

**AGENDA
HANOVER CITY COUNCIL
OCTOBER 6, 2020**

MAYOR

CHRIS KAUFFMAN

COUNCIL

DOUG HAMMERSENG

KEN WARPULA

JIM ZAJICEK

MARYANN HALLSTEIN

- 1. Call to Order/Pledge of Allegiance: 7:00 p.m.**
- 2. Approval of Agenda**
- 3. Consent Agenda Items:**
 - a. Approve Minutes of September 15, 2020 City Council Work Session Meeting (4)**
 - b. Approve Minutes of September 22, 2020 Special City Council Meeting (xx)**
 - c. Approve Claims as Presented: (6)**

➤ Claims	\$ 99,375.67
➤ Payroll	\$ 19,186.01
➤ P/R taxes & Exp	\$ 7,663.97
➤ Other Claims	<u>\$ 5,289.05</u>
➤ Total Claims	<u>\$ 131,514.70</u>
 - d. Res No 10-06-20-95 – Approving Amend. #1 to Hennepin County Recycling Agreement (41)**
 - e. Res No 10-06-20-96 – Approving Pay Voucher #1 for 2020 Road Improvement Project (51)**
 - f. Res No 10-06-20-97 – Approving Purchase of Fire Department Equipment (xx)**
- 4. Citizen’s Forum:**
- 5. Public Hearings**
- 6. Unfinished Business**
- 7. New Business**
 - a. Firefighter Hourly Pay**
- 8. Reports**
- 9. Adjournment**

To: Mayor Kauffman & Members of the Hanover City Council
From: Brian Hagen, City Administrator
Date: October 2, 2020
Re: Review of October 6, 2020 City Council Agenda

1. Call to Order/Pledge of Allegiance: 7:00 p.m.
2. Approval of Agenda
3. Consent Agenda Items:
 - a. Approve Minutes of September 15, 2020 City Council Work Session Meeting (4)
 - b. Approve Minutes of September 22, 2020 Special City Council Meeting (xx)
 - c. Approve Claims as Presented: (6)

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 - d. Res No 10-06-20-95 – Approving Amend. #1 to Hennepin County Recycling Agreement (41)
 - e. Res No 10-06-20-96 – Approving Pay Voucher #1 for 2020 Road Improvement Project (51)
 - f. Res No 10-06-20-97 – Approving Purchase of Fire Department Equipment (xx)
4. Citizen’s Forum:
5. Public Hearings
6. Unfinished Business
7. New Business
 - a. Firefighter Hourly Pay

After the discussion on Fire Department Officer stipend, Chief Malewicki requested the Council consider an adjustment to the hourly pay firefighter receive. He suggested a mid-year increase in 2021 to reduce budget impact. It was suggested to bring this discussion back in order to discuss prior to setting 2021 Final Budget. Chief Malewicki will be present to discuss.
8. Reports
9. Adjournment

**CITY OF HANOVER
CITY COUNCIL MEETING
SEPTEMBER 15, 2020 – OFFICIAL MINUTES**

Call to Order:

Mayor Kauffman called the regular meeting of Tuesday, September 15, 2020 to order at 7:00 p.m. Present were Mayor Chris Kauffman, councilors Doug Hammerseng, Ken Warpula, Jim Zajicek and MaryAnn Hallstein. Also present were City Administrator Brian Hagen, City Engineer Nick Preisler, Public Works Supervisor Jason Doboszinski and Fire Chief Dave Malewicki. Guests present were Larry Cook from Veolia and Maddie LeMonds from Turning Point USA.

Approval of Agenda:

Hagen requested to add discussions for a back the blue event and a review of temporary patio expectations during the COVID-19 Pandemic.

MOTION by Warpula to approve the agenda as amended, seconded by Hammerseng. **Motion carried unanimously.**

Consent Agenda:

Kauffman requested to pull item 3.f., the purchase of office computers from the consent for discussion during the CRF discussion.

MOTION by Hallstein to approve the consent agenda as amended, seconded by Hammerseng.

a. Approve Minutes of September 1, 2020 City Council Meeting

b. Approve Claims as Presented:

➤ Claims	\$ 71,552.23
➤ Payroll	\$ 9,879.45
➤ P/R taxes & Exp.	\$ 3,930.85
➤ Other Claims	<u>\$ 2,640.94</u>
➤ Total Claims	<u>\$ 88,003.47</u>

c. Res No 09-15-20-89 – Approving Hanover FRA Excluded Bingo Permit

d. Res No 09-15-20-90 – Approving Purchase of Playground Equipment

e. Res No 09-15-20-91 – Approving Veolia Contract Extension

Back the Blue Event – Turning Point USA

Maddie LeMonds addressed the Council on hosting a Back the Blue Event in the City of Hanover. She stated she works with Turning Point USA to invite people out for these events. The event is targeted at the high school and college aged populations, but that everyone interested in attending is welcome. LeMonds further stated that Sheriff Deringer has committed to speaking at an event on October 6th. She would like to hold the event at the Historic Bridge and the setup would closely match the Caroling at the Bridge setup.

Council supported the event and thanked Ms. LeMonds for her efforts in youth outreach to get involved in their communities.

Res No 09-15-20-93 – Approving Development Agreement for 15th St NE Improvements

Hagen explained this agreement is to provide authorization and security for Fehn to complete the road improvement and trail construction project required as part of the Mahler Mine IUP.

MOTION by Warpula to approve Res No 09-15-20-93, seconded by Hammerseng. **Motion carried unanimously.**

FD Pay Study

Warpula abstained from discussion.

Kauffman explained that this topic was shared with our contracted entities at the August Fire Board meeting. Kauffman recommended increasing the annual stipends as follows; Chief 1 to \$2,500, Chief 2 to \$1,500, Captains to \$900 and Lieutenants to \$500.

MOTION by Kauffman to increase Fire Department Officer annual stipends as recommended above, seconded by Hammerseng. **Motion carried unanimously. Warpula abstained.**

Chief Malewicki further requested that the Council consider an increase to firefighter hourly pay to go into effect mid-2021. Kauffman suggested a future discussion on the topic.

Res No 09-15-20-94 – Approving the Sale of Public Works Equipment

This vehicle was replaced earlier this year and is now unneeded. Doboszinski stated two options to sell would be as a typical classified or at an auction. Council suggested a typical classified ad on Facebook Marketplace or Craigslist first, then use an auto auction if needed.

MOTION by Hallstein to approve Res No 09-15-20-94, seconded by Zajicek. **Motion carried unanimously.**

Review: Wright County Five-Year Highway Construction Plan

Hagen reviewed the plan provided by Wright County and explained the plan is open for public comment. Because the plan includes work to CSAH 19 identified in the CSAH 19 Corridor 19 Study, the City should submit a letter of support for the construction plan. Hagen did note that the construction plan calls out the CSAH 19 project being funded by an extension of the local option sales tax currently set to expire December 2022.

Council consensus was to support the Wright County Five-Year Highway Construction Plan and directed Hagen to submit a letter of support.

Coronavirus Relief Fund (CRF)

Council reviewed funds spent to date and determined a special council meeting should be held to further review potential purchases. Council also directed the EDA to review options for a business assistance grant utilizing the CRF. A special meeting was set for September 22, 2020 at 5 pm.

Res No 09-15-20-92 – Approving Purchase of Office Computers

Council supported purchasing two replacement computers, but questioned whether the new setup should be equipped in a way to be eligible for CRF resources. Hagen stated he could reassess the setup and bill the expense to CRF resources.

MOTION by Warpula to approve two computer setups that are CRF eligible, seconded by Hammerseng. **Motion carried unanimously.**

Reports

Preisler reviewed standards related to when crosswalks are painted on the road versus only having signage.

Hammerseng inquired as to why Hearing Impaired Child Area signs were installed on Kayla Lane. Doboszinski explained that a request was submitted by a resident.

Warpula asked for status of 500 Kadler Ave. Staff would need to go and visit the property to see if they are meeting the timeline they explained.

Kauffman stated Hanover was currently at 89% response rate for the 2020 Census. Hagen further noted that some vacant lots were included in the total properties identified since they were final platted. Hagen estimates the response rate to be above 90% of properties with a physical home.

Adjournment

MOTION by Warpula to adjourn at 9:13 p.m., seconded by Hammerseng. **Motion carried unanimously.**

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

**CITY OF HANOVER
SEPCIAL CITY COUNCIL MEETING
SEPTEMBER 22, 2020 – DRAFT MINUTES**

Call to Order:

Mayor Chris Kauffman called the special meeting of the City Council of Tuesday, September 22, 2020 to order at 5:00 p.m. Present were Mayor Chris Kauffman, Councilors Doug Hammerseng, Ken Warpula, Jim Zajicek and MaryAnn Hallstein. Also present was City Administrator Brian Hagen and Fire Chief Dave Malewicki.

Approval of Agenda:

MOTION by Hallstein to approve the agenda, seconded by Warpula. **Motion carried unanimously.**

Coronavirus Relief Fund (CRF)

Council reviewed funds spent to date and identified potential future expenses. Most expenses were identified for the Fire Department to provide additional equipment to reduce cross use among department members. Other items included technology upgrades, facility upgrades to transition to touchless surfaces like bathroom fixtures and light switches and providing financial support to the local food shelf. After discussing city needs and support for the food shelf, there would be little funds available to create a business grant program. However, council supported a grant to businesses who hold a liquor license given they faced major impacts with being shut down for a period of time and continue to see regulations limiting their operations.

Staff would work to make purchases from the discussed items.

Adjournment

MOTION by Warpula to adjourn at 6:20 p.m., seconded by Hammerseng. **Motion carried unanimously.**

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

CITY OF HANOVER

Payments

Current Period: August 2020

Payments Batch 080720 PAY \$69.01

Refer	3092 Deluxe	Ck# 003074E 8/7/2020		
Cash Payment	E 100-41570-200 Office Supplies (GENER	150 - 2 Park Deposit Tickets		\$69.01
Invoice	2047802961	8/7/2020		
Transaction Date	9/14/2020	Due 10/14/2020	Cash	10100
				Total
				\$69.01

Fund Summary

	10100 Cash
100 GENERAL FUND	\$69.01
	<hr/>
	\$69.01

Pre-Written Checks	\$69.01
Checks to be Generated by the Computer	\$0.00
	<hr/>
Total	\$69.01

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*Check Summary Register©

Batch: 080720 PAY

	Name	Check Date	Check Amt	
10100 Cash				
3074e	Deluxe	8/7/2020	\$69.01	150 - 2 Park Deposit Tickets
		Total Checks	\$69.01	

FILTER: (([Act Year]='2020' and [period] in (8))) and (Source in ('080720 PAY'))

CITY OF HANOVER

Payments

Current Period: September 2020

Payments Batch 092120 PAY \$16.53

Refer	3081 MN DEPT OF REVENUE	Ck# 003079E 9/21/2020	
Cash Payment	E 100-43000-212 Motor Fuels	Petroleum Tax - August 2020	\$16.53
Invoice			
Transaction Date	9/21/2020	Due 10/21/2020	Cash 10100
			Total \$16.53

Fund Summary

	10100 Cash
100 GENERAL FUND	\$16.53
	<hr/>
	\$16.53

Pre-Written Checks	\$16.53
Checks to be Generated by the Computer	\$0.00
Total	<hr/>
	\$16.53

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***Check Summary Register©**

Batch: 092120 PAY

	Name	Check Date	Check Amt	
10100 Cash				
3079e	MN DEPT OF REVENUE	9/21/2020	\$16.53	Petroleum Tax - August 2020
		Total Checks	\$16.53	

FILTER: (([Act Year]='2020' and [period] in (9))) and (Source in ('092120 PAY'))

CITY OF HANOVER

Payments

Current Period: October 2020

Payments Batch 100620 Claim \$99,290.13

Refer	3095 AT&T MOBILITY		Ck# 003089E 10/6/2020			
Cash Payment	E 100-43000-321 Telephone		PW Cell Phones - 8/26/2020 - 9/25/2020			\$149.43
Invoice	X10032020	9/25/2020				
Transaction Date	10/1/2020	Due 10/31/2020	Cash	10100	Total	\$149.43
Refer	3099 Bolte, Bill		-			
Cash Payment	E 818-48200-810 Refunds & Reimburseme		Release of Escrow Fund Balance - Variance			\$653.55
Invoice		10/6/2020			Project 208279	
Transaction Date	10/1/2020	Due 10/31/2020	Cash	10100	Total	\$653.55
Refer	3100 COMCAST		-			
Cash Payment	E 100-43000-321 Telephone		PW: Digital Voice & Internet - October 2020			\$165.01
Invoice		9/18/2020				
Transaction Date	10/1/2020	Due 10/31/2020	Cash	10100	Total	\$165.01
Refer	3097 EICHER, THERESA		-			
Cash Payment	E 100-48205-810 Refunds & Reimburseme		Shelter Damage Deposit Release - 9/29/2020			\$100.00
Invoice		9/29/2020	Event			
Transaction Date	10/1/2020	Due 10/31/2020	Cash	10100	Total	\$100.00
Refer	3080 ELITE SANITATION		-			
Cash Payment	E 100-45200-580 Other Equipment		Hanover Elementary - Handicap Portable Toilet			\$41.00
Invoice	27014	9/9/2020	Rental - 8/16 - 9/12/2020			
Cash Payment	E 100-45200-580 Other Equipment		EagleView Park - Portable Toilet Service - 8/16 -			\$28.00
Invoice	27014	9/9/2020	9/12/2020			
Cash Payment	E 100-45200-580 Other Equipment		Pheasant Run Park - Portable Toilet Service -			\$28.00
Invoice	27014	9/9/2020	8/16 - 9/12/2020			
Cash Payment	E 100-45200-580 Other Equipment		Mallard Park - Portable Toilet Service - 8/16 -			\$28.00
Invoice	27014	9/9/2020	9/12/2020			
Cash Payment	E 100-45200-580 Other Equipment		Cardinal Circle Park - Portable Toilet Service -			\$56.00
Invoice	27014	9/9/2020	8/16 - 9/12/2020			
Cash Payment	E 100-45200-580 Other Equipment		Hanover Elementary - Portable Toilet Service -			\$56.00
Invoice	27014	9/9/2020	8/16 - 9/12/2020			
Transaction Date	9/17/2020	Due 10/17/2020	Cash	10100	Total	\$237.00
Refer	3113 ENDE SEPTIC SERVICE, LLC		-			
Cash Payment	E 818-48200-810 Refunds & Reimburseme		Release of Escrow Fund Balance - CUP @			\$1,471.52
Invoice		10/6/2020	11652 Crow Hassan Park Road		Project 208277	
Transaction Date	10/1/2020	Due 10/31/2020	Cash	10100	Total	\$1,471.52
Refer	3079 GUIDANCE POINT TECHNOLOGIES		-			
Cash Payment	E 100-41600-310 Other Professional Servi		Replibit: Daily Backup of Servers to Local			\$120.00
Invoice	14540	9/15/2020	Device and Cloud - September 2020			

