, a local telephone line and an internet connection. The Municipality shall allow a sign indicating the location of its Sheriff's substation with appropriate telephone numbers to be displayed on the exterior of the building.

3. That the County shall furnish and supply all necessary labor, supervision, equipment, communication facilities for dispatching, cost of jail detention, and all supplies necessary to maintain the level of service to be rendered herein.

4. The Municipality shall not be liable for the direct payment of any salaries, wages, or other compensation to any personnel performing services herein for said County.

5. The Municipality shall not be liable for compensation or indemnity to any of the Sheriff's employees for injuries or sickness arising out of its employment, and the County hereby agrees to hold harmless the Municipality against any such claims.

6. The County, Sheriff, his officers, and employees shall not be deemed to assume any liability for intentional or negligent acts of said Municipality or any officer, agent, or employee thereof.

7. This agreement shall be effective from January 1, 2020, to December 31, 2021.

8. The Municipality agrees to pay to the County the sum of \$78.25 per hour for law enforcement protection during the calendar year 2020 and \$81.75 per hour during the calendar year 2021. If salaries of Deputy Sheriffs are increased at any time during the term of this contract, the hourly rate of this contract shall not be increased.

9. The number of hours of service to be provided pursuant to this contract are as follows: 1,460 hours annually or 1,464 hours annually in a leap year and shall provide 24-hour call and general service. The Municipality shall notify the County in writing prior to August 15 regarding any change in the number of hours for the subsequent year.

10. The County shall provide for all costs and prosecution efforts with the respect to violations charged by the Sheriff in the performance of this agreement. All fines arising from such prosecutions shall accrue to the County. Violations of municipal ordinances excluded from enforcement by this agreement shall be prosecuted by the Municipality at its expense. All fines arising from the city prosecutions shall accrue to the Municipality unless otherwise provided by law.

11. Pursuant to law, the County Auditor/Treasurer shall remit to the Municipality its share of all fines collected. The Municipality shall return to the County within 30 days all fine money attributable to prosecutions initiated by the Sheriff in accord with Paragraph 11 of this contract. The Municipality shall keep and retain any fine money submitted by the Auditor/Treasurer attributable to prosecutions initiated by the Municipality.

12. For the purpose of maintaining cooperation, local control and general information on existing complaints and problems in said Municipality, one member of the Municipal Council, the Mayor or other person or persons shall be appointed by said Council to act as police commissioner(s) for said Municipality and shall make periodic contacts with and attend meetings with the Sheriff or his office in relation to the contract herein.

13. The County shall save, hold harmless and defend the City from any and all claims arising from the acts or omissions, including intentional acts and negligence, committed by employees or agents of the County or Sheriff while in the performance of duties in furtherance of this contract.

IN WITNESS WHEREOF, The Municipality, by resolution duly adopted by its governing body, caused this agreement to be signed by its Mayor and attested by its Clerk; and the County of Wright, by the County Board of Commissioners, has caused this agreement to be signed by the Chairman and Clerk of said Board, and by the Wright County Sheriff, effective on the day and year first above written.

CITY OF HANOVER

Dated: _____

Mayor

ATTEST: _____

Clerk

WRIGHT COUNTY

Dated: _____

Darek Vetsch, Wright County Board Chair

ATTEST: _____

Lee Kelly, County Administrator

Dated: _____

Sean Deringer, Wright County Sheriff

Approved as to form and execution:

Tom Kelly, Wright County Attorney