

**AGENDA
HANOVER CITY COUNCIL
OCTOBER 17, 2017**

**MAYOR
CHRIS KAUFFMAN**

**COUNCIL
DOUGLAS HAMMERSENG
KEN WARPULA
JIM ZAJICEK
MARYANN HALLSTEIN**

- 1. Call to Order Regular City Council Work Session: 6:00 p.m.**
- 2. Approval of Agenda**
- 3. Consent Agenda Items:**
 - a. Approve Minutes of October 3, 2017 City Council Meeting (4)**
 - b. Approve Claims as Presented: (9)**

➤ Claims	\$ 544,110.71
➤ Payroll	\$ 9,194.39
➤ P/R taxes & Exp	\$ 3,502.29
➤ Other Claims	\$ 2,354.49
➤ Total Claims	<u>\$ 559,161.88</u>
 - c. Res No 10-17-17-104 – Accepting Donation from Hanover Lions Club (44)**
 - d. Res No 10-17-17-105 – Approving Public Works Facility Construction Pay Voucher #1 (45)**
- 4. Fire Department Generator**
- 5. 2018 Water and Sewer Rates**
- 6. Salary Compensation/Classification Study (92)**
- 7. 11234 River Rd NE House Demo**
- 8. Reports**
- 9. Adjournment**

To: Mayor Kauffman & Members of the Hanover City Council
From: Brian Hagen, City Administrator
Date: October 12, 2017
Re: Review of October 17, 2017 City Council Work Session Agenda

1. **Call to Order Regular City Council Work Session: 6:00 p.m.**
2. **Approval of Agenda**
3. **Consent Agenda Items:** *See enclosed consent agenda.*
 - a. **Approve Minutes of October 3, 2017 City Council Meeting (4)**
 - b. **Approve Claims as Presented: (9)**

➤ Claims	\$ 544,110.71
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 - c. **Res No 10-17-17-104 – Accepting Donation from Hanover Lions Club (44)**
 - d. **Res No 10-17-17-105 – Approving Public Works Facility Construction Pay Voucher #1 (45)**
4. **Fire Department Generator**

Chief Malewicki is requesting approval to spend up to \$2,000 for a generator to replace a non-working unit on one of the fire trucks.
5. **2018 Water and Sewer Rates**

Discussion on water and sewer rates will be held. St. Michael is recommending an increase around 4% to be consistent with inflationary and staffing increases. Hanover has not adjusted rates regularly. Additionally, KDV reports annually during the audit review that our utility rates are funding operations, but falling short of covering capital depreciation.
6. **Salary Compensation/Classification Study (92)**

This discussion was tabled from the previous meeting. Included in the packet is the memo from last month, as well as the 2015 study completed by staff.

7. 11234 River Rd NE House Demo

At the October 12, 2017 EDA meeting, the members discussed Council's motion to table to lease approval. Discussion was further held on the options to achieve the end goal of the property becoming parking. The EDA passed a motion to recommend demolition of the house, removal of the garage, and removal of the trees in preparation to construct a parking lot next year. The tasks as part of this demolition would be completed by public works, with associated costs billed to the EDA budget.

8. Reports

9. Adjournment

**CITY OF HANOVER
CITY COUNCIL MEETING
OCTOBER 3, 2017 – DRAFT MINUTES**

Call to Order/Pledge of Allegiance:

Mayor Chris Kauffman called the regular meeting of Tuesday, October 3rd, 2017 to order at 7:00 p.m. Present were Mayor Chris Kauffman, Councilors Doug Hammerseng, Ken Warpula, Jim Zajicek and MaryAnn Hallstein. Also present were City Administrator Brian Hagen, Accountant / Deputy Clerk Jackie Heinz, City Attorney Jay Squires, City Planner Cindy Nash, City Engineer Justin Messner and Public Works Supervisor Jason Doboszanski. Guests included Doug Voerding from the Wright County Journal Press, Wayne Elam, Mary Coons, Carol Dixon, Tim Zimmerman, Joe Kaul, Doug Cummings, Vonnie Waters, Ted Giese, Chris Peterson, Judi and Eric Rovang, Wright County Sheriff and others.

Approval of Agenda:

MOTION by Warpula to approve the agenda, seconded by Zajicek. **Motion carried unanimously.**

Consent Agenda:

MOTION by Hammerseng to approve the consent agenda, seconded by Warpula.

Consent Agenda Items:

- a. **Approve Minutes of September 19, 2017 City Council Meeting**
- b. **Approve Minutes of September 25, 2017 Special City Council Meeting**
- c. **Approve Minutes of September 25, 2017 Joint City Council/Planning Commission Meeting**
- d. **Approve Claims as Presented:**
 - **Claims** **\$ 361,508.18**
 - **Payroll** **\$ 9,001.69**
 - **P/R taxes & Exp** **\$ 3,377.34**
 - **Other Claims** **\$ 2,310.52**
 - **Total Claims** **\$ 376,197.73**
- e. **Res No 10-03-17-100 – Approving Trade of Bobcat Skid Loader**
- f. **Res No 10-03-17-101 – Approving Soils Pay Voucher Final**
- g. **Res No 10-03-17-102 – Approving Temporary Snow Plow Driver**

Motion carried unanimously.

Citizen’s Forum:

2017 Storm Water Pollution Prevention Plan Review by Paul Johnson

Paul Johnson, MS4 Administrator with WSB, presented a slideshow describing MS4, its’ 2017 activities, the 6 minimum control measures to an MS4 permit, the MS4 checklist and the future of MS4. This is the first year of the annual public meeting for Hanover.

Hammerseng inquired if the data in the City’s new SWAMP web application is preloaded into the system. Justin stated yes, the program is linked to GIS and will utilize existing information making the program ready for notes and reporting. Jeff Grupp asked to have the PowerPoint presentation available on the city website for residents.

Public Hearings:

None

Unfinished Business:

Hanover Zion United Methodist Church

Joe Kaul, President of the Hanover Historical Society, read a letter asking for the councils’ cooperation with the Hanover Zion United Methodist Church.

Mary Coons, Secretary of the Hanover Historical Society stated there are few historical buildings remaining in Hanover. The Historical Society is run with volunteer hours, revenue comes from member dues and the car show. It makes economic sense for the City to own the Methodist Church and the Historical Society to curate it.

Tim Zimmerman stated he loves the history of Hanover. He asked which council members lived in Hanover before 1984, - none did, and which council members lived in Hanover before 2002 – 3 did. In 1993-1994 the council voted 2-3 to remove the historic bridge. The City then began setting aside money for bridge renovation.

Hagen explained the Historical Society is looking for a show of support or non-support from the City to obtain ownership of the Church. Council members have shown support to take ownership of the cemetery in the past. Hallstein inquired about the Church being ADA compliant. Hagen stated if the City becomes responsible for the Church, it must be ADA compliant for use as a public building, not sure of the requirements if owned by the Historical Society.

Kauffman stated based on the 125th Anniversary celebration receiving no fundraising help from the Historical Society he is in favor of ownership of the cemetery, not the building. Warpula inquired if the Historical Society has talked to the Lions club and other organizations. Kaul stated yes they have, this component needs to be figured out first before proceeding.

Hallstein asked if all community groups have access to the city hall and if there are conflicts in scheduling. Hagen stated organizations are exempt from hall rental fees and all hold their meetings here. A conflict arises due to a change in a meeting date. Organizations have first right for hall use, there are currently no conflicts. Hagen further stated the Historical Society is allowed to store some of their artifacts at City Hall.

Kaul stated the Historical Society wasn't asked to fundraise for the 125th Anniversary celebration. Kauffman stated there was an expectation to raise money and the City would help if needed. Hallstein inquired what the regular fundraising events are. Kaul stated the Ice Cream Social and Car Show. They are committed to fundraising as much as possible to make it work.

Hammerseng stated not a lot of progress has been made. The documentation shows a large amount to become compliant. Hammerseng stated he is in support of the cemetery. He asked if the property has been identified as a historical landmark with the registry. Kaul stated the state historical society has been contacted. Coons explained they need three bids from architectural historians to render an evaluation, the forms are sent to the state historical society. If the state thinks there's a good shot, a grant writer would be hired, the grant would be sent to DC to see if it qualifies for the registry. Kauffman asked what the advantage of being on the registry is. Coons stated the building cannot be destroyed and would be eligible to receive funds.

Warpula left the meeting at 8:00 pm

Zajicek stated the bathroom remodel estimate appeared inaccurate. Would like to see an itemized breakdown for the repairs being quoted.

Council consensus was the City obtain ownership of the cemetery, but not the building portion of the property.

Res No 10-01-17-103 – Approving Residential Property Lease Agreement

Hagen stated the lease agreement has been reviewed and edited by Jay. Fees stated are a \$200 pet deposit, \$800 damage deposit and rent of \$800 / month where the City is the landlord and would provide

maintenance. Currently have a renter that would begin in November. The EDA plans for the property to be a parking lot in the future. Kauffman stated he would like to see a spreadsheet with a cost / benefit analysis.

Hallstein stated the EDA is exploring funding options for a parking lot, a chip seal is possible.

Zajicek asked why put money into a building that will later be torn down. Hallstein stated having a renter is a way to neutralize the costs. Hagen explained the property was paid for in cash, insurance is covered through the League, current expenses are property taxes and utilities. The EDA currently doesn't have money to tear down the building or construct a parking lot. This is a low liability property and rent would help offset costs. Hagen stated that an option to fund a parking lot now would be for the City to loan the money to the EDA. Hallstein stated to construct a 27 stall parking lot would cost \$99,696.65.

Kauffman left the meeting at 8:16 pm.

Council questioned what type of surface would be utilized for the parking lot. Hagen stated our ordinance requires a dustless surface. Messner explained the intent of the ordinance it to draw a fine line, material will migrate into the streets if it is of a crushed rock material.

MOTION by Zajicek to table Res No 10-01-17-103 indefinitely, seconded by Hallstein. **Motion carried unanimously.**

New Business:

GP Welding CUP

Nash explained Comfort Matters previously operated from the building, GP Welding is requesting a CUP to allow welding and fabrication as a light industrial use. Scrap material would be stored in back of the building, two business trailers and three customer trailers parked outside. There are no changes to the exterior structure, it is recommended there be conditions for noise and odor and to operate with the doors closed. Planning Commission recommended approval 4-1 subject to conditions as provided in the packet.

Zajicek stated the business is more suitable for an industrial park due to the noise, open doors and outside storage. The metal bin will be noisy for residents. A CUP will continue with the land, not sure City wants to give that up.

Hallstein stated it's unfortunate the building is placed where it is. If GP Welding were to sell the building, the next owner may not be as good of a steward.

Giese stated the building was built for welding. Cummings stated at the time he operated from the building there were 4 welders working at 1 time, Giese will only have 1 working.

Giese asked if a condition regarding the CUP could be written in for if the property was sold. Hammerseng stated his concern is it's the wrong place, doesn't fit the comp plan or the future of downtown. Other businesses haven't followed their CUP. Giese asked what is the vision for the building. Hammerseng stated distribution or retail.

November 7, 2017 Meeting Change

Hagen stated Tuesday November 7th is election day, therefore no public meetings can be held until 8:00 pm or later. Friday November 10th is recognized by the City as Veteran's Day and no public meeting can be held. Hagen suggested moving the meeting to Wednesday November 8th at 7:00 pm.

MOTION by Hallstein to approve moving the council meeting to Wednesday, November 8th at 7:00 pm, seconded by Zajicek. **Motion carried unanimously.**

Water Tower Painting

Hagen explained the cities of St. Michael and Albertville are proposing to paint the water tower near the school with the cities names and “Home of the Knights.” There is no cost to the city of Hanover for the painting, a consensus of support is requested.

MOTION by Hallstein to approve support of water tower painting, seconded by Zajicek. **Motion carried unanimously.**

Reports

Doboszenski

- Attended MS4 meeting
- Getting ready to shut down the parks, irrigation blow outs
- Concrete still scheduled for this year for playground

Justin

- Crow River Heights West 3rd Addition – utilities are in, working on roadway, curbing next week, 4 home sites have access

Cindy

- Ordinances which need to be updated. For example, the cities shoreland ordinance is more restrictive than the state. Recommendations will go to planning commission first.

Hallstein

- Update project pages on the website

Zajicek

- The Park Board is considering a winter skating event. Asked if Park Board could keep any unused money from their budget at the end of the year. Hagen responded any excess goes to capital projects, the preliminary budget for 2018 is set.

Hammerseng

- Lions club sign at County Road 19 and River Road intersection is rough and not presentable.

Heinz

- Attended the MNGFOA conference last week, sessions were educational and did a lot of networking
- In 2016 the Bike Rodeo was held at the park. In 2017 the Bike Rodeo was held at the school due to scheduling conflicts, cost was \$20.00. Is this something we want to continue with. Council stated yes.
- Park Board is thinking of adding a winter skating event and a spring open house event.
- Marc Mattice from Wright County will be attending the October 24th Park Board meeting to discuss Riverside Park.

Hagen

- Public Works Building – identifying details, crane system. Costs are looking favorable, there was approximately \$17k in savings in soil corrections. Try to implement a JIB crane, cost is approximately \$35k when all said and done. Has a three Ton hoist capacity, rotates 365 degrees, move engines, plow blades and other items, more OSHA compliant.
- Jim Stewart – Asphalt is in, needs to move the fuel barrels and bury the power lines.

Adjournment

MOTION by Hallstein to adjourn at 9:12 p.m., seconded by Zajicek. **Motion carried unanimously.**

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

CITY OF HANOVER

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Payments

Current Period: October 2017

Batch Name	10/17/17 PAY	Payment	Computer Dollar Amt	\$544,110.71	Posted
Refer	2178 A-1 OUTDOOR POWER, INC.		Ck# 002154E 10/17/2017		
Cash Payment	E 100-42220-221 Equipment Parts	Backpack Blower: Rebuild Kit			\$13.09
Invoice	408295	9/8/2017			
Transaction Date	10/12/2017	Due 0	Cash	10100	Total \$13.09
Refer	2172 ALEJOS, ABIGAIL		Ck# 032941 10/17/2017		
Cash Payment	G 100-22000 Deposits	Hall Damage Deposit Release - 10/07/17 Event			\$200.00
Invoice					
Transaction Date	10/11/2017	Due 0	Cash	10100	Total \$200.00
Refer	2173 ALERT-ALL CORP		Ck# 032942 10/17/2017		
Cash Payment	E 107-42210-437 Other Miscellaneous	Fire Prevention Supplies - October 9-13, 2017			\$2,455.25
Invoice	217091487	10/5/2017			
Transaction Date	10/12/2017	Due 0	Cash	10100	Total \$2,455.25
Refer	2166 AMERICAN ENGINEERING TESTIN		Ck# 002151E 10/17/2017		
Cash Payment	E 411-41940-310 Other Professional Servi	Public Works Building - Special Inspections & Construction Testing			\$280.00
Invoice	261665	9/30/2017			Project 208218
Transaction Date	10/6/2017	Due 0	Cash	10100	Total \$280.00
Refer	2159 BDS LAUNDRY SYSTEMS		Ck# 032943 10/17/2017		
Cash Payment	E 100-42220-221 Equipment Parts	Repairs to UniMac Washer / Extractor			\$849.99
Invoice	SOI0127567	9/14/2017			
Transaction Date	10/6/2017	Due 0	Cash	10100	Total \$849.99
Refer	2163 BURSCHVILLE CONSTRUCTION		Ck# 032944 10/17/2017		
Cash Payment	E 603-43150-220 Repair/Maint Supply (GE	Removed & Replaced Catch Basin #5013 Across from River Inn			\$8,100.00
Invoice	4270	9/20/2017			
Transaction Date	10/6/2017	Due 0	Cash	10100	Total \$8,100.00
Refer	2160 CEMSTONE		Ck# 032945 10/17/2017		
Cash Payment	E 402-45200-310 Other Professional Servi	Concrete for Bleachers in New Ball Field			\$1,347.10
Invoice	C1829683	9/22/2017			Project 208231
Transaction Date	10/6/2017	Due 0	Cash	10100	Total \$1,347.10
Refer	2175 CENTURY LINK		Ck# 032946 10/17/2017		
Cash Payment	E 100-42280-321 Telephone	Fire Station Landline - 9/28/17 - 10/27/17			\$33.82
Invoice		9/28/2017			
Transaction Date	10/12/2017	Due 0	Cash	10100	Total \$33.82
Refer	2156 CITY OF ST. MICHAEL		Ck# 002150E 10/17/2017		
Cash Payment	E 602-49455-310 Other Professional Servi	SAC Fees - 263 River Road NE			\$7,453.16
Invoice		9/30/2017			
Transaction Date	10/6/2017	Due 0	Cash	10100	Total \$7,453.16
Refer	2189 CLASSIC CLEANING COMPANY, LL		Ck# 032947 10/17/2017		
Cash Payment	E 100-41940-310 Other Professional Servi	City Hall Monthly Cleaning - October 2017			\$325.00
Invoice	25749	10/8/2017			

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Payments

Current Period: October 2017

Cash Payment	E 100-41940-310 Other Professional Servi	Fire Department Monthly Cleaning - October 2017				\$155.00
Invoice 25750	10/8/2017					
Transaction Date	10/12/2017	Due 0	Cash	10100	Total	\$480.00
Refer	2168 <u>COLLABORATIVE PLANNING LLC</u>	Ck# 002153E 10/17/2017				
Cash Payment	E 100-41910-310 Other Professional Servi	General Planning				\$1,212.00
Invoice 2017-125	10/11/2017					
Cash Payment	G 823-20200 Accounts Payable	CRH West 3rd: Development Agmt, Land Title, Security, Addressing, Mailboxes				\$1,313.00
Invoice 2017-126	10/11/2017					
Cash Payment	G 818-20200 Accounts Payable	Bechtold Split: Complete Review, Deeds, Realtor				\$126.25
Invoice 2017-127	10/11/2017			Project 208234		
Cash Payment	G 818-20200 Accounts Payable	GP Welding: Revisions, PHN, Memo & Draft Conditions, Planning Comm.				\$833.25
Invoice 2017-128	10/11/2017			Project 208235		
Transaction Date	10/11/2017	Due 0	Cash	10100	Total	\$3,484.50
Refer	2181 <u>FABCON PRECAST LLC</u>	Ck# 032948 10/17/2017				
Cash Payment	E 411-41940-310 Other Professional Servi	PW Building - Precast Walls Engineering, Manufacturing, Delivery & Erection - Draw #1				\$168,435.00
Invoice 38529	9/8/2017			Project 208218		
Transaction Date	10/12/2017	Due 0	Cash	10100	Total	\$168,435.00
Refer	2180 <u>FEHN COMPANIES</u>	Ck# 032949 10/17/2017				
Cash Payment	E 411-41940-310 Other Professional Servi	Progress Billing #1 - PW Building - Draw #1				\$7,879.40
Invoice 10688	8/25/2017			Project 208218		
Cash Payment	E 411-41940-310 Other Professional Servi	Progress Billing #2 - PW Building - Draw #1				\$23,638.24
Invoice 10731	9/25/2017			Project 208218		
Transaction Date	10/12/2017	Due 0	Cash	10100	Total	\$31,517.64
Refer	2177 <u>FINKEN WATER SOLUTIONS</u>	Ck# 032950 10/17/2017				
Cash Payment	E 100-42280-220 Repair/Maint Supply (GE	Drinking Water - 10 Gallons				\$12.40
Invoice 02327TG	9/18/2017					
Cash Payment	E 100-42280-220 Repair/Maint Supply (GE	Solar Salt 40#				\$9.25
Invoice 02327TG	9/18/2017					
Cash Payment	E 100-42280-220 Repair/Maint Supply (GE	Cook & Cold Rental Cooler 10/01/17 - 10/31/17				\$9.50
Invoice 4736212	10/1/2017					
Cash Payment	E 100-42280-220 Repair/Maint Supply (GE	Cook & Cole Rental Cooler 10/01/17 - 10/31/17				\$9.50
Invoice 4736222	10/1/2017					
Transaction Date	10/12/2017	Due 0	Cash	10100	Total	\$40.65
Refer	2169 <u>FIRST SOURCE SOLUTIONS</u>	Ck# 032951 10/17/2017				
Cash Payment	E 100-42240-310 Other Professional Servi	FD Background Check - D. Freund				\$21.25
Invoice FL00185141	10/6/2017					
Transaction Date	10/11/2017	Due 0	Cash	10100	Total	\$21.25
Refer	2164 <u>HARDWARE HANK</u>	Ck# 032952 10/17/2017				
Cash Payment	E 100-43000-215 Shop Supplies	Disposable Powder Gloves				\$11.69
Invoice 1431402	9/11/2017					
Cash Payment	E 100-43000-215 Shop Supplies	Black Gloss Spray Paint				\$5.39
Invoice 1431576	9/12/2017					

