

**AGENDA
HANOVER CITY COUNCIL
OCTOBER 20, 2015**

**MAYOR
CHRIS KAUFFMAN**

**COUNCIL
JOHN VAJDA
DOUGLAS HAMMERSENG
KEN WARPULA
JIM ZAJICEK**

- 1. Call to Order: 6:00 p.m.**
- 2. Approval of Agenda**
- 3. Consent Agenda Items:**
 - a. Approve Minutes of October 6, 2015 City Council Meeting (page 4)**
 - b. Approve Claims as Presented: (page 10)**

➤ Claims	\$ 187,143.57
➤ Payroll	\$ 7,161.19
➤ P/R taxes & Exp	\$ 2,835.37
➤ Other Claims	<u>\$ 2,157.55</u>
➤ Total Claims	<u>\$ 199,297.98</u>
- 4. Susan Blood - NWHHSC (page 34)**
- 5. Nuisance Abatement Hearing – 11375 12th St NE**
- 6. Park Board/Council Joint Discussion**
- 7. Res No 10-20-15-70 – Approving WSB Proposal for Easement Acquisition (page 74)**
- 8. JS Stewart Purchase Agreement**
- 9. Res No 10-20-15-71 – Approving WSB Proposal for PID 108-500-363226 Lot Split (page 77)**
- 10. City of Hanover/St. Michael Library Funding Agreement (page 78)**
- 11. Reports**
- 12. Adjournment**

To: Mayor Kauffman & Members of the Hanover City Council
From: Brian Hagen, City Administrator
Date: October 16, 2015
Re: Review of October 20, 2015 City Council Agenda

1. Call to Order: 6:00 p.m.

2. Approval of Agenda

3. Consent Agenda Items: see attached consent agenda packet.

a. Approve Minutes of October 6, 2015 City Council Meeting (page 4)

b. Approve Claims as Presented: (page 10)

➤ Claims	\$ 187,143.57
➤ Payroll	\$ 7,161.19
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4. Susan Blood - NWHHSC (page 34)

Susan will be in attendance to provide her annual overview of what Northwest Hennepin Human Services Council offers.

5. Nuisance Abatement Hearing – 11375 12th St NE

The house located at this address is missing a portion of their siding. Staff has sent letters referencing ordinance violations and dates the violation must be corrected by. After approximately two months' time to correct the nuisance, staff has followed the nuisance abatement ordinance in Chapter 8, and has set a hearing for Council to determine action on how to proceed forward with abating the nuisance. The property owner has spoken with Staff, and has stated that they have faced difficulty in finding a contractor to correct the problem. The owners have been notified of the hearing, and may be present to address Council.

6. Park Board/Council Joint Discussion

Park Board members will be present to discuss City hosted events and ways to reach out to residents for suggestions on other events.

- 7. Res No 10-20-15-70 – Approving WSB Proposal for Easement Acquisition (page 74)**
Enclosed is a resolution approving a proposal to complete necessary work for easement acquisition documents. WSB is proposing to prepare the documents, then Jay would review prior to proceeding forward.
- 8. JS Stewart Purchase Agreement**
Staff is seeking direction to allow Jay to prepare a purchase agreement which would be approved by Council and Jim Stewart to purchase half of the 10 acre parcel. Jay estimates approximately 5 hours of time would be needed.
- 9. Res No 10-20-15-71 – Approving WSB Proposal for PID 108-500-363226 Lot Split (page 77)**
Enclosed is a resolution for WSB to complete survey work to prepare necessary info required for the purchase agreement with Jim Stewart. WSB is speaking with Wright County to try to determine if any issues are present with the property that may need additional work to be completed. The proposal will be provided at the meeting.
- 10. City of Hanover/St. Michael Library Funding Agreement (page 78)**
St. Michael approached Hanover requesting a specified amount of funding to be used towards debt service payments, operation costs, and maintenance costs. Instead of approving this request and justification for the amount, past Council choose to pay only a portion of the debt service, about 75% of what was asked for by St. Michael. Additionally, Hanover did not commit to funding any operating costs or maintenance costs. An agreement was drafted and presented to Hanover outlining terms Hanover requested. This agreement was never signed. Staff is recommending that Council approve and sign the agreement because Hanover has been making the debt service payment as outlined in the agreement. Staff is also seeking discussion on committing to operation costs and maintenance costs. Enclosed is the agreement as well as email communication outlining discussions at the time.
- 11. Reports**
- 12. Adjournment**

**CITY OF HANOVER
CITY COUNCIL MEETING
OCTOBER 6, 2015 – DRAFT MINUTES**

Call to Order/Pledge of Allegiance:

Mayor Chris Kauffman called the regular meeting of Tuesday, October 6, 2015 to order at 7:00 p.m. Present were Mayor Chris Kauffman, Doug Hammerseng, Ken Warpula, and Jim Zajicek. Also present were City Administrator Brian Hagen, Accountant/Deputy Clerk Liz Lindrud, Public Works Supervisor Scott Vogel, City Attorney Jay Squires, and City Engineer Justin Messner. Guests present included Doug Voerding from Wright Journal Press, Jim Stewart owner of JS Stewart Companies, Hanover Youth Ball Association Board, Wright County Sherriff, resident Mark Tusler, and Jason Doboszanski.

Approval of Agenda:

Hagen requested adding discussion of the Hanover Elementary SAC charges to New Business item 7g.

MOTION by Warpula to approve the agenda as amended, seconded by Hammerseng. **Motion carried unanimously.**

Consent Agenda:

MOTION by Hammerseng to approve the consent agenda as presented, seconded by Warpula. **Motion carried unanimously.**

a. **Approve Minutes of September 15, 2015 City Council Work Session Meeting**

b. **Approve Minutes of September 28, 2015 City Council Special Meeting**

c. **Approve Claims as Presented:**

➤ Claims	\$ 107,177.84
➤ Payroll	\$ 7,161.19
➤ P/R taxes & Exp	\$ 2,835.67
➤ Other Claims	\$ <u>1,383.65</u>
➤ Total Claims	\$ <u>118,558.35</u>

d. **Res No 10-06-15-63 – Approving Temporary Snowplow Drivers**

e. **Res No 10-06-15-64 – Approving Maintenance Worker Salary Range Adjustment**

f. **Res No 10-06-15-65 – Approving City Administrator Annual Review**

Motion carried unanimously.

Citizen's Forum:

Hanover Youth Ball Board

Tom Theirren and Missy Thompson spoke on behalf of the Hanover Youth Ball Association about the condition of the City ball fields. They stated that they have 320 kids in their program, both boys and girls and ages ranging from T-ball to 14-16 year olds. They have kids playing on the fields every night from April through September/October. The program is staffed with volunteers and has grown significantly in recent years. They stated that Vogel has helped them with the fields when he is able to, but the fields are in need of repair. They want to better partner with the City to schedule ball field maintenance, realizing the Vogel has many responsibilities within the City. They are concerned with the safety of the players as well as meeting all of the rules and regulations.

There was discussion about which fields Youth Ball uses, they stated all the fields. Vogel and Doboszanski stated that they drag the fields towards the end of the day so that they are ready for the Youth Ball, since fields are also used during the day by neighborhood kids. The estimated time to drag prepare the fields is around an hour and half. Since the use has increased, the fields need to be dragged almost every day. Theirren stated it is the worn areas and divots in the field that are most concerning. Thompson inquired if

City could provide Vogel with more help, it is their understanding the seasonal summer help doesn't start until May and their season starts in April.

The other topic they came to discuss was adding a new field in Settlers Park. They have an opportunity to apply for a \$25,000 grant from the Minnesota Twins to build a new field. Therrien stated he wanted permission to apply for the grant, as the land is the City's. He also wants to partner with the Hanover Athletic Association so both groups are able to utilize the new ball field. There was discussion on how long the process would take to build a new field, Therrien stated 2-3 months, however, they wouldn't start until July 2016, since they can't afford to lose a field during the regular season.

MOTION by Kauffman to support the Hanover Youth Ball's application for Minnesota Twins Grant for a new ball field, seconded by Warpula. **Motion carried unanimously.**

A concern was brought up about the portable toilet facility at Cardinal Park and how often it is cleaned. Vogel stated every two weeks. Parents have stated that with added use of Cardinal Park the facility may need more frequent cleaning and possibly have a second one added, one near the ball field and one near the playground.

Public Hearings

None

Unfinished Business:

JS Stewart Companies, Inc. – Purchase of City Owned Property

Hagen updated Council that more material than approved at the special meeting on September 28, 2015 had been delivered. The delivery of material is completed and the City has received few questions or complaints about the dirt being hauled and delivered. Warpula inquired as to how much clay had been delivered, Stewart stated more than anticipated and that he hoped he had not overstepped his boundaries by bringing in more dirt than originally agreed upon. There is currently a total of around 15,000 cubic yards, but Stewart has already agreed to have approximately 2,400 more cubic yards delivered. Stewart explained that the City still is only responsible for the original payment on 3,000 cubic yards.

After discussion of other items that need to be determined, Council agreed to stop accepting material until formal agreements can be put in place between the City and Jim Stewart for the sale/purchase of the land. Other necessary items will be grading plan, stormwater management plan, site plan, etc. Messner also informed the City of the requirement to install erosion control measures.

Stewart asked if he could receive approval for the 2,400 cubic yards he already accepted to be delivered on Wednesday, October 7, 2015.

MOTION by Kauffman to approve Stewart to haul in an additional 2,400 cubic yards of material, seconded by Warpula. **Motion carried unanimously.**

Vogel stated that the street sweeper will be going out Wednesday or Thursday once the hauling has finished. County Road 19 and 5th street will be swept.

Hagen inquired if the City willing to incur the costs of the survey, Kauffman stated that typically it is the seller's responsibility to get the property ready for sale. Hagen further inquired if Council would like a proposal of costs from the City's consultants for the lot split. Hagen will forward any applications needed to Stewart and bring the cost proposal for the lot split to the next meeting.

Stewart inquired if the City will need more dirt, since he was able to haul in more than anticipated. Squires stated that the additional dirt can be addressed in the purchase agreement. Hammerseng stated that the City

should hold to the current agreement to pay Rachel Contracting \$6,000 and work out any additional costs within the purchase agreement.

Res No 10-06-15-66 – Approving 2016-2018 Fire Service Contract

Hagen stated that the Greenfield came back with an amendment to the contract to be able to get out of the contract with cause within 90 days. Hagen and Chief Malewicki decided it was best to update the contract for all the Cities to remain consistent. Corcoran has already signed and returned their contract, Hagen doesn't expect there to be an issue with Greenfield and Rockford Township because the contract was discussed at the last Fire Advisory Board meeting.

Warpula inquired what role the Fire Advisory Board plays, Hagen stated they go over the preliminary budget, make suggestions, review equipment purchases on behalf of their City, etc. It serves as a mean to eliminate the need to go to each City individually. Kauffman added it provides an open line of communication between the parties involved.

MOTION by Hammerseng to approve Res No 10-06-15-66, seconded by Zajicek. **Motion carried unanimously.**

New Business:

Trail Switchback Easement Acquisition

Hagen stated the easement is related to the County Road 19 trail leading up to the bridge, the switchback is needed to meet ADA compliance. There is a verbal agreement with Three Rivers Park District where the park district will construct the trail segment if the City obtains the easement. There have been no costs for purchasing the easement stated at this point. Hagen will provide a resolution with a proposal to prepare documents needed to obtain the easement at the next Council meeting.

Res No 10-06-15-67 – Authorizing Membership in the 4M Fund

Lindrud outlined benefits of investing with the 4M Fund. This fund is managed by the League of Minnesota Cities, and with the membership other services that would be helpful for the City, such as Cash Flow Management and helping to structure the investment and bond payment schedules would be available to staff. Warpula inquired as to the amount to be invested, his concern was if the City will have enough cash on hand to pay for regular invoices. Hagen stated there would still be funds available and investments will be structured around projected projects. Kauffman asked if the current investments with UBS are tied to specific fund balances, Lindrud replied no, the investment totals are currently pooled and allocated to each fund.

MOTION by Hammerseng to approve Res No 10-06-15-68, seconded by Zajicek. **Motion carried unanimously.**

Res No 10-06-15-68 – Approving Purchase of ACH Payment Module

Lindrud stated that Banyon software has an ACH payment module and the cost is a one-time fee of \$795.00. Currently each check written by the City costs .81 cents between the cost of the actual check, envelope and postage. For reference, in 2014 the City wrote 1047 checks. The savings from paying ACH has the potential pay for the module within a year. Kauffman inquired if he would need to electronically sign to approve. Hagen assumed not signature would be required for the electronic payment. Hagen further stated that the claims would still be reviewed by staff for accuracy and approved by Council prior to payment. There was discussion as to how the claims would be provided in the Agenda Packet. Hagen stated the report would remain the same.

MOTION by Hammerseng to approve Res No 10-06-15-68, seconded by Warpula. **Motion carried unanimously.**

Res No 10-06-15-69 – Approving Hennepin County Pictometry User Agreement

Hagen stated that Hennepin County has a web-based Pictometry program that can show property details. This is a service provided by Hennepin County with no fees associated with its use. Kauffman asked if it shows utilities, Hagen stated it does not; you can make measurements and look up property details. Warpula inquired what the pros are to using the program. Hagen stated without currently having access he didn't have specifics, the City will most likely use the GIS software from WSB and the County GIS most of the time. There may be other benefits yet to be determined. Hagen did state that, had there been a cost to the program he would not have suggested approving the agreement.

MOTION by Warpula to approve Res No 10-06-15-69, seconded by Hammerseng. **Motion carried unanimously.**

November Regular Meeting Date Change

Hagen stated that November 3, 2015 is an Election Day, and therefore public meetings are not permitted. Council will need to set an alternative day for the first meeting in November. Council stated that the Wednesday, November 4th would work best.

MOTION by Warpula to approve November Regular Meeting date change to November 4th, seconded by Zajicek. **Motion carried unanimously.**

Update on Greenhouse

Hagen stated that the original purchase agreement for the Greenhouse project has expired. Bradford Development has submitted site plans for City review. With this, the City will need to put a new purchase agreement in place updating some details that have expired. Mark Tusler asked when the flyer will be sent out. Hagen stated it will be sent out this week and will include the site plan. The Greenhouse is proposed to be a two story, 24 unit building. The driveway will be in the location determined for the driveway easement. Tusler asked if the building plans have changed and would be similar to the building in Mankato. Hagen stated that it would compare to the building Bradford has in Mankato. The building will similar to a house with siding and pitched roof tops. Hagen further stated the October Planning Commission Meeting is the opportunity for public input at the Public Hearing.

Hanover Elementary SAC Charges

Hagen outlined the history of the Elementary Addition related to the sewer connection charges (SAC fees). The school district does not feel the SAC fees should be as high as they were determined because the district is not adding student enrollment. Because majority of SAC fees paid to Hanover actually get passed onto St. Michael, Hagen requested input from St. Michael. St. Michael's Council approved payment of the 2.59 SAC units for the addition/remodel to be paid as an existing unit price of \$1,436, until such a time that the space is utilized for student capacity. Hagen stated that Hanover's existing unit price is set at \$2,145 per unit.

Hagen expressed concern about having to track yearly enrollment rates, but understands the desire to work with other organizations. Hagen further explained that the original SAC estimate was based off the existing rates.

MOTION by Kauffman to charge the addition/remodel for 2.59 SAC units at the existing unit price of \$2,145, seconded by Warpula. **Motion carried unanimously.**

Reports

Vogel

- There are issues with the Fire Station repairs. Cottonwood came out and did the repairs and the wall was rebuilt level. When compared to where the wall was lined up prior to the accident, it appears to be repaired wrong.
 - Kauffman asked if it is a visual issue or structural, Vogel stated it's visual. Vogel stated he was asked to have Cottonwood put the wall back in as it was. Hagen stated this project has been very stressful for Vogel to take on half way through the process. It has been learned

that next time a City building is in need of maintenance, that Vogel be responsible from beginning to end.

- The dirt project with Stewart is going well.
 - Messner stated that Vogel will need to put of a silt fence around the dirt.

Messner

- The Beebe Lake trail will be closing out in the first part of November; the line has not been repainted yet, but once complete we will determine final costs.
- The County Road 19 trail has been reseeded, the rocks were picked out and it was regraded where needed.
 - Kauffman inquired as to when a ribbon cutting would take place. Hagen stated that possibly coordinate with the other projects or possibly at the Thanksgiving 5K run.
- There have been conversations with the contractor on the Historic Bridge Rehabilitation. There will be a pre-construction meeting in the next week or two. Messner will make a recommendation on whether or not the snowmobilers will be able to use the bridge at the next meeting after he gets a schedule from the contractor.

Hammerseng

- Met with Tammy Omdahl last week with Kauffman, Hagen and Lindrud. The City received good ideas from the proposals on how to structure future project funding.

Warpula

- There is a theft/vandalism problem in the industrial park, not sure of the exact time or days that the activities are occurring. Warpula asked for solution ideas, increasing police presence possibly.
 - Hagen stated that when he contacted other Cities as to how they handled these kinds of issues, he received feedback that the businesses should put up security cameras along with additional lighting because that has helped deter theft/vandalism. Another possibility is to get the EDA involved. Warpula stated it was more than one business that has been hit and they are being hit repeatedly. Hagen stated he will send a letter out to the businesses.
- Warpula inquired if there were any new ideas to address the parking problems on River Road.
 - Kauffman stated that that could be another topic to bring up with the EDA.

Lindrud

- Stated that the September Park Board meeting was cancelled, since there were not enough members present to form a Quorum. The Park Board would like to join the October 20th Council Work Session to go over their survey and other items.
 - Council agreed that they can be added to the October 20th Work Session.

Hagen

- Stated that he has been in and out of training the last few weeks, but it seems some ongoing projects should be able to be closed up over the next few months.
 - Warpula inquired about the Public Works looking into new keys in the Weekly Update. Hagen stated that last Spring City Hall was rekeyed, however people still seem to be getting into the Public Works without permission. Vogel is looking into the cost of switching to all electronic key fobs. They can't be duplicated and each one is assigned to a specific person, so staff can track who is coming in and out of the building. Vogel stated that he and Doboszanski are responsible for the equipment and tools and don't want to see things going missing. Hagen also stated that safety is an issue, if people are around or using the equipment without permission and get hurt.

Adjournment:

MOTION by Warpula to adjourn at 9:21 pm, seconded by Hammerseng. **Motion carried unanimously.**

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

HANOVER

Payments

Current Period: October 2015

Batch Name	10/20/15 PAY	Payment	Computer Dollar Amt	\$186,542.12	Posted	
Refer	1342	ADVANCED DISPOSAL SERVICES	-			
Cash Payment	E 100-41940-384	Refuse/Garbage Dispos	Standard Trash 9/01/15-9/30/15			\$204.56
Invoice	G20001510268	9/30/2015				
Transaction Date	10/5/2015	Due 0	Cash	10100	Total	\$204.56
Refer	1373	ALERT-ALL CORP	-			
Cash Payment	E 107-42210-437	Other Miscellaneous	Fire Safety Week Supplies			\$2,704.25
Invoice	215091759	10/6/2015				
Transaction Date	10/14/2015	Due 0	Cash	10100	Total	\$2,704.25
Refer	1371	B.K. AUTO	-			
Cash Payment	E 100-42220-221	Equipment Parts	Flashlight Battery			\$14.99
Invoice		9/9/2015				
Cash Payment	E 100-42260-212	Motor Fuels	Fuel Non Oxygen			\$22.44
Invoice		9/9/2015				
Cash Payment	E 100-42260-220	Repair/Maint Supply (GE	R-11 sealed beam			\$31.32
Invoice		9/9/2015				
Transaction Date	10/14/2015	Due 0	Cash	10100	Total	\$68.75
Refer	1368	BANYON DATA SYSTEMS	-			
Cash Payment	E 100-41570-207	Computer Supplies	Banyon ACH Module			\$795.00
Invoice	00153420	10/9/2015				
Transaction Date	10/13/2015	Due 0	Cash	10100	Total	\$795.00
Refer	1365	CARDMEMBER SRVC (CENTRAL B	-			
Cash Payment	E 100-42240-208	Training and Instruction	5 Dollar Pizza			\$53.44
Invoice		9/24/2015				
Transaction Date	10/13/2015	Due 0	Cash	10100	Total	\$53.44
Refer	1343	CENTERPOINT ENERGY	-			
Cash Payment	E 100-41940-383	Gas Utilities	City Hall			\$55.85
Invoice		10/28/2015				
Cash Payment	E 100-42280-383	Gas Utilities	Fire Department			\$19.56
Invoice		10/28/2015				
Transaction Date	10/5/2015	Due 0	Cash	10100	Total	\$75.41
Refer	1374	CENTURY LINK	-			
Cash Payment	E 100-42280-321	Telephone	Fire Hall Landline 9/28/15-10/27/15			\$30.10
Invoice		9/28/2015				
Transaction Date	10/14/2015	Due 0	Cash	10100	Total	\$30.10
Refer	1367	CLASSIC CLEANING COMPANY, LL	-			
Cash Payment	E 100-41940-310	Other Professional Servi	FD Cleaning - October			\$155.00
Invoice	22826	10/8/2015				
Cash Payment	E 100-41940-310	Other Professional Servi	City Hall Cleaning - October			\$325.00
Invoice	22825	10/8/2015				
Cash Payment	E 100-41940-310	Other Professional Servi	Special Event Cleaning - 1 extra 9/27/15			\$65.00
Invoice	22825	10/8/2015				
Transaction Date	10/13/2015	Due 0	Cash	10100	Total	\$545.00
Refer	1338	COMCAST	-			

HANOVER

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Payments

Current Period: October 2015

Cash Payment	E 100-41940-321 Telephone	Digital Phone Line Service	City Hall 10/05/15-11/04/15			\$257.26
Invoice	9/25/2015					
Transaction Date	10/2/2015	Due 0	Cash	10100	Total	\$257.26
Refer	1336 <i>COTTONS, INC.</i>					
Cash Payment	E 100-42260-220 Repair/Maint Supply (GE	Halogen Bulb				\$9.44
Invoice 233-986534	9/8/2015					
Transaction Date	10/2/2015	Due 0	Cash	10100	Total	\$9.44
Refer	1362 <i>COTTONWOOD CONSTRUCTION I</i>					
Cash Payment	E 100-42280-220 Repair/Maint Supply (GE	Fire Station door jamb repair				\$4,725.00
Invoice 13014	10/2/2015					
Cash Payment	E 100-42280-220 Repair/Maint Supply (GE	Fire Station add'l metal cost				\$1,227.00
Invoice 13014	10/2/2015					
Transaction Date	10/9/2015	Due 0	Cash	10100	Total	\$5,952.00
Refer	1375 <i>FINKEN WATER SOLUTIONS</i>					
Cash Payment	E 100-42280-220 Repair/Maint Supply (GE	Water Drinking 5 Gallons				\$18.60
Invoice 99383TE	9/22/2015					
Cash Payment	E 100-42280-220 Repair/Maint Supply (GE	Salt Solar - Qty 2				\$18.50
Invoice 99383TE	9/22/2015					
Cash Payment	E 100-42280-220 Repair/Maint Supply (GE	Cook & Cold Rental Cooler 10/01/31/15				\$9.50
Invoice 3763732	10/1/2015					
Cash Payment	E 100-42280-220 Repair/Maint Supply (GE	Cook & Cold Rental Cooler 10/01/31/15				\$9.50
Invoice 3763742	10/1/2015					
Transaction Date	10/14/2015	Due 0	Cash	10100	Total	\$56.10
Refer	1360 <i>GRAINGER</i>					
Cash Payment	E 100-41940-560 Furniture and Fixtures	High Sodium Bulbs				\$215.60
Invoice 9857426226	10/2/2015					
Transaction Date	10/9/2015	Due 0	Cash	10100	Total	\$215.60
Refer	1369 <i>GUIDANCE POINT TECHNOLOGIE</i>					
Cash Payment	E 100-41600-220 Repair/Maint Supply (GE	Fix slow computers, set up new printer				\$120.00
Invoice 8983	10/8/2015					
Transaction Date	10/13/2015	Due 0	Cash	10100	Total	\$120.00
Refer	1356 <i>HAGEN, BRIAN</i>					
Cash Payment	E 100-41435-331 Travel Expenses	Mileage - MNGFOA Conference				\$141.45
Invoice	10/15/2015					
Cash Payment	E 100-41435-331 Travel Expenses	Mileage - Skillpath Training				\$25.88
Invoice	10/15/2015					
Cash Payment	E 100-41435-331 Travel Expenses	Mileage - Mileage Beginning Accting				\$45.43
Invoice	10/15/2015					
Transaction Date	10/9/2015	Due 0	Cash	10100	Total	\$212.76
Refer	1335 <i>HARDWARE HANK</i>					
Cash Payment	E 100-42260-220 Repair/Maint Supply (GE	FD - Misc hardware				\$1.35
Invoice	9/30/2015					
Cash Payment	E 100-45200-400 Repairs & Maint Cont (G	Pipe fittings				\$6.94
Invoice	9/30/2015					
Transaction Date	10/2/2015	Due 0	Cash	10100	Total	\$8.29

HANOVER

Payments

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Current Period: October 2015

Refer	1366	HEALTH PARTNERS	-			
Cash Payment	G 100-21706	Medical/Dental Ins	Premium Retro - October			\$764.52
Invoice	61779423	10/6/2015				
Cash Payment	G 100-21706	Medical/Dental Ins	Premium - November			\$2,923.67
Invoice	61779423	10/6/2015				
Transaction Date	10/13/2015	Due 0	Cash	10100	Total	\$3,688.19
Refer	1337	HEINS, DENICE	-			
Cash Payment	E 100-41940-520	Buildings and Structures	Storage - November			\$120.00
Invoice		10/2/2015				
Transaction Date	10/2/2015	Due 0	Cash	10100	Total	\$120.00
Refer	1340	KAUL DESIGN GROUP, LLC	-			
Cash Payment	E 201-41330-437	Other Miscellaneous	Priority Maintenance Package - Oct 2015			\$200.00
Invoice	15-138					
Transaction Date	10/2/2015	Due 0	Cash	10100	Total	\$200.00
Refer	1372	KOTTKE, BRIAN	-			
Cash Payment	E 100-41110-208	Training and Instruction	Trailer for Fire Prevention			\$50.00
Invoice		10/8/2015				
Transaction Date	10/14/2015	Due 0	Cash	10100	Total	\$50.00
Refer	1357	MENARDS-BUFFALO	-			
Cash Payment	E 100-45200-220	Repair/Maint Supply (GE	Light bulbs			\$39.90
Invoice	96242	10/5/2015				
Transaction Date	10/9/2015	Due 0	Cash	10100	Total	\$39.90
Refer	1363	METRO WEST INSPECTION SERVI	-			
Cash Payment	E 100-42101-310	Other Professional Servi	11164 12			\$33.25
Invoice		10/10/2015				
Cash Payment	E 100-42101-310	Other Professional Servi	274 Labeaux			\$3,239.95
Invoice		10/10/2015				
Cash Payment	E 100-42101-310	Other Professional Servi	11755 Whitetail			\$66.50
Invoice		10/10/2015				
Cash Payment	E 100-42101-310	Other Professional Servi	1048 Mallard			\$1,487.18
Invoice		10/10/2015				
Cash Payment	E 100-42101-310	Other Professional Servi	10467 6			\$272.78
Invoice		10/10/2015				
Cash Payment	E 100-42101-310	Other Professional Servi	1004 Mallard			\$1,169.35
Invoice		10/10/2015				
Cash Payment	E 100-42101-310	Other Professional Servi	11577 Erin			\$1,304.85
Invoice		10/10/2015				
Cash Payment	E 100-42101-310	Other Professional Servi	11295 Lambert			\$1,357.65
Invoice		10/10/2015				
Cash Payment	E 100-42101-310	Other Professional Servi	11164 12			\$72.33
Invoice		10/10/2015				
Cash Payment	E 100-42101-310	Other Professional Servi	11656 Erin			\$96.59
Invoice		10/10/2015				
Cash Payment	E 100-42101-310	Other Professional Servi	Esterly Oaks			\$17.50
Invoice		10/10/2015				
Cash Payment	E 100-42101-310	Other Professional Servi	11970 Riverview			\$116.15
Invoice		10/10/2015				

