

**AGENDA
HANOVER CITY COUNCIL
NOVEMBER 9, 2017**

MAYOR

CHRIS KAUFFMAN

COUNCIL

DOUG HAMMERSENG

KEN WARPULA

JIM ZAJICEK

MARYANN HALLSTEIN

1. Call to Order/Pledge of Allegiance: 7:00 p.m.
2. Approval of Agenda
3. Consent Agenda Items:
 - a. Approve Minutes of October 17, 2017 City Council Meeting (4)
 - b. Approve Minutes of October 23, 2017 Joint City Council/Planning Commission Meeting (7)
 - c. Approve Claims as Presented: (9)

➤ Claims	\$ 745,790.92
➤ Payroll	\$ 8,276.29
➤ P/R taxes & Exp	\$ 3,229.50
➤ Other Claims	<u>\$ 2,320.77</u>
➤ Total Claims	<u>\$ 759,617.48</u>
 - d. Res No 11-08-17-106 – Designating City of Hanover Building Official (38)
 - e. Res No 11-08-17-107 – Approving Purchase of Fire Department Laptop (39)
 - f. Res No 11-08-17-108 – Certifying Assessments of Delinquent Utilities (41)
 - g. Res No 11-08-17-109 – Designating 2018 Election Polling Place (44)
 - h. Res No 11-08-17-110 – Approving Public Works Facility Construction Pay Voucher #2 (45)
 - i. Res No 11-08-17-111 – Approving Donation of Unused Equipment to FYCC (88)
 - j. Res No 11-08-17-112 – Approving Release of Escrow Funds for Schendels Field Development (89)
4. Citizen’s Forum:
5. Public Hearings
6. Unfinished Business
7. New Business
 - a. 8th St. Industrial Park Road Surface Material (90)
 - b. City Hall Roof Repair (92)
 - c. Res No 11-08-17-113 - Phone System Upgrade (96)
 - d. 2018 Final Budget – Draft 1 (114)
8. Reports
9. Adjournment

To: Mayor Kauffman & Members of the Hanover City Council
From: Brian Hagen, City Administrator
Date: November 2, 2017
Re: Review of November 8, 2017 City Council Agenda

1. Call to Order/Pledge of Allegiance: 7:00 p.m.

2. Approval of Agenda

3. Consent Agenda Items: See enclosed consent agenda.

a. Approve Minutes of October 17, 2017 City Council Meeting (4)

b. Approve Minutes of October 23, 2017 Joint City Council/Planning Commission Meeting (7)

c. Approve Claims as Presented: (9)

➤ Claims	\$ 745,790.92
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d. Res No 11-08-17-106 – Designating City of Hanover Building Official (38)

e. Res No 11-08-17-107 – Approving Purchase of Fire Department Laptop (39)

f. Res No 11-08-17-108 – Certifying Assessments of Delinquent Utilities (41)

g. Res No 11-08-17-109 – Designating 2018 Election Polling Place (44)

h. Res No 11-08-17-110 – Approving Public Works Facility Construction Pay Voucher #2 (45)

i. Res No 11-08-17-111 – Approving Donation of Unused Equipment to FYCC (88)

j. Res No 11-08-17-112 – Approving Release of Escrow Funds for Schendels Field Development (89)

4. Citizen’s Forum:

To address the Council in the Citizen’s Forum, please complete the Citizen’s Forum sign-in sheet on the table near the entrance and give it to the Mayor or City Administrator.

5. Public Hearings

None

6. Unfinished Business

None

7. New Business

a. 8th St. Industrial Park Road Surface Material (90)

Enclosed is a memo from City Engineer Justin Messner. The memo is regarding a site plan application staff is reviewing for a business that wants to purchase and store road signs on the parcel. The parcel is located on the west end of 8th St. NE in the Industrial Park. The parcel is platted property, however, at the time of the plat the developer was not required to improve the road way to city standards. Staff is seeking direction on whether an upgraded road to a gravel road or asphalt road should be required of this project. Please review the memo, and if you have any questions please let me know prior to the meeting as Justin will not be in attendance.

b. City Hall Roof Repair (92)

Enclosed is a quote to complete a repair to the City Hall Roof. Staff has noticed water spots in various areas on the drop down ceiling. After having a company inspect the roof, they determined they could repair the roof versus replace the entire roof. Staff is unaware of any major maintenance/repairs conducted to the roof since the building was constructed in 1977.

c. Res No 11-08-17-113 – Phone System Upgrade (96)

Enclosed is a resolution with estimates included to upgrade the City's phone system. The current system is quite dated and presents nuances from time to time. The current phones are not being manufactured anymore, and in the past, staff has had to buy used phones when a replacement was needed.

Options we considered were to extend fiber to the new public works facility. This would allow both phone and internet to be received at the new facility from City Hall. After considering infrastructure costs and what would be saved, staff does not feel the benefits outweigh the costs. A basic option is to install a completely separate phone system. Though this option would work, it would be a standalone system and use different equipment, etc. from the rest of the City.

After discussing a third option, staff is recommending what is included in the packet. This setup is a hybrid between a basic option and the fiber line option. The new facility would utilize internet to operate the phone system. The phone system would be integrated into an upgraded system at City Hall. Furthermore it would reduce the number of analog lines purchased from Comcast and purchase an unlimited number of minutes (local and long distance) for a similar or slightly less cost of analog lines.

Also included in the proposal is an estimate to update the phone and internet system at the Fire Hall. This estimate was prepared and suggested only in part of the recommendation to upgrade City Hall and prepare the new Public Works Facility. The Fire Hall is not in immediate need of this upgrade, but the option is being presented.

d. 2018 Final Budget – Draft 1 (114)

Enclosed is the first draft of the final budget for 2018. No changes have been made from the approved preliminary budget and levy. Please review and bring comments or suggestions for consideration.

8. Reports

9. Adjournment

**CITY OF HANOVER
CITY COUNCIL WORK SESSION
OCTOBER 17, 2017 – DRAFT MINUTES**

Call to Order

Mayor Kauffman called the Regular City Council Work Session Meeting of Tuesday, October 17, 2017, to order at 6:00 p.m. Present were Mayor Chris Kauffman, Councilors Doug Hammerseng, Ken Warpula, Jim Zajicek, and MaryAnn Hallstein. Also present were City Administrator Brian Hagen and Public Works Supervisor Jason Doboszenski.

Approval of Agenda

Hagen requested to add a discussion on 5th St. NE drainage issues. Kauffman requested to add a discussion on issuing temporary Certificate of Occupancies and Zoning District Allowed Uses.

MOTION by Warpula to approve the amended agenda, seconded by Zajicek.

Motion carried unanimously.

Consent Agenda

Warpula inquired to why the Public Works Facility pay voucher had items like bolts being purchased by Kinghorn Construction. Hagen stated he was unsure of the reason, but did state that Kinghorn is our Construction Manager. Part of their role is to review the pay vouchers and manage the project. Kinghorn Construction has recommended payment of the invoices included. Hagen further stated he would follow up for more details about what to expect in the invoices.

MOTION by Hammerseng to approve the consent agenda, seconded by Warpula.

Motion carried unanimously.

a. Approve Minutes of October 3, 2017 City Council Meeting

b. Approve Claims as Presented:

➤ Claims	\$ 544,110.71
➤ Payroll	\$ 9,194.39
➤ P/R taxes & Exp	\$ 3,502.29
➤ Other Claims	<u>\$ 2,354.49</u>
➤ Total Claims	<u>\$ 559,161.88</u>

c. Res No 10-17-17-104 – Accepting Donation from Hanover Lions Club

d. Res No 10-17-17-105 – Approving Public Works Facility Construction Pay Voucher #1

Motion carried unanimously.

Fire Department Generator

Warpula explained that the generator on Engine 12 has stopped working. The department has attempted to repair the machine with no success. The generator is portable and used to provide electricity to lights and equipment on scene. The department is looking to purchase a 4,000 watt generator at a price up to \$2,000.

MOTION by Hallstein to approve up to \$2,000 to purchase a generator, seconded by Zajicek. **Motion carried unanimously.**

2018 Water and Sewer Rates

Hagen stated that Hanover has not raised its utility rates in recent years. After speaking with St. Michael, Hagen learned they were considering a 4% increase to their rates. Hagen further reiterated that our auditors annually find we are not fully funding the depreciation of our systems. Utility rates are used to fund operating and maintenance costs of our systems.

Council consensus is to raise rates 4% for the 2018 calendar year. Hagen stated the change would be incorporated into the 2018 Fee Schedule adoption.

Salary Compensation/Classification Study

Hagen provided the memo from the September Worksession as well as the 2015 Salary Study results. Council discussed the need for the study to be completed by a third party. They were comfortable with staff conducting the study for 2017. Cities shall include all Wright County cities, as well as the other non-Wright County cities included in the 2015 study.

Kauffman and Zajicek expressed concern about a study being conducted every two years. It was suggested that in future years, staff should ask Council for their desire to review salary ranges.

Councilor Warpula dismissed himself for Fire Department training at 7 p.m.

11234 River Rd NE House Demo

Hagen explained that the Hanover EDA has changed their recommendation to lease the property on a short term basis, to recommending demolition of the house/garage in order to take a step closer to the end goal of a parking lot.

The demolition phase of the project could be completed in house by the Public Works Department. This would entail renting a large excavator and dumpsters to knock the house down and remove debris. Other steps in the project would include having the house inspected for hazardous material, terminating utilities, and back filling the basement upon debris removal. Staff predicts the costs to be no more than \$10,000 to complete in house. Should there be hazardous material, the cost may need to be adjusted.

MOTION by Hallstein to approve up to \$10,000 for demo costs payable by the Hanover EDA, seconded by Hammerseng. **Motion carried unanimously.**

Temporary Certificate of Occupancies

Kauffman expressed frustration about the City's lack of regulations on issuing temporary. He feels businesses should be able to move in and operate out of their building prior to having all site work completed, should the completion of the building not allow enough time in the warm months to finish other necessary work.

Hagen stated that staff can draft regulations identifying when a Temporary Certificate of Occupancy could be issued.

Zoning Code Allowed Uses

Kauffman stated that neighboring cities questioned how a land use application made it to the City Council just to be given the direction to deny the request. Kauffman further stated that these same neighboring cities made comments that stated city staff would have told the applicant the use was not allowed prior to the applicant incurring costs.

Hagen clarified the process to Council by stating that staff follows the approach of informing applicants of the likely hood of an approval. Hagen stated that past interested businesses have inquired about their use at certain properties and after review, staff informed the business that the use is not supported by the ordinance and that staff would likely recommend denial should the applicant choose to apply anyways.

Hagen further clarified that the most recent application submitted by GP Welding was supported by staff as it was originally explained. It was not until the Public Hearing was being held that the applicant began requesting items that were not allowed by the ordinances. Hagen stated that if the applicant would have shared his true desires at the beginning, staff would have provided a different answer, which in turn could have saved the applicant money.

Reports

Hagen

- Noted there are three vacancies for the EDA at the end of the year. All three positions could be filled by new members as the current members would be willing to pass the position along.
- Inquired to Council's desire to donate the City's blow up movie screen to FYCC. The city no longer hosts a movie in the park event, however, FYCC hosts multiple events throughout the year in Albertville, Hanover, and St. Michael. Council consensus was to donate the screen to FYCC.

Doboszinski

- Began concrete work around the Settlers Park playground
- All park irrigation has been blown out for in order to prevent freezing in the winter months

Zajicek

- Expressed frustration with Metro West Building Inspection services. He believes there were not correct inspections completed at the time his house was built. Zajicek stated he did not purchase the house new and they are completing some interior renovations where he has found inadequate work completed during construction. Metro West was the inspection company at the time the house was constructed. Furthermore, Zajicek expressed frustration with a project he recently completed. He felt he was over charged for a basement finish building permit, and felt the inspector did not thoroughly inspect the work to ensure proper completion. Zajicek paid \$741 in permit fees and estimates the inspector spent 15 minutes in total for all inspections. Zajicek question what can be done to ensure Metro West is providing proper services. Council also inquired as to whether a neighboring City would entertain contracting Hanover building inspection services.

Kauffman

- Reminded everyone of the upcoming Small City Comprehensive Plan Training held in St. Cloud on November 15th & 16th

Adjournment

MOTION by Hammerseng to adjourn at 8:10 p.m., seconded by Hallstein. **Motion carried unanimously.**

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

**CITY OF HANOVER
JOINT MEETING OF THE
CITY COUNCIL AND PLANNING COMMISSION
OCTOBER 23, 2017 - DRAFT MINUTES**

Call to Order

Mayor Chris Kauffman called the October 23, 2017, Joint Meeting of the City Council and Planning Commission to order at 7:00 pm. Council members present were Mayor Chris Kauffman, Ken Warpula, Jim Zajicek, and MaryAnn Hallstein. Planning Commission members present were Stan Kolasa, Dean Kuitunen, Michelle Armstrong, and Mike Christenson. Also present were City Administrator Brian Hagen, City Planner Cindy Nash, and Administrative Assistant Amy Biren.

Approval of Agenda

MOTION by Warpula to approve agenda, seconded by Zajicek. **Motion carried unanimously.**

Comprehensive Plan Amendment

Review of Future Land Use Map

Nash presented the current Future Land Use Map. She outlined the importance of the document. She further questioned the City's desire to include the area of Rockford Township that currently identified on the Map. Nash explained the benefits of including the area, which in the event of annexation, would show that the City has considered the area in their growth plans and plans to service the area with utilities only available from a municipality. Consensus was to keep the area of Rockford Township included on Hanover's Future Land Use Map.

Discussion continued on parcels throughout the City and whether a change in future guidance was desired. Nash provided a mapping system to show how the changes would be identified on the map. Based on discussion, it was determined that some parcels previously identified as future residential would change to future commercial. Additionally, it was determined that a multi-family identification shall be added. Further discussion was held on separating municipal owned properties from other institutional properties. I.e. churches and schools.

Nash would make the final changes to the map and provide the group with an updated version for review. Nash and Hagen would also present the map to the Hanover EDA for their review and input on the desired changes.

Discussion on Potential Ordinance Amendments

Nash outlined ordinance amendments that staff would be presenting at an upcoming Planning Commission meeting. They included regulations related to mining and solar panels. Staff would draft ordinance language for review by the Planning Commission and a Public Hearing would be held at their November meeting.

Adjournment

MOTION by Zajicek to adjourn at 9:17 p.m., seconded by Hallstein. **Motion carried unanimously.**

APPROVED:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

CITY OF HANOVER

11/02/17 2:08 PM

Page 1

Payments

Current Period: November 2017

Batch Name	11/08/17 PAY					
Payment		Computer Dollar Amt	\$745,790.92	Posted		
Refer	2166 AMERICAN ENGINEERING TESTIN	Ck# 002165E	11/8/2017			
Cash Payment	E 411-41940-310 Other Professional Servi	Public Works Building - Special Inspections & Construction Testing 9-24-17 to 10-15-17			\$1,689.50	
Invoice	261683	10/20/2017		Project 208218		
Transaction Date	10/25/2017	Due 0	Cash	10100	Total	\$1,689.50
Refer	2176 AT&T MOBILITY	Ck# 032970	11/8/2017			
Cash Payment	E 100-43000-321 Telephone	PW Cell Phones - 9/18/17 - 10/17/17			\$306.68	
Invoice	X10252017					
Transaction Date	10/27/2017	Due 0	Cash	10100	Total	\$306.68
Refer	2194 BIFFS INC.	Ck# 002158E	11/8/2017			
Cash Payment	E 100-45200-580 Other Equipment	Pheasant Run Park Mini Biff Svc. 9/13/17 - 10/10/17			\$95.00	
Invoice	W655110	10/11/2017				
Cash Payment	E 100-45200-580 Other Equipment	Eagleview Park Mini Biff Svc. 9/13/17 - 10/10/17			\$95.00	
Invoice	W655111	10/11/2017				
Cash Payment	E 100-45200-580 Other Equipment	Mallard Park Mini Biff Svc.			\$95.00	
Invoice	W655112	10/11/2017				
Cash Payment	E 100-45200-580 Other Equipment	Cardinal Circle Park Mini Biff Svc. 9/13/17 - 10/10/17			\$95.00	
Invoice	W655113	10/11/2017				
Transaction Date	10/17/2017	Due 0	Cash	10100	Total	\$380.00
Refer	2181 CARDMEMBER SRVC (CENTRAL B	Ck# 032971	11/8/2017			
Cash Payment	E 100-42240-208 Training and Instruction	D. Malewicki - Chief's Conference			\$340.00	
Invoice	200002157	9/26/2017				
Cash Payment	E 100-42240-331 Travel Expenses	D. Malewicki - Lodging at Chief's Conference			\$257.48	
Invoice	0141	10/23/2017				
Cash Payment	E 100-41570-205 Bank Fees	Late Payment Fee Reversal			-\$35.00	
Invoice		9/14/2017				
Transaction Date	10/27/2017	Due 0	Cash	10100	Total	\$562.48
Refer	2183 CARSON, CLELLAND & SCHREDE	Ck# 032972	11/8/2017			
Cash Payment	E 100-41610-304 Legal Fees	Legal Support / Work - October 2017			\$153.84	
Invoice		10/30/2017				
Transaction Date	11/1/2017	Due 0	Cash	10100	Total	\$153.84
Refer	2179 CEMSTONE	Ck# 032973	11/8/2017			
Cash Payment	E 402-45200-310 Other Professional Servi	9.25 cy Concrete for New Ball Field Dug Outs			\$1,236.75	
Invoice	C1840115	10/12/2017		Project 208231		
Transaction Date	10/27/2017	Due 0	Cash	10100	Total	\$1,236.75
Refer	2186 CLASSIC GLASS & MIRROR	Ck# 032974	11/8/2017			
Cash Payment	E 411-41940-310 Other Professional Servi	PW Building - Glass, Aluminum Storefront & Doors, Labor, Drafting			\$15,466.00	
Invoice	90284	10/18/2017		Project 208218		
Transaction Date	11/1/2017	Due 0	Cash	10100	Total	\$15,466.00
Refer	2182 COLONIAL LIFE	Ck# 032975	11/8/2017			

CITY OF HANOVER

11/02/17 2:08 PM

Page 2

Payments

Current Period: November 2017

Cash Payment	G 100-21706 Medical/Dental Ins	Supplemental Insurance - November 2017			\$30.26
Invoice	4475836-110192	10/22/2017			
Transaction Date	11/1/2017	Due 0	Cash	10100	Total \$30.26
Refer	2184 COMCAST		Ck# 032976	11/8/2017	
Cash Payment	E 100-41940-321 Telephone	Digital Voice & Internet - November 2017			\$346.00
Invoice		10/25/2017			
Transaction Date	11/1/2017	Due 0	Cash	10100	Total \$346.00
Refer	2181 CONTINENTAL RESEARCH CORP		Ck# 032977	11/8/2017	
Cash Payment	E 100-43000-215 Shop Supplies	Inhib Liq Rust Conv 6 qt			\$202.00
Invoice	456849-CRC-1	10/25/2017			
Transaction Date	11/1/2017	Due 0	Cash	10100	Total \$202.00
Refer	2173 DELTA DENTAL		Ck# 032978	11/8/2017	
Cash Payment	G 100-21706 Medical/Dental Ins	Dental Premium - November 2017 - Amy Biren			\$41.70
Invoice		10/15/2017			
Cash Payment	G 100-21706 Medical/Dental Ins	Dental Premium - November 2017 - Brian Hagen			\$41.70
Invoice		10/15/2017			
Cash Payment	G 100-21706 Medical/Dental Ins	Dental Premium - November 2017 - Carl Olson			\$136.55
Invoice		10/15/2017			
Transaction Date	10/25/2017	Due 0	Cash	10100	Total \$219.95
Refer	2196 EATON, ERIC OR BRENDA		Ck# 032979	11/8/2017	
Cash Payment	G 100-22000 Deposits	Hall Damage Deposit Release - 10/14/17 Event			\$200.00
Invoice					
Transaction Date	10/17/2017	Due 0	Cash	10100	Total \$200.00
Refer	2177 EMERGENCY APPARATUS		Ck# 032980	11/8/2017	
Cash Payment	E 100-42260-220 Repair/Maint Supply (GE	Engine 11: Service Foam System, Service Pump per EAM Report, NFPA Pump Test			\$815.67
Invoice	96275	10/17/2017			
Cash Payment	E 100-42260-220 Repair/Maint Supply (GE	Engine 12: NFPA Pump Test, Service Pump per EAM Report, Service Foam System			\$775.07
Invoice	96276	10/17/2017			
Cash Payment	E 100-42260-220 Repair/Maint Supply (GE	Engine 11: Deck Gun Valve Leak, #7 Drive Side 5" Discharge Leak, Leak at Calibrate Inject Valve			\$842.94
Invoice	96434	10/17/2017			
Transaction Date	11/1/2017	Due 0	Cash	10100	Total \$2,433.68
Refer	2187 FABCON PRECAST LLC		Ck# 032981	11/8/2017	
Cash Payment	E 411-41940-310 Other Professional Servi	PW Building - Delivery & Erection, Change Order #1			\$23,940.00
Invoice	38602	10/12/2017		Project 208218	
Transaction Date	11/1/2017	Due 0	Cash	10100	Total \$23,940.00
Refer	2171 FAMILY HERITAGE LIFE INSURAN		Ck# 002169E	11/8/2017	
Cash Payment	G 100-21706 Medical/Dental Ins	Supplemental Insurance - October 2017			\$33.20
Invoice	657973	10/16/2017			
Transaction Date	10/25/2017	Due 0	Cash	10100	Total \$33.20
Refer	2202 GIRL SCOUT TROOP 17352		Ck# 032982	11/8/2017	
Cash Payment	G 100-22000 Deposits	Hall Damage Deposit Release - 10/13/17 Event			\$200.00
Invoice					

CITY OF HANOVER

Payments

Current Period: November 2017

Transaction Date	11/2/2017	Due 0	Cash	10100	Total	\$200.00
Refer	2180 GUIDANCE POINT TECHNOLOGIE		Ck# 032983 11/8/2017			
Cash Payment	E 100-41600-310 Other Professional Servi	10/7/17 Remote Service: Sent New Temporary Passwords for Office 365				\$202.50
Invoice	11298	10/24/2017				
Transaction Date	10/27/2017	Due 0	Cash	10100	Total	\$202.50
Refer	2165 HANOVER FIRE RELIEF ASSOCIAT		Ck# 032984 11/8/2017			
Cash Payment	E 100-42290-124 Fire Pension Contributio	Supplemental Fire Aid - 2017				\$7,292.09
Invoice						
Cash Payment	E 100-42290-124 Fire Pension Contributio	State Fire Aid - 2017				\$30,136.17
Invoice						
Transaction Date	10/17/2017	Due 0	Cash	10100	Total	\$37,428.26
Refer	2202 HEINZ, JACLYN		Ck# 002159E 11/8/2017			
Cash Payment	E 100-41435-331 Travel Expenses	Bus Fare - Hennepin County Election Training				\$5.25
Invoice		8/24/2017				
Cash Payment	E 100-41435-331 Travel Expenses	Mileage - MNGFOA Conference in Alex				\$120.91
Invoice		9/27/2017				
Cash Payment	E 100-41435-331 Travel Expenses	Mileage - Beginning Governmental Accounting in St. Joseph				\$52.32
Invoice		10/3/2017				
Cash Payment	E 100-41435-331 Travel Expenses	Mileage - Intermediate Governmental Accounting Class in Baxter				\$109.14
Invoice		10/10/2017				
Transaction Date	10/17/2017	Due 0	Cash	10100	Total	\$287.62
Refer	2183 HENNEPIN COUNTY RECORDER		Ck# 032985 11/8/2017			
Cash Payment	E 100-41910-310 Other Professional Servi	Certified Plat for Bridges of Hanover				\$15.00
Invoice		10/31/2017				
Transaction Date	11/1/2017	Due 0	Cash	10100	Total	\$15.00
Refer	2193 HENNEPIN COUNTY SHERIFF SER		Ck# 032986 11/8/2017			
Cash Payment	E 100-42101-310 Other Professional Servi	HC Sheriff Patrol Services - 3rd Quarter 2017				\$19,682.63
Invoice	1000099417	10/11/2017				
Transaction Date	10/17/2017	Due 0	Cash	10100	Total	\$19,682.63
Refer	2188 KINGHORN COMPANY		Ck# 002176E 11/8/2017			
Cash Payment	E 411-41940-310 Other Professional Servi	PW Building - General Conditions - Draw #2				\$1,407.60
Invoice	2446	11/1/2017				Project 208218
Cash Payment	E 411-41940-310 Other Professional Servi	PW Building - Woods & Plastics - Draw #2				\$599.06
Invoice	2446	11/1/2017				Project 208218
Cash Payment	E 411-41940-310 Other Professional Servi	PW Building - Profit & Overhead - Draw #2				\$20,932.09
Invoice	2446	11/1/2017				Project 208218
Transaction Date	11/1/2017	Due 0	Cash	10100	Total	\$22,938.75
Refer	2197 LANGE, BETTY		Ck# 032987 11/8/2017			
Cash Payment	G 100-22000 Deposits	Hall Damage Deposit Release - 10/15/17 Event				\$200.00
Invoice						
Transaction Date	10/17/2017	Due 0	Cash	10100	Total	\$200.00
Refer	2177 LANO EQUIPMENT - LORETTO		Ck# 032988 11/8/2017			
Cash Payment	E 402-45200-400 Repairs & Maint Cont (G	Excavator Rental for Settlers Park Border				\$300.00
Invoice	02-482764	10/13/2017				

CITY OF HANOVER

11/02/17 2:08 PM

Page 4

Payments

Current Period: November 2017

Cash Payment	E 402-45200-400 Repairs & Maint Cont (G	Excavator Rental for Settlers Park Border				\$300.00
Invoice	02-483382	10/17/2017				
Transaction Date	10/27/2017	Due 0	Cash	10100	Total	\$600.00
Refer	2180 MALEWICKI, DAVID					
Cash Payment	E 100-42240-331 Travel Expenses	Mileage to Chief's Conference in Rochester - 222 Miles				\$118.77
Invoice		10/30/2017				
Cash Payment	E 100-42240-331 Travel Expenses	Meal Per Diem - 3 Days at Chief's Conference				\$180.00
Invoice		10/30/2017				
Cash Payment	E 100-42260-212 Motor Fuels	Mileage to Pick Up New Truck in Fergus Falls - 304 Miles				\$162.64
Invoice		10/30/2017				
Transaction Date	11/1/2017	Due 0	Cash	10100	Total	\$461.41
Refer	2172 MARCO TECHNOLOGIES, LLC					
Cash Payment	E 100-41570-220 Repair/Maint Supply (GE	Contract Base Rate for 10/20/17 - 11/19/17				\$176.05
Invoice	INV4689677	10/20/2017				
Transaction Date	10/25/2017	Due 0	Cash	10100	Total	\$176.05
Refer	2199 MENARDS-BUFFALO					
Cash Payment	E 402-45200-310 Other Professional Servi	1x4-10', Wood Stakes, Asphalt Expansion Joint				\$56.93
Invoice	52754	10/11/2017				
						Project 208231
Cash Payment	E 100-45200-580 Other Equipment	Kneeler Pad, Suede Apron, Ruler Suspenders, Tool Rig, Rafter Square				\$75.59
Invoice	52754	10/11/2017				
Cash Payment	E 402-45200-310 Other Professional Servi	Concrete Mix				\$78.75
Invoice	52551	10/9/2017				
						Project 208231
Cash Payment	E 402-45200-310 Other Professional Servi	4000 PSI Concrete, 12' x 4' Removable Concrete				\$125.22
Invoice	52545	10/9/2017				
						Project 208231
Cash Payment	E 402-45200-310 Other Professional Servi	Return 4000 PSI Concrete				-\$97.65
Invoice	52550	10/9/2017				
						Project 208231
Transaction Date	10/17/2017	Due 0	Cash	10100	Total	\$238.84
Refer	2182 METRO WEST INSPECTION SERVI					
Cash Payment	E 100-42401-310 Other Professional Servi	Pmt 142-16 @ 827 Meander Road				\$33.25
Invoice	1259	10/24/2017				
Cash Payment	E 100-42401-310 Other Professional Servi	Pmt 143-16 @ 9820 Division Street East				\$242.22
Invoice	1259	10/24/2017				
Cash Payment	E 100-42401-310 Other Professional Servi	Pmt 2-17 @ 10677 Jonquil Lane				\$270.40
Invoice	1259	10/24/2017				
Cash Payment	E 100-42401-310 Other Professional Servi	Pmt 20-17 @ 825 Katydid Lane				\$314.37
Invoice	1259	10/24/2017				
Cash Payment	E 100-42401-310 Other Professional Servi	Pmt 26-17 @ 1041 Emerald Street NE				\$54.72
Invoice	1259	10/24/2017				
Cash Payment	E 100-42401-310 Other Professional Servi	Pmt 38-17 @ 735 Meander Road				\$64.25
Invoice	1259	10/24/2017				
Cash Payment	E 100-42401-310 Other Professional Servi	Pmt 93-17 @ 11651 Meadowbrook Avenue NE				\$33.25
Invoice	1259	10/24/2017				
Cash Payment	E 100-42401-310 Other Professional Servi	Pmt 100-17 @ 10584 Rosedale Avenue North				\$61.25
Invoice	1259	10/24/2017				

CITY OF HANOVER

Payments

Current Period: November 2017

Cash Payment	E 100-42401-310 Other Professional Servi	Pmt 106-17 @ 73 Jansen Avenue NE			\$61.25
Invoice 1259	10/24/2017				
Cash Payment	E 100-42401-310 Other Professional Servi	Pmt 111-17 @ 832 Meander Road			\$33.25
Invoice 1259	10/24/2017				
Cash Payment	E 100-42401-310 Other Professional Servi	Pmt 112-17 @ 11701 10th Street NE			\$104.67
Invoice 1259	10/24/2017				
Cash Payment	E 100-42401-310 Other Professional Servi	Pmt 114-17 @ 12124 8th Street NE			\$17.50
Invoice 1259	10/24/2017				
Transaction Date	10/27/2017	Due 0	Cash	10100	Total \$1,290.38
Refer	2184 MN DEPT OF REVENUE		Ck# 032993	11/8/2017	
Cash Payment	E 100-42401-310 Other Professional Servi	Surcharge Fees - 3rd Quarter 2017 - Confirmation #SEPTEMBER0530852017			\$1,092.57
Invoice	11/1/2017				
Transaction Date	11/1/2017	Due 0	Cash	10100	Total \$1,092.57
Refer	2178 MN STATE FIRE DEPT ASSOCIATI		Ck# 032994	11/8/2017	
Cash Payment	G 100-15500 Prepaid Items	MSFDA Membership Dues for 2018			\$264.00
Invoice					
Transaction Date	11/1/2017	Due 0	Cash	10100	Total \$264.00
Refer	2189 NEO ELECTRICAL SOLUTIONS, LL		Ck# 032995	11/8/2017	
Cash Payment	E 411-41940-310 Other Professional Servi	PW Building - Electrical - Draw #2			\$47,500.00
Invoice 3925	10/19/2017			Project 208218	
Transaction Date	11/1/2017	Due 0	Cash	10100	Total \$47,500.00
Refer	2198 NORTHLAND TRUST		Ck# 032996	11/8/2017	
Cash Payment	E 314-47000-601 Debt Srv Bond Principal	\$1,225,000 GO Improvement Crossover Refunding Bonds, Series 2011A - Principal Payment			\$140,000.00
Invoice HAN11A - 10051	10/5/2017				
Cash Payment	E 314-47000-611 Bond Interest	\$1,225,000 GO Improvement Crossover Refunding Bonds, Series 2011A - Interest Payment			\$8,987.50
Invoice HAN11A - 10051	10/5/2017				
Transaction Date	10/17/2017	Due 0	Cash	10100	Total \$148,987.50
Refer	2176 NW HENN LEAGUE MUNICIPALITI		Ck# 032997	11/8/2017	
Cash Payment	G 100-15500 Prepaid Items	Annual Dues for 2018			\$200.00
Invoice	10/28/2017				
Transaction Date	11/1/2017	Due 0	Cash	10100	Total \$200.00
Refer	2190 OMANN BROTHERS INC		Ck# 032998	11/8/2017	
Cash Payment	E 411-41940-310 Other Professional Servi	PW Building - Base Course Paving - Draw #2			\$26,600.00
Invoice 19116	10/31/2017			Project 208218	
Transaction Date	11/1/2017	Due 0	Cash	10100	Total \$26,600.00
Refer	2169 RANDYS ENVIRONMENTAL SERVI		Ck# 002167E	11/8/2017	
Cash Payment	E 100-43245-384 Refuse/Garbage Dispos	Recycling - October 2017			\$3,215.04
Invoice	10/19/2017				
Transaction Date	10/25/2017	Due 0	Cash	10100	Total \$3,215.04
Refer	2170 RANDYS ENVIRONMENTAL SERVI		Ck# 002168E	11/8/2017	
Cash Payment	E 100-41940-384 Refuse/Garbage Dispos	General Trash - City Hall - November 2017			\$212.94
Invoice	10/19/2017				

