

**CITY OF HANOVER  
ECONOMIC DEVELOPMENT AUTHORITY MEETING  
OCTOBER 8, 2015 – OFFICIAL MINUTES**

**Call to Order**

Chair Todd Bartels called the regular EDA meeting of October 8, 2015 to order at 8:00 a.m. Present were Todd Bartels, Randy Whitcomb, Jim Hennessey, Keith Ulstad, John Vajda, and Ken Warpula. Matt Hanson was absent. Also present were City Administrator Brian Hagen and EDA Consultant Heidi Peper.

**Approval of Agenda**

**MOTION** by Warpula to approve the agenda as amended, seconded by Whitcomb. **Motion carried unanimously.**

**Approval of Minutes from August 13, 2015 Regular Meeting**

**MOTION** by Whitcomb to approve minutes as presented, seconded by Vajda. **Motion carried unanimously.**

**Approval of Accounts Payable and Financial Reports**

**MOTION** by Warpula to approve the Accounts Payable and Financial Reports as presented, seconded by Vajda. **Motion carried unanimously.**

**Unfinished Business**

**PHS West**

PHS West has provided a letter to the City stating they will be moving their business out of town. The letter expressed thanks to the EDA and the City of their willingness to help out where possible. They plan to continue ownership and lease the space to other businesses. The EDA suggested reaching out to local businesses for potential expansions. Peper stated this will be advertised on the EDA website and with Wright Economic Development Partnership.

**10 Acres**

Hagen provided an update on bringing fill material to the 10 acres parcel on 5<sup>th</sup> St. NE. The City continues to work with Jim Stewart in anticipation of completing a lot split and selling 5 acres to him. Stewart has been given the chain of events needed to complete prior to being able to build.

**Greenhouse Project**

Bradford Development submitted required materials for site plan approval and PUD amendment approval in September. A Public Hearing is scheduled for October Planning Commission. The purchase agreement will need some minor updates as well. Discussion continued on the details of the plans. The proposed building would be two stories, twenty-four units.

**New Business**

None

## **Reports**

Peper – Local business owner Bryan Reitzner contacted Heidi about renting out the old Fire House Auto building he recently purchased. He also asked interest of the City to partner on additional downtown parking. EDA would like to visit parking at the next meeting.

Bartels – Industrial Park businesses did have some burglaries in recent weeks. Hagen stated he has not heard from the businesses directly, but other cities who have seen this type of activity said their businesses had some success with upgraded private camera systems.

Peper – Plug Technologies have exceeded their jobs created goals, and have met job pay requirements. Last steps are for them to request the remaining portion of their funding.

Warpula – The Fire Department is seeking daytime response members. Chief Malewicki wishes to have the EDA help support member enrollment.

## **Adjournment**

**MOTION** by Bartels to adjourn at 9:20 a.m., seconded by Vajda. **Motion carried unanimously.**

ATTEST:

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Brian Hagen, City Administrator