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Payments

Current Period: October 2015

Cash Payment	E 100-42101-310 Other Professional Servi	274 Labeaux				\$56.16
Invoice		10/10/2015				
Cash Payment	E 100-42101-310 Other Professional Servi	1004 Mallard				\$17.50
Invoice		10/10/2015				
Cash Payment	E 100-42101-310 Other Professional Servi	11638 8				\$17.50
Invoice		10/10/2015				
Transaction Date	10/12/2015	Due 0	Cash	10100	Total	\$9,325.24
Refer	1341 MILLER TRUCKING & LANDSCAPE	-				
Cash Payment	E 100-45200-220 Repair/Maint Supply (GE	Black Dirt				\$15.91
Invoice	120300	9/16/2015				
Cash Payment	E 100-43121-224 Street Maint Materials	Clear Credit Balance				-\$1.09
Invoice	120300	9/16/2015				
Transaction Date	10/5/2015	Due 0	Cash	10100	Total	\$14.82
Refer	1379 MINNESOTA PIPE & EQUIPMENT	-				
Cash Payment	E 601-43252-227 Utility Maint Supplies	Water Meters - 10				\$2,227.50
Invoice	0345994	10/8/2015				
Cash Payment	E 601-43252-227 Utility Maint Supplies	Water Meter Parts - 13				\$810.29
Invoice	0345994	10/8/2015				
Cash Payment	E 601-43252-227 Utility Maint Supplies	Water Meter - 1				\$222.75
Invoice	0345996	10/8/2015				
Transaction Date	10/14/2015	Due 0	Cash	10100	Total	\$3,260.54
Refer	1380 NORTHLAND TRUST	-				
Cash Payment	E 312-47000-611 Bond Interest	\$1,225,000 GO Improvement Crossover Refunding Bonds, Series 2011A - Interest Payment				\$11,637.50
Invoice		10/7/2015				
Cash Payment	E 312-47000-601 Debt Srv Bond Principal	\$1,225,000 GO Improvement Crossover Refunding Bonds, Series 2011A Debt Service 12/01/2015 - Principal Payment				\$125,000.00
Invoice		10/7/2015				
Transaction Date	10/14/2015	Due 0	Cash	10100	Total	\$136,637.50
Refer	1364 PAUL EMMERICH CONSTRUCTION	-				
Cash Payment	E 815-48200-810 Refunds & Reimburseme	Landscape - 1048 Mallard				\$1,500.00
Invoice		10/12/2015				
Cash Payment	E 811-48200-810 Refunds & Reimburseme	Erosion - 1048 Mallard				\$750.00
Invoice		10/12/2015				
Transaction Date	10/13/2015	Due 0	Cash	10100	Total	\$2,250.00
Refer	1333 RANDYS ENVIRONMENTAL SERVI	-				
Cash Payment	E 100-41110-437 Other Miscellaneous	Crow River Water Shed Annual Clean Up				\$117.00
Invoice	2136057	9/29/2015				
Transaction Date	10/1/2015	Due 0	Cash	10100	Total	\$117.00
Refer	1359 RUPP ANDERSON SQUIRES & WA	-				
Cash Payment	E 100-41610-304 Legal Fees	Miscellaneous				\$476.00
Invoice	3412	10/7/2015				
Cash Payment	E 100-41610-304 Legal Fees	City Council and Board/Commissions Meetings				\$300.00
Invoice	3412	10/7/2015				
Transaction Date	10/9/2015	Due 0	Cash	10100	Total	\$776.00
Refer	1344 ST SERVICES INC. OF BUFFALO	-				

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Payments

Current Period: October 2015

Cash Payment	E 100-43100-310 Other Professional Servi	Mowing - 10026 4th St				\$90.00
Invoice 2946	7/6/2015					
Cash Payment	E 100-43100-310 Other Professional Servi	Mowing - 1359 Oakwood				\$90.00
Invoice 2946	7/6/2015					
Cash Payment	E 100-43100-310 Other Professional Servi	Mowing - 108-038-002010 off Oakwood Ln				\$90.00
Invoice 2975	9/30/2015					
Cash Payment	E 100-43100-310 Other Professional Servi	Mowing - 10836 Ginseng				\$90.00
Invoice 2975	9/30/2015					
Cash Payment	E 100-43100-310 Other Professional Servi	Mowing - 10026 4th St				\$90.00
Invoice 2975	9/30/2015					
Cash Payment	E 100-43100-310 Other Professional Servi	Mowing - 108-039-007170 off Kayla Ln				\$90.00
Invoice 2975	9/30/2015					
Cash Payment	E 100-43100-310 Other Professional Servi	Mowing - 108-039-007160 off Kayla Ln				\$90.00
Invoice 2975	9/30/2015					
Cash Payment	E 100-43100-310 Other Professional Servi	Mowing - 108-039-007140 off Kayla Ln				\$90.00
Invoice 2975	9/30/2015					
Transaction Date	10/6/2015	Due 0	Cash	10100	Total	\$720.00
Refer	1377 U.S. HEALTHWORKS		-			
Cash Payment	E 100-42210-305 Medical and Dental Fees	Fire Department Exam				\$80.00
Invoice 0048556-MN	9/25/2015					
Transaction Date	10/14/2015	Due 0	Cash	10100	Total	\$80.00
Refer	1376 ULTIMATE SAFETY CONCEPTS, IN		-			
Cash Payment	E 100-42220-221 Equipment Parts	Battery Compartment/Labor Costs				\$190.50
Invoice 16286	9/22/2015					
Transaction Date	10/14/2015	Due 0	Cash	10100	Total	\$190.50
Refer	1334 VEOLIA WATER NORTH AMERICA		-			
Cash Payment	E 601-43252-310 Other Professional Servi	Water Services - November				\$2,812.75
Invoice 00051817	10/15/2015					
Cash Payment	E 602-43252-310 Other Professional Servi	Sewer Services - November				\$3,849.83
Invoice 00051817	10/15/2015					
Transaction Date	10/1/2015	Due 0	Cash	10100	Total	\$6,662.58
Refer	1378 WARPULA, KEN		-			
Cash Payment	E 100-42210-200 Office Supplies (GENER	Sharpies/Hose Testing				\$17.04
Invoice	9/11/2015					
Transaction Date	10/14/2015	Due 0	Cash	10100	Total	\$17.04
Refer	1339 WRIGHT COUNTY AUDITOR-TREA		-			
Cash Payment	E 100-42102-310 Other Professional Servi	Patrol Services - October				\$7,847.50
Invoice	9/30/2015					
Transaction Date	10/2/2015	Due 0	Cash	10100	Total	\$7,847.50
Refer	1370 XCEL ENERGY		-			
Cash Payment	E 100-43160-381 Electric Utilities	751 Labeaux Ave				\$78.69
Invoice 474531171	10/7/2015					
Cash Payment	E 100-43160-381 Electric Utilities	City Lights				\$2,008.71
Invoice 474244101	10/7/2015					
Cash Payment	E 100-43160-381 Electric Utilities	209 Labeaux Ave NE				\$39.18
Invoice 474636053	10/7/2015					

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Payments

Current Period: October 2015

Cash Payment	E 100-45200-381 Electric Utilities	Historical Bridge Lighting				\$66.79
Invoice 474636414	10/7/2015					
Cash Payment	E 100-45200-381 Electric Utilities	1033 Mallard St NE				\$12.94
Invoice 474649245	10/7/2015					
Cash Payment	E 100-42280-381 Electric Utilities	Fire Station				\$301.73
Invoice 474807680	10/7/2015					
Cash Payment	E 100-41940-381 Electric Utilities	City Hall				\$593.22
Invoice 474805230	10/7/2015					
Cash Payment	E 100-45200-381 Electric Utilities	631 Kadler Cir				\$14.34
Invoice 474850930	10/7/2015					
Transaction Date	10/13/2015	Due 0	Cash	10100	Total	\$3,115.60
Refer	1361 ZEE MEDICAL SERVICE					
Cash Payment	E 100-41940-310 Other Professional Servi	Medical Supplies				\$121.75
Invoice 54062118	10/9/2015					
Transaction Date	10/9/2015	Due 0	Cash	10100	Total	\$121.75

Fund Summary

	10100 Cash	
815 LANDSCAPE ESCROW FUND	\$1,500.00	
811 EROSION CONTROL ESCROW FUND	\$750.00	
602 SEWER ENTERPRISE FUND	\$3,849.83	
601 WATER ENTERPRISE FUND	\$6,073.29	
312 2009A GO IMP REFUNDING BOND	\$136,637.50	
201 EDA SPECIAL REVENUE FUND	\$200.00	
107 FIRE DEPT DONATIONS FUND	\$2,704.25	
100 GENERAL FUND	\$34,827.25	
	<u>\$186,542.12</u>	
	\$186,542.12	

Pre-Written Check	\$0.00
Checks to be Generated by the Computer	\$186,542.12
Total	\$186,542.12

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Payments

Current Period: October 2015

Batch Name	10/20/15 PY2					
	Payment	Computer Dollar Amt	\$601.45	Posted		
Refer	1381 WEX BANK		Ck# 031395 10/20/2015			
Cash Payment	E 100-42260-212 Motor Fuels	FD Fuel				\$350.33
Invoice	42686800	10/15/2015				
Cash Payment	E 100-42260-220 Repair/Maint Supply (GE	FD Car Wash				\$1.77
Invoice	42686800	10/15/2015				
Cash Payment	E 100-42260-212 Motor Fuels	FD Late Fee				\$39.00
Invoice	42686800	10/15/2015				
Cash Payment	E 100-43100-212 Motor Fuels	PW Fuel				\$210.35
Invoice	42682504	10/15/2015				
Transaction Date	10/16/2015	Due 0	Cash	10100	Total	\$601.45

Fund Summary

	10100 Cash
100 GENERAL FUND	\$601.45
	\$601.45

Pre-Written Check	\$601.45
Checks to be Generated by the Computer	\$0.00
Total	\$601.45

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*Check Summary Register©

October 2015

Name	Check Date	Check Amt	
10100 Cash			
Paid Chk# 031359	ADVANCED DISPOSAL SERVICE	10/20/2015	\$204.56 Standard Trash 9/01/15-9/30/15
Paid Chk# 031360	ALERT-ALL CORP	10/20/2015	\$2,704.25 Fire Safety Week Supplies
Paid Chk# 031361	B.K. AUTO	10/20/2015	\$68.75 R-11 sealed beam
Paid Chk# 031362	BANYON DATA SYSTEMS	10/20/2015	\$795.00 Banyon ACH Module
Paid Chk# 031363	CARDMEMBER SERVICE	10/20/2015	\$53.44 5 Dollar Pizza
Paid Chk# 031364	CENTERPOINT ENERGY	10/20/2015	\$75.41 City Hall
Paid Chk# 031365	CENTURY LINK	10/20/2015	\$30.10 Fire Hall Landline 9/28/15-10/
Paid Chk# 031366	CLASSIC CLEANING COMPANY	10/20/2015	\$545.00 FD Cleaning - October
Paid Chk# 031367	COMCAST	10/20/2015	\$257.26 Digital Phone Line Service Ci
Paid Chk# 031368	COTTONS, INC	10/20/2015	\$9.44 Halogen Bulb
Paid Chk# 031369	COTTONWOOD CONSTRUCTION	10/20/2015	\$5,952.00 Fire Station door jamb repair
Paid Chk# 031370	FINKEN WATER SOLUTIONS	10/20/2015	\$56.10 Water Drinking 5 Gallons
Paid Chk# 031371	GRAINGER	10/20/2015	\$215.60 High Sodium Bulbs
Paid Chk# 031372	Guidance Point Technologies	10/20/2015	\$120.00 Fix slow computers, set up new
Paid Chk# 031373	Hagen, Brian	10/20/2015	\$212.76 Mileage - Skillpath Training
Paid Chk# 031374	HARDWARE HANK	10/20/2015	\$8.29 FD - Misc hardware
Paid Chk# 031375	HEALTH PARTNERS	10/20/2015	\$3,688.19 Premium Retro - October
Paid Chk# 031376	Heins, Denice	10/20/2015	\$120.00 Storage - November
Paid Chk# 031377	KAUL DESIGN GROUP, LLC	10/20/2015	\$200.00 Priority Maintenance Package -
Paid Chk# 031378	KOTTKE, BRIAN	10/20/2015	\$50.00 Trailer for Fire Prevention
Paid Chk# 031379	MENARDS-BUFFALO	10/20/2015	\$39.90 Light bulbs
Paid Chk# 031380	METRO WEST INSPECTION SER	10/20/2015	\$9,325.24 11295 Lambert
Paid Chk# 031381	MILLER TRUCKING & LANDSCAP	10/20/2015	\$14.82 Black Dirt
Paid Chk# 031382	MINNESOTA PIPE & EQUIPMENT	10/20/2015	\$3,260.54 Water Meter Parts - 13
Paid Chk# 031383	Northland Trust Services	10/20/2015	\$136,637.50 \$1,225,000 GO Improvement Cros
Paid Chk# 031384	PAUL EMMERICH CONSTRUCTI	10/20/2015	\$2,250.00 Landscape - 1048 Mallard
Paid Chk# 031385	Randy's Environmental Services	10/20/2015	\$117.00 Crow River Water Shed Annual C
Paid Chk# 031386	Rupp Anderson Squires & Waldsp	10/20/2015	\$776.00 Miscellaneous
Paid Chk# 031387	ST SERVICES INC. OF BUFFALO	10/20/2015	\$720.00 Mowing - 10836 Ginseng
Paid Chk# 031388	U.S. HEALTHWORKS	10/20/2015	\$80.00 Fire Department Exam
Paid Chk# 031389	ULTIMATE SAFETY CONCEPTS,	10/20/2015	\$190.50 Battery Compartment/Labor Cost
Paid Chk# 031390	Veolia Water North America	10/20/2015	\$6,662.58 Sewer Services - November
Paid Chk# 031391	WARPULA, KEN	10/20/2015	\$17.04 Sharpies/Hose Testing
Paid Chk# 031392	WRIGHT COUNTY AUDITOR-TRE	10/20/2015	\$7,847.50 Patrol Services - October
Paid Chk# 031393	XCEL ENERGY	10/20/2015	\$3,115.60 Historical Bridge Lighting
Paid Chk# 031394	ZEE MEDICAL SERVICE	10/20/2015	\$121.75 Medical Supplies
Paid Chk# 031395	WEX BANK	10/20/2015	\$601.45 FD Fuel
		Total Checks	\$187,143.57

FILTER: None



Rupp, Anderson, Squires & Waldspurger, P.A.

527 Marquette Avenue South, Suite 1200
Minneapolis, MN 55402
Office (612) 436-4300 Fax (612) 436-4340
www.raswlaw.com

Federal Tax ID 46-1641135

Statement as of: 8/31/2015
Statement Date: 10/7/2015
Statement No. 3412

City of Hanover
11250 5th St NE
Hanover, MN 55341

4011(1)-0001: Miscellaneous	476.00
4011(1)-0004: City Council and Board/Commission Meetings	300.00
Total Fees and Expenses:	\$776.00
Previous Balance:	-
Total Now Due:	\$776.00

100-411610-304 776.00
EEL

OCT 9 2015



Rupp, Anderson, Squires & Waldspurger, P.A.

527 Marquette Avenue South, Suite 1200
Minneapolis, MN 55402
Office (612) 436-4300 Fax (612) 436-4340
www.raswlaw.com

Federal Tax ID 46-1641135

Statement as of: 8/31/2015
Statement Date: 10/7/2015
Statement No. 3412

City of Hanover
11250 5th St NE
Hanover, MN 55341

4011(1)-0001: Miscellaneous

		Hours	Rate	Amount
08/03/2015	JTS Draft ordinance regarding laws in effect.	0.60	170.00	102.00
08/04/2015	JTS Telephone conference with Brian regarding release of letter of credit; Review e-mail regarding job vacancy; Reply.	0.60	170.00	102.00
08/05/2015	JTS Brian question regarding trail liability; Respond.	0.20	170.00	34.00
08/19/2015	JTS Brian e-mail regarding fire contract; Review same.	0.90	170.00	153.00
08/20/2015	JTS Two telephone conferences with Brian regarding Hennepin County reimbursement for sewer issue.	0.30	170.00	51.00
08/27/2015	JTS Telephone conference with Brian regarding fire contract; Transmit document.	0.20	170.00	34.00
			Sub-total Fees:	\$476.00

4011(1)-0004: City Council and Board/Commission Meetings

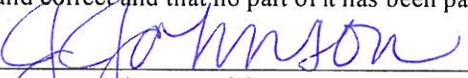
		Hours	Rate	Amount
08/03/2015	JTS Council meeting.	4.00	170.00	300.00
			Sub-total Fees:	\$300.00

Rate Summary

Jay T. Squires	6.80 hours at \$170.00/hr	776.00
Total hours:	6.80	776.00

Total Fees and Expenses:	\$776.00
Previous Balance:	-
Total Now Due:	\$776.00

I declare under the penalties of law that this account is just and correct and that no part of it has been paid.



Accounts Manager

HANOVER
Paid Register

Check Number	Employee Number	Employee Name	Pay Period	Pay Group Description	Check Amount	Check Date	Status
500351	000000003	Hagen, Brian S.	21	Bi-Weekly	\$1,797.13	10/9/2015	Outstanding
500350	000000008	Doboszinski, Jason	21	Bi-Weekly	\$1,306.98	10/9/2015	Outstanding
500349	000000011	Biren, Amy	21	Bi-Weekly	\$1,063.44	10/9/2015	Outstanding
500353	000000005	Vogel, Scott F.	21	Bi-Weekly	\$1,608.78	10/9/2015	Outstanding
500352	000000060	Lindrud, Elizabeth	21	Bi-Weekly	\$1,384.86	10/9/2015	Outstanding
					\$7,161.19		

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Deduction/Benefit Register

Pay Group: 01 Bi-Weekly

Pay Periods: 2015(21)

Deduction/Benefit Code & Description	Employee Number & Name	Deduction Amount	Benefit Amount
001 Federal	000000011 Biren, Amy	\$186.10	
	000000008 Doboszinski, Jason	\$137.99	
	000000003 Hagen, Brian S.	\$242.45	
	000000060 Lindrud, Elizabeth	\$184.18	
	000000005 Vogel, Scott F.	\$171.69	
	<i>Federal</i>		\$922.41
005 State Tax - MN	000000011 Biren, Amy	\$79.41	
	000000008 Doboszinski, Jason	\$61.87	
	000000003 Hagen, Brian S.	\$106.67	
	000000060 Lindrud, Elizabeth	\$79.28	
	000000005 Vogel, Scott F.	\$73.89	
	<i>State Tax - MN</i>		\$401.12
049 Medicare	000000011 Biren, Amy	\$22.45	
	000000008 Doboszinski, Jason	\$25.45	
	000000003 Hagen, Brian S.	\$36.25	
	000000060 Lindrud, Elizabeth	\$27.84	
	000000005 Vogel, Scott F.	\$31.32	
	<i>Medicare</i>		\$143.31
051 Social Security	000000011 Biren, Amy	\$95.98	
	000000008 Doboszinski, Jason	\$108.82	
	000000003 Hagen, Brian S.	\$155.00	
	000000060 Lindrud, Elizabeth	\$119.04	
	000000005 Vogel, Scott F.	\$133.92	
	<i>Social Security</i>		\$612.76
501 Social Security Benefit	000000011 Biren, Amy		\$95.98
	000000008 Doboszinski, Jason		\$108.82
	000000003 Hagen, Brian S.		\$155.00
	000000060 Lindrud, Elizabeth		\$119.04
	000000005 Vogel, Scott F.		\$133.92
	<i>Social Security Benefit</i>		\$612.76
502 Medicare Benefit	000000011 Biren, Amy		\$22.45
	000000008 Doboszinski, Jason		\$25.45
	000000003 Hagen, Brian S.		\$36.25
	000000060 Lindrud, Elizabeth		\$27.84

HANOVER

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Deduction/Benefit Register

Pay Group: 01 Bi-Weekly

Pay Periods: 2015(21)

Deduction/Benefit Code & Description	Employee Number & Name	Deduction Amount	Benefit Amount
502 Medicare Benefit	000000005 Vogel, Scott F.		\$31.32
	<i>Medicare Benefit</i>		\$143.31
<i>Grand Total</i>		\$2,079.60	\$756.07

HANOVER

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Deduction/Benefit Register

Pay Group: 01 Bi-Weekly

Pay Periods: 2015(21)

Deduction/Benefit Code & Description	Employee Number & Name	Deduction Amount	Benefit Amount
052 PERA	000000011 Biren, Amy	\$100.62	
	000000008 Doboszinski, Jason	\$114.09	
	000000003 Hagen, Brian S.	\$162.50	
	000000060 Lindrud, Elizabeth	\$124.80	
	000000005 Vogel, Scott F.	\$140.40	
	<i>PERA</i>	\$642.41	
503 PERA ER	000000011 Biren, Amy		\$116.10
	000000008 Doboszinski, Jason		\$131.64
	000000003 Hagen, Brian S.		\$187.50
	000000060 Lindrud, Elizabeth		\$144.00
	000000005 Vogel, Scott F.		\$162.00
	<i>PERA ER</i>		\$741.24
	<i>Grand Total</i>	\$642.41	\$741.24

HANOVER

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Deduction/Benefit Register

Pay Group: 01 Bi-Weekly

Pay Periods: 2015(21)

Deduction/Benefit Code & Description	Employee Number & Name	Deduction Amount	Benefit Amount
505 HSA Contribution - Employer	000000011 Biren, Amy		\$196.49
	000000008 Doboszinski, Jason		\$71.30
	000000003 Hagen, Brian S.		\$278.29
	000000005 Vogel, Scott F.		\$227.82
	<i>HSA Contribution - Employer</i>		\$773.90
<hr/>			
	<i>Grand Total</i>		\$773.90

HANOVER
Cash Balances
October 2015

Fund	Begin Month	GL Debits Month	GL Credits Month	Balance
100 GENERAL FUND	\$722,581.15	\$7,064.63	\$77,085.63	\$652,560.15
107 FIRE DEPT DONATIONS FUND	\$36,415.09	\$0.00	\$2,704.25	\$33,710.84
201 EDA SPECIAL REVENUE FUND	\$97,682.72	\$0.00	\$200.00	\$97,482.72
205 EDA BUSINESS INCENTIVE FUND	\$209,723.28	\$949.23	\$0.00	\$210,672.51
311 2008A GO CIP REFUNDING BOND	\$52,715.61	\$0.00	\$0.00	\$52,715.61
312 2009A GO IMP REFUNDING BOND	\$28,434.35	\$0.00	\$136,637.50	-\$108,203.15
313 2010 GO EQUIPMENT CERTIFICATES	-\$19,042.42	\$0.00	\$0.00	-\$19,042.42
314 2011A GO IMP CROSSOVER REF BD	\$447,396.91	\$0.00	\$0.00	\$447,396.91
401 GENERAL CAPITAL PROJECTS	\$576,953.93	\$0.00	\$10,235.75	\$566,718.18
402 PARKS CAPITAL PROJECTS	\$234,393.79	\$0.00	\$0.00	\$234,393.79
403 FIRE DEPT CAPITAL FUND	\$139,949.21	\$0.00	\$0.00	\$139,949.21
404 HISTORICAL CAPITAL PROJ FUND	\$43,769.63	\$0.00	\$873.50	\$42,896.13
407 TIF REDEV DIST #1	\$8,634.13	\$0.00	\$0.00	\$8,634.13
408 8TH ST CAPITAL PROJ FUND	\$0.00	\$0.00	\$0.00	\$0.00
411 CITY HALL CAPITAL PROJ FUND	\$55,585.32	\$0.00	\$0.00	\$55,585.32
412 CROW RIVER CROSSING PROJ FD	\$0.00	\$0.00	\$0.00	\$0.00
416 RIVER RD RECON FUND	\$0.00	\$0.00	\$0.00	\$0.00
417 EQUIPMENT CAPITAL FUND	\$51,873.12	\$0.00	\$0.00	\$51,873.12
418 STREET CAPITAL PROJ FUND	\$505,027.20	\$0.00	\$0.00	\$505,027.20
601 WATER ENTERPRISE FUND	\$728,278.88	\$12,039.13	\$10,887.04	\$729,430.97
602 SEWER ENTERPRISE FUND	\$217,965.66	\$27,331.76	\$39,606.16	\$205,691.26
603 STORM WATER ENTERPRISE FUND	\$139,558.71	\$2,814.29	\$21,680.00	\$120,693.00
611 WATER CAPITAL IMP FUND	\$404,450.82	\$0.00	\$0.00	\$404,450.82
612 SEWER CAPITAL IMP FUND	\$1,706,710.37	\$0.00	\$0.00	\$1,706,710.37
613 STORM WATER CAPITAL IMP FUND	\$548,591.17	\$0.00	\$0.00	\$548,591.17
804 SCHENDELS FIELD ESC FUND	\$145,926.71	\$0.00	\$0.00	\$145,926.71
809 BRIDGES AT HANOVER ESC FUND	-\$13,476.50	\$0.00	\$0.00	-\$13,476.50
811 EROSION CONTROL ESCROW FUND	\$29,500.00	\$750.00	\$1,500.00	\$28,750.00
815 LANDSCAPE ESCROW FUND	\$41,000.00	\$1,500.00	\$4,500.00	\$38,000.00
817 INFRASTRUCTURE ESCROW FUND	\$16,000.00	\$1,000.00	\$1,000.00	\$16,000.00
818 MISC ESCROWS FUND	\$6,863.45	\$0.00	\$398.35	\$6,465.10
820 BRIDGES TOWNHOMES ESC FUND	\$3,543.63	\$0.00	\$0.00	\$3,543.63
821 QUAIL PASS 2ND ADD ESCROW FD	\$11,782.28	\$0.00	\$0.00	\$11,782.28
900 INTEREST	\$0.00	\$0.00	\$0.00	\$0.00
	\$7,178,788.20	\$53,449.04	\$307,308.18	\$6,924,929.06

Revenue Budget by Source

Source Alt Code	Account Descr	October 2015 Amt	2015 YTD Amt	2015 YTD Budget	2015 YTD Balance	%YTD Budget
Fund 100 GENERAL FUND						
TAXES	R 100-31000 Property Taxes - General	\$0.00	\$572,600.36	\$995,728.00	\$423,127.64	57.51%
TAXES	R 100-31020 Property Taxes - Fire	\$0.00	\$47,812.00	\$95,624.00	\$47,812.00	50.00%
TAXES	R 100-31800 Franchise Fees	\$0.00	\$6,320.51	\$10,000.00	\$3,679.49	63.21%
Source Alt Code TAXES		\$0.00	\$626,732.87	\$1,101,352.00	\$474,619.13	56.91%
SERVICE	R 100-34000 Charges for Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SERVICE	R 100-34101 City Hall Rent Revenue	\$275.00	\$6,680.00	\$5,000.00	-\$1,680.00	133.60%
SERVICE	R 100-34107 Assessment Search Fees	\$0.00	\$450.00	\$300.00	-\$150.00	150.00%
SERVICE	R 100-34108 Administrative Fees	\$0.00	\$2,146.55	\$2,000.00	-\$146.55	107.33%
SERVICE	R 100-34109 Copies/Faxes	\$0.00	\$11.25	\$80.00	\$68.75	14.06%
SERVICE	R 100-34207 Fire Protection Services	\$0.00	\$66,511.30	\$106,964.00	\$40,452.70	62.18%
SERVICE	R 100-34403 Recycling Rev/Reimb	\$0.00	\$3,403.20	\$6,000.00	\$2,596.80	56.72%
SERVICE	R 100-34740 Park & Rec Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SERVICE	R 100-34780 Park Rental Fees	\$0.00	\$2,805.21	\$2,000.00	-\$805.21	140.26%
SERVICE	R 100-34940 Cemetery Revenues	\$0.00	\$1,950.00	\$2,000.00	\$50.00	97.50%
Source Alt Code SERVICE		\$275.00	\$83,957.51	\$124,344.00	\$40,386.49	67.52%
MISC	R 100-36100 Special Assessments	\$0.00	\$7,914.80	\$0.00	-\$7,914.80	0.00%
MISC	R 100-36200 Miscellaneous Revenues	\$0.00	\$11,522.03	\$0.00	-\$11,522.03	0.00%
MISC	R 100-36210 Interest Earnings	\$0.00	\$6,057.29	\$1,000.00	-\$5,057.29	605.73%
MISC	R 100-36215 Investment Income/Loss	\$0.00	\$2,731.46	\$7,000.00	\$4,268.54	39.02%
MISC	R 100-36230 Contributions and Donations	\$0.00	\$4,345.00	\$0.00	-\$4,345.00	0.00%
MISC	R 100-36235 Insurance Dividends	\$0.00	\$0.00	\$6,000.00	\$6,000.00	0.00%
MISC	R 100-36250 Damage Deposits	\$400.00	\$8,850.00	\$7,000.00	-\$1,850.00	126.43%
MISC	R 100-36260 Refunds or Reimbursements	\$0.00	\$62.62	\$0.00	-\$62.62	0.00%
MISC	R 100-36290 Sale of Vehicles/Equipment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Source Alt Code MISC		\$400.00	\$41,483.20	\$21,000.00	-\$20,483.20	197.54%
LIC PERM	R 100-32110 Alcoholic Beverages	\$0.00	\$10,370.00	\$10,300.00	-\$70.00	100.68%
LIC PERM	R 100-32180 Other Bus. Licenses/Permits	\$0.00	\$262.00	\$100.00	-\$162.00	262.00%
LIC PERM	R 100-32210 Building Permits	\$5,536.97	\$105,847.41	\$120,000.00	\$14,152.59	88.21%
LIC PERM	R 100-32240 Animal Licenses	\$20.00	\$200.00	\$100.00	-\$100.00	200.00%
LIC PERM	R 100-32260 Solid Waste Hauler Licenses	\$0.00	\$500.00	\$1,500.00	\$1,000.00	33.33%
LIC PERM	R 100-32270 Rental Dwelling Licenses	\$0.00	\$0.00	\$300.00	\$300.00	0.00%
LIC PERM	R 100-32280 Other Non-Business Lic/Per	\$0.00	\$27.00	\$50.00	\$23.00	54.00%
Source Alt Code LIC PERM		\$5,556.97	\$117,206.41	\$132,350.00	\$15,143.59	88.56%
INTGOVT	R 100-33400 State Grants and Aids	\$0.00	\$19,377.50	\$38,755.00	\$19,377.50	50.00%
INTGOVT	R 100-33401 Local Government Aid	\$0.00	\$52,929.50	\$105,859.00	\$52,929.50	50.00%
INTGOVT	R 100-33410 MV Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTGOVT	R 100-33420 PERA Aid	\$0.00	\$169.50	\$339.00	\$169.50	50.00%
INTGOVT	R 100-33422 State Fire Aid	\$0.00	\$2,000.00	\$24,000.00	\$22,000.00	8.33%
INTGOVT	R 100-33426 State Police Aid	\$0.00	\$0.00	\$4,600.00	\$4,600.00	0.00%
INTGOVT	R 100-33610 County Grants/Aid for Roads	\$0.00	\$1,454.00	\$1,500.00	\$46.00	96.93%
Source Alt Code INTGOVT		\$0.00	\$75,930.50	\$175,053.00	\$99,122.50	43.38%
FINES	R 100-35100 Court Fines	\$0.00	\$2,352.64	\$1,500.00	-\$852.64	156.84%
Source Alt Code FINES		\$0.00	\$2,352.64	\$1,500.00	-\$852.64	156.84%
Fund 100 GENERAL FUND		\$6,231.97	\$947,663.13	\$1,555,599.00	\$607,935.87	60.92%

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Dept Abbrev	Account Descr	October 2015 Amt	2015 YTD Amt	2015 YTD Budget	2015 YTD Balance	%YTD Budget
Fund 100 GENERAL FUND						
Dept 41110 Council						
COUNCIL	E 100-41110-111 Committee Wages/Mee	\$0.00	\$5,025.82	\$10,500.00	\$5,474.18	47.86%
COUNCIL	E 100-41110-122 FICA	\$0.00	\$330.64	\$651.00	\$320.36	50.79%
COUNCIL	E 100-41110-123 Medicare	\$0.00	\$73.00	\$152.00	\$79.00	48.03%
COUNCIL	E 100-41110-150 Worker s Comp (GENE	\$0.00	\$74.65	\$75.00	\$0.35	99.53%
COUNCIL	E 100-41110-152 Worker s Comp Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
COUNCIL	E 100-41110-208 Training and Instructio	\$50.00	\$365.00	\$450.00	\$85.00	81.11%
COUNCIL	E 100-41110-306 Dues & Subscriptions	\$0.00	\$9,654.40	\$7,000.00	-\$2,654.40	137.92%
COUNCIL	E 100-41110-331 Travel Expenses	\$0.00	\$61.24	\$1,000.00	\$938.76	6.12%
COUNCIL	E 100-41110-437 Other Miscellaneous	\$117.00	\$2,239.84	\$5,000.00	\$2,760.16	44.80%
Dept 41110 Council		\$167.00	\$17,824.59	\$24,828.00	\$7,003.41	71.79%
Dept 41330 Boards and Commissions						
BRDCOMM	E 100-41330-111 Committee Wages/Mee	\$0.00	\$0.00	\$5,500.00	\$5,500.00	0.00%
BRDCOMM	E 100-41330-150 Worker s Comp (GENE	\$0.00	\$161.27	\$160.00	-\$1.27	100.79%
BRDCOMM	E 100-41330-160 Liability Insurance Emp	\$0.00	\$0.00	\$100.00	\$100.00	0.00%
BRDCOMM	E 100-41330-208 Training and Instructio	\$0.00	\$0.00	\$150.00	\$150.00	0.00%
BRDCOMM	E 100-41330-331 Travel Expenses	\$0.00	\$21.06	\$100.00	\$78.94	21.06%
BRDCOMM	E 100-41330-437 Other Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41330 Boards and Commissions		\$0.00	\$182.33	\$6,010.00	\$5,827.67	3.03%
Dept 41400 City Administrator						
CITYADM	E 100-41400-101 Full-Time Employees R	\$2,500.00	\$59,533.30	\$72,588.00	\$13,054.70	82.02%
CITYADM	E 100-41400-121 PERA	\$187.50	\$4,744.52	\$5,400.00	\$655.48	87.86%
CITYADM	E 100-41400-122 FICA	\$155.00	\$3,922.13	\$4,500.00	\$577.87	87.16%
CITYADM	E 100-41400-123 Medicare	\$36.25	\$917.27	\$1,100.00	\$182.73	83.39%
CITYADM	E 100-41400-131 Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CITYADM	E 100-41400-132 Employer Paid HSA	\$278.29	\$3,038.17	\$3,360.00	\$321.83	90.42%
CITYADM	E 100-41400-134 Employer Paid Life	\$0.00	\$352.88	\$360.00	\$7.12	98.02%
CITYADM	E 100-41400-150 Worker s Comp (GENE	\$0.00	\$335.70	\$350.00	\$14.30	95.91%
CITYADM	E 100-41400-151 Med/Dental Insurance	-\$537.85	\$4,024.67	\$3,600.00	-\$424.67	111.80%
CITYADM	E 100-41400-208 Training and Instructio	\$255.00	\$1,309.80	\$1,000.00	-\$309.80	130.98%
CITYADM	E 100-41400-306 Dues & Subscriptions	\$0.00	\$400.00	\$500.00	\$100.00	80.00%
CITYADM	E 100-41400-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41400 City Administrator		\$2,874.19	\$78,578.44	\$92,758.00	\$14,179.56	84.71%
Dept 41410 Elections						
ELECTION	E 100-41410-200 Office Supplies (GENER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELECTION	E 100-41410-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELECTION	E 100-41410-351 Legal Notices Publishin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELECTION	E 100-41410-400 Repairs & Maint Cont (\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
Dept 41410 Elections		\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
Dept 41430 Clerical Staff						
CLERICAL	E 100-41430-101 Full-Time Employees R	\$1,548.00	\$43,287.18	\$54,043.00	\$10,755.82	80.10%
CLERICAL	E 100-41430-102 Full-Time Employees O	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CLERICAL	E 100-41430-103 Part-Time Employees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CLERICAL	E 100-41430-121 PERA	\$116.10	\$3,101.22	\$4,100.00	\$998.78	75.64%
CLERICAL	E 100-41430-122 FICA	\$95.98	\$3,138.76	\$3,400.00	\$261.24	92.32%
CLERICAL	E 100-41430-123 Medicare	\$22.45	\$734.03	\$800.00	\$65.97	91.75%
CLERICAL	E 100-41430-131 Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CLERICAL	E 100-41430-132 Employer Paid HSA	\$196.49	\$2,118.50	\$2,580.00	\$461.50	82.11%
CLERICAL	E 100-41430-134 Employer Paid Life	\$0.00	\$810.75	\$700.00	-\$110.75	115.82%
CLERICAL	E 100-41430-142 Unemployment Benefit	\$0.00	\$357.00	\$1,428.00	\$1,071.00	25.00%

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Dept Abbrev	Account Descr	October 2015 Amt	2015 YTD Amt	2015 YTD Budget	2015 YTD Balance	%YTD Budget
CLERICAL	E 100-41430-150 Worker s Comp (GENE	\$0.00	\$210.63	\$250.00	\$39.37	84.25%
CLERICAL	E 100-41430-151 Med/Dental Insurance	\$40.85	\$6,411.52	\$5,412.00	-\$999.52	118.47%
Dept 41430 Clerical Staff		\$2,019.87	\$60,169.59	\$72,713.00	\$12,543.41	82.75%
Dept 41435 Staff Expenses						
STAFFEXP	E 100-41435-208 Training and Instructio	\$60.00	\$420.00	\$1,500.00	\$1,080.00	28.00%
STAFFEXP	E 100-41435-260 Uniforms	\$0.00	\$0.00	\$300.00	\$300.00	0.00%
STAFFEXP	E 100-41435-306 Dues & Subscriptions	\$28.00	\$427.43	\$300.00	-\$127.43	142.48%
STAFFEXP	E 100-41435-310 Other Professional Serv	\$0.00	\$387.25	\$1,000.00	\$612.75	38.73%
STAFFEXP	E 100-41435-331 Travel Expenses	\$212.76	\$378.52	\$1,500.00	\$1,121.48	25.23%
Dept 41435 Staff Expenses		\$300.76	\$1,613.20	\$4,600.00	\$2,986.80	35.07%
Dept 41530 Accounting						
ACCTING	E 100-41530-101 Full-Time Employees R	\$1,920.00	\$12,480.00	\$24,960.00	\$12,480.00	50.00%
ACCTING	E 100-41530-121 PERA	\$144.00	\$936.00	\$1,900.00	\$964.00	49.26%
ACCTING	E 100-41530-122 FICA	\$119.04	\$773.76	\$1,500.00	\$726.24	51.58%
ACCTING	E 100-41530-123 Medicare	\$27.84	\$180.96	\$400.00	\$219.04	45.24%
ACCTING	E 100-41530-132 Employer Paid HSA	\$0.00	\$656.31	\$0.00	-\$656.31	0.00%
ACCTING	E 100-41530-134 Employer Paid Life	\$0.00	\$100.00	\$0.00	-\$100.00	0.00%
ACCTING	E 100-41530-150 Worker s Comp (GENE	\$0.00	\$335.70	\$350.00	\$14.30	95.91%
ACCTING	E 100-41530-151 Med/Dental Insurance	\$118.13	\$739.65	\$2,000.00	\$1,260.35	36.98%
ACCTING	E 100-41530-310 Other Professional Serv	\$0.00	\$35,032.78	\$38,500.00	\$3,467.22	90.99%
Dept 41530 Accounting		\$2,329.01	\$51,235.16	\$69,610.00	\$18,374.84	73.60%
Dept 41540 Auditing						
AUDITING	E 100-41540-301 Auditing and Acctg Ser	\$0.00	\$23,400.00	\$27,000.00	\$3,600.00	86.67%
Dept 41540 Auditing		\$0.00	\$23,400.00	\$27,000.00	\$3,600.00	86.67%
Dept 41550 Assessing						
ASSESS G	E 100-41550-310 Other Professional Serv	\$0.00	\$17,609.96	\$17,600.00	-\$9.96	100.06%
Dept 41550 Assessing		\$0.00	\$17,609.96	\$17,600.00	-\$9.96	100.06%
Dept 41570 Purchasing						
PURCHASE	E 100-41570-200 Office Supplies (GENER	\$105.45	\$2,494.46	\$4,900.00	\$2,405.54	50.91%
PURCHASE	E 100-41570-205 Bank Fees	\$0.00	\$14.75	\$100.00	\$85.25	14.75%
PURCHASE	E 100-41570-207 Computer Supplies	\$795.00	\$4,238.99	\$2,500.00	-\$1,738.99	169.56%
PURCHASE	E 100-41570-220 Repair/Maint Supply (G	\$36.00	\$1,597.73	\$6,800.00	\$5,202.27	23.50%
PURCHASE	E 100-41570-322 Postage	\$0.00	\$1,863.27	\$1,500.00	-\$363.27	124.22%
PURCHASE	E 100-41570-570 Office Equip and Furnis	\$109.99	\$109.99	\$4,000.00	\$3,890.01	2.75%
Dept 41570 Purchasing		\$1,046.44	\$10,319.19	\$19,800.00	\$9,480.81	52.12%
Dept 41600 Computer						
COMPUTER	E 100-41600-220 Repair/Maint Supply (G	\$890.00	\$3,244.98	\$4,000.00	\$755.02	81.12%
COMPUTER	E 100-41600-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41600 Computer		\$890.00	\$3,244.98	\$4,000.00	\$755.02	81.12%
Dept 41610 City Attorney						
CITYATNY	E 100-41610-304 Legal Fees	\$1,164.49	\$12,220.65	\$21,152.00	\$8,931.35	57.78%
Dept 41610 City Attorney		\$1,164.49	\$12,220.65	\$21,152.00	\$8,931.35	57.78%
Dept 41910 Planning and Zoning						
PLANZONG	E 100-41910-310 Other Professional Serv	\$3,050.00	\$15,739.45	\$17,000.00	\$1,260.55	92.59%
Dept 41910 Planning and Zoning		\$3,050.00	\$15,739.45	\$17,000.00	\$1,260.55	92.59%
Dept 41940 General Govt Buildings/Plant						
GOVTBLDG	E 100-41940-210 Operating Supplies (GE	\$0.00	\$617.12	\$5,000.00	\$4,382.88	12.34%
GOVTBLDG	E 100-41940-220 Repair/Maint Supply (G	\$55.86	\$3,834.36	\$10,000.00	\$6,165.64	38.34%
GOVTBLDG	E 100-41940-306 Dues & Subscriptions	\$0.00	\$250.00	\$300.00	\$50.00	83.33%

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Dept Abbrev	Account Descr	October 2015 Amt	2015 YTD Amt	2015 YTD Budget	2015 YTD Balance	%YTD Budget
GOVTBLDG	E 100-41940-310 Other Professional Serv	\$1,191.75	\$5,298.24	\$8,400.00	\$3,101.76	63.07%
GOVTBLDG	E 100-41940-321 Telephone	\$417.26	\$2,760.61	\$5,500.00	\$2,739.39	50.19%
GOVTBLDG	E 100-41940-325 Taxes	\$0.00	\$220.00	\$7,000.00	\$6,780.00	3.14%
GOVTBLDG	E 100-41940-381 Electric Utilities	\$1,281.66	\$6,260.83	\$9,000.00	\$2,739.17	69.56%
GOVTBLDG	E 100-41940-383 Gas Utilities	\$55.85	\$2,746.85	\$5,000.00	\$2,253.15	54.94%
GOVTBLDG	E 100-41940-384 Refuse/Garbage Dispos	\$204.56	\$1,928.59	\$2,400.00	\$471.41	80.36%
GOVTBLDG	E 100-41940-415 Other Equipment Renta	\$0.00	\$120.50	\$500.00	\$379.50	24.10%
GOVTBLDG	E 100-41940-520 Buildings and Structure	\$120.00	\$4,035.67	\$5,000.00	\$964.33	80.71%
GOVTBLDG	E 100-41940-560 Furniture and Fixtures	\$215.60	\$215.60	\$2,500.00	\$2,284.40	8.62%
GOVTBLDG	E 100-41940-580 Other Equipment	\$0.00	\$1,262.78	\$1,000.00	-\$262.78	126.28%
Dept 41940 General Govt Buildings/Plant		\$3,542.54	\$29,551.15	\$61,600.00	\$32,048.85	47.97%
Dept 41950 Engineer						
ENGINEER	E 100-41950-303 Engineering Fees	\$3,128.75	\$10,141.50	\$25,000.00	\$14,858.50	40.57%
Dept 41950 Engineer		\$3,128.75	\$10,141.50	\$25,000.00	\$14,858.50	40.57%
Dept 41960 Insurance						
INSURANCE	E 100-41960-142 Unemployment Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE	E 100-41960-150 Worker s Comp (GENE	\$0.00	\$348.07	\$250.00	-\$98.07	139.23%
INSURANCE	E 100-41960-152 Worker s Comp Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE	E 100-41960-361 General Liability Ins	\$0.00	\$35,912.53	\$25,200.00	-\$10,712.53	142.51%
Dept 41960 Insurance		\$0.00	\$36,260.60	\$25,450.00	-\$10,810.60	142.48%
Dept 41970 Legal Publications						
LEGALPUB	E 100-41970-341 Employment	\$0.00	\$435.42	\$500.00	\$64.58	87.08%
LEGALPUB	E 100-41970-343 Other Advertising	\$0.00	\$0.00	\$250.00	\$250.00	0.00%
LEGALPUB	E 100-41970-351 Legal Notices Publishin	\$0.00	\$372.02	\$2,000.00	\$1,627.98	18.60%
LEGALPUB	E 100-41970-354 Recording Fees	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
Dept 41970 Legal Publications		\$0.00	\$807.44	\$3,250.00	\$2,442.56	24.84%
Dept 42101 Hennepin County Sheriff						
HCSHERIFF	E 100-42101-310 Other Professional Serv	\$14,138.92	\$49,910.77	\$69,335.00	\$19,424.23	71.98%
Dept 42101 Hennepin County Sheriff		\$14,138.92	\$49,910.77	\$69,335.00	\$19,424.23	71.98%
Dept 42102 Wright County Sheriff						
WCSHERIFF	E 100-42102-310 Other Professional Serv	\$7,847.50	\$78,858.29	\$94,170.00	\$15,311.71	83.74%
Dept 42102 Wright County Sheriff		\$7,847.50	\$78,858.29	\$94,170.00	\$15,311.71	83.74%
Dept 42210 Fire Dept Administration						
FIREADMIN	E 100-42210-103 Part-Time Employees	\$0.00	\$0.00	\$34,340.00	\$34,340.00	0.00%
FIREADMIN	E 100-42210-122 FICA	\$0.00	\$0.00	\$2,129.00	\$2,129.00	0.00%
FIREADMIN	E 100-42210-123 Medicare	\$0.00	\$0.00	\$515.00	\$515.00	0.00%
FIREADMIN	E 100-42210-125 Other Retirement Contr	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREADMIN	E 100-42210-142 Unemployment Benefit	\$0.00	\$22.21	\$0.00	-\$22.21	0.00%
FIREADMIN	E 100-42210-150 Worker s Comp (GENE	\$0.00	\$10,187.36	\$10,000.00	-\$187.36	101.87%
FIREADMIN	E 100-42210-200 Office Supplies (GENER	\$17.04	\$17.04	\$200.00	\$182.96	8.52%
FIREADMIN	E 100-42210-305 Medical and Dental Fee	\$80.00	\$4,037.50	\$4,000.00	-\$37.50	100.94%
FIREADMIN	E 100-42210-306 Dues & Subscriptions	\$0.00	\$572.29	\$950.00	\$377.71	60.24%
FIREADMIN	E 100-42210-361 General Liability Ins	\$0.00	\$2,370.08	\$0.00	-\$2,370.08	0.00%
FIREADMIN	E 100-42210-437 Other Miscellaneous	\$0.00	\$88.50	\$10,000.00	\$9,911.50	0.89%
FIREADMIN	E 100-42210-700 Transfers (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42210 Fire Dept Administration		\$97.04	\$17,294.98	\$62,134.00	\$44,839.02	27.83%
Dept 42220 Fire Dept Equipment						
FIREEQUIP	E 100-42220-221 Equipment Parts	\$205.49	\$1,007.78	\$5,500.00	\$4,492.22	18.32%
FIREEQUIP	E 100-42220-228 Medical Supplies	\$0.00	\$782.14	\$1,500.00	\$717.86	52.14%
FIREEQUIP	E 100-42220-240 Small Tools and Minor	\$0.00	\$0.00	\$850.00	\$850.00	0.00%

HANOVER
Expenditure Budget Report

Dept Abbrev	Account Descr	October 2015 Amt	2015 YTD Amt	2015 YTD Budget	2015 YTD Balance	%YTD Budget
FIREEQUIP	E 100-42220-260 Uniforms	\$0.00	\$5,800.74	\$4,500.00	-\$1,300.74	128.91%
FIREEQUIP	E 100-42220-580 Other Equipment	\$0.00	\$835.79	\$5,000.00	\$4,164.21	16.72%
Dept 42220	Fire Dept Equipment	\$205.49	\$8,426.45	\$17,350.00	\$8,923.55	48.57%
Dept 42240	Fire Dept Training					
FIRETRNG	E 100-42240-208 Training and Instructio	\$53.44	\$3,773.01	\$7,500.00	\$3,726.99	50.31%
FIRETRNG	E 100-42240-331 Travel Expenses	\$0.00	\$447.61	\$1,500.00	\$1,052.39	29.84%
Dept 42240	Fire Dept Training	\$53.44	\$4,220.62	\$9,000.00	\$4,779.38	46.90%
Dept 42260	Fire Vehicles					
FIREVEH	E 100-42260-212 Motor Fuels	\$599.79	\$2,891.94	\$5,000.00	\$2,108.06	57.84%
FIREVEH	E 100-42260-220 Repair/Maint Supply (G	\$49.86	\$3,835.28	\$9,000.00	\$5,164.72	42.61%
FIREVEH	E 100-42260-240 Small Tools and Minor	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
FIREVEH	E 100-42260-323 Radio Units	\$0.00	\$5,035.47	\$7,465.00	\$2,429.53	67.45%
Dept 42260	Fire Vehicles	\$649.65	\$11,762.69	\$23,465.00	\$11,702.31	50.13%
Dept 42280	Fire Stations and Bldgs					
FIREBLDG	E 100-42280-215 Shop Supplies	\$0.00	\$179.65	\$1,650.00	\$1,470.35	10.89%
FIREBLDG	E 100-42280-220 Repair/Maint Supply (G	\$6,048.01	\$8,527.97	\$3,500.00	-\$5,027.97	243.66%
FIREBLDG	E 100-42280-321 Telephone	\$30.10	\$290.52	\$800.00	\$509.48	36.32%
FIREBLDG	E 100-42280-325 Taxes	\$0.00	\$0.00	\$175.00	\$175.00	0.00%
FIREBLDG	E 100-42280-381 Electric Utilities	\$637.75	\$2,843.05	\$5,000.00	\$2,156.95	56.86%
FIREBLDG	E 100-42280-383 Gas Utilities	\$19.56	\$2,454.49	\$2,600.00	\$145.51	94.40%
Dept 42280	Fire Stations and Bldgs	\$6,735.42	\$14,295.68	\$13,725.00	-\$570.68	104.16%
Dept 42290	Fire Relief Association					
FIRERELIEF	E 100-42290-124 Fire Pension Contributi	\$0.00	\$2,000.00	\$29,500.00	\$27,500.00	6.78%
FIRERELIEF	E 100-42290-301 Auditing and Acctg Ser	\$0.00	\$6,500.00	\$6,000.00	-\$500.00	108.33%
Dept 42290	Fire Relief Association	\$0.00	\$8,500.00	\$35,500.00	\$27,000.00	23.94%
Dept 42401	Building Inspection Admin					
INSPADMN	E 100-42401-310 Other Professional Serv	\$0.00	\$29,526.17	\$50,000.00	\$20,473.83	59.05%
Dept 42401	Building Inspection Admin	\$0.00	\$29,526.17	\$50,000.00	\$20,473.83	59.05%
Dept 42700	Animal Control					
ANIMCTRL	E 100-42700-210 Operating Supplies (GE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ANIMCTRL	E 100-42700-310 Other Professional Serv	\$0.00	\$185.00	\$500.00	\$315.00	37.00%
Dept 42700	Animal Control	\$0.00	\$185.00	\$500.00	\$315.00	37.00%
Dept 42800	Cemetery					
CEMETERY	E 100-42800-310 Other Professional Serv	\$0.00	\$50.00	\$150.00	\$100.00	33.33%
Dept 42800	Cemetery	\$0.00	\$50.00	\$150.00	\$100.00	33.33%
Dept 43000	Public Works (GENERAL)					
PUBWRKS	E 100-43000-101 Full-Time Employees R	\$3,882.29	\$73,262.45	\$98,000.00	\$24,737.55	74.76%
PUBWRKS	E 100-43000-102 Full-Time Employees O	\$32.91	\$603.56	\$0.00	-\$603.56	0.00%
PUBWRKS	E 100-43000-103 Part-Time Employees	\$0.00	\$4,554.75	\$5,500.00	\$945.25	82.81%
PUBWRKS	E 100-43000-121 PERA	\$293.64	\$5,968.12	\$7,400.00	\$1,431.88	80.65%
PUBWRKS	E 100-43000-122 FICA	\$242.74	\$5,153.74	\$6,400.00	\$1,246.26	80.53%
PUBWRKS	E 100-43000-123 Medicare	\$56.77	\$1,205.30	\$1,500.00	\$294.70	80.35%
PUBWRKS	E 100-43000-132 Employer Paid HSA	\$299.12	\$2,638.75	\$2,717.00	\$78.25	97.12%
PUBWRKS	E 100-43000-134 Employer Paid Life	\$0.00	\$1,418.72	\$1,532.00	\$113.28	92.61%
PUBWRKS	E 100-43000-142 Unemployment Benefit	\$0.00	\$238.10	\$300.00	\$61.90	79.37%
PUBWRKS	E 100-43000-150 Worker s Comp (GENE	\$0.00	\$10,797.05	\$7,500.00	-\$3,297.05	143.96%
PUBWRKS	E 100-43000-151 Med/Dental Insurance	\$75.13	\$11,843.62	\$14,664.00	\$2,820.38	80.77%
PUBWRKS	E 100-43000-152 Worker s Comp Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PUBWRKS	E 100-43000-208 Training and Instructio	\$50.00	\$1,000.00	\$1,500.00	\$500.00	66.67%
PUBWRKS	E 100-43000-226 Sign Repair Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Expenditure Budget Report

Dept Abbrev	Account Descr	October 2015 Amt	2015 YTD Amt	2015 YTD Budget	2015 YTD Balance	%YTD Budget
PUBWRKS	E 100-43000-321 Telephone	\$137.52	\$1,351.54	\$2,000.00	\$648.46	67.58%
Dept 43000	Public Works (GENERAL)	\$5,070.12	\$120,035.70	\$149,013.00	\$28,977.30	80.55%
Dept 43100	Hwys, Streets, & Roads					
HWYROAD	E 100-43100-212 Motor Fuels	\$698.52	\$5,226.16	\$10,000.00	\$4,773.84	52.26%
HWYROAD	E 100-43100-215 Shop Supplies	\$92.10	\$932.83	\$5,000.00	\$4,067.17	18.66%
HWYROAD	E 100-43100-220 Repair/Maint Supply (G	\$22.86	\$4,131.30	\$6,000.00	\$1,868.70	68.86%
HWYROAD	E 100-43100-240 Small Tools and Minor	\$373.29	\$1,534.67	\$2,500.00	\$965.33	61.39%
HWYROAD	E 100-43100-260 Uniforms	\$0.00	\$474.50	\$2,000.00	\$1,525.50	23.73%
HWYROAD	E 100-43100-310 Other Professional Serv	\$1,970.00	\$8,276.00	\$3,000.00	-\$5,276.00	275.87%
HWYROAD	E 100-43100-325 Taxes	\$0.00	\$39.00	\$200.00	\$161.00	19.50%
Dept 43100	Hwys, Streets, & Roads	\$3,156.77	\$20,614.46	\$28,700.00	\$8,085.54	71.83%
Dept 43121	Paved Streets					
PAVSTRTS	E 100-43121-224 Street Maint Materials	\$22.76	\$71,130.76	\$71,000.00	-\$130.76	100.18%
PAVSTRTS	E 100-43121-226 Sign Repair Materials	\$0.00	\$3,930.24	\$7,000.00	\$3,069.76	56.15%
Dept 43121	Paved Streets	\$22.76	\$75,061.00	\$78,000.00	\$2,939.00	96.23%
Dept 43122	Unpaved Streets					
UNPAVSTS	E 100-43122-224 Street Maint Materials	\$795.00	\$9,712.82	\$12,500.00	\$2,787.18	77.70%
UNPAVSTS	E 100-43122-226 Sign Repair Materials	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
UNPAVSTS	E 100-43122-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43122	Unpaved Streets	\$795.00	\$9,712.82	\$13,000.00	\$3,287.18	74.71%
Dept 43125	Ice & Snow Removal					
SNOWREMO	E 100-43125-224 Street Maint Materials	\$0.00	\$14,999.93	\$15,000.00	\$0.07	100.00%
Dept 43125	Ice & Snow Removal	\$0.00	\$14,999.93	\$15,000.00	\$0.07	100.00%
Dept 43160	Street Lighting					
STLHTG	E 100-43160-381 Electric Utilities	\$2,236.39	\$19,120.23	\$27,000.00	\$7,879.77	70.82%
Dept 43160	Street Lighting	\$2,236.39	\$19,120.23	\$27,000.00	\$7,879.77	70.82%
Dept 43240	Waste (refuse) Disposal					
REFDISPO	E 100-43240-384 Refuse/Garbage Dispos	\$0.00	\$1,784.00	\$2,000.00	\$216.00	89.20%
Dept 43240	Waste (refuse) Disposal	\$0.00	\$1,784.00	\$2,000.00	\$216.00	89.20%
Dept 43245	Recycling: Refuse					
RECYCLING	E 100-43245-215 Shop Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RECYCLING	E 100-43245-384 Refuse/Garbage Dispos	\$3,072.00	\$26,871.64	\$35,000.00	\$8,128.36	76.78%
Dept 43245	Recycling: Refuse	\$3,072.00	\$26,871.64	\$35,000.00	\$8,128.36	76.78%
Dept 43260	Weed Control					
WEEDCTRL	E 100-43260-215 Shop Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
WEEDCTRL	E 100-43260-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43260	Weed Control	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 45186	Senior Center					
SRCENTER	E 100-45186-437 Other Miscellaneous	\$1,936.49	\$3,393.51	\$7,250.00	\$3,856.49	46.81%
Dept 45186	Senior Center	\$1,936.49	\$3,393.51	\$7,250.00	\$3,856.49	46.81%
Dept 45200	Parks (GENERAL)					
PARKS	E 100-45200-111 Committee Wages/Mee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PARKS	E 100-45200-160 Liability Insurance Emp	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PARKS	E 100-45200-212 Motor Fuels	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PARKS	E 100-45200-220 Repair/Maint Supply (G	\$450.27	\$4,137.33	\$5,000.00	\$862.67	82.75%
PARKS	E 100-45200-225 Landscaping Materials	\$0.00	\$2,348.66	\$3,300.00	\$951.34	71.17%
PARKS	E 100-45200-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PARKS	E 100-45200-381 Electric Utilities	\$233.92	\$1,484.44	\$1,100.00	-\$384.44	134.95%
PARKS	E 100-45200-400 Repairs & Maint Cont (\$6.94	\$629.32	\$6,000.00	\$5,370.68	10.49%

HANOVER
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Dept Abbrev	Account Descr	October 2015 Amt	2015 YTD Amt	2015 YTD Budget	2015 YTD Balance	%YTD Budget
PARKS	E 100-45200-440 Programs	\$0.00	\$9,015.16	\$9,000.00	-\$15.16	100.17%
PARKS	E 100-45200-441 Community Garden	\$0.00	\$179.49	\$1,000.00	\$820.51	17.95%
PARKS	E 100-45200-580 Other Equipment	\$380.00	\$5,640.32	\$7,000.00	\$1,359.68	80.58%
Dept 45200 Parks (GENERAL)		\$1,071.13	\$23,434.72	\$32,400.00	\$8,965.28	72.33%
Dept 45500 Libraries (GENERAL)						
LIBRARY	E 100-45500-437 Other Miscellaneous	\$1,750.00	\$3,500.00	\$7,000.00	\$3,500.00	50.00%
Dept 45500 Libraries (GENERAL)		\$1,750.00	\$3,500.00	\$7,000.00	\$3,500.00	50.00%
Dept 48205 Damage Deposit Refunds						
DMGDEPRF	E 100-48205-810 Refunds & Reimburse	\$650.00	\$8,528.59	\$5,000.00	-\$3,528.59	170.57%
Dept 48205 Damage Deposit Refunds		\$650.00	\$8,528.59	\$5,000.00	-\$3,528.59	170.57%
Dept 49360 Transfers Out						
TRANSFERS	E 100-49360-700 Transfers (GENERAL)	\$0.00	\$207,300.00	\$269,000.00	\$61,700.00	77.06%
Dept 49360 Transfers Out		\$0.00	\$207,300.00	\$269,000.00	\$61,700.00	77.06%
Dept 49800 Transit (GENERAL)						
TRANSIT	E 100-49800-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49800 Transit (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 100 GENERAL FUND		\$70,001.17	\$1,126,285.48	\$1,537,063.00	\$410,777.52	73.28%



Hanover Community Profile 2015

This report includes the most current available data from a variety of local, state and national sources, including the Hennepin County Human Services and Public Health Department, the Metropolitan Council, the Minnesota Department of Education, the Minnesota Department of Employment and Economic Development and the U.S. Census Bureau. A complete list of sources can be found at the end of this publication.

Northwest Hennepin Cities' Population

Rank (by Size)	City	2014 Population
1	*Brooklyn Park	78,362
2	Plymouth	73,633
3	*Maple Grove	64,448
4	*Brooklyn Center	29,889
5	Champlin	22,880
6	*Crystal	22,436
7	*New Hope	20,812
8	*Golden Valley	20,790
9	Robbinsdale	14,512
10	Rogers	12,230
11	*Corcoran	5,513
12	Dayton	4,957
13	*Osseo	2,529
14	*Hanover	(Henn. Co.) 602

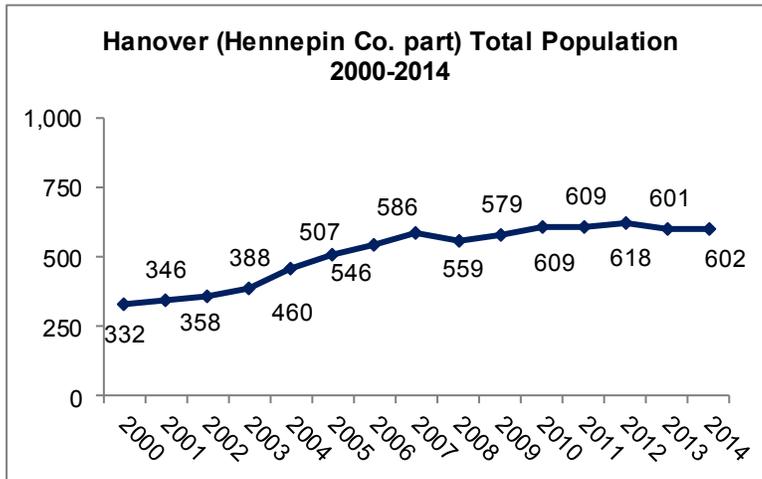
Source: Metropolitan Council, Community Profile dataset
*Member City of Northwest Hennepin Human Services Council

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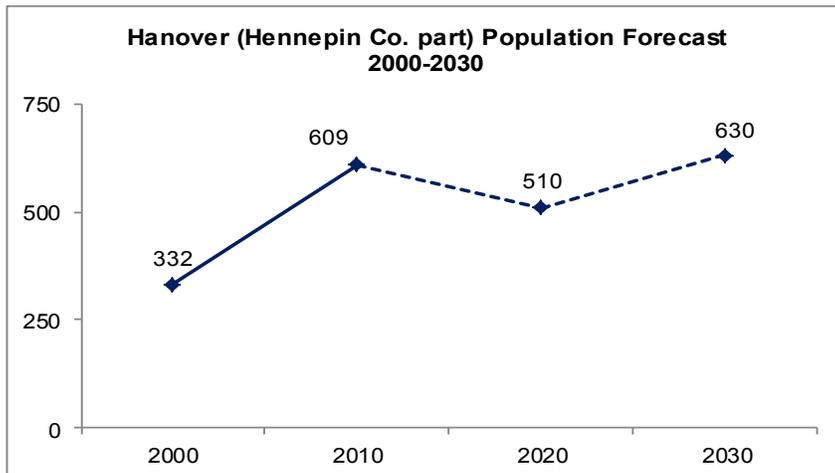
Population



According to the Metropolitan Council, the 2014 population for Hanover (Hennepin Co. part) is 602—a 30.9% increase since 2004.

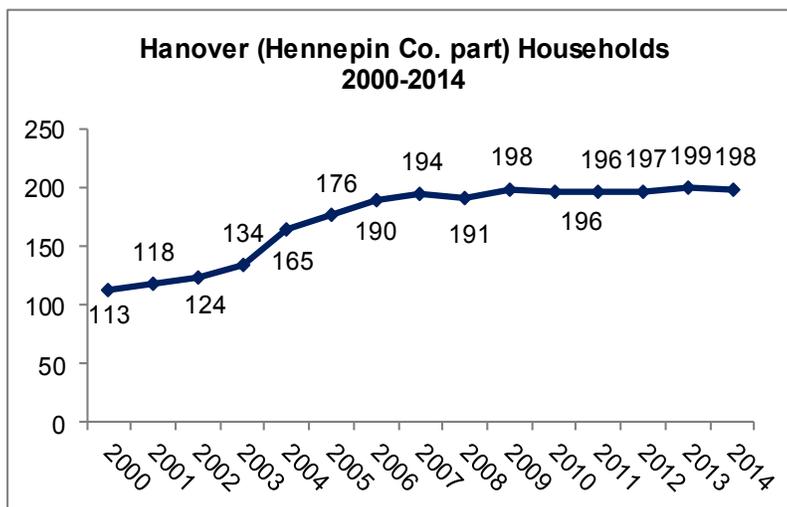
Hanover (Hennepin Co. part) is the smallest city in the Northwest Hennepin region.

Sources: 2000 U.S. Census, 2010 U.S. Census



The 2020 population in Hanover (Hennepin Co. part) is forecast for 510 people. The population forecast is anticipated to increase to 630 by 2030.

Source: Metropolitan Council, 2010 U.S. Census



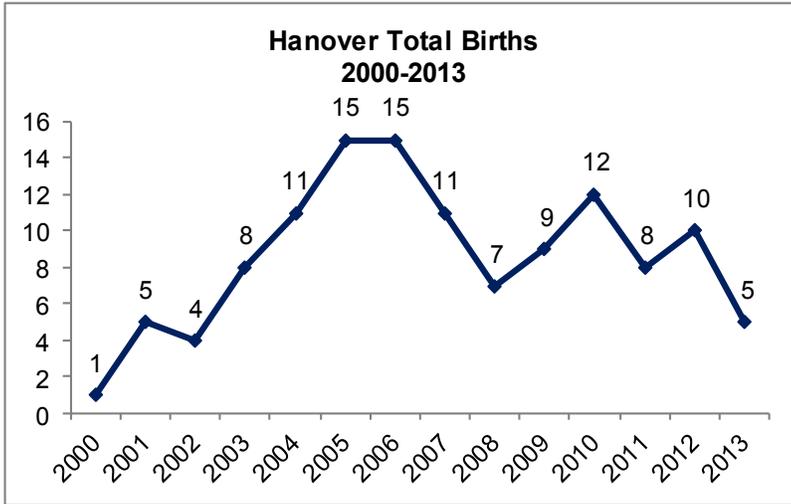
The Metropolitan Council estimates that there were 198 households in Hanover (Hennepin Co. part) in 2014.

Hanover has had an estimated net increase of 33 households from 2004-2014.

Sources: 2000 U.S. Census, 2010 U.S. Census, Metropolitan Council



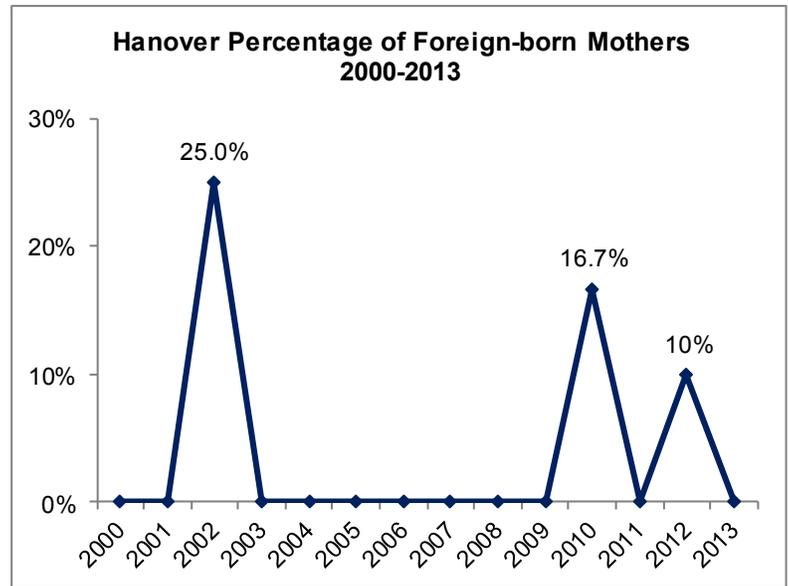
Natality



There were 5 total births in Hanover in 2013, a 50.0% decrease since 2012. Since 2000, the Hanover birthrate has varied, with a high of 15 births in 2005 and 2006 and a low of 1 birth in 2000. The average total number of births in Hanover, over the past 10 years, is 10.

Source: Hennepin County Human Services and Public Health Department

In 2013, there were 0 births by a foreign-born mother in Hanover. Over the past 10 years, there have been three births by foreign-born mothers in Hanover.



Source: Hennepin County Human Services and Public Health Department

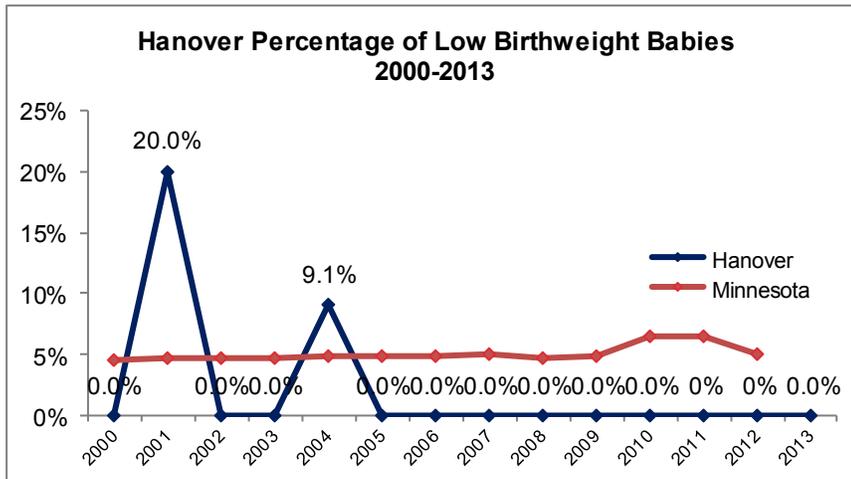
Births by Foreign-born Mothers by Year

	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Foreign-born Mothers	0	0	1	0	0	0	0	0	0	0	2	0	1	0

Source: Hennepin County Human Services and Public Health Department

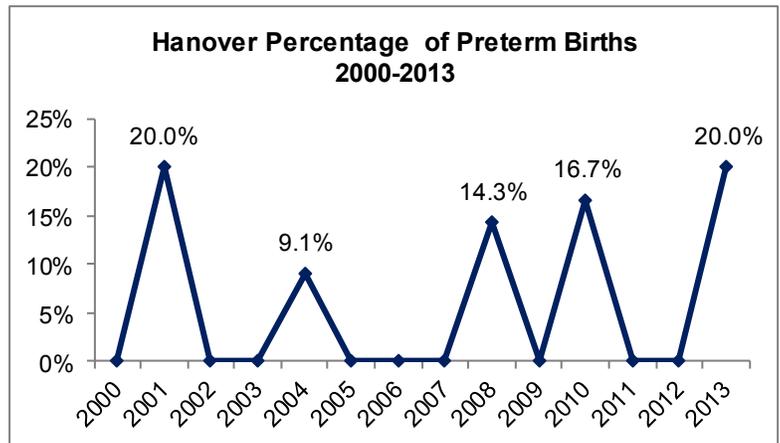


Maternal Risk Factors



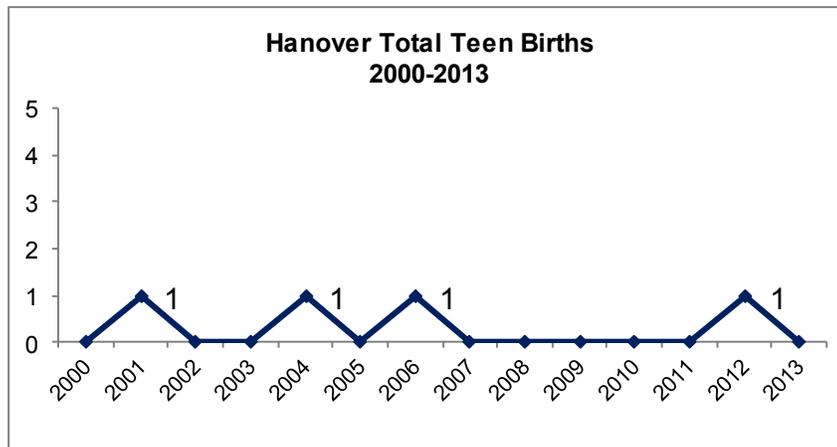
There were no low birthweight babies born in Hanover in 2013. Over the past ten years, there has only been 1 low birthweight baby born to a Hanover mother.

Source: Hennepin County Human Services and Public Health Department



There was 1 preterm birth in Hanover in 2013. Over the past ten years, an average of 10.0% of the total births in Hanover were preterm.

Source: Hennepin County Human Services and Public Health Department



There were zero (0) teen births (ages 15-19) in Hanover in 2013. The number of teen births in Hanover has remained relatively stable over the past 14 years.

Source: Hennepin County Human Services and Public Health Department



Children and Youth

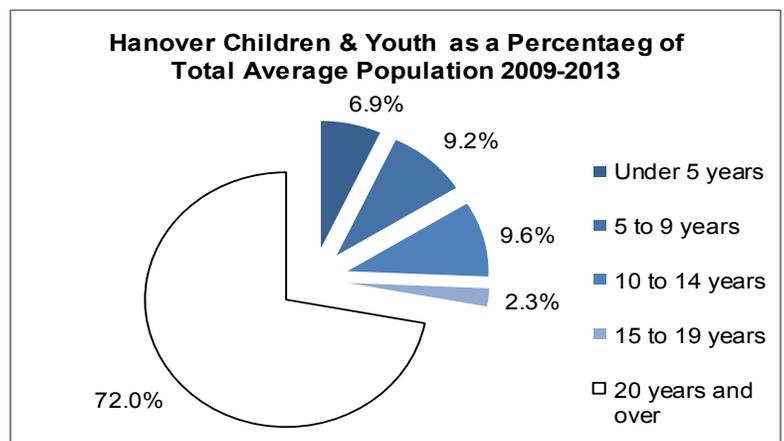
Number of Children & Youth

	Hanover 2009-2013	Hanover 2010	Hennepin County 2009-2013	Hennepin County 2010
Under 5 years	36	62	75,947	76,236
5 to 9 years	48	64	71,449	72,409
10 to 14 years	50	43	69,269	69,348
15 to 19 years	12	36	70,163	72,672
Total	146	205	286,828	290,665

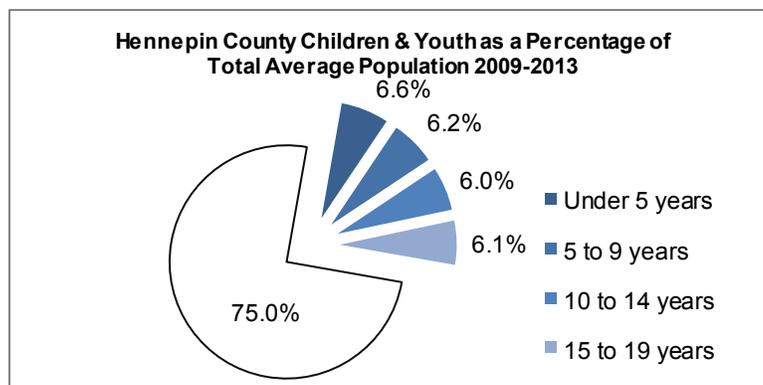
According to the American Community Survey's five-year estimates (2009-2013), there are 146 children and youth ages 0 to 19 in the Hennepin County portion of Hanover—28.0% of the total population. There are 286,828 children and youth ages 0 to 19 in Hennepin County—25.0% of the total population.

Source: American Community Survey Five-Year Estimates (2009-2013), U.S. Census Bureau (2010)

Children and youth in Hanover are not distributed evenly by age group. Of the total population, 6.9% are under five years old, 9.2% are ages 5 to 9, 9.6% are ages 10 to 14 and 2.3% are ages 15 to 19.



Source: American Community Survey Five-Year Estimates (2009-2013), U.S. Census Bureau



Children and youth in Hanover comprise a higher percentage (28.0%) of the total population of children and youth than in Hennepin County (25.0%). Of the total population in Hennepin County, 6.6% are under five years old, 6.2% are ages 5 to 9, 6.0% are ages 10 to 14 and 6.1% are ages 15 to 19.

Source: American Community Survey Five-Year Estimates (2009-2013), U.S. Census Bureau

As of January 2015, there were 2 child care centers and 8 licensed family child care homes in Hanover.

Hanover Child Care Providers

Type of Child Care Provider	2010	2011	2012	2013	2014	2015	Change
Child Care Centers	2	2	2	2	2	2	0
Licensed Family Child Care Homes	11	11	10	9	9	8	-1

Source: Minnesota Department of Human Services
5



Seniors

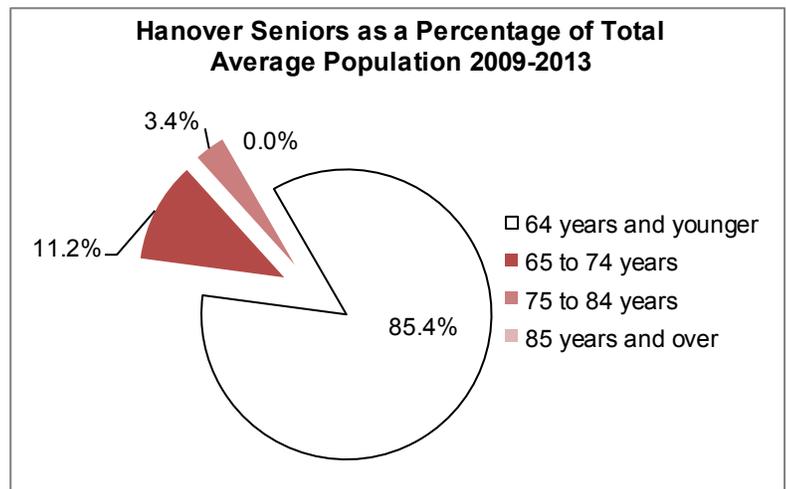
Average Number of Seniors

	Hanover Average 2009-2013	Hanover 2010 Census	Hennepin County Average 2009-2013	Hennepin County 2010
65 to 74 years	53	26	70,366	66,516
75 to 84 years	16	5	42,113	42,476
85 years and over	0	1	22,203	21,822
Total	69	32	134,682	130,814

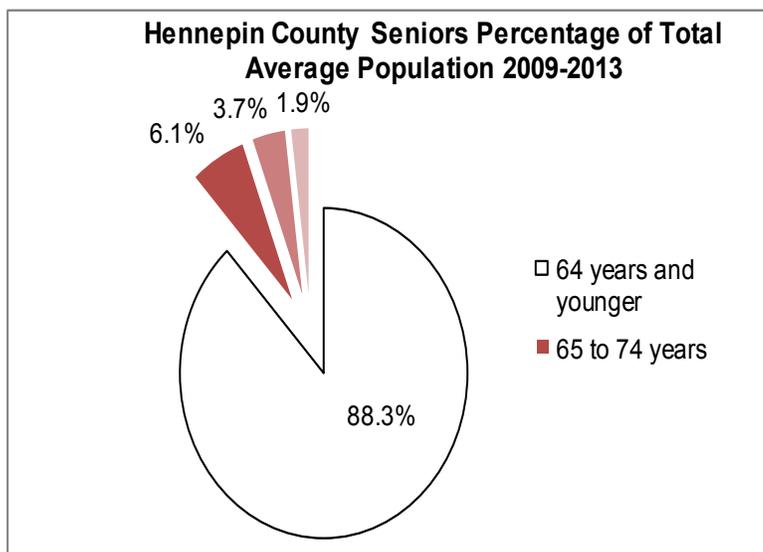
According to the American Community Survey's five-year (2009-2013) estimate, there are an estimated 53 residents in the Hennepin County portion of Hanover ages 65 and over and comprise 14.6% of the total population.

Source: American Community Survey Five-Year Estimates (2009-2013), U.S. Census Bureau (2010)

Residents ages 65 and over in Hanover (Hennepin County portion) are not distributed evenly by age group. Of the total population in Hanover, 11.2% are ages 65 to 74, 3.4% are ages 75 to 84 and 0% are ages 85 and over.



Source: American Community Survey Five-Year Estimates (2009-2013), U.S. Census Bureau

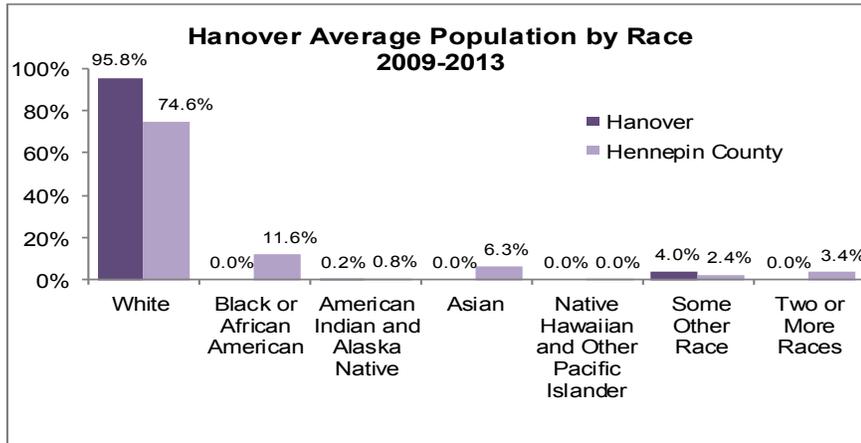


Hanover seniors constitute a higher percentage of the total population (14.6%) than seniors in Hennepin County (11.7%). Of the total population in Hennepin County, 6.1% are ages 65 to 74, 3.7% are ages 75 to 84 and 1.9% are ages 85 and over.

Source: American Community Survey Five-Year Estimates (2009-2013), U.S. Census Bureau

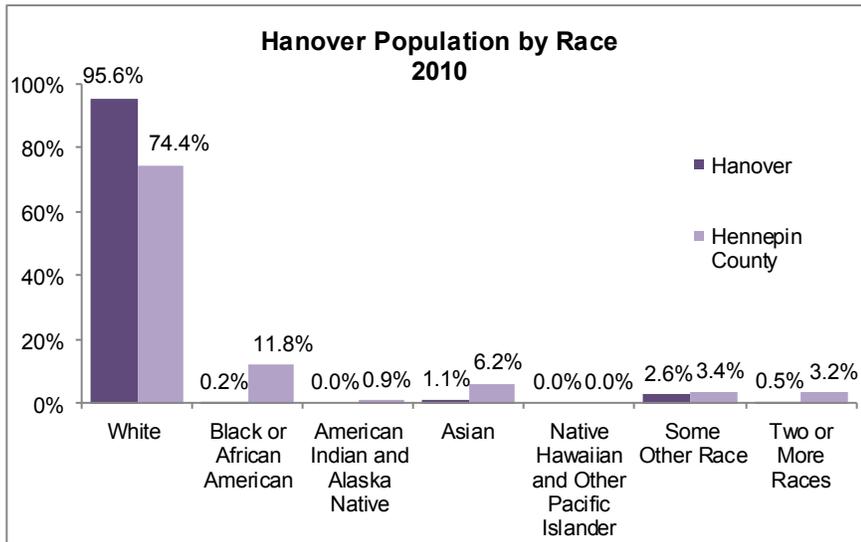


Race, Ethnicity and Language



According to the American Community Survey's five-year estimates (2009-2013), the majority (95.8%) of the population in Hanover is *white*, and a small population (4.0%) identify as *Some other Race*.

Source: American Community Survey Five-Year Estimates (2009-2013), U.S. Census Bureau



Source: 2010 U.S. Census

Hanover Language Spoken at Home (Population 5 years and over)

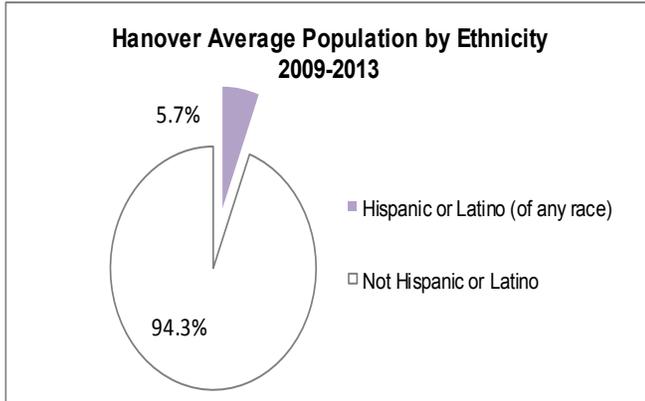
Language	2009-2013	2009-2013	2008-2012	2008-2012	2007-2011	2007-2011
English only	472	97.1%	427	97.0%	563	97.1%
Language other than English	14	2.9%	13	3.0%	17	2.9%
Spanish	4	0.8%	5	1.1%	0	0%
Other Indo-European languages	10	2.1%	8	1.8%	17	2.9%
Asian and Pacific Islander languages	0	0%	0	0%	0	0%
Other languages	0	0%	0	0%	0	0%

Source: American Community Survey's Five-Year Estimates 2009-2013, 2008-2012, and 2007-2011

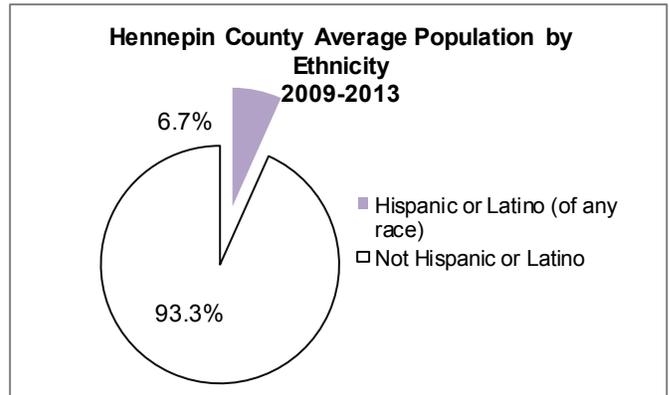
According to the American Community Survey's five-year (2009-2013) estimates, the majority of Hanover residents speak *English only* (97.1%). However, 2.9% speak a language other than English.



Race, Ethnicity and Language

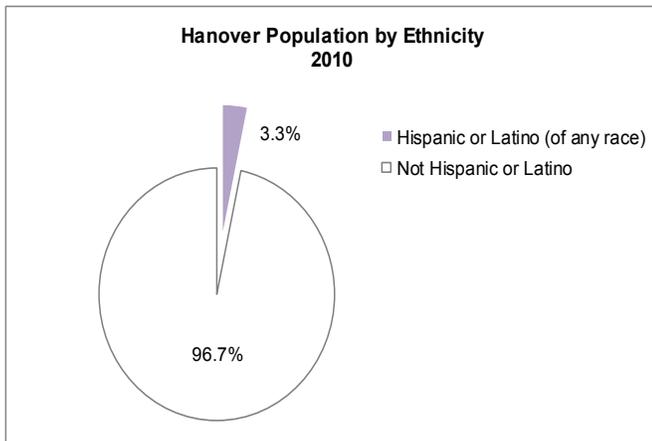


Source: American Community Survey Five-Year Estimates (2009-2013), U.S. Census Bureau

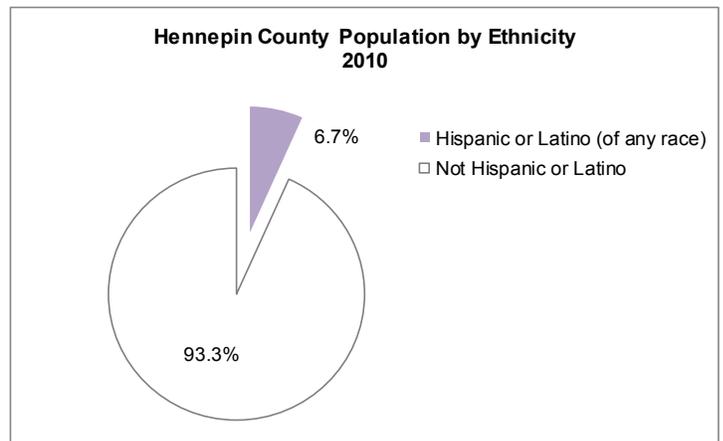


Source: American Community Survey Five-Year Estimates (2009-2013), U.S. Census Bureau

According to the American Community Survey's five-year (2009-2013) estimates, 5.7% of the population reported that they were Hispanic or Latino. The percentage of Hispanic or Latino population in Hanover is less than the percentage in Hennepin County (6.7%).



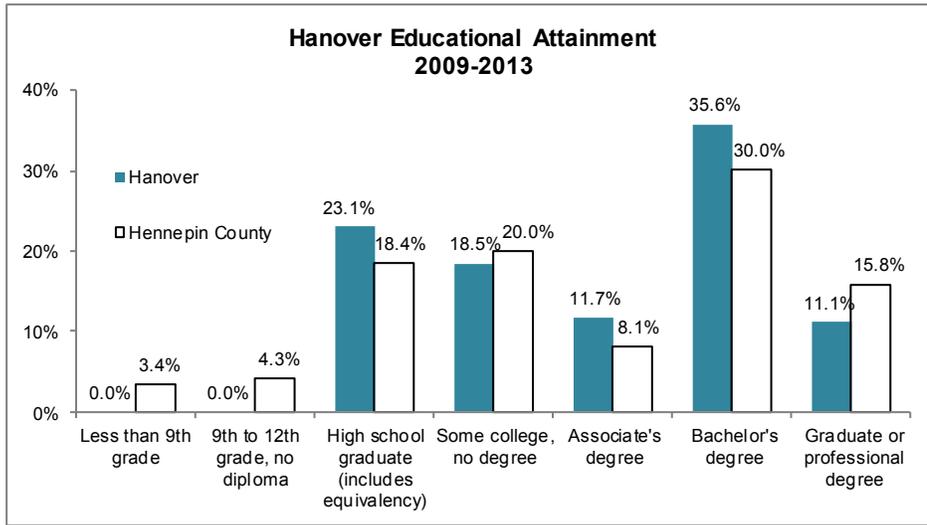
Source: 2010 U.S. Census



Source: 2010 U.S. Census



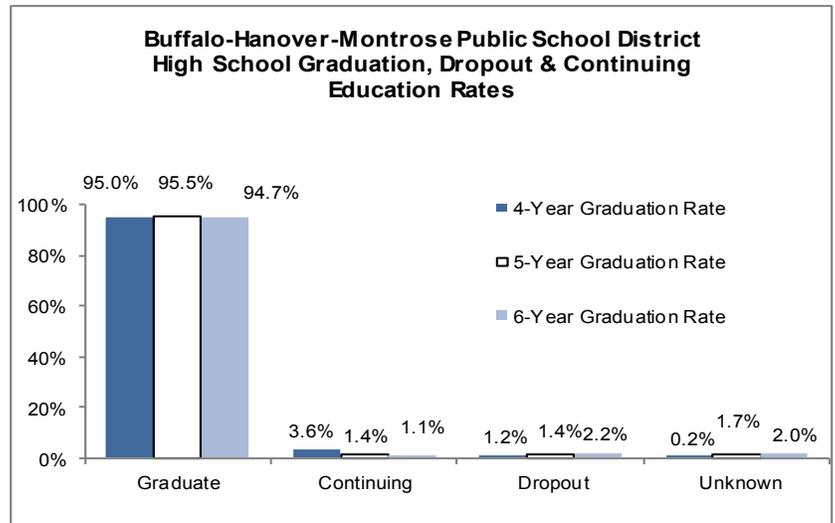
Education



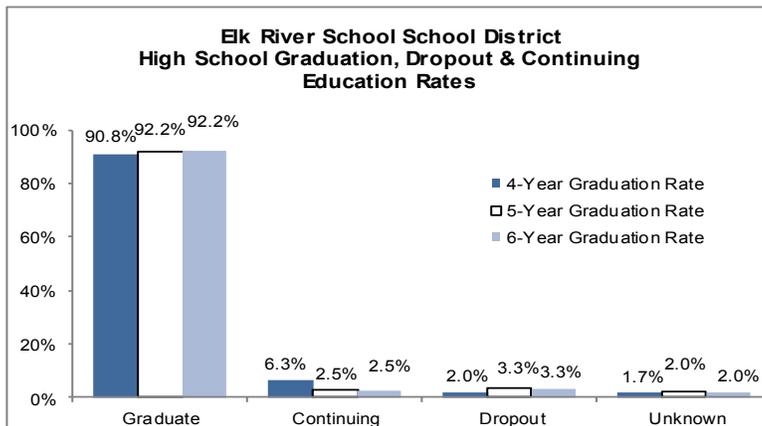
According to the American Community Survey's five-year (2009-2013) estimates, the Hennepin County portion of Hanover has a higher percentage of residents than Hennepin County whose highest level of education is a *high school degree* (23.1% compared to 18.4%). Hanover also has a higher percentage of residents that have a *Bachelor's degree* (35.6% compared to 30.0%).

Source: U.S. Census Bureau, American Community Survey, 2009-2013, U.S. Census Bureau Population 25 years and older

The Buffalo-Hanover-Montrose Public School District 4-year graduation rate for 2014 was 95.0%. 95.5% of students in the class of 2013 graduated in 2013 or in 2014. 94.7% of students in the class of 2012 graduated in 2012, 2013 or 2014.



Source: Minnesota Department of Education

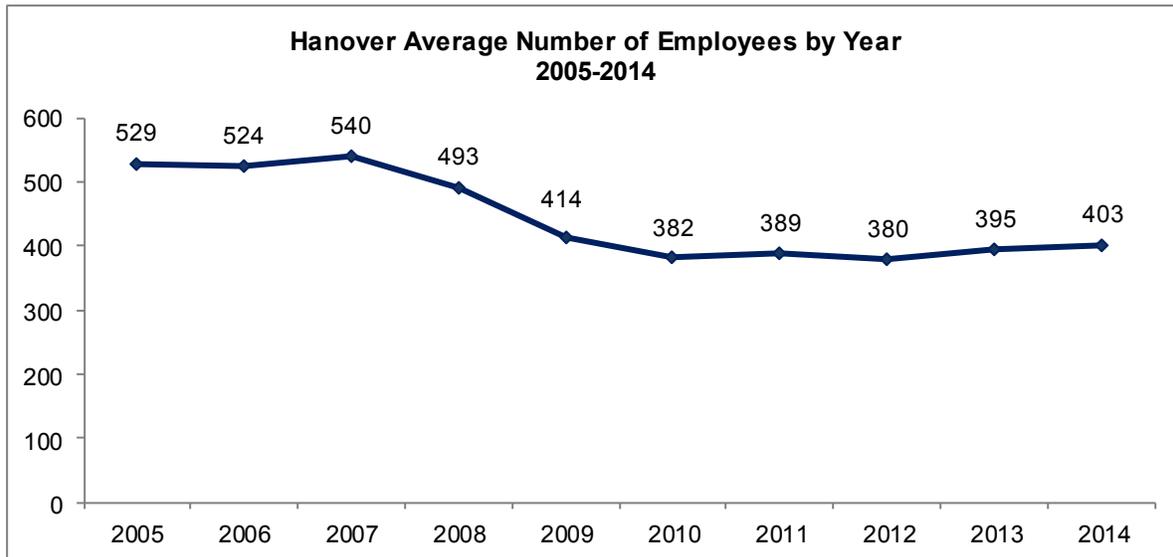


A small area in the northeast region of the Hennepin County part of Hanover is served by the Elk River Public School District. The Elk River Public School District 4-year graduation rate for 2014 was 90.8%. 92.3% of students in the class of 2013 graduated in 2013 or in 2014. 92.2% of students in the class of 2012 graduated in 2012, 2013 or 2014.

Source: Minnesota Department of Education

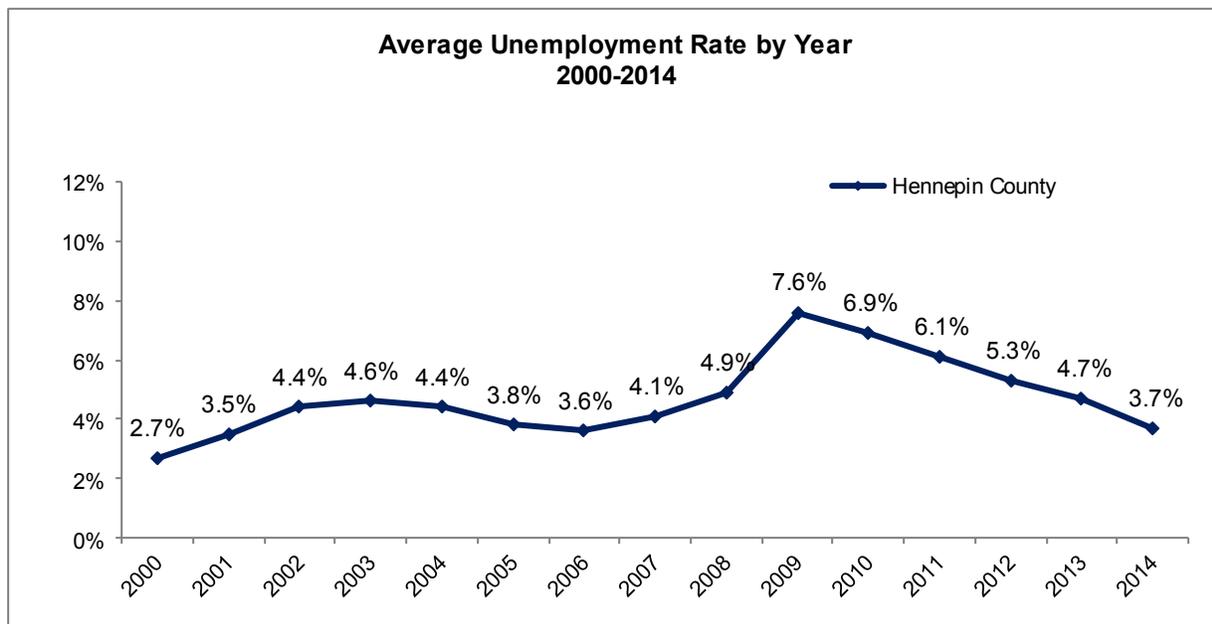


Employment



Source: Minnesota Department of Employment and Economic Development, Quarterly Census of Employment and Wages
Please note: This data includes those employed in Hanover and does not imply residence.

In 2014, the average number of employees in Hanover was 403—a decrease of 2.7% from five years ago (2009). Over the past four years (2010-2014) Hanover’s average number of employees has remained stable.



Source: Minnesota Department of Employment and Economic Development

Unemployment data is not available for Hanover due to its small population. In 2014, the Hennepin County average unemployment rate (not seasonally adjusted) was 3.7%—a decrease of 1.0 percentage points from 2013. 2014 was the fifth year in a row for a declining unemployment rate for Hennepin County.



Housing

2014 Rank of Cities in Northwest Hennepin County by Number of Foreclosures

Rank	City	Number of Foreclosures
1	Brooklyn Park	185
2	Maple Grove	89
3	Crystal	72
4	Plymouth	70
5	Brooklyn Center	68
6	New Hope	35
7	Robbinsdale	33
8	Champlin	30
9	Golden Valley	27
10	Rogers	10
11	Corcoran	7
12	Dayton	3
13	Osseo	3
14	Hanover	2

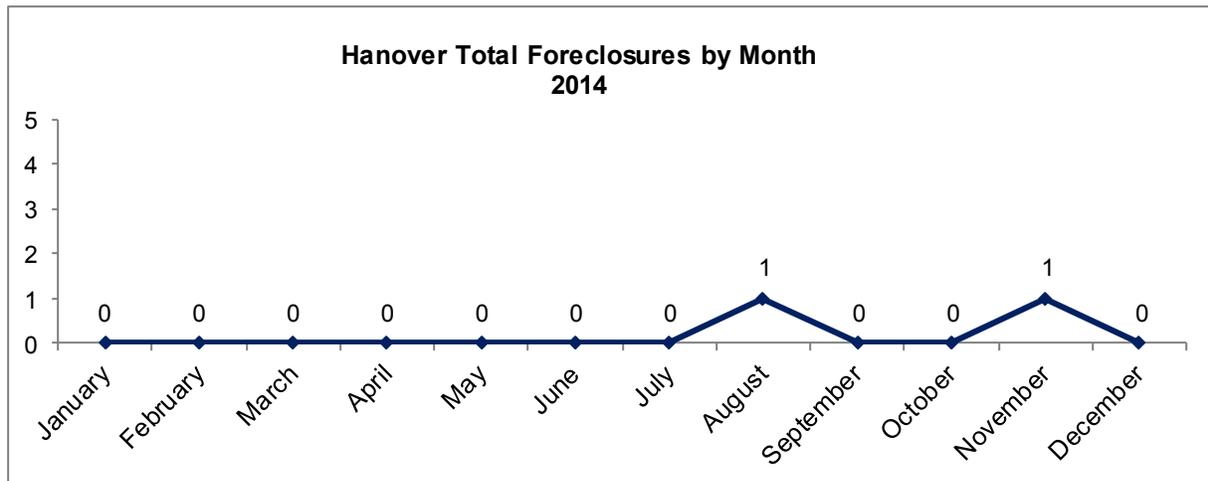
Source: Hennepin County Sheriff's Foreclosure List

2013 Rank of Cities in Northwest Hennepin County by Number of Foreclosures

Rank	City	Number of Foreclosures
1	Brooklyn Park	317
2	Brooklyn Center	128
3	Maple Grove	126
4	Plymouth	103
5	Crystal	78
6	Champlin	69
7	New Hope	45
8	Robbinsdale	43
9	Golden Valley	25
10	Rogers	20
11	Dayton	16
12	Osseo	9
13	Corcoran	6
14	Hanover	0

Source: Hennepin County Sheriff's Foreclosure List

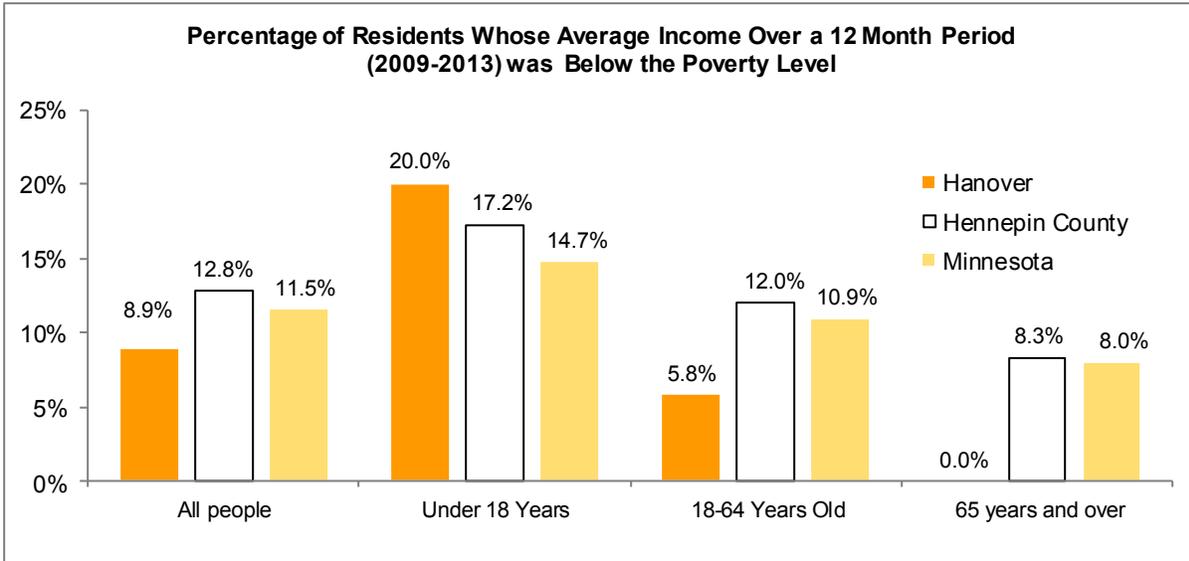
In 2014, Hanover had the lowest number (2) of foreclosures (of 15 cities) in Northwest Hennepin County. In 2014, Hanover had 2 foreclosures—an increase of 2 foreclosures from 2013.



Source: Hennepin County Sheriff's Foreclosure List

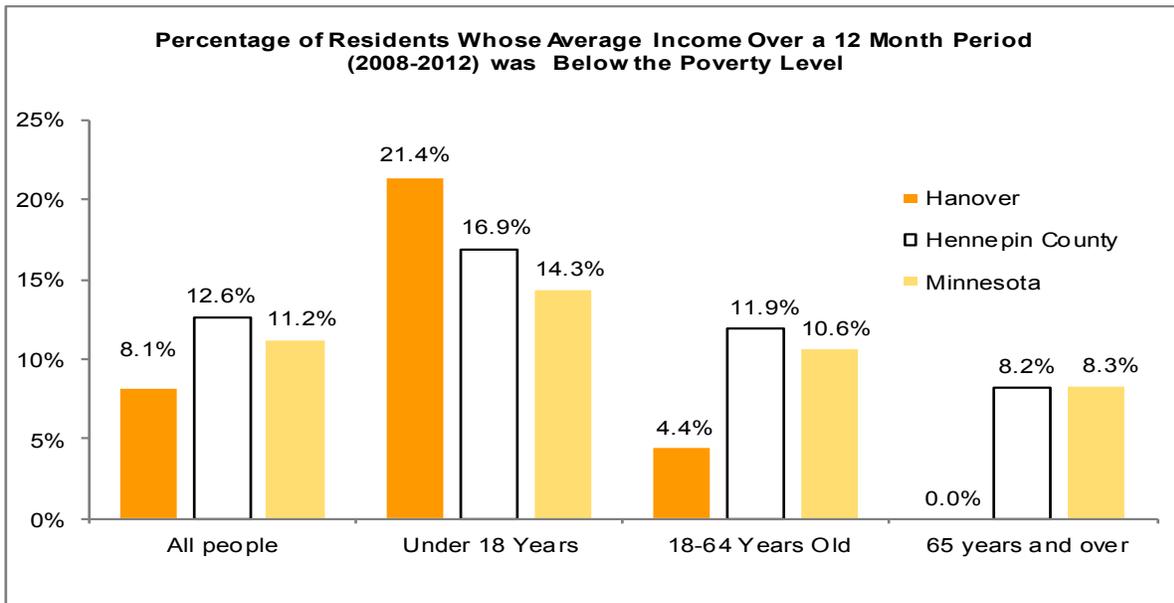


Poverty



Source: U.S. Census Bureau, American Community Survey, 2009-2013

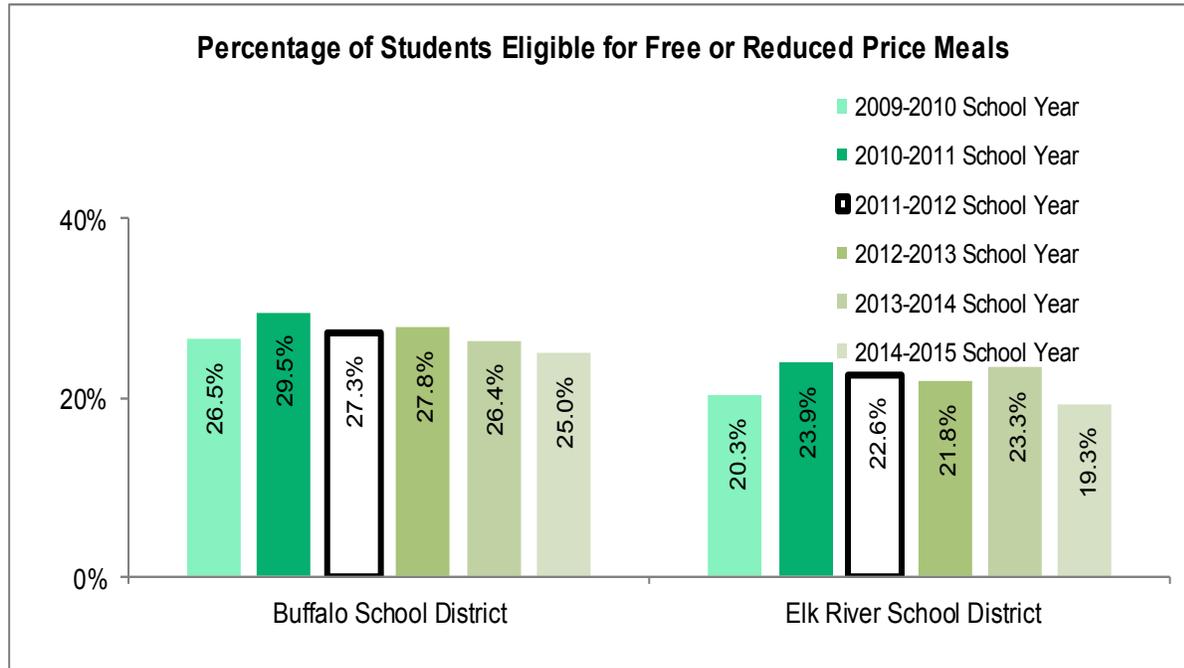
According to the American Community Survey 2009-2013 5-Year Estimates, 8.9% of the Hennepin County portion of Hanover residents have incomes below the poverty level, compared to 12.8% in Hennepin County and 11.5% in Minnesota. Children in Hanover experience the highest rate of poverty of all age groups in Hanover (20.0%).



Source: U.S. Census Bureau, American Community Survey, 2008-2012, U.S. Census Bureau



Poverty



Source: Minnesota Department of Education

*Eligibility for the Free & Reduced Price Meals program (PK-12) is based on household income. Free meals—below 130% of the federal poverty level. Reduced meals—below 185% of the federal poverty level. For Free & Reduced Price Meals program data by school, please visit the Minnesota Department of Education’s website: <http://education.state.mn.us/MDE/Data/index.html>

During the 2014-2015 school year, 1,437 students in the Buffalo Public School District and 2,481 students in the Elk River Public School District were eligible for free or reduced price meals. Eligibility slightly decreased at the Buffalo School District from 2013-2014 and decreased at the Elk River School District during the same time period.



Sources

This report is a periodic publication of the Northwest Hennepin Human Services Council. It contains the latest statistics on population, race, language and ethnicity, poverty, employment and housing. Data sets were collected from the following sources:

[Hennepin County Assessor's Office](#)

[Hennepin County Human Services and Public Health Department](#)

[Hennepin County Sheriff's Foreclosure List](#)

[Metropolitan Council](#)

[Minnesota Childcare Resource and Referral Network](#)

[Minnesota Department of Education](#)

[Minnesota Department of Employment and Economic Development](#)

[Minnesota Department of Human Services](#)

[Minnesota State Demographer](#)

[U.S. Census Bureau](#)

[American Community Survey](#)

**Please note: Some information cannot be updated due to the frequency of data collection and reporting.*

Questions about Community Profiles should be addressed to:

Regional Research and Planning
Northwest Hennepin Human Services Council
6120 Earle Brown Drive, Suite 230
Brooklyn Center, Minnesota 55430
Phone: (763) 503-2520
Fax: (763) 503-2510
E-mail: info@nwhhsc.org
www.nwhhsc.org



Northwest Hennepin Human Services Council

Research, Planning and Coordination

2014 NWHHSC Contributions to the City Of Hanover

MISSION: **Research, Planning, and Coordination of Human Services Networks** for the Northwest Hennepin member cities in the Joint Powers Agreement: Brooklyn Center, Brooklyn Park, Corcoran, Crystal, Golden Valley, **Hanover**, Maple Grove, New Hope and Osseo.

NWHHSC creates connections between government, non-profit, education, faith and business sectors and residents, as well as across systems and cultures, to:

- Connect people to resources to focus on prevention and early intervention
- Increase regional access to services through searchable website at www.nwhhsc.org
- Build community and organizational capacity to maximize resources
- Help develop cost-effective solutions to avoid duplication of services
- Improve delivery of and access to services regionally
- Increase community engagement and outreach to improve appropriate referrals
- Develop local research data and give the big picture regionally
- Pilot new ways to deliver culturally affirming community-based services
- Provide inter-agency professional development on key issues and trends
- Engage in cross-sector dialogue and joint planning to develop collaborative strategies

NWHHSC Total Funding Received for 2014: \$637,183

2014 Funding NWHHSC received from Hennepin County Contracts: \$520,350

2014 Funding NWHHSC received from Member Municipalities: \$100,393

2014 Funding NWHHSC received from Contributions and Other Revenues: \$16,440

NWHHSC received funding from Hanover: \$256

TOTAL Assistance Hanover received through all programs was \$1,200 = \$4.699 for every \$1

RESEARCH	PLANNING	COORDINATION
<ul style="list-style-type: none"> • City Profiles • NW Regional Profile • Provided local and regional data to area legislators • NW Hennepin Guide to Human Services is regularly updated on searchable website and also distributed • Emergency Resource Folders, Tip Cards, Wallet Cards • Expanded emergency assistance services eligibility service area map for area providers to include services • Provided updated information from Aging in Place research • Provided research information to CROSS, Hennepin County, Metropolitan Council regarding homeless prevention effectiveness 	<ul style="list-style-type: none"> • Hennepin County Regional Disaster Recovery Committee • NW Hennepin Early Childhood Network: legislator roundtable and information packets; distributed parent resource packets, e-newsletters, books and early childhood screening information • Seniors reviewed new 'aging in place' information, caregiving, protecting identity and passwords • Domestic Violence Prevention Annual Vigil • Healthy Together Northwest focused on diverse job and career resources including <i>Stacknology</i>; disseminated information about free clinic and mental health support resources • Citizen Advisory Commission: researched seniors/caregivers resources and senior transportation 	<ul style="list-style-type: none"> • Advisory Commission • Alliance of Suburban Hennepin Community Services Programs Executive Directors • Senior Leadership Committee • Regional Senior Forum • NW Hennepin Early Childhood Network • Healthy Together Northwest Network • Emergency Services Program, including Providers Network • Domestic Violence Prevention Network • Car Care Saturday • Convening for Health Equity and Engagement Initiative for Blue Line Light rail information

Northwest Hennepin Human Services Council Work Plan Summary of Next Steps

Planning Committee identified the following future needs and potential role for NWHHSC.

Future Need	Skills Services	How we can help
Housing	Redevelopment; Diversify Housing stock—multiple housing, market rate; Preservation of the affordable; older/smaller housing stock—hard for seniors to keep this up and may need repairs Some higher end housing Housing for youth	Senior Leadership Committee is especially concerned about this topic. Provide information to Housing for All, keep this on networks' agendas. Entry point for convening and collaboration to help accomplish cities' housing goals.
Aging	Aging in place/ intersection with housing Need transportation options for independent adults Caregiving services Increase in homeless as a senior	Analyze need for houses and crisis services for seniors. No broad system for coordinating Store to Door, Meals on Wheels, home repairs, etc. Identify a forward looking model to address issues, identify funding and service models.
Transportation	Bus system—spoke and hub, not across Create new routes to connect light rail Station Locations	Currently have contract for Health Equity and Community Engagement for planning around Blue Line station areas Funnel public impact Disseminate news/information with community engagement
Workforce	Develop partnerships with public training and education issues Time to train and find employment Transportation to jobs Underemployment is large issue; people need food shelf and services	Currently are sending information to our networks regarding job fairs and job opportunities How do we build a system like the one in the city and transport it to the suburbs Study lack of priority connection Connect with need for services Build strategy to create regional focus Contract for assisting with Job Fairs,
Youth	Skill development Social/ hard skills/ unemployment	
Early Childhood Education	Culturally appropriate services Transportation Early Childhood Screening Parent involvement	Provide information on need Joint grant opportunities Help with dissemination of information



Northwest Hennepin Human Services Council

Research, Planning and Coordination

NWHHSC MEMBER BENEFITS

Hanover membership contribution was \$256 for 2014

*Research,
Planning and
Coordination*

Hanover Received

Total of \$1,200 in services and community program materials.
For every \$1 Hanover contributed, it received \$4.69

Emergency Services	\$	335
Healthy Together Northwest	\$	75
Northwest Early Childhood Network	\$	30
Research & Planning	\$	400
Seniors	\$	360

TOTAL \$ 1,200

NWHHSC Programs

Hanover 2014

Advisory Commission

- Advisory Commission Meetings
- Information and Resource Sharing
- Review and provide feedback

Healthy Together Northwest

- Coordinate Community Trainings
- Increase Cultural Understanding Through Shared Stories
- Community Outreach and Resource Updates

Northwest Early Childhood Network

- Public Education and Resource Sharing
- *Working Toward Success for Children and Families* Newsletter
- Cross Sector Planning and Coordination

Seniors

- Senior Leadership Committee
- Senior Forum
- Resource Information Distribution

Emergency Services/Affordable Housing

- Emergency Services
- *Northwest Hennepin Guide to Human Services*
- Domestic Violence Prevention Network
- Executive Directors Network of Emergency Service Providers

Homeless Management Information Systems

- Providers Served
- Updating the System
- Training

Research and Planning

- Research Profiles: City and Regional



Northwest Hennepin Human Services Council

Research, Planning and Coordination



Advisory Commission

NWHHSC coordinates and staffs an Advisory Commission comprised of residents appointed from each Joint Powers Agreement Member City Council. Advisory Commissioners represent their individual cities and the residents, issues and needs. This allows for direct input from residents into the work of the Council. The Advisory Commission meets monthly to assist in identifying solutions and best practices for addressing issues. Members also share information updates from their cities, resource connections and potential resources to bring into the region. **Need Hanover resident**

Information and Resource Sharing

- Researched and reported on aging, senior services and caregiver services in their cities and regionally, and new services such as senior transportation program that could expand into member cities.
- Continued to research and report on mental health services available or needed in the region.
- Reviewed their previous research in their cities about homeless youth and initiatives in the region. Also talked with their high schools about the current situation for an update.
- Discussed how to share information they have learned to make more people in their cities aware of resources and ways cities could inform residents; brought current written and online communication samples from their cities; discussed and developed sample resource messages for city publications/websites and talked with city communications staff.
- Planned co-hosting with North Hennepin Community College in 2015 an interactive first-person presentation on “Make it Okay” addressing the stigma of mental health by a volunteer speaker from National Association of Mental Illness-Minnesota Chapter.
- Heard presentations on human service topics and NWHHSC programs such as the Vail Place outreach director and a Vail Place community member on the opportunities and services of this community-based mental health organization that is expanding to Northwest Hennepin area; support group facilitators from the Twin Cities Jewish Community Alzheimer’s Disease Task Force with discussion regarding need for these services in this region; Rev. Rachel Morey on founding Avenues for Youth and homeless information data and materials. Discussions followed.
- Invited community members and members of other NWHHSC networks to attend the mental health presentations.
- Attended presentations in the region of new services being offered and community meetings on issues such as Ebola.
- Facilitated meeting activities such as “Aging IQ Test.” Shared new resources, best practices and upcoming events from their cities and regionally (reporting back on informational seminars and programs on new services) and attended agency network events and forums.
- Distributed information such as the Guide to Human Services; new NWHHSC information; flyers about events, area services/resources and other information materials to City Hall, libraries, schools, faith communities and community organizations.
- Connected residents, organizations and cities to resources.
- Presented information about NWHHSC at City Council Meetings and shared resource information during the year with their cities.
- Participated in the Annual Event in May.
- Provided items for ‘care package’ to be sent to Crystal member, Mark Learned, who was serving in Afghanistan.

Review and Provide Feedback

- Reviewed NWHHSC City and Regional Profiles and other research.
- Gave feedback on NWHHSC programs and activities.
- Reviewed applications and selected new members of the Senior Leadership Committee.



Emergency Services and Homeless Prevention Program

The Emergency Services and Homeless Prevention Program assists northwest suburban area residents in short-term crisis situations. Through a network of local food shelves, NWHHSC administers the Family Homeless Prevention and Assistance Program (FHPAP) funds, Hennepin County Rapid Rehousing Grant (RRG) and Rapid Re-Housing Program from Shelter (ESG). The Programs provide rent assistance, damage deposits, mortgage assistance and gas cards for transportation to work. Hennepin County has encouraged this “umbrella” method to better serve residents. **Contribution to Hanover: \$335**

Emergency Services

- Coordinated monthly Emergency Services Provider network meetings with trainings, workshops and collaboration. Network continues to expand. Providers improve the delivery of, and access to, emergency services in all of Suburban Hennepin County.
- Coordinated the Emergency Solutions Grant (ESG) until June 30, 2014 when the grant was completed.
- Coordinated the Hennepin County Rapid Rehousing Grant (RRG) until it was completed December 31, 2014.
- Distributed Emergency Assistance Resource folders to cities with pertinent information and an Energy Assistance Application. **10 Guides, 20 tip cards, 25 resource wallet cards and 5 Emergency Folders**
- Presented information at city council meetings, community forums and at area service agencies.

Northwest Hennepin Guide to Human Services

- Continue to distribute guides to food shelves, schools, child care centers, government offices, libraries, ECFE sites and businesses.
- Continue to update our searchable web-based Guide To Human Services, available at www.nwhhsc.org.
- Staff worked on the Guide for updated 2015 publication.
- Medica and Robbinsdale Redesign are providing funding to print the updated Guide in 2015.

Homeless Prevention

- Administered FHPAP, RRG and ESG funds to the 8 food shelves in Suburban Hennepin. This includes working with **CROSS**.

Domestic Violence Prevention Network

- Chaired the Network. Network hosted Annual Domestic Violence Awareness Vigil to raise awareness and remember the loss of lives last year in Suburban Hennepin. More than 90 people attended. The Brooklyn Park Police Chief Craig Enevoldsen spoke along with Maple Grove Police Chief Eric Werner. Other area Police officers also attended the Vigil.
- The Resource Fair continued this year with students coming to gather information. Some students are required to attend as a part of their class credit.
- The NW Clothesline Project was also there again courtesy of Home Free. This project has a T-shirt for each victim who has died from domestic violence in our region in the last 10 years.

Car Care Saturday

- Helped to coordinate semi-annual events for eligible residents to receive free oil changes, air filters, wiper blades and battery replacement.

Participation in Community Committees

- Heading Home Hennepin/HHH Family Services Network (FSN)
- Family Rapid Rehousing Provider meeting
- Hennepin County Continuum of Care (CoC) workgroup
- Housing For All
- Hennepin County Foreclosure Task Force Committee
- Family Homeless Prevention and Assistance Program: Heading Home

- Hennepin Advisory Committee
- HHH/FHPAP: Planning Sub-Committee
- Medica State Public Programs Community Advisory Council



Emergency Services Executive Directors Network

Network of Executive Directors of 9 suburban Hennepin County Emergency Assistance/Food Shelf non-profit organizations meets monthly to share best practices and address regional issues. Coordinated by NWHHSC staff. **CROSS serves Hennepin County part of Hanover for homeless prevention funding.**

Program Activities

- Coordinated monthly meetings to identify priority topics and speakers, share on-the-ground experiences with Hennepin County program directors/managers and executive directors /decision makers of state-wide organizations/programs that work with emergency assistance services and people in poverty.
- Three Hennepin County program directors/managers participated in meetings periodically to provide information on the continuing changes in program directions and new requirements that were being established and implemented during the course of the year.
- Discussed concerns about food distribution research report with Hennepin County Human Services Area manager for Community-based Services Development and resulting changes that affect serving area residents. Network members engaged in respectful discussions regarding how the changes hamper their ability to serve suburban residents who need financial assistance and/or food.
- Speakers at other meetings included Hunger Solutions Minnesota Executive Director and Nancy Maeker from A Minnesota Without Poverty regarding micro lending opportunities.
- Meeting topics included continuing to identify data points to measure community impact; sharing pilot data; gathering client evaluation and comment tool developed from last year’s work on a common measurement tool; **session information and policy highlights from members who attended the National Family and Youth Conference presentations of the National Alliance to End Homelessness, including Executive Director of CROSS**; growing need for food assistance for all ages and times of the year; the positive outcomes of working together as a coordinated network in better serving their local communities.

- Monthly meetings included a meeting/tour at the new Hennepin County South Services Hub co-located with Volunteers Enlisted to Assist People (VEAP).
- Participated in meetings during the year with Hennepin County Rapid Rehousing Grant Contract manager and new Principal Planner.
- **Executive Directors shared innovations, new opportunities, and resources with one another to improve services for residents.**

Community Outreach and Engagement

- Continued to collaborate with the Heading Home Hennepin program staff and other agencies across the metro area to improve coordination in suburban Hennepin, metro area and state.
- Expanded information flyer on services provided to residents.
- **Researched and shared homeless prevention and re-housing outcomes data nationally and locally.**
- **Shared research updates from Brookings Institution on Suburbanization of Poverty that includes our suburban area.**
- **CROSS shared information with its Board members, colleagues and other regional organizations serving Corcoran.**



Healthy Together Northwest

This cross-sector and cross-cultural network of residents, service providers, new arrivals and the receiving communities works to create a healthier community for all Northwest Hennepin residents, including new Americans, by highlighting and creating opportunities in Education, Employment and Entrepreneurship (3E). NWHHSC staff coordinates quarterly network meetings, distributes resources, participates in community events, serves as liaison to community groups and other initiatives. **Contribution to Hanover: \$75**

Program Activities

- Hennepin County libraries, employment, work force development, clinics; ethnic organizations, businesses, local colleges, economic development, social services, residents, churches/faith-based programs participate.
- Each quarterly network meeting featured a speaker, discussions that connected to resources for members and partner program activities.
- Presentations at member organizations included Business Education Opportunities and Certification Courses at North Hennepin Community College; guided tour of Brookdale Library services such as in-person and online job search and resume writing; technology training opportunities available to community members; guided tour of Hennepin County Medical Center Brooklyn Park Clinic and services available; North Hennepin Community College featured Hennepin County program *Stacknology* with online resumes and video skills demonstration opportunities for job seekers.
- Members began to participate in Bottineau Boulevard station area planning process in Health Equity initiative, following up on their participation in the Health Impact Assessment process in 2013.
- E-mailed resource information, job training and job openings to the network members on a regular basis every week.
- Connected members with diverse job fairs and job opportunities.
- Wrote letters of support/ reference for network members applying for grant opportunities or jobs to serve their diverse communities.

Community Events and Outreach

- Updated and distributed Phone Tip Cards with contact numbers for local Asian, African and Hispanic resources.
- Provided resource information to culturally specific organizations.
- Provided information on research, webinars and community events to network members.
- Participated in regional Immigration Reform Forum; Ebola Task Force meetings, Regional Ebola Community Meetings.
- Connected African mental health professionals Dr. Richard Oni and Tanya Young with local work places that have West African employees for employee presentations, resources and mental health support opportunities.
- Met with and connected Brookdale Library with diverse community organizations and colleges to staff its computer lab.
- Met with and connected Dr. Abdulhussein Nathani from Hadi Free Clinic with key regional resources. Distributed Clinic hours and services information to networks, including the free meals schedule sent out monthly.
- Invited network members to participate in racial equity training.
- Met with Nexus Community Partners staff and provided connections to diverse residents and organizations.



Homeless Management Information System Data Entry

Hennepin County contracts with NWHHSC for trained and licensed staff to complete the data entry of Family Homeless Prevention and Assistance Program (FHPAP) cases into the Homeless Management Information Systems (HMIS) database. HMIS is a client-level database that combines information from various homeless service providers. It provides client tracking, case management, service and referral management, and reporting. Minnesota's HMIS is overseen by a Governing Group that includes representatives from each of the 13 Continuum of Care regions in the state, as well as persons who were formerly homeless, various advocacy organizations and providers serving specific populations such as youth and veterans. Wilder Research provides statewide administration for HMIS and Bowman Internet Systems is the software provider.

Providers Served: FHPAP and HPRP

- Entered client data for 17 Family Homeless Prevention and Assistance (FHPAP) and Homelessness Prevention and Re-Housing (HPRP) providers throughout all of Hennepin County which helped residents with rent, utilities, mortgage and other needs.
- Total head of household clients entered for FHPAP January 2013-December 2013: 1397
 - **763 families**
 - **222 single adults**
 - **412 youth**
- NWHHSC's data entry enabled these 17 agencies to focus their expertise and budgets on effective and efficient services for residents.
- HMIS staff attended monthly Emergency Service Provider meetings to gain better understanding of services in the Northwest area.
- Providers included:
- Providers included:
 - 8 food shelves with financial assistance and 2 battered women shelters in Northwest and West Hennepin including **CROSS**.
 - 2 food shelves with financial assistance in South Hennepin.
 - 7 providers in Minneapolis who help families in financial crisis plus CAPSH.
 - 4 homeless youth service providers including **YMCA**.

Updating the System to Increase Efficiency

- Ongoing collaboration with the Wilder Research Center to suggest innovative ways to improve efficiency in HMIS data reporting.

HMIS Provider Training

- HMIS team held HMIS training for the Northwest Services Providers to ensure providers are meeting the federal Housing and Urban Development (HUD) data requirements.
- Staff participates in webinars for updated information



Northwest Hennepin Early Childhood Network

(Formerly Success by Six™ Northwest)

Network of schools, early childhood service providers, nonprofits, faith-based early childhood programs, elected officials, business and community leaders engages in cross-sector dialogue and joint planning to identify and address barriers so all children have the tools to succeed in school and in life. Staff coordinates monthly network meetings, participates in community events, gives public presentations, writes community resource materials, and serves as liaison to community groups and other initiatives. **Contribution to Hanover: \$30**

Public Education and Resource Sharing

- Annual roundtable with area legislators provided information on current programs and successes, needs not being addressed, return on investment of early childhood programs across the spectrum of school district early childhood programs, YMCA program, Head Start, privately owned early childhood programs, faith-based program, etc. and discussed legislative support for early childhood/family programs.
- Kat Kempe from Think Small provided summary of early childhood accomplishments in the legislature and priorities yet to address.
- Members identified priorities for the year: reach more families with resource information; more staff and facility space is needed because of long wait lists for programs; transportation to these programs; scholarship money; how to keep decision makers informed.
- Developed information packets on key regional outcomes, issues and priorities that members shared with legislative candidates.
- Children’s Defense Fund gave two community presentations of research on early childhood trends in child health, education and economic security. Both were recorded by Channel 12 and covered by local newspapers to provide information to the public.
- **Working Towards Success for Children and Families newsletter sent electronically to network members and other NWHHSC**

networks to distribute to their employees, families.

- Intern from St. Benedict’s College, Peggy Yang, worked full-time during the summer to review and expand resource materials, distribute the materials, and develop monthly newsletters. Hosted information session for all College of St. Benedict summer fellowship participants and their advisors.
- Developed and distributed early childhood resources information packets and tabled at events such as apartment complexes and schools.
- Met with and provided continuing information to new members starting a childcare center serving diverse populations.
- Distributed early childhood screening information cards in 7 languages to alert parents about this critical health check.
- North Hennepin Area Chamber of Commerce members and local state representatives who are on the network gave legislative updates at meetings.
- **Distributed children’s books to network partners and emergency services providers serving families in Northwest Hennepin County, including CROSS.**

Participation in Community Committees

- Hennepin Healthy Families NW Hennepin Program Committee



Research and Planning

Northwest Hennepin Human Services Council’s community-based, regionally-focused research and planning provides information for programs and helps develop needed services as part of a regional effort of making systemic changes with community partners while connecting people with existing resources. **Contribution to Hanover: \$400**

Research

- Updated and expanded **City Profiles and Regional Profile**.
- **Expanded Suburban Hennepin Emergency Services Network fact sheet to include services and map of service areas.**
- **Continued to research homeless prevention and rapid rehousing effectiveness locally and nationally and provided updates.**
- Advisory Commission members conducted community organizations research on mental health services, seniors/caregiver resources.

Planning

- **Received *Housing for All* 2014 Annual Commendation for planning, research, partnership and participation.**
- Provided additional information for seniors aging in place.
- Invited by Chair of the Metropolitan Council to participate in a discussion regarding housing, transportation and equity with 13 people that included Metropolitan Council members, Ramsey County Commissioner and five large metro area service providers.
- **University of Minnesota Center for Urban and Regional Affairs research seminar and followed up on research on aging in place.**
- Bottineau Transitway environmental impact/station area planning.
- Assisted program planning with African organizations developing services in this region.
- Met with Nexus Community Partners staff person and provided connections to diverse residents and organizations.
- **Hennepin County Active Living Food Policy Workshop.**

- **Provided research reports to newly elected legislators.**
- Distributed Northwest Hennepin Racial Disparities Fact Sheet and Northwest Hennepin Early Childhood Fact Sheet.
- Responded to requests for research and data from cities and regional human service agencies, including Hennepin County Medical Center Clinics, North Memorial Medical Center, North Hennepin Community College, Children’s Defense Fund, libraries, school districts, YMCA, City Council members, diverse nonprofits, local newspapers, Star Tribune, Channel 12 News, nonprofits and community organizations planning to expand services to our area including Vail Place, CAPI and others.

Community Presentations

- Presented information about NWHHSC research at City Council meetings, Hennepin County Health Improvement Project, Bottineau Transitway Health Impact Advisory Committee.
- Two programs of *NW City Politics, In the Know with Juanita* on Northwest Community Television.

Participation in Community and Regional Committees

- Northwest Hennepin Regional Disaster Recovery Committee
- National Association of Planning Councils
- Community Indicators Consortium
- The Family Partnership Advisory Committee
- Hennepin County Active Living Partnership



Seniors

The Senior Leadership Committee of 8 area seniors and 5 area senior services providers meets to identify issues and educate themselves and the community about issues that are affecting older adults. They work to build and strengthen relationships with older adults and to connect them to available resources. Co-chaired by a resident and a senior services provider. **Hanover resident: James Hennessey has resigned. Hanover needs a new representative**
Contribution to Hanover \$360

The Senior Leadership Committee

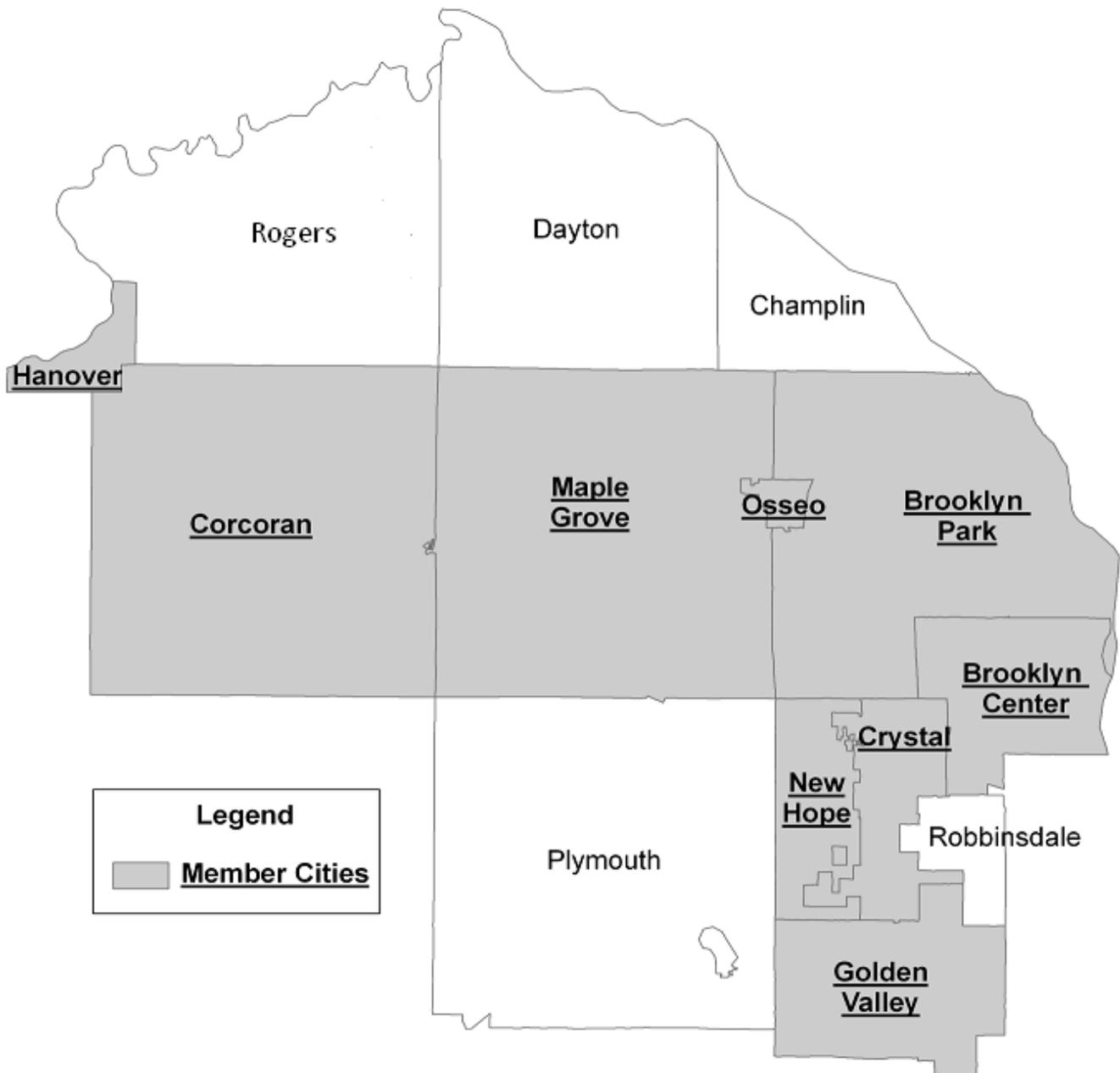
- Coordinated monthly meetings of representatives of senior citizen clubs and organizations of member cities.
- Hosted speakers and shared resources on priority issues:
 - Cardiac Care Program from St. Therese
 - Susan Blood Research project on aging in place
 - Toured The Legacy building with Jesse Gully
 - Kirsten Johnson “Caring Giving In Context”
 - Pam Bremseth “Legal Shield”
 - Kelley P. Archer “ISSA”
- The Committee continued this year with reviewing speakers and topics that are timely for Seniors.
- The Committee is always looking for members from certain cities that need one.
- Committee members gave presentations to their City Councils.
- Sponsored **annual Senior Spring Forum** with Bobbie Jensen from KARE 11 as our main speaker. We changed our format this year and had a band called “The Resistors” before the speaker. They were a hit! We had 499 people attend! Almost 100 more from last year.
- **Hanover had 2 residents attend.**
- More than 70 senior service providers/vendors provided information at the Senior Forum representing senior-serving non-profits and businesses that serve all member cities.

Resource Information Distribution

- Provided the following guides to senior centers, senior assisted living programs, senior apartments, senior programs and member cities:
 - Senior Housing Guide
 - Northwest Hennepin Guide to Human Services
 - Northwest Hennepin’s Tip Cards
 - Northwest Hennepin’s quick resource business cards



Northwest Hennepin County Regional Profile 2015





Northwest Hennepin Human Services Council

Research, Planning and Coordination

This report includes the most current available data from a variety of local, state and national sources, including the Hennepin County Human Services and Public Health Department, the Metropolitan Council, the Minnesota Department of Education, the Minnesota Department of Employment and Economic Development and the U.S. Census Bureau. A complete list of sources can be found at the end of this publication.

The Northwest Hennepin region includes the cities of Brooklyn Center, Brooklyn Park, Champlin, Corcoran, Crystal, Dayton, Hanover, Golden Valley, Maple Grove, New Hope, Osseo, Plymouth, Robbinsdale and Rogers.

Northwest Hennepin Cities' Population

Rank (by Size)	City	2014 Population
1	*Brooklyn Park	78,362
2	Plymouth	73,633
3	*Maple Grove	64,448
4	*Brooklyn Center	29,889
5	Champlin	22,880
6	*Crystal	22,436
7	*New Hope	20,812
8	*Golden Valley	20,790
9	Robbinsdale	14,512
10	Rogers	12,230
11	*Corcoran	5,513
12	Dayton	4,957
13	*Osseo	2,529
14	*Hanover	(Henn. Co.) 602

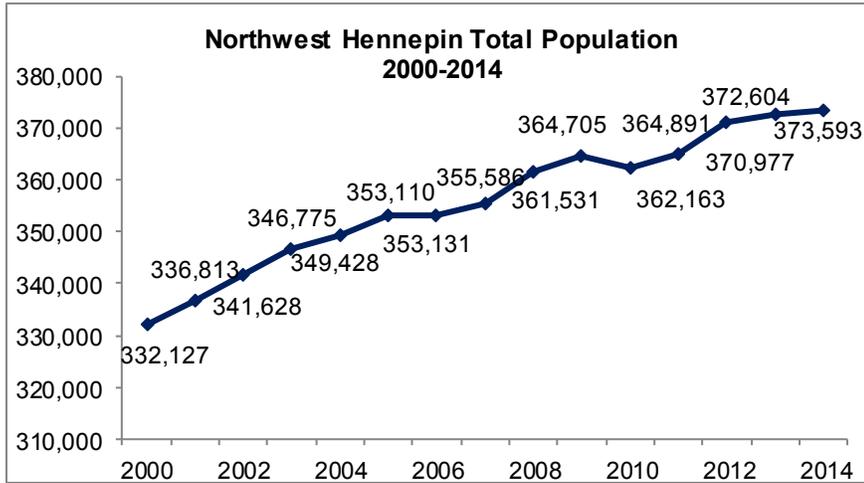
Source: Metropolitan Council

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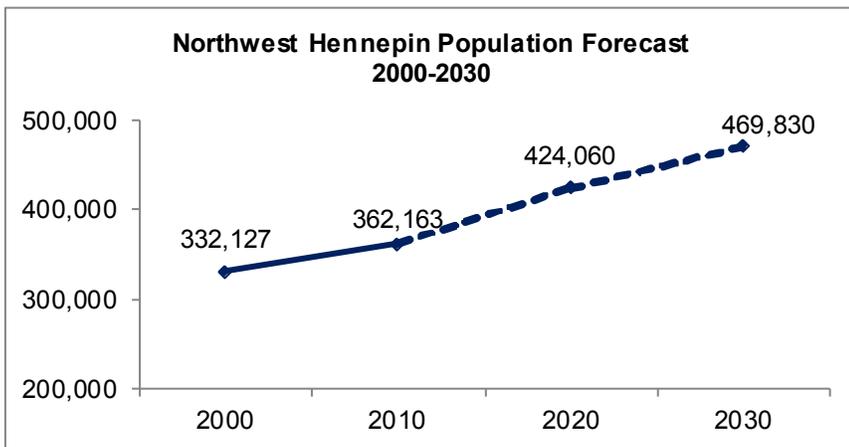


Population



Sources: 2000 U.S. Census, 2010 U.S. Census, Metropolitan Council

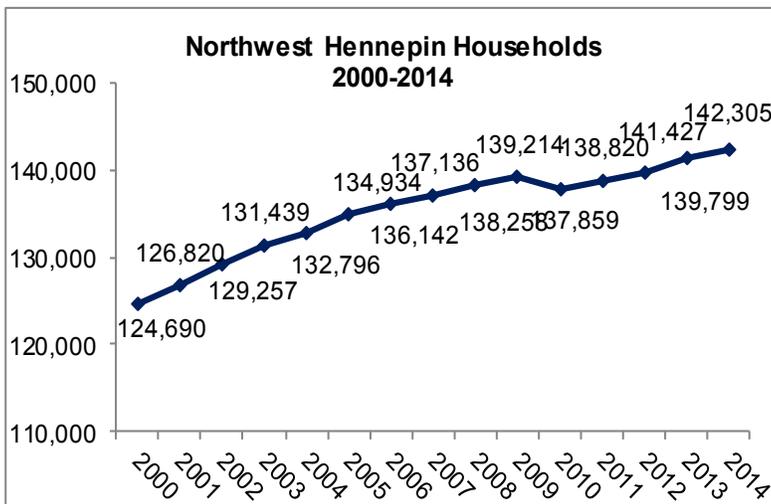
The estimated 2014 population for Northwest Hennepin County is 373,593—an estimated 6.9% increase from ten years prior (2004). This constitutes 30.9% of the total population in Hennepin County (1,210,720).



According to the 2010 Census, the population for the Northwest Hennepin region was 362,163. The population in the Northwest Hennepin Region is forecasted to increase (17.1%) to 424,060 by 2020. This is an increase of 61,897 people in ten years.

The population for Northwest Hennepin County is forecast to continue to increase to 469,830 people by 2030.

Sources: Metropolitan Council, 2000 U.S. Census, 2010 U.S. Census

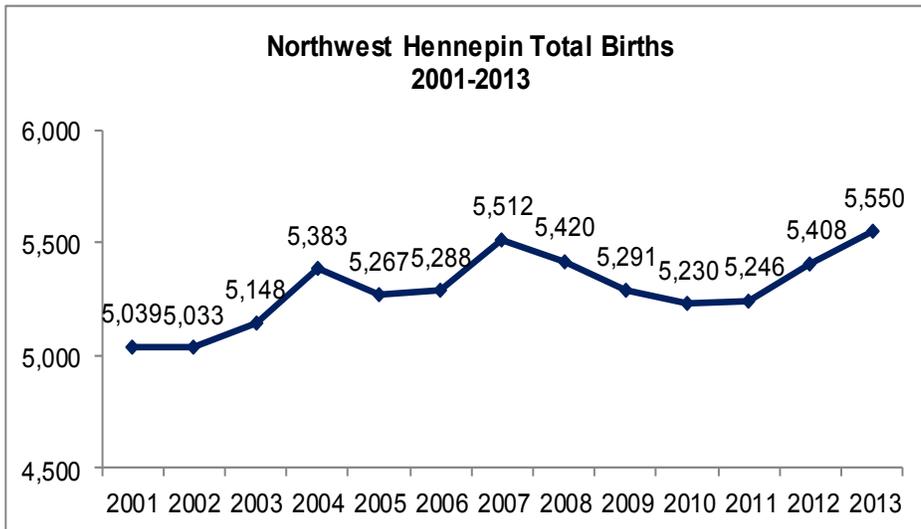


According to the Metropolitan Council, the 2014 household count for Northwest Hennepin County is 142,305—an increase of 7.2% since 2004. This constitutes 29.5% of the total number of households in Hennepin County (499,094).

Sources: 2000 U.S. Census, 2010 U.S. Census, Metropolitan Council



Natality

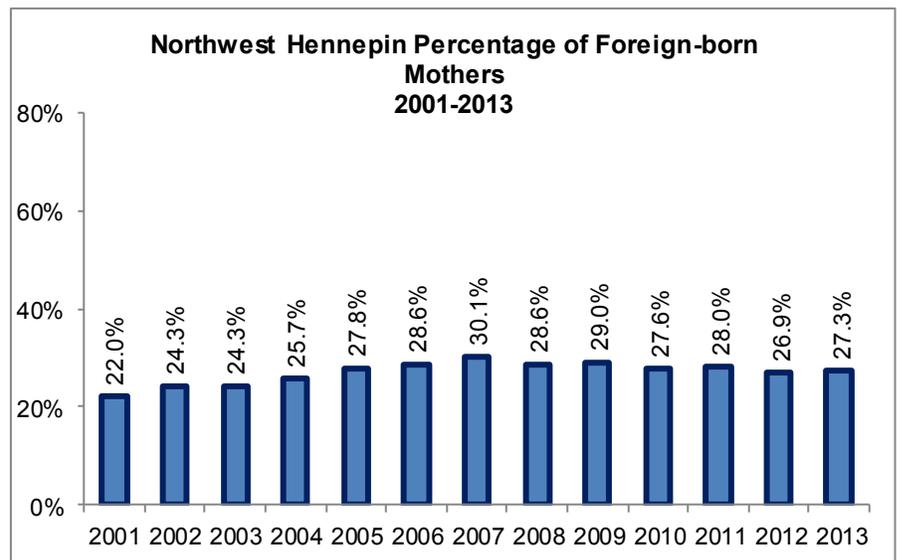


There were 5,550 total births in Northwest Hennepin County in 2013—a 2.6% increase since 2012.

Source: Hennepin County Human Services and Public Health Department and Minnesota Department of Health

In 2013, foreign-born mothers gave birth to 1,513 of the 5,550 total births in Northwest Hennepin County—27.3% of the total births.

The percentage of Northwest Hennepin County births by foreign-born mothers has increased by 1.6 percentage points in the past ten years (2004).



Source: Hennepin County Human Services and Public Health Department

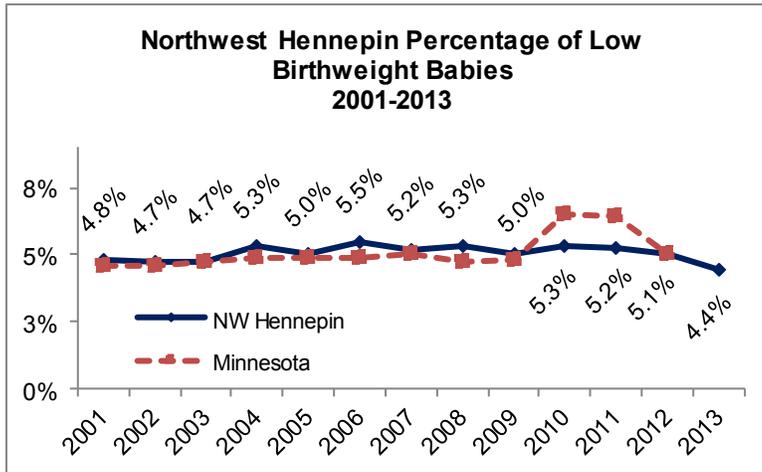
Number of Births by Foreign-born Mothers by Year

	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Foreign-born Mothers	1,109	1,223	1,251	1,383	1,464	1,512	1,659	1,550	1,534	1,443	1,468	1,456	1,513

Source: Hennepin County Human Services and Public Health Department



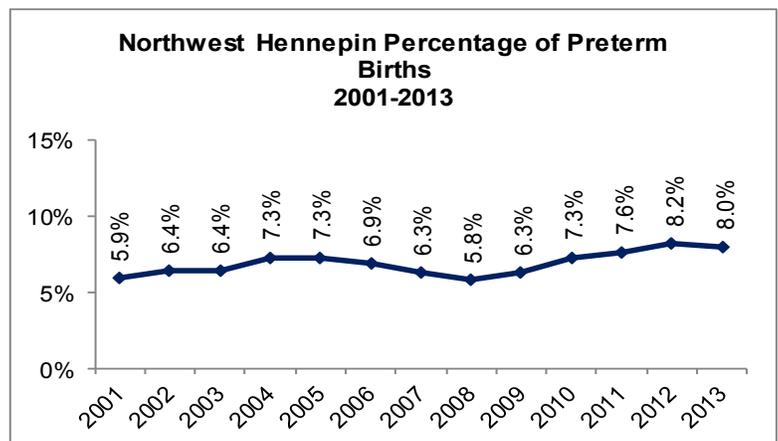
Maternal Risk Factors



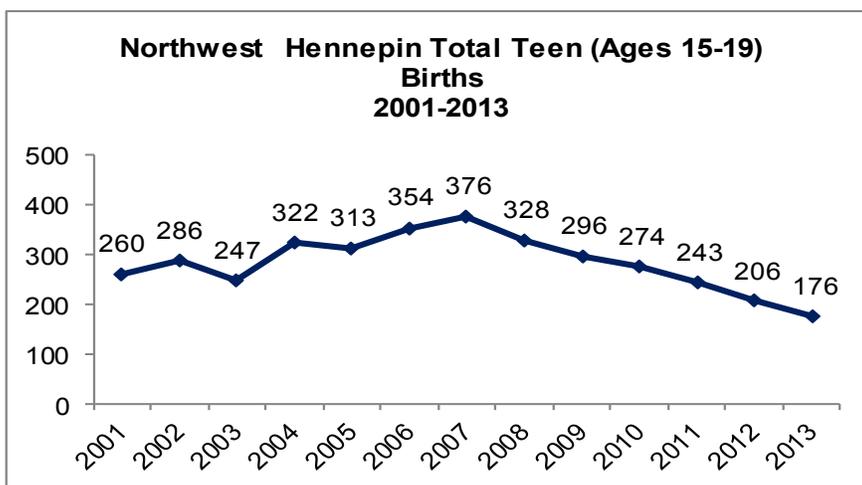
In 2013, 4.4% of the total births in Northwest Hennepin County were low birth weight, a decrease of 0.3 percentage points since 2003. Over the past ten years, an average of 5.1% of the total births in Northwest Hennepin were low birth weight.

Source: Hennepin County Human Services and Public Health Department

In 2013, 8.0% of the total births in Northwest Hennepin County were preterm, an increase of 0.7 percentage in the past ten years (2004). Over the past ten years, an average of 7.0% of the total births in Northwest Hennepin County were preterm.



Source: Hennepin County Human Services and Public Health Department



There were 176 teen births (ages 15-19) in Northwest Hennepin County in 2013, a decrease of 14.6% since 2012. The number of teen births has continued to decrease over the past six years, declining by 53.2% since 2007.

Source: Hennepin County Human Services and Public Health Department



Children and Youth

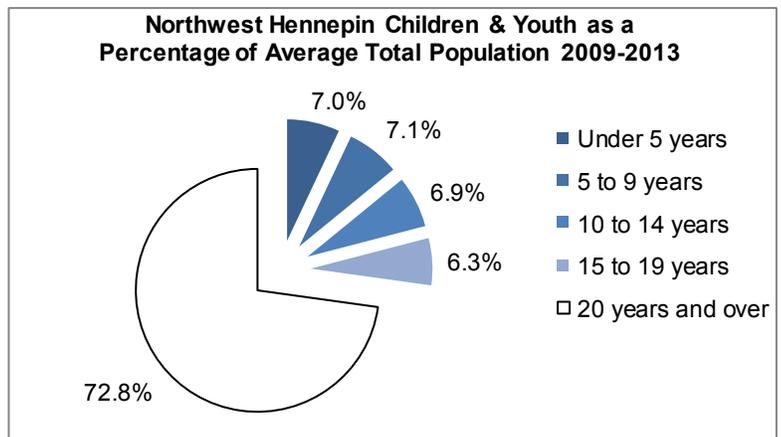
Average Number of Children & Youth

	Northwest Hennepin Average 2009-2013	Northwest Hennepin 2010 Census	Hennepin County Average 2009-2013	Hennepin County 2010 Census
Under 5 years	25,709	26,179	75,947	76,236
5 to 9 years	26,003	26,035	71,449	72,409
10 to 14 years	25,185	25,685	69,269	69,348
15 to 19 years	22,992	24,120	70,163	72,672
Total	99,889	102,019	286,828	290,665

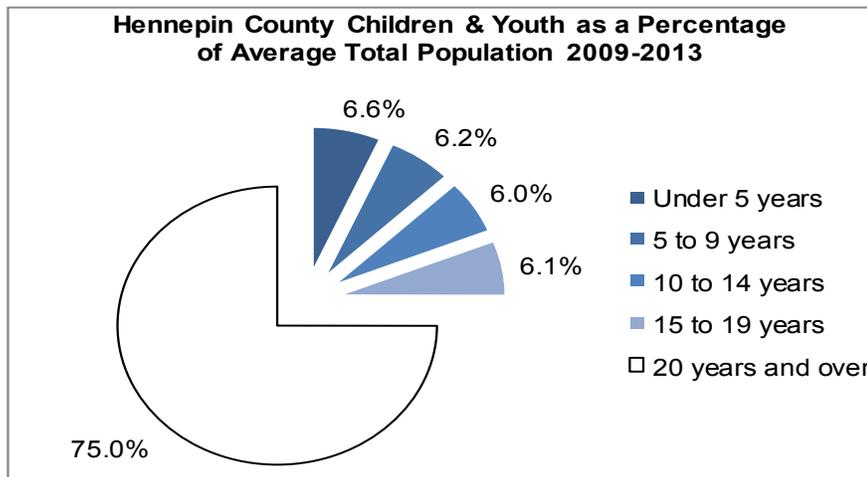
Source: American Community Survey Five-Year Estimates (2009-2013), 2010 U.S. Census Bureau

According to the American Community Survey's five-year estimates (2009-2013), there are 99,889 children and youth ages 0 to 19 in Northwest Hennepin County—27.2% of the total population. According to the American Community Survey's five-year estimates (2009-2013) there are 286,828 children and youth ages 0 to 19 in Hennepin County—25.0% of the total population. Northwest Hennepin County children and youth comprise 34.8% of the total number of children and youth in Hennepin County.

Children and youth in Northwest Hennepin County are distributed fairly evenly by age group. According to the American Community Survey of the total children and youth population, 7.0% are under five years old, 7.1% are ages 5 to 9, 6.9% are ages 10 to 14 and 6.3% are ages 15 to 19.



Source: American Community Survey Five-Year Estimates (2009-2013), U.S. Census Bureau



Source: American Community Survey Five-Year Estimates (2009-2013), U.S. Census Bureau

Children and youth in Northwest Hennepin County constitute a higher percentage of the total population (27.2%) than children and youth in Hennepin County (25.0%). Of the total population in Hennepin County, 6.6% are under five years old, 6.2% are ages 5 to 9, 6.0% are ages 10 to 14 and 6.1% are ages 15 to 19.



Seniors

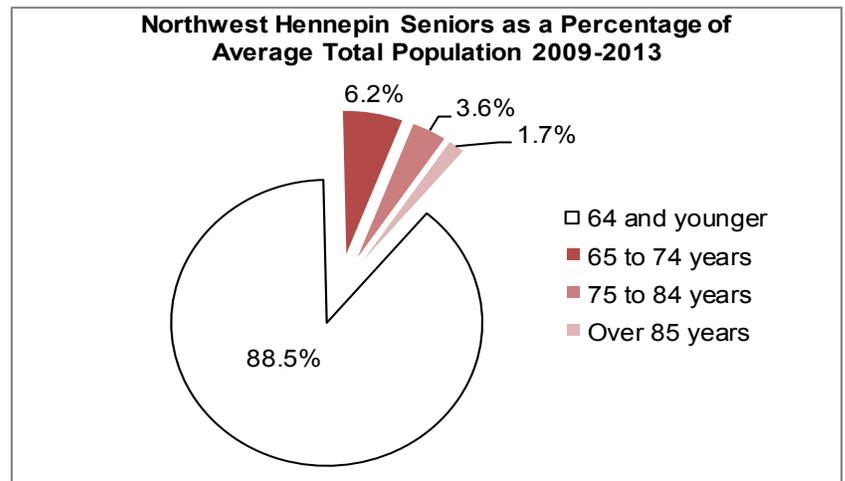
Average Number of Seniors

	Northwest Hennepin Average 2009-2013	Northwest Hennepin 2010 Census	Hennepin County Average 2009-2013	Hennepin County 2010 Census
65 to 74 years	22,724	20,858	70,366	66,516
75 to 84 years	13,134	12,774	42,113	42,476
85 years and older	6,219	5,765	22,203	21,822
Total	42,077	39,397	134,682	130,814

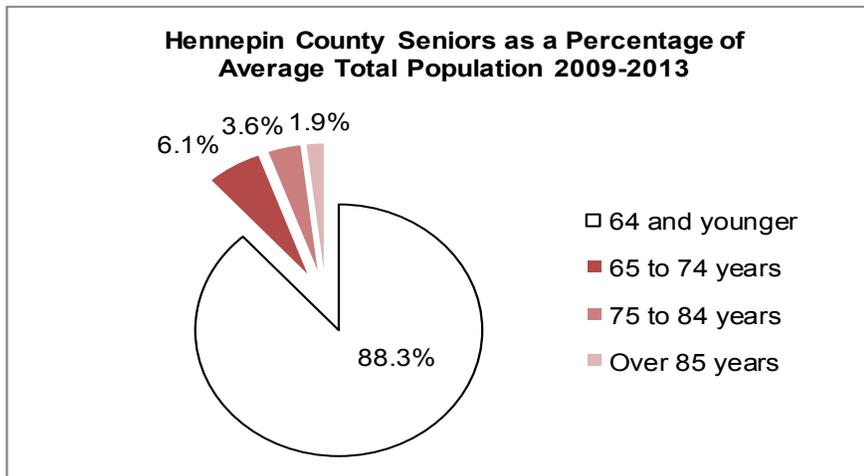
According to the American Community Survey's five-year estimates (2009-2013), there are 42,077 residents ages 65 and over in Northwest Hennepin County—11.5% of the total population. Northwest Hennepin County seniors comprise 31.2% of the total number of seniors in Hennepin County. Hennepin County seniors comprise 11.7% of the total population in Hennepin County.

Source: American Community Survey Five-Year Estimates (2009-2013), 2010 U.S. Census Bureau

Residents ages 65 and over in Northwest Hennepin County are not distributed evenly by age group. Of the total population, 6.2% are ages 65 to 74, 3.6% are ages 75 to 84 and 1.7% are ages 85 and over.



Source: American Community Survey Five-Year Estimates (2009-2013), U.S. Census Bureau



Seniors in Northwest Hennepin County constitute a slightly lower percentage of the total population (11.5%) than seniors in Hennepin County (11.7%). Of the total population in Hennepin County, 6.1% are ages 65 to 74, 3.6% are ages 75 to 84 and 1.9% are ages 85 and over.

Source: American Community Survey Five-Year Estimates (2009-2013), U.S. Census Bureau



Race and Ethnicity

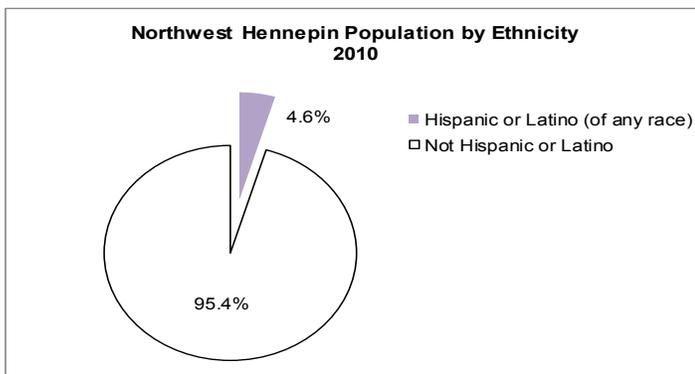
Percentages of Race by City, Region and County—2010

	White	Black or African American	American Indian or Alaskan Native	Asian	Native Hawaiian or Other Pacific Islander	Some Other Race	Two or more Races
Brooklyn Center	49.1%	25.9%	0.8%	14.3%	0.1%	5.4%	4.4%
Brooklyn Park	52.2%	24.4%	0.5%	15.4%	0.1%	3.6%	3.7%
Champlin	89.0%	4.8%	0.4%	3.1%	0.0%	0.5%	2.2%
Corcoran	92.8%	0.4%	0.5%	3.4%	0.0%	1.7%	1.2%
Crystal	78.1%	10.5%	0.7%	3.9%	0.0%	3.0%	3.8%
Dayton*	93.7%	0.5%	0.2%	2.0%	0.1%	1.8%	1.7%
Golden Valley	85.4%	7.1%	0.4%	3.5%	0.0%	0.9%	2.7%
Hanover*	96.0%	0.6%	0.2%	1.5%	0.0%	0.7%	1.0%
Hassan Township	95.5%	1.0%	0.7%	0.9%	0.0%	0.2%	1.7%
Maple Grove	86.4%	4.2%	0.3%	6.2%	0.0%	0.8%	2.2%
New Hope	74.5%	14.7%	0.4%	3.8%	0.0%	2.9%	3.6%
Osseo	90.3%	4.2%	0.5%	1.4%	0.0%	1.7%	2.0%
Plymouth	84.2%	5.2%	0.3%	6.9%	0.0%	1.0%	2.3%
Robbinsdale	76.5%	13.8%	0.5%	3.3%	0.1%	1.9%	3.9%
Rogers	91.3%	2.4%	0.1%	3.5%	0.0%	0.6%	2.1%
NW Hennepin	74.8%	11.7%	0.4%	7.9%	0.0%	2.1%	2.9%
Hennepin County	74.4%	11.8%	0.9%	6.2%	0.0%	3.4%	3.2%

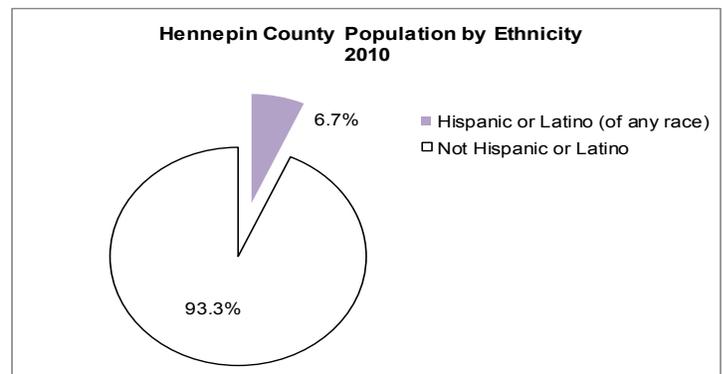
Source: U.S. Census Bureau, 2010

*Includes entire population, even those that live outside of Hennepin County.

Cities throughout Northwest Hennepin vary greatly in racial and ethnic diversity. On average, Hennepin County maintains higher rates of racial and ethnic minorities (except *Asian and Native Hawaiian or Other Pacific Islanders*) than Northwest Hennepin County. However, it is important to note that many cities within the Northwest region maintain high rates of racial and ethnic diversity. In the 2010 Census, Brooklyn Center was the most diverse city in the state of Minnesota, with 50.9% of the total population are persons of color. The American Community Survey's 5-year (2009-2013) estimates indicate that Brooklyn Center is now 52.5% persons of color. Additionally, in the 2010 Census Brooklyn Park was the second most diverse city in Minnesota (47.8% are persons of color) and the 2009-2013 American Community Survey's 5-year estimates indicate that Brooklyn Park is 47.5% persons of color.



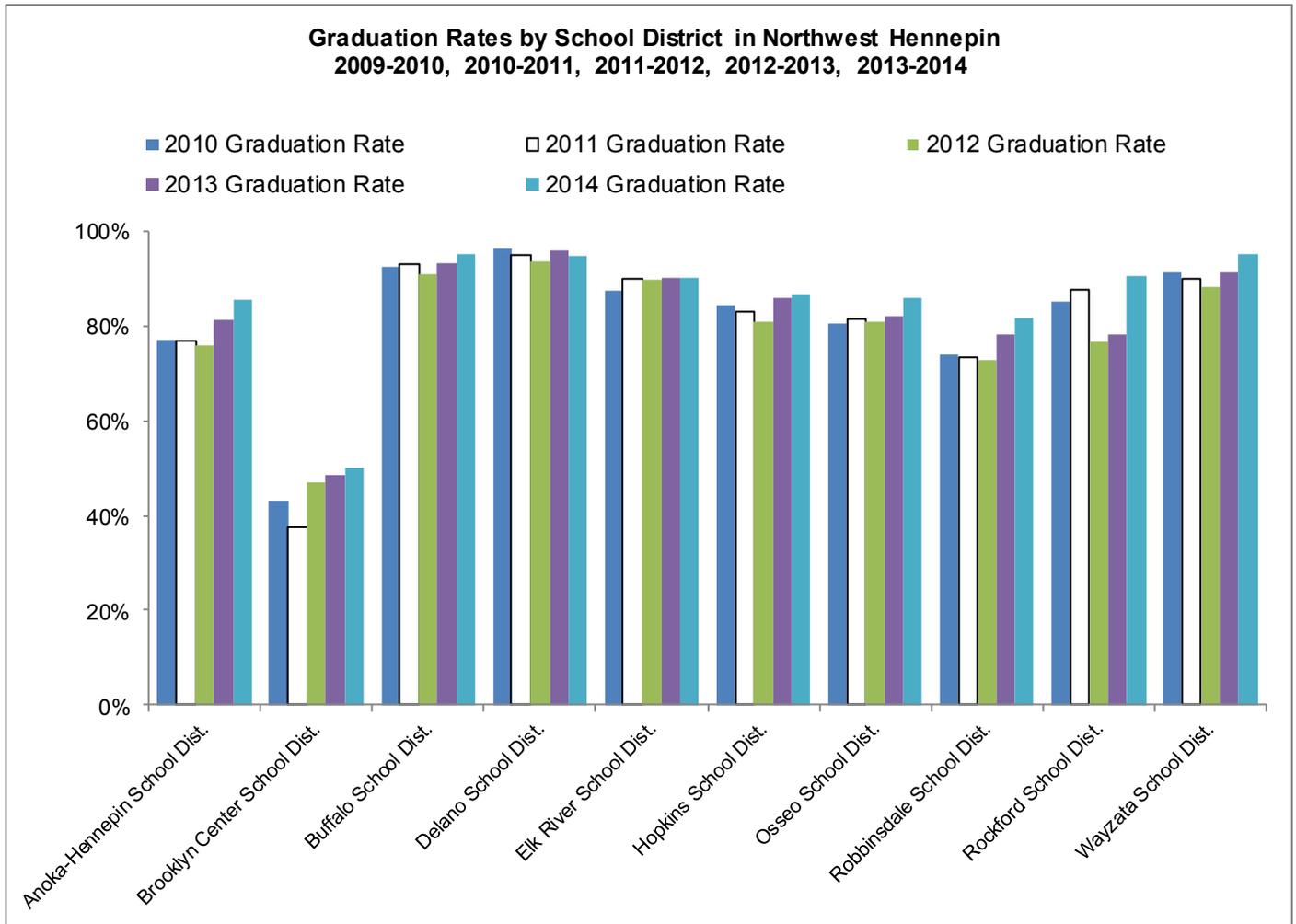
Source: 2010 U.S. Census



Source: U.S. Census Bureau, 2010



Education

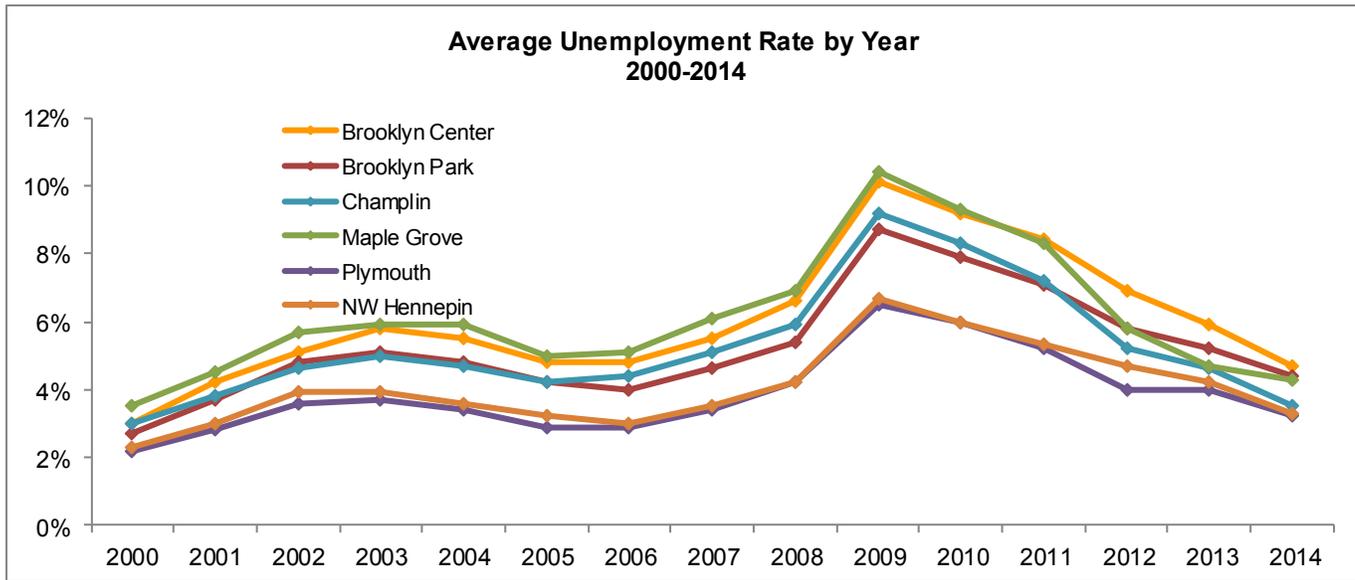


Source: Minnesota Department of Education

The average school graduation rate during the 2013-2014 school year for all school districts serving Northwest Hennepin County was 85.5%, an increase from 82.4% in 2012-2013. With the exception of Delano School District, all school districts that serve Northwest Hennepin County increased their graduation rates in the 2013-2014 school year compared to the 2012-2013 school year.



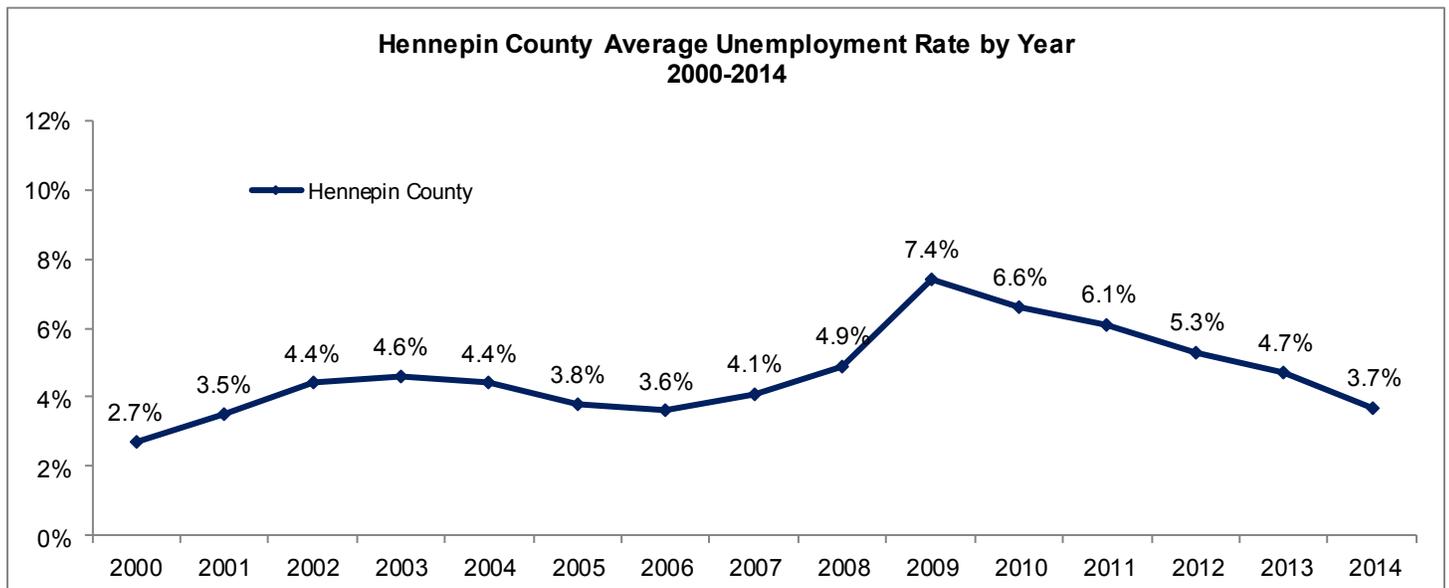
Employment



Source: Minnesota Department of Employment and Economic Development

Please note: Unemployment data is not available for all of the cities in Northwest Hennepin County due to their small populations.

In 2014, the average annual unemployment rate for Brooklyn Center, Brooklyn Park, Champlin, Crystal, Maple Grove and Plymouth was 3.9%—0.2 percentage points higher than Hennepin County during the same time period. The average unemployment rate for Brooklyn Center, Brooklyn Park, Champlin, Crystal, Maple Grove and Plymouth decreased by 0.9% between 2013 and 2014.



Source: Minnesota Department of Employment and Economic Development

In 2014, the Hennepin County average unemployment rate (not seasonally adjusted) was 3.7%. 2014 marked the fifth year in a row that Hennepin County's average unemployment rate decreased.



Housing

2013 Rank of Cities in Northwest Hennepin County by Number of Foreclosures

Rank	City	Number of Foreclosures
1	Brooklyn Park	317
2	Brooklyn Center	128
3	Maple Grove	126
4	Plymouth	103
6	Crystal	78
5	Champlin	69
8	New Hope	45
7	Robbinsdale	43
9	Golden Valley	25
10	Rogers	20
12	Dayton	16
15	Osseo	9
11	Corcoran	6
14	Hanover	0

Source: Hennepin County Sheriff's Foreclosure List

2014 Rank of Cities in Northwest Hennepin County by Number of Foreclosures

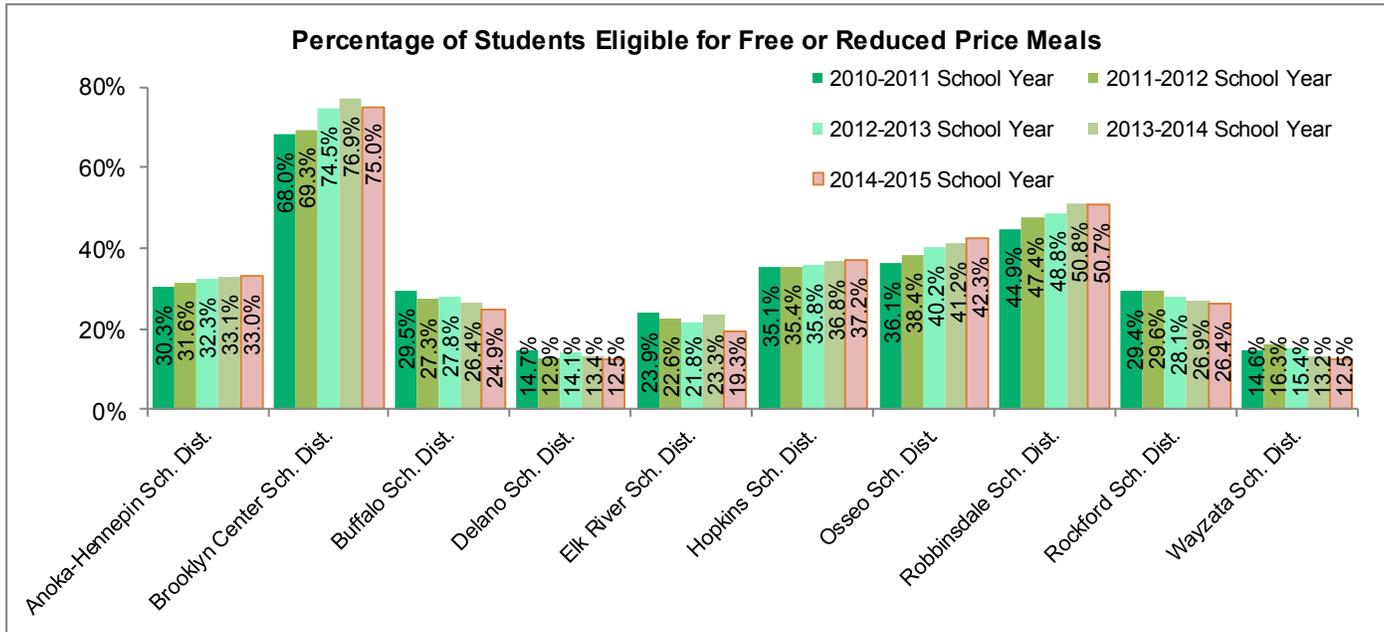
Rank	City	Number of Foreclosures
1	Brooklyn Park	185
2	Maple Grove	89
3	Crystal	72
4	Plymouth	70
6	Brooklyn Center	68
5	New Hope	35
8	Robbinsdale	33
7	Champlin	30
9	Golden Valley	27
10	Rogers	10
12	Corcoran	7
15	Dayton	3
11	Osseo	3
14	Hanover	2

Source: Hennepin County Sheriff's Foreclosure List

There were 634 foreclosures in Northwest Hennepin County in 2014—a 35.6% decrease since 2013 for the region (985). This constitutes 36.2% of the total number of foreclosures in Hennepin County in 2013 (1,751).



Poverty



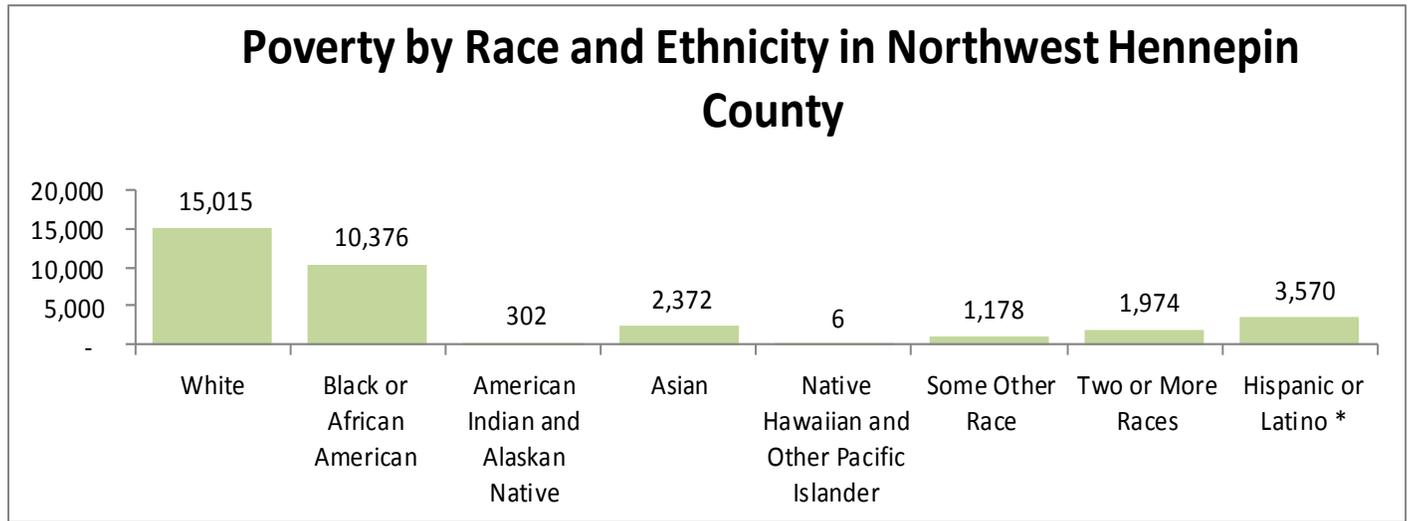
Source: Minnesota Department of Education

*Eligibility for the Free & Reduced Price Meals program is based on household income. Free meals—below 130% of the federal poverty level; Reduced meals—below 185% of the federal poverty level.

Eight of the ten school districts that serve Northwest Hennepin County experienced a decrease in the percentage of students eligible for the Free or Reduced Price Meals Program from 2013-2014 to 2014-2015 school year. Two schools experienced a slight increase in the percentage of students eligible for the Free or Reduced Meals Program, Hopkins School District (0.4%) and Osseo School District (1.1%).



Poverty



Source: American Community Survey Five-Year Estimate (2009-2013)

*Persons of Hispanic or Latino origins may be of any race and are included in the race categories

According to the American Community Survey’s five-year estimates (2009-2013), the Northwest Hennepin County region has 34,793 people whose income in the past 12 months was below the poverty level. It is estimated that more than 23.2% of Black or African American residents, 27.6% of American Indian and Alaskan Native, 21.7% Some Other Race, 19.0% Two or More Races and 20.4% Hispanic or Latino residents have incomes in the past 12 months below poverty, significantly more than the white population (5.5%).



Sources

This report is a periodic publication of the Northwest Hennepin Human Services Council. It contains the latest statistics on population, race, language and ethnicity, poverty, employment and housing. Data sets were collected from the following sources:

[Hennepin County Assessor's Office](#)

[Hennepin County Human Services and Public Health Department](#)

[Hennepin County Sheriff's Foreclosure List](#)

[Metropolitan Council](#)

[Minnesota Childcare Resource and Referral Network](#)

[Minnesota Department of Education](#)

[Minnesota Department of Employment and Economic Development](#)

[Minnesota Department of Human Services](#)

[Minnesota State Demographer](#)

[U.S. Census Bureau](#)

[American Community Survey](#)

**Please note: Some information cannot be updated due to the frequency of data collection and reporting.*

Questions about Community Profiles should be addressed to:

Regional Research and Planning
Northwest Hennepin Human Services Council
6120 Earle Brown Drive, Suite 230
Brooklyn Center, Minnesota 55430
Phone: (763) 503-2520
Fax: (763) 503-2510
E-mail: info@nwhhsc.org
www.nwhhsc.org

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Acting Mayor Doug Hammerseng at 6:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 20th day of October, 2015.

The following Council Members were present: Hammerseng, Warpula, Zajicek

The following Council Members were absent: Kauffman, Vajda.

A motion to adopt the following resolution was made by _____ and seconded by _____.

.....

RESOLUTION NO 07-21-15-70

**A RESOLUTION APPROVING PROPOSAL FROM WSB & ASSOCIATES
FOR PREPARATION OF EASEMENT ACQUISITION DOCUMENTS**

WHEREAS, the City has a verbal agreement with Three Rivers Park District to collaborate in the construction of a trail switchback for ADA compliance on the Lake Independence Regional Trail; and

WHEREAS, the City is responsible for acquiring easement necessary to construct the trail segment; and

WHEREAS, WSB & Associates has submitted a proposal to prepare the necessary documents required to obtain the easement; and

WHEREAS, these documents would be reviewed by the City Attorney prior to execution of the agreement with the property owner.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Hanover, Minnesota, hereby approves the proposal as attached to prepare required documents for acquisition of a trail easement on parcel number 3612024330003.

BE IT FURTHER RESOLVED, that the City Council approves the attorney review of the documents.

Council members voting in favor: Hammerseng, Warpula, Zajicek

Opposed or abstained: None

Adopted by the city Council this 20th day of October, 2015.

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator



October 15, 2015

Mr. Brian Hagen
City of Hanover
112505th Street NE
Hanover, MN 55341

Re: Proposal for Professional Services – Easement Acquisition
City of Hanover, MN

Dear Mr. Hagen:

Per your request, WSB and Associates is submitting this proposal for professional services related to the acquisition easement for the proposed Switchback Project.

Scope of Services

The proposed scope for acquisition services includes the following:

- 1. Project Management** - WSB & Associates, Inc. will coordinate with the survey team and sub-consultants providing the title reports ensuring these tasks are completed in a timely manner to maintain the project schedule. The project manager will supervise the required acquisition tasks, provide status reports and provide a detailed contact log for the impacted parcel.
- 2. Acquisition Services** – Based on BankWest donating the necessary easements to the City of Hanover, WSB will be preparing the offer and waiver of compensation letter, the memorandum of agreement, and easement agreements.
- 3. Survey** – WSB staff will prepare the base map which will include spotting all plats and existing easements for the entire project. Our staff will provide a legal description and parcel sketch for the acquisition area for the project.

Sub-Consultant:

- 1. Title Reports** – O & E Report will be provided for the parcel impacted as part of the project. If the City elects to purchase title commitments and the insurance for these commitments, that would be a costs paid directly by the City and is not included as part of this estimate.

ASSUMPTIONS

1. This estimate assumes O & E title report will be needed on the parcel owned by BankWest (PID 3612024330003).
2. This estimate assumes BankWest will be donating the easements, and that no Minimum Damage Assessment or Appraisal will be needed for the parcel.
3. Staking the easement area is not included in this estimate.

CITY TASKS:

- City Attorney will provide template of Conveyance and mortgage release documents.
- Record Conveyance documents

FEE PROPOSAL

The cost to provide the scope of services outlined in this proposal is an estimated fee of **\$2,700.00**.

Our proposed fee for each of the tasks is as follows:

WSB Professional Services

Project Management	\$ 250.00
Acquisition Services	\$ 1,200.00
Survey Services.....	<u>\$ 1,000.00</u>
Total Estimate for WSB Professional Services	<u>\$ 2,450.00</u>

*The estimate above includes overhead and profit and all costs associated with word processing, vehicle mileage, cell phones, reproduction of common correspondence and mailing.

Sub-Consultant Services

Title Work	\$ 250.00
------------------	-----------

Total Estimate for Professional Services **\$ 2,700.00**

Summary

If this proposal is acceptable to you, please have the City block of this letter signed and return a copy to WSB. Receipt of an executed copy will be WSB's authorization to proceed.

We sincerely appreciate the opportunity to continue to working with the City of Hanover and look forward to assisting the City with the completion of this project. If you have any questions, please call me at 651-286-8455.

Sincerely,
WSB & Associates, Inc.



Benjamin Barker
Right of Way Specialist

ACCEPTED BY:
City of Hanover, MN

Name _____

Title _____

Date _____

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Acting Mayor Doug Hammerseng at 6:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 20th day of October, 2015.

The following Council Members were present: Hammerseng, Warpula, Zajicek

The following Council Members were absent: Kauffman, Vajda.

A motion to adopt the following resolution was made by _____ and seconded by _____.

.....

RESOLUTION NO 07-21-15-71

**A RESOLUTION APPROVING PROPOSAL FROM WSB & ASSOCIATES
FOR PREPARATION OF DOCUMENTS NEEDED FOR SALE OF LAND**

WHEREAS, the City has been in communication with a local business to sell approximately 5 acres of land from parcel number 108-500-363226; and

WHEREAS, a new legal description of the parcel would be required; and

WHEREAS, WSB & Associates has submitted a proposal to prepare the necessary documents required to complete the sale of the land; and

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Hanover, Minnesota, hereby approves the proposal as attached to prepare required documents for sale of a portion of City owned property.

Council members voting in favor: Hammerseng, Warpula, Zajicek

Opposed or abstained: None

Adopted by the city Council this 20th day of October, 2015.

APPROVED BY:

Doug Hammerseng, Acting Mayor

ATTEST:

Brian Hagen, City Administrator

JOINT AGREEMENT

U.S.
not signed
or approved by
Hanover

Between the cities of St. Michael and Hanover for Construction of a New Branch Library

This agreement will provide a framework for construction of a new Great River Regional Library System branch library ("Library") at the northeast corner of Town Center Drive NE and Landmark Drive NE in the City of St. Michael. The Library will include:

- approximately 10,000 square feet of floor area space dedicated for adult, teen and children's services, service counter, staff work space and a flexible meeting room; and
- approximately 2,800 square feet for lobby, bathrooms, storage, and mechanical space, which is the library's pro rata portion of these areas based on the overall building size;

I. Purpose

The purpose of this agreement is to define the roles and responsibilities of the City of St. Michael ("St. Michael") and City of Hanover ("Hanover") in a cooperative working relationship to fund the initial construction of a new branch Library.

II. Initial Construction

- A. The Library design will be substantially similar to the plans attached as Exhibit A ("Plans").
- B. St. Michael is responsible to bid, contract, finance, and carry to completion the construction of the Library.
- C. St. Michael has the right to make ~~such minor~~ adjustments to the Plans throughout the initial construction period as St. Michael deems necessary to complete construction and manage costs.

III. Hanover Payment

A. Hanover agrees to make the following payments to the City of St. Michael:

Year	Due Date	Payment Amount	Year	Due Date	Payment Amount
2010	January 20	\$3,500	2020	January 20	\$5,500
	July 20	\$3,500		July 20	\$5,500
2011	January 20	\$3,500	2021	January 20	\$5,500
	July 20	\$3,500		July 20	\$5,500
2012	January 20	\$3,500	2022	January 20	\$5,500
	July 20	\$3,500		July 20	\$5,500
2013	January 20	\$3,500	2023	January 20	\$5,500
	July 20	\$3,500		July 20	\$5,500
2014	January 20	\$3,500	2024	January 20	\$5,500
	July 20	\$3,500		July 20	\$5,500
2015	January 20	\$3,500	2025	January 20	\$5,500
	July 20	\$3,500		July 20	\$5,500
2016	January 20	\$3,500	2026	January 20	\$5,500
	July 20	\$3,500		July 20	\$5,500
2017	January 20	\$3,500	2027	January 20	\$5,500
	July 20	\$3,500		July 20	\$5,500
2018	January 20	\$3,500	2028	January 20	\$5,500
	July 20	\$3,500		July 20	\$5,500
2019	January 20	\$3,500	2029	January 20	\$5,500
	July 20	\$3,500		July 20	\$5,500

IV. Miscellaneous

- A. ~~Handover waives any objection to~~ No party objects to St. Michael establishing a lease-purchase agreement with the Economic Development Authority of St. Michael as a vehicle to finance ~~Library and related building~~ the project.
- B. A prominent sign at the entrance into the ~~Library~~ portion of the building shall recognize the participation of Hanover in the Library.
- C. This agreement only applies to initial construction costs of the Library and does not state, imply, or infer whether Hanover is or is not responsible for any maintenance and operational expenses related to the Library. St. Michael reserves the right to request from Hanover in the future a contribution toward Library operational and maintenance costs incurred by St. Michael.
- D. ~~Unless otherwise agreed to by both parties in writing or unless a library does not existing in St. Michael or Hanover,~~ the Library shall be located and operated as shown on the Plans for a minimum of 25 years from the date of this agreement.
- E. The parties shall endeavor to resolve all disputes through mediation before commencing legal action.

Disputes: All parties hereby agree that all disputes shall be resolved to each party's satisfaction.

AUTHORIZATIONS

CITY OF ST. MICHAEL

Mayor, City of St. Michael

Date

Administrator, City of St. Michael

Date

CITY OF HANOVER

Mayor, City of Hanover

Date

Administrator, City of Hanover

Date

DRAFT

EXHIBIT B

Cost Sharing Example

Library for St. Michael, Albertville, Hanover

Preliminary Cost Estimate

Construction (12,800 s.f.)	\$	2,321,697
Non-Construction (Furnish, Equip, Soft costs)	\$	487,110
Land (owned by St. Michael)	\$	-
Total Project Cost	\$	2,808,807

Less State Grant	\$	400,000
Local Project Cost	\$	2,408,807

Site Benefit

Site Benefit Cost - 25% (paid by St. Michael)	\$	602,202
Project Cost Based on Formula	\$	1,806,605

Cost Sharing

	<i>2008 State Demographer's Est.</i>		<i>Market Value (State Board of Equalization, Spring 2008)</i>			<i>Average</i>
Albertville	6,103	26%	\$	706,145,501	27%	26%
Hanover (Wright County portion)	2,109	9%	\$	234,441,569	9%	9%
St. Michael	15,110	65%	\$	1,705,702,268	64%	65%
Total	23,322	100%	\$	2,646,289,338	100%	100%

Current Cost Share

	Formula Benefit	Site Benefit	Total Contribution
Albertville	\$ 477,421		\$ 477,421
Hanover	\$ 161,711		\$ 161,711
St. Michael	\$ 1,167,473	\$ 602,202	\$ 1,769,675
TOTAL Project Cost (less grant)			\$ 2,408,807

Estimated Annual Debt Service

	Formula Benefit*	Site Benefit	Annual Debt Service
Amount	\$ 1,806,605	\$ 602,202	\$200,000
Annual payment	\$150,000	\$50,000	\$ 200,000
Albertville	\$39,640	NA	\$39,640
Hanover	\$13,427	NA	\$13,427
St. Michael	\$96,934	\$50,000	\$146,934

* Annual contribution amounts will be adjusted annually based on revised population estimates and market values over the anticipated 20 year pay back period.

Marc Weigle

From: martyinminn@cs.com
Sent: Tuesday, September 29, 2009 1:18 PM
To: Marc Weigle
Cc: daniel-hanover@comcast.net
Subject: Re: Library

Marc -

I feel that the library is an important opportunity for our communities. Being the smallest city with the smallest budget, our availability to fully fund was viewed by the other councilors as too challenging of a budgetary concern. A compromise approach was finally voted and approved after a very lengthy discussion. I am hopeful that our resolution fits within a modified partnership agreement. One of the issues that faces our city is the loss of the St. Michael fire contract funding. We are fully absorbing that item which compounds the impact of the library proposal.

With that said I remain hopeful that the St. Michael-Albertville-Hanover Library will open in 2010 or early 2011.
Mayor Waters

-----Original Message-----

From: Marc Weigle <mweigle@ci.st-michael.mn.us>
To: daniel-hanover@comcast.net; martyinminn@cs.com
Cc: Bob Derus <bderus@ci.st-michael.mn.us>
Sent: Tue, Sep 29, 2009 8:16 am
Subject: Library

Mayor Waters and Dan,

Thanks for the time and effort you put into St. Michael's request for funding support of the library portion of the building. Obviously, I was disappointed that the proposed method of determining how to share the costs was not approved. However, I am hopeful that there was a consensus reached last night on some number that I could forward to the St. Michael Council for consideration tomorrow evening. Thanks again and let me know the end result of last night's meeting.

Marc

Marc Weigle

Community Development Director
763-497-2041 X102 (office)
763-286-6380 (cell)
mweigle@ci.st-michael.mn.us

City of St. Michael
3150 Lander Avenue NE
St. Michael, MN 55376

Marc Weigle

From: Daniel Buchholtz <daniel-hanover@comcast.net>
Sent: Tuesday, September 29, 2009 4:24 PM
To: Marc Weigle
Cc: 'Dave Malewicki'; 'Wendy Pinor'; kolasa.stan@yahoo.com; 'JOHN VAJDA'; JTS@ratwiklaw.com; martyinminn@cs.com
Subject: RE: Library

Marc,

The City Council spent a significant amount of time discussing the library project. With the difficult economic times, the City Council struggled with the issue of entering into a long term partnership on the library and adding to the tax levy. The City is facing declines in nearly every revenue category for 2010, including the loss of a significant portion of the fire contract revenue. A majority of the Council was also concerned about language in the memorandum of understanding that provided no cap on the maintenance costs on the facility. In the end, the City Council could not agree to the proposed funding formula presented by St. Michael.

However, the City Council voted to make a commitment to support the library on the following terms: for years 1-10, the City of Hanover intends to contribute \$7,000 per year. For years 11-20, the City intends to contribute \$11,000 per year. These contributions would be the City's total contribution over the 20 year period. Any funding after this 20 year period would be decided by the City Council at that time. The City Council, in its motion, required recognition for this contribution (in total \$180,000) through the naming of the "St. Michael-Albertville-Hanover Regional Library," as was earlier discussed. The Council has no expectation of representation on the "Ad-Hoc Committee" that was envisioned in the MOU.

While this is not what was originally requested by the City of St. Michael, the City Council believes this is a significant contribution and is the best that they can commit in this current economic environment. If you have any questions regarding the City Council's motion, please don't hesitate to contact me.

Thanks!

Daniel

Daniel R. Buchholtz, CMC
City Administrator
City of Hanover
PO Box 278
Hanover, MN 55341
763-497-3777 (phone)
763-497-1873 (fax)

From: Marc Weigle [mailto:mweigle@ci.st-michael.mn.us]
Sent: Tuesday, September 29, 2009 8:16 AM
To: daniel-hanover@comcast.net; martyinminn@cs.com
Cc: Bob Derus
Subject: Library

Mayor Waters and Dan,

Marc Weigle

From: Marc Weigle
Sent: Tuesday, September 29, 2009 4:31 PM
To: jerry@jzacinc.com; 'Dean Eggert'; Joe Hagerty (Joe.Hagerty@co.wright.mn.us); 'Kevin Kasel'; 'Cindy Weston'
Cc: Bob Derus; Diana Berning; Steven Bot; Tom Zander
Subject: Hanover - Library Update
Attachments: RE: Library

Mayor and Council,

Last night I attended the special Hanover Council Meeting to discuss the proposed agreement for the new library. St. Michael was requesting approximately \$14,000/year to help retire the debt and \$2,200/year for operating expenses (based on current population and market values that would adjust over time). The agreement also stipulated that the 3 parties would share in costs for future repairs/maintenance (painting, roof, etc.).

I have attached Dan Buchholtz' email, but essentially the Hanover Council did not support this request. In summary, they agreed to:

- \$7,000 per year for the first 10 years
- \$11,000 per year for the second 10 years
- future Council would re-evaluate payments for Year 21 and beyond
- no participation in operating/maintenance costs (cleaning, utilities, etc.) (we could still petition them each year for payment of their share, with no guarantee)
- no sharing of future repair/maintenance expenses (again, we could approach them on a case by case basis for these items, with no guarantee)
- Hanover would still be on name on exterior of the building/monument sign

I have calculated the present value of Hanover's proposed payments to be approximately \$122,000, or 75% of their \$162,000 debt portion based on the formula. Note this excludes any operation/maintenance costs.

I did speak with Mayor Klecker yesterday and he indicated that there was strong support at the last meeting and expects Albertville to support the project. My understanding is that they are also meeting following the joint school board meeting tomorrow night.

That is all the information for now. Thanks and see you tomorrow night.

Marc Weigle

Community Development Director
763-497-2041 X102 (office)
763-286-6380 (cell)
mweigle@ci.st-michael.mn.us

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