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Payments

Current Period: October 2017

Cash Payment	E 100-45200-225 Landscaping Materials	Broadcast Spreader, Grass Seed				\$43.15
Invoice 1433000	9/19/2017					
Cash Payment	E 100-45200-220 Repair/Maint Supply (GE	Builders Hardware				\$20.98
Invoice 1432169	9/15/2017					
Cash Payment	E 100-43000-215 Shop Supplies	Clear Poly				\$71.98
Invoice 1433601	9/22/2017					
Transaction Date	10/6/2017	Due 0	Cash	10100	Total	\$153.19
Refer	2167 HEALTH PARTNERS					
Cash Payment	G 100-21706 Medical/Dental Ins	Medical Premiums - November 2017				\$3,410.49
Invoice 75937440	10/5/2017					
Transaction Date	10/11/2017	Due 0	Cash	10100	Total	\$3,410.49
Refer	2157 INITIATIVE FOUNDATION					
Cash Payment	E 201-41330-306 Dues & Subscriptions	Endowment Pledge (A) - 2017				\$310.00
Invoice	10/4/2017					
Transaction Date	10/6/2017	Due 0	Cash	10100	Total	\$310.00
Refer	2158 JOINT POWERS WATER BOARD					
Cash Payment	E 201-41330-310 Other Professional Servi	11234 River Road NE: 9/01 - 9/30 Water & Sewer				\$37.23
Invoice	9/30/2017					
Transaction Date	10/6/2017	Due 0	Cash	10100	Total	\$37.23
Refer	2176 JURRENS, TAMARA					
Cash Payment	G 100-22000 Deposits	Hall Damage Deposit Release - 9/30/17 Event				\$132.00
Invoice						
Transaction Date	10/12/2017	Due 0	Cash	10100	Total	\$132.00
Refer	2192 KINGHORN COMPANY					
Cash Payment	E 411-41940-310 Other Professional Servi	PW Building - General Conditions - Draw #1				\$2,485.72
Invoice 2431	10/5/2017					
Cash Payment	E 411-41940-310 Other Professional Servi	PW Building - Metals - Draw #1				\$2,067.40
Invoice 2431	10/5/2017					
Cash Payment	E 411-41940-310 Other Professional Servi	PW Building - Woods & Plastics - Draw #1				\$1,175.41
Invoice 2431	10/5/2017					
Cash Payment	E 411-41940-310 Other Professional Servi	PW Building - Profit & Overhead - Draw #1				\$30,590.00
Invoice 2431	10/5/2017					
Transaction Date	10/12/2017	Due 0	Cash	10100	Total	\$36,318.53
Refer	2162 LANO EQUIPMENT - LORETTO					
Cash Payment	E 100-45200-220 Repair/Maint Supply (GE	2 Day Excavator Rental for Settlers Park				\$760.00
Invoice 02-476467	9/13/2017					
Transaction Date	10/6/2017	Due 0	Cash	10100	Total	\$760.00
Refer	2182 LOT SURVEYS COMPANY					
Cash Payment	E 411-41940-310 Other Professional Servi	PW Building - Set Benchmarks for Building, Staked Storm Sewer, Sanitary Sewer & Water Main - Draw #1				\$2,240.00
Invoice 86691	8/29/2017					
Cash Payment	E 411-41940-310 Other Professional Servi	PW Building - Restake Storms, Staked Curbs, Bit Edge, PIN Footings - Draw #1				\$3,010.00
Invoice 86853	9/21/2017					
Transaction Date	10/12/2017	Due 0	Cash	10100	Total	\$5,250.00

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Payments

Current Period: October 2017

Refer	2161	<u>MENARDS-BUFFALO</u>		<u>Ck# 032958</u>	<u>10/17/2017</u>			
Cash Payment	E 100-43000-240	Small Tools and Minor E	Tape Measures					\$48.33
Invoice	51727	9/29/2017						
Cash Payment	E 402-45200-310	Other Professional Servi	4x4-12, 4x4-10, Concrete for Ball Field Dug Outs					\$558.64
Invoice	51727	9/29/2017				Project 208231		
Transaction Date	10/6/2017	Due 0	Cash	10100			Total	\$606.97
Refer	2165	<u>OMANN BROTHERS INC</u>		<u>Ck# 032959</u>	<u>10/17/2017</u>			
Cash Payment	E 100-43121-224	Street Maint Materials	Material for Pot Holes					\$79.04
Invoice	13005	9/27/2017						
Transaction Date	10/6/2017	Due 0	Cash	10100			Total	\$79.04
Refer	2183	<u>P. SKLUZACEK BUILDERS, INC.</u>		<u>Ck# 032960</u>	<u>10/17/2017</u>			
Cash Payment	E 411-41940-310	Other Professional Servi	PW Building - Erect Butler Building - Draw #1					\$73,926.84
Invoice	442	10/2/2017				Project 208218		
Transaction Date	10/12/2017	Due 0	Cash	10100			Total	\$73,926.84
Refer	2190	<u>PEARSON BROS., INC.</u>		<u>Ck# 032961</u>	<u>10/17/2017</u>			
Cash Payment	E 418-43121-310	Other Professional Servi	Traffic Marking after Seal Coat on River Road					\$7,608.05
Invoice	4234	10/4/2017						
Transaction Date	10/12/2017	Due 0	Cash	10100			Total	\$7,608.05
Refer	2188	<u>RTL CONSTRUCTION, INC.</u>		<u>Ck# 032962</u>	<u>10/17/2017</u>			
Cash Payment	E 411-41940-310	Other Professional Servi	PW Building - Per Contract - Draw #1					\$39,598.85
Invoice						Project 208218		
Transaction Date	10/12/2017	Due 0	Cash	10100			Total	\$39,598.85
Refer	2191	<u>RUSSELL SECURITY RESOURCE I</u>		<u>Ck# 002156E</u>	<u>10/17/2017</u>			
Cash Payment	E 100-41940-220	Repair/Maint Supply (GE	Schlage Primus Secured Key, Do Not Duplicate Keys, Single Cut Keys					\$78.25
Invoice	A30557	9/25/2017						
Transaction Date	10/12/2017	Due 0	Cash	10100			Total	\$78.25
Refer	2184	<u>SILVERCOTE</u>		<u>Ck# 032963</u>	<u>10/17/2017</u>			
Cash Payment	E 411-41940-310	Other Professional Servi	PW Building - Materials - Draw #1					\$11,450.42
Invoice	183773-00	9/12/2017				Project 208218		
Cash Payment	E 411-41940-310	Other Professional Servi	PW Building - Materials - Draw #1					\$641.26
Invoice	183812-00	9/29/2017				Project 208218		
Transaction Date	10/12/2017	Due 0	Cash	10100			Total	\$12,091.68
Refer	2185	<u>STYROTECH</u>		<u>Ck# 032964</u>	<u>10/17/2017</u>			
Cash Payment	E 411-41940-310	Other Professional Servi	PW Building - Isocyanurate - Draw #1					\$3,526.88
Invoice	139633	9/22/2017				Project 208218		
Transaction Date	10/12/2017	Due 0	Cash	10100			Total	\$3,526.88
Refer	2186	<u>ULTRA CONCRETE</u>		<u>Ck# 032965</u>	<u>10/17/2017</u>			
Cash Payment	E 411-41940-310	Other Professional Servi	PW Building - Reinforcing & Foundation Concrete Work - Draw #1					\$77,900.00
Invoice						Project 208218		
Transaction Date	10/12/2017	Due 0	Cash	10100			Total	\$77,900.00
Refer	2171	<u>VEOLIA WATER NORTH AMERICA</u>		<u>Ck# 032966</u>	<u>10/17/2017</u>			
Cash Payment	E 601-43252-310	Other Professional Servi	Water Services - November 2017					\$2,948.02
Invoice	90124317	10/15/2017						

CITY OF HANOVER

10/12/17 4:07 PM

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Payments

Current Period: October 2017

Cash Payment	E 602-43252-310 Other Professional Servi	Sewer Services - November 2017				\$4,071.06
Invoice	90124317	10/15/2017				
Transaction Date	10/11/2017	Due 0	Cash	10100	Total	\$7,019.08
Refer	2174 VERIZON				<u>Ck# 032967 10/17/2017</u>	
Cash Payment	E 100-42280-321 Telephone	iPad Data Plan - 9/03/17 - 10/02/17				\$50.84
Invoice	9793808740	10/2/2017				
Transaction Date	10/12/2017	Due 0	Cash	10100	Total	\$50.84
Refer	2187 VOSS UTILITY PLUMBING				<u>Ck# 032968 10/17/2017</u>	
Cash Payment	E 411-41940-310 Other Professional Servi	PW Building - Sewer & Water Utilities, PIV Valve, Dewatering - Draw #1				\$33,800.05
Invoice					Project 208218	
Transaction Date	10/12/2017	Due 0	Cash	10100	Total	\$33,800.05
Refer	2179 WSB & ASSOCIATES, INC.				<u>Ck# 002155E 10/17/2017</u>	
Cash Payment	G 823-20200 Accounts Payable	Review Plan Revisions, Project Management				\$666.50
Invoice 4 - 10/03/17	10/3/2017					
Cash Payment	E 100-43121-224 Street Maint Materials	Chip Seal Prep for Work Session				\$109.00
Invoice 8 - 10/03/17	10/3/2017					
Cash Payment	E 100-41950-303 Engineering Fees	General Engineering Fees - August 2017				\$372.25
Invoice 8 - 10/03/17	10/3/2017					
Cash Payment	G 823-20200 Accounts Payable	Crow River Heights West 3rd Additiona - August 2017				\$435.25
Invoice 8 - 10/03/17	10/3/2017					
Cash Payment	G 818-20200 Accounts Payable	GP Welding - August 2017				\$152.00
Invoice 8 - 10/03/17	10/3/2017				Project 208235	
Cash Payment	G 818-20200 Accounts Payable	Bechtold Split - August 2017				\$152.00
Invoice 8 - 10/03/17	10/3/2017				Project 208234	
Cash Payment	G 818-20200 Accounts Payable	JS Stewart - August 2017				\$218.00
Invoice 8 - 10/03/17	10/3/2017				Project 208227	
Cash Payment	E 613-41910-310 Other Professional Servi	MS4 Services - August 2017				\$2,749.21
Invoice 10 - 10/03/17	10/3/2017					
Cash Payment	E 603-43150-310 Other Professional Servi	2017 SWAMP - August 2017				\$10,098.25
Invoice 1 - 10/03/17	10/3/2017					
Transaction Date	10/12/2017	Due 0	Cash	10100	Total	\$14,952.46
Refer	2170 XCEL ENERGY				<u>Ck# 032969 10/17/2017</u>	
Cash Payment	E 201-41330-437 Other Miscellaneous	EDA Property - Electric Service 9/05/17 - 10/04/17				\$15.82
Invoice		10/5/2017				
Cash Payment	E 100-43160-381 Electric Utilities	City Owned LED City Lights 09/03/07 - 10/02/17				\$947.77
Invoice		10/3/2017				
Cash Payment	E 100-43160-381 Electric Utilities	Xcel Owned City Lights 09/03/17 - 10/02/17				\$825.24
Invoice		10/3/2017				
Transaction Date	10/11/2017	Due 0	Cash	10100	Total	\$1,788.83

Payments

Current Period: October 2017

Fund Summary

	10100 Cash
823 CROW RVR HTS WEST 3RD / BACKES	\$2,414.75
818 MISC ESCROWS FUND	\$1,481.50
613 STORM WATER CAPITAL IMP FUND	\$2,749.21
603 STORM WATER ENTERPRISE FUND	\$18,198.25
602 SEWER ENTERPRISE FUND	\$11,524.22
601 WATER ENTERPRISE FUND	\$2,948.02
418 STREET CAPITAL PROJ FUND	\$7,608.05
411 FACILITIES CAPITAL PROJ FUND	\$482,645.47
402 PARKS CAPITAL PROJECTS	\$1,905.74
201 EDA SPECIAL REVENUE FUND	\$363.05
107 FIRE DEPT DONATIONS FUND	\$2,455.25
100 GENERAL FUND	\$9,817.20
	<u>\$544,110.71</u>

Pre-Written Check	\$544,110.71
Checks to be Generated by the Computer	\$0.00
Total	<u>\$544,110.71</u>

CITY OF HANOVER

10/12/17 4:04 PM

Page 1

*Check Summary Register©

Cks 10/17/2017 - 10/17/2017

Name	Check Date	Check Amt	
10100 Cash			
Paid Chk# 002150E CITY OF ST. MICHAEL	10/17/2017	\$7,453.16	SAC Fees - 263 River Road NE
Paid Chk# 002151E AMERICAN ENGINEERING TESTI	10/17/2017	\$280.00	Public Works Building - Specia
Paid Chk# 002152E HEALTH PARTNERS	10/17/2017	\$3,410.49	Medical Premiums - November 20
Paid Chk# 002153E Collaborative Planning LLC	10/17/2017	\$3,484.50	General Planning
Paid Chk# 002154E A-1 OUTDOOR POWER, INC.	10/17/2017	\$13.09	Backpack Blower: Rebuild Kit
Paid Chk# 002155E WSB & ASSOCIATES, INC.	10/17/2017	\$14,952.46	Review Plan Revisions, Project
Paid Chk# 002156E RUSSELL SECURITY RESOURC	10/17/2017	\$78.25	Schlage Primus Secured Key, Do
Paid Chk# 002157E KINGHORN COMPANY	10/17/2017	\$36,318.53	PW Building - General Conditio
Paid Chk# 032941 ALEJOS, ABIGAIL	10/17/2017	\$200.00	Hall Damage Deposit Release -
Paid Chk# 032942 ALERT-ALL CORP	10/17/2017	\$2,455.25	Fire Prevention Supplies - Oct
Paid Chk# 032943 BDS LAUNDRY SYSTEMS	10/17/2017	\$849.99	Repairs to UniMac Washer / Ext
Paid Chk# 032944 BURSCHVILLE CONSTRUCTION	10/17/2017	\$8,100.00	Removed & Replaced Catch Basin
Paid Chk# 032945 CEMSTONE PRODUCTS COMPA	10/17/2017	\$1,347.10	Concrete for Bleachers in New
Paid Chk# 032946 CENTURY LINK	10/17/2017	\$33.82	Fire Station Landline - 9/28/1
Paid Chk# 032947 CLASSIC CLEANING COMPANY	10/17/2017	\$480.00	Fire Department Monthly Cleani
Paid Chk# 032948 FABCON PRECAST LLC	10/17/2017	\$168,435.00	PW Building - Precast Walls En
Paid Chk# 032949 FEHN COMPANIES	10/17/2017	\$31,517.64	Progress Billing #1 - PW Build
Paid Chk# 032950 FINKEN WATER SOLUTIONS	10/17/2017	\$40.65	Cook & Cold Rental Cooler 10/0
Paid Chk# 032951 FIRST SOURCE SOLUTIONS	10/17/2017	\$21.25	FD Background Check - D. Freun
Paid Chk# 032952 HARDWARE HANK	10/17/2017	\$153.19	Black Gloss Spray Paint
Paid Chk# 032953 INITIATIVE FOUNDATION	10/17/2017	\$310.00	Endowment Pledge (A) - 2017
Paid Chk# 032954 JOINT POWERS WATER BOARD	10/17/2017	\$37.23	11234 River Road NE: 9/01 - 9/
Paid Chk# 032955 JURRENS, TAMARA	10/17/2017	\$132.00	Hall Damage Deposit Release -
Paid Chk# 032956 LANO EQUIPMENT - LORETTO	10/17/2017	\$760.00	2 Day Excavator Rental for Set
Paid Chk# 032957 LOT SURVEYS COMPANY	10/17/2017	\$5,250.00	PW Building - Restake Storms,
Paid Chk# 032958 MENARDS-BUFFALO	10/17/2017	\$606.97	4x4-12, 4x4-10, Concrete for B
Paid Chk# 032959 OMANN BROTHERS INC	10/17/2017	\$79.04	Material for Pot Holes
Paid Chk# 032960 P. SKLUZACEK BUILDERS, INC.	10/17/2017	\$73,926.84	PW Building - Erect Butler Bui
Paid Chk# 032961 PEARSON BROS., INC.	10/17/2017	\$7,608.05	Traffic Marking after Seal Coa
Paid Chk# 032962 RTL CONSTRUCTION, INC.	10/17/2017	\$39,598.85	PW Building - Per Contract - D
Paid Chk# 032963 SILVERCOTE	10/17/2017	\$12,091.68	PW Building - Materials - Draw
Paid Chk# 032964 STYROTECH	10/17/2017	\$3,526.88	PW Building - Isocyanurate - D
Paid Chk# 032965 ULTRA CONCRETE	10/17/2017	\$77,900.00	PW Building - Reinforcing & Fo
Paid Chk# 032966 Veolia Water North America	10/17/2017	\$7,019.08	Sewer Services - November 2017
Paid Chk# 032967 Verizon Wireless	10/17/2017	\$50.84	iPad Data Plan - 9/03/17 - 10/
Paid Chk# 032968 VOSS UTILITY PLUMBING	10/17/2017	\$33,800.05	PW Building - Sewer & Water Ut
Paid Chk# 032969 XCEL ENERGY	10/17/2017	\$1,788.83	EDA Property - Electric Servic
	Total Checks	\$544,110.71	

FILTER: None

Collaborative Planning, LLC
 PO Box 251
 Medina, MN 55340
 763-473-0569

2153

INVOICE

BILL TO
 City of Hanover
 PO Box 278
 Hanover, MN 55341

INVOICE # 2017-125
DATE 10/11/2017

PROJECT
 General Planning

DATE	ACCOUNT SUMMARY	AMOUNT
09/13/2017	Balance Forward	\$1,186.75
	Payments and credits between 09/13/2017 and 10/11/2017	-1,186.75
	New charges (details below)	1,212.00
	Total Amount Due	\$1,212.00

DATE	ACTIVITY	QTY	RATE	AMOUNT
	City of Hanover:Hanover General Planning:2040 Hanover Comprehensive Plan			
	Billable Time			
09/21/2017	Prepare for joint meeting packets.	0:15	101.00	25.25
09/25/2017	Prepare for and attend Comp Plan meeting.	2:00	101.00	202.00
09/26/2017	Review sample Comp Plan, email to Brian as example.	0:30	101.00	50.50
09/27/2017	Various emails.	0:15	101.00	25.25
	Subtotal: Billable Time			303.00
	SUBTOTAL - City of Hanover:Hanover General Planning:2040 Hanover Comprehensive Plan			303.00
	City of Hanover:Hanover General Planning:Hanover General Planning			
	Billable Time			

DATE	ACTIVITY	QTY	RATE	AMOUNT
09/01/2017	Reviewing shoreland rules, phone conference with potential developer, email to developer.	1:15	101.00	126.25
09/06/2017	Emails with Amy re: wireless antenna.	0:15	101.00	25.25
09/08/2017	Reviewing Katydid driveway.	0:30	101.00	50.50
09/12/2017	Review requirements for 4th Street commercial lot, phone conference with Brian, email to Brian.	1:30	101.00	151.50
09/13/2017	Email re: Bridges outlot.	0:15	101.00	25.25
09/18/2017	Phone conference with developer re: Anderson property. Review Planning Commission agenda, emails with Amy.	0:30	101.00	50.50
09/19/2017	Review email from Brian, review ordinances re: changes to plans, incomplete work, email to Justin.	0:30	101.00	50.50
09/20/2017	Phone conference with Brian re: Hilltop, miscellaneous items.	0:45	101.00	75.75
09/26/2017	Phone conference with Brian re: Katydid property, various. Reviewing ordinances. Email from Amy.	1:00	101.00	101.00
09/28/2017	Review packet.	0:15	101.00	25.25
09/29/2017	Phone conference with Brian, reviewing mining IUP.	2:15	101.00	227.25
	Subtotal:			909.00
	SUBTOTAL - City of Hanover: Hanover General Planning: Hanover General Planning			909.00

TOTAL OF NEW CHARGES
BALANCE DUE

1,212.00

\$1,212.00

E # 100-41910-310

Planning & Zoning
↳ Other Prof. Svcs.

