

**CITY OF HANOVER
ECONOMIC DEVELOPMENT AUTHORITY MEETING
OCTOBER 13, 2016 – OFFICIAL MINUTES**

Call to Order

Chair Bartels called the regular EDA meeting of October 13, 2016 to order at 8:05 a.m. Present were Todd Bartels, Randy Whitcomb, Jessica Johnson, Keith Ulstad, John Vajda, and Ken Warpula. Also present was City Administrator Brian Hagen and EDA Consultant Heidi Peper. Matt Hanson was absent.

Approval of Agenda

MOTION by Warpula to approve the amended agenda, seconded by Vajda. **Motion carried unanimously.**

Approval of Minutes from September 8, 2016 Regular Meeting

MOTION by Warpula to approve minutes as presented, seconded by Vajda. **Motion carried unanimously.**

Approval of Accounts Payable and Financial Reports

Johnson stated there are four outstanding loans. Three are current with one behind two months on payments.

MOTION by Vajda to approve the Accounts Payable and Financial Reports as presented, seconded by Vajda. **Motion carried unanimously.**

Citizen's Forum

Duane Northagen, Wright County Economic Partnership, mentioned that they will have a booth representing Wright County at an upcoming event. He also inquired as to how Hanover assists with housing development.

Unfinished Business

2017 Business Social

Discussion was held about picking a date and location. Consensus was to move the event to April, while being mindful of Easter and spring break times. Initial date discussed was April 27, 2017 from 4-7 p.m. with an open house concept. Ideas shared were to have a continuous slideshow outlining aspects and accomplishments of the EDA.

New Business

Precision Manufacturing Business Opportunity

Hagen informed the group that he gave a proposal to DEED for a site location of a business looking to lease space for precision manufacturing. Hagen's proposal was for two properties adjacent to each other in the industrial park totaling 5 acres. The business is looking for approximately 75,000 square feet of building and 150 employees. Hagen would provide updates as received.

2017 Vacancy Discussion

Hagen noted that Matt Hanson was not interested in continuing on the EDA after his terms expires. The group discussed businesses within Hanover to see if a representative would be interested in serving on the board. Hagen would reach out to those businesses.

Downtown Redevelopment

Discussion revolved around the vacant or open areas near downtown where parking could be implemented. The question of whether public parking was the answer or not was also raised. Ideas included purchasing land, working with existing businesses, and altering on-street parking opportunities. It was suggested to consider doing a downtown parking study with a consultant.

Industrial Park Growth

Discussion revolved around the Duininck property and farm land north of the current industrial park. Large maps would be brought to future meetings for further discussion. Hagen also noted that RJM Self Storage may have some rental space available in the near future. Their current tenant, Hofmann Designs is ending the lease.

Reports

None

Adjournment

MOTION by Warpula to adjourn at 9:36 a.m., seconded by Ulstad. **Motion carried unanimously.**

ATTEST:

Brian Hagen, City Administrator