

**CITY OF HANOVER
CITY COUNCIL MEETING
OCTOBER 2, 2018 – OFFICIAL MINUTES**

Call to Order/Pledge of Allegiance:

Mayor Chris Kauffman called the regular meeting of Tuesday, October 2, 2018 to order at 7:00 p.m. Present were Mayor Chris Kauffman, Councilors Ken Warpula, Doug Hammerseng, Jim Zajicek and MaryAnn Hallstein. Also present were City Administrator Brian Hagen, Accountant / Deputy Clerk Jackie Heinz, Public Works Supervisor Jason Doboszinski and City Attorney Jay Squires. Other guests included Fire Chief Dave Malewicki, Brian Gronsberg, Adam Lange, Brian Kottke, Doug Voerding from the Journal Press, Scott Thielman from BHM Schools, Sean Deringer, Mitchell Johnson, Wade Johnson and a Wright County Sheriff.

Approval of Agenda:

MOTION by Hammerseng to approve the agenda, seconded by Warpula. **Motion carried unanimously.**

Consent Agenda:

Heinz added claims in the amount of \$52,435.25. New claims total would be \$88,625.13.

Hagen added Resolution #10-02-18-97 - Appointing Probationary Firefighter as item j.

MOTION by Hallstein to approve the amended consent agenda, seconded by Warpula.

- a. **Approve Minutes of September 18, 2018 City Council Work Session Meeting**
- b. **Approve Minutes of September 19, 2018 Joint Comprehensive Plan Meeting**
- c. **Approve Claims as Presented:**
 - **Claims** \$ 73,170.41
 - **Payroll** \$ 9,678.08
 - **P/R taxes & Exp** \$ 3,419.18
 - **Other Claims** \$ 2,357.46
 - **Total Claims** \$ 88,625.13
- d. **Res No 10-02-18-90 – Approving Hanover FRA Excluded Bingo Permit**
- e. **Res No 10-02-18-91 – Approving Hire of Temporary Snow Plow Driver**
- f. **Res No 10-02-18-92 – Accepting Donation from Hanover Lions Club**
- g. **Res No 10-02-18-93 – Approving Purchase of Fire Department Turnout Gear**
- h. **Res No 10-02-18-94 – Approving Temp Liquor License**
- i. **Res No 10-02-18-96 – Accepting Donation from Hanover Youth Ball**
- j. **Res No 10-02-18-97 – Appointing Probationary Firefighter**

Motion carried unanimously.

Citizen's Forum:

Sean Deringer

Deringer is one of the candidates running for Wright County Sheriff. Deringer has been married for 25 years, has 2 children and resides in Maple Lake. Deringer gave a brief background of why he went into law enforcement. Deringer stated if elected he will be active, share statistical data and work on a better relationship with the cities. Hammerseng asked what Deringers main goal or objective is if elected. Deringer responded internally to be an Ambassador to the community, externally to help those with drug and mental health problems.

Scott Thielman – B.H.M. Schools

Thielman handed out a fact sheet about the upcoming Operating Referendum Proposal. Thielman stated there are 4 main goals, the first is to reduce class size. Recently the Star Tribune highlighted the Robbinsdale, Rosemount-Apple Valley-Eagan and Forest Lake School Districts which have referendums

on the ballot this fall due to funding gaps. BHM Schools built up the fund balance in previous years and can no longer spend it down. Currently the schools are not meeting target class sizes, smaller class sizes mean a better relationship between the teacher and student.

Thielman stated the second goal is to address school safety through personnel and infrastructure such as social workers and counselors, there would be improvements to procedures and protocol. This year there was \$25 million available at the state level for safety upgrades and Montrose Elementary was selected to receive part of that.

The third goal is a new schedule at the Middle School to expand student opportunities. Middle School Principal Matt Lubben has been researching a 7-period school day that would give students more elective choices such as world languages, FFA, agriculture, robotics, engineering and STEM.

Thielman stated the last goal is addressing the special education funding deficit. The school district is currently underfunded by \$760 per pupil. Thielman has been at the State Capital every year talking to Senators, the Legislature can't fund the needs of all the schools in the state.

By the year 2020 the fund balance will dip below 8%. The referendum on the ballot will be in place for 10 years, the last operating referendum was 16 years ago in 2002. The building bond from 2014 can only be spent on building projects and upgrades as identified. There will be a meeting on October 15th at 5:30 pm in the cafeteria of Hanover Elementary for people to attend.

Warpula asked what the school budget is per year, Thielman stated \$65 million. Warpula asked of the \$65 million what percentage comes from taxes. Thielman stated 8% of the overall budget, with 3-4% coming from federal funding and the rest from state funding.

