

**CITY OF HANOVER
ECONOMIC DEVELOPMENT AUTHORITY MEETING
OCTOBER 12, 2017 - OFFICIAL MINUTES**

Call to Order

Chair Bartels called the regular EDA meeting of October 12, 2017 to order at 8:00 a.m. Present were Todd Bartels, Randy Whitcomb, Brian Dismang, Ken Warpula and MaryAnn Hallstein. Also present was City Administrator Brian Hagen.

Site Visit of 11159 5th St. NE, Hanover, MN *(return to City Hall after visit for remainder of meeting)*

The site visit was postponed to a later meeting. Date to be determined.

Approval of Agenda

MOTION by Whitcomb to approve the agenda, seconded by Warpula. **Motion carried unanimously.**

Approval of Minutes from September 14, 2017 Regular Meeting

MOTION by Dismang to approve minutes as presented, seconded by Warpula. **Motion carried unanimously.**

Approval of Accounts Payable and Financial Reports

MOTION by Whitcomb to approve the Accounts Payable and Financial Reports as presented, seconded by Warpula. **Motion carried unanimously.**

Citizen's Forum

None

Unfinished Business

Downtown Redevelopment & Parking

Discussion revolved around future ownership and responsibility of the improvements and maintenance of the parking lot. Questions asked were, can the EDA include a requirement for a specific amount of spots to remain public parking, while selling the lot to a private business for the purpose of constructing a parking lot? A second question was, can the EDA make the improvements and remain owners of the parcel, but lease the lots for exclusive use to a private entity?

Hagen would bring the answers back at a future meeting. Discussion continued on taking the next steps to completing the parking lot improvement. The EDA felt that due to lack of support to rent the house out in the short term, that demolition of the house/garage/trees should be completed this year. This would limit the liability of owning a structure that would otherwise sit abandoned. Hagen stated that public works staff is capable of completing this phase of the project. The only need would be rental of some large equipment. The cost would be lower using city staff versus hiring a contractor.

MOTION by Hallstein to have the EDA pay for the staff time and costs related to the demolition of the house, removal of the trees, and any site restoration work. Furthermore, the garage could be moved by a private party for their personal use as long as it is at no cost to the City. Seconded by Dismang. **Motion carried unanimously.**

Industrial Park Growth

No discussion held.

New Business

Board Vacancies

Hagen noted that there will be three vacancies on the board at the end of the year. Bartels, Whitcomb, and Ulstad's seats are open. Ulstad has resigned for personal reason already. Whitcomb stated he will likely relinquish his seat as well. Members suggested a different BankWest representative replace Whitcomb in order to keep the financial/banking knowledge on the board. Bartels also noted that if someone else suitable for the board is interested he would consider relinquishing his spot.

Reports

Hagen

- Noted that GP Welding withdrew their application to conduct a welding business in the old Comfort Matters Building located at the corner of River Rd. and Church St.

Adjournment

MOTION by Warpula to adjourn at 9:22 a.m., seconded by Dismang. **Motion carried unanimously.**

ATTEST:

Brian Hagen, City Administrator