CITY OF HANOVER

11/02/17 2:08 PM

Page 6

Payments

Current Period: November 2017

Transaction Date	10/25/2017	Due 0	Cash	10100	Total	\$212.94
Refer	2199 <u>REGENSCHEID INVESTMENTS IN</u>		<u>Ck# 032999 11/8/2017</u>			
Cash Payment	G 811-20200 Accounts Payable		Erosion Control Escrow Release - 657 Jansen Avenue SE			\$2,000.00
Invoice	11/2/2017					
Cash Payment	G 815-20200 Accounts Payable		Landscaping Escrow Release - 657 Jansen Avenue SE			\$2,000.00
Invoice	11/2/2017					
Cash Payment	G 817-20200 Accounts Payable		Infrastructure Escrow Release - 657 Jansen Avenue SE			\$1,000.00
Invoice	11/2/2017					
Transaction Date	11/2/2017	Due 0	Cash	10100	Total	\$5,000.00
Refer	2191 <u>RTS MECHANICAL</u>		<u>Ck# 033000 11/8/2017</u>			
Cash Payment	E 411-41940-310 Other Professional Servi		PW Building - HVAC Progress Billing - Draw #2			\$44,650.00
Invoice 815	11/1/2017			Project 208218		
Transaction Date	11/1/2017	Due 0	Cash	10100	Total	\$44,650.00
Refer	2200 <u>SHAMROCK DEVELOPMENT</u>		<u>Ck# 033001 11/8/2017</u>			
Cash Payment	G 804-20200 Accounts Payable		Development Escrow Release - Schendel's Field			\$148,784.30
Invoice	11/2/2017					
Transaction Date	11/2/2017	Due 0	Cash	10100	Total	\$148,784.30
Refer	2192 <u>SKARNES INC.</u>		<u>Ck# 033002 11/8/2017</u>			
Cash Payment	E 411-41940-310 Other Professional Servi		PW Building - 12 Anchor Bolts - Draw #2			\$500.00
Invoice 1007-1	9/26/2017			Project 208218		
Transaction Date	11/1/2017	Due 0	Cash	10100	Total	\$500.00
Refer	2178 <u>SUN LIFE FINANCIAL</u>		<u>Ck# 033003 11/8/2017</u>			
Cash Payment	G 100-21707 Life Ins		Life Insurance - November 2017			\$367.30
Invoice	10/19/2017					
Transaction Date	10/27/2017	Due 0	Cash	10100	Total	\$367.30
Refer	2193 <u>TWIN CITY HARDWARE</u>		<u>Ck# 033004 11/8/2017</u>			
Cash Payment	E 411-41940-310 Other Professional Servi		PW Building - Steel Door Frames - Draw #2			\$2,243.51
Invoice 902987	10/13/2017			Project 208218		
Transaction Date	11/1/2017	Due 0	Cash	10100	Total	\$2,243.51
Refer	2194 <u>ULTRA CONCRETE</u>		<u>Ck# 033005 11/8/2017</u>			
Cash Payment	E 411-41940-310 Other Professional Servi		PW Building - Concrete Floor, Exterior, Masonry, Jib Crane Footing - Draw #2			\$115,143.80
Invoice	10/31/2017			Project 208218		
Transaction Date	11/1/2017	Due 0	Cash	10100	Total	\$115,143.80
Refer	2179 <u>US HEALTHWORKS MEDICAL GRP</u>		<u>Ck# 033006 11/8/2017</u>			
Cash Payment	E 100-42210-305 Medical and Dental Fees		Firefighter Pre-employment Evaluation - D. Freund			\$735.00
Invoice 0075294-MN	10/3/2017					
Transaction Date	11/1/2017	Due 0	Cash	10100	Total	\$735.00
Refer	2198 <u>VEOLIA WATER NORTH AMERICA</u>		<u>Ck# 033007 11/8/2017</u>			
Cash Payment	E 601-43252-310 Other Professional Servi		Water Services - December 2017			\$2,948.02
Invoice 90127322	11/15/2017					
Cash Payment	E 602-43252-310 Other Professional Servi		Sewer Services - December 2017			\$4,071.06
Invoice 90127322	11/15/2017					

CITY OF HANOVER

11/02/17 2:08 PM

Page 7

Payments

Current Period: November 2017

Transaction Date	11/1/2017	Due 0	Cash	10100	Total	\$7,019.08
Refer	2195 VIKING AUTOMATIC SPRINKLER		Ck# 033008 11/8/2017			
Cash Payment	E 411-41940-310 Other Professional Servi	PW Building - Sprinklers to Date - Draw #2				\$2,770.20
Invoice	1025-P009458	10/31/2017	Project 208218			
Transaction Date	11/1/2017	Due 0	Cash	10100	Total	\$2,770.20
Refer	2185 VISA - BANKWEST		Ck# 033009 11/8/2017			
Cash Payment	E 100-43121-224 Street Maint Materials	White Street Paint for Crosswalks				\$283.96
Invoice	30046381	9/18/2017				
Cash Payment	E 100-43000-240 Small Tools and Minor E	Threaded Button Adapter, Darby 36" x 3" Cast Mag - Straight				\$107.72
Invoice	0188793	9/18/2017				
Cash Payment	E 100-41570-322 Postage	Postage				\$498.81
Invoice		9/20/2017				
Cash Payment	E 100-43000-208 Training and Instruction	MN Fall Maintenance Exo - Jason, JR and Carl				\$75.00
Invoice		9/26/2017				
Cash Payment	E 100-43000-260 Uniforms	Boots for Carl				\$303.05
Invoice	80906	9/26/2017				
Cash Payment	E 100-41435-331 Travel Expenses	Lodging @ MNGFOA Conference in Alex for Jackie				\$247.24
Invoice	61974SB015373	9/29/2017				
Cash Payment	E 100-41570-322 Postage	Postage				\$21.00
Invoice		10/4/2017				
Cash Payment	E 100-41570-200 Office Supplies (GENER	Black Ink for Public Works Printer				\$173.98
Invoice	967820139-001	10/4/2017				
Cash Payment	E 100-41600-310 Other Professional Servi	Microsoft Online Exchange				\$104.00
Invoice	E06004NRNL	10/13/2017				
Cash Payment	E 100-41110-437 Other Miscellaneous	Gift Certificate for Keith Ulstad				\$50.00
Invoice	99962113	10/13/2017				
Transaction Date	11/1/2017	Due 0	Cash	10100	Total	\$1,864.76
Refer	2196 VOSS UTILITY PLUMBING		Ck# 033010 11/8/2017			
Cash Payment	E 411-41940-310 Other Professional Servi	PW Building - Plumbing - Draw #2				\$25,460.00
Invoice		10/31/2017	Project 208218			
Transaction Date	11/1/2017	Due 0	Cash	10100	Total	\$25,460.00
Refer	2200 WEX BANK - FD		Ck# 033011 11/8/2017			
Cash Payment	E 100-42260-212 Motor Fuels	Fire Dept. Fuel				\$66.55
Invoice	51682754	10/15/2017				
Transaction Date	10/17/2017	Due 0	Cash	10100	Total	\$66.55
Refer	2175 WEX BANK-PW		Ck# 033012 11/8/2017			
Cash Payment	E 100-43000-212 Motor Fuels	Public Works - Fuel				\$308.28
Invoice	51705387	10/15/2017				
Cash Payment	E 100-43000-215 Shop Supplies	Public Works - Shop				\$24.91
Invoice	51705387	10/15/2017				
Cash Payment	E 100-45200-212 Motor Fuels	Parks - Fuel				\$139.81
Invoice	51705387	10/15/2017				
Transaction Date	10/27/2017	Due 0	Cash	10100	Total	\$473.00
Refer	2195 WRIGHT COUNTY AUDITOR-TREA		Ck# 033013 11/8/2017			
Cash Payment	E 100-42102-310 Other Professional Servi	WC Patrol Services - November 2017				\$8,455.83
Invoice	November17	10/30/2017				

CITY OF HANOVER

11/02/17 2:08 PM

Page 8

Payments

Current Period: November 2017

Transaction Date	10/17/2017	Due 0	Cash	10100	Total	\$8,455.83
Refer	2168 <u>WRIGHT-HENNEPIN COOPERATIV</u>		<u>Ck# 002166E 11/8/2017</u>			
Cash Payment	E 100-45200-381 Electric Utilities		Eagleview Park			\$55.62
Invoice	35025929515	10/18/2017				
Transaction Date	10/25/2017	Due 0	Cash	10100	Total	\$55.62
Refer	2185 <u>WSB & ASSOCIATES, INC.</u>		<u>Ck# 002171E 11/8/2017</u>			
Cash Payment	G 823-20200 Accounts Payable		Crow River Heights West 3rd Addition - September 2017			\$136.25
Invoice	9 - 10/27/17	10/27/2017				
Cash Payment	E 100-41950-303 Engineering Fees		General Engineering Services - September 2017			\$200.00
Invoice	9 - 10/27/17	10/27/2017				
Cash Payment	G 823-20200 Accounts Payable		Crow River Heights West 3rd Addition - Construction Phase - September 2017			\$17,947.00
Invoice	5 - 10/27/17	10/27/2017				
Cash Payment	E 613-41910-310 Other Professional Servi		MS4 Services - September 217			\$1,199.00
Invoice	1 - 10/27/17	10/27/2017				
Transaction Date	11/1/2017	Due 0	Cash	10100	Total	\$19,482.25
Refer	2167 <u>XCEL ENERGY</u>		<u>Ck# 033014 11/8/2017</u>			
Cash Payment	E 100-42280-381 Electric Utilities		Fire Station 9/05/17 - 10/04/17			\$353.61
Invoice	566025842	10/17/2017				
Cash Payment	E 100-41940-381 Electric Utilities		City Hall 9/05/17 - 10/04/17			\$691.24
Invoice	566025842	10/17/2017				
Cash Payment	E 100-45200-381 Electric Utilities		Historical Bridge Lighting 9/05/17 - 10/04/17			\$77.48
Invoice	566025842	10/17/2017				
Cash Payment	E 100-43160-381 Electric Utilities		209 LaBeaux Ave NE 9/05/17 - 10/04/17			\$36.83
Invoice	566025842	10/17/2017				
Cash Payment	E 100-45200-381 Electric Utilities		Cardinal Circle Park 9/06/17 - 10/05/17			\$15.86
Invoice	566025842	10/17/2017				
Cash Payment	E 100-45200-381 Electric Utilities		1033 Mallard St. NE 9/06/17 - 10/05/17			\$12.03
Invoice	566025842	10/17/2017				
Cash Payment	E 100-45200-381 Electric Utilities		751 LaBeaux Ave NE 9/06/17 - 10/05/17			\$82.84
Invoice	566025842	10/17/2017				
Transaction Date	10/25/2017	Due 0	Cash	10100	Total	\$1,269.89
Refer	2197 <u>XCEL ENERGY</u>		<u>Ck# 033015 11/8/2017</u>			
Cash Payment	E 411-41940-310 Other Professional Servi		PW Building - Extension of Electric - Draw #2 Project 208218			\$2,456.00
Invoice	566010384	10/17/2017				
Transaction Date	11/1/2017	Due 0	Cash	10100	Total	\$2,456.00

Payments

Current Period: November 2017

Fund Summary

	10100 Cash
823 CROW RVR HTS WEST 3RD / BACKES	\$18,083.25
817 INFRASTRUCTURE ESCROW FUND	\$1,000.00
815 LANDSCAPE ESCROW FUND	\$2,000.00
811 EROSION CONTROL ESCROW FUND	\$2,000.00
804 SCHENDELS FIELD ESC FUND	\$148,784.30
613 STORM WATER CAPITAL IMP FUND	\$1,199.00
602 SEWER ENTERPRISE FUND	\$4,071.06
601 WATER ENTERPRISE FUND	\$2,948.02
411 FACILITIES CAPITAL PROJ FUND	\$331,357.76
402 PARKS CAPITAL PROJECTS	\$2,000.00
314 2011A GO IMP CROSSOVER REF BD	\$148,987.50
100 GENERAL FUND	\$83,360.03
	<u>\$745,790.92</u>

Pre-Written Check	\$745,790.92
Checks to be Generated by the Computer	\$0.00
Total	<u>\$745,790.92</u>

CITY OF HANOVER

11/02/17 2:06 PM

Page 1

*Check Summary Register©

Cks 11/8/2017 - 11/8/2017

Name	Check Date	Check Amt	
10100 Cash			
Paid Chk# 002158E BIFFS INC.	11/8/2017	\$380.00	Pheasant Run Park Mini Biff Sv
Paid Chk# 002159E HEINZ, JACLYN	11/8/2017	\$287.62	Bus Fare - Hennepin County Ele
Paid Chk# 002165E AMERICAN ENGINEERING TESTI	11/8/2017	\$1,689.50	Public Works Building - Specia
Paid Chk# 002166E Wright-Hennepin Coop Electric	11/8/2017	\$55.62	Eagleview Park
Paid Chk# 002167E Randy's Environmental Services	11/8/2017	\$3,215.04	Recycling - October 2017
Paid Chk# 002168E Randy's Environmental Services	11/8/2017	\$212.94	General Trash - City Hall - No
Paid Chk# 002169E FAMILY HERITAGE LIFE INSURA	11/8/2017	\$33.20	Supplemental Insurance - Octob
Paid Chk# 002171E WSB & ASSOCIATES, INC.	11/8/2017	\$19,482.25	Crow River Heights West 3rd Ad
Paid Chk# 002176E KINGHORN COMPANY	11/8/2017	\$22,938.75	PW Building - General Conditio
Paid Chk# 032970 AT&T MOBILITY	11/8/2017	\$306.68	PW Cell Phones - 9/18/17 - 10/
Paid Chk# 032971 CARDMEMBER SERVICE	11/8/2017	\$562.48	D. Malewicki - Lodging at Chie
Paid Chk# 032972 CARSON, CLELLAND & SCHRED	11/8/2017	\$153.84	Legal Support / Work - October
Paid Chk# 032973 CEMSTONE PRODUCTS COMPA	11/8/2017	\$1,236.75	9.25 cy Concrete for New Ball
Paid Chk# 032974 CLASSIC GLASS & MIRROR	11/8/2017	\$15,466.00	PW Building - Glass, Aluminum
Paid Chk# 032975 COLONIAL LIFE	11/8/2017	\$30.26	Supplemental Insurance - Novem
Paid Chk# 032976 COMCAST	11/8/2017	\$346.00	Digital Voice & Internet - Nov
Paid Chk# 032977 CONTINENTAL RESEARCH COR	11/8/2017	\$202.00	Inhib Liq Rust Conv 6 qt
Paid Chk# 032978 Delta Dental of Minnesota	11/8/2017	\$219.95	Dental Premium - November 2017
Paid Chk# 032979 EATON, ERIC OR BRENDA	11/8/2017	\$200.00	Hall Damage Deposit Release -
Paid Chk# 032980 EMERGENCY APPARATUS	11/8/2017	\$2,433.68	Engine 11: Service Foam System
Paid Chk# 032981 FABCON PRECAST LLC	11/8/2017	\$23,940.00	PW Building - Delivery & Erect
Paid Chk# 032982 GIRL SCOUT TROOP 17352	11/8/2017	\$200.00	Hall Damage Deposit Release -
Paid Chk# 032983 Guidance Point Technologies	11/8/2017	\$202.50	10/7/17 Remote Service: Sent N
Paid Chk# 032984 HANOVER FIRE RELIEF ASSOCI	11/8/2017	\$37,428.26	Supplemental Fire Aid - 2017
Paid Chk# 032985 HENNEPIN COUNTY RECORDER	11/8/2017	\$15.00	Certified Plat for Bridges of
Paid Chk# 032986 HENNEPIN COUNTY SHERIFF S	11/8/2017	\$19,682.63	HC Sheriff Patrol Services - 3
Paid Chk# 032987 LANGE, BETTY	11/8/2017	\$200.00	Hall Damage Deposit Release -
Paid Chk# 032988 LANO EQUIPMENT - LORETTO	11/8/2017	\$600.00	Excavator Rental for Settlers
Paid Chk# 032989 MALEWICKI, DAVID	11/8/2017	\$461.41	Mileage to Chief's Conference
Paid Chk# 032990 MARCO TECHNOLOGIES, LLC	11/8/2017	\$176.05	Contract Base Rate for 10/20/1
Paid Chk# 032991 MENARDS-BUFFALO	11/8/2017	\$238.84	Kneeler Pad, Suede Apron, Rule
Paid Chk# 032992 METRO WEST INSPECTION SER	11/8/2017	\$1,290.38	Pmt 112-17 @ 11701 10th Street
Paid Chk# 032993 MN DEPT OF REVENUE	11/8/2017	\$1,092.57	Surcharge Fees - 3rd Quarter 2
Paid Chk# 032994 MN STATE FIRE DEPT ASSOCIA	11/8/2017	\$264.00	MSFDA Membership Dues for 2018
Paid Chk# 032995 NEO ELECTRICAL SOLUTIONS,	11/8/2017	\$47,500.00	PW Building - Electrical - Dra
Paid Chk# 032996 Northland Trust Services	11/8/2017	\$148,987.50	\$1,225,000 GO Improvement Cros
Paid Chk# 032997 NW HENN LEAGUE MUNICIPALIT	11/8/2017	\$200.00	Annual Dues for 2018
Paid Chk# 032998 OMANN BROTHERS INC	11/8/2017	\$26,600.00	PW Building - Base Course Pavi
Paid Chk# 032999 REGENSCHIED INVESTMENTS I	11/8/2017	\$5,000.00	Infrastructure Escrow Release
Paid Chk# 033000 RTS MECHANICAL	11/8/2017	\$44,650.00	PW Building - HVAC Progress Bi
Paid Chk# 033001 SHAMROCK DEVELOPMENT	11/8/2017	\$148,784.30	Development Escrow Release - S
Paid Chk# 033002 SKARNES INC.	11/8/2017	\$500.00	PW Building - 12 Anchor Bolts
Paid Chk# 033003 Sun Life Financial	11/8/2017	\$367.30	Life Insurance - November 2017
Paid Chk# 033004 TWIN CITY HARDWARE	11/8/2017	\$2,243.51	PW Building - Steel Door Frame
Paid Chk# 033005 ULTRA CONCRETE	11/8/2017	\$115,143.80	PW Building - Concrete Floor,
Paid Chk# 033006 US HEALTHWORKS MEDICAL G	11/8/2017	\$735.00	Firefighter Pre-employment Eva

CITY OF HANOVER

11/02/17 2:06 PM

Page 2

*Check Summary Register©

Cks 11/8/2017 - 11/8/2017

Name	Check Date	Check Amt	
Paid Chk# 033007	Veolia Water North America	11/8/2017	\$7,019.08 Sewer Services - December 2017
Paid Chk# 033008	VIKING AUTOMATIC SPRINKLER	11/8/2017	\$2,770.20 PW Building - Sprinklers to Da
Paid Chk# 033009	VISA	11/8/2017	\$1,864.76 Gift Certificate for Keith Uls
Paid Chk# 033010	VOSS UTILITY PLUMBING	11/8/2017	\$25,460.00 PW Building - Plumbing - Draw
Paid Chk# 033011	WEX BANK - FD	11/8/2017	\$66.55 Fire Dept. Fuel
Paid Chk# 033012	WEX BANK	11/8/2017	\$473.00 Public Works - Fuel
Paid Chk# 033013	WRIGHT COUNTY AUDITOR-TRE	11/8/2017	\$8,455.83 WC Patrol Services - November
Paid Chk# 033014	XCEL ENERGY	11/8/2017	\$1,269.89 751 LaBeaux Ave NE 9/06/17 - 1
Paid Chk# 033015	XCEL ENERGY	11/8/2017	\$2,456.00 PW Building - Extension of Ele
	Total Checks		\$745,790.92

FILTER: None



Carson, Clelland & Schreder

ATTORNEYS AT LAW
6300 SHINGLE CREEK PARKWAY STE 305
MINNEAPOLIS, MN 55430-2190
(763)-561-2800

October 30, 2017

CITY OF HANOVER
CITY ADMINISTRATOR
11250 5TH STREET NE
HANOVER, MN 55341

Professional Services

Amount

Criminal

10/4/2017	Review and respond to letter from defense attorney	24.38
10/9/2017	Preparation for 10/10 cases	16.25
10/10/2017	Attend arraignments and pretrial hearings	48.75
10/25/2017	Open criminal files, preparation of criminal complaints; preparation of cases for court calendars, including court and jury trials; contact and notice to witnesses for trial testimony, prepare outgoing discovery requests, complete incoming discovery requests for monthly period	21.88
	Open criminal files, preparation of criminal complaints; preparation of cases for court calendars, including court and jury trials; contact and notice to witnesses for trial testimony, prepare outgoing discovery requests, complete incoming discovery requests for monthly period	28.13
SUBTOTAL:		[139.39]

For professional services rendered

\$139.39

Client Expense Charges :

E# 100-41610-304

Criminal Expenses:

Monthly support fee

City Attorney

14.45

SUBTOTAL:

↳ Legal Fees

[14.45]

Total Client Expense Charges

\$14.45

Total amount of this bill

JP

\$153.84

Previous balance

\$200.71

NOV 1 2017

	<u>Amount</u>
10/6/2017 Payment - thank you	<u>(\$200.71)</u>
Total payments and adjustments	<u>(\$200.71)</u>
 Balance due	 <u><u>\$153.84</u></u>

I hereby declare under the penalties of perjury that the foregoing statement for legal services is just and correct and that no part thereof has been paid.



John J. Thames, City Attorney



2171

701 Xenia Avenue South | Suite 300 | Minneapolis, MN 55416 | (763) 541-4800

October 27, 2017

Mr. Brian Hagen
City of Hanover
11250 5th Street NE
Hanover, MN 55341

Re: September 2017 Invoices

Dear Mr. Hagen:

Enclosed please find a list of the current invoices for professional engineering services during the month of September for the City of Hanover.

If you have any questions, please contact me at 651-286-8465.

Sincerely,

WSB & Associates, Inc.

for Justin Messner
Associate

Enclosures

nf

WSB ▲ City Project Budget Tracking

WSB Project No.	City of Hanover Description	Current Invoice	Year to Date 2017	Billed to Date September 30, 2017
2082-014	2017 General Engineering Services	\$336.25	\$13,248.00	\$13,248.00
R-010287-000	Crow River Heights West 3rd Addition	\$17,947.00	\$22,231.00	\$22,231.00
R-011009-000	2018 MS4 Services	\$1,199.00	\$1,199.00	\$1,199.00
	Current Invoice Total	\$19,482.25	\$60,163.46	



#2171

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City of Hanover
Attn: Brian Hagen
11250 5th Street NE
Hanover, MN 55341

October 27, 2017
Project No: 0-002082-014
Invoice No: 9 - 10/27/17

2017 General Engineering Services

Professional Services from September 1, 2017 to September 30, 2017

Phase 000 2017 General Engineering Services
Project Mgmt

G # 823-20200
CRHW3
↳ A/P

Preisler, Nicholas	To Plat Escrow 9/8/2017	Hours 1.25	Rate 109.00	Amount 136.25
Centurylink permit re-review Crow River Heights 3rd Adn				
Totals				1.25 136.25
Total Labor				136.25

Total this Task *JH* \$136.25

Meetings

Messner, Justin	9/7/2017	Hours .25	Rate 152.00	Amount 38.00
Engineers Meeting				
Totals				.25 38.00
Total Labor				38.00

Total this Task \$38.00

Council Meetings
Field Services Billing

Council Mtg and/or Planning Commission

1.0 Meeting @ 40.00		40.00
Total Field Services		40.00

Total this Task \$40.00

Base Mapping

E # 100-41950-303
Engineer → Engineering Fees

Pittman, Bryan	9/8/2017	Hours 1.00	Rate 122.00	Amount 122.00
DataLink Parcel Update				
Totals				1.00 122.00
Total Labor				122.00

Total this Task \$122.00

Total this Phase \$336.25

Total this Invoice \$336.25

\$200.00
JH

Billings to Date

	Current	Prior	Total
Labor	296.25	11,210.75	11,507.00
Field Services	40.00	1,701.00	1,741.00
Totals	336.25	12,911.75	13,248.00

Comments: _____

Approved by: Wally Jones

Reviewed by: Andrew Brotzler
Project Manager: Justin Messner



#2171

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City of Hanover
Attn: Brian Hagen
11250 5th Street NE
Hanover, MN 55341

October 27, 2017
Project No: R-010287-000
Invoice No: 5 - 10/27/17

Crow River Heights West 3rd Addition

Professional Services from September 1, 2017 to September 30, 2017

to Development Escrow

Phase 002 Construction

Project Management

		Hours	Rate	Amount	
Messner, Justin	9/12/2017	1.00	152.00	152.00	
Project Management					
Messner, Justin	9/14/2017	1.00	152.00	152.00	
Project Management					
Pederson, Karla	9/15/2017	.75	88.00	66.00	
Bid Item excel list to Rich.					
Totals		2.75		370.00	
Total Labor					370.00
			Total this Task		\$370.00

Construction Observation

		Hours	Rate	Amount
Sturtz, Richard	9/11/2017	9.00	126.00	1,134.00
Sanitary sewer				
Sturtz, Richard	9/12/2017	10.00	126.00	1,260.00
Sanitary sewer				
Sturtz, Richard	9/13/2017	10.50	126.00	1,323.00
Sanitary sewer				
Sturtz, Richard	9/14/2017	10.00	126.00	1,260.00
Sewr installation				
Sturtz, Richard	9/15/2017	5.00	126.00	630.00
Sewr installation				
Sturtz, Richard	9/18/2017	10.50	126.00	1,323.00
Sewer and water installation				
Sturtz, Richard	9/19/2017	12.00	126.00	1,512.00
Sewer and water installation				
Sturtz, Richard	9/20/2017	12.00	126.00	1,512.00
Sewer and water installation				
Sturtz, Richard	9/21/2017	12.00	126.00	1,512.00
Sewer and water installation				
Sturtz, Richard	9/22/2017	6.00	126.00	756.00
Water and sewer pressure testing				
Sturtz, Richard	9/25/2017	8.00	126.00	1,008.00
Sewer and water installation				

Project	R-010287-000	HANO- Crow River Heights West 3rd Additi			Invoice	5
Sturtz, Richard		9/26/2017	8.00	126.00	1,008.00	
Sewer and water installation						
Sturtz, Richard		9/27/2017	8.00	126.00	1,008.00	
Sewer and water installation						
Sturtz, Richard		9/28/2017	9.50	126.00	1,197.00	
Test roll of subgrade						
Sturtz, Richard		9/29/2017	9.00	126.00	1,134.00	
Test roll of subgrade						
Totals			139.50		17,577.00	
Total Labor						17,577.00
					Total this Task	\$17,577.00
					Total this Phase	\$17,947.00
					Total this Invoice	\$17,947.00

GH

Billings to Date

	Current	Prior	Total
Labor	17,947.00	4,284.00	22,231.00
Totals	17,947.00	4,284.00	22,231.00

Comments: _____

Approved by: Wally Jones

Reviewed by: Andrew Brotzler
 Project Manager: Justin Messner

G # 823-20200
 CRHW3 Escrow
 ↳ A/P



#2171

701 Xenia Avenue South, Suite 300 | Minneapolis, MN 55416 | (763) 541-4800

City of Hanover
Attn: Brian Hagen
11250 5th Street NE
Hanover, MN 55341

October 27, 2017
Project No: R-011009-000
Invoice No: 1 - 10/27/17

2018 MS4 Services

Professional Services from September 1, 2017 to September 30, 2017

Phase 001 2018 MS4 Services
Project Management

	Hours	Rate	Amount
Johnson, Paul 9/5/2017 MS4 Annual Meeting Presentation	2.00	109.00	218.00
Johnson, Paul 9/25/2017 Ordinance Review and Modification to permit	1.00	109.00	109.00
Johnson, Paul 9/27/2017 Training Prep and Presentation on MS4 Program to Staff	4.00	109.00	436.00
Johnson, Paul 9/28/2017 Public Meeting Presentation Prep on SWPPP Program	4.00	109.00	436.00
Totals	11.00		1,199.00
Total Labor			1,199.00
		Total this Task	\$1,199.00
		Total this Phase	\$1,199.00

Billing Limits	Current	Prior	To-Date
Total Billings	1,199.00	0.00	1,199.00
Limit			7,700.00
Remaining			6,501.00

Total this Invoice \$1,199.00

GH

Comments: _____

Approved by: Wally Jans

Reviewed by: Justin Messner
Project Manager: Jennifer Hildebrand

E# 613-41910-310

Storm Water CIP Fund

↳ Planning & Zoning

↳ Other Prof. Svcs.