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Payments

Current Period: October 2020

Cash Payment	E 100-41600-310 Other Professional Servi	Replibit: Dialy Bakcup of Servers to Local Device and Cloud - August 2020				\$120.00
Invoice	14437	8/31/2020				
Transaction Date	9/17/2020	Due 10/17/2020	Cash	10100	Total	\$240.00
Refer	3087 HOMES PLUS		-			
Cash Payment	E 811-48200-810 Refunds & Reimburseme	Erosion Control Escrow Release - 9837 Jasmine Avenue NE				\$2,000.00
Invoice		9/29/2020				
Cash Payment	E 815-48200-810 Refunds & Reimburseme	Landscaping Escrow Release - 9837 Jasmine Avenue NE				\$2,000.00
Invoice		9/29/2020				
Cash Payment	E 817-48200-810 Refunds & Reimburseme	Infrastructure Escrow Release - 9837 Jasmine Avenue NE				\$1,000.00
Invoice		9/29/2020				
Transaction Date	9/30/2020	Due 10/30/2020	Cash	10100	Total	\$5,000.00
Refer	3088 J P BROOKS, INC		-			
Cash Payment	E 811-48200-810 Refunds & Reimburseme	Erosion Control Escrow Release - 10713 Settlers Lane				\$2,000.00
Invoice		9/25/2020				
Cash Payment	E 815-48200-810 Refunds & Reimburseme	Landscaping Escrow Release - 10713 Settlers Lane				\$2,000.00
Invoice		9/25/2020				
Cash Payment	E 817-48200-810 Refunds & Reimburseme	Infrastructure Escrow Release - 10713 Settlers Lane				\$1,000.00
Invoice		9/25/2020				
Cash Payment	E 811-48200-810 Refunds & Reimburseme	Erosion Control Escrow Release - 10715 Settlers Lane North				\$2,000.00
Invoice		9/25/2020				
Cash Payment	E 815-48200-810 Refunds & Reimburseme	Landscaping Escrow Release - 10715 Settlers Lane North				\$2,000.00
Invoice		9/25/2020				
Cash Payment	E 817-48200-810 Refunds & Reimburseme	Infrastructure Escrow Release - 10715 Settlers Lane North				\$1,000.00
Invoice		9/25/2020				
Transaction Date	9/30/2020	Due 10/30/2020	Cash	10100	Total	\$10,000.00
Refer	3115 KENNEY, SCOTT		-			
Cash Payment	E 818-48200-810 Refunds & Reimburseme	Release of Escrow Fund Balance - Variance				\$672.25
Invoice		10/6/2020			Project 208283	
Transaction Date	10/1/2020	Due 10/31/2020	Cash	10100	Total	\$672.25
Refer	3104 LANO EQUIPMENT - LORETTO		-			
Cash Payment	E 100-43121-224 Street Maint Materials	Kayla Lane Sidewalk: Stnalely Breaker Rental				\$150.00
Invoice	03-782755	9/23/2020				
Transaction Date	10/1/2020	Due 10/31/2020	Cash	10100	Total	\$150.00
Refer	3087 LEAGUE OF MN CITIES INS. TRUS		-			
Cash Payment	E 100-41960-361 General Liability Ins	Peter Hembroff Vehicle Hit by Rocks from City Lawn Mower - Date of Loss 5-26-2020				\$1,342.55
Invoice	6111	9/4/2020				
Transaction Date	9/28/2020	Due 10/28/2020	Cash	10100	Total	\$1,342.55
Refer	3085 MARCO TECHNOLOGIES, LLC		Ck# 003081E 10/6/2020			

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Payments

Current Period: October 2020

Cash Payment	E 100-41570-220 Repair/Maint Supply (GE	Contract Base Rate Charge for 9/20/2020 - 10/19/2020				\$176.05
Invoice	INV7976039	9/18/2020				
Transaction Date	9/22/2020	Due 10/22/2020	Cash	10100	Total	\$176.05
Refer	<u>3107 MENARDS - MAPLE GROVE</u>		-			
Cash Payment	E 100-45200-580 Other Equipment	EagleView, Mallard & Pheasant Run Parks: Mini Biff Fencing				\$478.02
Invoice	71969	9/24/2020				
Transaction Date	10/1/2020	Due 10/31/2020	Cash	10100	Total	\$478.02
Refer	<u>3112 Minneapolis Garage Builders</u>		-			
Cash Payment	E 818-48200-810 Refunds & Reimburseme	Release of Escrow Fund Balance - Joe Slavec CUP @ 11000 Crow Hassan Park Road				\$1,415.27
Invoice		10/6/2020			Project 208276	
Transaction Date	10/1/2020	Due 10/31/2020	Cash	10100	Total	\$1,415.27
Refer	<u>3111 MOTOROLA SOLUTIONS, INC.</u>		-			
Cash Payment	E 100-42260-323 Radio Units	2 Portable Hand Held Radios				\$5,466.00
Invoice	8280882233					
Transaction Date	10/1/2020	Due 10/31/2020	Cash	10100	Total	\$5,466.00
Refer	<u>3105 OMANN BROTHERS INC</u>		-			
Cash Payment	E 100-43121-224 Street Maint Materials	Pothole Patching				\$184.58
Invoice	14835	9/16/2020				
Transaction Date	10/1/2020	Due 10/31/2020	Cash	10100	Total	\$184.58
Refer	<u>3102 OPG-3, INC</u>		-			
Cash Payment	E 100-41570-207 Computer Supplies	Laserfiche Professional Services Project: Server Migration				\$740.00
Invoice	4391	9/23/2020				
Transaction Date	10/1/2020	Due 10/31/2020	Cash	10100	Total	\$740.00
Refer	<u>3114 PHILLIPS, ELISSA</u>		-			
Cash Payment	E 818-48200-810 Refunds & Reimburseme	Release of Escrow Fund Balance - Variance				\$415.75
Invoice		10/6/2020			Project 208280	
Transaction Date	10/1/2020	Due 10/31/2020	Cash	10100	Total	\$415.75
Refer	<u>3109 PINOR, DAVID</u>		-			
Cash Payment	E 100-42220-580 Other Equipment	Postage for Turn Out Gear Cleaning				\$28.75
Invoice		9/9/2020				
Transaction Date	10/1/2020	Due 10/31/2020	Cash	10100	Total	\$28.75
Refer	<u>3096 POSTMASTER</u>		-			
Cash Payment	E 100-41570-322 Postage	Postage - 4th Quarter Newsletter				\$268.58
Invoice						
Transaction Date	10/1/2020	Due 10/31/2020	Cash	10100	Total	\$268.58
Refer	<u>3101 RANDYS ENVIRONMENTAL SERVI</u>		-			
Cash Payment	E 100-41940-384 Refuse/Garbage Disposa	General Trash - City Hall - October 2020				\$237.17
Invoice		9/18/2020				
Cash Payment	E 100-41940-384 Refuse/Garbage Disposa	General Trash - Fire Station - October 2020				\$32.16
Invoice		9/18/2020				
Cash Payment	E 100-43245-384 Refuse/Garbage Disposa	Recycling - September 2020 - 1,106 Carts				\$3,594.50
Invoice		9/18/2020				

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Payments

Current Period: October 2020

Transaction Date	10/1/2020	Due 10/31/2020	Cash	10100	Total	\$3,863.83
Refer	3090 RUPP ANDERSON SQUIRES & WA					
Cash Payment	E 100-41610-304 Legal Fees		Miscellaneous: June 2020			\$795.50
Invoice 11380	9/9/2020					
Cash Payment	E 100-41610-304 Legal Fees		City Council and Board / Commission Meetings: June 2020			\$300.00
Invoice 11380	9/9/2020					
Cash Payment	E 100-41610-304 Legal Fees		Employment Investigation: June 2020			\$2,997.00
Invoice 11380	9/9/2020					
Cash Payment	E 100-41610-304 Legal Fees		Mileage and Photocopies: June 2020			\$56.20
Invoice 11380	9/9/2020					
Transaction Date	9/30/2020	Due 10/30/2020	Cash	10100	Total	\$4,148.70
Refer	3093 Secure Solutions Inc.					
Cash Payment	E 100-41940-560 Furniture and Fixtures		Audio & Visual Upgrage for City Hall - 1/2 Down Project COVID			\$21,646.48
Invoice 8679	9/28/2020					
Transaction Date	10/1/2020	Due 10/31/2020	Cash	10100	Total	\$21,646.48
Refer	3092 THE HARTFORD		Ck# 003088E 10/6/2020			
Cash Payment	G 100-21707 Life Ins		STD & LTD - October 2020			\$204.96
Invoice 729391462919						
Transaction Date	10/1/2020	Due 10/31/2020	Cash	10100	Total	\$204.96
Refer	3106 Valverde, Eduardo					
Cash Payment	E 100-48205-810 Refunds & Reimburseme		Hall Damage Deposit Release - 9/25 - 9/26/2020 Event (78.06 Not Refunded)			\$121.94
Invoice						
Transaction Date	10/1/2020	Due 10/31/2020	Cash	10100	Total	\$121.94
Refer	3083 VEOLIA WATER NORTH AMERICA					
Cash Payment	E 602-43252-310 Other Professional Servi		Sewer Services - October 2020			\$5,262.00
Invoice 90251377	9/15/2020					
Cash Payment	E 601-43252-310 Other Professional Servi		Water Services - October 2020			\$3,749.00
Invoice 90251377	9/15/2020					
Transaction Date	9/22/2020	Due 10/22/2020	Cash	10100	Total	\$9,011.00
Refer	3110 VERIZON					
Cash Payment	E 100-42280-321 Telephone		iPad Data Plan - 08/03/2020 - 09/02/2020			\$50.84
Invoice 642129997-0001	9/24/2020					
Transaction Date	10/1/2020	Due 10/31/2020	Cash	10100	Total	\$50.84
Refer	3108 VISA - BANKWEST					
Cash Payment	E 100-41570-200 Office Supplies (GENER		Gold Seals			\$6.59
Invoice 123582637-001	9/9/2020					
Cash Payment	E 100-41410-200 Office Supplies (GENER		2020 General Election: Address Labels, Shipping Labels, Red Paper, Green Paper			\$165.94
Invoice 123582637-001	9/9/2020					
Cash Payment	E 100-41600-310 Other Professional Servi		Microsoft Online Exchange: 30 E-Mail Accounts			\$120.00
Invoice E0600C4X5L	9/13/2020					
Cash Payment	E 100-42220-260 Uniforms		Boots, 11 Gloves			\$1,723.60
Invoice E1995706	9/12/2020					
Cash Payment	E 100-41600-310 Other Professional Servi		Office 365 Business Software			\$8.86
Invoice E0600C54GZ	9/13/2020					

CITY OF HANOVER

Payments

Current Period: October 2020

Cash Payment	E 100-42260-220 Repair/Maint Supply (GE	Engine 11: Exhaust Repairs	\$76.45
Invoice 1-46487	9/14/2020		
Cash Payment	E 100-42260-220 Repair/Maint Supply (GE	Engine 12: Exhaust Repairs	\$76.46
Invoice 1-46487	9/14/2020		
Cash Payment	E 100-41570-322 Postage	7 Rolls of Forever Stamps, 10 Rolls of Additional Ounce Stamps	\$535.00
Invoice 076	9/14/2020		
Cash Payment	E 603-43000-221 Equipment Parts	Sweeper: Water Pump	\$136.43
Invoice PC-332304515	9/15/2020		
Cash Payment	E 100-42260-220 Repair/Maint Supply (GE	Engine 12: Zinc Guillotine U Bolt Clamp	\$5.88
Invoice 1-46506	9/15/2020		
Cash Payment	E 603-43000-221 Equipment Parts	Sweeper: Water Tank Repair	\$299.96
Invoice	8/19/2020		
Cash Payment	E 100-42220-260 Uniforms	Credit for Tax on Fire Store Order	-\$117.51
Invoice	8/20/2020		
Cash Payment	E 100-41570-200 Office Supplies (GENER	Rubberbands, Laminator Pouches, Brother Toner	\$41.53
Invoice 118468947-001	8/19/2020		
Cash Payment	E 100-41570-200 Office Supplies (GENER	Laminator with Pouch Starter Kit	\$108.16
Invoice 118508307-001	8/19/2020		
Cash Payment	E 100-41940-321 Telephone	City Hall Phone Services - 6 Lines - 8/23/2020 - 9/22/2020	\$233.56
Invoice INV00147482	8/24/2020		
Cash Payment	E 100-43000-321 Telephone	Public Works Phone Services - 2 Lines - 8/23/2020 - 9/22/2020	\$78.75
Invoice INV00147482	8/24/2020		
Cash Payment	E 100-41570-200 Office Supplies (GENER	Pens, Highlighters, Organizer	\$37.85
Invoice 119006075-001	8/24/2020		
Cash Payment	E 100-41570-200 Office Supplies (GENER	Ink for Jackie's Home Printer	\$148.78
Invoice 119006075-001	8/24/2020	Project COVID	
Cash Payment	E 100-42220-260 Uniforms	Boots	\$396.20
Invoice E1991618	8/26/2020		
Cash Payment	E 100-41530-306 Dues & Subscriptions	J. Heinz: Notary Renewal	\$120.00
Invoice MN8OSS002105	8/26/2020		
Cash Payment	E 100-41530-306 Dues & Subscriptions	J. Heinz: Notary Stamp	\$26.90
Invoice 00-202595516	8/26/2020		
Cash Payment	E 100-41410-200 Office Supplies (GENER	Credit on Nitrile Gloves	-\$272.92
Invoice	8/26/2020		
Cash Payment	E 100-41570-200 Office Supplies (GENER	J. Heinz: Printer for Home	\$329.89
Invoice 119006075-002	8/24/2020	Project COVID	
Cash Payment	E 100-41435-310 Other Professional Servi	1 Amazon Charge - Being Disputed	\$13.95
Invoice	8/23/2020		
Cash Payment	E 100-42220-260 Uniforms	Credit on Fire Store Invoice	-\$27.21
Invoice	8/29/2020		
Cash Payment	E 100-41435-310 Other Professional Servi	Credit for 6 Amazon Charges on Previous Statement	-\$254.73
Invoice	9/1/2020		
Transaction Date	10/1/2020	Due 10/31/2020	Cash 10100
			Total \$4,018.37
Refer	3089 WERLINGER, JASON & AMY		

CITY OF HANOVER

Payments

Current Period: October 2020

Cash Payment	E 811-48200-810 Refunds & Reimburseme	Erosion Control Escrow Release - 9805 Jasmine Avenue NE				\$2,000.00
Invoice	9/25/2020					
Cash Payment	E 815-48200-810 Refunds & Reimburseme	Landscaping Escrow Release - 9805 Jasmine Avenue NE				\$2,000.00
Invoice	9/25/2020					
Cash Payment	E 817-48200-810 Refunds & Reimburseme	Infrastructure Escrow Release - 9805 Jasmine Avenue NE				\$1,000.00
Invoice	9/25/2020					
Transaction Date	9/30/2020	Due 10/30/2020	Cash	10100	Total	\$5,000.00
Refer	3084 WRIGHT COUNTY AUDITOR-TREA					
Cash Payment	E 100-42102-310 Other Professional Servi	WC Patrol Services - September 2020				\$9,546.50
Invoice	September 2020	9/4/2020				
Cash Payment	E 100-42102-310 Other Professional Servi	WC Patrol Fines - June 2020				\$56.66
Invoice	9/17/2020					
Cash Payment	E 100-42102-310 Other Professional Servi	WC Patrol Fines - July 2020				\$243.29
Invoice	9/17/2020					
Cash Payment	E 100-42102-310 Other Professional Servi	WC Patrol Fines - August 2020				\$266.64
Invoice	9/17/2020					
Transaction Date	9/22/2020	Due 10/22/2020	Cash	10100	Total	\$10,113.09
Refer	3098 WRIGHT COUNTY HIGHWAY DEPT					
Cash Payment	E 100-43160-381 Electric Utilities	Repair Green Ball Out at 19 & 20				\$255.60
Invoice	1682	9/24/2020				
Transaction Date	10/1/2020	Due 10/31/2020	Cash	10100	Total	\$255.60
Refer	3082 WRIGHT-HENNEPIN COOPERATIV		Ck# 003080E 10/6/2020			
Cash Payment	E 100-45200-381 Electric Utilities	EagleView Park - 3 Light Poles				\$58.47
Invoice	35028279242	9/17/2020				
Cash Payment	E 100-43000-310 Other Professional Servi	PW Building: Fire Alarm Testing / Inspection 11/30/2020				\$18.95
Invoice	35028279242	9/17/2020				
Cash Payment	E 100-43000-310 Other Professional Servi	PW Building: Fire Panel Monitoring 11/30/2020				\$27.95
Invoice	35028279242	9/17/2020				
Transaction Date	9/22/2020	Due 10/22/2020	Cash	10100	Total	\$105.37
Refer	3091 WSB & ASSOCIATES, INC.		Ck# 003087E 10/6/2020			
Cash Payment	E 818-41950-310 Other Professional Servi	Astro Engineering - Site & Building Plan: August 2020				\$109.50
Invoice	015460-8-0920	9/24/2020			Project 208261	
Cash Payment	E 818-41950-310 Other Professional Servi	David & AuriAnna Mooers - On Site Building Variance: August 2020				\$182.50
Invoice	015460-8-0920	9/24/2020			Project 208264	
Cash Payment	E 100-41950-303 Engineering Fees	General Engineering: August 2020				\$1,890.50
Invoice	015460-8-0920	9/24/2020				
Cash Payment	E 818-41950-310 Other Professional Servi	Mavco / Mercantile Pass - Concept Plan: August 2020				\$73.00
Invoice	015460-8-0920	9/24/2020			Project 208269	
Cash Payment	E 818-41950-310 Other Professional Servi	Bill's Superette: August 2020				\$73.00
Invoice	015460-8-0920	9/24/2020			Project 208278	
Cash Payment	E 818-41950-310 Other Professional Servi	David & AuriAnna Mooers - On Site Building Variance: August 2020				\$357.00
Invoice	015460-8-0920	9/24/2020			Project 208264	