Collaborative Planning, LLC
 PO Box 251
 Medina, MN 55340
 763-473-0569

2153

INVOICE

BILL TO
 City of Hanover
 PO Box 278
 Hanover, MN 55341

INVOICE # 2017-126
DATE 10/11/2017

PROJECT
 Crow River Heights

DATE	ACCOUNT SUMMARY	AMOUNT
09/13/2017	Balance Forward	\$3,535.00
	Payments and credits between 09/13/2017 and 10/11/2017	-3,535.00
	New charges (details below)	1,313.00
	Total Amount Due	\$1,313.00

DATE	ACTIVITY	QTY	RATE	AMOUNT
09/01/2017	Review various emails.	0:30	101.00	50.50
09/05/2017	Coordinating final revisions to development agreement, and coordinating for closing. Attend City Council meeting. Phone conference with Justin. Editing documents.	8:45	101.00	883.75
09/06/2017	Prepare letter of instruction. Various emails with Roy, Paul, Denis, staff re: title and closing. Deliver documents to Land Title. Various emails re: start of construction. Phone conference with Amy.	2:45	101.00	277.75
09/07/2017	Emails re: start of work.	0:15	101.00	25.25
09/08/2017	Draft notice to proceed, email to all. Phone conference with Amy re: security.	0:15	101.00	25.25
09/12/2017	Emails re: addressing.	0:15	101.00	25.25
09/19/2017	Emails re: mailboxes.	0:15	101.00	25.25

TOTAL OF NEW CHARGES 1,313.00

BALANCE DUE

GH

\$1,313.00

G # 823-20200
CRHW 3rd Add.
↳ A/P

Collaborative Planning, LLC
PO Box 251
Medina, MN 55340
763-473-0569

2153

INVOICE

BILL TO
City of Hanover
PO Box 278
Hanover, MN 55341

INVOICE # 2017-127
DATE 10/11/2017

PROJECT
Bechtold Kevin Luedemann

DATE	ACCOUNT SUMMARY	AMOUNT
09/13/2017	Balance Forward	\$808.00
	Payments and credits between 09/13/2017 and 10/11/2017	-808.00
	New charges (details below)	126.25
	Total Amount Due	\$126.25

DATE	ACTIVITY	QTY	RATE	AMOUNT
09/01/2017	Complete review, email to all.	0:15	101.00	25.25
09/07/2017	Emails with realtor, phone conference with realtor.	0:15	101.00	25.25
09/11/2017	Emails re: deeds.	0:15	101.00	25.25
09/13/2017	Various emails.	0:15	101.00	25.25
09/14/2017	Review deeds, email to all.	0:15	101.00	25.25

TOTAL OF NEW CHARGES 126.25
BALANCE DUE

gpi

\$126.25

G# 818-20200

Misc. Escrows
↳ A/P

Project # 208234

Collaborative Planning, LLC
 PO Box 251
 Medina, MN 55340
 763-473-0569

2153

INVOICE

BILL TO
 City of Hanover
 PO Box 278
 Hanover, MN 55341

INVOICE # 2017-128
DATE 10/11/2017

PROJECT
 Welding

GP Welding

DATE	ACCOUNT SUMMARY	AMOUNT
09/13/2017	Balance Forward	\$25.25
	Payments and credits between 09/13/2017 and 10/11/2017	-25.25
	New charges (details below)	833.25
	Total Amount Due	\$833.25

DATE	ACTIVITY	QTY	RATE	AMOUNT
09/06/2017	Emails with Amy re: revisions to application. Email to Paul re: digital survey.	0:15	101.00	25.25
09/07/2017	Email from Paul, review drawing. Email to Amy.	0:15	101.00	25.25
09/12/2017	Phone conference with Amy. Prepare public hearing notice. Email to newspaper. Email to applicant.	0:30	101.00	50.50
09/20/2017	Emails with Amy. Phone conference with Brian.	0:30	101.00	50.50
09/21/2017	Prepare memo and draft conditions.	1:30	101.00	151.50
09/25/2017	Prepare for and attend Planning Commission meeting.	3:00	101.00	303.00
09/26/2017	Phone conference with Brian. Phone conference with Jay. Phone conference with Brian. Preparing for Council packet.	1:15	101.00	126.25
09/27/2017	Emails with Brian re: memo.	0:15	101.00	25.25
09/28/2017	Prepare staff report for City Council, email to Brian.	0:45	101.00	75.75

TOTAL OF NEW
CHARGES
BALANCE DUE

833.25

\$833.25

JP

G # 818-20200

Misc. Escrow

↳ A/P

Project # 208235



2155

701 Xenia Avenue South | Suite 300 | Minneapolis, MN 55416 | (763) 541-4800

October 3, 2017

Mr. Brian Hagen
City of Hanover
11250 5th Street NE
Hanover, MN 55341

Re: August 2017 Invoices

Dear Mr. Hagen:

Enclosed please find a list of the current invoices for professional engineering services during the month of August for the City of Hanover.

If you have any questions, please contact me at 651-286-8465.

Sincerely,

WSB & Associates, Inc.

for Justin Messner
Associate

Enclosures

nf

WSB ▲ City Project Budget Tracking

WSB Project No.	City of Hanover Description	Current Invoice	Year to Date 2017	Billed to Date August 31, 2017
2082-014	2017 General Engineering Services	\$1,438.50	\$12,911.75	\$12,911.75
2092-750	MS4 Services	\$2,749.21	\$12,039.21	\$12,039.21
R-010287-000	Crow River Heights West 3rd Addition	\$666.50	\$4,284.00	\$4,284.00
R-010569-000	2017 SWAMP	\$10,098.25	\$10,098.25	\$10,098.25
	Current Invoice Total	✓ \$14,952.46	\$40,681.21	



701 Xenia Avenue South, Suite 300 | Minneapolis, MN 55416 | (763) 541-4800

City of Hanover
 Attn: Brian Hagen
 11250 5th Street NE
 Hanover, MN 55341

October 3, 2017
 Project No: R-010569-000
 Invoice No: 1 - 10/03/17

2017 SWAMP
Professional Services from August 1, 2017 to August 31, 2017

Phase	001	Software		
Software				
Fee				
Total Fee		2,800.00		
Percent Complete	100.00	Total Earned	2,800.00	
		Previous Fee Billing	0.00	
		Current Fee Billing	2,800.00	
		Total Fee		2,800.00
			Total this Task	\$2,800.00
			Total this Phase	\$2,800.00

Phase	002	Services		
Application Development				
			Hours	Rate
				Amount
Alms, William			2.00	117.00
Castanias, Emily			7.75	63.00
Krishna, Vikrant			16.00	142.00
Mackiewicz, John			1.00	170.00
Messman, Laura			4.75	70.00
Miller, Anthony			8.00	95.00
Pittman, Bryan			2.00	122.00
Reutiman, Anita			2.50	107.00
Treptow, Benjamin			10.00	113.00
		Totals	54.00	5,898.25
		Total Labor		5,898.25
			Total this Task	\$5,898.25
Billing Limits		Current	Prior	To-Date
Total Billings		5,898.25	0.00	5,898.25
Limit				5,900.00
Remaining				1.75
			Total this Phase	\$5,898.25

Phase	003	Subscription
Subscription		
Fee		

Project	R-010569-000	HANO - 2017 SWAMP	Invoice	1
Total Fee	1,400.00			
Percent Complete	100.00	Total Earned	1,400.00	
		Previous Fee Billing	0.00	
		Current Fee Billing	1,400.00	
		Total Fee		1,400.00
		Total this Task		\$1,400.00
		Total this Phase		\$1,400.00
		Total this Invoice		\$10,098.25



Billings to Date

	Current	Prior	Total
Fee	4,200.00	0.00	4,200.00
Labor	5,898.25	0.00	5,898.25
Totals	10,098.25	0.00	10,098.25

Comments: _____

Approved by: Will Jantz
 Reviewed by: Justin Messner
 Project Manager: William Alms

E# 603-43150-310
 Storm Water Fund 10,098.25
 ↳ Storm Drainage
 ↳ Other Prof. Svcs. JP



701 Xenia Avenue South, Suite 300 | Minneapolis, MN 55416 | (763) 541-4800

City of Hanover
Attn: Brian Hagen
11250 5th Street NE
Hanover, MN 55341

October 3, 2017
Project No: R-010287-000
Invoice No: 4 - 10/03/17

G# 823-20200

CRH West 3rd Add.

— Crow River Heights West 3rd Addition —

Professional Services from August 1, 2017 to August 31, 2017

Phase	001	Plan Review				
Meetings						
			Hours	Rate	Amount	
Alms, William	8/25/2017		.50	117.00	58.50	
Review plan revisions.						
Totals			.50		58.50	
Total Labor						58.50
				Total this Task		\$58.50
				Total this Phase		\$58.50

↳ A/P

Phase	002	Construction				
Meetings						
			Hours	Rate	Amount	
Messner, Justin	8/23/2017		4.00	152.00	608.00	
Project Management						
Totals			4.00		608.00	
Total Labor						608.00
				Total this Task		\$608.00
				Total this Phase		\$608.00
				Total this Invoice		\$666.50

Billings to Date

	Current	Prior	Total
Labor	666.50	3,617.50	4,284.00
Totals	666.50	3,617.50	4,284.00

Comments:

Approved by:

Nalle Jang

Project	R-010287-000	HANO- Crow River Heights West 3rd Additi	Invoice	4
---------	--------------	--	---------	---

Reviewed by: Andrew Brotzler
Project Manager: Justin Messner



701 Xenia Avenue South, Suite 300 | Minneapolis, MN 55416 | (763) 541-4800

City of Hanover
 Attn: Brian Hagen
 11250 5th Street NE
 Hanover, MN 55341

October 3, 2017
 Project No: 0-002082-014
 Invoice No: 8 - 10/03/17

2017 General Engineering Services
Professional Services from August 1, 2017 to August 31, 2017

Phase 000 2017 General Engineering Services
 Project Mgmt

		Hours	Rate	Amount	
Messner, Justin	8/10/2017	1.25	152.00	190.00	# 823-20200 CRHW 3rd → A/P
Crow River Heights DA Review and Response					
Messner, Justin	8/21/2017	1.00	152.00	152.00	# 818-20200 Misc Escrow
cummings property review GP Welding Project # 208235					
Messner, Justin	8/23/2017	1.00	152.00	152.00	
anderson lot split					
Messner, Justin	8/25/2017	1.00	152.00	152.00	# 818-20200 Misc Escrow
bechtold lot split - Kevin Luedemann Project # 208234					
Pederson, Karla	8/7/2017	.25	88.00	22.00	
Review final paperwork from contractor and do letter to City					
Pederson, Karla	8/25/2017	.25	88.00	22.00	
Transmittal for Pollution Control Agency report to City					
Preisler, Nicholas	8/14/2017	1.00	109.00	109.00	# 100-43121-224 Paved Streets → Street
Chip seal prep for work session					
Preisler, Nicholas	8/18/2017	1.00	109.00	109.00	# 818-20200 Maint. Mat. Misc. Escrow
11159 5th St gas permit JS Stewart Project # 208227					
Preisler, Nicholas	8/28/2017	1.25	109.00	136.25	
Water meter inquiry					
Totals		8.00		1,044.25	
Total Labor					1,044.25
				Total this Task	\$1,044.25

Council Meetings
Field Services Billing

Council Mtg and/or Planning Commission

	1.0 Meeting @ 40.00	40.00	
Total Field Services		40.00	40.00
	Total this Task		\$40.00

Permit Application

		Hours	Rate	Amount	
Preisler, Nicholas	8/14/2017	1.00	109.00	109.00	# 818-20200 Misc. Escrow
JS Stewart					

11159 5th St NE Comcast permit	JS Stewart	Project # 208227			
Preisler, Nicholas	8/29/2017	2.25	109.00	245.25	# 823-20200 CRHW 3rd → A/P
Century Link Permit - Crow River Heights					
Totals		3.25		354.25	
Total Labor					354.25

Total this Task \$354.25
Total this Phase \$1,438.50
Total this Invoice \$1,438.50

Billings to Date

	Current	Prior	Total
Labor	1,398.50	9,812.25	11,210.75
Field Services	40.00	1,661.00	1,701.00
Totals	1,438.50	11,473.25	12,911.75

Comments: _____

Approved by: Nalle Jung

E# 100-43121-224
Chip Seal

Reviewed by: Andrew Brotzler
 Project Manager: Justin Messner

E# 100-41950-303
Engineer
↳ Engineering Fees

372.25

G# 823-20200
CRHW 3rd → A/P

435.25

G# 818-20200
GP Welding

152.00

G# 818-20200
Bechtold Split

152.00

G# 818-20200
JS Stewart

218.00

1,438.50

gj



701 Xenia Avenue South, Suite 300 | Minneapolis, MN 55416 | (763) 541-4800

City of Hanover
Attn: Brian Hagen
11250 5th Street NE
Hanover, MN 55341

October 3, 2017
Project No: 0-002092-750
Invoice No: 10 - 10/03/17

— MS4 Services —

613-41910-310

Storm Water Fund

Professional Services from August 1, 2017 to August 31, 2017

↳ Planning + Zoning

↳ Other Prof. Svcs.

Phase	000	MS4 Services			
Miscellaneous					
			Hours	Rate	Amount
Harrington, Jean			2.75	94.00	258.50
Printing and binding SWPPP					
Totals			2.75		258.50
Total Labor					258.50
				Total this Task	\$258.50

SWPPP

			Hours	Rate	Amount	
Johnson, Paul			7.50	109.00	817.50	
GIS geodata base creation of stormpond with Unique ID numbers/MPCA Pond, wetland and lake Inventory Form Completion						
Johnson, Paul			1.50	109.00	163.50	
MPCA Response to Permit						
Johnson, Paul			4.00	109.00	436.00	
MS4 Staff Training						
Johnson, Paul			2.00	109.00	218.00	
Ordinance Review/Updates						
Johnson, Paul			3.00	109.00	327.00	
Pond Inspection Process for GIS/SWAMP Proposal Coorespondence/MS4 Inspection Requirement						
Johnson, Paul			.50	109.00	54.50	
Public Notice						
Johnson, Paul			.50	109.00	54.50	
Public Notice of SWPPP and MS4 App.						
Johnson, Paul			2.00	109.00	218.00	
Review of Final SWPPP Deliverables for Binder						
Johnson, Paul			1.00	109.00	109.00	
SWPPP						
Pittman, Bryan			.50	122.00	61.00	
GIS storm pond/detention area update						
Totals			22.50		2,459.00	
Total Labor						2,459.00
				Total this Task		\$2,459.00

Expenses

Project	0-002092-750	HANO - MS4 Services	Invoice	10
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Reimbursable Expenses

Misc Reimbursable Expense

8/31/2017	Wright County Journal-Press Invoice No. 6083199	31.71	
	Total Reimbursables	31.71	31.71

Total this Task **\$31.71**

Total this Phase **\$2,749.21**

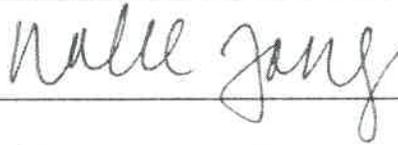
Total this Invoice **\$2,749.21**

Billings to Date

	Current	Prior	Total
Labor	2,717.50	9,300.00	12,017.50
Expense	31.71	0.00	31.71
Add-on	0.00	-10.00	-10.00
Totals	2,749.21	9,290.00	12,039.21

Comments: _____

Approved by: _____



Reviewed by: Justin Messner
Project Manager: Jennifer Hildebrand

08/31/17

INVOICE No. 6083199 ^{LC}

Wright County Journal Press
THE DRUMMER
PO BOX 159
BUFFALO MN 55313-0159
Questions? Call: (763)682-1221

LEGAL 764

WSB & ASSOCIATES INC
ATTN:PAUL JOHNSON
701 XENIA AVE S STE 300
MINNEAPOLIS MN 55416

DATE	DESCRIPTION	TC C	QUANTITY	UNIT	RATE	TOTAL
08/31/17	STORM WATER POLLUT'N STORM WATER POLLUTION PLANNING MEETING CITY OF HANOVER	DA 4	3.50	INCH	9.0600	31.71

OK signature P. Johnson
 Project # 2092-75 Phase # _____
 Accounting Use: _____
 Account # 929.00 AP

AMOUNT DUE --> 31.71

CITY OF HANOVER

10/12/17 4:08 PM

Cash Balances

Page 1

October 2017

Fund	Begin Month	GL Debits Month	GL Credits Month	Balance
100 GENERAL FUND	\$534,564.73	\$0.00	\$49,481.28	\$485,083.45
107 FIRE DEPT DONATIONS FUND	\$19,521.76	\$0.00	\$2,455.25	\$17,066.51
201 EDA SPECIAL REVENUE FUND	\$51,346.16	\$0.00	\$1,463.55	\$49,882.61
205 EDA BUSINESS INCENTIVE FUND	\$243,247.18	\$0.00	\$0.00	\$243,247.18
311 2008A GO CIP REFUNDING BOND	\$56,803.50	\$0.00	\$0.00	\$56,803.50
312 2009A GO IMP REFUNDING BOND	\$2,762.81	\$0.00	\$0.00	\$2,762.81
313 2010 GO EQUIPMENT CERTIFICATES	\$0.00	\$0.00	\$0.00	\$0.00
314 2011A GO IMP CROSSOVER REF BD	\$503,333.88	\$0.00	\$0.00	\$503,333.88
315 2016A GO CIP BOND	\$30,765.13	\$0.00	\$0.00	\$30,765.13
401 GENERAL CAPITAL PROJECTS	\$1,337,826.05	\$0.00	\$0.00	\$1,337,826.05
402 PARKS CAPITAL PROJECTS	\$59,022.43	\$0.00	\$1,905.74	\$57,116.69
403 FIRE DEPT CAPITAL FUND	\$191,544.41	\$0.00	\$0.00	\$191,544.41
404 HISTORICAL CAPITAL PROJ FUND	\$0.00	\$0.00	\$0.00	\$0.00
405 PARK DEDICATION FEE	\$1,370.00	\$0.00	\$0.00	\$1,370.00
407 TIF REDEV DIST #1	\$9,671.92	\$0.00	\$0.00	\$9,671.92
409 MAHLER PIT - 15TH ST IMP FUND	\$657.50	\$0.00	\$0.00	\$657.50
411 FACILITIES CAPITAL PROJ FUND	\$1,252,075.76	\$0.00	\$778,657.47	\$473,418.29
417 EQUIPMENT CAPITAL FUND	\$133,270.88	\$0.00	\$0.00	\$133,270.88
418 STREET CAPITAL PROJ FUND	\$546,484.98	\$0.00	\$30,733.67	\$515,751.31
601 WATER ENTERPRISE FUND	\$826,920.97	\$101.03	\$14,049.28	\$812,972.72
602 SEWER ENTERPRISE FUND	\$238,715.15	\$1,131.71	\$15,595.28	\$224,251.58
603 STORM WATER ENTERPRISE FUND	\$214,873.77	\$0.00	\$18,547.73	\$196,326.04
611 WATER CAPITAL IMP FUND	\$156,415.53	\$0.00	\$0.00	\$156,415.53
612 SEWER CAPITAL IMP FUND	\$1,830,647.89	\$0.00	\$0.00	\$1,830,647.89
613 STORM WATER CAPITAL IMP FUND	\$546,474.09	\$0.00	\$2,749.21	\$543,724.88
804 SCHENDELS FIELD ESC FUND	\$148,453.49	\$0.00	\$0.00	\$148,453.49
809 BRIDGES AT HANOVER ESC FUND	\$0.00	\$0.00	\$0.00	\$0.00
811 EROSION CONTROL ESCROW FUND	\$19,000.00	\$0.00	\$0.00	\$19,000.00
815 LANDSCAPE ESCROW FUND	\$18,000.00	\$0.00	\$0.00	\$18,000.00
817 INFRASTRUCTURE ESCROW FUND	\$12,000.00	\$0.00	\$0.00	\$12,000.00
818 MISC ESCROWS FUND	\$9,831.98	\$0.00	\$2,200.76	\$7,631.22
820 BRIDGES TOWNHOMES ESC FUND	\$3,600.58	\$0.00	\$0.00	\$3,600.58
821 QUAIL PASS 2ND ADD ESCROW FD	\$0.00	\$0.00	\$0.00	\$0.00
823 CROW RVR HTS WEST 3RD / BACKES	\$204,367.80	\$0.00	\$4,464.75	\$199,903.05
900 INTEREST	\$37,651.07	\$0.00	\$0.00	\$37,651.07
	\$9,241,221.40	\$1,232.74	\$922,303.97	\$8,320,150.17

Revenue Budget by Source - General Fund

Source Alt Code	Account Descr	October 2017 Amt	2017 YTD Amt	2017 YTD Budget	2017 YTD Balance	%YTD Budget
Fund 100 GENERAL FUND						
TAXES	R 100-31000 Property Taxes - General	\$0.00	\$458,692.08	\$830,523.52	\$371,831.44	55.23%
TAXES	R 100-31020 Property Taxes - Fire	\$0.00	\$55,600.00	\$111,200.00	\$55,600.00	50.00%
TAXES	R 100-31800 Franchise Fees	\$0.00	\$7,711.05	\$12,000.00	\$4,288.95	64.26%
Source Alt Code TAXES		\$0.00	\$522,003.13	\$953,723.52	\$431,720.39	54.73%
SERVICE	R 100-34000 Charges for Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SERVICE	R 100-34101 City Hall Rent Revenue	\$0.00	\$7,480.00	\$9,175.00	\$1,695.00	81.53%
SERVICE	R 100-34107 Assessment Search Fees	\$0.00	\$375.00	\$400.00	\$25.00	93.75%
SERVICE	R 100-34108 Administrative Fees	\$0.00	\$2,950.00	\$1,500.00	-\$1,450.00	196.67%
SERVICE	R 100-34109 Copies/Faxes	\$0.00	\$23.00	\$50.00	\$27.00	46.00%
SERVICE	R 100-34206 Other Public Safety Charges	\$0.00	\$250.00	\$0.00	-\$250.00	0.00%
SERVICE	R 100-34207 Fire Protection Services	\$0.00	\$55,339.48	\$114,324.87	\$58,985.39	48.41%
SERVICE	R 100-34403 Recycling Rev/Reimb	\$0.00	\$4,487.50	\$6,000.00	\$1,512.50	74.79%
SERVICE	R 100-34780 Park Rental Fees	\$0.00	\$2,220.26	\$3,000.00	\$779.74	74.01%
SERVICE	R 100-34940 Cemetery Revenues	\$0.00	\$5,300.00	\$2,000.00	-\$3,300.00	265.00%
Source Alt Code SERVICE		\$0.00	\$78,425.24	\$136,449.87	\$58,024.63	57.48%
MISC	R 100-36100 Special Assessments	\$0.00	\$428.08	\$740.00	\$311.92	57.85%
MISC	R 100-36200 Miscellaneous Revenues	\$0.00	\$1,105.03	\$900.00	-\$205.03	122.78%
MISC	R 100-36210 Interest Earnings	\$0.00	\$2,689.30	\$3,000.00	\$310.70	89.64%
MISC	R 100-36215 Investment Income/Loss	\$0.00	-\$762.10	\$6,000.00	\$6,762.10	-12.70%
MISC	R 100-36230 Contributions and Donations	\$0.00	\$2,425.00	\$3,600.00	\$1,175.00	67.36%
MISC	R 100-36235 Insurance Dividends	\$0.00	\$0.00	\$8,000.00	\$8,000.00	0.00%
MISC	R 100-36250 Damage Deposits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-36260 Refunds or Reimbursements	\$0.00	\$169.39	\$0.00	-\$169.39	0.00%
MISC	R 100-36290 Sale of Vehicles/Equipment	\$0.00	\$773.40	\$0.00	-\$773.40	0.00%
MISC	R 100-39101 Sales of General Fixed Asset	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Source Alt Code MISC		\$0.00	\$6,828.10	\$22,240.00	\$15,411.90	30.70%
LIC PERM	R 100-32110 Alcoholic Beverages	\$0.00	\$10,420.00	\$10,370.00	-\$50.00	100.48%
LIC PERM	R 100-32180 Other Bus. Licenses/Permits	\$0.00	\$2,245.00	\$100.00	-\$2,145.00	2245.00%
LIC PERM	R 100-32210 Building Permits	\$0.00	\$53,618.25	\$50,000.00	-\$3,618.25	107.24%
LIC PERM	R 100-32240 Animal Licenses	\$0.00	\$80.00	\$100.00	\$20.00	80.00%
LIC PERM	R 100-32260 Solid Waste Hauler Licenses	\$0.00	\$1,500.00	\$1,500.00	\$0.00	100.00%
LIC PERM	R 100-32270 Rental Dwelling Licenses	\$0.00	\$90.00	\$0.00	-\$90.00	0.00%
LIC PERM	R 100-32280 Other Non-Business Lic/Per	\$0.00	\$41.00	\$50.00	\$9.00	82.00%
Source Alt Code LIC PERM		\$0.00	\$67,994.25	\$62,120.00	-\$5,874.25	109.46%
INTGOVT	R 100-33400 State Grants and Aids	\$0.00	\$12,591.00	\$0.00	-\$12,591.00	0.00%
INTGOVT	R 100-33401 Local Government Aid	\$0.00	\$54,084.50	\$108,169.00	\$54,084.50	50.00%
INTGOVT	R 100-33410 MV Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTGOVT	R 100-33420 PERA Aid	\$0.00	\$169.50	\$339.00	\$169.50	50.00%
INTGOVT	R 100-33422 State Fire Aid	\$0.00	\$4,790.00	\$36,000.00	\$31,210.00	13.31%
INTGOVT	R 100-33426 State Police Aid	\$0.00	\$0.00	\$5,500.00	\$5,500.00	0.00%
INTGOVT	R 100-33610 County Grants/Aid for Roads	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Source Alt Code INTGOVT		\$0.00	\$71,635.00	\$150,008.00	\$78,373.00	47.75%
FINES	R 100-35100 Court Fines	\$0.00	\$2,932.48	\$2,000.00	-\$932.48	146.62%
Source Alt Code FINES		\$0.00	\$2,932.48	\$2,000.00	-\$932.48	146.62%
Fund 100 GENERAL FUND		\$0.00	\$749,818.20	\$1,326,541.39	\$576,723.19	56.52%