CITY OF HANOVER

Cash Balances

November 2017

Fund	Begin Month	GL Debits Month	GL Credits Month	Balance
100 GENERAL FUND	\$552,441.78	\$35.00	\$97,221.59	\$455,255.19
107 FIRE DEPT DONATIONS FUND	\$17,411.92	\$0.00	\$0.00	\$17,411.92
201 EDA SPECIAL REVENUE FUND	\$50,073.38	\$0.00	\$0.00	\$50,073.38
205 EDA BUSINESS INCENTIVE FUND	\$244,608.97	\$0.00	\$0.00	\$244,608.97
311 2008A GO CIP REFUNDING BOND	\$56,930.08	\$0.00	\$0.00	\$56,930.08
312 2009A GO IMP REFUNDING BOND	\$2,762.81	\$0.00	\$0.00	\$2,762.81
313 2010 GO EQUIPMENT CERTIFICATES	\$0.00	\$0.00	\$0.00	\$0.00
314 2011A GO IMP CROSSOVER REF BD	\$504,455.48	\$0.00	\$148,987.50	\$355,467.98
315 2016A GO CIP BOND	\$30,833.69	\$0.00	\$0.00	\$30,833.69
401 GENERAL CAPITAL PROJECTS	\$1,340,807.19	\$0.00	\$0.00	\$1,340,807.19
402 PARKS CAPITAL PROJECTS	\$57,248.92	\$97.65	\$2,097.65	\$55,248.92
403 FIRE DEPT CAPITAL FUND	\$191,971.23	\$0.00	\$0.00	\$191,971.23
404 HISTORICAL CAPITAL PROJ FUND	\$0.00	\$0.00	\$0.00	\$0.00
405 PARK DEDICATION FEE	\$1,370.00	\$0.00	\$0.00	\$1,370.00
407 TIF REDEV DIST #1	\$9,693.47	\$0.00	\$0.00	\$9,693.47
409 MAHLER PIT - 15TH ST IMP FUND	\$658.47	\$0.00	\$0.00	\$658.47
411 FACILITIES CAPITAL PROJ FUND	\$476,329.80	\$0.00	\$331,357.76	\$144,972.04
417 EQUIPMENT CAPITAL FUND	\$133,567.85	\$0.00	\$0.00	\$133,567.85
418 STREET CAPITAL PROJ FUND	\$516,969.07	\$0.00	\$0.00	\$516,969.07
601 WATER ENTERPRISE FUND	\$828,676.68	\$0.00	\$2,948.02	\$825,728.66
602 SEWER ENTERPRISE FUND	\$254,958.04	\$0.00	\$4,071.06	\$250,886.98
603 STORM WATER ENTERPRISE FUND	\$199,896.86	\$0.00	\$0.00	\$199,896.86
611 WATER CAPITAL IMP FUND	\$156,764.07	\$0.00	\$0.00	\$156,764.07
612 SEWER CAPITAL IMP FUND	\$1,834,726.57	\$0.00	\$0.00	\$1,834,726.57
613 STORM WATER CAPITAL IMP FUND	\$544,943.66	\$0.00	\$1,199.00	\$543,744.66
804 SCHENDELS FIELD ESC FUND	\$148,784.30	\$0.00	\$148,784.30	\$0.00
809 BRIDGES AT HANOVER ESC FUND	\$0.00	\$0.00	\$0.00	\$0.00
811 EROSION CONTROL ESCROW FUND	\$21,000.00	\$0.00	\$2,000.00	\$19,000.00
815 LANDSCAPE ESCROW FUND	\$20,000.00	\$0.00	\$2,000.00	\$18,000.00
817 INFRASTRUCTURE ESCROW FUND	\$13,000.00	\$0.00	\$1,000.00	\$12,000.00
818 MISC ESCROWS FUND	\$7,631.22	\$0.00	\$0.00	\$7,631.22
820 BRIDGES TOWNHOMES ESC FUND	\$3,608.60	\$0.00	\$0.00	\$3,608.60
821 QUAIL PASS 2ND ADD ESCROW FD	\$0.00	\$0.00	\$0.00	\$0.00
823 CROW RVR HTS WEST 3RD / BACKES	\$200,078.04	\$0.00	\$18,083.25	\$181,994.79
900 INTEREST	\$0.00	\$0.00	\$0.00	\$0.00
	\$8,422,202.15	\$132.65	\$759,750.13	\$7,662,584.67

Revenue Budget by Source - General Fund

Source Alt Code	Account Descr	November 2017 Amt	2017 YTD Amt	2017 YTD Budget	2017 YTD Balance	%YTD Budget
Fund 100 GENERAL FUND						
TAXES	R 100-31000 Property Taxes - General	\$0.00	\$458,692.08	\$830,523.52	\$371,831.44	55.23%
TAXES	R 100-31020 Property Taxes - Fire	\$0.00	\$55,600.00	\$111,200.00	\$55,600.00	50.00%
TAXES	R 100-31800 Franchise Fees	\$0.00	\$11,766.34	\$12,000.00	\$233.66	98.05%
Source Alt Code TAXES		\$0.00	\$526,058.42	\$953,723.52	\$427,665.10	55.16%
SERVICE	R 100-34000 Charges for Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SERVICE	R 100-34101 City Hall Rent Revenue	\$0.00	\$8,605.00	\$9,175.00	\$570.00	93.79%
SERVICE	R 100-34107 Assessment Search Fees	\$0.00	\$475.00	\$400.00	-\$75.00	118.75%
SERVICE	R 100-34108 Administrative Fees	\$0.00	\$3,000.00	\$1,500.00	-\$1,500.00	200.00%
SERVICE	R 100-34109 Copies/Faxes	\$0.00	\$23.00	\$50.00	\$27.00	46.00%
SERVICE	R 100-34206 Other Public Safety Charges	\$0.00	\$250.00	\$0.00	-\$250.00	0.00%
SERVICE	R 100-34207 Fire Protection Services	\$0.00	\$70,982.80	\$114,324.87	\$43,342.07	62.09%
SERVICE	R 100-34403 Recycling Rev/Reimb	\$0.00	\$5,681.90	\$6,000.00	\$318.10	94.70%
SERVICE	R 100-34780 Park Rental Fees	\$0.00	\$2,220.26	\$3,000.00	\$779.74	74.01%
SERVICE	R 100-34940 Cemetery Revenues	\$0.00	\$6,050.00	\$2,000.00	-\$4,050.00	302.50%
Source Alt Code SERVICE		\$0.00	\$97,287.96	\$136,449.87	\$39,161.91	71.30%
MISC	R 100-36100 Special Assessments	\$0.00	\$428.08	\$740.00	\$311.92	57.85%
MISC	R 100-36200 Miscellaneous Revenues	\$0.00	\$1,115.03	\$900.00	-\$215.03	123.89%
MISC	R 100-36210 Interest Earnings	\$0.00	\$4,213.25	\$3,000.00	-\$1,213.25	140.44%
MISC	R 100-36215 Investment Income/Loss	\$0.00	-\$935.67	\$6,000.00	\$6,935.67	-15.59%
MISC	R 100-36230 Contributions and Donations	\$0.00	\$2,425.00	\$3,600.00	\$1,175.00	67.36%
MISC	R 100-36235 Insurance Dividends	\$0.00	\$0.00	\$8,000.00	\$8,000.00	0.00%
MISC	R 100-36250 Damage Deposits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-36260 Refunds or Reimbursements	\$0.00	\$169.39	\$0.00	-\$169.39	0.00%
MISC	R 100-36290 Sale of Vehicles/Equipment	\$0.00	\$773.40	\$0.00	-\$773.40	0.00%
MISC	R 100-39101 Sales of General Fixed Asset	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Source Alt Code MISC		\$0.00	\$8,188.48	\$22,240.00	\$14,051.52	36.82%
LIC PERM	R 100-32110 Alcoholic Beverages	\$0.00	\$10,420.00	\$10,370.00	-\$50.00	100.48%
LIC PERM	R 100-32180 Other Bus. Licenses/Permits	\$0.00	\$2,670.00	\$100.00	-\$2,570.00	2670.00%
LIC PERM	R 100-32210 Building Permits	\$0.00	\$64,441.68	\$50,000.00	-\$14,441.68	128.88%
LIC PERM	R 100-32240 Animal Licenses	\$0.00	\$100.00	\$100.00	\$0.00	100.00%
LIC PERM	R 100-32260 Solid Waste Hauler Licenses	\$0.00	\$1,500.00	\$1,500.00	\$0.00	100.00%
LIC PERM	R 100-32270 Rental Dwelling Licenses	\$0.00	\$90.00	\$0.00	-\$90.00	0.00%
LIC PERM	R 100-32280 Other Non-Business Lic/Per	\$0.00	\$41.00	\$50.00	\$9.00	82.00%
Source Alt Code LIC PERM		\$0.00	\$79,262.68	\$62,120.00	-\$17,142.68	127.60%
INTGOVT	R 100-33400 State Grants and Aids	\$0.00	\$12,591.00	\$0.00	-\$12,591.00	0.00%
INTGOVT	R 100-33401 Local Government Aid	\$0.00	\$54,084.50	\$108,169.00	\$54,084.50	50.00%
INTGOVT	R 100-33410 MV Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTGOVT	R 100-33420 PERA Aid	\$0.00	\$169.50	\$339.00	\$169.50	50.00%
INTGOVT	R 100-33422 State Fire Aid	\$0.00	\$43,018.26	\$36,000.00	-\$7,018.26	119.50%
INTGOVT	R 100-33426 State Police Aid	\$0.00	\$5,910.92	\$5,500.00	-\$410.92	107.47%
INTGOVT	R 100-33610 County Grants/Aid for Roads	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Source Alt Code INTGOVT		\$0.00	\$115,774.18	\$150,008.00	\$34,233.82	77.18%
FINES	R 100-35100 Court Fines	\$0.00	\$3,319.12	\$2,000.00	-\$1,319.12	165.96%
Source Alt Code FINES		\$0.00	\$3,319.12	\$2,000.00	-\$1,319.12	165.96%
Fund 100 GENERAL FUND		\$0.00	\$829,890.84	\$1,326,541.39	\$496,650.55	62.56%

Revenue Budget by Source - General Fund

Source Alt Code	Account Descr	November 2017 Amt	2017 YTD Amt	2017 YTD Budget	2017 YTD Balance	%YTD Budget
		\$0.00	\$829,890.84	\$1,326,541.39	\$496,650.55	62.56%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	November 2017 Amt	2017 YTD Amt	2017 YTD Budget	2017 YTD Balance	%YTD Budget
Fund 100 GENERAL FUND						
Dept 41110 Council						
COUNCIL	E 100-41110-111 Committee Wages/Mee	\$0.00	\$6,442.35	\$11,000.00	\$4,557.65	58.57%
COUNCIL	E 100-41110-122 FICA	\$0.00	\$397.73	\$682.00	\$284.27	58.32%
COUNCIL	E 100-41110-123 Medicare	\$0.00	\$93.02	\$159.50	\$66.48	58.32%
COUNCIL	E 100-41110-208 Training and Instructio	\$0.00	\$325.00	\$400.00	\$75.00	81.25%
COUNCIL	E 100-41110-306 Dues & Subscriptions	\$0.00	\$6,506.82	\$7,500.00	\$993.18	86.76%
COUNCIL	E 100-41110-331 Travel Expenses	\$0.00	\$92.02	\$500.00	\$407.98	18.40%
COUNCIL	E 100-41110-437 Other Miscellaneous	\$50.00	\$1,304.19	\$3,000.00	\$1,695.81	43.47%
Dept 41110 Council		\$50.00	\$15,161.13	\$23,241.50	\$8,080.37	65.23%
Dept 41330 Boards and Commissions						
BRDCOMM	E 100-41330-111 Committee Wages/Mee	\$0.00	\$0.00	\$4,000.00	\$4,000.00	0.00%
BRDCOMM	E 100-41330-208 Training and Instructio	\$0.00	\$0.00	\$1,300.00	\$1,300.00	0.00%
BRDCOMM	E 100-41330-331 Travel Expenses	\$0.00	\$0.00	\$100.00	\$100.00	0.00%
Dept 41330 Boards and Commissions		\$0.00	\$0.00	\$5,400.00	\$5,400.00	0.00%
Dept 41400 City Administrator						
CITYADM	E 100-41400-101 Full-Time Employees R	\$2,677.07	\$57,335.27	\$69,629.63	\$12,294.36	82.34%
CITYADM	E 100-41400-121 PERA	\$200.78	\$4,413.81	\$5,222.22	\$808.41	84.52%
CITYADM	E 100-41400-122 FICA	\$165.98	\$3,648.79	\$4,317.04	\$668.25	84.52%
CITYADM	E 100-41400-123 Medicare	\$38.82	\$853.39	\$1,009.63	\$156.24	84.53%
CITYADM	E 100-41400-134 Employer Paid Life	\$14.70	\$324.78	\$384.00	\$59.22	84.58%
CITYADM	E 100-41400-151 Med/Dental Insurance	\$334.78	\$7,365.16	\$8,400.00	\$1,034.84	87.68%
CITYADM	E 100-41400-208 Training and Instructio	\$0.00	\$431.00	\$1,500.00	\$1,069.00	28.73%
CITYADM	E 100-41400-306 Dues & Subscriptions	\$0.00	\$253.80	\$500.00	\$246.20	50.76%
Dept 41400 City Administrator		\$3,432.13	\$74,626.00	\$90,962.52	\$16,336.52	82.04%
Dept 41410 Elections						
ELECTION	E 100-41410-200 Office Supplies (GENER	\$0.00	\$0.00	\$7,000.00	\$7,000.00	0.00%
ELECTION	E 100-41410-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELECTION	E 100-41410-351 Legal Notices Publishin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELECTION	E 100-41410-400 Repairs & Maint Cont (\$0.00	\$1,201.60	\$1,300.00	\$98.40	92.43%
Dept 41410 Elections		\$0.00	\$1,201.60	\$8,300.00	\$7,098.40	14.48%
Dept 41430 Clerical Staff						
CLERICAL	E 100-41430-101 Full-Time Employees R	\$1,719.28	\$36,090.09	\$43,739.90	\$7,649.81	82.51%
CLERICAL	E 100-41430-121 PERA	\$128.95	\$2,778.01	\$3,280.49	\$502.48	84.68%
CLERICAL	E 100-41430-122 FICA	\$106.60	\$2,296.51	\$2,711.87	\$415.36	84.68%
CLERICAL	E 100-41430-123 Medicare	\$24.93	\$537.00	\$634.23	\$97.23	84.67%
CLERICAL	E 100-41430-134 Employer Paid Life	\$57.02	\$1,288.18	\$1,440.00	\$151.82	89.46%
CLERICAL	E 100-41430-142 Unemployment Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CLERICAL	E 100-41430-151 Med/Dental Insurance	\$334.78	\$7,365.16	\$8,400.00	\$1,034.84	87.68%
CLERICAL	E 100-41430-208 Training and Instructio	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
CLERICAL	E 100-41430-306 Dues & Subscriptions	\$0.00	\$17.50	\$250.00	\$232.50	7.00%
Dept 41430 Clerical Staff		\$2,371.56	\$50,372.45	\$60,956.49	\$10,584.04	82.64%
Dept 41435 Staff Expenses						
STAFFEXP	E 100-41435-260 Uniforms	\$0.00	\$0.00	\$300.00	\$300.00	0.00%
STAFFEXP	E 100-41435-310 Other Professional Serv	\$0.00	\$373.25	\$500.00	\$126.75	74.65%
STAFFEXP	E 100-41435-331 Travel Expenses	\$534.86	\$750.26	\$2,000.00	\$1,249.74	37.51%
Dept 41435 Staff Expenses		\$534.86	\$1,123.51	\$2,800.00	\$1,676.49	40.13%
Dept 41530 Accounting						
ACCTING	E 100-41530-101 Full-Time Employees R	\$2,000.00	\$41,999.76	\$52,954.72	\$10,954.96	79.31%
ACCTING	E 100-41530-121 PERA	\$150.00	\$2,884.45	\$3,971.60	\$1,087.15	72.63%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	November 2017 Amt	2017 YTD Amt	2017 YTD Budget	2017 YTD Balance	%YTD Budget
ACCTING	E 100-41530-122 FICA	\$124.00	\$2,595.07	\$3,283.19	\$688.12	79.04%
ACCTING	E 100-41530-123 Medicare	\$29.00	\$606.88	\$767.84	\$160.96	79.04%
ACCTING	E 100-41530-134 Employer Paid Life	\$53.80	\$680.03	\$996.00	\$315.97	68.28%
ACCTING	E 100-41530-151 Med/Dental Insurance	\$350.00	\$7,450.00	\$10,800.00	\$3,350.00	68.98%
ACCTING	E 100-41530-208 Training and Instructio	\$0.00	\$285.00	\$1,000.00	\$715.00	28.50%
ACCTING	E 100-41530-306 Dues & Subscriptions	\$0.00	\$122.86	\$250.00	\$127.14	49.14%
ACCTING	E 100-41530-310 Other Professional Serv	\$0.00	\$5,776.00	\$0.00	-\$5,776.00	0.00%
Dept 41530 Accounting		\$2,706.80	\$62,400.05	\$74,023.35	\$11,623.30	84.30%
Dept 41540 Auditing						
AUDITING	E 100-41540-301 Auditing and Acctg Ser	\$0.00	\$24,065.00	\$24,300.00	\$235.00	99.03%
Dept 41540 Auditing		\$0.00	\$24,065.00	\$24,300.00	\$235.00	99.03%
Dept 41550 Assessing						
ASSESS G	E 100-41550-310 Other Professional Serv	\$0.00	\$18,784.85	\$18,000.00	-\$784.85	104.36%
Dept 41550 Assessing		\$0.00	\$18,784.85	\$18,000.00	-\$784.85	104.36%
Dept 41570 Purchasing						
PURCHASE	E 100-41570-200 Office Supplies (GENER	\$173.98	\$2,240.28	\$3,500.00	\$1,259.72	64.01%
PURCHASE	E 100-41570-205 Bank Fees	-\$35.00	\$212.75	\$100.00	-\$112.75	212.75%
PURCHASE	E 100-41570-207 Computer Supplies	\$0.00	\$11,452.54	\$12,000.00	\$547.46	95.44%
PURCHASE	E 100-41570-220 Repair/Maint Supply (G	\$176.05	\$2,574.92	\$4,000.00	\$1,425.08	64.37%
PURCHASE	E 100-41570-322 Postage	\$519.81	\$1,958.38	\$2,000.00	\$41.62	97.92%
PURCHASE	E 100-41570-570 Office Equip and Furnis	\$0.00	\$9,610.80	\$0.00	-\$9,610.80	0.00%
Dept 41570 Purchasing		\$834.84	\$28,049.67	\$21,600.00	-\$6,449.67	129.86%
Dept 41600 Computer						
COMPUTER	E 100-41600-310 Other Professional Serv	\$306.50	\$4,340.57	\$4,000.00	-\$340.57	108.51%
Dept 41600 Computer		\$306.50	\$4,340.57	\$4,000.00	-\$340.57	108.51%
Dept 41610 City Attorney						
CITYATNY	E 100-41610-304 Legal Fees	\$153.84	\$16,858.94	\$22,440.16	\$5,581.22	75.13%
Dept 41610 City Attorney		\$153.84	\$16,858.94	\$22,440.16	\$5,581.22	75.13%
Dept 41910 Planning and Zoning						
PLANZONG	E 100-41910-310 Other Professional Serv	\$15.00	\$16,503.24	\$29,500.00	\$12,996.76	55.94%
Dept 41910 Planning and Zoning		\$15.00	\$16,503.24	\$29,500.00	\$12,996.76	55.94%
Dept 41940 General Govt Buildings/Plant						
GOVTBLDG	E 100-41940-210 Operating Supplies (GE	\$0.00	\$1,080.07	\$1,500.00	\$419.93	72.00%
GOVTBLDG	E 100-41940-220 Repair/Maint Supply (G	\$0.00	\$5,660.35	\$7,000.00	\$1,339.65	80.86%
GOVTBLDG	E 100-41940-306 Dues & Subscriptions	\$0.00	\$250.00	\$300.00	\$50.00	83.33%
GOVTBLDG	E 100-41940-310 Other Professional Serv	\$0.00	\$5,689.83	\$1,000.00	-\$4,689.83	568.98%
GOVTBLDG	E 100-41940-321 Telephone	\$346.00	\$3,853.12	\$3,500.00	-\$353.12	110.09%
GOVTBLDG	E 100-41940-325 Taxes	\$0.00	\$319.91	\$250.00	-\$69.91	127.96%
GOVTBLDG	E 100-41940-381 Electric Utilities	\$691.24	\$6,473.86	\$11,250.00	\$4,776.14	57.55%
GOVTBLDG	E 100-41940-383 Gas Utilities	\$0.00	\$2,659.40	\$6,250.00	\$3,590.60	42.55%
GOVTBLDG	E 100-41940-384 Refuse/Garbage Dispos	\$212.94	\$2,721.87	\$3,250.00	\$528.13	83.75%
GOVTBLDG	E 100-41940-415 Other Equipment Renta	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
GOVTBLDG	E 100-41940-520 Buildings and Structure	\$0.00	\$1,491.70	\$4,500.00	\$3,008.30	33.15%
GOVTBLDG	E 100-41940-560 Furniture and Fixtures	\$0.00	\$116.99	\$2,500.00	\$2,383.01	4.68%
GOVTBLDG	E 100-41940-580 Other Equipment	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
Dept 41940 General Govt Buildings/Plant		\$1,250.18	\$30,317.10	\$42,300.00	\$11,982.90	71.67%
Dept 41950 Engineer						
ENGINEER	E 100-41950-303 Engineering Fees	\$200.00	\$11,033.50	\$32,500.00	\$21,466.50	33.95%
Dept 41950 Engineer		\$200.00	\$11,033.50	\$32,500.00	\$21,466.50	33.95%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	November 2017 Amt	2017 YTD Amt	2017 YTD Budget	2017 YTD Balance	%YTD Budget
Dept 41960 Insurance						
INSURANCE	E 100-41960-150 Worker s Comp (GENE	\$0.00	\$9,375.76	\$8,799.31	-\$576.45	106.55%
INSURANCE	E 100-41960-152 Worker s Comp Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE	E 100-41960-361 General Liability Ins	\$0.00	\$21,536.22	\$18,860.19	-\$2,676.03	114.19%
Dept 41960 Insurance		\$0.00	\$30,911.98	\$27,659.50	-\$3,252.48	111.76%
Dept 41970 Legal Publications						
LEGALPUB	E 100-41970-341 Employment	\$0.00	\$362.16	\$300.00	-\$62.16	120.72%
LEGALPUB	E 100-41970-343 Other Advertising	\$0.00	\$104.00	\$50.00	-\$54.00	208.00%
LEGALPUB	E 100-41970-351 Legal Notices Publishin	\$0.00	\$312.99	\$2,000.00	\$1,687.01	15.65%
LEGALPUB	E 100-41970-354 Recording Fees	\$0.00	\$52.65	\$500.00	\$447.35	10.53%
Dept 41970 Legal Publications		\$0.00	\$831.80	\$2,850.00	\$2,018.20	29.19%
Dept 42101 Hennepin County Sheriff						
HCSHERIFF	E 100-42101-310 Other Professional Serv	\$19,682.63	\$59,047.89	\$78,730.52	\$19,682.63	75.00%
Dept 42101 Hennepin County Sheriff		\$19,682.63	\$59,047.89	\$78,730.52	\$19,682.63	75.00%
Dept 42102 Wright County Sheriff						
WCSHERIFF	E 100-42102-310 Other Professional Serv	\$8,455.83	\$95,464.07	\$101,748.00	\$6,283.93	93.82%
Dept 42102 Wright County Sheriff		\$8,455.83	\$95,464.07	\$101,748.00	\$6,283.93	93.82%
Dept 42210 Fire Dept Administration						
FIREADMIN	E 100-42210-103 Part-Time Employees	\$0.00	\$23,926.50	\$55,000.00	\$31,073.50	43.50%
FIREADMIN	E 100-42210-122 FICA	\$0.00	\$1,483.43	\$3,410.00	\$1,926.57	43.50%
FIREADMIN	E 100-42210-123 Medicare	\$0.00	\$346.96	\$797.50	\$450.54	43.51%
FIREADMIN	E 100-42210-142 Unemployment Benefit	\$0.00	\$274.90	\$0.00	-\$274.90	0.00%
FIREADMIN	E 100-42210-150 Worker s Comp (GENE	\$0.00	\$8,225.25	\$8,344.11	\$118.86	98.58%
FIREADMIN	E 100-42210-200 Office Supplies (GENER	\$0.00	\$493.52	\$200.00	-\$293.52	246.76%
FIREADMIN	E 100-42210-305 Medical and Dental Fee	\$735.00	\$2,644.25	\$4,000.00	\$1,355.75	66.11%
FIREADMIN	E 100-42210-306 Dues & Subscriptions	\$0.00	\$1,889.00	\$950.00	-\$939.00	198.84%
FIREADMIN	E 100-42210-361 General Liability Ins	\$0.00	\$5,247.97	\$4,553.35	-\$694.62	115.26%
Dept 42210 Fire Dept Administration		\$735.00	\$44,531.78	\$77,254.96	\$32,723.18	57.64%
Dept 42220 Fire Dept Equipment						
FIREEQUIP	E 100-42220-221 Equipment Parts	\$0.00	\$4,368.15	\$13,500.00	\$9,131.85	32.36%
FIREEQUIP	E 100-42220-228 Medical Supplies	\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.00%
FIREEQUIP	E 100-42220-240 Small Tools and Minor	\$0.00	\$0.00	\$850.00	\$850.00	0.00%
FIREEQUIP	E 100-42220-260 Uniforms	\$0.00	\$3,126.40	\$4,500.00	\$1,373.60	69.48%
FIREEQUIP	E 100-42220-580 Other Equipment	\$0.00	\$605.35	\$5,000.00	\$4,394.65	12.11%
Dept 42220 Fire Dept Equipment		\$0.00	\$8,099.90	\$25,350.00	\$17,250.10	31.95%
Dept 42240 Fire Dept Training						
FIRETRNG	E 100-42240-208 Training and Instructio	\$340.00	\$6,077.62	\$12,500.00	\$6,422.38	48.62%
FIRETRNG	E 100-42240-310 Other Professional Serv	\$0.00	\$2,293.21	\$3,000.00	\$706.79	76.44%
FIRETRNG	E 100-42240-331 Travel Expenses	\$556.25	\$1,652.88	\$1,500.00	-\$152.88	110.19%
Dept 42240 Fire Dept Training		\$896.25	\$10,023.71	\$17,000.00	\$6,976.29	58.96%
Dept 42260 Fire Vehicles						
FIREVEH	E 100-42260-212 Motor Fuels	\$229.19	\$1,693.16	\$4,500.00	\$2,806.84	37.63%
FIREVEH	E 100-42260-220 Repair/Maint Supply (G	\$2,433.68	\$6,217.24	\$9,000.00	\$2,782.76	69.08%
FIREVEH	E 100-42260-240 Small Tools and Minor	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
FIREVEH	E 100-42260-323 Radio Units	\$0.00	\$3,439.00	\$7,465.00	\$4,026.00	46.07%
Dept 42260 Fire Vehicles		\$2,662.87	\$11,349.40	\$22,965.00	\$11,615.60	49.42%
Dept 42280 Fire Stations and Bldgs						
FIREBLDG	E 100-42280-215 Shop Supplies	\$0.00	\$176.90	\$1,650.00	\$1,473.10	10.72%
FIREBLDG	E 100-42280-220 Repair/Maint Supply (G	\$0.00	\$539.25	\$3,500.00	\$2,960.75	15.41%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	November 2017 Amt	2017 YTD Amt	2017 YTD Budget	2017 YTD Balance	%YTD Budget
FIREBLDG	E 100-42280-321 Telephone	\$0.00	\$1,636.93	\$800.00	-\$836.93	204.62%
FIREBLDG	E 100-42280-325 Taxes	\$0.00	\$0.00	\$175.00	\$175.00	0.00%
FIREBLDG	E 100-42280-381 Electric Utilities	\$353.61	\$2,929.84	\$4,500.00	\$1,570.16	65.11%
FIREBLDG	E 100-42280-383 Gas Utilities	\$0.00	\$1,464.80	\$3,000.00	\$1,535.20	48.83%
Dept 42280	Fire Stations and Bldgs	\$353.61	\$6,747.72	\$13,625.00	\$6,877.28	49.52%
Dept 42290	Fire Relief Association					
FIRERELIEF	E 100-42290-124 Fire Pension Contributi	\$37,428.26	\$37,428.26	\$36,000.00	-\$1,428.26	103.97%
FIRERELIEF	E 100-42290-125 Other Retirement Contr	\$0.00	\$5,566.79	\$11,133.58	\$5,566.79	50.00%
FIRERELIEF	E 100-42290-301 Auditing and Acctg Ser	\$0.00	\$6,200.00	\$6,500.00	\$300.00	95.38%
Dept 42290	Fire Relief Association	\$37,428.26	\$49,195.05	\$53,633.58	\$4,438.53	91.72%
Dept 42401	Building Inspection Admin					
INSPADMN	E 100-42401-310 Other Professional Serv	\$2,382.95	\$30,788.49	\$17,500.00	-\$13,288.49	175.93%
Dept 42401	Building Inspection Admin	\$2,382.95	\$30,788.49	\$17,500.00	-\$13,288.49	175.93%
Dept 42700	Animal Control					
ANIMCTRL	E 100-42700-310 Other Professional Serv	\$0.00	\$250.00	\$500.00	\$250.00	50.00%
Dept 42700	Animal Control	\$0.00	\$250.00	\$500.00	\$250.00	50.00%
Dept 42800	Cemetery					
CEMETERY	E 100-42800-310 Other Professional Serv	\$0.00	\$0.00	\$50.00	\$50.00	0.00%
Dept 42800	Cemetery	\$0.00	\$0.00	\$50.00	\$50.00	0.00%
Dept 43000	Public Works (GENERAL)					
PUBWRKS	E 100-43000-101 Full-Time Employees R	\$5,306.45	\$85,179.58	\$116,803.34	\$31,623.76	72.93%
PUBWRKS	E 100-43000-102 Full-Time Employees O	\$0.00	\$525.78	\$1,050.00	\$524.22	50.07%
PUBWRKS	E 100-43000-103 Part-Time Employees	\$0.00	\$11,152.00	\$15,000.00	\$3,848.00	74.35%
PUBWRKS	E 100-43000-121 PERA	\$397.98	\$6,365.38	\$10,279.11	\$3,913.73	61.93%
PUBWRKS	E 100-43000-122 FICA	\$309.90	\$6,059.06	\$8,250.88	\$2,191.82	73.44%
PUBWRKS	E 100-43000-123 Medicare	\$72.47	\$1,416.98	\$2,285.25	\$868.27	62.01%
PUBWRKS	E 100-43000-134 Employer Paid Life	\$71.26	\$1,181.98	\$2,832.00	\$1,650.02	41.74%
PUBWRKS	E 100-43000-142 Unemployment Benefit	\$0.00	\$7.32	\$500.00	\$492.68	1.46%
PUBWRKS	E 100-43000-151 Med/Dental Insurance	\$1,359.31	\$16,948.75	\$27,600.00	\$10,651.25	61.41%
PUBWRKS	E 100-43000-208 Training and Instructio	\$75.00	\$1,651.95	\$2,500.00	\$848.05	66.08%
PUBWRKS	E 100-43000-212 Motor Fuels	\$308.28	\$3,814.98	\$7,000.00	\$3,185.02	54.50%
PUBWRKS	E 100-43000-215 Shop Supplies	\$226.91	\$3,031.90	\$2,500.00	-\$531.90	121.28%
PUBWRKS	E 100-43000-220 Repair/Maint Supply (G	\$0.00	\$6,135.34	\$6,000.00	-\$135.34	102.26%
PUBWRKS	E 100-43000-226 Sign Repair Materials	\$0.00	\$943.20	\$1,500.00	\$556.80	62.88%
PUBWRKS	E 100-43000-240 Small Tools and Minor	\$107.72	\$6,469.14	\$5,000.00	-\$1,469.14	129.38%
PUBWRKS	E 100-43000-260 Uniforms	\$303.05	\$1,709.85	\$3,000.00	\$1,290.15	57.00%
PUBWRKS	E 100-43000-310 Other Professional Serv	\$0.00	\$11,824.91	\$19,000.00	\$7,175.09	62.24%
PUBWRKS	E 100-43000-321 Telephone	\$306.68	\$2,513.26	\$2,800.00	\$286.74	89.76%
PUBWRKS	E 100-43000-325 Taxes	\$0.00	\$38.00	\$200.00	\$162.00	19.00%
Dept 43000	Public Works (GENERAL)	\$8,845.01	\$166,969.36	\$234,100.58	\$67,131.22	71.32%
Dept 43121	Paved Streets					
PAVSTRTS	E 100-43121-224 Street Maint Materials	\$283.96	\$14,891.96	\$50,000.00	\$35,108.04	29.78%
Dept 43121	Paved Streets	\$283.96	\$14,891.96	\$50,000.00	\$35,108.04	29.78%
Dept 43122	Unpaved Streets					
UNPAVSTS	E 100-43122-224 Street Maint Materials	\$0.00	\$11,844.10	\$10,000.00	-\$1,844.10	118.44%
Dept 43122	Unpaved Streets	\$0.00	\$11,844.10	\$10,000.00	-\$1,844.10	118.44%
Dept 43125	Ice & Snow Removal					
SNOWREMO	E 100-43125-224 Street Maint Materials	\$0.00	\$9,816.42	\$15,000.00	\$5,183.58	65.44%
Dept 43125	Ice & Snow Removal	\$0.00	\$9,816.42	\$15,000.00	\$5,183.58	65.44%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	November 2017 Amt	2017 YTD Amt	2017 YTD Budget	2017 YTD Balance	%YTD Budget
Dept 43160	Street Lighting					
STLGHTG	E 100-43160-381 Electric Utilities	\$36.83	\$17,649.54	\$25,000.00	\$7,350.46	70.60%
Dept 43160	Street Lighting	\$36.83	\$17,649.54	\$25,000.00	\$7,350.46	70.60%
Dept 43240	Waste (refuse) Disposal					
REFDISPO	E 100-43240-384 Refuse/Garbage Dispos	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
Dept 43240	Waste (refuse) Disposal	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
Dept 43245	Recycling: Refuse					
RECYCLING	E 100-43245-384 Refuse/Garbage Dispos	\$3,215.04	\$31,703.74	\$36,000.00	\$4,296.26	88.07%
Dept 43245	Recycling: Refuse	\$3,215.04	\$31,703.74	\$36,000.00	\$4,296.26	88.07%
Dept 45186	Senior Center					
SRCENTER	E 100-45186-437 Other Miscellaneous	\$0.00	\$5,874.57	\$8,000.00	\$2,125.43	73.43%
Dept 45186	Senior Center	\$0.00	\$5,874.57	\$8,000.00	\$2,125.43	73.43%
Dept 45200	Parks (GENERAL)					
PARKS	E 100-45200-212 Motor Fuels	\$139.81	\$1,195.71	\$2,000.00	\$804.29	59.79%
PARKS	E 100-45200-220 Repair/Maint Supply (G	\$0.00	\$3,371.01	\$5,000.00	\$1,628.99	67.42%
PARKS	E 100-45200-225 Landscaping Materials	\$0.00	\$4,328.60	\$10,000.00	\$5,671.40	43.29%
PARKS	E 100-45200-310 Other Professional Serv	\$0.00	\$6,500.00	\$6,800.00	\$300.00	95.59%
PARKS	E 100-45200-381 Electric Utilities	\$243.83	\$2,363.09	\$2,000.00	-\$363.09	118.15%
PARKS	E 100-45200-400 Repairs & Maint Cont (\$0.00	\$111.80	\$1,500.00	\$1,388.20	7.45%
PARKS	E 100-45200-440 Programs	\$0.00	\$1,945.00	\$2,200.00	\$255.00	88.41%
PARKS	E 100-45200-580 Other Equipment	\$455.59	\$3,648.89	\$7,000.00	\$3,351.11	52.13%
Dept 45200	Parks (GENERAL)	\$839.23	\$23,464.10	\$36,500.00	\$13,035.90	64.29%
Dept 45500	Libraries (GENERAL)					
LIBRARY	E 100-45500-437 Other Miscellaneous	\$0.00	\$10,259.66	\$10,500.00	\$240.34	97.71%
Dept 45500	Libraries (GENERAL)	\$0.00	\$10,259.66	\$10,500.00	\$240.34	97.71%
Dept 48205	Damage Deposit Refunds					
DMGDEPRF	E 100-48205-810 Refunds & Reimbursen	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 48205	Damage Deposit Refunds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49360	Transfers Out					
TRANSFERS	E 100-49360-700 Transfers (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49360	Transfers Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49800	Transit (GENERAL)					
TRANSIT	E 100-49800-310 Other Professional Serv	\$0.00	\$186.73	\$250.00	\$63.27	74.69%
Dept 49800	Transit (GENERAL)	\$0.00	\$186.73	\$250.00	\$63.27	74.69%
Fund 100	GENERAL FUND	\$97,673.18	\$994,739.58	\$1,326,541.16	\$331,801.58	74.99%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	November 2017 Amt	2017 YTD Amt	2017 YTD Budget	2017 YTD Balance	%YTD Budget
		\$97,673.18	\$994,739.58	\$1,326,541.16	\$331,801.58	74.99%

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Mayor Kauffman at 7:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 9th day of November, 2017.