CITY OF HANOVER

Payments

Current Period: October 2020

Cash Payment	E 828-41950-310 Other Professional Servi	CRHW 4th Addition - Phase 2 Construction Services - Erosion Control Site Inspections: August 2020				\$630.00
Invoice	012259-19-0920	9/24/2020				
Cash Payment	E 818-41950-310 Other Professional Servi	Fehn Companies - Pit Expansion: August 2020				\$1,612.50
Invoice	014135-15-0920	9/24/2020			Project 208263	
Cash Payment	E 818-41950-310 Other Professional Servi	JBW Holdgins / River Town Villas - Grading Agreement: August 2020				\$858.00
Invoice	013676-17-0920	9/24/2020			Project 208266	
Cash Payment	E 818-41950-310 Other Professional Servi	JP Brooks / Rivers Edge of Hanover - Concept Plan: August 2020				\$511.00
Invoice	016838-1-0920	9/24/2020			Project 208271	
Cash Payment	E 603-43150-310 Other Professional Servi	2020 SWAMP Subscription				\$1,400.00
Invoice	012553-3-0920	9/24/2020				
Cash Payment	E 823-41950-310 Other Professional Servi	CRHW 3rd Addition - Phase 2 Construction - Construction Observation: August 2020				\$546.00
Invoice	010287-40-0920	9/24/2020				
Transaction Date	9/30/2020	Due 10/30/2020	Cash	10100		Total \$8,243.00
Refer	3086 XCEL ENERGY				Ck# 003082E 10/6/2020	
Cash Payment	E 100-42280-381 Electric Utilities	Fire Station 08/05/2020 - 09/06/2020				\$393.98
Invoice	700942755	9/16/2020				
Cash Payment	E 100-41940-381 Electric Utilities	City Hall 08/05/2020 - 09/06/2020				\$1,453.03
Invoice	700942755	9/16/2020				
Cash Payment	E 100-45200-381 Electric Utilities	Historical Bridge Lighting 08/05/2020 - 09/03/2020				\$65.01
Invoice	700942755	9/16/2020				
Cash Payment	E 100-43160-381 Electric Utilities	209 LaBeaux Avenue NE 08/05/2020 - 09/03/2020				\$38.31
Invoice	700942755	9/16/2020				
Cash Payment	E 100-45200-381 Electric Utilities	Cardinal Circle Park 08/06/2020 - 09/07/2020				\$15.97
Invoice	700942755	9/16/2020				
Cash Payment	E 100-45200-381 Electric Utilities	1033 Mallard Street NE 08/06/2020 - 09/07/2020				\$11.71
Invoice	700942755	9/16/2020				
Cash Payment	E 100-43160-381 Electric Utilities	751 LaBeaux Avenue NE 08/06/2020 - 09/07/2020				\$80.89
Invoice	700942755	9/16/2020				
Cash Payment	E 100-43000-381 Electric Utilities	Public Works Building 08/05/2020 - 09/03/2020				\$471.43
Invoice	700942755	9/16/2020				
Cash Payment	E 100-43160-381 Electric Utilities	11234 River Road NE / Downtown Parking Lot 08/06/2020 - 09/06/2020				\$7.63
Invoice	700942755	9/16/2020				
Transaction Date	9/22/2020	Due 10/22/2020	Cash	10100		Total \$2,537.96
Refer	3103 ZEP SALES & SERVICE					
Cash Payment	E 100-41940-210 Operating Supplies (GEN	Alpet D2 Surf Sani Wipes - 2 Cases				\$240.00
Invoice	9005516551	9/8/2020			Project COVID	
Cash Payment	E 100-41940-210 Operating Supplies (GEN	Hand Soap Refill, 43x60 Black Bags				\$374.68
Invoice	9005562064	9/23/2020				
Transaction Date	10/1/2020	Due 10/31/2020	Cash	10100		Total \$614.68

Payments

Current Period: October 2020

Fund Summary

	10100 Cash
100 GENERAL FUND	\$58,861.90
601 WATER ENTERPRISE FUND	\$3,749.00
602 SEWER ENTERPRISE FUND	\$5,262.00
603 STORM WATER ENTERPRISE FUND	\$1,836.39
811 EROSION CONTROL ESCROW FUND	\$8,000.00
815 LANDSCAPE ESCROW FUND	\$8,000.00
817 INFRASTRUCTURE ESCROW FUND	\$4,000.00
818 MISC ESCROWS FUND	\$8,404.84
823 CROW RVR HTS WEST 3RD / BACKES	\$546.00
828 CROW RVR HTS 4TH DEVEL AGRMT	\$630.00
	<hr/>
	\$99,290.13

Pre-Written Checks	\$15,280.60
Checks to be Generated by the Computer	\$84,009.53
	<hr/>
Total	\$99,290.13

CITY OF HANOVER

10/01/20 2:40 PM

Page 1

*Check Summary Register©

Batch: 100620 Claims

Name	Check Date	Check Amt	
10100 Cash			
3080e	Wright-Hennepin Coop Electric	10/6/2020	\$105.37 EagleView Park - 3 Light Poles
3081e	MARCO TECHNOLOGIES, LLC	10/6/2020	\$176.05 Contract Base Rate Charge for 9/20/2020 - 10/
3082e	XCEL ENERGY	10/6/2020	\$2,537.96 Fire Station 08/05/2020 - 09/06/2020
3087e	WSB & ASSOCIATES, INC.	10/6/2020	\$8,243.00 Astro Engineering - Site & Building Plan: Augu
3088e	The Hartford	10/6/2020	\$204.96 STD & LTD - October 2020
3089e	AT&T MOBILITY	10/6/2020	\$149.43 PW Cell Phones - 8/26/2020 - 9/25/2020
3090e	Randy's Environmental Services	10/6/2020	\$3,863.83 General Trash - City Hall - October 2020
35242	Bolte, Bill	10/6/2020	\$653.55 Release of Escrow Fund Balance - Variance
35243	COMCAST	10/6/2020	\$165.01 PW: Digital Voice & Internet - October 2020
35244	EICHER, THERESA	10/6/2020	\$100.00 Shelter Damage Deposit Release - 9/29/2020
35245	ELITE SANITATION	10/6/2020	\$237.00 Hanover Elementary - Handicap Portable Toilet
35246	ENDE SEPTIC SERVICE, LLC	10/6/2020	\$1,471.52 Release of Escrow Fund Balance - CUP @ 11
35247	GUIDANCE POINT TECHNOLOGI	10/6/2020	\$240.00 Replibit: Daily Backup of Servers to Local Devi
35248	HOMES PLUS	10/6/2020	\$5,000.00 Erosion Control Escrow Release - 9837 Jasmin
35249	J P BROOKS, INC	10/6/2020	\$10,000.00 Erosion Control Escrow Release - 10713 Settle
35250	KENNEY, SCOTT	10/6/2020	\$672.25 Release of Escrow Fund Balance - Variance
35251	LANO EQUIPMENT - LORETTO	10/6/2020	\$150.00 Kayla Lane Sidewalk: Stanley Breaker Rental
35252	LEAGUE OF MN CITIES INS. TRU	10/6/2020	\$1,342.55 Peter Hembroff Vehicle Hit by Rocks from City
35253	MENARDS - MAPLE GROVE	10/6/2020	\$478.02 EagleView, Mallard & Pheasant Run Parks: Mi
35254	Minneapolis Garage Builders	10/6/2020	\$1,415.27 Release of Escrow Fund Balance - Joe Slavec
35255	MOTOROLA SOLUTIONS, INC.	10/6/2020	\$5,466.00 2 Portable Hand Held Radios
35256	OMANN BROTHERS INC	10/6/2020	\$184.58 Pothole Patching
35257	OPG-3, INC	10/6/2020	\$740.00 Laserfiche Professional Services Project: Serv
35258	PHILLIPS, ELISSA	10/6/2020	\$415.75 Release of Escrow Fund Balance - Variance
35259	PINOR, DAVID	10/6/2020	\$28.75 Postage for Turn Out Gear Cleaning
35260	POSTMASTER	10/6/2020	\$268.58 Postage - 4th Quarter Newsletter
35261	RUPP ANDERSON SQUIRES & W	10/6/2020	\$4,148.70 Miscellaneous: June 2020
35262	Secure Solutions Inc.	10/6/2020	\$21,646.48 Audio & Visual Upgrage for City Hall - 1/2 Dow
35263	Valverde, Eduardo	10/6/2020	\$121.94 Hall Damage Deposit Release - 9/25 - 9/26/202
35264	VEOLIA WATER NORTH AMERIC	10/6/2020	\$9,011.00 Sewer Services - October 2020
35265	VERIZON	10/6/2020	\$50.84 iPad Data Plan - 08/03/2020 - 09/02/2020
35266	VISA - BANKWEST	10/6/2020	\$4,018.37 Gold Seals
35267	WERLINGER, JASON & AMY	10/6/2020	\$5,000.00 Erosion Control Escrow Release - 9805 Jasmin
35268	WRIGHT COUNTY AUDITOR-TRE	10/6/2020	\$10,113.09 WC Patrol Services - September 2020
35269	WRIGHT COUNTY HIGHWAY DE	10/6/2020	\$255.60 Repair Green Ball Out at 19 & 20
35270	ZEP SALES & SERVICE	10/6/2020	\$614.68 Alpet D2 Surf Sani Wipes - 2 Cases
	Total Checks		\$99,290.13

FILTER: ([[Act Year]='2020' and [period] in (10))) and (Source in ('100620 Claims'))



Rupp, Anderson, Squires & Waldspurger, P.A.

333 South Seventh Street, Suite 2800
Minneapolis, MN 55402
Office (612) 436-4300 Fax (612) 436-4340
www.raswlaw.com

Federal Tax ID 46-1641135

Statement as of: 6/30/2020
Statement Date: 9/9/2020
Statement No. 11380

City of Hanover
Mr. Brian Hagen
11250 5th St NE
Hanover, MN 55341

4011(1)-0001: Miscellaneous	851.70
4011(1)-0004: City Council and Board/Commission Meetings	300.00
4011(1)-0102: Employment Investigation	2,997.00

Total Fees and Expenses: \$4,148.70 *gh*

Previous Balance: \$1,073.00

Total Now Due: \$5,221.70

*Not our Invoice
Notified 3rd time*

SEP 11 2020



Rupp, Anderson, Squires & Waldspurger, P.A.

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Minneapolis, MN 55402
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Statement as of: 6/30/2020
Statement Date: 9/9/2020
Statement No. 11380

City of Hanover
Mr. Brian Hagen
11250 5th St NE
Hanover, MN 55341

4011(1)-0001: Miscellaneous

		Hours	Rate	Amount
06/02/2020	JTS Review packet and prepare for council meeting; review LMC guidance regarding resolutions concerning governor's orders.	0.70	185.00	129.50
06/03/2020	JTS Review e-mail from data requester concerning mayor communications; review data practices act; e-mail Brian regarding same.	0.60	185.00	111.00
06/09/2020	JTS Telephone conference with Brian regarding property complaint issue.	0.20	185.00	37.00
06/12/2020	JTS Brian e-mail regarding LOC question; reply.	0.10	185.00	18.50
06/18/2020	JTS Telephone conference with Brian regarding burned building and insurance proceeds retainage.	0.20	185.00	37.00
06/18/2020	JTS Legal research regarding options available to access insurance proceeds in event of fire and destruction of building in city.	1.70	185.00	314.50
06/18/2020	JTS Legal research regarding fire call charges.	0.80	185.00	148.00
			Sub-total Fees:	\$795.50

4011(1)-0004: City Council and Board/Commission Meetings

		Hours	Rate	Amount
06/02/2020	JTS Council meeting.	3.90	185.00	300.00
			Sub-total Fees:	\$300.00

*E# 100-41610-304
City Attorney
↳ Legal Fees*



Rupp, Anderson, Squires & Waldspurger, P.A.

333 South Seventh Street, Suite 2800
Minneapolis, MN 55402
Office (612) 436-4300 Fax (612) 436-4340
www.raswlaw.com

Federal Tax ID 46-1641135

4011(1)-0102: Employment Investigation

		Hours	Rate	Amount	
06/01/2020	ARK	Draft witness tennesen warning; E-mail correspondences with witness 1 and 2 regarding investigation interviews; Draft outlines for witness interviews; Interview witness 1; Call and leave voicemail message for witness 3; Telephone conference with witness 3 regarding investigation interview; Attempt to interview witness 2; e-mail correspondence with witness 2 regarding investigation interview.	2.20	185.00	407.00
06/02/2020	ARK	E-mail correspondences with witness 2 regarding investigation interview.	0.60	185.00	111.00
06/03/2020	ARK	E-mail correspondences with witness 2 regarding investigation interview; Interview witness 2; Retain audio files from complainants and witnesses interviews.	0.90	185.00	166.50
06/04/2020	ARK	E-mail correspondences with Brian Hagen regarding investigation; Telephone conference with Mr. Hagen regarding the same; Review and analyze Snapchat history log the subject provided to Mr. Hagen and Mr. Hagen's Snapchat history log attempting to recreate how the subject sent the image to the complainants.	0.50	185.00	92.50
06/05/2020	ARK	E-mail correspondence with subject regarding investigation interview.	0.20	185.00	37.00
06/08/2020	ARK	E-mail correspondences with the subject regarding investigation interview.	0.20	185.00	37.00
06/09/2020	ARK	Draft subject tennesen warning; Draft subject interview outline; E-mail correspondence with subject regarding tennesen warning and investigation interview.	1.00	185.00	185.00
06/10/2020	ARK	Interview subject; Review and analyze screenshots of text message conversations between the complainants and the subject.	2.10	185.00	388.50
06/12/2020	JTS	Office conference with associate regarding conclusions from investigation.	0.40	185.00	74.00
06/12/2020	ARK	Strategize next steps for investigation in light of the information obtained during the subject's interview; Analyze potential findings of investigation; E-mail correspondence with Brian Hagen regarding investigation.	0.40	185.00	74.00
06/19/2020	ARK	Draft investigation report; E-mail correspondence with Brian Hagen regarding investigation report.	0.70	185.00	129.50
06/22/2020	ARK	Continue drafting investigation report.	3.10	185.00	573.50
06/23/2020	ARK	Continue drafting investigation report.	0.50	185.00	92.50

06/25/2020	JTS	Review and revise report; Office conference with associate regarding same.	0.60	185.00	111.00
06/25/2020	ARK	Finish drafting investigation report.	1.50	185.00	277.50
06/26/2020	ARK	Revise investigation report; E-mail correspondence with Brian Hagen regarding and attaching the same; e-mail correspondence with Mr. Hagen regarding next steps in light of investigation findings.	0.90	185.00	166.50
06/29/2020	ARK	Analyze whether the complainants are entitled to a redacted copy of the investigation report.	0.30	185.00	55.50
06/30/2020	ARK	E-mail correspondence with Brian Hagen regarding wrapping up the investigation and notifying the parties.	0.10	185.00	18.50

Sub-total Fees: \$2,997.00

E# 100-41610 - 304
City Attorney → Legal Fees

Rate Summary

Jay T. Squires	9.20 hours at \$185.00/hr	1,280.50
Abbi R. Kelzer	15.20 hours at \$185.00/hr	2,812.00
Total hours:	24.40	4,092.50

Expenses

	Units	Price	Amount
03/09/2020 Mileage.	80.00	0.58	46.00
06/30/2020 Photocopies.	51.00	0.20	10.20
			<u>\$56.20</u>

Sub-total Expenses: \$56.20

Total Fees and Expenses:	\$4,148.70
Previous Balance:	\$1,073.00
Total Now Due:	<u>\$5,221.70</u>

I declare under the penalties of law that this account is just and correct and that no part of it has been paid.

Ann Thorne
Accounts Manager

701 XENIA AVENUE S
SUITE 300
MINNEAPOLIS, MN
55416

3087



September 24, 2020

Mr. Brian Hagen
City of Hanover
11250 5th Street NE
Hanover, MN 55341

Re: August 2020 Invoices

Dear Mr. Hagen:

Enclosed please find a list of the current invoices for professional engineering services during the month of August for the City of Hanover.

If you have any questions, please contact me at 651-286-8465.

Sincerely,

WSB & Associates, Inc.

Justin Messner
Principal

Enclosures

nf



Project Budget Tracking

For the period 8/1/2020 - 8/31/2020

Project Name	WSB Project #	Project Manager	Current Invoice	Fee Type	JTD Billed	Comments	Client Invoice Reviewer
HANO - 2020 General Engineering Services	R-015460-000	Preisler, Nicholas	\$ 2,941.00	Hourly	\$ 25,951.50		Hagen, Brian
HANO - Crow River Heights West 4th Addition	R-012259-000	Preisler, Nicholas	\$ 630.00	Hourly	\$ 71,150.00		Hagen, Brian
HANO - Mahler Mining Pit Expansion	R-014135-000	Preisler, Nicholas	\$ 1,612.50	Hourly	\$ 26,301.75		Hagen, Brian
HANO - River Town Villas	R-013676-000	Preisler, Nicholas	\$ 858.00	Hourly	\$ 21,833.75		Hagen, Brian
HANO - River's Edge of Hanover	R-016838-000	Preisler, Nicholas	\$ 511.00	Hourly	\$ 511.00		Hagen, Brian
HANO - SWAMP Subscription	R-012553-000	Alms, William	\$ 1,400.00	Lump Sum	\$ 4,200.00		Hagen, Brian
HANO - Crow River Heights West 3rd Addition	R-010287-000	Preisler, Nicholas	\$ 546.00	Hourly	\$ 89,188.00		Hagen, Brian
Final Totals			\$ 8,498.50				

- 255.50 JP

8,243.00 JP



701 XENIA AVENUE S
 SUITE 300
 MINNEAPOLIS, MN
 55416



City of Hanover
 Attn: Brian Hagen
 11250 5th Street NE
 Hanover, MN 55341

September 24, 2020
 Project/Invoice: R-015460-000 - 8 - 0920
 Reviewed by: Justin Messner
 Project Manager: Nicholas Preisler

2020 General Engineering Services
Professional Services from August 1, 2020 to August 31, 2020

Phase	001	General Engineering Services	Hours	Rate	Amount	
Project Management						
		Keller, Kris	8/28/2020	.75	128.00	96.00
		9768 Jeremiah Ct Elevation Review				
		Messner, Justin	8/27/2020	1.50	172.00	258.00
		Wright CSAH 19 Corridor Study PMT #3				
		Preisler, Nicholas	8/3/2020	1.50	146.00	219.00
		11440 8th St ROW Permit - T Mobile				
		Preisler, Nicholas	8/4/2020	.50	146.00	73.00
		10589 Rosedale: Administrative review for barn				
		Preisler, Nicholas	8/4/2020	.75	146.00	109.50
		1447 Irvine Above Ground Pool Permit				
		Preisler, Nicholas	8/5/2020	.75	146.00	109.50
		Curb stop standards discussions				
		Preisler, Nicholas	8/7/2020	1.75	146.00	255.50
		W of Minnetonka Quiet Title				
		Preisler, Nicholas	8/11/2020	.75	146.00	109.50
		9797 Jasmine Ave Deck permit - setback & lot scaling				
		Preisler, Nicholas	8/14/2020	.50	146.00	73.00
		9797 Jasmine Ave Deck permit engineering review				
		Preisler, Nicholas	8/19/2020	.50	146.00	73.00
		500 Kadler - questions re: retaining wall & driveway paving				
		Preisler, Nicholas	8/20/2020	.75	146.00	109.50
		Astro Engineering - wetland buffer seed mix selection				
		Preisler, Nicholas	8/25/2020	.75	146.00	109.50
		9814 Jordan Ave new home permit - engineering review				
		Preisler, Nicholas	8/26/2020	1.50	146.00	219.00
		11440 8th St ROW Permit - Centerpoint Gas line extension				
		Preisler, Nicholas	8/26/2020	.50	146.00	73.00
		500 Kadler - driveway and ret wall coordination				
		Preisler, Nicholas	8/27/2020	.25	146.00	36.50
		9805 Jasmine Ave - foundation as built survey review				
		Preisler, Nicholas	8/28/2020	.50	146.00	73.00
		9768 Jeremiah Ct new home permit - elevations review & coordination w/ developer				

Not Ours

On Site

Site & Bldg Plan

E# 818-41950-310
 Misc. Escrows
 ↳ Engineer
 ↳ Other Prof. Svcs.
 Project # 208261

Project	R-015460-000	HANO - 2020 General Engineering Services	Invoice	8
Preisler, Nicholas	8/28/2020	1.00	146.00	146.00
10065 - 4th St. NE pool permit engineering review				
Preisler, Nicholas	8/28/2020	.25	146.00	36.50
500 Kadler - driveway and ret wall coordination				
Preisler, Nicholas	8/28/2020	.75	146.00	109.50
9821 Jasmine Ave new home permit - engineering review				
Preisler, Nicholas	8/31/2020	.75	146.00	109.50
CSAH 19 corridor study check-in				
Totals		16.25		2,398.00

E# 100-41950-309
 Engineer
 ↳ Other Prof. Svcs.
 2,106.00

182.50

= David & AuriAnna Mooers - On Site Bldg. Variance
 E# 818-41950-310

2,398.00
~~2,398.00~~

Staff Meetings

Misc. Escrows
 ↳ Engineer
 ↳ Other Prof. Svcs
 Project # 208264

	Hours	Rate	Amount
Preisler, Nicholas	8/11/2020	1.00	146.00
Mercantile pass meeting w/ developer & county			
Totals	1.00		146.00

\$73.00 Mercantile
 Pass - Concept Plan
 E# 818-41950-310
 Project # 208269

Total Labor \$73.00
 Bill's Superette
 E# 818-41950-310
 Project # 208278

Total this Task \$146.00

Council Meetings
 Unit Billing

Meetings/Council Meetings (\$40)
 8/31/2020

1.0 Meeting @ 40.00	40.00	40.00
Total Units	40.00	40.00

Total this Task \$40.00

David & AuriAnna Mooers - On Site Bldg. Variance

Environmental Compliance Inspections
 E# 818-41950-310

Misc. Escrows → Engineer → Other Prof. Svcs.	Hours	Rate	Amount
Guell, Benjamin	8/4/2020	.50	84.00
500 Kadler ESC Inspection			
Guell, Benjamin	8/5/2020	.50	84.00
500 Kadler ESC Report			
Guell, Benjamin	8/10/2020	.50	84.00
500 Kadler ESC Inspection			
Guell, Benjamin	8/11/2020	.50	84.00
500 Kadler ESC Report			
Guell, Benjamin	8/17/2020	.50	84.00
500 Kadler ESC Inspection			
Guell, Benjamin	8/18/2020	.25	84.00
500 Kadler ESC Report			
Guell, Benjamin	8/24/2020	.75	84.00
500 Kadler ESC Inspection and Report			
Guell, Benjamin	8/31/2020	.75	84.00
500 Kadler ESC Inspection			
Totals	4.25		357.00

Project # 208264

Total Labor 357.00

Project	R-015460-000	HANO - 2020 General Engineering Services	Invoice	8
			Total this Task	\$357.00
			Total this Phase	\$2,941.00
			Total this Invoice	\$2,941.00

Billings to Date

	Current	Prior	Total
Labor	2,901.00	22,770.50	25,671.50
Units	40.00	240.00	280.00
Totals	2,941.00	23,010.50	25,951.50

701 XENIA AVENUE S
 SUITE 300
 MINNEAPOLIS, MN
 55416



City of Hanover
 Attn: Brian Hagen
 11250 5th Street NE
 Hanover, MN 55341

September 24, 2020
 Project/Invoice: R-012259-000 - 19 - 0920
 Reviewed by: Justin Messner
 Project Manager: Nicholas Preisler

Crow River Heights West 4th Addition - Developers Agreement
Professional Services from August 1, 2020 to August 31, 2020

Phase 002 Construction Services
 Erosion Control Site Inspections

		Hours	Rate	Amount
Guell, Benjamin	8/4/2020	1.00	84.00	84.00
NPDES Inspection				
Guell, Benjamin	8/5/2020	.50	84.00	42.00
NPDES Report				
Guell, Benjamin	8/10/2020	1.50	84.00	126.00
NPDES Inspection				
Guell, Benjamin	8/11/2020	.50	84.00	42.00
NPDES Report				
Guell, Benjamin	8/17/2020	1.00	84.00	84.00
NPDES Inspection				
Guell, Benjamin	8/18/2020	.50	84.00	42.00
NPDES Report				
Guell, Benjamin	8/24/2020	1.50	84.00	126.00
NPDES Inspection & Report				
Guell, Benjamin	8/31/2020	1.00	84.00	84.00
NPDES Inspection				
Totals		7.50		630.00
Total Labor				630.00
			Total this Task	\$630.00
			Total this Phase	\$630.00
			Total this Invoice	\$630.00

Billings to Date

	Current	Prior	Total
Labor	630.00	70,520.00	71,150.00
Totals	630.00	70,520.00	71,150.00

E# 828-41950-310
 CRHW 4th Add. Developers Agreement

↳ Engineer

↳ Other Prof. Svcs.

701 XENIA AVENUE S
 SUITE 300
 MINNEAPOLIS, MN
 55416



City of Hanover
 Attn: Brian Hagen
 11250 5th Street NE
 Hanover, MN 55341

September 24, 2020
 Project/Invoice: R-014135-000 - 15 - 0920
 Reviewed by: Justin Messner
 Project Manager: Nicholas Preisler

Mahler Mining Pit Expansion

Fehn Companies - IUP Mining Expansion

Professional Services from August 1, 2020 to August 31, 2020

Phase 001 Mahler Mining Pit Expansion
 Plan Review

		Hours	Rate	Amount
Messner, Justin	8/5/2020	.25	172.00	43.00
Review revised plan for 15th				
Preisler, Nicholas	8/3/2020	1.75	146.00	255.50
15th St - plan review and memo				
Preisler, Nicholas	8/5/2020	2.50	146.00	365.00
15th St - Revised plans received 8/4, discussion with BHagen				
Preisler, Nicholas	8/5/2020	.75	146.00	109.50
Phone call with CESD				
Preisler, Nicholas	8/7/2020	2.00	146.00	292.00
15th St - Final plan review				
Preisler, Nicholas	8/11/2020	2.00	146.00	292.00
Review R-value soil analysis, final engineering approval				
Preisler, Nicholas	8/26/2020	1.75	146.00	255.50
Developers Agreement - 15th St Improvements				
Totals		11.00		1,612.50
Total Labor				1,612.50

Total this Task \$1,612.50

Total this Phase \$1,612.50

Total this Invoice \$1,612.50

Billings to Date

	Current	Prior	Total
Labor	1,612.50	24,689.25	26,301.75
Totals	1,612.50	24,689.25	26,301.75

E# 818-41950-310

Project # 208263

Misc. Escrows

↳ Engineer

↳ Other Prof. Svcs.

701 XENIA AVENUE S
 SUITE 300
 MINNEAPOLIS, MN
 55416



City of Hanover
 Attn: Brian Hagen
 11250 5th Street NE
 Hanover, MN 55341

September 24, 2020
 Project/Invoice: R-013676-000 - 17 - 0920
 Reviewed by: Justin Messner
 Project Manager: Nicholas Preisler

JBW Holdings

River Town Villas - *Grading Agreement*
 Professional Services from August 1, 2020 to August 31, 2020

Phase 001 Preliminary Plat
 Project Management

			Hours	Rate	Amount	
Preisler, Nicholas	8/12/2020		.50	146.00	73.00	
LOC & alternatives discussion with City Planner						
Preisler, Nicholas	8/26/2020		1.25	146.00	182.50	
Escrow agreement						
Totals			1.75		255.50	
Total Labor						255.50
					Total this Task	\$255.50
					Total this Phase	\$255.50

Phase 002 Construction
 Project Management

			Hours	Rate	Amount	
Preisler, Nicholas	8/31/2020		1.25	146.00	182.50	
Insurance requirements						
Totals			1.25		182.50	
Total Labor						182.50
					Total this Task	\$182.50

Erosion Control Site Inspections

			Hours	Rate	Amount
Guell, Benjamin	8/4/2020		.75	84.00	63.00
NPDES Inspection					
Guell, Benjamin	8/5/2020		.50	84.00	42.00
NPDES Report					
Guell, Benjamin	8/10/2020		.75	84.00	63.00
NPDES Inspection					
Guell, Benjamin	8/11/2020		.50	84.00	42.00
NPDES Report					

Project	R-013676-000	HANO - River Town Villas			Invoice	17
Guell, Benjamin		8/17/2020	.50	84.00	42.00	
NPDES Inspection						
Guell, Benjamin		8/18/2020	.50	84.00	42.00	
NPDES Report						
Guell, Benjamin		8/24/2020	1.00	84.00	84.00	
NPDES Inspection & Report						
Guell, Benjamin		8/31/2020	.50	84.00	42.00	
NPDES Inspection						
Totals			5.00		420.00	
Total Labor						420.00
					Total this Task	\$420.00
					Total this Phase	\$602.50
					Total this Invoice	\$858.00

Billings to Date

	Current	Prior	Total
Labor	858.00	20,975.75	21,833.75
Totals	858.00	20,975.75	21,833.75

E# 818-41950-310

Project # 208266

Misc. Escrows

↳ Engineer

↳ Other Prof. Svcs.

701 XENIA AVENUE S
 SUITE 300
 MINNEAPOLIS, MN
 55416



City of Hanover
 Attn: Brian Hagen
 11250 5th Street NE
 Hanover, MN 55341

September 24, 2020
 Project/Invoice: R-016838-000 - 1 - 0920
 Reviewed by: Justin Messner
 Project Manager: Nicholas Preisler

Rivers Edge of Hanover *JP Brooks - Concept Plan*
 Professional Services from August 1, 2020 to August 31, 2020

Phase 001 Preliminary Plat
 Plan Review

	Hours	Rate	Amount
Preisler, Nicholas 7/1/2020 Concept plan review & memo	2.00	146.00	292.00
Preisler, Nicholas 7/2/2020 Concept plan review & memo	1.50	146.00	219.00
Totals	3.50		511.00
Total Labor			511.00
		Total this Task	\$511.00
		Total this Phase	\$511.00
		Total this Invoice	\$511.00

Billings to Date

	Current	Prior	Total
Labor	511.00	0.00	511.00
Totals	511.00	0.00	511.00

E# 818-41950-310 *Project # 208271*
Misc. Escrows
↳ Engineer
↳ Other Prof. Svcs.