Revenue Budget by Source - General Fund

Source Alt Code	Account Descr	October 2017 Amt	2017 YTD Amt	2017 YTD Budget	2017 YTD Balance	%YTD Budget
		\$0.00	\$749,818.20	\$1,326,541.39	\$576,723.19	56.52%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	October 2017 Amt	2017 YTD Amt	2017 YTD Budget	2017 YTD Balance	%YTD Budget
Fund 100 GENERAL FUND						
Dept 41110 Council						
COUNCIL	E 100-41110-111 Committee Wages/Mee	\$22.11	\$6,442.35	\$11,000.00	\$4,557.65	58.57%
COUNCIL	E 100-41110-122 FICA	\$0.00	\$397.73	\$682.00	\$284.27	58.32%
COUNCIL	E 100-41110-123 Medicare	\$0.00	\$93.02	\$159.50	\$66.48	58.32%
COUNCIL	E 100-41110-208 Training and Instructio	\$0.00	\$325.00	\$400.00	\$75.00	81.25%
COUNCIL	E 100-41110-306 Dues & Subscriptions	\$0.00	\$6,506.82	\$7,500.00	\$993.18	86.76%
COUNCIL	E 100-41110-331 Travel Expenses	\$0.00	\$92.02	\$500.00	\$407.98	18.40%
COUNCIL	E 100-41110-437 Other Miscellaneous	\$5.00	\$1,254.19	\$3,000.00	\$1,745.81	41.81%
Dept 41110 Council		\$27.11	\$15,111.13	\$23,241.50	\$8,130.37	65.02%
Dept 41330 Boards and Commissions						
BRDCOMM	E 100-41330-111 Committee Wages/Mee	\$0.00	\$0.00	\$4,000.00	\$4,000.00	0.00%
BRDCOMM	E 100-41330-208 Training and Instructio	\$0.00	\$0.00	\$1,300.00	\$1,300.00	0.00%
BRDCOMM	E 100-41330-331 Travel Expenses	\$0.00	\$0.00	\$100.00	\$100.00	0.00%
Dept 41330 Boards and Commissions		\$0.00	\$0.00	\$5,400.00	\$5,400.00	0.00%
Dept 41400 City Administrator						
CITYADM	E 100-41400-101 Full-Time Employees R	\$2,677.07	\$51,981.13	\$69,629.63	\$17,648.50	74.65%
CITYADM	E 100-41400-121 PERA	\$200.78	\$4,012.25	\$5,222.22	\$1,209.97	76.83%
CITYADM	E 100-41400-122 FICA	\$165.98	\$3,316.83	\$4,317.04	\$1,000.21	76.83%
CITYADM	E 100-41400-123 Medicare	\$38.82	\$775.75	\$1,009.63	\$233.88	76.84%
CITYADM	E 100-41400-134 Employer Paid Life	\$14.70	\$295.38	\$384.00	\$88.62	76.92%
CITYADM	E 100-41400-151 Med/Dental Insurance	\$334.78	\$6,695.60	\$8,400.00	\$1,704.40	79.71%
CITYADM	E 100-41400-208 Training and Instructio	\$0.00	\$431.00	\$1,500.00	\$1,069.00	28.73%
CITYADM	E 100-41400-306 Dues & Subscriptions	\$0.00	\$253.80	\$500.00	\$246.20	50.76%
Dept 41400 City Administrator		\$3,432.13	\$67,761.74	\$90,962.52	\$23,200.78	74.49%
Dept 41410 Elections						
ELECTION	E 100-41410-200 Office Supplies (GENER	\$0.00	\$0.00	\$7,000.00	\$7,000.00	0.00%
ELECTION	E 100-41410-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELECTION	E 100-41410-351 Legal Notices Publishin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELECTION	E 100-41410-400 Repairs & Maint Cont (\$0.00	\$1,201.60	\$1,300.00	\$98.40	92.43%
Dept 41410 Elections		\$0.00	\$1,201.60	\$8,300.00	\$7,098.40	14.48%
Dept 41430 Clerical Staff						
CLERICAL	E 100-41430-101 Full-Time Employees R	\$1,682.40	\$32,688.41	\$43,739.90	\$11,051.49	74.73%
CLERICAL	E 100-41430-121 PERA	\$126.18	\$2,522.88	\$3,280.49	\$757.61	76.91%
CLERICAL	E 100-41430-122 FICA	\$104.31	\$2,085.60	\$2,711.87	\$626.27	76.91%
CLERICAL	E 100-41430-123 Medicare	\$24.39	\$487.68	\$634.23	\$146.55	76.89%
CLERICAL	E 100-41430-134 Employer Paid Life	\$57.02	\$1,174.14	\$1,440.00	\$265.86	81.54%
CLERICAL	E 100-41430-142 Unemployment Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CLERICAL	E 100-41430-151 Med/Dental Insurance	\$334.78	\$6,695.60	\$8,400.00	\$1,704.40	79.71%
CLERICAL	E 100-41430-208 Training and Instructio	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
CLERICAL	E 100-41430-306 Dues & Subscriptions	\$0.00	\$17.50	\$250.00	\$232.50	7.00%
Dept 41430 Clerical Staff		\$2,329.08	\$45,671.81	\$60,956.49	\$15,284.68	74.93%
Dept 41435 Staff Expenses						
STAFFEXP	E 100-41435-260 Uniforms	\$0.00	\$0.00	\$300.00	\$300.00	0.00%
STAFFEXP	E 100-41435-310 Other Professional Serv	\$0.00	\$373.25	\$500.00	\$126.75	74.65%
STAFFEXP	E 100-41435-331 Travel Expenses	\$0.00	\$215.40	\$2,000.00	\$1,784.60	10.77%
Dept 41435 Staff Expenses		\$0.00	\$588.65	\$2,800.00	\$2,211.35	21.02%
Dept 41530 Accounting						
ACCTING	E 100-41530-101 Full-Time Employees R	\$2,000.00	\$38,156.01	\$52,954.72	\$14,798.71	72.05%
ACCTING	E 100-41530-121 PERA	\$150.00	\$2,596.17	\$3,971.60	\$1,375.43	65.37%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	October 2017 Amt	2017 YTD Amt	2017 YTD Budget	2017 YTD Balance	%YTD Budget
ACCTING	E 100-41530-122 FICA	\$124.00	\$2,356.76	\$3,283.19	\$926.43	71.78%
ACCTING	E 100-41530-123 Medicare	\$29.00	\$551.15	\$767.84	\$216.69	71.78%
ACCTING	E 100-41530-134 Employer Paid Life	\$53.79	\$572.44	\$996.00	\$423.56	57.47%
ACCTING	E 100-41530-151 Med/Dental Insurance	\$350.00	\$6,750.00	\$10,800.00	\$4,050.00	62.50%
ACCTING	E 100-41530-208 Training and Instructio	\$30.00	\$285.00	\$1,000.00	\$715.00	28.50%
ACCTING	E 100-41530-306 Dues & Subscriptions	\$0.00	\$122.86	\$250.00	\$127.14	49.14%
ACCTING	E 100-41530-310 Other Professional Serv	\$0.00	\$5,776.00	\$0.00	-\$5,776.00	0.00%
Dept 41530 Accounting		\$2,736.79	\$57,166.39	\$74,023.35	\$16,856.96	77.23%
Dept 41540 Auditing						
AUDITING	E 100-41540-301 Auditing and Acctg Ser	\$0.00	\$24,065.00	\$24,300.00	\$235.00	99.03%
Dept 41540 Auditing		\$0.00	\$24,065.00	\$24,300.00	\$235.00	99.03%
Dept 41550 Assessing						
ASSESS G	E 100-41550-310 Other Professional Serv	\$0.00	\$18,784.85	\$18,000.00	-\$784.85	104.36%
Dept 41550 Assessing		\$0.00	\$18,784.85	\$18,000.00	-\$784.85	104.36%
Dept 41570 Purchasing						
PURCHASE	E 100-41570-200 Office Supplies (GENER	\$514.37	\$2,066.30	\$3,500.00	\$1,433.70	59.04%
PURCHASE	E 100-41570-205 Bank Fees	\$0.00	\$229.75	\$100.00	-\$129.75	229.75%
PURCHASE	E 100-41570-207 Computer Supplies	\$0.00	\$11,452.54	\$12,000.00	\$547.46	95.44%
PURCHASE	E 100-41570-220 Repair/Maint Supply (G	\$176.05	\$2,398.87	\$4,000.00	\$1,601.13	59.97%
PURCHASE	E 100-41570-322 Postage	\$248.52	\$1,438.57	\$2,000.00	\$561.43	71.93%
PURCHASE	E 100-41570-570 Office Equip and Furnis	\$0.00	\$9,610.80	\$0.00	-\$9,610.80	0.00%
Dept 41570 Purchasing		\$938.94	\$27,196.83	\$21,600.00	-\$5,596.83	125.91%
Dept 41600 Computer						
COMPUTER	E 100-41600-310 Other Professional Serv	\$195.32	\$4,034.07	\$4,000.00	-\$34.07	100.85%
Dept 41600 Computer		\$195.32	\$4,034.07	\$4,000.00	-\$34.07	100.85%
Dept 41610 City Attorney						
CITYATNY	E 100-41610-304 Legal Fees	\$498.21	\$16,705.10	\$22,440.16	\$5,735.06	74.44%
Dept 41610 City Attorney		\$498.21	\$16,705.10	\$22,440.16	\$5,735.06	74.44%
Dept 41910 Planning and Zoning						
PLANZONG	E 100-41910-310 Other Professional Serv	\$1,212.00	\$16,488.24	\$29,500.00	\$13,011.76	55.89%
Dept 41910 Planning and Zoning		\$1,212.00	\$16,488.24	\$29,500.00	\$13,011.76	55.89%
Dept 41940 General Govt Buildings/Plant						
GOVTBLDG	E 100-41940-210 Operating Supplies (GE	\$0.00	\$1,080.07	\$1,500.00	\$419.93	72.00%
GOVTBLDG	E 100-41940-220 Repair/Maint Supply (G	\$717.09	\$5,660.35	\$7,000.00	\$1,339.65	80.86%
GOVTBLDG	E 100-41940-306 Dues & Subscriptions	\$0.00	\$250.00	\$300.00	\$50.00	83.33%
GOVTBLDG	E 100-41940-310 Other Professional Serv	\$960.00	\$5,689.83	\$1,000.00	-\$4,689.83	568.98%
GOVTBLDG	E 100-41940-321 Telephone	\$353.00	\$3,507.12	\$3,500.00	-\$7.12	100.20%
GOVTBLDG	E 100-41940-325 Taxes	\$0.00	\$319.91	\$250.00	-\$69.91	127.96%
GOVTBLDG	E 100-41940-381 Electric Utilities	\$691.08	\$5,782.62	\$11,250.00	\$5,467.38	51.40%
GOVTBLDG	E 100-41940-383 Gas Utilities	\$58.51	\$2,659.40	\$6,250.00	\$3,590.60	42.55%
GOVTBLDG	E 100-41940-384 Refuse/Garbage Dispos	\$212.81	\$2,508.93	\$3,250.00	\$741.07	77.20%
GOVTBLDG	E 100-41940-415 Other Equipment Renta	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
GOVTBLDG	E 100-41940-520 Buildings and Structure	\$0.00	\$1,371.70	\$4,500.00	\$3,128.30	30.48%
GOVTBLDG	E 100-41940-560 Furniture and Fixtures	\$0.00	\$116.99	\$2,500.00	\$2,383.01	4.68%
GOVTBLDG	E 100-41940-580 Other Equipment	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
Dept 41940 General Govt Buildings/Plant		\$2,992.49	\$28,946.92	\$42,300.00	\$13,353.08	68.43%
Dept 41950 Engineer						
ENGINEER	E 100-41950-303 Engineering Fees	\$372.25	\$10,833.50	\$32,500.00	\$21,666.50	33.33%
Dept 41950 Engineer		\$372.25	\$10,833.50	\$32,500.00	\$21,666.50	33.33%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	October 2017 Amt	2017 YTD Amt	2017 YTD Budget	2017 YTD Balance	%YTD Budget
Dept 41960 Insurance						
INSURANCE	E 100-41960-150 Worker s Comp (GENE	\$0.00	\$9,375.76	\$8,799.31	-\$576.45	106.55%
INSURANCE	E 100-41960-152 Worker s Comp Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE	E 100-41960-361 General Liability Ins	\$0.00	\$21,536.22	\$18,860.19	-\$2,676.03	114.19%
Dept 41960 Insurance		\$0.00	\$30,911.98	\$27,659.50	-\$3,252.48	111.76%
Dept 41970 Legal Publications						
LEGALPUB	E 100-41970-341 Employment	\$0.00	\$362.16	\$300.00	-\$62.16	120.72%
LEGALPUB	E 100-41970-343 Other Advertising	\$0.00	\$104.00	\$50.00	-\$54.00	208.00%
LEGALPUB	E 100-41970-351 Legal Notices Publishin	\$0.00	\$312.99	\$2,000.00	\$1,687.01	15.65%
LEGALPUB	E 100-41970-354 Recording Fees	\$52.65	\$52.65	\$500.00	\$447.35	10.53%
Dept 41970 Legal Publications		\$52.65	\$831.80	\$2,850.00	\$2,018.20	29.19%
Dept 42101 Hennepin County Sheriff						
HCSHERIFF	E 100-42101-310 Other Professional Serv	\$0.00	\$39,365.26	\$78,730.52	\$39,365.26	50.00%
Dept 42101 Hennepin County Sheriff		\$0.00	\$39,365.26	\$78,730.52	\$39,365.26	50.00%
Dept 42102 Wright County Sheriff						
WCSHERIFF	E 100-42102-310 Other Professional Serv	\$9,665.71	\$87,008.24	\$101,748.00	\$14,739.76	85.51%
Dept 42102 Wright County Sheriff		\$9,665.71	\$87,008.24	\$101,748.00	\$14,739.76	85.51%
Dept 42210 Fire Dept Administration						
FIREADMIN	E 100-42210-103 Part-Time Employees	\$0.00	\$23,926.50	\$55,000.00	\$31,073.50	43.50%
FIREADMIN	E 100-42210-122 FICA	\$0.00	\$1,483.43	\$3,410.00	\$1,926.57	43.50%
FIREADMIN	E 100-42210-123 Medicare	\$0.00	\$346.96	\$797.50	\$450.54	43.51%
FIREADMIN	E 100-42210-142 Unemployment Benefit	\$0.00	\$274.90	\$0.00	-\$274.90	0.00%
FIREADMIN	E 100-42210-150 Worker s Comp (GENE	\$0.00	\$8,225.25	\$8,344.11	\$118.86	98.58%
FIREADMIN	E 100-42210-200 Office Supplies (GENER	\$0.00	\$493.52	\$200.00	-\$293.52	246.76%
FIREADMIN	E 100-42210-305 Medical and Dental Fee	\$0.00	\$1,909.25	\$4,000.00	\$2,090.75	47.73%
FIREADMIN	E 100-42210-306 Dues & Subscriptions	\$0.00	\$1,889.00	\$950.00	-\$939.00	198.84%
FIREADMIN	E 100-42210-361 General Liability Ins	\$0.00	\$5,247.97	\$4,553.35	-\$694.62	115.26%
Dept 42210 Fire Dept Administration		\$0.00	\$43,796.78	\$77,254.96	\$33,458.18	56.69%
Dept 42220 Fire Dept Equipment						
FIREEQUIP	E 100-42220-221 Equipment Parts	\$1,160.75	\$4,368.15	\$13,500.00	\$9,131.85	32.36%
FIREEQUIP	E 100-42220-228 Medical Supplies	\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.00%
FIREEQUIP	E 100-42220-240 Small Tools and Minor	\$0.00	\$0.00	\$850.00	\$850.00	0.00%
FIREEQUIP	E 100-42220-260 Uniforms	\$0.00	\$3,126.40	\$4,500.00	\$1,373.60	69.48%
FIREEQUIP	E 100-42220-580 Other Equipment	\$0.00	\$605.35	\$5,000.00	\$4,394.65	12.11%
Dept 42220 Fire Dept Equipment		\$1,160.75	\$8,099.90	\$25,350.00	\$17,250.10	31.95%
Dept 42240 Fire Dept Training						
FIRETRNG	E 100-42240-208 Training and Instructio	\$0.00	\$5,737.62	\$12,500.00	\$6,762.38	45.90%
FIRETRNG	E 100-42240-310 Other Professional Serv	\$21.25	\$2,293.21	\$3,000.00	\$706.79	76.44%
FIRETRNG	E 100-42240-331 Travel Expenses	\$0.00	\$1,096.63	\$1,500.00	\$403.37	73.11%
Dept 42240 Fire Dept Training		\$21.25	\$9,127.46	\$17,000.00	\$7,872.54	53.69%
Dept 42260 Fire Vehicles						
FIREVEH	E 100-42260-212 Motor Fuels	\$101.25	\$1,463.97	\$4,500.00	\$3,036.03	32.53%
FIREVEH	E 100-42260-220 Repair/Maint Supply (G	\$0.00	\$3,783.56	\$9,000.00	\$5,216.44	42.04%
FIREVEH	E 100-42260-240 Small Tools and Minor	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
FIREVEH	E 100-42260-323 Radio Units	\$0.00	\$3,439.00	\$7,465.00	\$4,026.00	46.07%
Dept 42260 Fire Vehicles		\$101.25	\$8,686.53	\$22,965.00	\$14,278.47	37.83%
Dept 42280 Fire Stations and Bldgs						
FIREBLDG	E 100-42280-215 Shop Supplies	\$0.00	\$176.90	\$1,650.00	\$1,473.10	10.72%
FIREBLDG	E 100-42280-220 Repair/Maint Supply (G	\$40.65	\$539.25	\$3,500.00	\$2,960.75	15.40%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	October 2017 Amt	2017 YTD Amt	2017 YTD Budget	2017 YTD Balance	%YTD Budget
FIREBLDG	E 100-42280-321 Telephone	\$84.66	\$1,636.93	\$800.00	-\$836.93	204.62%
FIREBLDG	E 100-42280-325 Taxes	\$0.00	\$0.00	\$175.00	\$175.00	0.00%
FIREBLDG	E 100-42280-381 Electric Utilities	\$367.19	\$2,576.23	\$4,500.00	\$1,923.77	57.25%
FIREBLDG	E 100-42280-383 Gas Utilities	\$22.72	\$1,464.80	\$3,000.00	\$1,535.20	48.83%
Dept 42280	Fire Stations and Bldgs	\$515.22	\$6,394.11	\$13,625.00	\$7,230.89	46.93%
Dept 42290	Fire Relief Association					
FIRERELIEF	E 100-42290-124 Fire Pension Contributi	\$0.00	\$0.00	\$36,000.00	\$36,000.00	0.00%
FIRERELIEF	E 100-42290-125 Other Retirement Contr	\$0.00	\$5,566.79	\$11,133.58	\$5,566.79	50.00%
FIRERELIEF	E 100-42290-301 Auditing and Acctg Ser	\$0.00	\$6,200.00	\$6,500.00	\$300.00	95.38%
Dept 42290	Fire Relief Association	\$0.00	\$11,766.79	\$53,633.58	\$41,866.79	21.94%
Dept 42401	Building Inspection Admin					
INSPADMN	E 100-42401-310 Other Professional Serv	\$319.91	\$28,405.54	\$17,500.00	-\$10,905.54	162.32%
Dept 42401	Building Inspection Admin	\$319.91	\$28,405.54	\$17,500.00	-\$10,905.54	162.32%
Dept 42700	Animal Control					
ANIMCTRL	E 100-42700-310 Other Professional Serv	\$0.00	\$250.00	\$500.00	\$250.00	50.00%
Dept 42700	Animal Control	\$0.00	\$250.00	\$500.00	\$250.00	50.00%
Dept 42800	Cemetery					
CEMETERY	E 100-42800-310 Other Professional Serv	\$0.00	\$0.00	\$50.00	\$50.00	0.00%
Dept 42800	Cemetery	\$0.00	\$0.00	\$50.00	\$50.00	0.00%
Dept 43000	Public Works (GENERAL)					
PUBWRKS	E 100-43000-101 Full-Time Employees R	\$5,584.14	\$74,325.77	\$116,803.34	\$42,477.57	63.63%
PUBWRKS	E 100-43000-102 Full-Time Employees O	\$0.00	\$525.78	\$1,050.00	\$524.22	50.07%
PUBWRKS	E 100-43000-103 Part-Time Employees	\$880.00	\$11,064.00	\$15,000.00	\$3,936.00	73.76%
PUBWRKS	E 100-43000-121 PERA	\$418.81	\$5,551.35	\$10,279.11	\$4,727.76	54.01%
PUBWRKS	E 100-43000-122 FICA	\$381.68	\$5,418.86	\$8,250.88	\$2,832.02	65.68%
PUBWRKS	E 100-43000-123 Medicare	\$89.26	\$1,267.26	\$2,285.25	\$1,017.99	55.45%
PUBWRKS	E 100-43000-134 Employer Paid Life	\$71.26	\$1,039.46	\$2,832.00	\$1,792.54	36.70%
PUBWRKS	E 100-43000-142 Unemployment Benefit	\$0.00	\$7.32	\$500.00	\$492.68	1.46%
PUBWRKS	E 100-43000-151 Med/Dental Insurance	\$1,359.31	\$14,230.13	\$27,600.00	\$13,369.87	51.56%
PUBWRKS	E 100-43000-208 Training and Instructio	\$255.00	\$1,576.95	\$2,500.00	\$923.05	63.08%
PUBWRKS	E 100-43000-212 Motor Fuels	\$443.63	\$3,506.70	\$7,000.00	\$3,493.30	50.10%
PUBWRKS	E 100-43000-215 Shop Supplies	\$734.17	\$2,804.99	\$2,500.00	-\$304.99	112.20%
PUBWRKS	E 100-43000-220 Repair/Maint Supply (G	\$434.00	\$6,135.34	\$6,000.00	-\$135.34	102.26%
PUBWRKS	E 100-43000-226 Sign Repair Materials	\$449.12	\$943.20	\$1,500.00	\$556.80	62.88%
PUBWRKS	E 100-43000-240 Small Tools and Minor	\$153.51	\$6,361.42	\$5,000.00	-\$1,361.42	127.23%
PUBWRKS	E 100-43000-260 Uniforms	\$33.97	\$1,406.80	\$3,000.00	\$1,593.20	46.89%
PUBWRKS	E 100-43000-310 Other Professional Serv	\$0.00	\$11,824.91	\$19,000.00	\$7,175.09	62.24%
PUBWRKS	E 100-43000-321 Telephone	\$962.22	\$2,206.58	\$2,800.00	\$593.42	78.81%
PUBWRKS	E 100-43000-325 Taxes	\$0.00	\$38.00	\$200.00	\$162.00	19.00%
Dept 43000	Public Works (GENERAL)	\$12,250.08	\$150,234.82	\$234,100.58	\$83,865.76	64.18%
Dept 43121	Paved Streets					
PAVSTRTS	E 100-43121-224 Street Maint Materials	\$739.62	\$14,608.00	\$50,000.00	\$35,392.00	29.22%
Dept 43121	Paved Streets	\$739.62	\$14,608.00	\$50,000.00	\$35,392.00	29.22%
Dept 43122	Unpaved Streets					
UNPAVSTS	E 100-43122-224 Street Maint Materials	\$0.00	\$11,844.10	\$10,000.00	-\$1,844.10	118.44%
Dept 43122	Unpaved Streets	\$0.00	\$11,844.10	\$10,000.00	-\$1,844.10	118.44%
Dept 43125	Ice & Snow Removal					
SNOWREMO	E 100-43125-224 Street Maint Materials	\$0.00	\$9,816.42	\$15,000.00	\$5,183.58	65.44%
Dept 43125	Ice & Snow Removal	\$0.00	\$9,816.42	\$15,000.00	\$5,183.58	65.44%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	October 2017 Amt	2017 YTD Amt	2017 YTD Budget	2017 YTD Balance	%YTD Budget
Dept 43160	Street Lighting					
STLGHTG	E 100-43160-381 Electric Utilities	\$1,811.57	\$17,612.71	\$25,000.00	\$7,387.29	70.45%
Dept 43160	Street Lighting	\$1,811.57	\$17,612.71	\$25,000.00	\$7,387.29	70.45%
Dept 43240	Waste (refuse) Disposal					
REFDISPO	E 100-43240-384 Refuse/Garbage Dispos	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
Dept 43240	Waste (refuse) Disposal	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
Dept 43245	Recycling: Refuse					
RECYCLING	E 100-43245-384 Refuse/Garbage Dispos	\$3,169.36	\$28,488.70	\$36,000.00	\$7,511.30	79.14%
Dept 43245	Recycling: Refuse	\$3,169.36	\$28,488.70	\$36,000.00	\$7,511.30	79.14%
Dept 45186	Senior Center					
SRCENTER	E 100-45186-437 Other Miscellaneous	\$0.00	\$5,874.57	\$8,000.00	\$2,125.43	73.43%
Dept 45186	Senior Center	\$0.00	\$5,874.57	\$8,000.00	\$2,125.43	73.43%
Dept 45200	Parks (GENERAL)					
PARKS	E 100-45200-212 Motor Fuels	\$286.34	\$1,055.90	\$2,000.00	\$944.10	52.80%
PARKS	E 100-45200-220 Repair/Maint Supply (G	\$780.98	\$3,371.01	\$5,000.00	\$1,628.99	67.42%
PARKS	E 100-45200-225 Landscaping Materials	\$43.15	\$4,328.60	\$10,000.00	\$5,671.40	43.29%
PARKS	E 100-45200-310 Other Professional Serv	\$0.00	\$6,500.00	\$6,800.00	\$300.00	95.59%
PARKS	E 100-45200-381 Electric Utilities	\$237.33	\$2,119.26	\$2,000.00	-\$119.26	105.96%
PARKS	E 100-45200-400 Repairs & Maint Cont (\$0.00	\$111.80	\$1,500.00	\$1,388.20	7.45%
PARKS	E 100-45200-440 Programs	\$0.00	\$1,945.00	\$2,200.00	\$255.00	88.41%
PARKS	E 100-45200-580 Other Equipment	\$380.00	\$3,193.30	\$7,000.00	\$3,806.70	45.62%
Dept 45200	Parks (GENERAL)	\$1,727.80	\$22,624.87	\$36,500.00	\$13,875.13	61.99%
Dept 45500	Libraries (GENERAL)					
LIBRARY	E 100-45500-437 Other Miscellaneous	\$0.00	\$10,259.66	\$10,500.00	\$240.34	97.71%
Dept 45500	Libraries (GENERAL)	\$0.00	\$10,259.66	\$10,500.00	\$240.34	97.71%
Dept 48205	Damage Deposit Refunds					
DMGDEPRF	E 100-48205-810 Refunds & Reimbursen	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 48205	Damage Deposit Refunds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49360	Transfers Out					
TRANSFERS	E 100-49360-700 Transfers (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49360	Transfers Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49800	Transit (GENERAL)					
TRANSIT	E 100-49800-310 Other Professional Serv	\$0.00	\$186.73	\$250.00	\$63.27	74.69%
Dept 49800	Transit (GENERAL)	\$0.00	\$186.73	\$250.00	\$63.27	74.69%
Fund 100	GENERAL FUND	\$46,269.49	\$880,750.80	\$1,326,541.16	\$445,790.36	66.39%

Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	October 2017 Amt	2017 YTD Amt	2017 YTD Budget	2017 YTD Balance	%YTD Budget
		\$46,269.49	\$880,750.80	\$1,326,541.16	\$445,790.36	66.39%

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Mayor Kauffman at 6:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 17th day of October, 2017.

The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by _____ and seconded by _____.



RESOLUTION NO 10-17-17-104

A RESOLUTION ACCEPTING DONATION FROM HANOVER LIONS CLUB

WHEREAS, the Hanover Lions Club has donated \$2,500 to the Hanover Fire Department to be used towards fire prevention week.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Hanover, Minnesota, hereby accepts the donation of \$2,500 from the Hanover Lions Club.

BE IT FURTHER RESOLVED, that the City Council expresses its thanks and appreciation for the donation and the continued collaboration.

Council members voting in favor:

Opposed or abstained:

Adopted by the city Council this 17th day of October, 2017.

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Mayor Kauffman at 6:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 17th day of October, 2017.

The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by _____ and seconded by _____.



RESOLUTION NO 10-17-17-105

**A RESOLUTION APPROVING PAY VOUCHER #1 FOR THE
CONSTRUCTION OF THE HANOVER PUBLIC WORKS FACILITY**

WHEREAS, the construction manager, Kinghorn Construction, has reviewed quantities of materials submitted for payment of work completed by contractors for work on the construction of the Hanover Public Works Facility previously authorized by Council; and

WHEREAS, staff recommends making payment, per attached Pay Voucher #1, and as follows:

- Fabcon Precast, LLC \$ 168,435.00
- Fehn Companies \$ 31,517.64
- Kinghorn Construction \$ 36,318.53
- Lot Surveys Company \$ 5,250.00
- P. Skluzacek Builders, Inc. \$ 73,926.84
- Silvercote \$ 12,091.68
- Styrotech \$ 3,526.88
- Ultra Concrete \$ 77,900.00
- Voss Utility & Plumbing \$ 33,800.05

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Hanover, Minnesota, hereby approves Pay Voucher #1, with a total amount of \$482,365.47.

Council members voting in favor:

Opposed or abstained:

Adopted by the city Council this 17th day of October, 2017.

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

City of Hanover Payment Summary for Draw #1

Subcontractor	Mailing Address	Work Completed	Retainage to be Held	Payment Amount	Notes
Butler Manufacturing		\$ 154,098.00	\$ -		Already paid by the city
Fabcon Precast LLC	12520 Quentin Ave. S., Ste 200, Savage, MN 55378	\$177,300.00	\$8,865.00	\$168,435.00	5% Retainage Held
Fehn Companies	5050 Barthel Industrial Drive, Albertville, MN 55301	\$33,176.46	\$1,658.82	\$31,517.64	5% Retainage Held
Kinghorn Company	21830 Industrial Court, Rogers, MN 55374	\$37,928.53	\$1,610.00	\$36,318.53	Retainage Held on P&O only
Lot Surveys Company	7601 73rd Ave. N, Mpls., MN 55428	\$5,250.00	\$0.00	\$5,250.00	No Retainage Held
P. Skluzacek Builders Inc.	143 Woodbury St. SW, New Prague, MN 56071	\$77,817.73	\$3,890.89	\$73,926.84	5% Retainage Held
RTL Construction Inc.	4000 Valley Industrial Blvd S, Shakopee, MN 55379	\$41,683.00	\$2,084.15	\$39,598.85	5% Retainage Held
Silvercote	27854 Network Place, Chicago, IL 60673-1278	\$12,091.68	\$0.00	\$12,091.68	Materials-No Retainage Held
Styrotech	8800 Wyoming Ave. N., Brooklyn Park, MN 55445-1837	\$3,526.88	\$0.00	\$3,526.88	Materials-No Retainage Held
Ultra Concrete	PO Box 237, Cokato, MN 55321	\$82,000.00	\$4,100.00	\$77,900.00	5% Retainage Held
Voss Utility & Plumbing	PO Box 240, Hanover, MN 55341	\$35,579.00	\$1,778.95	\$33,800.05	5% Retainage Held
Totals		\$660,451.28	\$23,987.81	\$482,365.47	

REQUEST FOR PAYMENT

From: Kinghorn Company, Inc
 21830 Industrial Court
 Rogers, MN 55374

To: City of Hanover

Draw: 1
 Date: 10/4/2017
 Period Ending Date: 9/30/2017

Request for payment:
 Original contract amount: \$1,663,726.17
 Approved changes:
 Revised contract amount: \$1,663,726.17

 Contract completed to date: \$660,451.28
 Less non retainage amount: \$180,694.89
 Eligible retainage amount: \$479,756.39
 Less retainage: \$23,987.81
 Total completed less retainage: \$636,463.47
 Less Butler paid by city: \$154,098.00
 Current request for payment: \$482,365.47

Project: Hanover Public Works

Contract date: June 10, 2016

Current billing \$660,451.28
 Less non retainage amount: \$180,694.89
 Eligible retainage amount: \$479,756.39
 Less current retainage: \$23,987.81
 Less Butler paid by city \$154,098.00
 Current amount due: \$482,365.47
 Remaining amount to bill including retainage: \$1,027,262.70

Change Order Summary	Additions	Deductions
Changes approved in previous months by owner		
Totals approved this month		
Totals	\$0.00	\$0.00
NET CHANGES BY CHANGE ORDER	\$0.00	\$0.00

I hereby certify that the work performed and the materials supplied to date, as shown on the above, represent the actual value of the accomplishment under the terms of the Contract (and all authorized changes thereof) between the undersigned and City of Hanover relating to the above referenced project. I also certify that the contractor has paid all amounts previously billed and paid by the owner.

Construction Manager:
 By:
 Date:

Kinghorn Company, Inc.

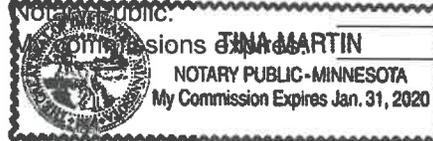


 10/5/17

State of Minnesota

County of Wright

Subscribed and sworn to before me this 5th day of Oct 2017





 1-31-2020

REQUEST FOR PAYMENT DETAIL

Project: Hanover Public Works

Period Ending Date: 9/20/2017

Item ID	Description	Total Contract Amount	Change Orders	Previously Completed Work	Work Completed This Period	Presently Stored Materials	Completed And Stored To Date	% Complete	Balance To Finish	Retainage Balance
01-0	General Requirements	\$40,000.00	\$0.00	\$0.00	\$2,485.72	\$0.00	\$2,485.72	6.21%	\$37,514.28	\$0.00
02-0	Existing Conditions	\$13,601.00	\$0.00	\$0.00	\$5,250.00	\$0.00	\$5,250.00	38.60%	\$8,351.00	\$0.00
03-0	Concrete	\$372,719.00	\$0.00	\$0.00	\$259,300.00	\$0.00	\$259,300.00	69.57%	\$113,419.00	\$12,965.00
04-0	Masonry	\$25,985.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$25,985.00	\$0.00
05-0	Metals	\$268,716.30	\$0.00	\$0.00	\$233,224.40	\$0.00	\$233,224.40	86.79%	\$35,491.90	\$3,852.95
06-0	Wood & Plastics	\$19,176.00	\$0.00	\$0.00	\$5,461.02	\$0.00	\$5,461.02	28.48%	\$13,714.98	\$37.94
07-0	Thermal & Moisture Protection	\$12,226.00	\$0.00	\$0.00	\$12,091.68	\$0.00	\$12,091.68	98.90%	\$134.32	\$0.00
08-0	Doors & Windows	\$65,904.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$65,904.00	\$0.00
09-0	Finishes	\$114,969.00	\$0.00	\$0.00	\$41,683.00	\$0.00	\$41,683.00	36.26%	\$73,286.00	\$2,084.15
10-0	Specialties	\$1,535.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$1,535.00	\$0.00
21-0	Fire Suppression	\$24,300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$24,300.00	\$0.00
22-0	Plumbing	\$56,261.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$56,261.00	\$0.00
23-0	HVAC	\$99,465.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$99,465.00	\$0.00
26-0	Electrical	\$117,900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$117,900.00	\$0.00
31-0	Earthwork	\$82,941.00	\$0.00	\$0.00	\$33,176.46	\$0.00	\$33,176.46	40.00%	\$49,764.54	\$1,658.82
32-0	Exterior Improvements	\$161,662.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$161,662.00	\$0.00
33-0	Utilities	\$30,795.00	\$0.00	\$0.00	\$30,795.00	\$0.00	\$30,795.00	100.00%	\$0.00	\$1,539.75
18-1	Owners Contingency	\$50,000.00	\$0.00	\$0.00	\$4,784.00	\$0.00	\$4,784.00	9.57%	\$45,216.00	\$239.20
18-5	Profit & Overhead	\$105,570.87	\$0.00	\$0.00	\$32,200.00	\$0.00	\$32,200.00	30.50%	\$73,370.87	\$1,610.00
Totals		\$1,663,726.17	\$0.00	\$0.00	\$660,451.28	\$0.00	\$660,451.28	39.70%	\$1,003,274.89	\$23,987.81

JOB NAME: Hanover Public Works

ITEM#/DESCRIPTION	CONTRACTOR	CONTRACT AMOUNT	CHANGE ORDER NUMBER	CHANGE ORDER AMOUNT	CONTRACT AMOUNT +/- CHANGE ORDERS	DRAW #1	BALANCE TO FINISH
01-000 GENERAL REQUIREMENTS							
	KCI	\$40,000.00			\$40,000.00		\$37,514.28
	Veit 519787					\$ 348.00	
	Transport 123928					\$ 316.46	
	Satelite 122692					\$ 395.44	
	Satelite 121884					\$ 171.00	
	Satelite CM103843					\$ (577.12)	
	Satelite 117785					\$ 1,608.48	
	Gailfus Invoice 54414					\$ 111.15	
	Biff's W651675					\$ 112.31	
SUB TOTAL		\$40,000.00		\$0.00	\$40,000.00	\$2,485.72	\$37,514.28
02-000 Existing Conditions							
	American Eng. Testing	\$8,351.00			\$8,351.00		\$8,351.00
	Lot Survey	\$5,250.00			\$5,250.00		\$0.00
	Invoice 86853					\$ 3,010.00	
	Invoice 86691					\$ 2,240.00	
SUB TOTAL		\$13,601.00		\$ -	\$13,601.00	\$ 5,250.00	\$8,351.00
03-000 CONCRETE							
	Fabcon	\$202,500.00			\$202,500.00		\$25,200.00
	Invoice 38529					\$ 177,300.00	
	Ultra Concrete	\$170,219.00			\$170,219.00		\$88,219.00
	Pay app 1					\$ 82,000.00	
SUB TOTAL		\$372,719.00		\$ -	\$372,719.00	\$ 259,300.00	\$113,419.00
04-000 Masonry							
	Ultra Concrete	\$25,985.00					
SUB TOTAL		\$25,985.00		\$ -	\$25,985.00	\$ -	\$25,985.00
05-000 METALS							

ITEM#/DESCRIPTION	CONTRACTOR	CONTRACT AMOUNT	CHANGE ORDER NUMBER	CHANGE ORDER AMOUNT	CONTRACT AMOUNT +/- CHANGE ORDERS	DRAW #1	BALANCE TO FINISH
	Butler	\$172,389.30			\$172,389.30		\$18,291.30
	Already Pd. By City					\$ 154,098.00	
	P. Skluzacek Bld.	\$82,327.00			\$82,327.00		\$5,268.00
	Invoice 442					\$ 77,059.00	
	Misc. Budget	\$14,000.00			\$14,000.00		\$11,932.60
	Fastenal 4128785					\$ 82.17	
	Fastenal 4128775					\$ 114.08	
	N 2nd St. 388865					\$ 1,398.87	
	Challman 41419					\$ 472.28	
SUB TOTAL		\$268,716.30		\$ -	\$268,716.30	\$ 233,224.40	\$35,491.90

06-000 WOOD & PLASTICS

	ICG	\$4,176.00			\$4,176.00	\$ -	\$4,176.00
	Bldg. Materials/Misc	\$10,000.00			\$10,000.00	\$ -	\$6,473.12
	Styrotech 139633					\$ 3,526.88	
	Carpentry Butler	\$5,000.00			\$5,000.00		\$3,065.86
	P. Skluzacek 442					\$ 758.73	
	Butler 795062					\$ 671.30	
	Butler 794798					\$ 504.11	
SUB TOTAL		\$19,176.00		\$ -	\$19,176.00	\$ 5,461.02	\$13,714.98

07-000 THERMAL & MOISTURE PRO

	SilverCote	\$12,226.00			\$12,226.00		\$134.32
	Invoice 183773-00					\$ 11,450.42	
	Invoice 183812-00					\$ 641.26	
SUB TOTAL		\$12,226.00		\$ -	\$12,226.00	\$ 12,091.68	\$134.32

08-000 DOORS & WINDOWS

	TCH	\$21,322.00			\$21,322.00		\$21,322.00
	Classic Glass	\$17,582.00			\$17,582.00		\$17,582.00
	TCGD	\$27,000.00			\$27,000.00		\$27,000.00
SUB TOTAL		\$65,904.00		\$ -	\$65,904.00	\$ -	\$65,904.00