The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by _____ and seconded by _____.

.....

RESOLUTION NO 11-09-17-106

A RESOLUTION DESIGNATING THE CITY OF HANOVER BUILDING OFFICIAL

WHEREAS, the City of Hanover contracts with Metro West Inspection Services to provide building inspection services; and

WHEREAS, Metro West Inspection Services, Inc. is under new ownership; and

WHEREAS, the City of Hanover wishes to continue the services and designate Todd Geske the City of Hanover Building Official as required by Minnesota State Statute.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Hanover, Minnesota, hereby designates Todd Geske, Metro West Inspection Services, Inc. as the the City of Hanover Building Official.

Council members voting in favor:

Opposed or abstained:

Adopted by the city Council this 9th day of November, 2017.

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Mayor Kauffman at 7:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 9th day of November, 2017.

The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by _____ and seconded by _____.



RESOLUTION NO 11-09-17-107

A RESOLUTION APPROVING THE PURCHASE OF A FIRE DEPARTMENT LAPTOP

WHEREAS, the Fire Department received approval to purchase a laptop in 2015; and

WHEREAS, the department never purchased the laptop; and

WHEREAS, the Fire Chief is requesting for approval to spend 2017 budget dollars to purchase a laptop per the attached quote.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Hanover, Minnesota, hereby approves the purchase of a laptop, per the attached quote.

BE IT FURTHER RESOLVED, that the City Council authorizes the City’s IT consultant to configure the laptop to the City’s network.

Council members voting in favor:

Opposed or abstained:

Adopted by the city Council this 9th day of November, 2017.

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

Guidance Point Technologies, Inc.

4601 Naber Ave. NE
 Saint Michael, MN 55376

Estimate

Date	Estimate #
10/13/2017	568

Name / Address
City of Hanover 11250 5th Street NE Hanover, MN 55341 United States

Project

Description	Qty	Cost	Total
DELL LATITUDE 5580 - 15.6" - CORE I5 7300U - 8 GB RAM - 128 GB SSD -Core i5 7300U / 2.6 GHz - Win 10 Pro 64-bit - 8 GB RAM - 128 GB SSD - 15.6" 1920 x 1080 (Full HD) - HD Graphics 620 - Wi-Fi, Bluetooth	1	1,229.99	1,229.99T
Software Microsoft Office 2016 Exempt from Sales Tax	1	199.99 0.00%	199.99T 0.00
Thank you for your business.		Total	\$1,429.98

Customer Signature _____

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Mayor Kauffman at 7:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 9th day of November, 2017.

The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by _____ and seconded by _____.



RESOLUTION NO 11-09-17-108

A RESOLUTION CERTIFYING ASSESSMENTS FOR DELINQUENT UTILITY ACCOUNTS

WHEREAS, pursuant to proper notice duly given as required by law, the City of Hanover has met and heard and passed upon all objections to the proposed assessment for delinquent utility bills.

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Hanover, Minnesota, hereby approves such proposed assessment, including a processing fee of \$10.00 per account, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named herein; and

BE IT FURTHER RESOLVED, that such assessment shall be payable in equal annual installments extending over a period of one (1) year, and shall bear interest at the rate of Ten Percent (10%) per annum from the date of the adoption of this assessment resolution. To the first installment shall be added interest on the entire assessment from the date of this resolution until December 31, 2018; and

BE IT FURTHER RESOLVED, that the City of Hanover City Administrator shall forthwith transmit a certified duplicate of this assessment to the County Auditor to be extended on the proper tax lists of the county and such assessment shall be collected and paid over in the same manner as other municipal taxes.

Council members voting in favor:

Opposed or abstained:

Adopted by the city Council this 9th day of November, 2017.

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

<u>Property ID</u>	<u>Address</u>	<u>Name</u>	<u>Safe Water (01)</u>	<u>Supply (05)</u>	<u>Han Dist (30)</u>	<u>Han Sewer (35)</u>	<u>Storm Water Han (300)</u>	<u>Total</u>
01-119-24-24-0003	10525 Prairie Ln	Larry F. & Cheryl Y. Sperr					\$ 40.44	\$ 40.44
01-119-24-24-0006	10501 Ann Circle	Joseph D. & Becky Wittig					\$ 40.44	\$ 40.44
01-119-24-24-0007	10520 Ann Circle	Thomas C. Saba					\$ 40.44	\$ 40.44
06-119-23-21-0005	10761 Crow Hassan Park Rd	Robert E. Roemen					\$ 40.44	\$ 40.44
06-119-23-21-0007	10715 Crow Hassan Park Rd	Bradley J. Blackhawk, Jr.					\$ 40.44	\$ 40.44
06-119-23-22-0009	10838 Jonquil Ln N	Michael J. & Laura D. Schuster					\$ 36.63	\$ 36.63
06-119-23-24-0003	10639 Crow Hassan Park Rd	Michael J. Riordan					\$ 40.44	\$ 40.44
06-119-23-24-0016	10587 Ginseng Ln N	Pavel Belous					\$ 40.44	\$ 40.44
108-019-001030	10818 River Rd NE	Scott Kenney c/o Christina Kenney					\$ 40.44	\$ 40.44
108-030-001090	117 Jansen Av NE	William G. Kilrain					\$ 40.44	\$ 40.44
108-030-008070	10461 4th St NE	Joshua T. & Angela M. Jerde					\$ 38.35	\$ 38.35
108-037-005150	1390 Rolling Oaks Dr	Paul J. Jr. & Bridget J. Klevann	\$ 1.51	\$ 105.96	\$ 40.81	\$ 155.25	\$ 15.06	\$ 318.59
108-037-006020	11153 14th St NE	Michael S. & Kelli M. Fritzke	\$ 6.36	\$ 151.33	\$ 63.14	\$ 385.58	\$ 36.79	\$ 643.20
108-500-351100	951 Katydid Ln NE	Steven B. & Debra M. Schirmers					\$ 36.63	\$ 36.63
108-500-351200	999 Kalenda Ln NE	Ida K. Schirmers					\$ 65.93	\$ 65.93
108-500-363200	11218 Church St NE	Thomas Pelant, Sr. c/o Jane Pelant	\$ 9.51	\$ 73.19	\$ 21.33		\$ 43.69	\$ 147.72
31-120-23-12-0002	11570 Crow Hassan Park Rd	G J Hiniker & J L Hiniker					\$ 40.44	\$ 40.44
31-120-23-12-0007	11652 Crow Hassan Park Rd	Chad M. Lane					\$ 40.44	\$ 40.44
31-120-23-43-0010	11755 Whitetail Dr N	Michael David Sroga					\$ 40.44	\$ 40.44
		Subtotal	\$ 17.38	\$ 330.48	\$ 125.28	\$ 540.83	\$ 758.36	\$ 1,772.33
		Tax Fees @ \$10 per parcel						\$ 190.00
		Total	\$ 17.38	\$ 330.48	\$ 125.28	\$ 540.83	\$ 758.36	\$ 1,962.33

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Mayor Kauffman at 7:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 9th day of November, 2017.

The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by _____ and seconded by _____.

.....

RESOLUTION NO 11-09-17-109

A RESOLUTION DESIGNATING 2018 ELECTION POLLING PLACE

WHEREAS, pursuant to Minnesota State Statute 204B.16, cities are required to designate polling places by December 31st of each year.

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Hanover, Minnesota, hereby designates Hanover City Hall, 11250 5th St. NE, as the official polling place for Precincts 1, 2, and 3 in the 2018 Election.

Council members voting in favor:

Opposed or abstained:

Adopted by the city Council this 9th day of November, 2017.

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Mayor Kauffman at 7:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 9th day of November, 2017.

The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by _____ and seconded by _____.



RESOLUTION NO 11-08-17-110

**A RESOLUTION APPROVING PAY VOUCHER #2 FOR THE
CONSTRUCTION OF THE HANOVER PUBLIC WORKS FACILITY**

WHEREAS, the construction manager, Kinghorn Construction, has reviewed quantities of materials submitted for payment of work completed by contractors for work on the construction of the Hanover Public Works Facility previously authorized by Council; and

WHEREAS, staff recommends making payment, per attached Pay Voucher #2, and as follows:

- Classic Glass & Mirror \$ 15,466.00
- Fabcon Precast, LLC \$ 23,940.00
- Kinghorn Construction \$ 22,938.75
- NEO Electric Solutions \$ 47,500.00
- Omann Contracting Co. \$ 26,600.00
- RTS Mechanical \$ 44,650.00
- Skarnes, Inc. \$ 500.00
- Twin City Hardware \$ 2,243.51
- Ultra Concrete \$ 115,143.80
- Viking Automatic Sprinkler \$ 2,770.20
- Voss Utility & Plumbing \$ 25,460.00
- Xcel Energy \$ 2,456.00

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Hanover, Minnesota, hereby approves Pay Voucher #2, with a total amount of \$329,668.26.

Council members voting in favor:

Opposed or abstained:

Adopted by the city Council this 9th day of November, 2017.

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

City of Hanover Payment Summary for Draw #2

Subcontractor	Mailing Address	Work Completed	Retainage to be Held	Payment Amount	Notes
Classic Glass & Mirror	19920 Industrial Drive, Big Lake, MN 55309	\$ 16,280.00	\$ 814.00	\$ 15,466.00	5% Retainage Held
Fabcon Precast LLC	12520 Quentin Ave. S., Ste 200, Savage, MN 55378	\$25,200.00	\$1,260.00	\$23,940.00	5% Retainage Held
Kinghorn Company	21830 Industrial Court, Rogers, MN 55374	\$24,040.44	\$1,101.69	\$22,938.75	Retainage Held on P&O only
Neo Electrical Solutions	2365 Willis Miller Drive, Hudson, WI 54016	\$50,000.00	\$2,500.00	\$47,500.00	5% Retainage Held
Omann Contracting Co.	PO Box 120, Albertville, MN 55301	\$28,000.00	\$1,400.00	\$26,600.00	5% Retainage Held
RTS Mechanical LLC	725 Tower Drive, Hamel, MN 55340	\$47,000.00	\$2,350.00	\$44,650.00	5% Retainage Held
Skarnes Inc.	2100 Niagara Ln N, Plymouth, MN 55447	\$500.00	\$0.00	\$500.00	Materials -No retainage held
Twin City Hardware	723 Hadley Ave. N., Oakdale, MN 55128	\$2,361.59	\$118.08	\$2,243.51	5% Retainage Held
Ultra Concrete	PO Box 237, Cokato, MN 55321	\$121,204.00	\$6,060.20	\$115,143.80	5% Retainage Held
Viking Automatic Sprinkler	11250 5th St. NE, Hanover, MN 55341-4101	\$2,916.00	\$145.80	\$2,770.20	5% Retainage Held
Voss Utility & Plumbing	PO Box 240, Hanover, MN 55341	\$26,800.00	\$1,340.00	\$25,460.00	5% Retainage Held
Xcel Energy	PO Box 9477, Mpls., MN 55484-9477	\$2,456.00	\$0.00	\$2,456.00	No Retainage Held
Totals		\$346,758.03	\$17,089.77	\$329,668.26	

REQUEST FOR PAYMENT

From: Kinghorn Company, Inc
 21830 Industrial Court
 Rogers, MN 55374

To: City of Hanover

Draw: 2
 Date: 11/1/2017
 Period Ending Date: 10/31/2017

Request for payment: Project: Hanover Public Works
 Original contract amount: \$1,663,726.17
 Approved changes:
 Revised contract amount: \$1,663,726.17 Contract date: June 10, 2016

 Contract completed to date: \$1,007,209.31
 Less non retainage amount: \$185,657.55
 Eligible retainage amount: \$821,551.76
 Less retainage: \$41,077.58
 Total completed less retainage: \$966,131.73
 Less previously billed: \$636,463.47
 Current request for payment: \$329,668.26

Current billing \$346,758.03
 Less non retainage amount: \$4,962.66
 Eligible retainage amount: \$341,795.37
 Less current retainage: \$17,089.77

 Current amount due: \$329,668.26
 Remaining amount to bill including retainage: \$697,594.44

Change Order Summary	Additions	Deductions
Changes approved in previous months by owner		
Totals approved this month		
Totals	\$0.00	\$0.00
NET CHANGES BY CHANGE ORDER	\$0.00	

I hereby certify that the work performed and the materials supplied to date, as shown on the above, represent the actual value of the accomplishment under the terms of the Contract (and all authorized changes thereof) between the undersigned and City of Hanover relating to the above referenced project. I also certify that the contractor has paid all amounts previously billed and paid by the owner.

Construction Manager: Kinghorn Company, Inc.
 By: _____
 Date: _____

State of Minnesota County of Wright
 Subscribed and sworn to before me this _____ day of _____
 Notary Public: _____
 My commissions expires: _____

REQUEST FOR PAYMENT DETAIL

Project: Hanover Public Works

Period Ending Date: 10/31/2017

Item ID	Description	Total Contract Amount	Change Orders	Previously Completed Work	Work Completed This Period	Presently Stored Materials	Completed And Stored To Date	% Complete	Balance To Finish	Retainage Balance
01-0	General Requirements	\$40,000.00	\$0.00	\$2,485.72	\$1,407.60	\$0.00	\$3,893.32	9.73%	\$36,106.68	\$0.00
02-0	Existing Conditions	\$13,601.00	\$0.00	\$5,250.00	\$0.00	\$0.00	\$5,250.00	38.60%	\$8,351.00	\$0.00
03-0	Concrete	\$372,719.00	\$0.00	\$259,300.00	\$113,419.00	\$0.00	\$372,719.00	100.00%	\$0.00	\$18,635.95
04-0	Masonry	\$25,985.00	\$0.00	\$0.00	\$25,985.00	\$0.00	\$25,985.00	100.00%	\$0.00	\$1,299.25
05-0	Metals	\$268,716.30	\$0.00	\$233,224.40	\$0.00	\$0.00	\$233,224.40	86.79%	\$35,491.90	\$3,852.95
06-0	Wood & Plastics	\$19,176.00	\$0.00	\$5,461.02	\$599.06	\$0.00	\$6,060.08	31.60%	\$13,115.92	\$37.94
07-0	Thermal & Moisture Protection	\$12,226.00	\$0.00	\$12,091.68	\$0.00	\$0.00	\$12,091.68	98.90%	\$134.32	\$0.00
08-0	Doors & Windows	\$65,904.00	\$0.00	\$0.00	\$18,641.59	\$0.00	\$18,641.59	28.29%	\$47,262.41	\$932.08
09-0	Finishes	\$114,969.00	\$0.00	\$41,683.00	\$0.00	\$0.00	\$41,683.00	36.26%	\$73,286.00	\$2,084.15
10-0	Specialties	\$1,535.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$1,535.00	\$0.00
21-0	Fire Suppression	\$24,300.00	\$0.00	\$0.00	\$2,916.00	\$0.00	\$2,916.00	12.00%	\$21,384.00	\$145.80
22-0	Plumbing	\$56,261.00	\$0.00	\$0.00	\$26,800.00	\$0.00	\$26,800.00	47.64%	\$29,461.00	\$1,340.00
23-0	HVAC	\$99,465.00	\$0.00	\$0.00	\$47,000.00	\$0.00	\$47,000.00	47.25%	\$52,465.00	\$2,350.00
26-0	Electrical	\$117,900.00	\$0.00	\$0.00	\$50,000.00	\$0.00	\$50,000.00	42.41%	\$67,900.00	\$2,500.00
31-0	Earthwork	\$82,941.00	\$0.00	\$33,176.46	\$0.00	\$0.00	\$33,176.46	40.00%	\$49,764.54	\$1,658.82
32-0	Exterior Improvements	\$161,662.00	\$0.00	\$0.00	\$28,000.00	\$0.00	\$28,000.00	17.32%	\$133,662.00	\$1,400.00
33-0	Utilities	\$30,795.00	\$0.00	\$30,795.00	\$0.00	\$0.00	\$30,795.00	100.00%	\$0.00	\$1,539.75
18-1	Owners Contingency	\$50,000.00	\$0.00	\$4,784.00	\$9,956.00	\$0.00	\$14,740.00	29.48%	\$35,260.00	\$589.20
18-5	Profit & Overhead	\$105,570.87	\$0.00	\$32,200.00	\$22,033.78	\$0.00	\$54,233.78	51.37%	\$51,337.09	\$2,711.69
Totals		\$1,663,726.17	\$0.00	\$660,451.28	\$346,758.03	\$0.00	\$1,007,209.31	60.54%	\$656,516.86	\$41,077.58

JOB NAME: Hanover Public Works

ITEM#/DESCRIPTION	CONTRACTOR	CONTRACT AMOUNT	CHANGE ORDER NUMBER	CHANGE ORDER AMOUNT	CONTRACT AMOUNT +/- CHANGE ORDERS	DRAW #1	BALANCE TO FINISH	CHANGE ORDER NUMBER	CHANGE ORDER AMOUNT	CONTRACT AMOUNT +/- CHANGE ORDERS	DRAW #2	BALANCE TO FINISH
01-000 GENERAL REQUIREMENTS												
	KCI	\$40,000.00			\$40,000.00		\$37,514.28			\$37,514.28		\$36,106.68
	Lot Survey Invoice 87014										\$ 550.00	
	Biff's W655602										\$ 112.31	
	Satelite 127681										\$ 397.29	
	Veit 521323										\$ 348.00	
	Veit 519787					\$ 348.00						
	Transport 123928					\$ 316.46						
	Satelite 122692					\$ 395.44						
	Satelite 121884					\$ 171.00						
	Satelite CM103843					\$ (577.12)						
	Satelite 117785					\$ 1,608.48						
	Gailfus Invoice 54414					\$ 111.15						
	Biff's W651675					\$ 112.31						
SUB TOTAL		\$40,000.00		\$0.00	\$40,000.00	\$2,485.72	\$37,514.28		\$0.00	\$37,514.28	\$1,407.60	\$36,106.68
02-000 Existing Conditions												
	American Eng. Testing	\$8,351.00			\$8,351.00		\$8,351.00			\$8,351.00		\$8,351.00
	Lot Survey	\$5,250.00			\$5,250.00		\$0.00			\$0.00		\$0.00
	Invoice 86853					\$ 3,010.00						
	Invoice 86691					\$ 2,240.00						
SUB TOTAL		\$13,601.00		\$ -	\$13,601.00	\$ 5,250.00	\$8,351.00		\$ -	\$8,351.00	\$ -	\$8,351.00
03-000 CONCRETE												
	Fabcon	\$202,500.00			\$202,500.00		\$25,200.00			\$25,200.00		\$0.00
	Invoice 38602										\$ 25,200.00	
	Invoice 38529					\$ 177,300.00						
	Ultra Concrete	\$170,219.00			\$170,219.00		\$88,219.00			\$88,219.00		\$0.00
	Pay app 2										\$ 88,219.00	
	Pay app 1					\$ 82,000.00						
SUB TOTAL		\$372,719.00		\$ -	\$372,719.00	\$ 259,300.00	\$113,419.00		\$ -	\$113,419.00	\$ 113,419.00	\$0.00
04-000 Masonry												
	Ultra Concrete	\$25,985.00			\$ 25,985.00		\$ 25,985.00			\$ 25,985.00		\$ -
	Pay app 2										\$ 25,985.00	
SUB TOTAL		\$25,985.00		\$ -	\$25,985.00	\$ -	\$25,985.00		\$ -	\$25,985.00	\$ 25,985.00	\$0.00
05-000 METALS												
	Butler	\$172,389.30			\$172,389.30		\$18,291.30			\$18,291.30		\$18,291.30
	Already Pd. By City					\$ 154,098.00						
	P. Skluzacek Bld.	\$82,327.00			\$82,327.00		\$5,268.00			\$5,268.00		\$5,268.00
	Invoice 442					\$ 77,059.00						
	Misc. Budget	\$14,000.00			\$14,000.00		\$11,932.60			\$11,932.60		\$11,932.60
	Fastenal 4128785					\$ 82.17						
	Fastenal 4128775					\$ 114.08						
	N 2nd St. 388865					\$ 1,398.87						
	Challman 41419					\$ 472.28						

ITEM#/DESCRIPTION	CONTRACTOR	CONTRACT AMOUNT	CHANGE ORDER NUMBER	CHANGE ORDER AMOUNT	CONTRACT AMOUNT +/- CHANGE ORDERS	DRAW #1	BALANCE TO FINISH	CHANGE ORDER NUMBER	CHANGE ORDER AMOUNT	CONTRACT AMOUNT +/- CHANGE ORDERS	DRAW #2	BALANCE TO FINISH
SUB TOTAL		\$268,716.30		\$ -	\$268,716.30	\$ 233,224.40	\$35,491.90		\$ -	\$35,491.90	\$ -	\$35,491.90

06-000 WOOD & PLASTICS

	ICG	\$4,176.00			\$4,176.00	\$ -	\$4,176.00			\$4,176.00	\$ -	\$4,176.00
	Bldg. Materials/Misc	\$10,000.00			\$10,000.00	\$ -	\$6,473.12			\$6,473.12	\$ -	\$6,473.12
	Styrotech 139633					\$ 3,526.88						
	Carpentry Butler	\$5,000.00			\$5,000.00		\$3,065.86			\$3,065.86		\$2,466.80
	Butler 795317										\$ 483.86	
	Butler 6197145										\$ 115.20	
	P. Skluzacek 442					\$ 758.73						
	Butler 795062					\$ 671.30						
	Butler 794798					\$ 504.11						
SUB TOTAL		\$19,176.00		\$ -	\$19,176.00	\$ 5,461.02	\$13,714.98		\$ -	\$13,714.98	\$ 599.06	\$13,115.92

07-000 THERMAL & MOISTURE PRO

	SilverCote	\$12,226.00			\$12,226.00		\$134.32			\$134.32		\$134.32
	Invoice 183773-00					\$ 11,450.42						
	Invoice 183812-00					\$ 641.26						
SUB TOTAL		\$12,226.00		\$ -	\$12,226.00	\$ 12,091.68	\$134.32		\$ -	\$134.32	\$ -	\$134.32

08-000 DOORS & WINDOWS

	TCH	\$21,322.00			\$21,322.00		\$21,322.00			\$21,322.00		\$18,960.41
	TCH 902987										\$ 2,361.59	
	Classic Glass	\$17,582.00			\$17,582.00		\$17,582.00			\$17,582.00		\$1,302.00
	Pay app 1										\$ 16,280.00	
	TCGD	\$27,000.00			\$27,000.00		\$27,000.00			\$27,000.00		\$27,000.00
SUB TOTAL		\$65,904.00		\$ -	\$65,904.00	\$ -	\$65,904.00		\$ -	\$65,904.00	\$ 18,641.59	\$47,262.41

09-000 FINISHES

	RTL Construction	\$76,969.00			\$76,969.00		\$35,286.00			\$35,286.00		\$35,286.00
	Inv. 17-239-1					\$ 41,683.00						
	Steinbrecher Paint	\$29,850.00			\$29,850.00		\$29,850.00			\$29,850.00		\$29,850.00
	TCWF Ceramic tile	\$3,500.00			\$3,500.00		\$3,500.00			\$3,500.00		\$3,500.00
	TCWF Vinyl tile	\$4,650.00			\$4,650.00		\$4,650.00			\$4,650.00		\$4,650.00
SUB TOTAL		\$114,969.00		\$ -	\$114,969.00	\$ 41,683.00	\$73,286.00		\$ -	\$73,286.00	\$ -	\$73,286.00

10-000 SPECIALTIES

	TCH toilet accessories	\$1,535.00			\$1,535.00		\$1,535.00			\$1,535.00		\$1,535.00
		\$0.00			\$0.00		\$0.00			\$0.00		\$0.00
SUB TOTAL		\$1,535.00		\$ -	\$1,535.00	\$ -	\$1,535.00		\$ -	\$1,535.00	\$ -	\$1,535.00

11-000 Equipment

		\$0.00			\$0.00		\$0.00			\$0.00		\$0.00
SUB TOTAL		\$0.00		\$ -	\$0.00	\$ -	\$0.00		\$ -	\$0.00	\$ -	\$0.00

21-000 FIRE SUPPRESSION

	Viking Sprinkler	\$24,300.00			\$24,300.00		\$24,300.00			\$24,300.00		\$21,384.00
	Pay app 1										\$ 2,916.00	
SUB TOTAL		\$24,300.00		\$ -	\$24,300.00	\$ -	\$24,300.00		\$ -	\$24,300.00	\$ 2,916.00	\$21,384.00

ITEM#/DESCRIPTION	CONTRACTOR	CONTRACT AMOUNT	CHANGE ORDER NUMBER	CHANGE ORDER AMOUNT	CONTRACT AMOUNT +/- CHANGE ORDERS	DRAW #1	BALANCE TO FINISH	CHANGE ORDER NUMBER	CHANGE ORDER AMOUNT	CONTRACT AMOUNT +/- CHANGE ORDERS	DRAW #2	BALANCE TO FINISH
22-000 PLUMBING												
	Misc.	\$20,471.00			\$20,471.00		\$20,471.00			\$20,471.00		\$20,471.00
	Voss	\$35,790.00			\$35,790.00		\$35,790.00			\$35,790.00		\$8,990.00
	Pay app 1										\$ 26,800.00	
SUB TOTAL		\$56,261.00		\$ -	\$56,261.00	\$ -	\$56,261.00		\$ -	\$56,261.00	\$ 26,800.00	\$29,461.00
23-000 HVAC												
	RTS Mech	\$99,465.00			\$99,465.00		\$99,465.00			\$99,465.00		\$52,465.00
	Invoice 815										\$ 47,000.00	
SUB TOTAL		\$99,465.00		\$ -	\$99,465.00	\$ -	\$99,465.00		\$ -	\$99,465.00	\$ 47,000.00	\$52,465.00
26-000 ELECTRICAL												
	NEO	\$117,900.00			\$117,900.00		\$117,900.00			\$117,900.00		\$67,900.00
	Invoice 3925										\$ 50,000.00	
SUB TOTAL		\$117,900.00		\$ -	\$117,900.00	\$ -	\$117,900.00		\$ -	\$117,900.00	\$ 50,000.00	\$67,900.00
31-000 EARTHWORK												
	Fehn	\$82,941.00			\$82,941.00		\$49,764.54			\$49,764.54		\$49,764.54
	Invoice 10688					\$ 8,294.10						
	Invoice 10731					\$ 24,882.36						
SUB TOTAL		\$82,941.00		\$ -	\$82,941.00	\$ 33,176.46	\$49,764.54		\$ -	\$49,764.54	\$ -	\$49,764.54
32-000 EXTERIOR IMPROVEMENTS												
	Omann	\$58,800.00			\$58,800.00		\$58,800.00			\$58,800.00		\$30,800.00
	Pay app 1										\$ 28,000.00	
	Greystone-Salt Storage	\$58,350.00			\$58,350.00		\$58,350.00			\$58,350.00		\$58,350.00
	Landscaping	\$44,512.00			\$44,512.00		\$44,512.00			\$44,512.00		\$16,512.00
		\$0.00			\$0.00		\$0.00			\$0.00		-\$28,000.00
SUB TOTAL		\$161,662.00		\$ -	\$161,662.00	\$ -	\$161,662.00		\$ -	\$161,662.00	\$ 28,000.00	\$133,662.00
33-000 Utilities												
	Voss	\$30,795.00			\$30,795.00		\$0.00			\$0.00		\$0.00
	Pay app 1					\$ 30,795.00						
		\$0.00			\$0.00		\$0.00			\$0.00		\$0.00
		\$0.00			\$0.00		\$0.00			\$0.00		\$0.00
SUB TOTAL		\$30,795.00		\$ -	\$30,795.00	\$ 30,795.00	\$0.00		\$ -	\$0.00	\$ -	\$0.00
18-000 GENERAL												
18-500 PROFIT & OVERHEAD	KCI	\$105,570.87			\$105,570.87	\$ 32,200.00	\$73,370.87			\$73,370.87	\$ 22,033.78	\$51,337.09
SUB TOTAL		\$105,570.87		\$ -	\$105,570.87	\$ 32,200.00	\$73,370.87		\$ -	\$73,370.87	\$ 22,033.78	\$51,337.09
18-100 Owners Contingency	KCI	\$50,000.00			\$50,000.00		\$45,216.00			\$45,216.00		\$35,260.00
	Skarnes-Anchor bolts										\$ 500.00	
	Excel										\$ 2,456.00	
	Ultra										\$ 7,000.00	
	Voss Added PIV					\$ 2,225.00						
	Voss Dewatering					\$ 2,559.00						
TOTAL		\$1,663,726.17		\$0.00	\$1,663,726.17	\$660,451.28	\$1,003,274.89		\$0.00	\$1,003,274.89	\$346,758.03	\$656,516.86

TO CONTRACTOR:

KINGHORN CONSTRUCTION
21830 INDUSTRIAL CT
ROGERS, MN 55374

PROJECT:

HANOVER PUBLIC WORKS
11149 5TH STREET NE
HANOVER, MN 55341

APPLICATION NO:

1

Distribution to:

Form with checkboxes for OWNER, ARCHITECT, and CONTRACTOR. CONTRACTOR is checked with an 'x'.

FROM SUBCONTRACTOR:

GDS ENTERPRISES; DBA CLASSIC GLASS & MIRROR
19920 Industrial Drive
Big Lake, MN 55309

VIA ARCHITECT:

PERIOD TO:

31-Oct-17

Handwritten note: 08-000

CONTRACT FOR:

STOREFRONT & DOORS

CONTRACT DATE:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Table with 2 columns: Description and Amount. Rows include: 1. ORIGINAL CONTRACT SUM (\$16,280), 2. Net change by Change Orders (\$0), 3. CONTRACT SUM TO DATE (\$16,280), 4. TOTAL COMPLETED & STORED TO DATE (\$16,280), 5. RETAINAGE (a. 10 to 50 % of Completed Work \$0, b. % of Stored Material \$), 6. TOTAL EARNED LESS RETAINAGE (\$16,280), 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (\$16,280), 8. CURRENT PAYMENT DUE (\$0), 9. BALANCE TO FINISH, INCLUDING RETAINAGE (\$0).

CONTRACTOR:

By: Jim Draack / CEO Date: 10/18/2017

State of: Minnesota County of:
Subscribed and sworn to before me this day of
Notary Public:
My Commission expires: N/A

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: Date:

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY table with columns: CHANGE ORDER SUMMARY, ADDITIONS, DEDUCTIONS. Rows: Total changes approved in previous months by Owner (\$0.00), Total approved this Month (\$0.00), TOTALS (\$0.00), NET CHANGES by Change Order (\$0.00).



Classic Glass & Mirror

19920 Industrial Drive
 Big Lake, MN 55309
 Ph: 763-262-2881 Fax: 763-262-2882

BILLING NO. 1

APPLICATION DATE: 18-Oct-17
 PERIOD TO: 31-Oct-17

ARCHITECT'S PROJECT NO: HANOVER PUBLIC WORKS
 CLASSIC GLASS PROJECT NO: 1476-17

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE) 0%
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G + C)		
	SCHEDULE OF VALUES								
1	PROJECT MANAGEMENT	600.00	600			600	100.00%		0
2	ENGINEERING & SHOP DRAWINGS	700.00	700			700	100.00%		0
	MATERIAL								
3	ALUMINUM & DOORS	5,900.00	5,900			5,900	100.00%		0
4	GLASS	3,500.00	3,500			3,500	100.00%		0
5			0			0			0
	LABOR								
5	SHOP LABOR	1,300.00	1,300			1,300	100.00%		0
6	FIELD LABOR	4,280.00	4,280			4,280	100.00%		0
	CHANGE ORDERS								
						0			0
						0			0
						0			0
						0			0
	Totals	16,280.00	16,280	0	0	16,280	100.00%		0



Classic Glass & Mirror
 19920 Industrial Drive
 Big Lake, MN 55309

Invoice

Date	Invoice #
10/18/2017	90284

Bill To
Kinghorn Construction 21830 Industrial Court Rogers, MN 55374

Progress Billing #	1
--------------------	---

Application Date:	Billing Period To:
10/18/2017	10/31/2017

Purchase Order #	Sales Rep.	Due Date	Terms	Project		
Per Contract	JD	11/18/2017	Net 30	Hanover Public Works		
Description		Est Amt	Prior Amt	Curr %	Total %	Amount This Peri...
PM		600.00		100.00%	100.00%	600.00
Drafting		700.00		100.00%	100.00%	700.00
Aluminum Storefront & Doors		5,900.00		100.00%	100.00%	5,900.00T
Glass		3,500.00		100.00%	100.00%	3,500.00T
Shop Labor		1,300.00		100.00%	100.00%	1,300.00
Field Labor		4,280.00		100.00%	100.00%	4,280.00

If you have any questions concerning this invoice please call 763-262-2881

Tax Included Above \$0.00

Federal ID: EIN68-0553448
 State ID: 6486877

Total \$16,280.00

Balance Due \$16,280.00

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE 1 OF 2

PAGES

TO OWNER: City of Hanover Hanover, MN 55341	PROJECT: Hanover Public Works Facility Hanover, MN 55341	APPLICATION NO: 2	Distribution to: <input type="checkbox"/> OWNER <input type="checkbox"/> ARCHITECT <input type="checkbox"/> CONTRACTOR <input type="checkbox"/> <input type="checkbox"/>
FROM CONTRACTOR: Fabcon Precast, LLC 12520 Quentin Ave South, Ste 200 Savage, MN 55378	VIA ARCHITECT: DJ Medin Architects, Inc. Faribault, MN 55021	PERIOD TO: 10/31/2017 FABCON NOS: 011878 PROJECT NOS:	
CONTRACT FOR: Prestressed Concrete		CONTRACT DATE:	

W/C = 25,200.00

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

03-000

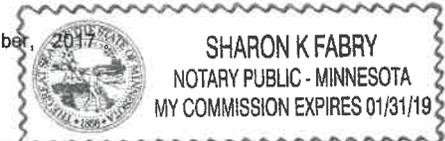
The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM	\$	197,000.00
2. Net change by Change Orders	\$	5,500.00
3. CONTRACT SUM TO DATE (Line 1 ± 2)	\$	202,500.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	202,500.00
5. RETAINAGE:		
a. 5 % of Completed Work (Column D + E on G703)	\$	10,125.00
b. 0 % of Stored Material (Column F on G703)	\$	0.00
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$	10,125.00
6. TOTAL EARNED LESS RETAINAGE	\$	192,375.00
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	168,435.00
8. CURRENT PAYMENT DUE	\$	23,940.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	10,125.00

CONTRACTOR: Fabcon Precast, LLC

By: *Quentin Schmitt* Date: 10/12/2017

State of: Minnesota County of: Scott
Subscribed and sworn to before me this 12 day of October, 2017
Notary Public: *Sharon K Fabry*
My Commission expires: 01/31/2019



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ _____

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:
By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$ 0.00	\$ 0.00
Total approved this Month	\$ 5,500.00	\$ 0.00
TOTALS	\$ 5,500.00	\$ 0.00
NET CHANGES by Change Order	\$ 5,500.00	

CONTINUATION SHEET

AIA DOCUMENT G703

PAGE 2 OF 2 PAGES

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

APPLICATION NO: 38602

Contractor's signed certification is attached.

APPLICATION DATE: 10/12/2017

In tabulations below, amounts are stated to the nearest dollar.

PERIOD TO: 10/31/2017

Use Column I on Contracts where variable retainage for line items may apply.

ARCHITECT'S PROJECT NO:

FABCON PROJECT NO: 011878

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D - E)	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D+E)	% (G + C)		
Hanover Public Works Facility									
1	Engineering	\$9,000.00	\$9,000.00	\$0.00	\$0.00	\$9,000.00	100.00%	\$0.00	\$450.00
2	Manufacturing	\$99,350.00	\$99,350.00	\$0.00	\$0.00	\$99,350.00	100.00%	\$0.00	\$4,967.50
3	Delivery & Erection	\$88,650.00	\$68,950.00	\$19,700.00	\$0.00	\$88,650.00	100.00%	\$0.00	\$4,432.50
4	Change Order #1	\$5,500.00	\$0.00	\$5,500.00	\$0.00	\$5,500.00	100.00%	\$0.00	\$275.00
GRAND TOTALS		\$202,500.00	\$177,300.00	\$25,200.00	\$0.00	\$202,500.00	100.00%	\$0.00	\$10,125.00

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952.403.1221
800.642.3246

FAX: 952.403.1220
WWW.BIFFSINC.COM

8610 HANSEN AVE
SHAKOPEE MN 55379

Invoice #: W655602

Page 1 of 1

Invoice Date: 10/11/2017

Billing Period: 9/13/17 to 10/10/17

Terms: Net 28 Days *

Date Due: 11/08/2017

Phone#:(763) 428-8088

Thank you for your business!

963938
Kinghorn Company
Jim Strecker
21830 Industrial Ct
Rogers, MN 55374

Hanover Public Works
Location: 99631
5th St NE & Labeauxe Ave NE
Hanover, MN 55341

01-000

ACTUAL USAGE

Item Qty	Description	Rate	Service Level	Days	Delivery-Pickup	Rental (Pretax)	Service	Damage Waiver	DEPOSIT (Refundable)**
ORDER # 287303									
1	Regular Unit Sep 13-Oct 10	4.00		28	.00	4.00	.00	.00	.00
1	Service Sep 13-Oct 10	102.00	1X/wk	28	.00	.00	102.00	.00	.00
1	ClimateSvc Sep 13 to Oct 10	6.00	1X/wk	28	.00	.00	6.00	.00	.00
1	HandSani Sep 13-Oct 10	.00		28	.00	.00	.00	.00	.00
ORDER # 287303						TOTALS:	112.00		.00

Attention: Biffs, Inc. & Biffs Boxes is MBE (minority owned); EEO and AA compliant.
*18% Finance Charge will be applied to accounts over 28 days.
**As equipment is picked up your account will be credited.
Credit balance may be: 1. Applied to another job OR 2. Returned in the form of a check. FAX a copy of your invoice or statement noting your request
Attn: A/R at Biffs, Inc. 952-403-1220

Actual Usage Subtotal:	112.00
Actual Usage Sales Tax Total:	0.31
28 Day Deposit Total:	0.00
INVOICE TOTAL DUE:	112.31

Please return this portion with your payment

Visa, Mastercard, Discover and American Express accepted

963938
Kinghorn Company
Jim Strecker
21830 Industrial Ct
Rogers, MN 55374

Hanover Public Works
Location: 99631
5th St NE & Labeauxe Ave NE
Hanover, MN 55341

Invoice #: W655602
Invoice Date: 10/11/2017
Date Due: 11/08/2017

Actual Usage Subtotal: 112.00
Actual Usage Sales Tax Total: 0.31
28 Day Deposit Total: 0.00

INVOICE TOTAL DUE: 112.31

Payment Amount:

60



THE GREGORY GROUP, INC.
 d.b.a.
 LOT SURVEYS COMPANY
 LAND SURVEYORS
 7601 73RD AVE. N.
 MINNEAPOLIS, MN 55428
 (763) 560-3093

Invoice

DATE	INVOICE#
10/17/2017	Inv #87014

BILL TO:

Kinghorn Company
 Att'n: Accounts Payable
 21830 Industrial Court
 Rogers, MN 55374

04-000

P.O. NUMBER	TERMS	PROJECT
-------------	-------	---------

QUANTITY	DESCRIPTION	RATE	AMOUNT
RP			
	36-120-24 - Hanover Public Works		
	additional services requested restaked curbs and salt shed	550.00	550.00

Please indicate invoice number being paid on check

TOTAL

\$550.00



Satellite Shelters, Inc - Minneapolis

Matt Hilde
 20050 75th Ave N
 Hamel, MN 55340-9459
 Phone No.: 763-420-2001
 Fax No.: 763-420-2034

Rental Invoice

Bill to: Kinghorn Company
 Jim Strecker
 21830 Industrial Court
 Rogers, MN 55374

Ship to: Kinghorn Company
 John 763.286.9711
 11149 5th street NE
 Hanover, MN 55341

01

Customer No.	Invoice No.	Contract No.	Customer P.O. No.	Invoice Date	Due Date	Salesperson
C19702	RI127681	RC411042		10/05/2017	11/04/2017	Jeremy Zaayer

No.	Description	Serial No.	Rental From Date	Rental To Date	Quantity	Unit Price	Amount
	Rental Contract RC411042				0	0.00	0.00
FA119877	8x36 Mobile Office s/n 1217433	1217433	10/05/17	11/01/17	1	300.00	300.00
RENT-STEPS	Steps		10/05/17	11/01/17	2	35.00	70.00

Please Remit Payment to:
 Satellite Shelters, Inc.
 2530 Xenium Lane N., Suite 150
 Minneapolis, MN 55441

----- Tax Breakdown -----
 MN STATE TAX 25.44
 MN SPECIAL TAX 1.85

Subtotal: 370.00
 Tax: ~~27.29~~
 Total: 397.29

Thank You For Your Business!

Veit Disposal Systems - Metro
 14000 Veit Place
 Rogers, MN 55374
 Phone: (763) 428-2242
 Fax: (763) 428-1334

INVOICE

INVOICE NO.	0000521323
PAGE	1
DATE	Oct-08-17
CUSTOMER NO.	9939
SITE NO.	0
REFERENCE NO.	

KINGHORN CONSTRUCTION
 21830 INDUSTRIAL CRT
 ROGERS, MN 55374

01-000

TOTAL INVOICE	\$348.00
---------------	----------

SERVICE DATE	CODE	DESCRIPTION	REFERENCE	QTY.	RATE	AMOUNT
		(0018) KINGHORN CONST - PUBLIC WORKS BLDG 11149 5TH STREET , HANOVER MN				
		Serv #001 Roll Off Service 30.00				
04 - Oct	R1 30.00	Exchange W/O #:579201		1.00	\$330.00	\$330.00
04 - Oct	CN	Const Debris Tons/Yds		30.00	\$0.00	\$0.00
04 - Oct	01	Bill of Lading: 9939-18 KINGHORN CONST - PUBLIC WORKS BL MN Sld Waste Fee-\$.60/Yd at \$.60/YD on 30.00YD				\$18.00

Billing or Invoices by Email Call: Diana (763) 428-6726 or dmanthei@veitusa.com

A SERVICE CHG OF 1.5% PER MTH 18 APR ON ANY UNPAID BALANCES AFTER 30 DAYS

CURRENT	31 - 60 DAYS	61 - 90 DAYS	OVER 90 DAYS
\$1,044.00	\$5,143.00	\$638.00	\$0.00

TOTAL INVOICE	\$348.00
---------------	----------



Butler Manufacturing
 1540 Genessee Street
 Kansas City, MO 64102
 (816) 968-3000

Invoice Date	10/07/2017
Invoice Number	795317
Order Number	227590
Page	1 of 1

Butler Manufacturing, a division of BlueScope Buildings North America, Inc.

Customer Account # 202205319 Location # 263136

Ship To	Ship To
Attn: Accounts Payable KINGHORN COMPANY, INC. KINGHORN CONSTRUCTION (DBA) 21830 INDUSTRIAL COURT ROGERS MN 55374 United States	KINGHORN COMPANY, INC. 21830 INDUSTRIAL COURT ROGERS MN 55374 United States

06

Project Information	Project Billing Summary (excl. tax)
Cust. PO # (Ref Only) HANOVER PUBLIC WORKS Customer Project Name OE Number Contact Name:	Total Project Amount 470.00 Total Billed To Date 0.00 Subtotal Of this Invoice 450.00 Balance to Finish Billing 20.00

General Information			
Ship Date	09/07/2017	Payment Terms	Net 30 Days
Tax Status	Taxable	Invoice Due Date	11/06/2017
		Cash Discount if Received by	
		Cash Discount Amount	

Item/Description	Part #	Qty	Quantity	Item Price	Total Price
MR-24 SEAMER RH (M10) (RR# 027850)-LEA		227590	1	450.00	450.00

Serial #3403

Thank You for Your Business

Please remit to: Butler Manufacturing
 a division of BlueScope Buildings
 North America, Inc.
 27440 Network Place
 Chicago, IL 60673-1274

Online Payment Option at: www.mybuildernet.com

SUBTOTAL	450.00
FREIGHT	0.00
TAX 7.52%	33.86
County: HENNEPIN	0.65 % 2.93
State: MN	6.88 % 30.93
INVOICE TOTAL USD	\$483.86
PAYMENTS / ADJUSTMENTS	0.00
BALANCE DUE USD	\$483.86



Butler Manufacturing
 1540 Genessee Street
 Kansas City, MO 64102
 (816) 968-3000

Invoice Date	10/12/2017
Invoice Number	6197145
Order Number	17-015996-08
Page	1 of 1

Butler Manufacturing, a division of BlueScope Buildings North America, Inc.

Customer Account # 202205319 Location # 263136

Attn: Accounts Payable
 KINGHORN COMPANY, INC.
 KINGHORN CONSTRUCTION (DBA)
 21830 INDUSTRIAL COURT
 ROGERS MN 55374
 United States

ble

KINGHORN COMPANY, INC.
 143 WOODBURY ST. SW
 NEW PRAGUE MN 56071
 United States

Project Information **Project Billing Summary (excl. tax)**

Cust. PO # (Ref Only)		Total Project Amount (incl. freight)	155,961.00
Customer Project Name	CITY OF HANOVER 6/28/17	Total Billed To Date	154,936.00
OE Number		Subtotal Of this Invoice (incl. freight)	107.29
Contact Name:	BRANDON SKLUZACEK	Balance to Finish Billing	918.00

General Information

Ship Date	10/11/2017	Payment Terms	.5%10D, Net 30
Tax Status	Taxable	Invoice Due Date	11/11/2017
		Cash Discount if Received by	10/22/2017
		Cash Discount Amount	0.36

Invoice Description	Order Number	Total Price
BUILDING MATERIAL	17-015996-08	72.29

Thank You for Your Business
 If you have any questions please contact your Project Manager:
 SUE ELLEN LUNDIN-NIENOW
 Phone: 1-816-968-4744 Email: SEllenLundin@butlermfg.com

Please remit to: Butler Manufacturing
 a division of BlueScope Buildings
 North America, Inc.
 27440 Network Place
 Chicago, IL 60673-1274

Online Payment Option at: www.mybuildernet.com

SUBTOTAL	72.29
FREIGHT (Taxable)	35.00
TAX 7.37%	7.91
County: SCOTT 0.50%	0.54
State: MN 6.85%	7.37
INVOICE TOTAL USD	\$115.20
PAYMENTS / ADJUSTMENTS	0.00
BALANCE DUE USD	\$115.20

REQUEST FOR PAYMENT

From: Neo Electrical Solutions, LLC
2365 Willis Miller Drive
Hudson, WI 54016

To: Kinghorn Construction
21830 Industrial Ct.
Rogers, MN 55374

Invoice: 3925
Draw: 29
Invoice date: 10/19/2017
Period ending date: 10/19/2017

Contract For:

Request for payment:

Original contract amount	\$117,900.00	
Approved changes	\$0.00	
Revised contract amount		\$117,900.00
Contract completed to date		\$50,000.00
Add-ons to date	\$0.00	
Taxes to date	\$0.00	
Less retainage	\$2,500.00	
Total completed less retainage		\$47,500.00
Less previous requests	\$0.00	
Current request for payment		\$47,500.00
Current billing		\$50,000.00
Current additional charges	\$0.00	
Current tax	\$0.00	
Less current retainage	\$2,500.00	
Current amount due		\$47,500.00
Remaining contract to bill	\$70,400.00	

Project: C17037
Hanover Public Works

Contract date: 6/28/2017

Architect:

Scope:

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Changes approved in previous months by Owner		
Total approved this Month		
TOTALS		
NET CHANGES by Change Order		

I hereby certify that the work performed and the materials supplied to date, as shown on the above represent the actual value of the accomplishment under the terms of the Contract (and all authorized changes thereof) between the undersigned and the Kinghorn Construction relating to the above referenced project. I also certify that the contractor has paid all amounts previously billed and paid by the owner.

CONTRACTOR: Neo Electrical Solutions, LLC

By: Chris Williams

Date: 10-19-17

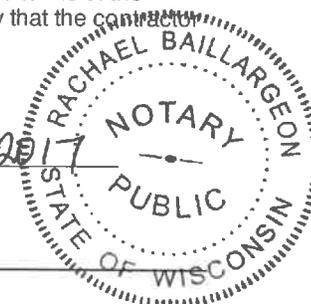
State Of Wisconsin

County Of St. Croix

Subscribed and sworn to before me this 19 day of October, 2017

Notary Public Rachael Baillargeon

My commission expires: March 7, 2020



REQUEST FOR PAYMENT DETAIL

Project: C17037 / Hanover Public Works

Invoice: 3925

Draw: 29

Period Ending Date: 10/19/2017 Detail Page 2 of 2 Pages

Item ID	Description	CONTRACTED			CURRENT		TOTAL TO DATE		Units to Finish
		Unit of Measure	Bid Quantity	Unit Price	Amount	Quantity	Amount	Quantity	
00000000	Electrical Base Bid				117,900.00		50,000.00		50,000.00

Totals				117,900.00		50,000.00		50,000.00	
--------	--	--	--	------------	--	-----------	--	-----------	--

APPLICATION AND CERTIFICATE FOR PAYMENT

Construction Manager as Advisor Edition

Comparable to AIA Doc G732 - 2009C and G702cma Edition

Contractor: Omann Contracting Companies Inc.
PO Box 120
Albertville, Mn 55301

Project: Hanover Public Works
Hanover

Application NO:1....
Period TO:10/31/17....
Project NOS:
Contract Date:10/31/2017....

Distribution To:
 OWNER
 ARCHITECT
 CONSTRUCTION MANAGER
 CONTRACTOR

Via Construction Manager

31-000

Contract For: Asphalt

Via Architect

DJ Medin Architects, Inc

Page one of ___ pages

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in accordance with the Contract.
Continuation Sheet, AIA Document G703, as attached.

- 1. Original Contract Sum \$58,500.00
- 2. Net Change By Change orders
- 3. Contract Sum to Date..... Line (1 + 2) \$58,500.00
- 4. Total Completed to date \$28,000.00 *w/c*
- 5. Retainage
 - a. 5 % of completed work \$1400.00 *Ret.*
 - b. _____ % of stored material \$0.00
 - Total Retainage held \$1400.00
- 6. Total Earned Less Retainage..... \$26,600.00
- 7. Less Previous Certificates For Payment.....
- 8. Current Payment Due..... \$26,600.00 *Pay*
- 9. Balance to Finish, Including Retainage..... \$31,900.00

Change Order Summary	Additions	Deductions
Total changes approved in previous months by owner		
Total Approved this month		
TOTALS		
Net Changes by Change Order		

The Undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Contractor: Omann Contracting Companies Inc.

BY: [Signature] Today's Date: 10/31/17

State Of: MN

County Of: Wright

Subscribed and sworn to before me this 31st day of October

Notary Public: Laura Steele



CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the work is in accordance with the Contract Documents, and the Contractor is entitled to the AMOUNT CERTIFIED.

Amount Certified.....

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this application and on the Continuation Sheet that are changed to conform to the amount certified.)

Construction Manager

BY: _____ Today's Date: _____

Architect

BY: _____ Today's Date: _____

This certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

Comparable to AIA Doc G703

Page two of __ pages

Job number 71098

Invoice # 19116

Application NO: 1.....

Job Name Hanover Public Works

Application Date: 10/31/2017.....

Job Address Hanover

Period TO: 10/31/17.....

Project #:

A Item NO.	B Description	C Scheduled Value	D Work From Previous Apps	E This period Amount	F Materials Presently Stored	G Total Completed to date	H %	I Balance to Finish	J Item Retainage
1	Base Course Paving	\$29,500.00	\$0	\$28,000.00	\$0	\$28,000.00	95	\$1500.00	\$1400.00
2	Wear Course Paving	\$29,000.00	\$0	\$0.00	\$0			\$29000.00	\$0.00
		\$58,500.00		\$28,000.00	\$863.10	\$28,000.00	48%	\$30,500.00	\$1,400.00



RTS Mechanical LLC
 725 Tower Drive
 Hamel, MN 55340

Invoice

Date	Invoice #
11/1/2017	815

Bill To
Kinghorn Company 21830 Industrial Court Rogers, MN 55374

P.O. No.	Terms	Due Date	Account #	Project	Job Number
	Due on receipt	11/1/2017	022412	2530 RS - Hanover Public W...	
Description					Amount
Progress billing for work completed to date					47,000.00
<i>23-000</i>					
Thank you for your business.					Total \$47,000.00

Qty	Description	Price
	<p style="text-align: center;"><u>Important Notes</u></p> <ul style="list-style-type: none"> ▪ Crane will be completely wired and no-load tested prior to arrival. ▪ Electrical panels are not "UL listed" panels unless specified in the proposal ▪ We require signed approval drawings prior fabrication. ▪ "Touch-Up" painting has not been included. ▪ Does not include unloading of freight. ▪ Installation is during 1st shift business hours and assumes a clear area for installation equipment. ▪ Lead times stated are approximate only. ▪ All new systems are required by OSHA to be load tested. This has not been included in this proposal. ▪ Warranty is 1 year on parts only., Labor not included ▪ Permits or other applicable licenses are not included and responsibility of Kinghorn Construction ▪ All dimensions are subject to verification at the time order is received. ▪ All prices are quoted NET cost, FOB factories via truck collect and are firm for a period of 30 days. ▪ Payment terms are 30% upon receipt of order, 40% upon receipt of material and 30% Net 30 days ▪ All equipment is subject to any federal, state or local sales taxes or permits, which may apply and have not been included in this proposal. ▪ Skarnes Inc. is not responsible for shipments delayed by the freight carriers. ▪ This quote in no way implies that Skarnes Inc. has done any studies to determine if the building structures at Kinghorn Construction have the ability to support the required load of the above system or its components. It is the sole responsibility of Kinghorn Construction to make this determination. ▪ Credit card transactions subject to 3% adder per statute 325G.051 SURCHARGES ON CREDIT CARDS <p>Skarnes Incorporated reserves the right to assess additional charges for costs related to "unseen obstacles" such as, but not limited to: equipment (unrelated to our equipment) added after our site visit, uneven/non-uniform floors or ceilings, electrical conduit, water, or sewer lines, etc. Furthermore, Skarnes Incorporated reserves the right to stop or delay work until solutions to problems related to said "unseen obstacles" are effected.</p>	<p style="text-align: right; font-size: 2em; font-weight: bold;">Approved 10/5/17</p> 

NOTE: EFFECTIVE 1-1-02 FREIGHT CHARGES & INSTALLATION CHARGES ARE NOW TAXABLE IN THE STATE OF MINNESOTA

Prices are subject to change without notice and do not include Federal, State or City Taxes which may apply. All agreements contingent upon strikes, fire or delays beyond our control

SUBMITTED BY: _____

Andrew Zabel
SALES REPRESENTATIVE
DIRECT DIAL # 763-231-3634

TERMS, CONDITIONS AND LIMITATIONS

1. Purchaser is responsible for assuring that the equipment, its installation and operation comply with all laws and regulations, all building, insurance, industrial, safety, elevator and other codes, and all lease or other restrictions, and Purchaser shall obtain and comply with all necessary licenses, building or other permits or approvals and governmental inspections, including installing devices or equipment or making modifications necessary for compliance. Seller makes no representations as to any compliance, and Purchaser shall defend, indemnify and hold harmless Seller against all claims, losses or liabilities asserted to failure to comply.
 2. The equipment is sold f.o.b. factory and all freight, unloading, cartage, and demurrage shall be paid by Purchaser. The equipment is at Purchaser's risk on and after delivery to carrier at the factory and remains at Purchaser's risk upon arrival at Purchaser's plant and during and after installation, regardless of whether Purchaser has accepted Seller's performance.
 3. In addition to all other charges specified in this Contract, Purchaser agrees to pay or reimburse Seller for all present and future federal state, or local taxes, including sales, use, excise, occupational, real property, personal property, privilege, gross receipts and gross income taxes based on this Contract, the charges in this Contract, or the equipment and services or their use.
 4. SELLER'S OBLIGATION WITH RESPECT TO EQUIPMENT SOLD BY SELLER BUT MANUFACTURED BY OTHERS IS LIMITED TO ASSIGNMENT TO PURCHASER OF ANY WARRANTY MADE BY THE MANUFACTURER. WITH RESPECT TO THE EQUIPMENT DESCRIBED HEREIN, THE MANUFACTURER MAKES THE WARRANTY ATTACHED HERETO AS EXHIBIT A, WHICH WILL BE ASSIGNED TO PURCHASER UPON DELIVERY OF THE EQUIPMENT, SELLER MAKES NO REPRESENTATION AS TO THE EXISTENCE OR ASSIGNABILITY OF ANY OTHER WARRANTY.
 5. The following limitations are applicable to the warranty and assignment in paragraph 4 above and to all of Seller's obligations under this Contract:
 - (a) Purchaser acknowledges that it has full responsibility for installation of all equipment sold Purchaser and for preventive and other maintenance for the equipment and for its repair, except repair pursuant to the above warranty.
 - (b) No claims for shortage or error will be considered by Seller unless made in writing immediately upon receipt of shipment. Under no conditions may any equipment or parts be returned to Seller without its prior written consent.
 - (c) Seller makes no representation whatsoever that any equipment sold Purchaser, its use or operation or any installation activities will comply with the federal Occupational Safety and Health Act or similar or related state and local laws or plans, or rules, standards, regulations and orders relating thereto. Compliance therewith is the sole and exclusive responsibility of Purchaser and Purchaser shall defend, indemnify and hold harmless Seller against all claims, losses or liabilities asserted for failure to comply as to employees of Purchaser or any other party other than Seller. Safety devices, if any, furnished by Seller are listed on the reverse side and reference to Purchaser's drawings, specifications, schedules or descriptions does not imply that any other devices will be furnished. Any additional devices requested by Purchaser from Seller will be furnished only if available from Seller and at an additional charge.
 - (d) SELLER SHALL NOT BE LIABLE FOR ANY DAMAGES CAUSED BY DELAY IN FURNISHING EQUIPEMNT OR ANY OTHER PERFORMANCE UNDER THIS CONTRACT, WHETHER SUCH DELAY IS DUE TO CAUSES BEYOND SELLER'S CONTROLS SUCH AS, WITHOUT LIMITATION, SHORTAGE OF SUPPLY, STRIKE, RIOT, FIRE OR INSURRECTION, OR DUE TO ANY CAUSE WITHIN SELLER'S CONTROL. THE WARRANTY AND ASSIGNMENT IN PARAGRAPH 4 ABOVE IS EXCLUSIVE AND IS IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, ANY IMPLIED WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE OR OF MERCHANTABILITY. THE SOLE REMEDY FOR SELLER'S LIABILITY OF ANY KIND, INCLUDING LIABILITY FOR NEGLIGENCE, WITH RESPECT TO ALL EQUIPMENT FURNISHED UNDER THIS CONTACT AND ALL OTHER PERFORMANCE BY SELLER UNDER OR PURSUANT TO THIS CONTRACT SHALL BE LIMITED TO THE REMEDY PROVIDED IN PARAGRAPH 4 ABOVE AND SHALL IN NO EVENT INCLUDE ANY INCIDENTAL OR CONSEQUENTIAL DAMAGES.
 6. To the best of Seller's knowledge, the equipment sold Purchaser pursuant to this Contract does not infringe the patent or other industrial property rights of any third person. It is agreed between Seller and Purchaser, however, that Seller does not warrant that the equipment shall be delivered free of the rightful claim of any third person by way of infringement of the life. Seller's obligation shall be limited to assignment to Purchaser of any patent infringement protection afforded by the manufacturer of the equipment, and unless set forth as a special term of this contact, Seller may not represent as to the existence of assignability of any such protection. Purchaser shall defend, indemnify and hold harmless Seller against any such claim arising out of specifications furnished by Purchaser.
 7. None of the equipment sold under this Contract is suitable for transporting any person in any manner. Purchaser shall defend, indemnify and hold harmless Seller against all claims, losses or liabilities for personal injury or property damage arising out of the equipment or its operation, including without limiting the foregoing, claims for injury occurring to any person riding or attempting to ride the equipment.
 8. Seller has the right to correct all typographical or clerical errors present in the prices or specifications in this Contract.
 9. Seller has the right to change design or material without Purchaser's consent and without altering the price charged Purchaser if the changes do not adversely affect the equipment, its operation or the time of completion of Seller's performance.
 10. In addition to all other remedies available to Seller in law or equity or under this Contract, to secure all indebtedness owed at any time by Purchaser to Seller, Purchaser grants Seller a security interest in all equipment sold by Seller to Purchaser, the security interest to continue following any installation of the equipment until Seller has been fully paid. Purchaser agrees to sign and furnish to Seller financing statements and any other documents and agrees to obtain any consents from other parties required to assure Seller a security interest prior to any other interests or claims in the equipment.
 11. Unless signed by Purchaser on or before fifteen days from date, this proposal submitted by the sales representative indicated on Proposal shall be void. If signed by Purchaser within said time period; this shall be considered a proposal by Purchaser for a contract subject to acceptance or rejection of Seller at Minneapolis, Minnesota. This Contract shall become effective (and not subject to cancellation by Purchaser) upon the date accepted by Seller by execution at Minneapolis, Minnesota, and shall constitute the entire agreement and understanding of the parties. All previous communications, either verbal or written, not contained in this Contract, are withdrawn and annulled. No agent of Seller is authorized to assume any liability for Seller or make warranties except that contained in this Contract. No modifications or amendments shall be effective unless in writing and signed by authorized representatives of both parties.
- The terms and conditions in this Contract will govern to the exclusion of any terms in any acceptance, order or other forms submitted by Purchaser and any additional or different terms submitted by Purchaser will be of no effect and are hereby rejected unless expressly and separately agreed to in writing by Seller.
- All information in this Contract is confidential. Transmission by Purchaser of all or any parts of this information to others or use of it by Purchaser for purposes other than purchase of equipment from Seller is unauthorized without Seller's written consent. The specifications and any drawings accompanying them submitted by Seller are its property and subject to recall at any time.
- This Contract shall be governed by the laws of the State of Minnesota.

TL Martin

From: John Studer
Sent: Tuesday, October 31, 2017 3:07 PM
To: TL Martin
Attachments: 3 Ton Jib Kinghorn- Anchor Bolts ONLY.PDF

Tina,

Add \$500 to the contingency for the anchor bolts- no freight

John R. Studer | LEED AP
Vice President | Kinghorn Construction
763.428.8088 office | 763.428.8090 fax | 763.286.9711 cell
johns@kinghornco.com | www.kinghornconstruction.com



Corporate Headquarters
 723 Hadley Avenue North
 Oakdale, MN 55128
 651-735-2200
 Fax: 651-735-1800

Shipped From: Twin City Hardware - New Hope
 5650 International Parkway
 New Hope, MN 55428
 (763) 535-4660
 Fax: (763) 535-2005

INVOICE
 Invoice No: 902987
 Invoice Date: 10/13/17
 Page: 1

TSCHMIDT

Sold **CU102250**
 To: **Kinghorn Company Inc**
21830 Industrial Court
ROGERS, MN 55374
USA

Ship **TEMP**
 To: **Kinghorn Company Inc**
21830 Industrial Court
ROGERS, MN 55374
USA

04-000

763-428-8088

TCH Order No: SO703626
 Salesperson: Dylan Tarbert
 Slsp Phone: (763) 762-4866
 Slsp Email: dtarbert@tchco.com

Ship Date: 10/11/17
 Ship Code: Prepaid
 Ship Via: WILLCALL
 Service Type: CUSTPICKUP

Terms: NET 30
 Due Date: 11/12/17

Contract No./CO: /

Item	Description	U/M	Qty	B.O. Qty	Unit Price	Total Price
503645	100 PR-F-16-814-6080-D,845,CR,SFBR	Each	1	0	386.97	386.97
302260	101,102,104 FRAME,STEEL,F,534,3070,LH,ASA-CP-SEF-WELD-EMA 16G,180M	Each	3	0	173.32	519.96
302260	105A,105B,106 FRAME,STEEL,F,534,3070,LH,ASA-CP-WELD-EMA 16G,180M	Each	3	0	147.60	442.80
302260	152,154,155,156,158 FRAME,STEEL,F,534,3070,LH,ASA-HCR-WELD-MSA 16G,180M	Each	5	0	119.08	595.40
302265	157A FRAME,STEEL,F,534,3070,RH,ASA-HCR-WELD-MSA 16G,180M	Each	1	0	119.08	119.08
302765	157B FRAME,STEEL,F,814,3070,RH,ASA-HCR-WELD-WSA 16G,180M	Each	1	0	137.23	137.23

PO No: HANOVER PUBLIC
Shipment
Tracking No:

Merch. Total: 2,201.44
 Freight Total: 0.00
 Subtotal: 2,201.44
 Total Sales Tax: 160.15

Your FINANCE CHARGE is computed by a single periodic rate of 1.5% which is an ANNUAL PERCENTAGE RATE of 18% applied to your "previous balance without deducting current payments and/or credits appearing on the face of this statement." Buyer expressly agrees to pay all of Seller's costs, expenses, and attorneys' fees incurred for enforcement of collection of any amount due Seller under this agreement.

www.tchco.com

Total (USD): 2,361.59

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE ONE OF

PAGES

TO OWNER:

Hanover Public Works
11250 5th St. NE
Hanover MN 55341

PROJECT: Hanover Public Works Facility APPLICATION NO: 2

FROM CONTRACTOR:

Ultra Concrete
PO Box 237
Cokato MN 55321

VIA ARCHITECT:

PERIOD TO: Oct 31st

Distribution to:

<input type="checkbox"/>	OWNER
<input type="checkbox"/>	ARCHITECT
<input type="checkbox"/>	CONTRACTOR
<input type="checkbox"/>	
<input type="checkbox"/>	

PROJECT NOS:

03-88,219.00
04-25,985.00

CONTRACT DATE June 28th 2017

WIC - 121,204.00

CONTRACT FOR:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: _____ Date: _____

State of: _____ County of: _____
Subscribed and sworn to before me this _____ day of _____
Notary Public:
My Commission expires: _____

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ _____

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

1. ORIGINAL CONTRACT SUM	\$	201,704.00
2. Net change by Change Orders	\$	1,500.00
3. CONTRACT SUM TO DATE (Line 1 ± 2)	\$	203,204.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	203,204.00
5. RETAINAGE:		
a. 5 % of Completed Work (Column D + E on G703)	\$	10,160.20
b. % of Stored Material (Column F on G703)	\$	Included in above
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$	10,160.20
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$	193,043.80
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	77,900
8. CURRENT PAYMENT DUE	\$	115,143.80
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	10,160.20

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	(\$5,500.00)	
Total approved this Month	\$7,000.00	
TOTALS	\$1,500.00	\$0.00
NET CHANGES by Change Order	\$1,500.00	

AIA DOCUMENT G702 - APPLICATION AND CERTIFICATION FOR PAYMENT - 1992 EDITION - AIA - ©1992

THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVE., N.W., WASHINGTON, DC 20006-5292

Users may obtain validation of this document by requesting a completed AIA Document D401 - Certification of Document's Authenticity from the Licensee.

CONTINUATION SHEET

AIA DOCUMENT G703

PAGE OF PAGES 2

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO:

APPLICATION DATE: Oct 23rd

PERIOD TO: Oct 31st

ARCHITECT'S PROJECT NO:

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D E WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H % (G + C)	I BALANCE TO FINISH (C - G)	J RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
1	Reinforcing	\$12,000.00	\$12,000.00	\$0.00		\$12,000.00	100.00%	\$0.00	\$600.00
2	Foundation	\$70,000.00	\$70,000.00	\$0.00		\$70,000.00	100.00%	\$0.00	\$3,500.00
3	Floor	\$82,519.00		\$82,519.00		\$82,519.00	100.00%	\$0.00	\$4,125.95
4	Exterior	\$11,200.00		\$11,200.00		\$11,200.00	100.00%	\$0.00	\$560.00
5	Masonry	\$25,985.00		\$25,985.00		\$25,985.00	100.00%	\$0.00	\$1,299.25
6	Credit for no poured walls at stoops	(\$5,500.00)		(\$5,500.00)		(\$5,500.00)	100.00%	\$0.00	(\$275.00)
7	Jib Crane Footing	\$7,000.00		\$7,000.00		\$7,000.00	100.00%	\$0.00	\$350.00
GRAND TOTALS		\$203,204.00	\$82,000.00	\$121,204.00	\$0.00	\$203,204.00	700%	\$0.00	\$10,160.20

Users may obtain validation of this document by requesting of the license a completed AIA Document D401 - Certification of Document's Authenticity

Application and Certificate for Payment

Invoice #: 1025-P009458

To: City of Hanover
11250 5th St NE
Hanover, MN 55341-4101

Project: Hanover Public Works
11250 5th St NE
Hanover, MN 55341-4101

From: Viking Automatic Sprinkler Company
301 York Avenue
St. Paul, MN 55130

Via:

For: Fire Protection
014885

Application No: 1
Period From: 10/1/17
Period To: 10/31/17
Architects Project No.:
Contract Date: 6/28/17
Customer Contract No.:
Customer PO: Contract

21-000

CONTRACTOR'S APPLICATION FOR PAYMENT

CHANGE ORDER SUMMARY		ADDITIONS	DEDUCTIONS
Total change orders approved in previous months by Owner			
<i>Change orders approved this month</i>			
Number	Date Approved		
TOTALS this month			
NET CHANGES by Change Order			

Application is made for Payment, as shown below, in connection with the Contract. Continuation Sheet is attached. The present status of the account for this Contract is as follows:

- 1. ORIGINAL CONTRACT SUM \$ 24,300.00
- 2. Net change by Change Orders \$
- 3. CONTRACT SUM TO DATE \$ 24,300.00
- 4. TOTAL COMPLETED & STORED TO DATE \$ 2,916.00
- 5. RETAINAGE 5% \$ 145.80
- 6. TOTAL EARNED LESS RETAINAGE \$ 2,770.20
- 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT \$
- 8. CURRENT PAYMENT DUE \$ 2,770.20
- 9. BALANCE TO FINISH, INCLUDING RETAINAGE \$ 21,529.80

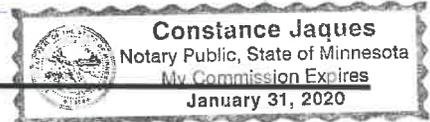
The undersigned Contractor certifies that to the best of his knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by him for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Viking Automatic Sprinkler Company

By: [Signature] Date: October 18-2017

State of: MN County of: Ramsey
Subscribed and sworn to before me this 18 day of Oct 2017

Notary Public: [Signature]
My Commission Expires:



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that the Work has progressed to the point indicated: that to the best of his knowledge, information and belief, the quality of the Work is in accordance with the Contract Documents: and that the Contractor is entitled to payment of the AMOUNT CERTIFIED.

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this contract.

AMOUNT CERTIFIED \$ 0.00

ARCHITECT:

By: _____ Date: _____

Application for Payment – Continuation

Invoice #: 1025-P009458

To: City of Hanover
11250 5th St NE
Hanover, MN 55341-4101

Project: Hanover Public Works
11250 5th St NE
Hanover, MN 55341-4101

Application No: 1

Item No. A	Description of Work B	Scheduled Value C	Work Completed		Stored Material F	Total Completed and Stored G=D+E+F	%	Balance to Finish H	Retainage I
			Previous Applications D	This Application E					
1	Base Contract	24,300.00		2,916.00		2,916.00	12.00	21,384.00	145.80
Totals		24,300.00		2,916.00		2,916.00	12.00	21,384.00	145.80

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE ONE OF

PAGES

TO OWNER: Kinghorn Construction

PROJECT: Hanover Public Works

APPLICATION NO: 1

Distribution to:

OWNER
 ARCHITECT
 CONTRACTOR

FROM CONTRACTOR:

VIA ARCHITECT:

Voss Utility & Plumbing

PO Box 240

Hanover MN 55341

CONTRACT FOR:

PERIOD TO: 10/31/17

PROJECT NOS:

CONTRACT DATE:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$	35,790.00
2. Net change by Change Orders	\$	
3. CONTRACT SUM TO DATE (Line 1 ± 2)	\$	35,790.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	26,800.00
5. RETAINAGE:		
a. 5 % of Completed Work (Column D + E on G703)	\$	1,340.00
b. % of Stored Material (Column F on G703)	\$	
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$	1,340.00
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$	25,460.00
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	
8. CURRENT PAYMENT DUE	\$	25,460.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	10,330.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month		
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order	\$0.00	

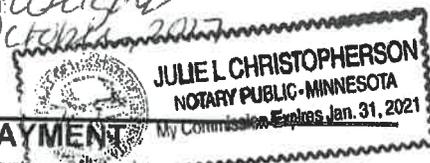
AIA DOCUMENT G702 · APPLICATION AND CERTIFICATION FOR PAYMENT 1992 EDITION · AIA · ©1992

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: Steven Voss Date: 10/25/17

State of Minnesota County of Wright
 Subscribed and sworn to before me this 25th day of October, 2017
 Notary Public: [Signature]
 My Commission expires 11-31-21



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the information comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ _____

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVE., N.W., WASHINGTON, DC 20006-5292

CONTINUATION SHEET

AIA DOCUMENT G703

PAGE OF PAGES

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.

APPLICATION NO: 1
APPLICATION DATE: 10/25/17

In tabulations below, amounts are stated to the nearest dollar.

PERIOD TO: 10/31/17

Use Column I on Contracts where variable retainage for line items may apply.

ARCHITECT'S PROJECT NO:

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D E WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)		
1	Plumbing	\$35,795.00	\$0.00	\$26,800.00		\$26,800.00	74.87%	\$8,995.00	\$1,340.00 \$0.00 \$0.00 \$0.00
GRAND TOTALS		\$35,795.00	\$0.00	\$26,800.00	\$0.00	\$26,800.00	74.87%	\$8,995.00	\$1,340.00



MAILING ADDRESS	ACCOUNT NUMBER	DUE DATE	
KINGHORN CONSTRUCTION MNNWE 21830 INDUSTRIAL CT ROGERS MN 55374-9114	51-7347595-9	11/16/2017	
	STATEMENT NUMBER	STATEMENT DATE	AMOUNT DUE
	566010384	10/17/2017	\$2,456.00

QUESTIONS ABOUT YOUR BILL?

See our website: xcelenergy.com
 Email us at: Customerservice@xcelenergy.com
 Please Call: 1-800-481-4700
 Hearing Impaired: 1-800-895-4949
 Fax: 1-800-311-0050
 Or write us at: XCEL ENERGY
 PO BOX 8
 EAU CLAIRE WI 54702-0008

SUMMARY OF CURRENT CHARGES (detailed charges begin on page 2)

Non-Recurring Charges / Credits	\$2,456.00
Current Charges	\$2,456.00

ACCOUNT BALANCE

Previous Balance	\$0.00
No Payments Received	\$0.00
Balance Forward	\$0.00
Current Charges	\$2,456.00
Amount Due	\$2,456.00

RETURN BOTTOM PORTION WITH YOUR PAYMENT • PLEASE DO NOT USE STAPLES, TAPE OR PAPER CLIPS



ACCOUNT NUMBER	DUE DATE	AMOUNT DUE	AMOUNT ENCLOSED
51-7347595-9	11/16/2017	\$2,456.00	

NOVEMBER						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

SP 01 044575 78362B 189 DSNGLP



KINGHORN CONSTRUCTION MNNWE
 21830 INDUSTRIAL CT
 ROGERS MN 55374-9114



XCEL ENERGY
 P.O. BOX 9477
 MPLS MN 55484-9477

Account No. 51-8340563-8
Job No. 10014317
Job Address 11149 5TH ST NE
HANOVER, MN 55341-4140



Northern States Power Company - Minnesota
118 DUNDAS ROAD
MONTICELLO, MN 55362

September 26, 2017

Dear City Of Hanover,

Thank you for choosing Xcel Energy to be your energy provider. We appreciate your business, and our goal is to deliver you reliable service at an affordable price.

This letter contains important information about your requested service. Please read all details below as well as any accompanying information and respond accordingly to ensure your project is completed accurately and timely.

This letter relates to your request for:

- Extension of Gas and/or Electric Facilities

Your portion of the cost of this project is **\$2,456.00**. A hard copy invoice will be sent to you via U.S. Mail Postal Service in the coming days. Please see the attached payment options document for more instructions. Upon receipt of payment and other required documentation as noted below, your project will be scheduled and you will be notified of the scheduled date. If paying by check, please note the account number identified at the top of this letter on your check to ensure accurate and timely payment processing.

Below is a list of additional documentation that you will need to review, sign, and return to Xcel Energy by email or U.S. Postal Service to the address listed at the bottom of the letter. Please retain a copy of all documentation for your records.

- **Documents to be returned to Xcel Energy:**
 - Electric Service agreement 17-6840 & 6848
- **Additional enclosures:**
 - Payment Options

If you have any questions about the enclosures or about your specific job, please contact **Doyle Tollefson** at **763-271-8960** and reference your account number and/or job number above.

We look forward to being your energy provider.

Sincerely,
Doyle Tollefson
DESIGNER*SR
118 DUNDAS ROAD
MONTICELLO, MN 55362
Xcel Energy
Doyle.E.Tollefson@xcelenergy.com

Customer Payment Options

Xcel Energy offers seven payment options to pay for your construction project. Please select the payment options that work best for you.

Payment options listed in order of quickest processing

MyAccount/eBill™

Register at xcelenergy.com to make a payment from your checking account. You can also enroll in eBill and an email will let you know your bill is ready to view at the MyAccount site in place of receiving a mailed paper bill statement. MyAccount also provides a convenient list of your bill statement and payment history and retains your banking information for future use. Each additional account number will have to be added to your list of managed accounts within MyAccount.

Pay by Phone

Make payment from your checking or savings account at no charge by using our automated phone system. Please call us at 800.895.4999.

Credit/Debit Card Payment (Not available in TX)

To pay by phone, call our payment processing partner, BillMatrix, at 888.747.1523.
To pay online, visit xcelenergy.com and click on the link to BillMatrix.

Please note: There is a \$3.45 transaction fee that applies to both phone and online payments. The maximum payment allowed for each credit card transaction is \$3,000. Up to 15 credit card transactions per card and billing account are allowed within a five day period.

Overnight Payment Delivery Options

Send your payment and remittance stub including **account number (written on the memo line of your check)** via FedEx, UPS or USPS overnight delivery to:

Xcel Energy Attn: Remittance Processing
414 Nicollet Mall, 3rd Floor
Minneapolis, MN 55401-1993
Overnight delivery contact phone number: 612.330.5593.

The following alternate zip-codes are also valid:
Minneapolis, MN 55401-1927
Minneapolis, MN 55401-4993

In-Person Pay Stations

Pay in-person at a location near you by visiting xcelenergy.com for pay station locations. **Please include the account number on the memo line of your check.**

Please note: A \$1.50 transaction fee applies.

Pay by U.S Postal Service

When sending payment by U.S. mail, **please include the account number on the memo line of your check.**
Do not combine this payment with any other Xcel Energy bill payments. Mail check payments to:

Xcel Energy
P.O. Box 9477
Minneapolis, MN 55484-9477

Electronic Funds Transfer (EFT) (Only available to business)

The Electronic Funds Transfer (EFT) payment process allows business customers to pay via Corporate Trade Exchange (CTX) formatted Automated Clearing House (ACH) (also referred to as EDI-820), the ability to electronically remit payment. The payments to Xcel Energy's bank accounts are initiated by the customer through a series of steps linked to the billing system. The CTX addenda records included with the funds transfer allow the posting of the payments to occur electronically to the account numbers provided by the customer. To obtain Xcel Energy's EFT bank account numbers and to provide transfer confirmation, please email CustReceive@xcelenergy.com.

Helpful hints to ensure accurate and timely processing of your payment:

- For all payment options, please have your account number available and note on any payment documentation.
- The hard copy invoice will be sent to you via U.S mail in the coming days. If you would like an electronic copy of our invoice prior to receiving the hard copy, please contact your Designer who is identified in the attached letter.
- In order to apply payment to the correct account and avoid unnecessary delays, please make separate payments for each individual project or invoice.
- Please note that depending on payment selection, it may take up to a few days to process your payment.



UNDERGROUND SERVICE FORM

In consideration of Northern States Power Company, a Minnesota corporation ("Xcel Energy") hereinafter called "Xcel Energy", extending its facilities to make 120/240 volt, 1 phase, 3 wire underground service available to (Customer) CITY OF HANOVER
 at (Service Address) 11149 5TH ST NE (City) HANOVER, MN 55341-4140
 the sum of Two Thousand Four Hundred Fifty Six 00/100 Dollars (\$ 2,456.00)
 will be paid to Xcel Energy by (if other than above) CITY OF HANOVER
 Address (if other than above) 11250 5th St N.E. City/State/Zip HANOVER, MN 55341
 In accordance with the following terms:
 Payment before construction.

Receipt of the above amount hereby acknowledged on behalf of Xcel Energy by _____

1. The Customer hereby grants Xcel Energy the right, privilege and easement to install, operate and maintain its underground facilities on the property as described above and/or the approximate location as shown on the attached "Exhibit A".
2. The Customer also agrees that, prior to Xcel Energy starting work, Customer shall ensure that (a) the route of Xcel Energy's underground installation shall be accessible to Xcel Energy's equipment; (b) all obstructions shall be removed from such route at no cost or expense to Xcel Energy; (c) all privately-owned underground facilities such as sewer, water, sprinkler systems, invisible fences, or gas, electric or communication lines are marked or exposed; (d) ground elevation along the route shall not be above or more than four (4) inches below the finished grade; and (e) the area under the transformer pad shall be compacted to at least 2000 lbs./sq. ft.
3. CITY OF HANOVER agrees to pay all additional costs incurred by Xcel Energy because of (a) surface or subsurface conditions that impair the installation of underground facilities, such as rock formations, etc., and (b) sidewalks, curbing, black top, paving, sod or other landscaping and obstructions along the cable route. Xcel Energy will backfill trench with existing soil. Restoration of construction area on Customer property is the responsibility of the Customer.
4. Xcel Energy is not responsible for any Customer-owned underground facilities not marked or exposed at the time service is installed.
5. The underground installation may be subject to a winter construction charge if construction occurs between October 1 and April 15. CITY OF HANOVER agrees to pay this charge if Xcel Energy determines winter conditions, as defined in the General Rules and Regulations of Xcel Energy's Electric Rate Book as they exist at the time the underground facilities are installed. Xcel Energy will waive the winter construction charge if prior to October 1st the Customer is ready to accept electrical service, has executed this form and has notified Xcel Energy in writing that the requirements of Paragraph 2 hereof have been fulfilled.
6. The underground facilities installed by Xcel Energy, shall be the property of Xcel Energy and any payments made by the Customer, or their Customer's contractor, shall not entitle the Customer to any ownership interest or rights therein.
7. The Customer agrees to pay the cost of installing or relocating any portion of said underground facilities from the Company's designated location, if relocation is made to accommodate the customer's needs, or necessary because of Customer alterations to the grade, additions to structures, installation of patios, decks or gardens or any other surface or subsurface condition that makes maintenance of Xcel Energy's facilities impractical.
8. Customer must provide, at minimum, the following clearance around the transformer: front, 10 feet; sides and back, 2 feet. EXCEPTION: side facing building must have 30" clearance. These clearances must be at the same grade as the transformers. If screening is to be used, the area in front of the transformer must be left open or a hinged door, easily operable by one person, must be provided. The area must be accessible 24 hours a day.



\$ <u>0.00</u> Excess U.G. Distribution Lateral (Primary Cable)	\$ <u>0.00</u> Winter Const. Charge (See Paragraph 5)
\$ <u>0.00</u> Excess U.G. Service Lateral	\$ <u>0.00</u> Specific Service Location or Route
\$ <u>0.00</u> U.G. Service Lateral (Secondary Service From Utility Pole)	\$ <u>2456.00</u> Replace Overhead Line with Underground
\$ <u>0.00</u> U.R.D. Install Including UG Service Lateral	\$ <u>0.00</u> Temporary Service KVA
\$ <u>0.00</u> U.G. Distribution Lateral (Primary Cable)	\$ <u>0.00</u> Other (Explain)
Trench Ft. _____	\$ <u>2456.00</u> TOTAL _____

**Customer agrees to pay monthly Residential Service Underground rate of the type of installation indicated by a double asterisk.

Applicable

Not Applicable

Dated this _____ day of _____, _____ Dated this _____ day of _____, _____

Customer _____ Contractor _____
 Print Full Name Signature Print Full Name Signature

Customer Rep _____ Contractor Rep _____
 Print Full Name Signature Print Full Name Signature

Xcel Energy Rep Doyle Tollefson Xcel Energy Work Order # 10014317
 Print Full Name Signature

Construction \$ 2,456.00 Removal \$ _____ = Total \$ 2,456.00

Form 17-2759

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Mayor Kauffman at 7:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 9th day of November, 2017.

The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by _____ and seconded by _____.



RESOLUTION NO 11-08-17-111

A RESOLUTION APPROVING THE DONATION OF UNUSED CITY EQUIPMENT

WHEREAS, the City of Hanover owns and unused blowup projector screen previously utilized for movie in the park; and

WHEREAS, the City no longer hosts a movie in the park event; and

WHEREAS, Family Youth Community Connections (FYCC) is an organization that serves area communities, including Hanover, with family orientated events; and

WHEREAS, The City Council, of the City of Hanover wishes to donate the unused equipment to FYCC pursuant to Minnesota State Statue 471.941.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Hanover, Minnesota, hereby donates the City of Hanover’s blowup projector screen to FYCC for the purpose utilizing it during artistic activities benefiting the City of Hanover and other area communities.

Council members voting in favor:

Opposed or abstained:

Adopted by the city Council this 9th day of November, 2017.

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Mayor Kauffman at 7:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 9th day of November, 2017.

The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by _____ and seconded by _____.



RESOLUTION NO 11-08-17-112

A RESOLUTION APPROVING THE DONATION OF UNUSED CITY EQUIPMENT

WHEREAS, the City of Hanover previously approved a Developers Agreement between the City and Shamrock Development for the purpose of the Schendels Field single family home development; and

WHEREAS, the collected escrow funds pursuant to the Developers Agreement; and

WHEREAS, Shamrock Development has requested the release of funds.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Hanover, Minnesota, hereby authorizes the release of all escrow funds, totaling \$148,784.30, held from Shamrock Development for the Schendels Field Plat, understanding that all improvements have been made as identified in the Developers Agreement.

Council members voting in favor:

Opposed or abstained:

Adopted by the city Council this 9th day of November, 2017.

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator



City of Hanover Staff Report

Prepared By: Justin Messner, PE - City Engineer

Date: November 1, 2017

Subject: 8th Street Industrial Property Driveway/Roadway Improvements

Background Information:

Mr. Bob Ronning with H&R Construction Co. contacted City Staff regarding the potential purchase of a parcel within the City's Industrial Park off 8th Street west of Lamont Ave., PID 108024001010. Mr. Ronning would like to purchase and use the site for outdoor storage for his business which deals in the installation of traffic control and highway guardrail systems. If approved the site would be graded flat and a perimeter security/screening fence installed. The property currently has access off the future alignment of 8th Street that exists as a gravel surface varying between 20-24-foot wide, however City ordinance requires that improvements to the site require 8th Street be improved to an asphalt surface. My Ronning has asked that the City allow the roadway to remain gravel until permanent roadway improvements are initiated by the City in the event 8th Street is extended west to Labeaux Ave as identified in the City's Comprehensive Transportation Plan.

➤ *Advantages*

Permitting use of the site from the gravel roadway would likely enhance the sale of the property and allow use of the area, which has otherwise been used as a dumping ground for fallen trees, brush and dirt spoils.

➤ *Disadvantages*

Similar to the existing gravel roadways in the City there is an added maintenance component with periodic re-grading of the roadway.

Requested Action:

Staff is seeking Council decision regarding the requirement of an asphalt roadway.

Staff Recommendation:

The property in question is currently only accessible from the portion of 8th Street that exists as a gravel surface. Upgrading the roadway to asphalt will require a City initiated road improvement project as the roadway exists within City road right-of-way. This segment abuts two other properties that have alternate access of this segment, therefore an improvement of this type would likely involve assessments to the adjacent benefiting property owners however benefit to all adjacent properties would be difficult to prove at this time as the primary access for the two other properties is off Lamont Ave.

Staff recommends that a temporary improvement be made to the existing roadway to serve as a safe driveway access for the adjacent properties. The improvements identified are to grade the roadway to a consistent 24-foot wide driving surface and the construction of a temporary cul-de-sac (40-foot radius) at the current termini to accommodate maintenance and emergency vehicles. Mr. Ronning has agreed to make the improvements identified to allow driveway access to the property in question. The construction of a driveway entrance into the property will also require the installation of a driveway culvert to allow drainage of the existing ditch along the north side of 8th Street in which Mr. Ronning has agreed to construct.

CENTRAL ROOFING COMPANY

- Since 1929 -

PREVENTATIVE MAINTENANCE ROOF INSPECTION REPORT

TO: **City of Hanover**
11250 5th St. NE
Hanover MN

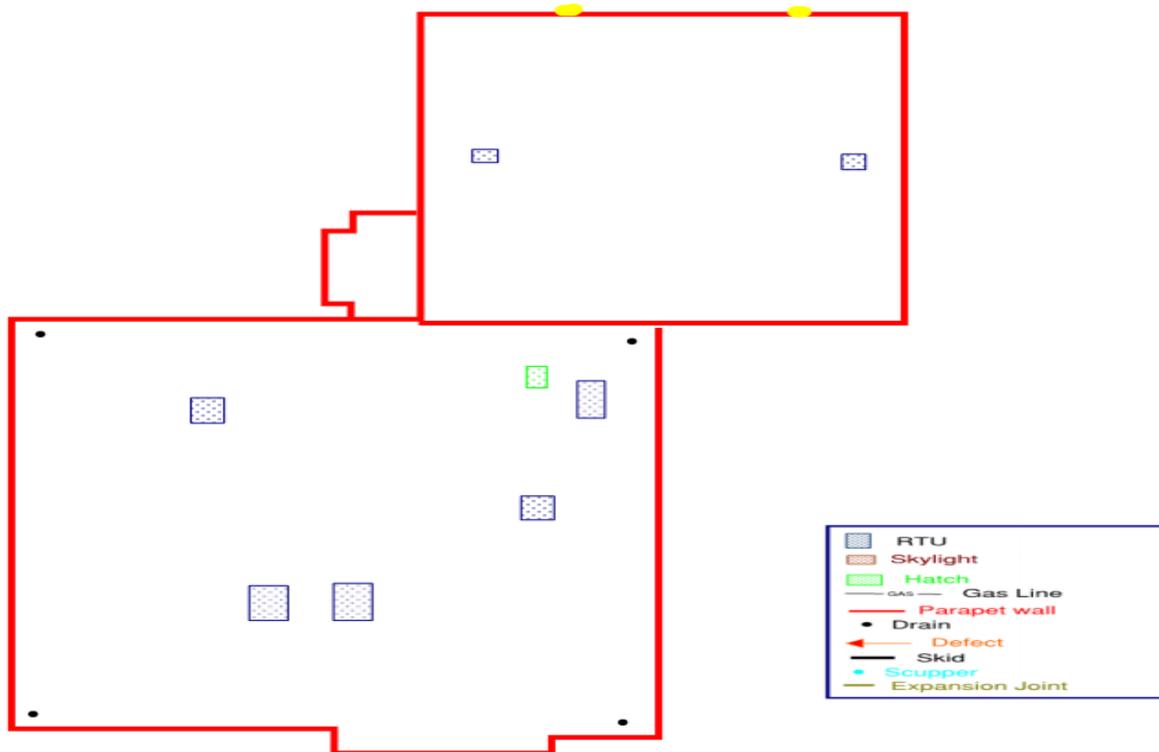
Date: October 19, 2017

ATTN: Jason Doboszenski

RE: Roof inspection and report

Dear Jason

On September 28th 2017, an inspection of the roofing systems was conducted at the **Hanover public works building** located at **11250 5th St NE, Hanover MN**. The purpose of this inspection was to evaluate the overall condition of the roofs, and to make any recommendations regarding repairs to ensure longevity. The inspection and report includes visual examination of the roofing system, flashing and sheet metal, conditional photographs of pertinent items, field measurements, and repair recommendations.



Existing Conditions

- Ballasted 60mil EPDM.

4550 Main Street NE • Minneapolis • MN 55421

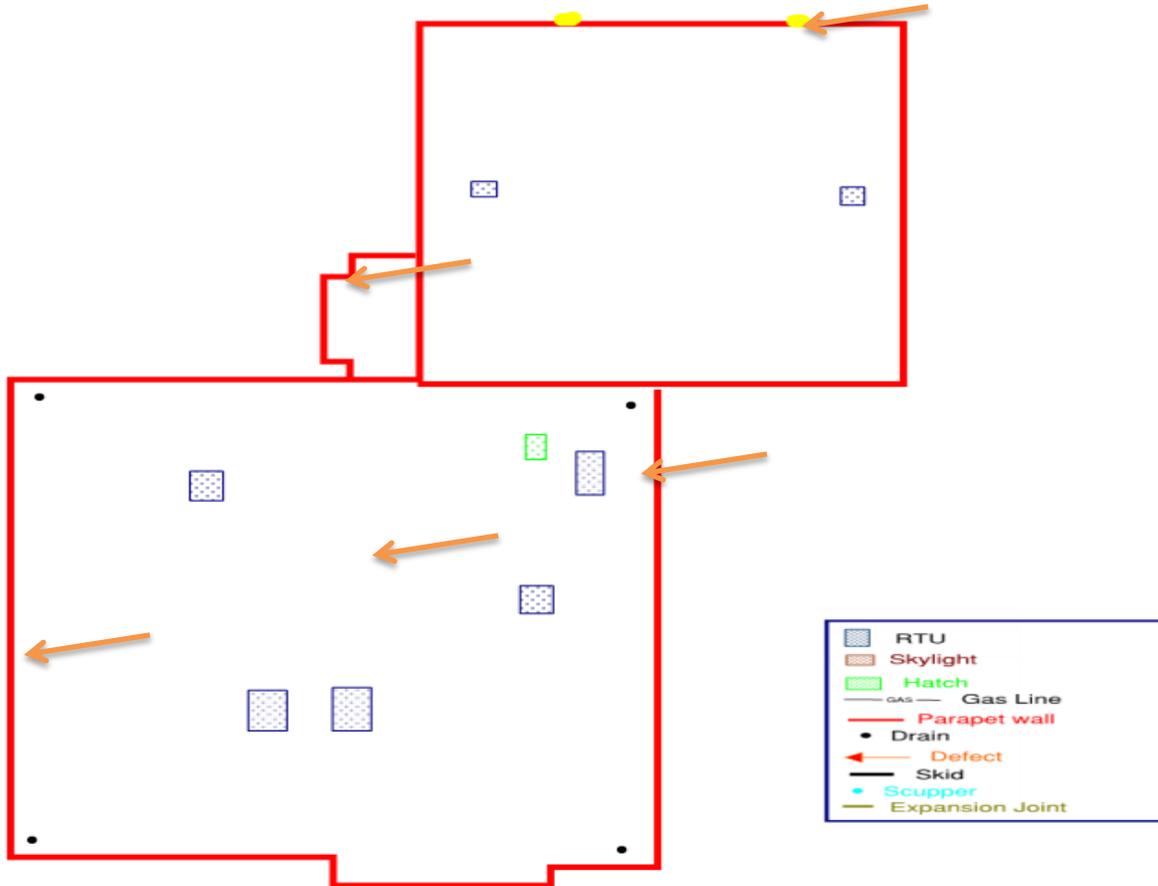
(763)572-0660 • Fax (763)572-0230

WBE Owned and Operated • Registered GSA Company

CENTRAL

ROOFING COMPANY

- Since 1929 -



Defect #1

Item Description:

- Existing hole/ leaks in the EPDM membrane not properly sealed.

Recommended Repairs:

1. Clean area with membrane cleaner.
2. Prime area where new patch will be placed with EPDM primer.
3. Place new EPDM patch over area exceeding three inches over caulked area on all four sides.

4550 Main Street NE • Minneapolis • MN 55421

(763)572-0660 • Fax (763)572-0230

WBE Owned and Operated • Registered GSA Company



- Since 1929 -

Conclusion

Overall the roof is in fairly good shape. It has a very good slope and proper drainage. All of the wall and roof parapet details are done correctly and in good shape. All the roof penetrations are in good shape with no voids. The only thing I see wrong are the defects listed above. I highly recommend you fix the defects listed the correct way so that you can get the most life span out of your roof.

Proposal

Based on the existing conditions verified during the inspection of the building and as requested, **Central Roofing Company** submits the following proposed Contract to **City of Hanover** to perform services and to provide materials described under "Scope of Work" below on the building located at **11250 5th St NE, Hanover MN**

Long Term Preventative Maintenance

- Eventually, every commercial roofing system must be replaced. However, with inspection, maintenance, and repair building owners can extend a roofing system's life cycle to maximize their return on investment.
- According to the National Roofing Contractors Association, preventive maintenance adds 30%-100% service life to a commercial roofing system. That means repair costs could be triple the cost of a preventive maintenance program over the life cycle of a commercial roofing system.
- It is important to remember that most roof warranties are limited to just the liability of the roofing membrane, and that manufacturer's responsibilities exclude consequential damages to roof failures. Therefore, preventative roof maintenance fosters a proactive approach in preventing water infiltration and unrecoverable damage inside your buildings.
- To insure longevity, it is recommended that a preventative maintenance program be implemented bi-annually.

Contract Price: The price for the above-described Work is as outlined below, and includes all applicable taxes.

The above work shall be completed for the sum of: \$4,100.00

Acceptance: By signing this Contract, the Purchaser accepts all of its terms and conditions:

- 1. PAYMENT TERMS.** Payment of the Contract Price, shall be made monthly upon receipt of an invoice for portion of the Work performed during that month. If any invoice remains unpaid to the 20th day following receipt by Customer, Customer agrees to pay Contractor interest at the rate of ten percent (10%) per annum from the due date until paid.
- 2. TAXES.** Contractor's price includes applicable taxes imposed on the work or materials included in this contract, to the extent required by law to be collected by Contractor. Such taxes may be separately itemized on invoices.
- 3. SECURITY FOR PAYMENT.** Customer understands that if Contractor is not paid it can assert a lien against the property. Contractor will issue waivers of its lien rights only to the extent it receives payment.
- 4. RIDER.** Understands and agrees to all items and clarifications within RIDER #1(Attachment)

The offer of this Contract shall expire automatically unless Customer delivers a properly authorized and signed copy to Central Roofing Company before the 30th day after the date shown above. No modification by Customer shall become a part of this Contract unless specifically agreed to in writing by Central Roofing Company.

Date Accepted: _____

City of Hanover

Central Roofing Company

By: _____

By: Tyler Theisen

Tyler Theisen

Title: _____

Title: Project Manager

4550 Main Street NE • Minneapolis • MN 55421

(763)572-0660 • Fax (763)572-0230

WBE Owned and Operated • Registered GSA Company



- Since 1929 -

RIDER #1

ASBESTOS/HAZARDOUS SUBSTANCE

The owner warrants that there are no asbestos containing materials present in or on the building that could be affected in the performance of this work under contract. Contractor's scope of work shall not include the identification, detection, abatement, encapsulation, removal and/or disposal of asbestos or other hazardous substances. If contractor encounters or disturbs in any way any such products or materials in the course of performing its work, or if such hazardous materials are encountered by any other firm performing work at the job site and contractor determines that such materials present a hazard to its employees, contractor shall have the right to discontinue its work and remove its employees from the job site until such products or material, and any hazards connected therewith, are located and abated, encapsulated or removed, or it is determined that no hazard exists (as the case may require), and contractor shall receive an extension of time to complete its work hereunder and compensation for delays or other additional costs encountered as a result of such situation or correction. *(This is required by our insurance company).*

MECHANICAL AND OTHER ROOFTOP EQUIPMENT

If, in order for Central Roofing Company (CRC) to perform its work under this contract, it becomes necessary to disconnect, remove, relocate or otherwise deal with any mechanical or other equipment located on the deck or other surface on which CRC's work is to be performed, Owner or Owner's agent shall provide for the disconnection, removal, relocation, or other appropriate action with respect to such mechanical or other equipment and further, shall provide for the reconnection, replacement or relocation of such mechanical or other equipment following completion of CRC's work. CRC shall have no responsibility with respect to any such rooftop equipment.

MOLD

Moisture that has entered into the building prior to our installation or repair of the roofing system may result in mold growth. We disclaim any and all responsibility for damages to persons or property arising from or relating to the presence of mold in the building. By executing the contract to which this Notice is affixed, Owner 1) releases us from any and all claims Owner and Owner's a) family members, b) employees, c) tenants or d) any other building occupants may have as a result of such mold growth and 2) agrees to hold us harmless from any and all penalties, actions, liabilities, costs, expenses and damages arising from or relating to the presence of mold in Owner's building.

4550 Main Street NE • Minneapolis • MN 55421

(763)572-0660 • Fax (763)572-0230

WBE Owned and Operated • Registered GSA Company

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Mayor Kauffman at 7:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 9th day of November, 2017.

The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by _____ and seconded by _____.

.....

RESOLUTION NO 11-08-17-113

A RESOLUTION APPROVING A PHONE SYSTEM UPGRADE

WHEREAS, the City of Hanover currently has an aging phone system; and

WHEREAS, staff reviewed options for a phone system upgrade with the City's IT Consultant; and

WHEREAS, staff recommends the approval of the attached proposals to complete a phone system upgrade in City Hall and implementation of the same phone system at the new Public Works Facility.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Hanover, Minnesota, hereby approves the attached proposals submitted by GuidancePoint Technologies for the purpose of upgrading the City phone system at City Hall and Public Works Facility.

Council members voting in favor:

Opposed or abstained:

Adopted by the city Council this 9th day of November, 2017.

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

November 1, 2017

Brian Hagen
City of Hanover
11250 5th Street NE
Hanover, MN 55341

Dear Brian Hagen,

OBJECTIVE

Provide a Digium VoIP phone system and computer network upgrades for City Hall, Public Works and Fire Department. The new Digium phone system will provide inter-office voice service between all locations and to the outside. The new Public Works building will be connected to the Internet via Comcast while also providing a secure VPN connection to City Hall for server/files access.

SCOPE OF WORK

1. Procedures
 - A. Review current network and configuration
 - B. Install new Digium phone system at City Hall and verify SIP trunk connectivity
 - C. Port existing phone numbers to SIP trunk and keep analog fax line with Comcast
 - D. Configure phone system and new phones
 - E. Install new Sonicwall TZ300 at Public Works and configure for Comcast, security
 - F. Create site-to-site VPN connection between City Hall and Public Works
 - G. Install and configure NetGEAR GS728TP PoE switch at Public Works
 - H. Install new phones at Public Works and verify connectivity to phone system at City Hall
 - I. Move existing SonicPoint N-DR wireless access points to Public Works from City Hall
 - J. Install two new SonicPoint ACi wireless access points at City Hall and verify connectivity
 - K. Configure Sonicwall TZ300 at Public Works for wireless networks
 - L. Install single phone at Fire Hall
 - M. Install NetGEAR GS728TP PoE switch at Fire Hall and redo cabling

2. Training and Testing
 - A. Work with your staff to provide a general understanding of your new system
 - B. Assist with creating staff and after hour greetings
 - C. Set daily backup of phone system

BENEFITS

When the project is complete, the 3 buildings will have secure network, Internet and inter-office phone service.

Guidance Point Technologies, Inc.

4601 Naber Ave. NE
 Saint Michael, MN 55376

Estimate

Date	Estimate #
11/1/2017	561

Name / Address
City of Hanover 11250 5th Street NE Hanover, MN 55341 United States

			Project
Description	Qty	Cost	Total
Digium Phone System 9 Phones		0.00	0.00
1ASE510000LF Switchvox E510 Appliance, NA/UK/EU/AU Power Adapter Incl.	1	695.00	695.00
1SWXSMB00DL Switchvox SMB Software Download	1	1,000.00	1,000.00
1TELD065LF Phone, D65, 6-Line SIP with HD Voice, Gigabit, Bluetooth, 4.3 Inch Color Display, Icon Keys	4	239.00	956.00
1TELD060LF Phone, D60, 2-Line SIP with HD Voice, 4.3 Inch Color Display, Icon Keys	4 5	139.00	556.00 695.00
1SWXTSUB1 1 Switchvox User with 1 Year Titanium Support and Maintenance Subscription	8 9	80.00	640.00 720.00
1SWXTSUB1R4 4 Year Switchvox Titanium Support and Maintenance Subscription Renewal for 1 User	8 9	45.00	360.00 405.00
803-00030 Warranty, Extended to 5 Years For Switchvox E510 Appliance	1	175.00	175.00
Labor to Install new Digium Phone System	20	135.00	2,700.00
-Block of hours to prep and install the system into your office - Work with Staff to setup greetings, etc.			
Thank you for your business.		Total	

Customer Signature

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Saint Michael, MN 55376

Estimate

Date	Estimate #
11/1/2017	561

Name / Address
City of Hanover 11250 5th Street NE Hanover, MN 55341 United States

			Project
Description	Qty	Cost	Total
Exempt from Sales Tax		0.00%	0.00
Thank you for your business.			Total \$7,346.00

Customer Signature _____



Prepared For: Brian Hagen
 City of Hanover
 brianh@ci.hanover.mn.us
 (763) 497-3777

Sales Agent: Perry Zachman
 Email: perry@guidancepoint.com
 Phone: 7634978070
 Quote: #Q020274
 Date: 10/31/2017
 Valid Until: 11/30/2017

Upfront Charges

Including first month's service for new recurring charges

Item	Quantity	Price	Ext. Price
Unlimited Two-Way SIP Trunking - 3-Year Service Fee	4	\$18.45	\$73.80
Monthly fee for E911 local VoIP phone number used with Digium Cloud Services	2	\$2.00	\$4.00
Monthly fee for local VoIP phone number used with Digium Cloud Services	2	\$1.00	\$2.00
Transfer of local phone number from previous carrier to Digium Cloud Services	4	\$5.00	\$20.00
Initial Upfront Costs*:			\$99.80

Monthly Recurring Costs

Item	Quantity	Price	Ext. Price
Unlimited Two-Way SIP Trunking - 3-Year Service Fee	4	\$18.45	\$73.80
Monthly fee for E911 local VoIP phone number used with Digium Cloud Services	2	\$2.00	\$4.00
Monthly fee for local VoIP phone number used with Digium Cloud Services	2	\$1.00	\$2.00
Monthly Recurring Costs*:			\$79.80

Special Instructions

Quote valid for 30 days. All amounts in US dollars. Shipping, Tax and FCC fees are not included in the quote. All services charged to customer credit card on monthly statement date. All services provided by Digium Cloud Services, LLC. Inbound toll free services are charged separately by the minute. International calling must be activated by customer request and is charged separately on the basis of destination(s) called. This quote does not include on-site installation or other value add services that can be offered by a Digium reseller. If you need on-site installation, training, network analysis or other IT related services, we can provide a local Digium reseller to assist with your project.

The Digium Cloud Services Master Service Agreement can be viewed at: <https://www.digium.com/dcs-terms>

This Digium Cloud Services Quote can be used to place an order at: <https://digiumcloud.com/msp/checkout/index/a1a8000002PXq4AAG>

*Total excludes taxes. Applicable taxes will be applied at time of invoice.

Hi Perry, thanks for your interest in Comcast Business.

Your business is important to us. To complete your order, please follow and complete these easy steps.

1

Confirm Order Details

2

Approvals

*124.70
just PW Bldg.*

Order Details

Contact Information

Account Information

Company Name

Hanover Public Works

Contact/Signer's Name

Perry Zachman

Billing Address

11149 5TH ST NE HANOVER,
MN 55341 USA,

Service Address

11149 5TH ST NE,null,
HANOVER, MN 55341

Business Phone Number

(612) 384-8070

Package

Monthly
Charges

One-Time
Charges

**\$89.80 Triple Play: Business Internet Starter +
Business TV Private View Basic + 2 Business
Voice Mobility Lines**
36 Months Contract Term

\$89.80

\$0.00

Internet

	Monthly Charges	One-Time Charges
Starter	Included	\$0.00
Business WiFi Standard	\$0.00	\$0.00
1 Static IP	\$19.95	\$0.00
Business Wireless Gateway	Included	\$0.00

Voice

	Monthly Charges	One-Time Charges
Line 1 : Mobility Line	Included	\$0.00
Commercial Voice Activation Fee	\$0.00	\$29.95
Line 2 : Mobility Line	Included	\$0.00
Commercial Voice Activation Fee	\$0.00	\$29.95
Directory Listing - Published	Included	\$0.00
Equipment Fee	\$14.95	\$0.00

Video

	Monthly Charges	One-Time Charges
Basic	Included	\$0.00
Digital Service	Included	\$0.00
\$100 Prepaid Card	\$0.00	\$0.00

Totals and Discounts*

	Monthly Charges	One-Time Charges
--	------------------------	-------------------------

Monthly and One-Time Totals

Monthly
Charges
~~\$124.70~~

One-Time
Charges
~~\$59.90~~

*Pricing subject to change. Applicable federal, state and local taxes, surcharge and fees may apply. For details on promotional pricing see SOA and Pricing Information.

The Comcast Advantage



24/7 customer services
30-day money-back guarantee



Access to millions of hotspots
Easy install - Days. Nights.
Weekends.



Microsoft Office 365
Security & anti-virus protection

Have Any Questions?

Contact your Sales Agent at (303) 662-6754 or galen_ritter@comcast.com

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Guidance Point Technologies, Inc.

4601 Naber Ave. NE
 Saint Michael, MN 55376

Estimate

Date	Estimate #
11/1/2017	572

Name / Address
City of Hanover 11250 5th Street NE Hanover, MN 55341 United States

Project

Description	Qty	Cost	Total
Equipment for Public Works		0.00	0.00
Computer related hardware - Firewall	1	989.99	989.99
Sonicwall TZ300 Firewall with 2 year CGSS Security appliance - with 2 years SonicWALL Comprehensive Gateway Security Suite - 5 ports - GigE			
Computer related hardware - Wireless Access Point - (Install to City Hall)	2	419.99	839.98
SONICWALL SONICPOINT ACI - WIRELESS ACCESS POINT - WITH 1 YEAR DYNAMIC SUPPORT 24X7 Wireless access point - with 3 year Dynamic Support 24X7 - Wi-Fi - Dual Band			
Computer related hardware - Netgear 24 Port POE Switch		489.99	489.99
NETGEAR PROSAFE GS728TP 24-PORT GIGABIT POE SMART MANAGED SWITCH - SWITCH - 24 PORTS - SMART - RACK-MOUNTABLE Switch - smart - 8 x 10/100/1000 (PoE+) + 16 x 10/100/1000 (PoE) - desktop, rack-mountable - PoE+ (192 W)			
Computer related hardware - Misc network drop cables	1	75.00	75.00
Thank you for your business.		Total	

Customer Signature

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 Saint Michael, MN 55376

Estimate

Date	Estimate #
11/1/2017	572

Name / Address
City of Hanover 11250 5th Street NE Hanover, MN 55341 United States

			Project
Description	Qty	Cost	Total
Install New Computer / Software - Block of Hours	15	135.00	2,025.00
Labor to install above items: -Install the 2 ACi Wireless Access Points at City Hall and move the older NDR Access Points to Public Works -Configure TZ300 Firewall and create VPN to City Hall Exempt from Sales Tax		0.00%	0.00
Thank you for your business.		Total	\$4,419.96

Customer Signature _____

Guidance Point Technologies, Inc.

4601 Naber Ave. NE
 Saint Michael, MN 55376

Estimate

Date	Estimate #
11/1/2017	573

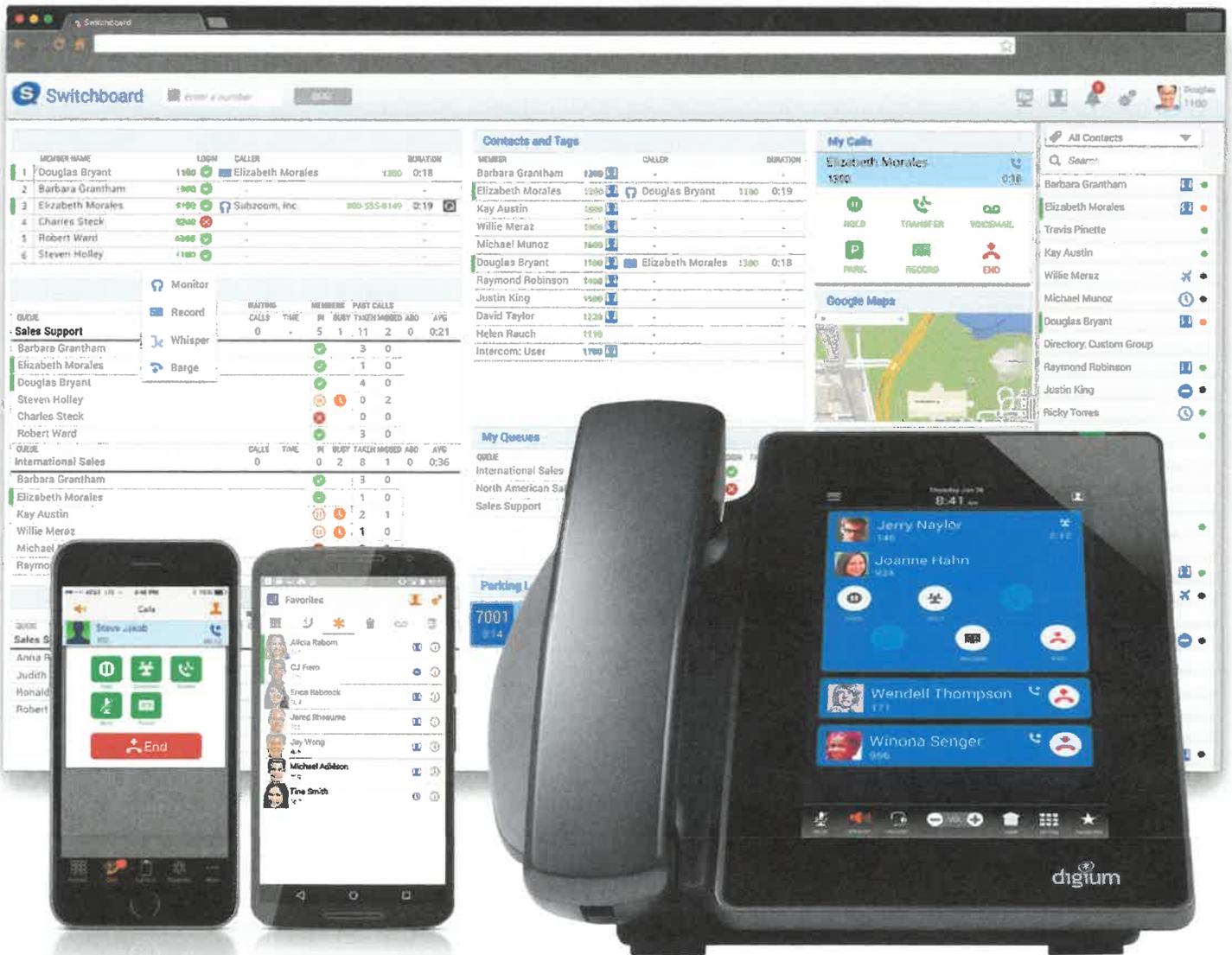
Name / Address
City of Hanover 11250 5th Street NE Hanover, MN 55341 United States

			Project
Description	Qty	Cost	Total
Equipment for Fire Hall		0.00	0.00
Computer related hardware - Netgear 24 Port POE Switch NETGEAR PROSAFE GS728TP 24-PORT GIGABIT POE SMART MANAGED SWITCH - SWITCH - 24 PORTS - SMART - RACK-MOUNTABLE Switch - smart - 8 x 10/100/1000 (PoE+) + 16 x 10/100/1000 (PoE) - desktop, rack-mountable - PoE+ (192 W)	1	489.99	489.99
Computer related hardware - Network Cable Plant - ESTIMATE --The current cable plant is a single run to the office desks then distribution to devices. Propose making a multiple home runs from the fiber block to each desk, printer and phone -Install new network cable runs from each computer/phone/printer location to -CAT6 cable, termination and test -Misc drop cords -Installed Netgear 24 port POE switch & configure	1	1,500.00	1,500.00
Exempt from Sales Tax		0.00%	0.00
Thank you for your business.		Total	\$1,989.99

Customer Signature _____

Switchvox®

It's more than a phone system. It's a better way to communicate.



Digium. The Company that's Reinventing the Phone System.



Who is Digium?

Digium offers VoIP solutions that provide a competitive edge for small, medium, and large businesses. Digium's product lines include Asterisk custom communications, Switchvox® Unified Communications (UC), SIP Trunking* services, a line of VoIP gateways designed specifically for use with Switchvox and Asterisk®, and a family of HD IP phones that deliver enterprise-class features at a price businesses can afford.

*Switchvox Cloud and SIP Trunking are available only in the US lower 48 states.

Digium is the creator, primary developer and sponsor of Asterisk, the world's most widely used open source communications software. Asterisk turns an ordinary computer into a feature-rich voice communications server.

Switchvox is the award-winning UC solution built on the power of Asterisk with thousands of installations worldwide. With Switchvox, you can deploy your communications system according to your business needs – on a dedicated

appliance, in a virtual environment, or in the cloud.

Switchvox is the Best Communications System for Your Business

The combination of Switchvox and Digium phones provides a complete Unified Communications (UC) solution for small and mid-sized businesses by integrating all of your office communications, including phone, fax, chat and web conferencing, to give you a customized communications experience. It allows you to access call queues, presence and the applications you need right at your fingertips.

Count on Switchvox to help you easily transition from simple telephony to a feature-rich UC solution. Available in multiple deployment options, Switchvox allows you to collaborate on your terms and to improve your productivity no matter where you are - on a mobile phone or at the office. **Talk about flexibility!**

Switchvox is the Smarter Choice for Your Next Phone System

Deploy How You Want

Switchvox can be deployed in multiple ways, each with the same all-inclusive feature set. Simply choose the deployment method that is right for your organization to get the most out of your communications system. If you are looking for a hands-off phone system that doesn't require an IT staff and fits into an OpEx spending model, choose Switchvox Cloud. If you prefer complete control, a larger user capacity and a CapEx spending model, Switchvox on a dedicated server is the way to go. If you are already running your business in a virtual environment, Switchvox software will easily fit into your existing systems.

Saves You Money

Unlike other proprietary systems, Switchvox gives you more value for your purchase. With all features included, multiple deployment options, less add-on fees, and a simplified pricing model, Switchvox is the best value in UC.

Easy to Manage

An intuitive point-and-click interface allows you to manage every aspect of Switchvox from anywhere you have Internet access. Empower your employees to manage their own status and voicemail boxes. You can easily view the "who, what, when, and where" of your business calls using Switchvox's extensive features, which can be accessed directly from your desk phone or Switchboard.

Many Products in One

Switchvox is more than just a business phone system. When combined with Digium phones, it is a complete Unified Communications solution. The system combines the power of many features into one, such as a conference bridge, chat/instant messaging server and IVR. Consolidate some of your office activities and save more money in the process.



With Switchvox, customers can save up to 70% in telephony costs and service charges.

Digium's line of phones are designed to work with Switchvox, allowing you to

- Enjoy crystal clear HDVoice
- Easily customize and control your caller's experience with built-in phone apps
- Enhance your communications with a fully-integrated end-to-end solution



Switchvox provides the power to communicate where and how you want, whether you're at your desk or on the road.

Powerfully Intuitive

Let Switchvox work for you by easily integrating other business applications with your phone calls. Access real data, trigger events and enable business processes with incoming calls. Automatically access your caller's record with built-in support for Salesforce.com. Administrators and users are able to easily access real-time call queue information and detailed reports within Switchvox. Monitor calls whether you're remote or in the office. Discover everything you need to know about your caller before you pick up the phone.

Powerfully Collaborative

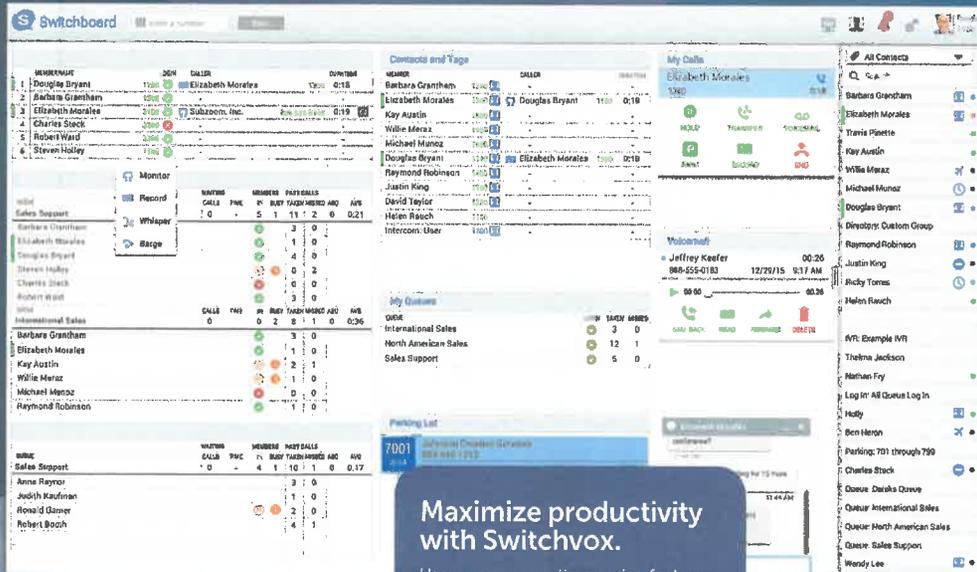
Today's conversations involve more than just your voice. With Switchvox, you can click on an extension to initiate high-definition calls with Digium phones. Switchvox systems also support high-quality video calling with IP video phones so you feel more connected with remote callers and won't have to miss a facial expression. Think of how much you can save if you don't have to travel by airplane every time you want to get business done.

Powerfully Mobile

Switchvox lets you define where and when you communicate. Imagine being able to receive your office phone calls on any phone. Whether you are at your desk, on your cell phone, or using the hotel phone, others in your office will see you are on the phone – your extension and "presence" stay with you. With Fixed Mobile Convergence, easily transfer calls from any phone back to your Digium desk phone or another caller without interrupting the call, allowing you to take your office on the road!



Switchvox Switchboard Puts Your Entire Communications System Just One Click Away



Maximize productivity with Switchvox.

Users can access time-saving features, such as click-to-dial, call history, chat, real-time call statistics and more, right from the Switchboard web-interface or their Digium phone.

Switchvox provides all of these advanced features and more in every system for every user – without any additional licensing or costs!



Presence

See who is in the office, who is on a call, and who is away from their desk. Call rules update automatically based on an employee's presence.



Chat (Instant Messaging)

Improve employee communication with integrated chat. Communicate as your workflow demands – without using unsecured public video and instant messaging servers for corporate communications.



Recording and Monitoring

Great for training and auditing calls. Managers can easily monitor, whisper, barge and record calls from the Switchboard. You can also record calls directly from your Digium phone.



Mobility

(Fixed Mobile Convergence)
Access all the power of your desk phone anywhere you go with the Switchvox Softphone for iPhone® and Android®. Receive and transfer calls, create conferences, change your status, and more – all from your smartphone.



Unified Messaging

With voicemail delivered to your inbox or mobile device, you can stay in communication wherever you are.



Reporting and Call Logging

See details about all calls in your system. Custom, statistical reports can be scheduled and emailed to you automatically.



Conferencing

A built-in conference bridge allows all of your employees to manage their own conference rooms on-demand.



Video Calling

Collaborating over long distances has never been easier or less expensive since video phones are compatible with Switchvox.



Real-Time Interaction

Switchvox's Switchboard has click-to-call, transfer and many other features that make it easier than ever to communicate intuitively.



Call Queues

(Automated Call Distribution)
Not just for the call center, Switchvox and Digium phones bring powerful call queuing functionality to even the smallest business that needs to efficiently handle inbound calls.



Switchvox Apps

Easily integrate Switchvox with any web application to give your employees everything they might need for a call – before they answer it!

The Switchboard Web Interface Provides Real-time Call Control and More



CRM Integration

Switchvox is integrated with Salesforce.com. Your sales and service organization will have customer information right at their fingertips when they receive a phone call. What a productivity boost!



Fax

With Switchvox, on-premise fax is integrated. One number works for faxes and calls. Faxes are delivered directly to your inbox! (Cloud options also available)



Developer Friendly

Switchvox's Extend API makes it easy for a web application developer to integrate Switchvox with any web tool. The Digium Phone API allows custom apps to run natively right on the phone.



Interactive Voice Response

The extensive built-in IVR allows you to provide information to the caller, collect information about the customer need, and transfer the caller to the appropriate person or department.



Traditional and VoIP Calls

By mixing VoIP with traditional calls, your business can optimize communications and save money without sacrificing features.

Test drive the Switchboard and Mobile Integration:
www.digium.com/switchvox-demo

Visit the full feature list:
www.digium.com/switchvox

Choose the Switchvox Solution that's Right for You

With Switchvox, you can ensure your business communications investment is protected. Because all deployment methods incorporate the same software, you can easily migrate from a Switchvox Cloud installation to a Switchvox premise-based solution should you decide the hosted solution no longer fits your particular business needs. Most importantly, when moving from Digium's cloud-based solution, you maintain all of your settings and phones, making it a truly seamless transition for your

employees. With Switchvox, you have the flexibility to grow into the phone system you need in the future. Switchvox can also be deployed in a virtual environment using the power, scalability and disaster recovery tools available with VMware. Virtualization eliminates the need for a dedicated appliance and provides small and medium-sized businesses with a phone system that is able to meet the needs of an enterprise at a fraction of the cost.



Four models to fit your needs. Starting from the top: Switchvox E510, Switchvox E520, Switchvox E530, Switchvox E540

	Switchvox E510	Switchvox E520	Switchvox E530	Switchvox E540
Phones	150	300	600	600
Concurrent Calls	50	100	200	200
Storage	SSD	SSD	SSD	Mirrored SSD
Integrated Dell Remote Access with Lifecycle Controller (iDRAC)	No	No	iDRAC8 Enterprise	iDRAC8 Enterprise
Power Supply	External Wall 65W	External Inline 65W	Internal 250W	Internal Redundant 350W
Installation	Wallmount Bracket	Rackmount with Shelf (sold separately)	1U Rackmount	1U Rackmount
Dimensions (D x W x H)	4.5 x 4.5 x 2.0 (in) 114 x 114 x 51 (mm)	7.2 x 7.0 x 1.2 (in) 183 x 178 x 30 (mm)	19.5 x 19.0 x 1.7 (in) 495 x 483 x 43 (mm)	24 x 19.0 x 1.7 (in) 610 x 483 x 43 (mm)
Package Weight	3.5 lbs (1.6 kg)	6 lbs (2.7 kg)	24 lbs (10.9 kg)	38 lbs (17.2 kg)
Operating Temp.	0°C to +50°C	+5°C to +35°C	+10°C to +35°C	+10°C to +35°C

Protect Your Investment

Stay up-to-date with all new software releases

The Platinum subscription plan from Digium gives Switchvox On-Premise customers access to all the latest software releases as well as 24/7 US-based support.

Platinum Subscription Benefits

- Upgrades and Updates
- Unlimited Email Support
- Unlimited Phone Support during Business Hours
- Phone Support outside Business Hours (5 incidents)

Additional subscriptions are also available through participating channel partners. Contact your local Digium channel partner to find out more about the subscription options available in your area.

The Power of Switchvox in the Cloud

Switchvox Cloud is Digium's hosted UC solution. It incorporates the same software as the on-premise Switchvox solutions, so you have access to the same powerful UC features like mobility, IVRs, queues, and tight integration with Digium phones. With Switchvox Cloud, all features are included and no additional licensing fees are required. With prices starting at \$12.99 per user/month, Switchvox Cloud is the best value for your complete hosted UC solution.

Switchvox Cloud gives you access to a business-class phone system while completely eliminating costly CapEx. You can even add Digium phones to your monthly bill with the Digium Phone Rental Program to avoid expending capital in hardware purchases.

*5 user minimum, only available in US lower 48 states

Switchvox Cloud makes it so easy to get started with no upfront costs, hassle-free installation and no ongoing maintenance.

For more information and to try Switchvox Cloud completely risk-free for 30 days, visit www.digium.com/switchvoxcloud



What's included in Switchvox Cloud?

Service Features:

- Dedicated local number (DID) per extension
- Unlimited local and long distance calling per extension
- Unlimited extension-to-extension calling
- HD voice (where available)

General Phone System Features:

- Personalized Switchboard for every user
 - Mobile device support
 - Call queues
 - Visual Voicemail
 - Detailed reporting
 - Conference calling
 - IVR and Auto-attendant
- And more!