701 XENIA AVENUE S
SUITE 300
MINNEAPOLIS, MN
55416



City of Hanover
Attn: Brian Hagen
11250 5th Street NE
Hanover, MN 55341

September 24, 2020
Project/Invoice: R-012553-000 - 3 - 0920
Reviewed by: Justin Messner
Project Manager: William Alms

SWAMP Subscription

Professional Services from August 1, 2020 to August 31, 2020

Phase	003	2020 SWAMP Subscription	
Subscription			
Fee			
Total Fee		1,400.00	
Percent Complete	100.00	Total Earned	1,400.00
		Previous Fee Billing	0.00
		Current Fee Billing	1,400.00
		Total Fee	1,400.00
		Total this Task	\$1,400.00
		Total this Phase	\$1,400.00
		Total this Invoice	\$1,400.00

E# 603-43150-310

Storm Water Ent. Fund

↳ Storm Drainage

↳ Other Prof. Svcs.

701 XENIA AVENUE S
 SUITE 300
 MINNEAPOLIS, MN
 55416



City of Hanover
 Attn: Brian Hagen
 11250 5th Street NE
 Hanover, MN 55341

September 24, 2020
 Project/Invoice: R-010287-000 - 40 - 0920
 Reviewed by: Justin Messner
 Project Manager: Nicholas Preisler

Crow River Heights West 3rd Addition
Professional Services from August 1, 2020 to August 31, 2020

Phase 002 Construction
 Construction Observation

		Hours	Rate	Amount	
Guell, Benjamin	8/4/2020	.75	84.00	63.00	
NPDES Inspection					
Guell, Benjamin	8/5/2020	.50	84.00	42.00	
NPDES Report					
Guell, Benjamin	8/10/2020	1.25	84.00	105.00	
NPDES Inspection					
Guell, Benjamin	8/11/2020	.50	84.00	42.00	
NPDES Report					
Guell, Benjamin	8/17/2020	.75	84.00	63.00	
NPDES Inspection					
Guell, Benjamin	8/18/2020	.50	84.00	42.00	
NPDES Report					
Guell, Benjamin	8/19/2020	.25	84.00	21.00	
Sediment clean-up coordination					
Guell, Benjamin	8/24/2020	1.25	84.00	105.00	
NPDES Inspection & Report					
Guell, Benjamin	8/31/2020	.75	84.00	63.00	
NPDES Inspection					
Totals		6.50		546.00	
Total Labor					546.00
			Total this Task		\$546.00
			Total this Phase		\$546.00
			Total this Invoice		\$546.00

Billings to Date

	Current	Prior	Total
Labor	546.00	88,642.00	89,188.00
Totals	546.00	88,642.00	89,188.00

E# 823-41950-310
 CRHW 3rd Addition Developers Agmt.
 ↳ Engineer
 ↳ Other Prof. Svcs.

CITY OF HANOVER

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Cash Balances

October 2020

Fund	Begin Month	GL Debits Month	GL Credits Month	Balance
100 GENERAL FUND	\$949,013.89	\$672.37	\$75,679.77	\$874,006.49
107 FIRE DEPT DONATIONS FUND	\$26,995.64	\$0.00	\$0.00	\$26,995.64
201 EDA SPECIAL REVENUE FUND	\$65,212.13	\$0.00	\$0.00	\$65,212.13
205 EDA BUSINESS INCENTIVE FUND	\$192,266.45	\$0.00	\$0.00	\$192,266.45
311 2008A GO CIP REFUNDING BOND	-\$6,477.28	\$0.00	\$0.00	-\$6,477.28
312 2009A GO IMP REFUNDING BOND	\$18,354.47	\$0.00	\$0.00	\$18,354.47
314 2011A GO IMP CROSSOVER REF BD	\$571,121.64	\$0.00	\$0.00	\$571,121.64
315 2016A GO CIP BOND	\$53,080.73	\$0.00	\$0.00	\$53,080.73
401 GENERAL CAPITAL PROJECTS	\$744,952.71	\$0.00	\$0.00	\$744,952.71
402 PARKS CAPITAL PROJECTS	\$108,285.97	\$0.00	\$0.00	\$108,285.97
403 FIRE DEPT CAPITAL FUND	\$402,845.55	\$0.00	\$0.00	\$402,845.55
404 HISTORICAL CAPITAL PROJ FUND	\$0.00	\$0.00	\$0.00	\$0.00
405 PARK DEDICATION FEE	\$179,858.37	\$0.00	\$0.00	\$179,858.37
406 GAMBLING PROCEEDS	\$12,980.75	\$0.00	\$0.00	\$12,980.75
407 TIF REDEV DIST #1	\$12,088.37	\$0.00	\$0.00	\$12,088.37
409 MAHLER PIT - 15TH ST IMP FUND	\$108,564.45	\$0.00	\$0.00	\$108,564.45
411 FACILITIES CAPITAL PROJ FUND	\$0.00	\$0.00	\$0.00	\$0.00
417 EQUIPMENT CAPITAL FUND	\$38,113.02	\$0.00	\$0.00	\$38,113.02
418 STREET CAPITAL PROJ FUND	\$515,380.50	\$0.00	\$0.00	\$515,380.50
601 WATER ENTERPRISE FUND	\$1,032,136.11	\$0.00	\$3,749.00	\$1,028,387.11
602 SEWER ENTERPRISE FUND	\$384,920.65	\$0.00	\$5,262.00	\$379,658.65
603 STORM WATER ENTERPRISE FUND	\$200,303.32	\$0.00	\$1,836.39	\$198,466.93
611 WATER CAPITAL IMP FUND	\$240,481.55	\$0.00	\$0.00	\$240,481.55
612 SEWER CAPITAL IMP FUND	\$2,261,492.31	\$0.00	\$0.00	\$2,261,492.31
613 STORM WATER CAPITAL IMP FUND	\$715,974.98	\$0.00	\$0.00	\$715,974.98
701 RIVER ROAD CEMETERY	\$37,081.74	\$0.00	\$0.00	\$37,081.74
702 CSAH 19 CEMETERY	\$4,550.00	\$0.00	\$0.00	\$4,550.00
811 EROSION CONTROL ESCROW FUND	\$58,123.53	\$0.00	\$8,000.00	\$50,123.53
815 LANDSCAPE ESCROW FUND	\$56,000.00	\$0.00	\$8,000.00	\$48,000.00
817 INFRASTRUCTURE ESCROW FUND	\$35,000.00	\$0.00	\$4,000.00	\$31,000.00
818 MISC ESCROWS FUND	\$84,834.51	\$0.00	\$8,404.84	\$76,429.67
820 BRIDGES TOWNHOMES ESC FUND	\$3,844.69	\$0.00	\$0.00	\$3,844.69
823 CROW RVR HTS WEST 3RD / BACKES	\$12,515.10	\$0.00	\$546.00	\$11,969.10
825 CROW RVR HTS FUT WEST PLAT/PUD	\$0.00	\$0.00	\$0.00	\$0.00
826 CROW RVR HTS 4TH ADD FINL PLAT	\$0.00	\$0.00	\$0.00	\$0.00
827 HANOVER COVE PRELIMINARY PLAT	\$0.00	\$0.00	\$0.00	\$0.00
828 CROW RVR HTS 4TH DEVEL AGRMT	\$40,797.73	\$0.00	\$630.00	\$40,167.73
829 RIVER TOWN VILLAS DEVEL AGRMT	\$50,000.00	\$0.00	\$0.00	\$50,000.00
830 FEHN COMP 15TH ST DEVEL AGRMT	\$17,500.00	\$0.00	\$0.00	\$17,500.00
900 INTEREST	\$23,631.25	\$0.00	\$0.00	\$23,631.25

Cash Balances

October 2020

Fund	Begin Month	GL Debits Month	GL Credits Month	Balance
	\$9,251,824.83	\$672.37	\$116,108.00	\$9,136,389.20

Revenue Budget Report - General Fund

Source Alt Code	Account Descr	October 2020 Amt	2020 YTD Amt	2020 YTD Budget	2020 YTD Balance	%YTD Budget
Fund 100 GENERAL FUND						
TAXES	R 100-31000 Property Taxes - General	\$0.00	\$556,086.34	\$1,010,873.00	\$454,786.66	55.01%
TAXES	R 100-31020 Property Taxes - Fire	\$0.00	\$52,202.00	\$104,404.00	\$52,202.00	50.00%
TAXES	R 100-31800 Franchise Fees	\$0.00	\$7,137.33	\$15,000.00	\$7,862.67	47.58%
Source Alt Code TAXES		\$0.00	\$615,425.67	\$1,130,277.00	\$514,851.33	54.45%
SERVICE	R 100-34000 Charges for Services	\$0.00	\$4,401.00	\$0.00	-\$4,401.00	0.00%
SERVICE	R 100-34101 City Hall Rent Revenue	\$0.00	\$3,315.00	\$11,000.00	\$7,685.00	30.14%
SERVICE	R 100-34107 Assessment Search Fees	\$0.00	\$750.00	\$600.00	-\$150.00	125.00%
SERVICE	R 100-34108 Administrative Fees	\$0.00	\$5,762.00	\$3,000.00	-\$2,762.00	192.07%
SERVICE	R 100-34109 Copies/Faxes	\$0.00	\$0.00	\$50.00	\$50.00	0.00%
SERVICE	R 100-34206 Other Public Safety Charges	\$0.00	\$610.00	\$0.00	-\$610.00	0.00%
SERVICE	R 100-34207 Fire Protection Services	\$0.00	\$74,455.72	\$107,573.00	\$33,117.28	69.21%
SERVICE	R 100-34403 Recycling Rev/Reimb	\$0.00	\$3,594.08	\$6,000.00	\$2,405.92	59.90%
SERVICE	R 100-34780 Park Rental Fees	\$0.00	\$1,973.76	\$2,500.00	\$526.24	78.95%
SERVICE	R 100-34940 Cemetery Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Source Alt Code SERVICE		\$0.00	\$94,861.56	\$130,723.00	\$35,861.44	72.57%
MISC	R 100-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-36200 Miscellaneous Revenues	\$0.00	\$265,006.16	\$100.00	-\$264,906.16	65006.16%
MISC	R 100-36210 Interest Earnings	\$0.00	\$9,245.27	\$0.00	-\$9,245.27	0.00%
MISC	R 100-36215 Investment Income/Loss	\$0.00	\$1,757.01	\$0.00	-\$1,757.01	0.00%
MISC	R 100-36230 Contributions and Donations	\$0.00	\$1,217.54	\$400.00	-\$817.54	304.39%
MISC	R 100-36235 Insurance Dividends	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-36250 Damage Deposits	\$0.00	\$2,900.00	\$9,000.00	\$6,100.00	32.22%
MISC	R 100-36260 Refunds or Reimbursements	\$0.00	\$3,672.42	\$0.00	-\$3,672.42	0.00%
MISC	R 100-36290 Sale of Vehicles/Equipment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-39101 Sales of General Fixed Asset	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Source Alt Code MISC		\$0.00	\$283,798.40	\$9,500.00	-\$274,298.40	2987.35%
LIC PERM	R 100-32110 Alcoholic Beverages	\$0.00	\$6,920.00	\$6,870.00	-\$50.00	100.73%
LIC PERM	R 100-32180 Other Bus. Licenses/Permits	\$0.00	\$2,295.00	\$1,000.00	-\$1,295.00	229.50%
LIC PERM	R 100-32210 Building Permits	\$0.00	\$125,974.01	\$100,000.00	-\$25,974.01	125.97%
LIC PERM	R 100-32240 Animal Licenses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LIC PERM	R 100-32260 Solid Waste Hauler Licenses	\$0.00	\$1,500.00	\$1,500.00	\$0.00	100.00%
LIC PERM	R 100-32270 Rental Dwelling Licenses	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
LIC PERM	R 100-32280 Other Non-Business Lic/Per	\$0.00	\$1.00	\$50.00	\$49.00	2.00%
Source Alt Code LIC PERM		\$0.00	\$136,690.01	\$110,420.00	-\$26,270.01	123.79%
INTGOVT	R 100-33400 State Grants and Aids	\$0.00	\$5,806.00	\$0.00	-\$5,806.00	0.00%
INTGOVT	R 100-33401 Local Government Aid	\$0.00	\$62,916.50	\$124,773.00	\$61,856.50	50.42%
INTGOVT	R 100-33410 MV Credit	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
INTGOVT	R 100-33420 PERA Aid	\$0.00	\$0.00	\$339.00	\$339.00	0.00%
INTGOVT	R 100-33422 State Fire Aid	\$0.00	\$0.00	\$39,000.00	\$39,000.00	0.00%
INTGOVT	R 100-33426 State Police Aid	\$0.00	\$0.00	\$5,500.00	\$5,500.00	0.00%
INTGOVT	R 100-33610 County Grants/Aid for Roads	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Source Alt Code INTGOVT		\$0.00	\$68,722.50	\$170,612.00	\$101,889.50	40.28%
FINES	R 100-35100 Court Fines	\$0.00	\$2,087.77	\$3,000.00	\$912.23	69.59%
Source Alt Code FINES		\$0.00	\$2,087.77	\$3,000.00	\$912.23	69.59%
Fund 100 GENERAL FUND		\$0.00	\$1,201,585.91	\$1,554,532.00	\$352,946.09	77.30%

CITY OF HANOVER
Revenue Budget Report - General Fund

Source Alt Code	Account Descr	October 2020 Amt	2020 YTD Amt	2020 YTD Budget	2020 YTD Balance	%YTD Budget
		\$0.00	\$1,201,585.91	\$1,554,532.00	\$352,946.09	77.30%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	October 2020 Amt	2020 YTD Amt	2020 YTD Budget	2020 YTD Balance	%YTD Budget
Fund 100 GENERAL FUND						
Dept 41110 Council						
COUNCIL	E 100-41110-111 Committee Wages/Mee	\$0.00	\$4,945.75	\$13,000.00	\$8,054.25	38.04%
COUNCIL	E 100-41110-122 FICA	\$0.00	\$299.15	\$806.00	\$506.85	37.12%
COUNCIL	E 100-41110-123 Medicare	\$0.00	\$69.96	\$189.00	\$119.04	37.02%
COUNCIL	E 100-41110-208 Training and Instructio	\$0.00	\$550.00	\$2,000.00	\$1,450.00	27.50%
COUNCIL	E 100-41110-306 Dues & Subscriptions	\$0.00	\$5,547.68	\$7,500.00	\$1,952.32	73.97%
COUNCIL	E 100-41110-331 Travel Expenses	\$0.00	\$271.04	\$2,000.00	\$1,728.96	13.55%
COUNCIL	E 100-41110-437 Other Miscellaneous	\$0.00	\$527.49	\$20,000.00	\$19,472.51	2.64%
Dept 41110 Council		\$0.00	\$12,211.07	\$45,495.00	\$33,283.93	26.84%
Dept 41330 Boards and Commissions						
BRDCOMM	E 100-41330-111 Committee Wages/Mee	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.00%
BRDCOMM	E 100-41330-208 Training and Instructio	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
BRDCOMM	E 100-41330-331 Travel Expenses	\$0.00	\$0.00	\$200.00	\$200.00	0.00%
Dept 41330 Boards and Commissions		\$0.00	\$0.00	\$5,700.00	\$5,700.00	0.00%
Dept 41400 City Administrator						
CITYADM	E 100-41400-101 Full-Time Employees R	\$3,153.85	\$60,565.59	\$78,668.00	\$18,102.41	76.99%
CITYADM	E 100-41400-121 PERA	\$236.54	\$4,716.65	\$5,900.00	\$1,183.35	79.94%
CITYADM	E 100-41400-122 FICA	\$194.44	\$3,877.10	\$4,877.00	\$999.90	79.50%
CITYADM	E 100-41400-123 Medicare	\$45.47	\$906.68	\$1,141.00	\$234.32	79.46%
CITYADM	E 100-41400-134 Employer Paid Life	\$26.51	\$530.20	\$674.00	\$143.80	78.66%
CITYADM	E 100-41400-151 Med/Dental Insurance	\$323.07	\$6,461.40	\$8,400.00	\$1,938.60	76.92%
CITYADM	E 100-41400-208 Training and Instructio	\$0.00	\$725.00	\$1,500.00	\$775.00	48.33%
CITYADM	E 100-41400-306 Dues & Subscriptions	\$0.00	\$165.00	\$200.00	\$35.00	82.50%
Dept 41400 City Administrator		\$3,979.88	\$77,947.62	\$101,360.00	\$23,412.38	76.90%
Dept 41410 Elections						
ELECTION	E 100-41410-101 Full-Time Employees R	\$196.00	\$1,967.00	\$13,500.00	\$11,533.00	14.57%
ELECTION	E 100-41410-122 FICA	\$12.15	\$97.02	\$837.00	\$739.98	11.59%
ELECTION	E 100-41410-123 Medicare	\$2.84	\$22.70	\$196.00	\$173.30	11.58%
ELECTION	E 100-41410-142 Unemployment Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELECTION	E 100-41410-200 Office Supplies (GENER	-\$106.98	\$7,715.10	\$5,000.00	-\$2,715.10	154.30%
ELECTION	E 100-41410-310 Other Professional Serv	\$0.00	\$2,273.53	\$5,000.00	\$2,726.47	45.47%
ELECTION	E 100-41410-351 Legal Notices Publishin	\$0.00	\$40.63	\$200.00	\$159.37	20.32%
ELECTION	E 100-41410-400 Repairs & Maint Cont (\$0.00	\$1,201.60	\$1,200.00	-\$1.60	100.13%
ELECTION	E 100-41410-437 Other Miscellaneous	\$0.00	\$2,201.88	\$0.00	-\$2,201.88	0.00%
Dept 41410 Elections		\$104.01	\$15,519.46	\$25,933.00	\$10,413.54	59.84%
Dept 41430 Clerical Staff						
CLERICAL	E 100-41430-101 Full-Time Employees R	\$1,911.20	\$36,852.55	\$49,926.00	\$13,073.45	73.81%
CLERICAL	E 100-41430-121 PERA	\$143.34	\$2,874.50	\$3,744.00	\$869.50	76.78%
CLERICAL	E 100-41430-122 FICA	\$117.40	\$2,354.36	\$3,095.00	\$740.64	76.07%
CLERICAL	E 100-41430-123 Medicare	\$27.46	\$550.67	\$724.00	\$173.33	76.06%
CLERICAL	E 100-41430-134 Employer Paid Life	\$18.51	\$370.20	\$456.00	\$85.80	81.18%
CLERICAL	E 100-41430-142 Unemployment Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CLERICAL	E 100-41430-151 Med/Dental Insurance	\$323.07	\$6,461.40	\$8,400.00	\$1,938.60	76.92%
CLERICAL	E 100-41430-208 Training and Instructio	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
CLERICAL	E 100-41430-306 Dues & Subscriptions	\$0.00	\$45.00	\$100.00	\$55.00	45.00%
Dept 41430 Clerical Staff		\$2,540.98	\$49,508.68	\$66,945.00	\$17,436.32	73.95%
Dept 41435 Staff Expenses						
STAFFEXP	E 100-41435-260 Uniforms	\$0.00	\$0.00	\$300.00	\$300.00	0.00%
STAFFEXP	E 100-41435-310 Other Professional Serv	-\$240.78	\$241.73	\$500.00	\$258.27	48.35%

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Dept Abbrev	Account Descr	October 2020 Amt	2020 YTD Amt	2020 YTD Budget	2020 YTD Balance	%YTD Budget
STAFFEXP	E 100-41435-331 Travel Expenses	\$0.00	\$92.01	\$2,000.00	\$1,907.99	4.60%
Dept 41435	Staff Expenses	-\$240.78	\$333.74	\$2,800.00	\$2,466.26	11.92%
Dept 41530 Accounting						
ACCTING	E 100-41530-101 Full-Time Employees R	\$2,217.08	\$42,563.60	\$57,920.00	\$15,356.40	73.49%
ACCTING	E 100-41530-121 PERA	\$166.28	\$3,320.51	\$4,344.00	\$1,023.49	76.44%
ACCTING	E 100-41530-122 FICA	\$137.46	\$2,744.99	\$3,591.00	\$846.01	76.44%
ACCTING	E 100-41530-123 Medicare	\$32.15	\$642.01	\$840.00	\$197.99	76.43%
ACCTING	E 100-41530-134 Employer Paid Life	\$21.13	\$422.60	\$527.00	\$104.40	80.19%
ACCTING	E 100-41530-151 Med/Dental Insurance	\$322.86	\$6,457.20	\$8,400.00	\$1,942.80	76.87%
ACCTING	E 100-41530-208 Training and Instructio	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
ACCTING	E 100-41530-306 Dues & Subscriptions	\$146.90	\$196.90	\$250.00	\$53.10	78.76%
ACCTING	E 100-41530-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41530	Accounting	\$3,043.86	\$56,347.81	\$76,872.00	\$20,524.19	73.30%
Dept 41540 Auditing						
AUDITING	E 100-41540-301 Auditing and Acctg Ser	\$0.00	\$22,150.00	\$22,000.00	-\$150.00	100.68%
Dept 41540	Auditing	\$0.00	\$22,150.00	\$22,000.00	-\$150.00	100.68%
Dept 41550 Assessing						
ASSESS G	E 100-41550-310 Other Professional Serv	\$0.00	\$15,152.10	\$23,000.00	\$7,847.90	65.88%
Dept 41550	Assessing	\$0.00	\$15,152.10	\$23,000.00	\$7,847.90	65.88%
Dept 41570 Purchasing						
PURCHASE	E 100-41570-200 Office Supplies (GENER	\$672.80	\$2,697.49	\$3,500.00	\$802.51	77.07%
PURCHASE	E 100-41570-205 Bank Fees	\$0.00	\$58.00	\$200.00	\$142.00	29.00%
PURCHASE	E 100-41570-207 Computer Supplies	\$740.00	\$4,378.98	\$8,000.00	\$3,621.02	54.74%
PURCHASE	E 100-41570-220 Repair/Maint Supply (G	\$176.05	\$3,012.79	\$4,500.00	\$1,487.21	66.95%
PURCHASE	E 100-41570-322 Postage	\$803.58	\$1,591.14	\$2,500.00	\$908.86	63.65%
PURCHASE	E 100-41570-570 Office Equip and Furnis	\$0.00	\$0.00	\$3,000.00	\$3,000.00	0.00%
Dept 41570	Purchasing	\$2,392.43	\$11,738.40	\$21,700.00	\$9,961.60	54.09%
Dept 41600 Computer						
COMPUTER	E 100-41600-310 Other Professional Serv	\$368.86	\$4,979.21	\$6,000.00	\$1,020.79	82.99%
Dept 41600	Computer	\$368.86	\$4,979.21	\$6,000.00	\$1,020.79	82.99%
Dept 41610 City Attorney						
CITYATNY	E 100-41610-304 Legal Fees	\$4,148.70	\$10,735.70	\$20,000.00	\$9,264.30	53.68%
Dept 41610	City Attorney	\$4,148.70	\$10,735.70	\$20,000.00	\$9,264.30	53.68%
Dept 41910 Planning and Zoning						
PLANZONG	E 100-41910-310 Other Professional Serv	\$0.00	\$14,936.50	\$20,000.00	\$5,063.50	74.68%
Dept 41910	Planning and Zoning	\$0.00	\$14,936.50	\$20,000.00	\$5,063.50	74.68%
Dept 41940 General Govt Buildings/Plant						
GOVTBLDG	E 100-41940-210 Operating Supplies (GE	\$614.68	\$1,393.38	\$3,000.00	\$1,606.62	46.45%
GOVTBLDG	E 100-41940-220 Repair/Maint Supply (G	\$0.00	\$4,716.65	\$6,000.00	\$1,283.35	78.61%
GOVTBLDG	E 100-41940-306 Dues & Subscriptions	\$0.00	\$775.00	\$550.00	-\$225.00	140.91%
GOVTBLDG	E 100-41940-310 Other Professional Serv	\$0.00	\$3,199.88	\$7,500.00	\$4,300.12	42.67%
GOVTBLDG	E 100-41940-321 Telephone	\$233.56	\$3,870.98	\$6,400.00	\$2,529.02	60.48%
GOVTBLDG	E 100-41940-325 Taxes	\$0.00	\$272.25	\$400.00	\$127.75	68.06%
GOVTBLDG	E 100-41940-381 Electric Utilities	\$1,453.03	\$6,457.01	\$9,000.00	\$2,542.99	71.74%
GOVTBLDG	E 100-41940-383 Gas Utilities	\$0.00	\$1,860.04	\$5,000.00	\$3,139.96	37.20%
GOVTBLDG	E 100-41940-384 Refuse/Garbage Dispos	\$269.33	\$2,716.87	\$3,000.00	\$283.13	90.56%
GOVTBLDG	E 100-41940-415 Other Equipment Renta	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
GOVTBLDG	E 100-41940-520 Buildings and Structure	\$0.00	\$767.65	\$4,000.00	\$3,232.35	19.19%
GOVTBLDG	E 100-41940-560 Furniture and Fixtures	\$21,646.48	\$21,995.90	\$2,000.00	-\$19,995.90	099.80%
GOVTBLDG	E 100-41940-580 Other Equipment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Dept 41940	General Govt Buildings/Plant	\$24,217.08	\$48,025.61	\$46,850.00	-\$1,175.61	102.51%
Dept 41950	Engineer					
ENGINEER	E 100-41950-303 Engineering Fees	\$1,890.50	\$15,523.50	\$15,000.00	-\$523.50	103.49%
Dept 41950	Engineer	\$1,890.50	\$15,523.50	\$15,000.00	-\$523.50	103.49%
Dept 41960	Insurance					
INSURANCE	E 100-41960-150 Worker s Comp (GENE	\$0.00	\$14,776.10	\$13,000.00	-\$1,776.10	113.66%
INSURANCE	E 100-41960-152 Worker s Comp Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE	E 100-41960-361 General Liability Ins	\$1,342.55	\$25,995.17	\$25,000.00	-\$995.17	103.98%
Dept 41960	Insurance	\$1,342.55	\$40,771.27	\$38,000.00	-\$2,771.27	107.29%
Dept 41970	Legal Publications					
LEGALPUB	E 100-41970-341 Employment	\$0.00	\$494.80	\$300.00	-\$194.80	164.93%
LEGALPUB	E 100-41970-343 Other Advertising	\$0.00	\$42.50	\$200.00	\$157.50	21.25%
LEGALPUB	E 100-41970-351 Legal Notices Publishin	\$0.00	\$134.88	\$2,000.00	\$1,865.12	6.74%
LEGALPUB	E 100-41970-354 Recording Fees	\$0.00	\$0.00	\$250.00	\$250.00	0.00%
Dept 41970	Legal Publications	\$0.00	\$672.18	\$2,750.00	\$2,077.82	24.44%
Dept 42000	Public Safety (GENERAL)					
PUBSAFTY	E 100-42000-437 Other Miscellaneous	\$0.00	\$20.00	\$0.00	-\$20.00	0.00%
Dept 42000	Public Safety (GENERAL)	\$0.00	\$20.00	\$0.00	-\$20.00	0.00%
Dept 42101	Hennepin County Sheriff					
HCSHERIFF	E 100-42101-310 Other Professional Serv	\$0.00	\$42,184.00	\$84,368.00	\$42,184.00	50.00%
Dept 42101	Hennepin County Sheriff	\$0.00	\$42,184.00	\$84,368.00	\$42,184.00	50.00%
Dept 42102	Wright County Sheriff					
WCSHERIFF	E 100-42102-310 Other Professional Serv	\$10,113.09	\$87,721.62	\$114,558.00	\$26,836.38	76.57%
Dept 42102	Wright County Sheriff	\$10,113.09	\$87,721.62	\$114,558.00	\$26,836.38	76.57%
Dept 42210	Fire Dept Administration					
FIREADMIN	E 100-42210-103 Part-Time Employees	\$0.00	\$20,030.61	\$70,600.00	\$50,569.39	28.37%
FIREADMIN	E 100-42210-122 FICA	\$0.00	\$2,824.86	\$4,377.00	\$1,552.14	64.54%
FIREADMIN	E 100-42210-123 Medicare	\$0.00	\$660.69	\$1,024.00	\$363.31	64.52%
FIREADMIN	E 100-42210-142 Unemployment Benefit	\$0.00	\$0.00	\$300.00	\$300.00	0.00%
FIREADMIN	E 100-42210-150 Worker s Comp (GENE	\$0.00	\$10,219.30	\$9,000.00	-\$1,219.30	113.55%
FIREADMIN	E 100-42210-200 Office Supplies (GENER	\$0.00	\$221.32	\$350.00	\$128.68	63.23%
FIREADMIN	E 100-42210-305 Medical and Dental Fee	\$0.00	\$4,830.50	\$4,000.00	-\$830.50	120.76%
FIREADMIN	E 100-42210-306 Dues & Subscriptions	\$0.00	\$1,886.00	\$1,000.00	-\$886.00	188.60%
FIREADMIN	E 100-42210-361 General Liability Ins	\$0.00	\$3,639.87	\$5,000.00	\$1,360.13	72.80%
Dept 42210	Fire Dept Administration	\$0.00	\$44,313.15	\$95,651.00	\$51,337.85	46.33%
Dept 42220	Fire Dept Equipment					
FIREEQUIP	E 100-42220-221 Equipment Parts	\$0.00	\$4,368.73	\$11,500.00	\$7,131.27	37.99%
FIREEQUIP	E 100-42220-228 Medical Supplies	\$0.00	\$241.44	\$1,500.00	\$1,258.56	16.10%
FIREEQUIP	E 100-42220-240 Small Tools and Minor	\$0.00	\$28.97	\$1,000.00	\$971.03	2.90%
FIREEQUIP	E 100-42220-260 Uniforms	\$1,975.08	\$4,334.59	\$28,500.00	\$24,165.41	15.21%
FIREEQUIP	E 100-42220-580 Other Equipment	\$28.75	\$1,226.95	\$5,000.00	\$3,773.05	24.54%
Dept 42220	Fire Dept Equipment	\$2,003.83	\$10,200.68	\$47,500.00	\$37,299.32	21.48%
Dept 42240	Fire Dept Training					
FIRETRNG	E 100-42240-208 Training and Instructio	\$0.00	\$2,963.01	\$7,500.00	\$4,536.99	39.51%
FIRETRNG	E 100-42240-310 Other Professional Serv	\$0.00	\$2,826.71	\$3,380.00	\$553.29	83.63%
FIRETRNG	E 100-42240-331 Travel Expenses	\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.00%
Dept 42240	Fire Dept Training	\$0.00	\$5,789.72	\$12,380.00	\$6,590.28	46.77%
Dept 42260	Fire Vehicles					
FIREVEH	E 100-42260-212 Motor Fuels	\$0.00	\$1,069.18	\$3,000.00	\$1,930.82	35.64%

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FIREVEH	E 100-42260-220 Repair/Maint Supply (G	\$158.79	\$3,008.62	\$9,000.00	\$5,991.38	33.43%
FIREVEH	E 100-42260-240 Small Tools and Minor	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
FIREVEH	E 100-42260-323 Radio Units	\$5,466.00	\$9,203.00	\$7,800.00	-\$1,403.00	117.99%
Dept 42260 Fire Vehicles		\$5,624.79	\$13,280.80	\$20,800.00	\$7,519.20	63.85%
Dept 42280 Fire Stations and Bldgs						
FIREBLDG	E 100-42280-215 Shop Supplies	\$0.00	\$0.00	\$800.00	\$800.00	0.00%
FIREBLDG	E 100-42280-220 Repair/Maint Supply (G	\$0.00	\$2,304.44	\$7,500.00	\$5,195.56	30.73%
FIREBLDG	E 100-42280-321 Telephone	\$50.84	\$864.06	\$1,000.00	\$135.94	86.41%
FIREBLDG	E 100-42280-325 Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREBLDG	E 100-42280-381 Electric Utilities	\$393.98	\$2,715.86	\$4,500.00	\$1,784.14	60.35%
FIREBLDG	E 100-42280-383 Gas Utilities	\$0.00	\$1,362.29	\$3,500.00	\$2,137.71	38.92%
FIREBLDG	E 100-42280-520 Buildings and Structure	\$0.00	\$5,354.95	\$0.00	-\$5,354.95	0.00%
Dept 42280 Fire Stations and Bldgs		\$444.82	\$12,601.60	\$17,300.00	\$4,698.40	72.84%
Dept 42290 Fire Relief Association						
FIRERELIEF	E 100-42290-124 Fire Pension Contributio	\$0.00	\$4,000.00	\$39,000.00	\$35,000.00	10.26%
FIRERELIEF	E 100-42290-125 Other Retirement Contr	\$0.00	\$6,048.00	\$12,096.00	\$6,048.00	50.00%
FIRERELIEF	E 100-42290-301 Auditing and Acctg Ser	\$0.00	\$6,250.00	\$6,250.00	\$0.00	100.00%
Dept 42290 Fire Relief Association		\$0.00	\$16,298.00	\$57,346.00	\$41,048.00	28.42%
Dept 42401 Building Inspection Admin						
INSPADMN	E 100-42401-310 Other Professional Serv	\$0.00	\$25,573.18	\$40,000.00	\$14,426.82	63.93%
Dept 42401 Building Inspection Admin		\$0.00	\$25,573.18	\$40,000.00	\$14,426.82	63.93%
Dept 42700 Animal Control						
ANIMCTRL	E 100-42700-310 Other Professional Serv	\$0.00	\$250.00	\$1,000.00	\$750.00	25.00%
Dept 42700 Animal Control		\$0.00	\$250.00	\$1,000.00	\$750.00	25.00%
Dept 42800 Cemetery						
CEMETERY	E 100-42800-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42800 Cemetery		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43000 Public Works (GENERAL)						
PUBWRKS	E 100-43000-101 Full-Time Employees R	\$6,057.60	\$108,953.72	\$146,116.00	\$37,162.28	74.57%
PUBWRKS	E 100-43000-102 Full-Time Employees O	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
PUBWRKS	E 100-43000-103 Part-Time Employees	\$0.00	\$6,294.22	\$28,360.00	\$22,065.78	22.19%
PUBWRKS	E 100-43000-121 PERA	\$454.32	\$8,502.20	\$12,834.00	\$4,331.80	66.25%
PUBWRKS	E 100-43000-122 FICA	\$366.27	\$7,303.91	\$11,775.00	\$4,471.09	62.03%
PUBWRKS	E 100-43000-123 Medicare	\$85.66	\$1,708.18	\$2,892.00	\$1,183.82	59.07%
PUBWRKS	E 100-43000-134 Employer Paid Life	\$58.53	\$1,085.06	\$1,548.00	\$462.94	70.09%
PUBWRKS	E 100-43000-142 Unemployment Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PUBWRKS	E 100-43000-151 Med/Dental Insurance	\$1,134.61	\$21,114.63	\$32,400.00	\$11,285.37	65.17%
PUBWRKS	E 100-43000-208 Training and Instructio	\$0.00	\$3,022.73	\$3,500.00	\$477.27	86.36%
PUBWRKS	E 100-43000-212 Motor Fuels	\$0.00	\$3,407.16	\$12,000.00	\$8,592.84	28.39%
PUBWRKS	E 100-43000-215 Shop Supplies	\$0.00	\$4,034.87	\$7,500.00	\$3,465.13	53.80%
PUBWRKS	E 100-43000-220 Repair/Maint Supply (G	\$0.00	\$5,487.66	\$12,000.00	\$6,512.34	45.73%
PUBWRKS	E 100-43000-226 Sign Repair Materials	\$0.00	\$576.88	\$1,500.00	\$923.12	38.46%
PUBWRKS	E 100-43000-240 Small Tools and Minor	\$0.00	\$1,579.35	\$10,000.00	\$8,420.65	15.79%
PUBWRKS	E 100-43000-260 Uniforms	\$0.00	\$1,301.91	\$3,000.00	\$1,698.09	43.40%
PUBWRKS	E 100-43000-310 Other Professional Serv	\$46.90	\$6,610.38	\$7,500.00	\$889.62	88.14%
PUBWRKS	E 100-43000-321 Telephone	\$393.19	\$4,395.46	\$4,200.00	-\$195.46	104.65%
PUBWRKS	E 100-43000-325 Taxes	\$0.00	\$134.75	\$200.00	\$65.25	67.38%
PUBWRKS	E 100-43000-381 Electric Utilities	\$471.43	\$3,311.29	\$4,000.00	\$688.71	82.78%
PUBWRKS	E 100-43000-383 Gas Utilities	\$0.00	\$2,741.09	\$7,000.00	\$4,258.91	39.16%
PUBWRKS	E 100-43000-520 Buildings and Structure	\$0.00	\$785.98	\$0.00	-\$785.98	0.00%

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Dept 43000	Public Works (GENERAL)	\$9,068.51	\$192,351.43	\$310,325.00	\$117,973.57	61.98%
Dept 43121	Paved Streets					
PAVSTRSTS	E 100-43121-224 Street Maint Materials	\$334.58	\$16,889.78	\$50,000.00	\$33,110.22	33.78%
Dept 43121	Paved Streets	\$334.58	\$16,889.78	\$50,000.00	\$33,110.22	33.78%
Dept 43122	Unpaved Streets					
UNPAVSTS	E 100-43122-224 Street Maint Materials	\$0.00	\$5,604.54	\$15,000.00	\$9,395.46	37.36%
Dept 43122	Unpaved Streets	\$0.00	\$5,604.54	\$15,000.00	\$9,395.46	37.36%
Dept 43125	Ice & Snow Removal					
SNOWREMO	E 100-43125-224 Street Maint Materials	\$0.00	\$2,357.70	\$20,000.00	\$17,642.30	11.79%
Dept 43125	Ice & Snow Removal	\$0.00	\$2,357.70	\$20,000.00	\$17,642.30	11.79%
Dept 43160	Street Lighting					
STLGHTG	E 100-43160-381 Electric Utilities	\$382.43	\$17,774.91	\$25,000.00	\$7,225.09	71.10%
Dept 43160	Street Lighting	\$382.43	\$17,774.91	\$25,000.00	\$7,225.09	71.10%
Dept 43240	Waste (refuse) Disposal					
REFDISPO	E 100-43240-384 Refuse/Garbage Dispos	\$0.00	\$2,881.21	\$3,000.00	\$118.79	96.04%
Dept 43240	Waste (refuse) Disposal	\$0.00	\$2,881.21	\$3,000.00	\$118.79	96.04%
Dept 43245	Recycling: Refuse					
RECYCLING	E 100-43245-384 Refuse/Garbage Dispos	\$3,594.50	\$32,103.50	\$44,000.00	\$11,896.50	72.96%
Dept 43245	Recycling: Refuse	\$3,594.50	\$32,103.50	\$44,000.00	\$11,896.50	72.96%
Dept 45186	Senior Center					
SRCENTER	E 100-45186-437 Other Miscellaneous	\$0.00	\$6,822.33	\$9,100.00	\$2,277.67	74.97%
Dept 45186	Senior Center	\$0.00	\$6,822.33	\$9,100.00	\$2,277.67	74.97%
Dept 45200	Parks (GENERAL)					
PARKS	E 100-45200-212 Motor Fuels	\$0.00	\$1,141.61	\$2,000.00	\$858.39	57.08%
PARKS	E 100-45200-220 Repair/Maint Supply (G	\$0.00	\$8,188.54	\$6,000.00	-\$2,188.54	136.48%
PARKS	E 100-45200-225 Landscaping Materials	\$0.00	\$2,934.17	\$8,000.00	\$5,065.83	36.68%
PARKS	E 100-45200-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PARKS	E 100-45200-381 Electric Utilities	\$151.16	\$1,473.71	\$2,200.00	\$726.29	66.99%
PARKS	E 100-45200-400 Repairs & Maint Cont (\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PARKS	E 100-45200-440 Programs	\$0.00	\$102.43	\$0.00	-\$102.43	0.00%
PARKS	E 100-45200-580 Other Equipment	\$715.02	\$9,526.78	\$8,000.00	-\$1,526.78	119.08%
Dept 45200	Parks (GENERAL)	\$866.18	\$23,367.24	\$26,200.00	\$2,832.76	89.19%
Dept 45500	Libraries (GENERAL)					
LIBRARY	E 100-45500-437 Other Miscellaneous	\$0.00	\$10,466.23	\$11,600.00	\$1,133.77	90.23%
Dept 45500	Libraries (GENERAL)	\$0.00	\$10,466.23	\$11,600.00	\$1,133.77	90.23%
Dept 48205	Damage Deposit Refunds					
DMGDEPRF	E 100-48205-810 Refunds & Reimburse	\$221.94	\$4,521.94	\$9,000.00	\$4,478.06	50.24%
Dept 48205	Damage Deposit Refunds	\$221.94	\$4,521.94	\$9,000.00	\$4,478.06	50.24%
Dept 49360	Transfers Out					
TRANSFERS	E 100-49360-700 Transfers (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49360	Transfers Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49800	Transit (GENERAL)					
TRANSIT	E 100-49800-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49800	Transit (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 100	GENERAL FUND	\$76,442.74	\$969,926.41	\$1,554,533.00	\$584,606.59	62.39%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	October 2020 Amt	2020 YTD Amt	2020 YTD Budget	2020 YTD Balance	%YTD Budget
		\$76,442.74	\$969,926.41	\$1,554,533.00	\$584,606.59	62.39%

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

RESOLUTION NO 10-06-20-95

**APPROVING AMENDMENT #1 TO THE
RESIDENTIAL RECYCLING GRANT AGREEMENT WITH HENNEPIN COUNTY**

WHEREAS, the City entered into a four-year agreement with Hennepin County for a residential recycling grant agreement; and

WHEREAS, Hennepin County has extended the agreement for one year; and

WHEREAS, attached is amendment #1 to the recycling grant agreement.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Hanover, Minnesota hereby approves amendment #1 to the Residential Recycling Grant Agreement, as attached.

BE IT FURTHER RESOLVED, that the City Council authorizes its City Administrator to execute the agreement on its behalf.

Adopted by the City Council this 6th day of October, 2020.

APPROVED BY:

ATTEST:

Chris Kauffman, Mayor

Brian Hagen, City Administrator

AMENDMENT NO. 1 TO AGREEMENT A166401

This Agreement is between the COUNTY OF HENNEPIN, STATE OF MINNESOTA, A-2300 Government Center, Minneapolis, Minnesota 55487 (“COUNTY”), on behalf of the Hennepin County Environment and Energy Department, 701 Fourth Avenue South, Minneapolis, Minnesota 55415-1600 (“DEPARTMENT”) and the CITY OF HANOVER, 11250 5th Street NE, Hanover, Minnesota 55341 (“CITY”).

WHEREAS, the COUNTY and the CITY entered into a four-year Residential Recycling Grant Agreement, Contract No. A166401 (“Agreement”), for a residential recycling grant commencing on January 1, 2017; and

WHEREAS, the County Board, by Resolution No. 20-0197 adopted on June 2, 2020, amended the Hennepin County Residential Recycling Funding Policy to extend the contract period to December 31, 2021, allocate 2021 funds using the same methodology as 2020, allow organics recycling funds to be used for organics drop-off sites, and authorized grant funding for municipal recycling programs consistent with said policy; and

WHEREAS, the parties desire to amend the Agreement to extend the term and incorporate other changes;

NOW, THEREFORE, the parties agree that Agreement A166401 is amended as follows:

1. Section 1, TERM AND COST OF THE AGREEMENT, shall be amended to read as follows:

This Agreement shall commence upon execution and terminate on December 31, 2021, unless cancelled or terminated earlier in accordance with the provisions herein.

2. Section 2, SERVICES TO BE PROVIDED, shall be amended to read as follows:

The CITY shall operate its recycling program in accordance with the requirements described in the County’s amended Residential Recycling Funding Policy (“Policy”), attached as Attachment A and incorporated by this reference, and fulfill the responsibilities of the Policy.

3. Section 3, ALLOCATION OF FUNDS, shall be amended to read as follows:

The COUNTY will distribute SCORE funds as described in the Policy. The CITY shall follow the requirements for use of funds described in the Policy.

Except as amended, the terms, conditions and provisions of this Agreement shall remain in full force and effect.

Hennepin County Residential Recycling Funding Policy

January 1, 2017 – December 31, 2021

Board Adopted: June 2, 2020



Public Works
Environment and Energy Department

I. Policy Description

A. Background

The Hennepin County Board of Commissioners has determined that curbside collection of recyclables and organics from Hennepin County residents is an effective strategy to reduce reliance on landfills, prevent pollution, conserve natural resources and energy, improve public health, support the economy, and reduce greenhouse gases. Therefore, the county adopted the goals established in State Statute and by the Minnesota Pollution Control Agency (MPCA) in its Metropolitan Solid Waste Management Policy Plan and developed a Residential Recycling Funding Policy to help reach a 75% recycling rate by 2030.

The county will distribute all Select Committee on Recycling and the Environment (SCORE) funds received from the state to cities for curbside collection of residential recyclables and organics. If cities form a joint powers organization responsible for managing a comprehensive recycling and waste education system for the residents of those cities, the county will distribute recycling and organics grants to that organization. Cities are expected to fulfill the conditions of the policy.

B. Term of the Policy

Hennepin County is committed to implement this policy and continue distributing all SCORE funds received from the state for the purpose of funding curbside residential recycling and organics programs from January 1, 2017 through December 31, 2020. The county may revise this policy if it determines changes are needed to assure compliance with state law and MPCA goals established for metropolitan counties. In the event that SCORE funds are eliminated from the state budget or significantly reduced, the county will consult with municipalities at that time and develop a subsequent recommendation to the board on continuation of this policy and future funding of curbside recycling and organics programs.

C. Grant Agreements

Each municipality seeking funding under the terms of the Residential Recycling Funding Policy must enter into a recycling grant agreement with the county for a term concurrent with the expiration of this policy, December 31, 2020. The grant agreement must be accompanied by a resolution authorizing the city to enter into such an agreement.

D. Fund Distribution

The county will distribute to Hennepin County municipalities 100% of SCORE funds that the county receives from the state. SCORE funds will be dedicated to two different purposes: 1)

curbside recycling and 2) curbside organics recycling. SCORE funds are based on revenue received by the State of Minnesota from the solid waste management (SWM) tax on garbage services. SCORE funds are subject to change based on the SWM tax revenue received by the state and funds allocated by the legislature. Funds distributed to municipalities for the current calendar year will be based on SCORE funds received by the county in the state’s corresponding fiscal year.

II. Recycling

A. Allocation of Funds

The following formula will be utilized to determine a city’s recycling SCORE grant each year.

Percent of SCORE funds allocated to curbside recycling:

2017	80%
2018	70%
2019	60%
2020	50%
2021	50%

City recycling grant calculation:

$$\begin{array}{r}
 \text{Number of households with} \\
 \text{curbside recycling in city} \\
 \hline
 \text{Total number of households} \\
 \text{with curbside recycling in} \\
 \text{county}
 \end{array}
 \times
 \begin{array}{r}
 \text{Total SCORE} \\
 \text{Funds available} \\
 \text{for recycling}
 \end{array}
 =
 \begin{array}{r}
 \text{Recycling grant} \\
 \text{amount available} \\
 \text{to the city}
 \end{array}$$

Eligible residential households are defined as single family through eight-plex residential buildings or other residential buildings where each housing unit sets out its own recycling container for curbside collection. The number of eligible households will be determined by counting the number of eligible households on January 1 of each funding year. The city will report the number in its application for funding.

B. Application for Funding

Each municipality must complete an annual grant application by February 15 to receive funding for that year. The application consists of a web-based report and a planning document provided

by the county. The web-based report asks for contract, program, tonnage, and financial information. The participation rate for the curbside recycling program must also be included in the web-based report. The municipality must calculate its participation rate during the month of October. The methodology for measuring participation must be provided to the county upon request. The planning document asks for a description of activities the city will implement to increase recycling and make progress toward county objectives.

C. Use of Funds

The following requirements apply to the use of recycling funds:

1. All grant funds accepted from the county must be used for waste reduction and recycling capital and operating expenses in the year granted. The county will not reimburse any funds in excess of actual expenses.
2. A municipality or joint powers organization may not charge its residents through property tax, utility fees, or any other method for the portion of its recycling program costs that are funded by county grant funds.
3. Municipalities must establish a separate accounting mechanism, such as a project number, activity number, or fund that will separate recycling revenues and expenditures from other municipal activities, including solid waste and yard waste activities.
4. Recycling and waste reduction activities, revenues, and expenditures are subject to audit.
5. Municipalities that do not contract for curbside recycling services will receive grant funds provided that at least 90% of the grant funds are credited back to residents and the city meets all minimum program requirements. The additional 10% may be used for waste reduction and recycling expenses. The county may waive this requirement if the city negotiates a recycling improvement plan with the county.

D. City Requirements

1. Materials Accepted

At a minimum, the following materials must be collected curbside:

- Metal food and beverage cans;
- Glass food and beverage containers;
- Cardboard boxes;
- Newspaper and inserts;

- Mail, office and school papers;
- Cereal, cracker, pasta, cake mix, shoe, gift, and electronics boxes;
- Boxes from toothpaste, medications and other toiletries;
- Magazines and catalogs;
- Aseptic and gable-topped containers; and
- Plastic bottles and containers, #1 – Polyethylene Terephthalate (PET, PETE), #2 High Density Polyethylene (HDPE), #4 – Low Density Polyethylene (LDPE) and #5 – Polypropylene (PP) plastic bottles, except those that previously contained hazardous materials or motor oil.

The county may add materials to this list and require municipalities to begin collection within one year of receiving notification from the county. Municipalities will notify the county if materials not found on this list will be collected.

2. Education and Outreach

The partnership between the county and municipalities has been highly effective in educating residents and motivating behavior change. In order to continue this partnership and increase these efforts, program activities of municipalities must be coordinated with county and regional efforts. Municipalities must adhere to the following requirements:

- a. Use county terminology when describing recycling guidelines, including the description of materials accepted and not accepted, preparation guidelines, and promotional materials;
- b. Use images provided by the county or the Solid Waste Management Coordinating Board (SWMCB) if using images of recyclables;
- c. Provide recycling information on the city's website, including materials accepted and not accepted, a recycling calendar, and links to county resources;
- d. Mail a recycling guide to residents each year using a template developed jointly with the county. The county will design and print the guide. If a municipality does not use the template produced by the county, the municipality may develop its own guide at the municipality's expense, but it must be approved by the county. If the municipality relies on the hauler to provide the recycling guide, this guide requires approval by the county.
- e. Complete two educational activities from a menu of options developed by the county.

Any print material that communicates residential recycling guidelines that were not provided by the county template will require county approval. This does not apply to waste reduction and reuse, articles on recycling that do not include guidelines, or social media posts. The county will respond within five business days to any communication piece submitted.

3. Recycling Performance

On an annual basis, municipal recycling programs must demonstrate that a reasonable effort has been made to maintain and increase the pounds of recyclables per household collected from their residential recycling programs.

If a municipality does not demonstrate measurable progress, a recycling improvement plan must be submitted by the municipality within 90 days of being notified by the county. The recycling improvement plan must be negotiated with the county and specify the efforts that will be undertaken by the municipality to improve its recycling program to yield the results necessary to achieve county objectives.

In cooperation with the county, the municipality may be required to participate in waste and recycling sorts to identify recovery levels of various recyclables in its community. Based on the results of the study, the county and municipality will collaborate to increase the recovery of select recyclable materials being discarded in significant quantities.

E. Grant Payments

The county will make two equal payments to the municipality. One payment will be made after the county receives the application, which consists of the web-based report and the planning document. A second payment will be made after basic program requirements, education and outreach requirements, and recycling performance have been confirmed and approved. If the municipality meets the county requirements, both payments will be made during the same calendar year. Funding will be withheld until the municipality meets the requirements of this policy.

III. Organics Recycling

A. Allocation of Funds

The following formula will be utilized to determine a city's organics recycling SCORE grant each year:

Percent of SCORE funds allocated to curbside organics recycling:

2017	20%
2018	30%
2019	40%
2020	50%
2021	50%

City organics recycling grant calculation:

$$\frac{\text{Number of households with curbside organics in city}}{\text{Total number of households with curbside organics in county}} \times \frac{\text{Total SCORE funds available for organics}}{\text{Total SCORE funds available for organics}} = \frac{\text{Organics grant amount available to the city}}{\text{Organics grant amount available to the city}}$$

If the formula above results in cities receiving grants where the dollar amount per participating household is greater than \$25 per year, then a cap will apply. The funding cap per participating household is \$25 per year. The most the county will grant a city is \$25 per participating household per year. If funds are left over because of the cap, those funds will carry over into the following year's SCORE funds.

Eligible residential households are defined as single family through eight-plex residential buildings or other residential buildings where the household is signed up for organics service and the household sets out its own container with organics for curbside collection. The number of eligible households will be determined by counting the number of eligible households on September 1 of each funding year. The city will report the number in the application for funding.

B. Application for Funds

Each municipality must complete an annual application provided by the county by September 1 to receive funding. As a part of the application, a city must submit the number of households signed up for and receiving curbside organics service.

C. Use of Funds

The grant funds may be used for program expenses, including the following:

- Discount to new customers
- Discount to existing customers

- Referral incentives
- City contract costs
- Education and outreach
- Compostable bags
- Kitchen containers
- Carts
- Organics drop-off sites

Program administration is not an eligible expense. Yard waste expenses are not eligible. If organics are co-collected with other waste, the organics expenses must be tracked separately. If a city passes funds through to a hauler, 100% of those funds must be credited to residents' bills.

In addition, the following requirements apply:

- All grant funds must be used during the term of the agreement. Funds not spent must be returned to the county.
- Funds must be expended on eligible activities per Minnesota State Statute 115A.557.
- A municipality or joint powers organization may not charge its residents through property tax, utility fees, or any other method for the portion of its organics program costs that are funded by county grant funds.
- Municipalities must account for organics expenditures separately upon request by the county. Expenditures are subject to audit.

D. Education and Outreach Requirements

The partnership between the county and municipalities has been highly effective in educating residents and motivating behavior change. In order to continue this partnership and increase these efforts, program activities of municipalities must be coordinated with county and regional efforts. The following requirements apply:

1. Use county terminology when describing organics recycling guidelines, including the description of materials accepted and not accepted, preparation guidelines, and promotional materials;
2. Use images provided by the county or the SWMCB if using images of organic materials;
3. Provide organics recycling information on the city's website, including material accepted and not accepted, service options, and links to county resources;
4. Work with the county to develop promotional resources to increase participation.

E. Reporting

A report on the city's organics program must be submitted electronically to the county by February 15 following each year. The report must include, but is not limited to, the following:

Basic Program Information

- Hauler(s)
- Collection method
- Where organics were delivered to and processed
- Is service opt-in or opt-out
- Cost of service to residents; contract cost for city
- How the service was billed
- Items included in service, such as curbside collection, cart, compostable bags, etc.

Results

- Tons
- Number of households signed up
- Average pounds per household per year
- Participation (set-out rate on pickup day)
- Program costs
- How funds were used

F. Grant Payment

The county will make one organics grant payment to a municipality each year. The payment will be made after the county receives the application and confirms that the municipality meets the requirements of this policy.

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

RESOLUTION NO 10-06-20-96

**APPROVING PAY VOUCHER #1 FOR THE
2020 PAVEMENT IMPROVEMENT PROJECT**

WHEREAS, The City Engineer of the City of Hanover has reviewed quantities of materials submitted for payment of work completed by Omann Contracting Companies, Inc. for work completed on the 2020 Pavement Improvement Project previously authorized by Council; and

WHEREAS, staff recommends to make payment as per attached Pay Request #1, in the amount of \$129,761.06.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Hanover, Minnesota hereby approves pay voucher #1, as attached.

Adopted by the City Council this 6th day of October, 2020.

APPROVED BY:

ATTEST:

Chris Kauffman, Mayor

Brian Hagen, City Administrator



September 16, 2020

Mr. Brian Hagen
City of Hanover
11250 5th Street, NE
Hanover, MN 55341

Re: 2020 Pavement Improvement Project
City of Hanover, MN
WSB Project No. 015117-000

Dear Mr. Hagen:

Please find enclosed Construction Pay Voucher No. 1 for the above referenced project in the amount of \$129,761.06. The quantities completed to date have been reviewed and agreed upon by the contractor, and we hereby recommend that the City of Hanover approve Construction Pay Voucher No. 1 for Omann Contracting Companies, Inc.

The amount indicated above reflects work certified to date through August 28, 2020, with a 5% retainage applied. Please include one executed copy with the payment to Omann Contracting Companies, Inc. and return one executed copy to our office for our file. If you have any questions or comments regarding this voucher, please contact me at 763.287.8537. Thank you.

Sincerely,

WSB

Nick Priesler
Project Manager

Attachments

kkp



Client: City of Hanover 11250 5th Street NE Hanover, MN 55341-0278	Contractor: Omann Contracting Companies, Inc. 6551 LaBeaux Avenue NE Albertville, MN 55301
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WSB Project No.: 015117-000
Client Project No.:
State Project No.:
Federal Project No.:

Contract Amount		Funds Encumbered	
Original Contract	\$179,096.69	Original	\$179,096.69
Contract Changes	\$0.00	Additional	N/A
Revised Contract	\$179,096.69	Total	\$179,096.69

Work Certified To Date	
Base Bid Items	\$136,590.59
Contract Changes	\$
Material On Hand	\$0.00
Total	\$136,590.59

Work Certified This Voucher	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Voucher	Total Amount Paid To Date
\$136,590.59	\$136,590.59	\$6,829.53	\$0.00	\$129,761.06	\$129,761.06
Percent: Retained: 5%			Percent Complete: 76.27%		

This is to certify that the items of work shown in this Pay Voucher have been actually furnished for the work comprising the above-mentioned project in accordance with the plans and specifications heretofore approved.

Approved By WSB



County/City/Project Engineer

Approved By Omann Contracting Companies, Inc.



Contractor

9/16/2020

Date

Date

Approved By name

Date

Payment Summary				
No.	Up Through Date	Work Certified Per Voucher	Amount Retained Per Voucher	Amount Paid Per Voucher
1	08/10/20	\$136,590.59	\$6,829.53	\$129,761.06

Funding Category Name	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Voucher	Total Amount Paid To Date
unknown	\$136,590.59	\$6,829.53	\$0.00	\$129,761.06	\$129,761.06

Accounting Number	Funding Source	Amount Paid This Voucher	Revised Contract Amount	Funds Encumbered To Date	Paid Contractor To Date
1	Unfunded	\$129,761.06			\$129,761.06

Contract Item Status

Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
1	2021.501	MOBILIZATION	LS	\$1,300.00	1	1	\$1,300.00	1	\$1,300.00
2	2104.502	SALVAGE SIGN	EACH	\$51.60	2	0	\$0.00	0	\$0.00
3	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	L F	\$4.20	20	0	\$0.00	0	\$0.00
4	2104.503	SAWING BIT PAVEMENT (FULL DEPTH)	L F	\$3.00	160	144	\$432.00	144	\$432.00
5	2104.503	REMOVE PIPE CULVERTS	L F	\$10.32	155	155	\$1,599.60	155	\$1,599.60
6	2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	S Y	\$18.00	25	0	\$0.00	0	\$0.00
7	2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	S Y	\$10.00	65	0	\$0.00	0	\$0.00
8	2104.504	REMOVE BITUMINOUS PAVEMENT	S Y	\$1.00	165	165	\$165.00	165	\$165.00
9	2105.507	COMMON EXCAVATION	C Y	\$20.00	155	36.5	\$730.00	36.5	\$730.00
10	2118.507	AGGREGATE SURFACING (CV) CLASS 2	C Y	\$68.00	6	14	\$952.00	14	\$952.00
11	2211.507	AGGREGATE BASE (CV) CLASS 5	C Y	\$25.00	40	12	\$300.00	12	\$300.00
12	2231.509	BITUMINOUS PATCHING MIXTURE	TON	\$135.00	60	25.12	\$3,391.20	25.12	\$3,391.20
13	2232.504	MILL BITUMINOUS SURFACE	S Y	\$1.65	4645	4672	\$7,708.80	4672	\$7,708.80
14	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	\$2.50	940	625	\$1,562.50	625	\$1,562.50
15	2360.503	TYPE SP 9.5 WEAR CRS MIX (2,B) 3.0" THICK	S Y	\$47.70	65	0	\$0.00	0	\$0.00
16	2360.509	TYPE SP 9.5 WEARING COURSE MIX (2,B)	TON	\$63.75	1390	1394	\$88,867.50	1394	\$88,867.50

Contract Item Status									
Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
17	2501.502	15" RC PIPE APRON	EACH	\$1,032.00	6	6	\$6,192.00	6	\$6,192.00
18	2501.503	15" RC PIPE CULVERT CLASS V	L F	\$92.88	128	128	\$11,888.64	128	\$11,888.64
19	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	S Y	\$135.00	25	0	\$0.00	0	\$0.00
20	2540.602	TEMPORARY MAIL BOX	EACH	\$108.00	19	19	\$2,052.00	19	\$2,052.00
21	2563.601	TRAFFIC CONTROL	LS	\$980.40	1	1	\$980.40	1	\$980.40
22	2564.602	INSTALL SIGN	EACH	\$412.80	2	0	\$0.00	0	\$0.00
23	2573.502	STORM DRAIN INLET PROTECTION	EACH	\$50.00	6	6	\$300.00	6	\$300.00
24	2573.503	SEDIMENT CONTROL LOG TYPE WOOD FIBER	L F	\$3.87	400	300	\$1,161.00	300	\$1,161.00
25	2574.507	BOULEVARD TOPSOIL BORROW	C Y	\$35.00	740	58	\$2,030.00	58	\$2,030.00
26	2575.504	EROSION CONTROL BLANKETS CATEGORY 3N	S Y	\$1.03	4040	2205	\$2,271.15	2205	\$2,271.15
27	2575.604	BLOWN COMPOST SEEDING	S Y	\$0.67	4040	4040	\$2,706.80	4040	\$2,706.80
Bid Totals:							\$136,590.59	\$136,590.59	

Project Category Totals		
Category	Amount This Voucher	Amount To Date
A. SURFACE IMPROVEMENTS	\$136,590.59	\$136,590.59

Contract Change Item Status											
CC	CC No.	Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
Contract Change Totals:										\$	\$

Contract Change Totals				
No.	Contract Change	Description	Amount This Voucher	Amount To Date

Revised Contract Total:	\$136,590.59
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**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

RESOLUTION NO 10-06-20-97

APPROVING PURCHASE OF FIRE DEPARTMENT EQUIPMENT

WHEREAS, Fire Chief Malewicki requests approval to replace a drop tank liner and replace tires on a Polaris ranger; and

WHEREAS, the drop tank liner is \$820.00 and the tires are approximately \$750.00.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Hanover, Minnesota, hereby approves the purchase of a drop tank liner and tires.

Adopted by the City Council this 6th day of October, 2020.

APPROVED BY:

ATTEST:

Chris Kauffman, Mayor

Brian Hagen, City Administrator