09-000 FINISHES

	RTL Construction	\$76,969.00			\$76,969.00		\$35,286.00
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ITEM#/DESCRIPTION	CONTRACTOR	CONTRACT AMOUNT	CHANGE ORDER NUMBER	CHANGE ORDER AMOUNT	CONTRACT AMOUNT +/- CHANGE ORDERS	DRAW #1	BALANCE TO FINISH
	Inv. 17-239-1					\$ 41,683.00	
	Steinbrecher Paint	\$29,850.00			\$29,850.00		\$29,850.00
	TCWF Ceramic tile	\$3,500.00			\$3,500.00		\$3,500.00
	TCWF Vinyl tile	\$4,650.00			\$4,650.00		\$4,650.00
SUB TOTAL		\$114,969.00		\$ -	\$114,969.00	\$ 41,683.00	\$73,286.00

10-000 SPECIALTIES

	TCH toilet accessories	\$1,535.00			\$1,535.00		\$1,535.00
		\$0.00			\$0.00		\$0.00
SUB TOTAL		\$1,535.00		\$ -	\$1,535.00	\$ -	\$1,535.00

11-000 Equipment

		\$0.00			\$0.00		\$0.00
SUB TOTAL		\$0.00		\$ -	\$0.00	\$ -	\$0.00

21-000 FIRE SUPPRESSION

	Viking Sprinkler	\$24,300.00			\$24,300.00		\$24,300.00
SUB TOTAL		\$24,300.00		\$ -	\$24,300.00	\$ -	\$24,300.00

22-000 PLUMBING

	Misc.	\$20,471.00			\$20,471.00		\$20,471.00
	Voss	\$35,790.00			\$35,790.00		\$35,790.00
SUB TOTAL		\$56,261.00		\$ -	\$56,261.00	\$ -	\$56,261.00

23-000 HVAC

	RTS Mech	\$99,465.00			\$99,465.00		\$99,465.00
		\$0.00			\$0.00		\$0.00
SUB TOTAL		\$99,465.00		\$ -	\$99,465.00	\$ -	\$99,465.00

26-000 ELECTRICAL

	NEO	\$117,900.00			\$117,900.00		\$117,900.00
SUB TOTAL		\$117,900.00		\$ -	\$117,900.00	\$ -	\$117,900.00

31-000 EARTHWORK

	Fehn	\$82,941.00			\$82,941.00		\$49,764.54
	Invoice 10688					\$ 8,294.10	

ITEM#/DESCRIPTION	CONTRACTOR	CONTRACT AMOUNT	CHANGE ORDER NUMBER	CHANGE ORDER AMOUNT	CONTRACT AMOUNT +/- CHANGE ORDERS	DRAW #1	BALANCE TO FINISH
	Invoice 10731					\$ 24,882.36	
SUB TOTAL		\$82,941.00		\$ -	\$82,941.00	\$ 33,176.46	\$49,764.54
32-000 EXTERIOR IMPROVEMENTS							
	Omann	\$58,800.00			\$58,800.00		\$58,800.00
	Greystone-Salt Storage	\$58,350.00			\$58,350.00		\$58,350.00
	Landscaping	\$44,512.00			\$44,512.00		\$44,512.00
		\$0.00			\$0.00		\$0.00
SUB TOTAL		\$161,662.00		\$ -	\$161,662.00	\$ -	\$161,662.00
33-000 Utilities							
	Voss	\$30,795.00			\$30,795.00		\$0.00
	Pay app 1					\$ 30,795.00	
		\$0.00			\$0.00		\$0.00
		\$0.00			\$0.00		\$0.00
SUB TOTAL		\$30,795.00		\$ -	\$30,795.00	\$ 30,795.00	\$0.00
18-000 GENERAL							
18-500 PROFIT & OVERHEAD	KCI	\$105,570.87			\$105,570.87	\$ 32,200.00	\$73,370.87
SUB TOTAL		\$105,570.87		\$ -	\$105,570.87	\$ 32,200.00	\$73,370.87
18-100 Owners Contigency	KCI	\$50,000.00			\$50,000.00		\$45,216.00
	Voss Added PIV					\$ 2,225.00	
	Voss Dewatering					\$ 2,559.00	
TOTAL		\$1,663,726.17		\$0.00	\$1,663,726.17	\$660,451.28	\$1,003,274.89

Invoice

Bill To
City of Hanover Attn: Brian PO Box 278 11250 5th Street NE Hanover, MN 55341

Date	Invoice #
10/5/2017	2431

P.O. No.	Terms	Project
	Due Upon Receipt	17-139 Hanover Pub...

Description	Qty	Rate	Amount
01 General Conditions-Biff's, Gailfus, Satelite, Transport Graphics, Veit Invoices (copies attached)		2,485.72	2,485.72
05 Metals- Fastenal, Challman, N. 2nd St Steel Invoices (copies attached)		2,067.40	2,067.40
06 Woods & Plastics- Butler Invoices (copies attached)		1,175.41	1,175.41
18 Profit & Overhead		32,200.00	32,200.00

Thank you for using Kinghorn Company!

Total	\$37,928.53
Payments/Credits	\$0.00
Balance Due	\$37,928.53



952.403.1221
800.642.3246

FAX: 952.403.1220
WWW.BIFFSINC.COM

8610 HANSEN AVE
SHAKOPEEMN55379

Invoice #: W651675

Page 1 of 1

Invoice Date: 9/13/2017

Billing Period: 8/16/17 to 9/12/17

Terms: Net 28 Days *

Date Due: 10/11/2017

Phone#:(763) 428-8088

Thank you for your business!

963938
Kinghorn Company
Jim Strecker
21830 Industrial Ct
Rogers, MN 55374

01-000

Hanover Public Works
Location: 99631
5th St NE & Labeauxe Ave NE
Hanover, MN 55341

ACTUAL USAGE									
Item Qty	Description	Rate	Service Level	Days	Delivery-Pickup	Rental (Pretax)	Service	Damage Waiver	DEPOSIT (Refundable)**
ORDER # 287303									
1	Regular Unit Aug 16-Sep 12	4.00		28	.00	4.00	.00	.00	.00
1	Service Aug 16-Sep 12	102.00	1X/wk	28	.00	.00	102.00	.00	.00
1	ClimateSvc Aug 16 to Sep 12	6.00	1X/wk	28	.00	.00	6.00	.00	.00
1	HandSani Aug 16-Sep 12	.00		28	.00	.00	.00	.00	.00
ORDER # 287303 TOTALS:							112.00		.00

Attention: Biffs, Inc. & Biffs Boxes is MBE (minority owned); EEO and AA compliant.
*18% Finance Charge will be applied to accounts over 28 days.
**As equipment is picked up your account will be credited.
Credit balance may be: 1. Applied to another job OR 2. Returned in the form of a check. FAX a copy of your invoice or statement noting your request.
Attn: A/R at Biffs, Inc. 952-403-1220

Actual Usage Subtotal:	112.00
Actual Usage Sales Tax Total:	0.31
28 Day Deposit Total:	0.00
INVOICE TOTAL DUE:	112.31

Please return this portion with your payment

Visa, Mastercard, Discover and American Express accepted

963938
Kinghorn Company
Jim Strecker
21830 Industrial Ct
Rogers, MN 55374

Hanover Public Works
Location: 99631
5th St NE & Labeauxe Ave NE
Hanover, MN 55341

Invoice #: W651675
Invoice Date: 9/13/2017
Date Due: 10/11/2017

Actual Usage Subtotal: 112.00
Actual Usage Sales Tax Total: 0.31
28 Day Deposit Total: 0.00

INVOICE TOTAL DUE: 112.31

Payment Amount:

55



INVOICE

DATE	INVOICE #
9/21/2017	54414

BILL TO:
Kinghorn Company 21830 Industrial Court Rogers, MN 55374

REMIT TO:
Gailfus Trailer Marketing Inc.
P.O. Box 294
Rogers, MN 55374-0294
Ph 763-428-4778 Fax 763-428-2602

01-000

P.O. NO.	TERMS
	Due on receipt

QTY	DESCRIPTION	RATE	AMOUNT
1	HOURS 9/13/17, Truck #16 Move trailers at Kinghorn job site in Hanover.	95.00	95.00
1	Fuel surcharge	16.15	16.15
	Sales Tax	7.275%	0.00
Thank you for your business.		TOTAL	\$111.15



Satellite Shelters, Inc - Minneapolis
 Matt Hilde
 20050 75th Ave N
 Hamel, MN 55340-9459
 Phone No.: 763-420-2001
 Fax No.: 763-420-2034

Rental Invoice

Bill to: Kinghorn Company
 Jim Strecker
 21830 Industrial Court
 Rogers, MN 55374

01-000

Ship to: Kinghorn Company
 John 763.286.9711
 11149 5th street NE
 Hanover, MN 55341

Customer No.	Invoice No.	Contract No.	Customer P.O. No.	Invoice Date	Due Date	Salesperson
C19702	RI122692	RC411042		09/06/2017	10/06/2017	Jeremy Zaayer

No.	Description	Serial No.	Rental From Date	Rental To Date	Quantity	Unit Price	Amount
	Rental Contract RC411042				0	0.00	0.00
FA119877	8x36 Mobile Office s/n 1217433	1217433	09/07/17	10/04/17	1	300.00	300.00
RENT-STEPS	Steps		09/07/17	10/04/17	2	35.00	70.00

Please Remit Payment to:
Satellite Shelters, Inc.
 2530 Xenium Lane N., Suite 150
 Minneapolis, MN 55441

----- Tax Breakdown -----
 MN STATE TAX 25.44

Subtotal: 370.00
Tax: 25.44
Total: 395.44

Thank You For Your Business!



Satellite Shelters, Inc - Minneapolis

Matt Hilde
 20050 75th Ave N
 Hamel, MN 55340-9459
 Phone No.: 763-420-2001
 Fax No.: 763-420-2034

Rental Invoice

Bill to: Kinghorn Company
 Jim Strecker
 21830 Industrial Court
 Rogers, MN 55374

Ship to: Kinghorn Company
 John 763.286.9711
 11149 5th street NE
 Hanover, MN 55341

01-000

Customer No.	Invoice No.	Contract No.	Customer P.O. No.	Invoice Date	Due Date	Salesperson
C19702	RI121884	RC411042		09/01/2017	10/01/2017	Jeremy Zaayer

No.	Description	Serial No.	Rental From Date	Rental To Date	Quantity	Unit Price	Amount
	Rental Contract RC411042				0	0.00	0.00
R-0240	On Site Relocate: Satellite MO				1	160.00	160.00

Please Remit Payment to:
 Satellite Shelters, Inc.
 2530 Xenium Lane N., Suite 150
 Minneapolis, MN 55441

----- Tax Breakdown -----
 MN STATE TAX 11.00

Subtotal: 160.00
 Tax: 11.00
 Total: 171.00

Thank You For Your Business!



Satellite Shelters, Inc - Minneapolis
 Matt Hilde
 20050 75th Ave N
 Hamel, MN 55340-9459
 Phone No.: 763-420-2001
 Fax No.: 763-420-2034

Rental Credit Memo

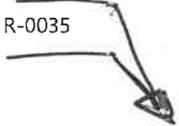
Bill to: Kinghorn Company
 Jim Strecker
 21830 Industrial Court
 Rogers, MN 55374

01-000

Ship to: Kinghorn Company
 John 763.286.9711
 11149 5th street NE
 Hanover, MN 55341

Customer No.	Invoice No.	Contract No.	Customer P.O. No.	Invoice Date	Due Date	Salesperson
C19702	CMR103843	RC408138		08/22/2017		Jeremy Zaayer

No.	Description	Serial No.	Rental From Date	Rental To Date	Quantity	Unit Price	Amount
	Rental Contract RC411042				0	0.00	0.00
R-0030	Credit: Anchors not installed				-1	0.00	0.00
R-0030	Anchors: Installation				6	45.00	270.00
R-0035	Anchors: Material				6	45.00	270.00



21

Please Remit Payment to:
 Satellite Shelters, Inc.
 2530 Xenium Ln N Ste 150
 Minneapolis, MN 55441-4591
 Phone No.: 763-553-1900

----- Tax Breakdown -----
 MN STATE TAX 37.12

Subtotal: 540.00
Tax: 37.12
Total: 577.12



Satellite Shelters, Inc. - Minneapolis
 Matt Hilde
 20050 75th Ave N
 Hamel, MN 55340-9459
 Phone No.: 763-420-2001
 Fax No.: 763-420-2034

Rental Invoice

Bill to: Kinghorn Company
 Jim Strecker
 21830 Industrial Court
 Rogers, MN 55374

Ship to: Kinghorn Company
 John 763.286.9711
 11149 5th street NE
 Hanover, MN 55341

01-000

Customer No.	Invoice No.	Contract No.	Customer P.O. No.	Invoice Date	Due Date	Salesperson
C19702	RI117785	RC411042		08/10/2017	09/09/2017	Jeremy Zaayer

No.	Description	Serial No.	Rental From Date	Rental To Date	Quantity	Unit Price	Amount
R-0045	Cleaning Deposit				1	50.00	50.00

Please Remit Payment to:
 Satellite Shelters, Inc.
 2530 Xenium Lane N., Suite 150
 Minneapolis, MN 55441

----- Tax Breakdown -----
 MN STATE TAX 103.48

Subtotal: 1,505.00
 Tax: 103.48
 Total: 1,608.48

Thank You For Your Business!



Satellite Shelters, Inc. - Minneapolis
 Matt Hilde
 20050 75th Ave N
 Hamel, MN 55340-9459
 Phone No.: 763-420-2001
 Fax No.: 763-420-2034

Rental Invoice

Bill to: Kinghorn Company
 Jim Strecker
 21830 Industrial Court
 Rogers, MN 55374

Ship to: Kinghorn Company
 John 763.286.9711
 11149 5th street NE
 Hanover, MN 55341

Customer No.	Invoice No.	Contract No.	Customer P.O. No.	Invoice Date	Due Date	Salesperson
C19702	RI117785	RC411042		08/10/2017	09/09/2017	Jeremy Zaayer

No.	Description	Serial No.	Rental From Date	Rental To Date	Quantity	Unit Price	Amount
	Rental Contract RC411042				0	0.00	0.00
FA119877	8x36 Mobile Office s/n 1217433	1217433	08/10/17	09/06/17	1	300.00	300.00
RENT-STEPS	Steps		08/10/17	09/06/17	2	35.00	70.00
R-0005	Delivery				1	180.00	180.00
R-0015	Block+Level				1	110.00	110.00
R-0030	Anchors: Installation				6	45.00	270.00
R-0035	Anchors: Material				6	45.00	270.00
R-0025	Dismantle				1	75.00	75.00
R-0010	Pickup				1	180.00	180.00

Thank You For Your Business!

Invoice



12401 Ironwood Circle Rogers, MN 55374
 P. 763.428.5035 F. 763.428.5037

Date	Invoice #
8/11/2017	EM-123928

Bill To
KINGHORN COMPANY 21830 INDUSTRIAL COURT ROGERS, MN 55374 01-000

Ship To
KINGHORN COMPANY 21830 INDUSTRIAL COURT ROGERS, MN 55374

P.O. Number	Terms	Due Date	Rep	Via	Ship	F.O.B.
J STUDER	Net 30	9/10/2017	GLG	WILLCALL	8/11/2017	

Quantity	Item Code	Description	Price Each	Amount
1	ALUMACORR	4' X 6' JOBSITE SIGN - HANOVER PUBLIC WORKS Sales Tax HENN CO	295.00 7.275%	295.00T 21.46

Total	\$316.46
Payments/Credits	\$0.00
Balance Due	62 \$316.46

Veit Disposal Systems - Metro
 14000 Veit Place
 Rogers, MN 55374
 Phone: (763) 428-2242
 Fax: (763) 428-1334

INVOICE

INVOICE NO.	0000519787
PAGE	1
DATE	Sep-24-17
CUSTOMER NO.	9939
SITE NO.	0
REFERENCE NO.	

01-000

KINGHORN CONSTRUCTION
 21830 INDUSTRIAL CRT
 ROGERS, MN 55374

TOTAL INVOICE	\$348.00
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SERVICE DATE	CODE	DESCRIPTION	REFERENCE	QTY.	RATE	AMOUNT
		(0018) KINGHORN CONST - PUBLIC WORKS BLDG 11149 5TH STREET , HANOVER MN				
		Serv #001 Roll Off Service 30.00				
21 - Sep	R1 30.00	Exchange W/O #:577363		1.00	\$330.00	\$330.00
21 - Sep	CN	Const Debris Tons/Yds		30.00	\$0.00	\$0.00
21 - Sep	01	MN Sld Waste Fee-\$.60/Yd at \$0.60/YD on 30.00YD				\$18.00

Billing or Invoices by Email Call: Diana (763) 428-6726 or dmanthei@veitusa.com
 A SERVICE CHG OF 1.5% PER MTH 18 APR ON ANY UNPAID BALANCES AFTER 30 DAYS

CURRENT	31 - 60 DAYS	61 - 90 DAYS	OVER 90 DAYS
\$1,994.35	\$6,187.00	\$638.00	\$0.00

TOTAL INVOICE	\$348.00
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Remit to
Fastenal Company
P.O. Box 1286
Winona, MN 55987-1286

INVOICE

Page 1 of 1

Cust. No. MNTC40240
Cust. P.O.
Job No.
Contract No.

For billing questions
4111 Mackenzie Ct. NE Ste 400
SAINT MICHAEL, MN 55376

Invoice Date
09/21/2017

Invoice No.
MNTC4128785

Invoice Total
82.17 USD

Phone (763)428-3541
Fax (763)428-3546

Due Date
10/21/2017

Sold To

KINGHORN COMPANY
14198 NORTHDAL BLVD
ROGERS, MN 55374-9611

OS-000

Ship To

Picked up at branch
4111 Mackenzie Ct. NE Ste 400
SAINT MICHAEL, MN 55376

This Order and Document is subject to the "Terms of Purchase" posted on www.fastenal.com.

Line No	Quantity Ordered	Quantity Shipped	Quantity Backordered	Description	Control No.	Part No.	Price / Hundred	Amount
1	600	600	0	1/4"x1-3/4"HHScwAnc	130387	2140180	8.3500	50.10 T
2	200	200	0	1/4x1-3/4 HWH Tapcon	BUILDE	51541	13.3900	26.78 T

Received By

Tax Exemption

Comments

Contact: john kinghorn

Subtotal	76.88
Shipping & Handling	0.00
MN State Tax	5.29
County Tax	0.00
City Tax	0.00
Total	82.17

Reasonable collection and attorneys fees will be assessed to all accounts placed for collection.

No materials accepted for return without our permission. All discrepancies must be reported within 10 days.

If you re-package or re-sell this product, you are required to maintain integrity of Country of Origin to the consumer of this product.

Please pay from this invoice.

Invoice: MNTC4128785 Cust: MNTC40240



Remit to
Fastenal Company
P.O. Box 1286
Winona, MN 55987-1286

INVOICE

Page 1 of 1

Cust. No. MNTC40240
Cust. P.O. HANOVER
Job No.
Contract No.

For billing questions
4111 Mackenzie Ct. NE Ste 400
SAINT MICHAEL, MN 55376

Invoice Date
09/21/2017

Invoice No.
MNTC4128775

Invoice Total
114.08 USD

Phone (763)428-3541
Fax (763)428-3546

Due Date
10/21/2017

Sold To

KINGHORN COMPANY
14198 NORTHDAL BLVD
ROGERS, MN 55374-9611

05-000

Ship To

Picked up at branch
4111 Mackenzie Ct. NE Ste 400
SAINT MICHAEL, MN 55376

This Order and Document is subject to the "Terms of Purchase" posted on www.fastenal.com.

Line No	Quantity Ordered	Quantity Shipped	Quantity Backordered	Description	Control No.	Part No.	Price / Hundred	Amount	
1	300	300	0	3/16"x1-3/4"HHScwAnc	110182487	2140168	7.6000	22.80	T
2	50	50	0	HEXNUTSLV 1/2 X 4	133996	50309	44.9700	22.49	T
3	1	1	0	IC WB HIVIS YLW 17oz	RUSTOL	0136174	349.0000	3.49	T
4	1	1	0	8" BstrdMillw/ErgHndl	WARENN	0812419	699.0000	6.99	T
5	1	1	0	L BG 431 LeatherMitt	110226098	1071008	1,499.0000	14.99	T
6	1	1	0	SBR33XY13-753TapeRol	210143045	1306478	2,099.0000	20.99	T
7	1	1	0	4400mAhUSBPowerBank	140144	2131922	1,499.0000	14.99	T

Received By

Tax Exemption

Comments

Contact: JOHN STUDER

Subtotal	106.74
Shipping & Handling	0.00
MN State Tax	7.34
County Tax	0.00
City Tax	0.00
Total	114.08

Reasonable collection and attorneys fees will be assessed to all accounts placed for collection.

No materials accepted for return without our permission. All discrepancies must be reported within 10 days.

If you re-package or re-sell this product, you are required to maintain integrity of Country of Origin to the consumer of this product.

Please pay from this invoice.



INVOICE

Invoice Number: 41419
 Invoice Date: Aug 21, 2017
 Page: 1

05-000

Voice:
 Fax:

Bill To: KINGHORN CONSTRUCTION 21830 INDUSTRIAL CT ROGERS, MN 55374

Ship to: KINGHORN COMPANY JOHN 763-286-9711 11149 5TH ST HANOVER, MN

Customer ID K-002	Customer PO HANOVER JOB	Payment Terms Net 30 Days	
Sales Rep ID	Shipping Method CHALLMAN	Ship Date 8/21/17	Due Date 9/20/17

Quantity	Item	Description	Backorder Qty	Unit Price	Amount
40.00		3/4" ROUND A36 ANCHOR BOLT X 23" 1 NUT TACKED		3.70	148.00
32.00		40 NUTS & 40 WASHERS LOOSE 1" ROUND A36 ANCHOR BOLT X 35" 1 NUT TACKED		7.79	249.28
1.00		32 NUTS & 32 WASHERS LOOSE CERTS SENT WITH THE INVOICE CHALLMAN DELIVERY TO HANOVER, MN		75.00	75.00

Subtotal	472.28
Sales Tax	
Freight	
Total Invoice Amount	472.28
Payment/Credit Applied	
TOTAL	472.28

Check/Credit Memo No:



Challman PO #10427

GERDAU

US-ML-CHARLOTTE
6601 LAKEVIEW ROAD
CHARLOTTE, NC 28269
USA

CERTIFIED MATERIAL TEST REPORT

CUSTOMER SHIP TO SOUTH ST PAUL STEEL SUPPLY 200 HARDMAN AVE N SOUTH SAINT PAUL, MN 55075-2420 USA		CUSTOMER BILL TO		GRADE A36/44W	SHAPE / SIZE Round Bar / 3/4"	000
SALES ORDER 4888854/000080		CUSTOMER MATERIAL N°		LENGTH 20'00"	WEIGHT 28,920 LB	HEAT / BATCH 54153804/02
CUSTOMER PURCHASE ORDER NUMBER		BILL OF LADING 1321-0000045949		DATE 03/29/2017		
SPECIFICATION / DATE or REVISION ASME SA36 ASTM A6-14, A36-14 ASTM A709-15, AASHTO M270-12 CSA G40.20-13/G40.21-13						

CHEMICAL COMPOSITION											
C %	Mn %	P %	S %	Si %	Cu %	Ni %	Cr %	Mo %	V %	Nb %	Sn %
0.15	0.65	0.008	0.022	0.18	0.29	0.12	0.10	0.030	0.002	0.003	0.010

MECHANICAL PROPERTIES			
Elong %	G/L Inch	UTS PSI	UTS MPa
25.00	8.000	72415	499
YS PSI	YS MPa		
51762	357		

GEOMETRIC CHARACTERISTICS
R:R
56.00

COMMENTS / NOTES
ALSO MEETS ASTM A529-50



The above figures are certified chemical and physical test records as contained in the permanent records of company. We certify that these data are correct and in compliance with specified requirements. This material, including the billets, was melted and manufactured in the USA. CMTR complies with EN 10204 3.1.

Bhaskar

BHASKAR YALAMANCHILI
QUALITY DIRECTOR

Jordan Foster

JORDAN FOSTER
QUALITY ASSURANCE MGR.

Phone: (409) 769-1014 Email: Bhaskar.Yalamanchili@gerdau.com

Phone: (704) 596-0361 EX3708 Email: Jordan.Foster@gerdau.com



North Second Street Steel Supply Inc.

2212 North Second St.
Minneapolis, MN 55411
Phone: (612) 522-6626
Fax: (612) 522-1517
Website: www.nssss.com

Invoice No: **388865**

Bill To: KINGHORN CONSTRUCTION
21830 INDUSTRIAL COURT
ROGERS, MN 55374

05-000

Ship To: KINGHORN CONSTRUCTION/ JOBSITE
1114 5TH STREET
HANOVER, MN

Attention:

Customer PO: HANOVER
Terms: .5 % 10 NET 30
Sales 1: LINDA 60

F.O.B.: Delivered

Ship Via: Our Truck

Order#: 236159 Invoice Dt: 9/28/17

Sales 2: CHAD 18

BO Qty	Qty Shipped	UM Description	Width	Length	Weight	Price UM	Extension
0	16	P PIPE RED 6" SCH 40 .280 WALL		7' 0"	2,124.64	81.50 E	\$1,304.00

Total Weight **2,124.64**

Subtotal Non taxable **\$0.00**
Subtotal taxable **\$1,304.00**

MH: 7.28% **\$94.87**

Total **\$1,398.87**

6.52 may be deducted
if paid before 10/8/2017



Butler Manufacturing
 1540 Genessee Street
 Kansas City, MO 64102
 (816) 968-3000

06-000

Invoice	
Invoice Date	09/21/2017
Invoice Number	795062
Order Number	227754
Page	1 of 1

Butler Manufacturing, a division of BlueScope Buildings North America, Inc.

Customer Account # 202205319 Location # 263136

Sold To	Ship To
Attn: Accounts Payable KINGHORN COMPANY, INC. KINGHORN CONSTRUCTION (DBA) 21830 INDUSTRIAL COURT ROGERS MN 55374 United States	KINGHORN COMPANY, INC. 21830 INDUSTRIAL COURT ROGERS MN 55374 United States

Project Information	Project Billing Summary (exc. tax)
Cust. PO # (Ref Only) HANOVER, MN Customer Project Name OE Number Contact Name:	Total Project Amount 626.00 Total Billed To Date 0.00 Subtotal Of this Invoice 490.00 Balance to Finish Billing 136.00

General Information			
Ship Date 09/21/2017	Payment Terms Net 30 Days	Tax Status Taxable	Invoice Due Date 10/21/2017
	Cash Discount if Received by		Cash Discount Amount

Item/Description	Part #	Order #	Quantity	Item Price	Total Price
VSR II/SLR Seamer-Leased	0263304	227754	1	490.00	490.00

VSRII SEAMER TOOL RENTAL DI-10455
 LEASE PERIOD 9/22/2017 TO 10/5/2017

Thank You for Your Business

Please remit to: Butler Manufacturing
 a division of BlueScope Buildings
 North America, Inc.
 27440 Network Place
 Chicago, IL 60673-1274

Online Payment Option at: www.mybuildernet.com

SUBTOTAL	490.00
FREIGHT (Taxable)	135.77
TAX 7.28%	45.53
County: HENNEPIN 0.40%	2.51
State: MN 6.88%	43.02
INVOICE TOTAL USD	\$671.30
PAYMENTS / ADJUSTMENTS	
BALANCE DUE USD	\$671.30



Butler Manufacturing
 1540 Genessee Street
 Kansas City, MO 64102
 (816) 968-3000

Butler Manufacturing, a division of BlueScope Buildings North America, Inc.

Customer Account # 202205319 Location # 263136

06-000

Invoice Date	09/07/2017
Invoice Number	794798
Order Number	227590
Page	1 of 1

Sold To:	Billed To:
Attn: Accounts Payable KINGHORN COMPANY, INC. KINGHORN CONSTRUCTION (DBA) 21830 INDUSTRIAL COURT ROGERS MN 55374 United States	KINGHORN COMPANY, INC. 21830 INDUSTRIAL COURT ROGERS MN 55374 United States

More Information	Project Billing Summary (excl. tax)
Cust. PO # (Ref Only) HANOVER PUBLIC WORKS Customer Project Name OE Number Contact Name:	Total Project Amount 470.00 Total Billed To Date 0.00 Subtotal Of this Invoice 450.00 Balance to Finish Billing 20.00

General Information			
Ship Date 09/07/2017	Payment Terms Net 30 Days	Tax Status Taxable	Invoice Due Date 10/07/2017
	Cash Discount if Received by		Cash Discount Amount

Item/Description	Part #	Order #	Quantity	Item Price	Total Price
MR-24 SEAMER RH (M10) (RR# 027850)-LEA	0263000	227590	1	450.00	450.00

Thank You for Your Business

Please remit to: Butler Manufacturing
 a division of BlueScope Buildings
 North America, Inc.
 27440 Network Place
 Chicago, IL 60673-1274

Online Payment Option at: www.mybuildernet.com

SUBTOTAL	450.00
FREIGHT (Taxable)	19.92
TAX 7.28%	34.19
County: HENNEPIN 0.40%	1.89
State: MN 6.88%	32.30
INVOICE TOTAL USD	\$504.11
PAYMENTS / ADJUSTMENTS	0.00
BALANCE DUE USD	\$504.11



INVOICE

Invoice Date
9/8/2017
Customer No
40335
Customer Reference

Invoice No
38529
Fabcon Reference
011878

Invoice Address

Kinghorn Construction
21830 Industrial Court
Rogers, MN 55374

Delivery Address

Hanover Public Works Facility
1149 5th St. NE
Hanover, MN 55341

03-000

Period

September, 2017

Payment Terms

Due Upon Receipt

Base Contract \$197,000.00

Total Contract: \$197,000.00

Total Completed to date:	90.00%	\$	177,300.00	w/c
Retainage:	5% of Contract	\$	8,865.00	Ret
Total Completed Less Retainage:		\$	168,435.00	Pay
Less Previous Applications for Payment:		\$	0.00	
Current Payment Due:		\$	168,435.00	

Interest will be charged on all Past Due amounts in accordance with rates and terms agreed on in the original contract. Please pay this invoice, no statements issued. State sales tax is included in the contract price when applicable.

Fabcon Precast, LLC

6111 W. Highway 13
Savage, MN 55378

Phone: 952-890-4444

Fax: 952-882-7298

Please Remit To:

Fabcon Precast, LLC

12520 Quentin Avenue South, Ste 200

Savage, MN 55378

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE 1 OF 2

PAGES

TO OWNER:	PROJECT:	APPLICATION NO: 1	Distribution to:
City of Hanover	Hanover Public Works Facility		<input type="checkbox"/> OWNER
Hanover, MN 55341	Hanover, MN 55341		<input type="checkbox"/> ARCHITECT
		PERIOD TO: 9/30/2017	<input type="checkbox"/> CONTRACTOR
			<input type="checkbox"/>
FROM CONTRACTOR:	VIA ARCHITECT:	FABCON NOS: 011878	<input type="checkbox"/>
Fabcon Precast, LLC	DJ Medin Architects, Inc.	PROJECT NOS:	
12520 Quentin Ave South, Ste 200	Faribault, MN 55021		
Savage, MN 55378			
CONTRACT FOR: Prestressed Concrete		CONTRACT DATE:	

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$	<u>197,000.00</u>
2. Net change by Change Orders	\$	<u>0.00</u>
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$	<u>197,000.00</u>
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	<u>177,300.00</u>
5. RETAINAGE:		
a. 5 % of Completed Work (Column D + E on G703)	\$	<u>8,865.00</u>
b. 0 % of Stored Material (Column F on G703)	\$	<u>0.00</u>
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$	<u>8,865.00</u>
6. TOTAL EARNED LESS RETAINAGE	\$	<u>168,435.00</u>
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	<u>0.00</u>
8. CURRENT PAYMENT DUE	\$	<u>168,435.00</u>
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	<u>28,565.00</u>

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$ 0.00	\$ 0.00
Total approved this Month	\$ 0.00	\$ 0.00
TOTALS	\$ 0.00	\$ 0.00
NET CHANGES by Change Order	\$ 0.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Fabcon Precast, LLC
By: *Julius Schmidt* Date: 09/08/2017

State of: Minnesota County of: Scott
Subscribed and sworn to before me this 08 day of September 2017
Notary Public: *Sharon K Fabry*
My Commission expires: 01/31/2019



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ _____

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:
By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

AIA DOCUMENT G703

PAGE 2 OF 2 PAGES

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

APPLICATION NO: 38529

Contractor's signed certification is attached.

APPLICATION DATE: 09/08/2017

In tabulations below, amounts are stated to the nearest dollar.

PERIOD TO: 09/30/2017

Use Column I on Contracts where variable retainage for line items may apply.

ARCHITECT'S PROJECT NO:

FABCON PROJECT NO: 011878

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G + C)		
			1	Hanover Public Works Facility Engineering		\$9,000.00	\$0.00		
2	Manufacturing	\$99,350.00	\$0.00	\$99,350.00	\$0.00	\$99,350.00	100.00%	\$0.00	\$4,967.50
3	Delivery & Erection	\$88,650.00	\$0.00	\$68,950.00	\$0.00	\$68,950.00	77.78%	\$19,700.00	\$3,447.50
GRAND TOTALS		\$197,000.00	\$0.00	\$177,300.00	\$0.00	\$177,300.00	90.00%	\$19,700.00	\$8,865.00

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5050 Barthel Industrial Drive
 Albertville, MN 55301 US
 Phone: 763-497-2428
 Fax: 763-497-3893

Progress Billing Invoice

**To: KINGHORN CONSTRUCTION
 21830 INDUSTRIAL COURT
 ROGERS, MN 55374**

**Invoice #: 10688
 Date: 08/25/17
 Application #: 1**

Contract: 1738- Hanover Public Works Building Package

**Invoice Due Date: 09/24/17
 Payment Terms: Net 30 days**

Cont Item	Description	Contract Amount	Contract Quantity	Quantity This Period	Quantity JTD	U/M	Unit Price	Amount This Period	Amount To-Date	% Compl
1	Contract	82,941.00	0.00	0.00	0.00	LS	0.00000	8,294.10	8,294.10	10.00%

31-000

Total Billed To Date: 8,294.10 *w/c*
Less Retainage: 414.71 *ret*
Less Previous Applications: 0.00
Total Due This Invoice: 7,879.39 *pay*



5050 Barthel Industrial Drive
 Albertville, MN 55301 US
 Phone: 763-497-2428
 Fax: 763-497-3893

Progress Billing Invoice

To: KINGHORN CONSTRUCTION
21830 INDUSTRIAL COURT
ROGERS, MN 55374

Invoice #: 10731
Date: 09/25/17
Application #: 2

Contract: 1738- Hanover Public Works Building Package

Invoice Due Date: 10/25/17
Payment Terms: Net 30 days

Cont Item	Description	Contract Amount	Contract Quantity	Quantity This Period	Quantity JTD	U/M	Unit Price	Amount This Period	Amount To-Date	% Compl
1	Contract	82,941.15	0.00	0.00	0.00	LS	0.00000	24,882.36	33,176.46	40.00%

w/c = 24,882.36
Ret = 1,244.12
Pay = 23,638.24

Total Billed To Date: 33,176.46
Less Retainage: 414.71
Less Previous Applications: 7,879.39
Total Due This Invoice: 24,882.36



THE GREGORY GROUP, INC.
 d.b.a.
LOT SURVEYS COMPANY
 LAND SURVEYORS
 7601 73RD AVE. N.
 MINNEAPOLIS, MN 55428
 (763) 560-3093

Invoice

DATE	INVOICE#
9/21/2017	Inv #86853

BILL TO:

Kinghorn Company
 Att'n: Accounts Payable
 21830 Industrial Court
 Rogers, MN 55374

02-000
No Ret. Held

P.O. NUMBER	TERMS	PROJECT

QUANTITY	DESCRIPTION	RATE	AMOUNT
	RP FB 1086-11		
	Section 36-120-24 Tract A - 11149 5th St NE - Hanover Public Works		
	9-5-17 - Restaked Storms	3,010.00	3,010.00
	9-14-17 - Staked curbs, bit edge		
	9-18-17 - Staked PIN footings		



Please indicate invoice number being paid on check

TOTAL

\$3,010.00



THE GREGORY GROUP, INC.
 d.b.a.
LOT SURVEYS COMPANY
 LAND SURVEYORS
 7601 73RD AVE. N.
 MINNEAPOLIS, MN 55428
 (763) 560-3093

Invoice

DATE	INVOICE#
8/29/2017	Inv #86691

BILL TO:

Kinghorn Company
 Att'n: Accounts Payable
 21830 Industrial Court
 Rogers, MN 55374

02-000

*no
 Ret. Held*

P.O. NUMBER	TERMS	PROJECT

QUANTITY	DESCRIPTION	RATE	AMOUNT
----------	-------------	------	--------

RP FB 1086-11

36-120-24 Tract A - 11149 5th St NE - Hanover Public Works

Set benchmarks for building	2,240.00	2,240.00
Staked storm sewer, sanitary sewer and water main		



Please indicate invoice number being paid on check

TOTAL

\$2,240.00

P. Skluzacek Builders, Inc.

**143 Woodbury St SW
New Prague, MN 56071**

Invoice

DATE	INVOICE #
10/2/2017	442

Kinghorn Company 21830 Industrial Court Rogers, MN 55374
--

*05-000 = 77,059.00
06-000 758.73*

P.O. NO.	TERMS	PROJECT
		City of Hanover Pub...

DESCRIPTION	Est Amt	Prior Amt	Prior %	Curr %	Total %	QTY	RATE	AMOUNT
Erect Butler Building	82,237.00			93.63%	93.63%	0.93632	82,237.00	77,000.00
Addtl Man Hours; 9/7/17 -Drill Base Plates on (6) Columns due to improper anchor bolt layout	260.00			100.00%	100.00%	4	65.00	260.00
Addtl Man Hours; 9/14/17 - Butler shortage (MR-24 Roof Clips, Thermal Blocks) - Travel Time for acquiring replacement parts. Time for field cutting 1" Rigid Insulation.	325.00			100.00%	100.00%	5	65.00	325.00
Mat. Supplied; 9/14/17 - Butler Shortage - 1" Rigid Insulation - Home Depot - To replace Thermal Blocks.	114.97			100.00%	100.00%	1	114.97	114.97
Mat. Supplied; 9/22/17 - Butler Shortage - Screws for VSR Roof Clips (into wood) - Dynamic Fastener - CSX AC 12X1 1/4 T-17 #25 Torx Clip Screw 1,000 Hour Dyna-Coat	52.76			100.00%	100.00%	1	52.76	52.76
Addtl Man Hours; 9/28/17 - Butler shortage (1) MR-24 Roof Panel 19'-7 3/4" long & (1) MR-24 Roof Panel 23'-7 3/4" long. Field cut it out of an extra MR-24 Roof Panel 47'-0 1/8" long.	65.00			100.00%	100.00%	1	65.00	65.00

Thank you for your business.	Total	\$77,817.73
------------------------------	--------------	-------------

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE ONE OF 2 PAGES

TO GENERAL CONTRACTOR:
Kinghorn Construction

PROJECT:
City of Hanover Public Works Facility

APPLICATION NO: 1

Distribution to:

<input type="checkbox"/>	OWNER
<input type="checkbox"/>	ARCHITECT
<input checked="" type="checkbox"/>	CONTRACTOR
<input type="checkbox"/>	
<input type="checkbox"/>	

PERIOD TO: 10/2/2017

FROM CONTRACTOR:
P. Skluzacek Builders, Inc.

PROJECT NOS:

CONTRACT FOR: Pre-Engineered Metal Building Erection

CONTRACT DATE: 6/28/2017

CONTRACTOR'S APPLICATION FOR PAYMENT

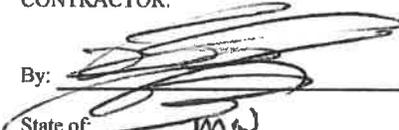
Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$	<u>82,237.00</u>
2. Net change by Change Orders	\$	<u>817.73</u>
3. CONTRACT SUM TO DATE (Line 1 ± 2)	\$	<u>83,054.73</u>
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	<u>77,817.73</u>
5. RETAINAGE:		
a. 5 % of Completed Work (Column D + E on G703)	\$	<u>3,890.89</u>
b. % of Stored Material (Column F on G703)	\$	
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$	<u>3,890.89</u>
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$	<u>73,926.84</u>
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	
8. CURRENT PAYMENT DUE	\$	<u>73,926.84</u>
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	<u>9,127.89</u>

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month	\$817.73	
TOTALS	\$817.73	\$0.00
NET CHANGES by Change Order	\$817.73	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By:  Date: 10/2/17
 State of: MINN County of: LESUEUR
 Subscribed and sworn to before me this 2ND day of OCTOBER
 Notary Public: Kathy A. Turman
 My Commission expires: 11/31/2021



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ _____

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)
ARCHITECT:

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

APPLICATION AND CERTIFICATION FOR PAYMENT

RTL Inv # 17-239-1

TO OWNER:
Kinghorn Companies
14198 Northdale Blvd
Rogers, MN 55374

PROJECT: Hanover Public Wks Bldg

APPLICATION NO: 1

FROM CONTRACTOR:
RTL Construction, Inc.
4000 Valley Industrial Blvd S
Shakopee, MN 55379

PERIOD TO: 9/30/2017

RTL JOB NO: 17-239

CONTRACTORS APPLICATION FOR PAYMENT

09-000

- 1.) ORIGINAL CONTRACT SUM \$76,969.00
- 2.) Net Change by Change Orders..... \$3,199.00
- 3.) Contract Sum to Date \$80,168.00
- 4.) Completed and Stored to Date \$41,683.50
- 5.) Retainage \$2,084.18
- 6.) Total Earned less Retainage..... \$39,599.32
- 7.) Less Previous Certificates for Payment..... 0.00
- 8.) Current Payment Due..... \$39,599.32
- 9.) Balance to Finish, Including Retainage..... \$40,568.68

The undersigned contractor certifies that to the best of the contractor's knowledge, information and belief the Work covered by this application for payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the owner, and that current payment shown herein is now due.

CONTRACTOR: RTL Construction, Inc.

BY: [Signature] Date: 9/25/17

State of: MN County of: Scott
Subscribed and sworn before me this 25 day of Sep. 2017
Notary Public: [Signature]
My Commission Expires: 1/31/21



CHANGE ORDER SUMMARY	Additions	Deductions
Total changes approved previously		
Total approved this month		
Totals		
NET CHANGES by Change Order	3,199.00	

ARCHITECTS CERTIFICATE FOR PAYMENT

In Accordance with the Contract Documents, based on on-site observations and the data Comprising the application, the Architect certifies to the Owner that to the best of the Architects Knowledge, information and belief the Work has progressed as indicated, the quality of the work is In accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED..... \$ _____
(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with amount certified.)

ARCHITECT:

By: _____ Date: _____

This certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor Named herein. Issuance, payment and acceptance of payment are without prejudice to any rights Of the Owner or Contractor under this contract.

Continuation Sheet

Project: Hanover Public Wks Bldg
 Application No: 1
 Period To: 9/30/2017
 Invoice # 17-239-1

ITEM NO.	DESCRIPTION	SCHEDULED VALUE	PREVIOUS	THIS PERIOD	STORED MATERIALS	TOTAL	%	BALANCE	RETAINAGE
1	Contract	76,969.00	0.00	38,484.50	0.00	38,484.50	50	38,484.50	1,924.23
2	CO #1	3,199.00	0.00	3,199.00	0.00	3,199.00	100	0.00	159.95
		80,168.00	0.00	41,683.50	0.00	41,683.50		38,484.50	2,084.18



25 Logue Court
GREENVILLE, SC 29615

*No Ref
Held*

Cust Serv: (844)232-3701/
Whse:1153

Cust No	731148
Paid	
Invoice	
Invoice #	183773-00
Invoice \$	11,450.42

REMIT TO: 27854 Network Place
Chicago, IL 60673-1278

Due 10/12/17
Invoiced 09/12/17
Shipped 09/12/17
Entered 08/31/17
Cust PO 17-015996-01
Terms net 30 days

KINGHORN COMPANY
21830 INDUSTRIAL COURT
ROGERS, MN 55374

07-000

Ship To: Kinghorn Construction
c/o City of Hanover Pub Works
11149 5th St. N.E.
Hanover, MN 55341

Ship Point: Silvercote LLC 1153 Via: M33 Instructions: Brandon @ 952-200-3219

Product Ln# And Description	Qty Ord	Qty B.O	Qty Ship	Qty UM	Unit Price	Price UM	Disc Pct	Amount (Net)

Each								

17 Lines Total	Qty Shipped Total	46508	Total	11,078.85
			Whole Order Discount	365.00-
			Taxes	736.57
			Invoice Total	11,450.42



25 Logue Court
GREENVILLE, SC 29615

Cust Serv: (844)232-3701/
Whse:1153

Cust No	731148
Paid	
Invoice	
Invoice #	183773-00
Invoice \$	11,450.42

REMIT TO:	27854 Network Place Chicago, IL 60673-1278
-----------	---

Due 10/12/17
Invoiced 09/12/17
Shipped 09/12/17
Entered 08/31/17
Cust PO 17-015996-01
Terms net 30 days

KINGHORN COMPANY
21830 INDUSTRIAL COURT
ROGERS, MN 55374

Ship To: Kinghorn Construction
c/o City of Hanover Pub Works
11149 5th St. N.E.
Hanover, MN 55341

Ship Point: Silvercote LLC 1153 Via: M33 Instructions: Brandon @ 952-200-3219

Ln#	Product And Description	Qty Ord	Qty B.O	Qty Ship	Qty UM	Unit Price	Price UM	Disc Pct	Amount (Net)
9	81616K NEW WHT ENRGY SVR FABRIC 10X10 144" 1070 4 pcs at 82x27	8856	0	8856	SF				PC:IMBF
10	88142 3" ADH BRSH Each	4	0	4	EA				PC:BMA
11	29836 1-1/4" #5 TEK SCR Pc(s)	100	0	100	PC				PC:HFAN
12	29857 3/4" WHT TEK SCR W/WHT WSHR 12 HWH SDS	675	0	675	PC				PC:HFAN
13	WBAND500K BNDG 1" WHT STL HD GALV G-30 500LF/RL KT Coil(s)	15	0	15	RL				PC:BMA
14	88139K ENRGY SVR ADH Gal	4	0	4	GA				PC:IMBF
15	88177 NEW WHT ENRGY SVR PATCH TAP 1070 ITAPE Roll(s)	1	0	1	RL				PC:TAPE
16	91200 ENRGY SVR BNDG CLIP Each	175	0	175	EA				PC:BMA
17	XB1K BNDG DISPENSER	1	0	1	RL				PC:BMA

Continued



25 Logue Court
GREENVILLE, SC 29615

Cust Serv: (844)232-3701/
Whse:1153

Cust No	731148
Paid	
Invoice	
Invoice #	183773-00
Invoice \$	11,450.42

REMIT TO: 27854 Network Place
Chicago, IL 60673-1278

Due 10/12/17
Invoiced 09/12/17
Shipped 09/12/17
Entered 08/31/17
Cust PO 17-015996-01
Terms net 30 days

KINGHORN COMPANY
21830 INDUSTRIAL COURT
ROGERS, MN 55374

Ship To: Kinghorn Construction
c/o City of Hanover Pub Works
11149 5th St. N.E.
Hanover, MN 55341

Ship Point: Silvercote LLC 1153 Via: M33 Instructions: Brandon @ 952-200-3219

Ln#	Product And Description	Qty Ord	Qty B.O	Qty Ship	Qty UM	Unit Price	Price UM	Disc Pct	Amount (Net)
1	90512 R40 ENRGY SVR RF SYS - WHT R=40 White Energy Saver System	11075	0	11075	SF (11.0750 TS)	998.00	TS PC:ESR	0.00	11,052.85
2	9036K R30 MBI 36"X30' 90 SF/RL Roof	810	0	810	SF	0.00	TS PC:IMB2	0.00	0.00
3	100847 R30 60"X30' 150SF 4/MP 595548 C991 Roof	9600	0	9600	SF	0.00	TS PC:IMB1	0.00	0.00
4	100842 R30 48"X30' 120SF 4/MP 593071 C991 Roof	840	0	840	SF	0.00	TS PC:IMB1	0.00	0.00
5	100803 R10 72"X100' 600SF 4/MP 591624 C991 Bldg 1	9600	0	9600	SF	0.00	TS PC:IMB1	0.00	0.00
6	100803 R10 72"X100' 600SF 4/MP 591624 C991 Bldg 1	1800	0	1800	SF	0.00	TS PC:IMB1	0.00	0.00
7	81616K NEW WHT ENRGY SVR FABRIC 10X10 144" 1070 2 pcs at 82x2.5	410	0	410	SF		PC:IMBF		
8	81616K NEW WHT ENRGY SVR FABRIC 10X10 144" 1070 1 pcs at 82x31	2542	0	2542	SF		PC:IMBF		

Continued



25 Logue Court
GREENVILLE, SC 29615

Cust Serv: (844)232-3701/
Whse:1153

NO Retainage Held

Cust No	731148
Paid	_____
Invoice	
Invoice #	183812-00
Invoice \$	641.26

REMIT TO: 27854 Network Place
Chicago, IL 60673-1278

Due 10/29/17
Invoiced 09/29/17
Shipped 09/29/17
Entered 08/31/17
Cust PO 17-015996-01
Terms net 30 days

KINGHORN COMPANY
21830 INDUSTRIAL COURT
ROGERS, MN 55374

07-000

Ship To: Kinghorn Construction
c/o City of Hanover Pub Works
11149 5th St. N.E.
Hanover, MN 55341

Ship Point: Silvercote LLC 1153

Via: M33

Instructions: Brandon @ 952-200-3219

Product Ln# And Description	Qty Ord	Qty B.O	Qty Ship	Qty UM	Unit Price	Price UM	Disc Pct	Amount (Net)
0 Lines Total				0				
						Total		0.00
						TR-Pickup		500.00
						Trailer Rent		100.00
						Taxes		41.26
						Invoice Total		641.26

STYROTECH

8800 Wyoming Ave. No. • Brooklyn Park, MN 55445-1837
 Phone (763) 425-4001 FAX (763) 425-8994

No Ret held

INVOICE #	139633
DATE	09/22/17
PAGE NO.	1

SOLD TO

KINGHORN COMPANY
 21830 INDUSTRIAL COURT
 ROGERS, MN 55374
 763/428-8088

06-000

SHIP TO

KINGHORN COMPANY
 HANOVER PUBLIC WORKS
 11149 5TH STREET
 HANOVER, MN 55341
 763-286-9711

CUST. NO.	SHIP VIA	FOB	TERMS		
KINGHN	COURIER	STYROTECH	1% 10 DAYS, NET 30		
PURCHASE ORDER NO.	REP	DEL. DATE	WORK ORDER NO.		
VERBAL JOHN	MS	09/22/17	95924		
QUANTITY	DESCRIPTION	U/M	QUANTITY	PRICE	EXTENSION
50	ISOCYANURATE 2 X 42 X 96	EA	50	0.00000	0.00
46	ISOCYANURATE 2 X 48 X 96 (UNCUT)	EA	46	0.00000	0.00
1	LOT PRICE FOR STOCK & CUTTING	EA	1	3150.0000	3150.00
1	FREIGHT	EA	1	150.00000	150.00

Tear Off Lower Portion

NonTaxable	0.00
Taxable Subtotal	3300.00
Tax (6.875%)	226.88
Total Invoice	3526.88

STYROTECH

8800 Wyoming Ave. No. • Brooklyn Park, MN 55445-1837
 Phone (763) 425-4001 FAX (763) 425-8994

Thank You!

RETURN WITH REMITTANCE

CUST. NO.	KINGHN
DATE	09/22/17
INVOICE #	139633
AMOUNT DUE	3526.88
AMOUNT PAID	87

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE ONE OF

PAGES

TO OWNER:

PROJECT: Hanover Public Works Facility APPLICATION NO: 1

Hanover Public Works
11250 5th St. NE
Hanover MN 55341

FROM CONTRACTOR:

VIA ARCHITECT:

PERIOD TO: Aug 31st

Distribution to:

<input type="checkbox"/>	OWNER
<input type="checkbox"/>	ARCHITECT
<input type="checkbox"/>	CONTRACTOR
<input type="checkbox"/>	
<input type="checkbox"/>	

Ultra Concrete
PO Box 237
Cokato MN 55321

PROJECT NOS:

CONTRACT FOR:

CONTRACT DATE June 28th 2017

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM	\$	201,704.00
2. Net change by Change Orders	\$	(5,500.00)
3. CONTRACT SUM TO DATE (Line 1 ± 2)	\$	196,204.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	82,000.00
5. RETAINAGE:		
a. 5 % of Completed Work (Column D + E on G703)	\$	\$4,100.00
b. % of Stored Material (Column F on G703)	\$	Included in above
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$	4,100.00
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$	77,900.00
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	
8. CURRENT PAYMENT DUE	\$	77,900.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	118,304.00

CONTRACTOR:

By: _____ Date: _____

State of: _____ County of: _____
 Subscribed and sworn to before me this _____ day of _____
 Notary Public: _____
 My Commission expires: _____

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ _____

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:
 By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month	(\$5,500.00)	
TOTALS	(\$5,500.00)	\$0.00
NET CHANGES by Change Order	(\$5,500.00)	

AIA DOCUMENT G702 - APPLICATION AND CERTIFICATION FOR PAYMENT - 1992 EDITION - AIA - ©1992

THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVE., N.W., WASHINGTON, DC 20006-5292

Users may obtain validation of this document by requesting a completed AIA Document D401 - Certification of Document's Authenticity from the Licensee.

CONTINUATION SHEET

AIA DOCUMENT G703

PAGE OF PAGES

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 1

APPLICATION DATE: Aug 24th

PERIOD TO: Aug 31st

ARCHITECT'S PROJECT NO:

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H % (G + C)	I BALANCE TO FINISH (C - G)	J RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
1	Reinforcing	\$12,000.00		\$12,000.00		\$12,000.00	100.00%	\$0.00	\$600.00
2	Foundation	\$70,000.00		\$70,000.00		\$70,000.00	100.00%	\$0.00	\$3,500.00
3	Floor	\$82,519.00							
4	Exterior	\$11,200.00							
5	Masonry	\$25,985.00							
6	Credit for no poured walls at stoops	(\$5,500.00)							
GRAND TOTALS		\$196,204.00	\$0.00	\$82,000.00	\$0.00	\$82,000.00	200%	\$0.00	\$4,100.00

Users may obtain validation of this document by requesting of the license a completed AIA Document D401 - Certification of Document's Authenticity

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE ONE OF

PAGES

TO OWNER: Kinghorn Construction

PROJECT: Hanover Public Works

APPLICATION NO: 1

Distribution to:

OWNER
 ARCHITECT
 CONTRACTOR

FROM CONTRACTOR:

Voss Utility & Plumbing

PO Box 240

Hanover MN 55341

CONTRACT FOR:

VIA ARCHITECT:

33-0 = 30,795.00
18-100 = Voss added P/L 2225.00
" Decontaminating 2559.00

PERIOD TO: 09/30/17

PROJECT NOS:

CONTRACT DATE:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM	\$	30,795.00
2. Net change by Change Orders	\$	4,784.00
3. CONTRACT SUM TO DATE (Line 1 ± 2)	\$	35,579.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	35,579.00
5. RETAINAGE:		
a. 5 % of Completed Work (Column D + E on G703)	\$	1,778.95
b. % of Stored Material (Column F on G703)	\$	
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$	1,778.95
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$	33,800.05
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	
8. CURRENT PAYMENT DUE	\$	33,800.05
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	1,778.95

CONTRACTOR:

By: Steven Voss Date: 9/25/17

State of Minnesota County of Wright
 Subscribed and sworn to before me this 25th day of September 2017
 Notary Public: [Signature]
 My Commission expires: 12/31/20



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observation and data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ _____

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)
 ARCHITECT:

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month		
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order	\$0.00	



To: Mayor Kauffman & Members of the Hanover City Council

From: Brian Hagen, City Administrator

Re: Compensation Study

Date: September 14, 2017

I am recommending that Council consider approval of a compensation study for all of the City's full-time positions. The personnel policy requires reviewing salary ranges for each position every two years and this would satisfy the requirement. The last review came in 2015. Additionally, it would establish how Hanover compares to other cities for position compensation.

The study would be completed by Springsted Incorporated. It would include two trips to Hanover and a study of up to six positions compared against 10 benchmark organizations. Staff would complete a questionnaire for a position analysis. This questionnaire would then be compared against the actual job description to ensure job descriptions are still accurate and applicable. The questionnaire would also be utilized to complete a job evaluation in the SAFE system, used when submitting pay equity reports every three years. Through this process staff would complete the job description review in conjunction with Springsted. Based on findings, adjustments to job descriptions may be recommended. Springsted would collect data from the League of Minnesota Cities on other organization's pay and benefit totals for similar jobs. Springsted would further create a pay scale for Hanover, as well as assignment of positions to the pay scale. Based on findings, Springsted would then provide a summary report which would include an implementation plan of the findings. The cost of this study would be \$6,500. If Council chose not to compare benefits packages and only wanted to address monetary pay, the cost would be \$4,400.

My recommendation is to look at a full compensation study, which would encompass both monetary pay and benefits pay. This would provide us with the most accurate comparison by looking at total compensation. This study would take up to four months to complete. After completion, findings would be presented in order to determine the next steps.

City Administrator

	Minimum		Maximum
Albany	\$57,845	Wayzata	\$126,687
Clearwater	\$60,008	St. Michael	\$126,506
Hanover	\$62,109	Dayton	\$119,703
Becker	\$67,715	Rockford	\$119,475
Annandale	\$68,994	Otsego	\$119,454
Watertown	\$73,488	Buffalo	\$114,920
Greenfield	\$75,421	Rogers	\$112,154
Corcoran	\$80,184	Albertville	\$111,426
Hamel-Medina	\$80,829	Hamel-Medina	\$102,981
Rockford	\$83,200	Becker	\$101,574
Buffalo	\$90,979	Corcoran	\$97,802
Otsego	\$91,894	Watertown	\$91,777
Rogers	\$91,957	Annandale	\$89,752
Dayton	\$94,603	Greenfield	\$88,317
Albertville	\$98,488	Hanover	\$84,552
Wayzata	\$98,534	Albany	\$83,782
St. Michael	\$103,730	Clearwater	\$82,763

Accountant - Deputy Clerk

	Minimum		Maximum
Becker	\$29,631	Wayzata	\$73,801
Watertown	\$34,914	Otsego	\$70,304
Rockford	\$41,392	Rockford	\$69,930
Annandale	\$44,907	St. Michael	\$68,915
Dayton	\$44,945	Hamel-Medina	\$68,640
Hamel-Medina	\$48,693	Clearwater	\$68,432
Rogers	\$49,525	Buffalo	\$63,294
Clearwater	\$50,003	Corcoran	\$61,859
Buffalo	\$50,107	Rogers	\$60,403
St. Michael	\$50,502	Albertville	\$60,106
Corcoran	\$50,731	Dayton	\$56,870
Albertville	\$53,125	Annandale	\$53,144
Otsego	\$54,080	Watertown	\$46,603
Wayzata	\$59,000	Becker	\$44,426
Albany	na	Albany	na
Greenfield	na	Greenfield	na
Hanover	na	Hanover	na

Administrative Assistant

	Minimum		Maximum
Annandale	\$25,834	Rockford	\$61,497
Becker	\$27,054	Hamel-Medina	\$57,762
Albany	\$34,507	Rogers	\$53,685
Clearwater	\$34,611	Dayton	\$53,149
Watertown	\$34,914	Wayzata	\$52,027
St. Michael	\$36,338	Hanover	\$51,355
Rockford	\$36,400	St. Michael	\$50,128
Buffalo	\$38,709	Buffalo	\$48,880
Hanover	\$39,062	Albertville	\$47,549
Hamel-Medina	\$40,976	Albany	\$44,782
Dayton	\$42,005	Watertown	\$43,603
Albertville	\$42,037	Clearwater	\$41,600
Rogers	\$44,013	Becker	\$40,567
Wayzata	\$46,988	Annandale	\$37,981
Corcoran	na	Corcoran	na
Greenfield	na	Greenfield	na
Otsego	na	Otsego	na

Public Works Supervisor

	Minimum		Maximum
Annandale	\$43,347	Otsego	\$94,058
Clearwater	\$43,680	Rockford	\$86,237
Dayton	\$46,155	St. Michael	\$82,451
Hanover	\$46,550	Corcoran	\$76,211
Albany	\$47,382	Albertville	\$75,691
Becker	\$49,419	Watertown	\$74,917
Rogers	\$49,525	Becker	\$74,105
Greenfield	\$53,539	Wayzata	\$73,801
Buffalo	\$54,163	Hamel-Medina	\$73,424
Hamel-Medina	\$57,637	Buffalo	\$68,411
Wayzata	\$59,000	Annandale	\$66,602
Watertown	\$59,988	Albany	\$65,853
Rockford	\$62,400	Greenfield	\$62,754
Corcoran	\$62,504	Hanover	\$61,838
St. Michael	\$66,352	Rogers	\$60,403
Albertville	\$66,893	Dayton	\$57,304
Otsego	\$72,363	Clearwater	\$56,077

Public Works Maintenance Worker

	Minimum		Maximum
Becker	\$22,557	Hamel-Medina	\$62,962
Clearwater	\$32,531	Rockford	\$57,990
Annandale	\$32,656	Watertown	\$57,154
Rockford	\$34,320	St. Michael	\$55,786
Hanover	\$34,341	Corcoran	\$55,245
Buffalo	\$38,750	Otsego	\$54,662
Albany	\$38,875	Albertville	\$53,955
Wayzata	\$39,374	Wayzata	\$53,955
Greenfield	\$40,581	Rogers	\$53,685
Dayton	\$42,005	Dayton	\$53,149
Otsego	\$42,037	Albany	\$50,461
St. Michael	\$43,326	Buffalo	\$48,942
Rogers	\$44,013	Annandale	\$48,298
Corcoran	\$45,302	Greenfield	\$47,549
Watertown	\$45,765	Hanover	\$45,635
Albertville	\$47,694	Clearwater	\$44,512
Hamel-Medina	\$48,693	Becker	\$30,932

Population

	Population		Median Income
Clearwater	1,777	Annandale	\$52,027
Albany	2,613	Albany	\$52,918
Greenfield	2,860	Clearwater	\$54,251
Hanover	3,045	Buffalo	\$63,058
Annandale	3,289	Becker	\$64,409
Wayzata	4,217	Wayzata	\$65,077
Watertown	4,247	Watertown	\$65,811
Rockford	4,349	Rockford	\$68,266
Becker	4,645	Otsego	\$74,446
Dayton	4,882	Dayton	\$74,644
Hamel-Medina	5,221	Rogers	\$94,515
Corcoran	5,512	Corcoran	\$95,547
Albertville	7,230	Albertville	\$98,725
Rogers	11,983	Greenfield	\$101,104
Otsego	14,524	Hanover	\$103,627
Buffalo	15,825	Hamel-Medina	\$135,186
St. Michael	19,921	St. Michael	\$220,887

Benefits

Albany:	Medical - Dental - Life -STD:	\$600 and 50% of the premium per month
	H S A	\$153 per month family coverage \$78 per month single coverage
Annandale:	Medical - Dental - Life	100% coverage for full-time employees \$34.62 contributed to HSA each payroll Allows pre-tax dollar payments for medical and daycare.
Corcoran:	Medical - Health	\$1312 per month towards elected plan.
Hamel - Medina:	Medical - Dental - Life - STD:	100% coverage for singles 100% coverage on high deductible plans and 85% coverage on high option plans for family 100% dental coverage on single and family
	H S A:	Contributes 50% of the deductible to the employee's H S A or H R A
Maple Plain:	H S A Account:	\$1250 Sing \$2500 Fam contributed by the City
	Health Partners Deductible:	\$1750 sing \$3500 Family
	Dental:	None None
Watertown:	Medical - Dental - Life:	100% of full-time employees 50% of full-time employees dependents (not life insurance)
Wayzata:	Medical - Dental - Life:	\$1076 per month