Hallstein inquired about the success rate of referendums passing outside of the metro area. Thielman stated there has been better success recently due to people knowing of the funding problems. Thielman further stated seasonal homes and agriculture are excluded from the referendum. The portion of agriculture included is the house, garage and 1 acre of land.

Thielman closed his address to Council by stated BHM High School Principal Mark Mischke was selected as the 2018 principal of the year and was acknowledged in Washington DC. Mischke is also a Hanover resident.

Public Hearings:

None

Unfinished Business:

New Business:

Proclamation of Fire Prevention Week

Hagen stated the enclosed proclamation is to bring community awareness to fire education.

MOTION by Hammerseng to approve Proclamation of Fire Prevention Week, seconded by Warpula. **Motion carried unanimously.**

Review of Fire Department Policy Chapter & Standard Operating Guidelines

Chief Malewicki stated they have rewritten some of the procedures and policies, as well as changing the selection process. The revised copy was given to the members of the Fire Department for feedback, members stated they would like to be part of the selection process. Lange stated he is a 17-year member of the Fire Department and is wondering how council will know what makes a good Fire Department leader.

Hagen stated members have been working on changes for a couple years now. The League doesn't support the scoring since it can open up to discrimination. Hagen stated he has reviewed and made changes, has talked with the League about the officer selection process, the proposed process now meets their objective and is supported by the League of Minnesota Cities and a majority of the fire department members. Hagen did note a difference between the version the department reviewed and the version presented to Council. Hagen noted that member feedback desiring that all members have their opinion heard on all officer positions be included.

Squires stated he reviewed the proposed changes and agree with the adjustments to correct what items are policies and what items are guidelines. Squires further stated operating guidelines or how to do the job is left to the Fire Department, while policies come back to the Council. Regarding officer appointment, Squires stated that the City Council is the ultimate authority for a city and therefore should be involved in and have final say of who is appointed. Hallstein stated Council relies on the members of the Department to give the correct information. Discussion continued around choosing correct candidates, experience and call percentage. Hagen clarified that members would could to grade applicants in different categories, the change to the process is adding a layer of City Council involvement.

Discussion continued around members being paid for required training, if a stipend would be okay and backpay to members. Squires requested additional time to provide a response.

Hagen stated this is the first review by council, but is near final. Lange inquired if members could receive copies of the final draft a week or so ahead of time for review. Hagen stated yes, besides moving some areas out of the policies, most of the guidelines have stayed the same outside of the selection process. Hammerseng inquired what the next step would be. Hagen stated Squires will review, then Fire Department members would review and bring back for final approval.

Res No 10-02-18-95 – Approving Purchase of Street Sweeper

Doboszinski stated the sweeper is operational and no maintenance work needs to be done. An appraiser looked at the sweeper and appraised is at \$12,000, however Tom Sleyphen stated he would sell for \$10,000. Doboszinski further stated Carl Olson has driven the sweeper, it is easy to work and there are multiple uses in the City for the sweeper.

Kauffman inquired if the cost would come from the MS4 budget. Hagen stated yes. Warpula inquired what would be done with the street sweepings. Doboszinski stated street sweepings would be piled and hauled to an approved landfill.

MOTION by Hallstein to approve Res No 10-02-18-95, seconded by Warpula. **Motion carried unanimously.**

Reports

Doboszanski

- Will start to asphalt the Downtown Parking lot on Thursday, Rogers and Corcoran will also be involved, both lifts will be completed. Warpula requested to discuss curb painting once the project is completed.

Heinz

- Attended the MNGFOA Conference last week, sessions were great, did a lot of networking.

Hagen

- The Hanover Cove EAW closes on Wednesday for public comment. No Preliminary Plat has been submitted yet.
- The Historical Society has asked the City to plow the Church during the upcoming winter. Council consensus to have Squires draft an agreement and allow the plowing.
- The Historical Society is cleaning out the upstairs area and is wondering if they can keep the plaque from the Hannah statue in Cardinal park. Council consensus to allow the Historical Society to keep the plaque.
- The cleaning company didn't clean between events over the weekend which adds to the list of other problems we've been encountering. Council consensus to look for a new cleaning company.
- Health insurance will be increasing by 20% for staff this coming year. Staff is currently looking into the PEIP program, prices are more in line with what the City offers towards employee health coverage, the coverage is comparable to what employees currently receive.

Squires

- Regarding the adopted sex offender ordinance, currently there is a challenge in Dayton on this topic in Federal court. Could have a decision by end of the year, the City may have to evaluate the ordinance depending on the verdict.

Adjournment

MOTION by Warpula to adjourn at 8:44 p.m., seconded by Hammerseng. **Motion carried unanimously.**

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator