

**CITY OF HANOVER
PARK BOARD MEETING
OCTOBER 25, 2022 – OFFICIAL MINUTES**

Call to Order and Pledge of Allegiance

Chair Grupp called the Park Board meeting of October 25, 2022, to order at 7:01 p.m. Present were Jeff Grupp, Dani Vetrano, Scott Jamison, Alex Holslin, Benjamin Brandhorst, City Planner Cindy Nash, and Accountant Jackie Heinz. Guests present were Briana Rupenthal, Kerry Barnard, Jeff Hegstrom, Ross Demont with Wright County Parks, and Ryan Sunram with Sunram Construction. Absent was Council Liaison Mike Amery.

Approval of Agenda:

MOTION by Holslin to approve the Agenda, seconded by Vetrano. **Motion carried unanimously.**

Approval of Minutes from September 21, 2022

MOTION by Vetrano to approve the minutes as presented, seconded by Brandhorst. **Motion carried unanimously.**

Open Forum:

None

Unfinished Business:

Pumpkin Event Recap

Grupp stated there were roughly 20 – 25 kids at the event, the weather was windy and cold, they put up tarps to help, marketing was good. Holding agreed the weather kept people away.

New Shelter Update

Jamison stated he reached out to Emily at Wilkus, the fee would be dependent on how much they're used, could be an additional \$37,900, bringing the total to \$1.527M. Heinz stated removal of the berm for \$35K should be added as well. Grupp stated we could reach out to developers and see if they would use the berm material to bring it up to grade. Jamison stated roughly \$1.56M is the ballpark number. Grupp stated this is a current production cost, plastics and metals have come down.

2023 Concert Dates and Bands

Grupp stated with the bands listed we are at \$6,400. Brandhorst stated he reached out to Muggsy Lauer, which is a jazz band, they would charge \$1,200 to play for 2 hours. Brandhorst suggested for board members to look them up on YouTube. Vetrano stated she looked at the City of Maple Grove for band ideas. Grupp inquired if the board wanted two smaller bands in July or another big band and do we find a different band for June. Vetrano stated Mitch Gordon would kick off the summer. Grupp stated to book Church of Cash, the Carey's, Daniel Bakken, and Bryce Hegge, then ask Shane Martin on a price for the June 14th concert.

New Business:

Sunram Plat

Nash stated to refer to the plat in the packet and referred to the two park components, the regional trail is planned to go through a 15' wide easement adjacent to county road 20 except for the triangle parcel where there is an existing house. Nash stated staff has looked next to the river, but it would be in the flood plain and improvements could be washed away. Nash stated the trail belongs next the county road, Wright County board hasn't looked at it, but staff suggested going around the triangular parcel, a retaining wall

to hold up the road would be difficult. Nash stated the second item is a possible city park, the two possible locations are near the tube, which is all flood plain, or on the eastern area near out lot A. Nash stated there could possibly be a trailhead with some access to the river, there would be no separate driveway and access would come off the easter cul-de-sac. Nash stated this is a joint project with county staff, amenities are to be determined, we are looking for feedback and if the Park Board feels this is worth pursuing.

Jamison inquired if out lot A is 27.8 acres. Nash stated it includes much more area. Grupp inquired how many parking spots would be needed. Demont stated there is no set standard, possibly 6-9 spots for this area with natural amenities. Grupp inquired if this would be like the trailhead located at county road 19 and 10 where there is water and bathrooms. Nash stated she isn't sure. Holslin stated it could accommodate port-a-potties and fountains. Holslin inquired if the triangle was a house, Nash stated yes. Grupp stated the largest building lot is next to out lot A, not sure the person building there would want that next to their property. Nash stated there may not be port-a-potties or outhouses. Jamison inquired if it would be strictly a parking lot, Nash stated there could be park amenities. Demont stated there is no set standard, the parking lot would be gravel for now and could expand over time, they would be aware of neighbors, a park or playground could be built through their legacy funding. Jamison stated there would be traffic traveling through the neighborhood. Grupp stated mostly on weekends. Grupp inquired if the city is responsible for maintaining. Nash stated a line would be drawn to the river, the lot or out lot A would be deeded to the city. Grupp inquired if the trail would be maintained by the city, Demont stated yes, crack filling and fogging would be done by the county, daily maintenance would be done by the city as they're local with the county doing major maintenance and repairs.

Jamison inquired what is needed tonight, Nash stated a recommendation on pursuing a joint park in that area. Nash stated we will ask council for WSB to spend some time on it and coordinate with the developer as they go to final plat. Jamison inquired where the trail goes to, Demont stated from Delano, through Hanover, cross the river, through Dayton to Otsego.

MOTION by Jamison to recommend moving forward and pursuing a joint park, seconded by Vetrano. **Motion carried unanimously.**

Cardinal Park – WSB Proposal Letter

Heinz stated the letter / proposal included in the packet is for WSB services for the sports court at Cardinal Park. Services include a survey, borings, preliminary and final design, and the bidding for a total of \$27,700.

MOTION by Holslin to approve services by WSB for \$27,700.00, seconded by Brandhorst. **Motion carried unanimously.**

2023 Preliminary Budget

Heinz stated the enclosed preliminary budget is a copy from 2022 to start the process. Grupp suggested increasing the concerts in the park to 6,500 and the bike rodeo to 75. Vetrano suggested increasing the zoomobile to 450. Grupp suggested increasing the pumpkin event to 500. Heinz to confirm reading in the park amount with FYCC. Heinz stated new preliminary budget amount at \$16,025.00.

Reports:

None

Adjournment:

MOTION by Holslin to adjourn at 7:55 p.m., seconded by Jamison. **Motion carried unanimously.**

ATTEST:

Jackie Heinz, Accountant