Digium Phones Designed Exclusively for Switchvox

Digium phones are the only phones designed exclusively for Switchvox. Offering the tightest integration possible, these phones incorporate plug-and-play installation – saving you time.

Extend your Switchvox system to your desktop phone with built-in apps or build your own apps with an open API. You can customize your complete communications experience whether you're in the office or on the road.

Make Your Business More Efficient

All Models Include:

- Full-color display screen
- HDVoice
- Power Over Ethernet (POE)
- Interactive Voicemail
- Interactive, real-time status
- Parked calls
- Contacts
- Transfer and conference calls
- Call log
- Record and monitor calls
- Agent/manager queue

	D60 Entry-level	D62 Entry-level, Gigabit	D65 Mid-level	D80 Executive-level
Line Registrations	2	2	6	1
Feature Keys	4	4	4	Touchscreen
Rapid Dial/Busy Lamp Field Keys	Up to 1 key 1 contact	Up to 1 key 1 contact	Up to 5 keys 100 contacts	Up to 20 on-screen, scrolling to 100 contacts
Ethernet LAN and PC Port	10/100Base-T	10/100/1000Base-T	10/100/1000Base-T	10/100/1000Base-T
Built-in Bluetooth	No	No	■	■
Main Display	4.3 inch, color	4.3 inch, color	4.3 inch, color	High-definition 7.0 inch, color, capacitive touch
Power over Ethernet (PoE)	■	■	■	■
Advanced Phone Applications	■	■	■	■

With all features included, Digium is recognized as the *Best Value in UC Phone Systems.*

“SMBs are expected to continue to retain a cautious approach to spending, and their UC decisions will be shaped not only by business process and communications improvements, but also by hard cost factors (like cost savings). This means some SMBs will take a more evolutionary approach to UC as they leverage existing investments in phones or communications infrastructure instead of migrating to UC suites in a single leap.”

Gartner, Marketscope Report, *Magic Quadrant for Corporate Telephony*

Authors: Jay Lassman, Steve Blood, Geoff Johnson

Want to find out more about Switchvox?
Access product information, videos,
white papers, and interactive demos at
www.digium.com/switchvox



We're changing the way the world communicates. *Again.*

Digium®, Inc. provides Asterisk® software, telephony hardware, and Switchvox® business phone systems that deliver enterprise-class Unified Communications at an affordable price.

Digium is the creator, primary developer and sponsor of the Asterisk project; the world's most widely used open source communications software. Asterisk turns an ordinary computer into a feature-rich communications server. With a community of more than 80,000 developers and users worldwide, Asterisk has been used to create VoIP communication solutions in more than 170 countries. Since 1999, Digium has empowered developers to create innovative communications solutions based on open standards and open source software, providing an alternative to proprietary phone system vendors. Digium's business communications products are sold through a worldwide network of reseller partners.

For more information on Switchvox: www.digium.com/switchvox • +1 256-428-6271

Digium Headquarters: +1 256-428-6000 • www.digium.com

Recognized as the best in the industry.



Empowering Communication

Digium® IP Phones

Designed for Asterisk® and Switchvox®



D65

Digium's executive-level feature phone with 6 line keys and a scrolling key for up to 20 pages of rapid dial/busy lamp fields for your most important contacts.

Digium phones are designed exclusively for use with Asterisk and Switchvox. All models include HDVoice and unprecedented plug-and-play deployment at a price that fits any budget. Enhance your users' productivity with built-in advanced applications, including voicemail, call log, contacts, phone status, user presence, parking and queue metrics. Digium phones provide simple, intuitive access to a wealth of information, saving valuable time. With the phones' open, JavaScript API, you can also build customized applications to tailor the user experience to your specific needs. Digium's highly-integrated phones are the only phones that allow you to take full advantage of the flexibility and customization of Asterisk and Switchvox.

D60

Digium's entry-level phone with 2 line keys. This is Digium's best value phone designed for any employee in the company.

D62

Digium's mid-level gigabit phone with 2 line keys. This is Digium's value phone for users who need gigabit connectivity.

HDVoice

	D60 Entry-level	D62 Mid-level	D65 Executive-level
Line Keys	2	2	6
Feature Keys	4	4	4
Rapid Dial/ Busy Lamp Field Keys	Up to 1 key 1 contact	Up to 1 key 1 contact	Up to 5 keys 100 contacts
Ethernet LAN and PC Port	10/100Base-T	10/100/1000Base-T	10/100/1000Base-T
Main Display	4.3 inch, color	4.3 inch, color	4.3 inch, color
Built-in Bluetooth	No	No	■
Power over Ethernet (PoE)	■	■	■
Advanced Phone Applications	■	■	■

Learn more at www.digium.com/phones

Digium IP Phones for Asterisk and Switchvox

General Specifications



D60/D62

User Interface

4.3 inch, 480 x 272 pixel backlit color LCD display
2 line appearance keys
4 feature keys
4 context-sensitive soft keys
6-key navigation controller
Headset, speaker, and mute keys
2-color LED message waiting indicator
Volume control

Connections

2P2C (RJ-9) handset jack
2P2C (RJ-9) headset jack
2 switched 10/100 Mbps Ethernet ports (D60)
2 switched 10/100/1000 Mbps Ethernet ports (D62)
5 volt DC power port

D65

User Interface

4.3 inch, 480 x 272 pixel backlit color LCD display
6 line appearance keys
Rapid dial page scroll key
4 feature keys
4 context-sensitive soft keys
6-key navigation controller
Headset, speaker and mute keys
2-color LED message waiting indicator
Volume control

Connections

2P2C (RJ-9) handset jack
2P2C (RJ-9) headset jack
2 switched 10/100/1000 Mbps Ethernet ports
5 volt DC power port

Phone Applications

Visual Voicemail
Contacts
Presence/Status
Call log
Parked calls
Call queues
Info
Forward calls

Phone Features

Auto-answer
Headset-answer
Headset-ring
Distinctive ring
Custom ringtones
Call waiting
Call transfer (blind & attended)
Call forward
Call hold
Call parking
Call pickup
Intercom / Paging
Message Waiting Indication (MWI)
Busy Lamp Field (BLF)
3-way conferencing
Do Not Disturb (DND)
Redial
Call timer
Caller ID display

Audio Features

Handset, speaker and headset modes
HD speaker
Full-duplex speakerphone with echo cancellation
Hearing aid compatible
Codecs: G.722 ulaw/alaw, G.726, G.729A, iLBC, G.722, Opus, G.722.1 & G.722.1C licensed by Polycom®
Acoustic Echo Cancellation (AEC)
Background noise suppression
Multicast audio playback

Network Support

Static or DHCP IP address assignment
NTP time synchronization
Priority queuing, VLAN, LLDP
NAT traversal
QoS
802.1X pass-through with auto-logoff
802.1X authentication

Language Support

English German
French Italian
Portuguese Spanish
Dutch

SIP / VoIP Support

SIP v2
UDP, TCP, TLS transport
DTMF, RFC2833
SIP peer-to-peer
SIP presence (Subscribe/Notify)
Per-account digit map/dial plan
Dial using SIP URI
Dial using SIP server
Secure SIP authentication
SDS Secure RTP (SRTP)

Provisioning

Switchvox
DPMA (Digium Phone Module for Asterisk)
DHCP Option 66
XML Configuration
Phone GUI
Phone UI

Management

Digest authenticated login to phone web UI
Firmware update via browser
Factory restore via GUI
Remote logging via Syslog

Regulatory Compliance

FCC Part 15 Class B
CE Mark
UL 60950

Maximum Power Consumption

D60/D62/D65: 6W

Operating Conditions

Temperature: +32° to 122° F / 0 to 50° C
Relative Humidity: 5% to 95% noncondensing

Storage Temperature

-4 to 160F / -20 to 70C

Size

D60/D62/D65:
7.623 x 9.173 x 1.538 inches /
19.36 x 23.3 x 3.91 cm

Weight

D60/D62/D65:
2 lbs 2.24 oz / 0.97 kg

Warranty

One year

Software Minimum Version Requirements

Switchvox 6.2
DPMA 3.1

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**Final Levy Certification
2018 Revenue Budget**

Account	Description	Category	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	06-31-17 Actual	2017 Budget	% of Budget	2018 Budget	% Change	Comments
100-31000	Property Taxes - City	TAXES	957,722	981,814	940,618	1,026,640	783,871	255,307.89	830,524		881,462		
100-31020	Property Taxes - Fire Dept	TAXES	96,217	95,882	99,864	95,624	112,838	55,600.00	111,200		129,904		
100-31800	Franchise Fees	TAXES	8,096	14,452	12,194	13,150	14,500	3,792.44	12,000		15,000		
	Total Taxes		1,062,035	1,092,148	1,052,676	1,135,414	911,209	314,700	953,724	33%	1,026,366	8%	
100-32110	Alcoholic Beverages	LIC PERM	10,387	10,305	10,370	10,370	10,420	10,385	10,370		10,370		5 Liquor License Renewals
100-32180	Other Bus. Lic. & Permits	LIC PERM	650	1,561	700	362	482	1,490	100		400		Utility Permits/Solicitors License
100-32210	Building Permits	LIC PERM	77,849	190,003	154,881	139,675	180,198	33,174	50,000		140,000		
100-32240	Animal Licenses	LIC PERM	240	340	120	260	200	50	100		100		
100-32260	Solid Waste Hauler Licenses	LIC PERM	400	3,000	1,000	500	1,500	1,500	1,500		1,500		
100-32270	Rental Dwelling Licenses	LIC PERM	1,105	-	1,050	-	1,215	90	0		800		
100-32280	Other Non-Bus. Lic. & Permits	LIC PERM	374	74	37	45	55	19	50		50		Burn Permits
	Total Lic Perm		91,005	205,283	168,158	151,212	194,070	46,708	62,120	75%	153,220	147%	
100-33400	State Grants and Aid	INTGOVT	-	-	2,915	38,757	-	-	-		-		
100-33401	Local Gov't Aid (LGA)	INTGOVT	63,203	63,203	100,494	105,859	107,496	-	108,169		117,651		estimate
100-33410	MV Credit	INTGOVT	-	-	1,297	1,866	1,697	-	-		-		
100-33420	PERA Aid	INTGOVT	339	339	339	339	339	-	339		339		
100-33422	State Fire Aid	INTGOVT	24,521	34,204	36,371	42,219	39,121	4,790	36,000		39,000		estimate
100-33426	State Police Aid	INTGOVT	4,542	5,057	5,265	5,566	5,729	-	5,500		5,500		estimate
100-33610	County Grants/Aid for Roads	INTGOVT	-	-	14,488	13,342	-	-	-		-		
	Total Intgovt		92,605	102,803	161,169	207,947	154,382	4,790	150,008	3%	162,490	8%	
100-34000	Charges for Service	SERVICE	-	-	16,643	-	-	-	-		-		
100-34101	City Hall Rentals	SERVICE	5,050	4,800	6,700	8,915	8,315	6,645	9,175		10,000		
100-34107	Assessment Searches	SERVICE	375	725	350	475	400	250	400		400		
100-34108	Administrative Fees	SERVICE	1,346	1,402	2,710	2,447	2,433	2,600	1,500		2,000		
100-34109	Copies/Faxes	SERVICE	104	76	83	15	127	18	50		75		
100-34206	Other Public Safety Charges	SERVICE	-	-	-	-	-	150	-		-		Fire Emergency Services Fees
100-34207	Fire Protection	SERVICE	102,210	102,210	105,899	107,464	104,785	42,019	114,325		140,661		
100-34403	Recycling Rev/Reimb	SERVICE	3,494	8,264	26	6,902	6,372	1,561	6,000		6,000		
100-34780	Park Shelter Rental Fees	SERVICE	2,571	2,351	3,013	2,805	2,687	1,819	3,000		3,000		
100-34940	Cemetery Revenues	SERVICE	2,000	-	2,950	1,950	3,700	2,000	2,000		2,000		
	Total Service		117,159	119,827	138,374	130,973	128,819	57,063	136,450	42%	164,136	20%	
100-35100	Court Fines	FINES	861	1,420	315	2,643	2,254	1,780	2,000		2,000		
	Total Fines		861	1,420	315	2,643	2,254	1,780	2,000	89%	2,000	0%	
100-36100	Special Assessments	MISC	-	951	54	429	2,013	428	740		500		Lawn Mowing assessed
100-36200	Misc Revenues	MISC	5,355	67,479	2,592	13,012	10,454	875	900		900		Payment from Corcoran for FD assist for triathlon/supplies for HHF
100-36210	Interest Earnings	MISC	9,074	4,476	(528)	36,318	16,286	1,006	3,000		3,000		
100-36215	Investment Income/Loss	MISC	-	-	7,518	(100)	(1,872)	(289)	6,000		6,000		
100-36218	Grants	MISC	2,799	1,205	-	6,280	-	-	-		-		
100-36230	Contributions & Donations	MISC	5,096	2,742	2,075	8,597	6,000	1,925	3,600		2,000		Park Board Events
100-36235	Insurance Dividends	MISC	10,241	7,094	5,123	11,500	12,801	-	8,000		8,000		
100-36250	Damage Deposits	MISC	6,934	6,291	7,441	6,501	100	-	-		-		Moved to GL
100-36260	Refunds or Reimbursements	MISC	-	-	-	-	4	169	-		-		
100-36291	Sale of Vehicles/Equipment	MISC	3,300	1,300	100	-	1,702	-	-		-		
100-39101	Sales of General Fixed Assets	MISC	-	-	-	-	120,917	-	-		-		
100-39203	Transfers from Other Funds	MISC	-	-	-	-	19,200	-	-		-		
	Total Misc		42,798	91,538	24,375	82,538	187,606	4,114	22,240	18%	20,400	-8%	
	Total Revenue		1,406,462	1,613,019	1,545,068	1,710,727	1,578,339	429,155	1,326,541	32%	1,528,612	15.23%	

**Final Levy Certification
2018 Expenditure Budget**

Account	Description	Category	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	06-31-2017 Actual	2017 Budget	% of Budget	2018 Budget	% Change	Dollar Change	Comments
General Government														
100-41110-111	Committe Wages	COUNCIL	12,786	12,176	9,359	9,881	10,692	6,415	11,000		13,000		2,000	
100-41110-122	FICA	COUNCIL	793	755	572	632	658	398	682		806		124	
100-41110-123	Medicare	COUNCIL	185	177	134	143	154	93	160		189		29	
100-41110-208	Training & Instruction	COUNCIL	1,109	398	-	365	-	325	400		400		0	
100-41110-306	Dues & Subscriptions	COUNCIL	2,552	670	2,912	6,488	7,856	5,287	7,500		7,500		0	
100-41110-331	Travel Expenses	COUNCIL	801	158	160	76	-	-	500		500		0	
100-41110-437	Discretionary Miscellaneous	COUNCIL	3,396	3,586	5,701	3,128	11,287	627	3,000		10,000		7,000	
Total Council			21,667	17,967	18,888	20,766	30,646	13,145	23,242	57%	32,395	39%	9,153	
100-41330-111	Committe Wages	BRDS & COMM	2,850	2,280	2,820	2,820	3,270	-	4,000		4,000		0	
100-41330-208	Training & Instruction	BRDS & COMM	110	-	-	-	-	-	1,300		500		(800)	
100-41330-331	Travel Expenses	BRDS & COMM	-	374	18	21	-	-	100		100		0	
Total Brds & Comm			2,960	2,654	2,838	2,936	3,270	-	5,400	0%	4,600	-15%	(800)	
100-41400-101	Full-Time Wages	CITY ADMIN	72,582	12,433	63,612	75,707	67,580	33,242	69,630		73,084		3,454	
100-41400-121	PERA	CITY ADMIN	4,377	-	4,553	5,870	5,043	2,607	5,222		5,481		259	
100-41400-122	FICA	CITY ADMIN	4,278	590	3,894	4,852	4,169	2,155	4,317		4,531		214	
100-41400-123	Medicare	CITY ADMIN	1,001	138	911	1,135	975	504	1,010		1,060		50	
100-41400-132	Employer Paid Life	CITY ADMIN	-	-	1,073	414	368	193	384		420		36	estimate
100-41400-151	Health Insurance Premium	CITY ADMIN	6,238	-	5,676	5,237	8,372	4,352	8,400		8,400		0	reflects monthly allotment
100-41400-208	Training & Instruction	CITY ADMIN	465	464	561	1,310	410	431	1,500		1,500		0	
100-41400-306	Dues & Subscriptions	CITY ADMIN	-	-	445	256	267	254	500		500		0	
Total City Admin			116,408	57,941	82,640	98,574	87,184	43,737	90,963	48%	94,976	4%	4,014	
100-41410-200	Office Supplies	ELECTION	1,162	-	3,005	-	1,631	-	7,000		18,000		11,000	Upgrade WC equipment
100-41410-310	Other Professional Services	ELECTION	3,660	-	5,317	79	4,016	-	-		5,000		5,000	Judge Wages
100-41410-351	Legal Notices Publishing	ELECTION	-	-	279	-	174	-	-		300		300	
100-41410-400	Repairs & Maintenance Cont	ELECTION	-	762	-	-	1,014	1,202	1,300		1,500		200	
Total Election			4,822	762	8,601	79	6,835	1,202	8,300	14%	24,800	199%	16,500	
100-41430-101	Full-Time Wages	CLERICAL	39,200	43,120	80,994	53,307	42,267	20,896	43,740		45,930		2,190	
100-41430-121	PERA	CLERICAL	2,827	1,832	5,711	3,798	3,154	1,638	3,280		3,445		164	
100-41430-122	FICA	CLERICAL	2,417	2,544	5,607	3,715	2,607	1,354	2,712		2,848		136	
100-41430-123	Medicare	CLERICAL	565	595	1,311	869	610	317	634		666		32	
100-41430-134	Employer Paid Life	CLERICAL	-	-	(3,996)	1,581	1,309	765	1,440		1,400		(40)	estimate
100-41430-151	Health Insurance Premium	CLERICAL	8,946	17,319	10,443	7,844	8,400	4,352	8,400		8,400		0	reflects monthly allotment
100-41430-208	Training & Instruction	CLERICAL	-	-	-	-	255	-	500		500		0	
100-41430-306	Dues & Subscriptions	CLERICAL	-	-	-	-	-	38	250		250		0	
Total Clerical			53,956	65,410	115,462	74,280	58,602	29,360	60,956	48%	63,438	4%	2,481	
100-41435-260	Uniforms	STAFF EXP	80	-	224	-	-	-	300		300		0	
100-41435-310	Other Professional Services	STAFF EXP	9,845	5,763	578	787	1,157	226	500		500		0	
100-41435-331	Travel Expenses	STAFF EXP	1,101	368	561	1,277	589	215	2,000		2,000		0	
Total Staff Exp			17,144	14,017	2,620	3,290	1,746	442	2,800	16%	2,800	0%	0	
100-41530-101	Full-Time Wages	ACCNT	59,281	78,673	-	24,895	51,158	24,406	52,955		54,600		1,645	
100-41530-121	PERA	ACCNT	3,464	5,869	-	1,800	3,818	1,565	3,975		4,095		120	
100-41530-122	FICA	ACCNT	3,676	5,019	-	1,446	2,941	1,504	3,283		3,385		102	
100-41530-123	Medicare	ACCNT	860	1,174	-	338	688	352	768		792		24	
100-41530-134	Employer Paid Life	ACCNT	-	-	-	348	980	327	996		840		(156)	estimate
100-41530-151	Health Insurance Premium	ACCNT	6,021	9,149	-	3,322	10,800	4,300	10,800		8,400		(2,400)	reflects monthly allotment
100-41530-208	Training & Instruction	ACCNT	-	-	-	-	690	-	1,000		1,000		0	
100-41530-306	Dues & Subscriptions	ACCNT	-	-	-	-	235	60	250		250		0	
100-41530-310	Other Professional Services	ACCNT	-	-	-	35,468	2,457	6,691	-		10,000		10,000	Audit Training/Prep estimate
Total Accnt			73,301	99,885	-	68,471	73,767	39,205	74,026	53%	83,362	13%	9,336	
100-41540-301	Auditing & Accounting	AUDITING	19,840	22,740	27,812	23,400	29,243	20,900	24,300		20,900		(3,400)	Contracted cost
Total Auditing & Accounting			19,840	22,740	27,812	23,400	29,243	20,900	24,300	86%	20,900	-14%	(3,400)	
100-41550-310	Other Professional Services	ASSESSING	16,316	16,889	17,328	17,772	17,828	11,485	18,000		20,000		2,000	Increase due to new plat

	Total Assesing		16,316	16,889	17,328	17,772	17,828	11,485	18,000	64%	20,000	11%	2,000	
100-41570-200	Office Supplies	PURCHASING	6,172	5,587	1,128	3,146	3,077	767	3,500		3,500		0	
100-41570-205	Bank Fees	PURCHASING	212	124	74	49	187	134	100		200		100	
100-41570-207	Computer Supplies	PURCHASING	1,268	4,472	4,284	3,092	5,876	11,119	12,000		8,000		(4,000)	
100-41570-220	Repair/Maintenance Supply	PURCHASING	6,724	8,425	1,939	2,367	3,670	1,690	4,000		4,000		0	
100-41570-322	Postage	PURCHASING	1,222	458	951	2,463	2,840	940	2,000		2,500		500	
100-41570-570	Office Equipment/Furniture	PURCHASING	2,501	1,305	120	210	-	-	-		6,000		6,000	Upgrade Conf. Chairs & PW Conf. Chairs
	Total Purchasing		18,099	20,370	8,496	11,326	15,650	14,650	21,600	68%	24,200	12%	2,600	
100-41600-310	Other Professional Services	COMPUTER				-	2,542	2,895	4,000		5,000		1,000	Increase for PW setup
	Total Computer		-	-	4,693	3,693	2,542	2,895	4,000	72%	5,000	25%	1,000	
100-41610-304	Legal Fees	ATTORNEY	13,799	19,286	20,536	18,947	25,247	12,615	22,440		23,500		1,060	
	Total Attorney		13,799	19,286	20,536	18,947	25,247	12,615	22,440	56%	23,500	5%	1,060	
100-41910-310	Other Professional Services	PLANNING & ZONING	11,489	24,092	26,511	19,945	24,771	7,903	29,500		20,000		(9,500)	Finish 2017 Comp Plan Update
	Total Planning & Zoning		11,489	24,092	26,511	19,945	24,771	7,903	29,500	27%	20,000	-32%	(9,500)	
100-41940-210	Operating Supplies	BLDG & GRNDS	3,484	4,454	2,494	617	1,567	1,080	1,500		1,500		0	cleaning suplies, garbage bags, etc.
100-41940-220	Repair/Maintenance Supply	BLDG & GRNDS	4,943	10,195	(3,187)	9,461	10,286	2,629	7,000		7,000		0	
100-41940-306	Dues & Subscriptions	BLDG & GRNDS			250	250	250	250	300		250		(50)	Liquor License
100-41940-310	Other Professional Services	BLDG & GRNDS	432	6,508	6,998	6,016	7,208	3,488	1,000		9,000		8,000	cleaning contract and pest control
100-41940-321	Telephone	BLDG & GRNDS	4,851	5,851	4,476	3,282	3,139	1,944	3,500		4,200		700	Comcast
100-41940-325	Taxes	BLDG & GRNDS	6,723	6,439	258	220	214	320	250		300		50	sales and use tax
100-41940-381	Electric Utility	BLDG & GRNDS	6,964	10,328	8,927	14,122	8,917	2,942	11,250		14,000		2,750	City Hall & PW
100-41940-383	Gas Utilities	BLDG & GRNDS	3,382	4,799	6,698	3,642	3,047	2,467	6,250		8,000		1,750	City Hall & PW
100-41940-384	Refuse/Garbage Disposal	BLDG & GRNDS	1,862	5,313	(502)	2,540	2,552	1,668	3,250		3,500		250	City Hall & PW
100-41940-415	Other Equipment Rental	BLDG & GRNDS	499	-	-	121	-	-	500		500		0	
100-41940-520	Buildings & Structures	BLDG & GRNDS	-	637	5,591	5,346	3,402	1,012	4,500		4,500		0	
100-41940-560	Furniture & Fixtures	BLDG & GRNDS	-	3,149	535	1,961	242	117	2,500		2,500		0	
100-41940-580	Other Equipment	BLDG & GRNDS	160	352	308	1,263	226	-	500		500		0	
	Total Bldg & Grnds		97,170	106,016	32,848	48,842	41,048	17,916	42,300	42%	55,750	32%	13,450	
100-41950-303	Engineering Fee	ENGINEERING	14,114	22,511	19,613	23,493	25,659	8,003	32,500		25,000		(7,500)	No Comp. Plan
	Total Engineering		14,114	22,511	19,613	23,493	25,659	8,003	32,500	25%	25,000	-23%	(7,500)	
100-41960-150	Workers Comp Premium	INSURANCE	1,730	2,086	845	259	8,543	3,067	8,799		9,000		201	entire City less Fire Department estimate
100-41960-361	General Liability Insurance	INSURANCE	22,340	21,946	24,476	24,785	19,245	21,536	18,860		22,000		3,140	entire City less Fire Department estimate
	Total Insur		24,070	24,032	27,982	25,045	27,788	24,603	27,659	89%	31,000	12%	3,341	
100-41970-341	Employment	LEGAL PUB	636	231	235	435	274	362	300		300		0	
100-41970-343	Other Advertising	LEGAL PUB	-	-	38	-	39	104	50		50		0	WC Journal Subscription
100-41970-351	Legal Notices Publishing	LEGAL PUB	985	1,925	1,621	768	1,814	108	2,000		2,000		0	Election Year
100-41970-354	Recording Fees	LEGAL PUB	654	128	441	-	-	-	500		500		0	
	Total Legal Pub		2,274	2,284	2,336	1,203	2,127	574	2,850	20%	2,850	0%	0	
100-48205-810	Refunds & Reimbursements	DAMAGE DEPOSIT	6,205	7,720	7,554	11,079	3,416	-	-		-		0	Moved to GL
	Total Damage Deposit		6,205	7,720	7,554	11,079	3,416	-	-		-		#DIV/0!	
	Total General Gov't		513,634	524,577	426,758	473,140	477,369	248,635	490,836	51%	534,570	9%	43,735	
Public Safety														
100-42101-310	Other Professional Services	HC SHERIFF	64,977	65,503	75,078	69,333	71,405	19,683	78,731		81,096		2,365	contract price
	Total HC Sheriff		64,977	65,503	75,078	69,333	71,405	19,683	78,731	25%	81,096	3%	2,365	
100-42102-310	Other Professional Services	WC SHERIFF	87,474	88,330	83,726	95,900	99,168	51,975	101,748		105,120		3,372	contract price
	Total WC Sheriff		87,474	88,330	83,726	95,900	99,168	51,975	101,748	51%	105,120	3%	3,372	
100-42210-103	Part-Time Wages	FIRE ADMIN	18,420	29,404	28,116	27,804	31,640	23,927	55,000		59,000		4,000	straight hourly pay/increased calls
100-42210-122	FICA	FIRE ADMIN	1,142	1,823	1,743	1,714	1,943	1,483	3,410		3,658		248	
100-42210-123	Medicare	FIRE ADMIN	267	426	408	401	454	347	798		856		58	
100-42210-142	Unemployment Benefits	FIRE ADMIN	-	-	-	22	-	55	-		-		0	
100-42210-150	Workers Comp Premium	FIRE ADMIN	6,731	7,042	6,679	7,137	7,947	3,180	8,344		8,500		156	estimate
100-42210-200	Office Supplies	FIRE ADMIN	-	359	167	131	241	411	200		350		150	
100-42210-305	Medical/Physical Fees	FIRE ADMIN	363	3,975	1,260	4,735	4,567	1,909	4,000		4,000		0	
100-42210-306	Dues & Subscriptions	FIRE ADMIN	1,042	884	562	572	605	1,714	950		1,000		50	
100-42210-361	General Liability Insurance	FIRE ADMIN	10,108	6,875	5,869	2,370	4,743	5,248	4,553		5,000		447	estimate
	Total Fire Admin		38,073	50,788	45,975	45,125	52,140	38,274	77,255	50%	82,364	7%	5,108	

100-42220-221	Equipment Parts	FIRE EQUIP	7,812	3,665	6,025	1,056	2,791	2,938	15,500	15,500	0		
100-42220-228	Medical Supplies	FIRE EQUIP	-	-	-	782	370	-	1,500	1,500	0		
100-42220-240	Small Tools/Equipment	FIRE EQUIP	581	718	132	-	537	-	850	850	0		
100-42220-260	Uniforms	FIRE EQUIP	7,551	8,599	780	10,864	7,559	2,456	4,500	28,500	24,000	Purchase extra to incorporate 2 sets each	
100-42220-580	Other Equipment	FIRE EQUIP	4,959	4,315	2,056	856	1,081	605	5,000	5,000	0		
	Total Fire Equip		20,903	17,296	8,993	13,557	12,338	5,999	27,350	22%	51,350	88%	24,000
100-42240-208	Training & Instruction	FIRE TRG	3,558	3,401	7,517	8,869	4,162	2,391	12,500	12,500	0		
100-42240-310	Other Professional Services	FIRE TRG	-	-	-	-	2,939	1,539	3,000	3,210	210	Contracted cost	
100-42240-331	Travel Expenses	FIRE TRG	1,468	1,099	852	792	2,137	656	1,500	1,500	0		
	Total Fire Trg		5,025	4,500	8,369	9,661	9,238	4,586	17,000	27%	17,210	1%	210
100-42260-212	Motor Fuels	FIRE VEHICLE	4,243	5,428	3,780	3,146	2,362	648	4,500	4,500	0		
100-42260-220	Repair/Maintenance Supply	FIRE VEHICLE	4,985	7,438	14,342	7,855	11,402	3,596	9,000	9,000	0		
100-42260-240	Small Tools/Equipment	FIRE VEHICLE	1,845	2,335	1,860	198	322	-	2,000	2,000	0		
100-42260-323	Radio Units	FIRE VEHICLE	2,250	1,107	2,661	5,035	8,481	3,439	7,465	7,805	340	add additional radios	
	Total Fire Vehicle		13,324	16,307	22,643	16,235	22,567	7,683	22,965	33%	23,305	1%	340
100-42280-215	Shop Supplies	FIRE BLDG	1,220	1,121	741	189	416	52	1,650	1,650	0		
100-42280-220	Repair/Maintenance Supply	FIRE BLDG	4,958	-	522	14,969	2,827	404	3,500	7,500	4,000	increase for hose testing	
100-42280-321	Telephone	FIRE BLDG	458	1,002	430	351	371	1,304	800	1,000	200		
100-42280-325	Taxes	FIRE BLDG	165	138	-	-	-	-	175	175	0		
100-42280-381	Electric Utilities	FIRE BLDG	4,450	4,696	3,722	3,636	3,861	1,194	4,500	4,500	0		
100-42280-383	Gas Utilities	FIRE BLDG	1,483	2,569	3,673	2,855	1,935	1,377	3,000	3,000	0		
	Total Fire Bldg		12,733	9,526	9,088	21,999	9,410	4,331	13,625	32%	17,825	31%	4,200
100-42290-124	State Aid Pensions	FRA	27,621	41,704	37,871	42,415	38,746	-	36,000	39,000	3,000	pass through fund	
100-42290-125	Other Retirement Contributions	FRA	-	-	-	-	11,134	-	11,134	12,011	877	31% of two year's prior state aid paid by City for ti	
100-42290-301	Auditing & Accounting	FRA	-	10,683	5,800	6,580	6,100	6,200	6,500	6,500	0	billed hourly, this is estimated amount	
	Total FRA		27,621	52,387	43,671	48,995	55,980	6,200	53,634	12%	57,511	7%	3,877
100-42401-310	Other Professional Services	BLDG INSP	17,271	72,360	32,860	53,391	54,669	23,343	17,500	50,000	32,500	new plat	
	Total Bldg Insp		17,271	72,360	32,860	53,391	54,669	23,343	17,500	133%	50,000	186%	32,500
100-42700-310	Other Professional Services	ANIMAL CTRL	-	189	180	185	250	-	500	500	0		
	Total Animal Ctrl		-	189	180	185	250	-	500	0%	500	0%	0
100-42800-310	Other Professional Services	CEMETERY	-	-	-	50	2,174	-	50	-	(50)		
	Total Cemetery		-	-	-	50	2,174	-	50	0%	-	-100%	(50)
	Total Public Safety		287,401	377,186	330,583	374,432	389,338	162,074	410,358	39%	486,280	19%	75,922
Public Works													
100-43000-101	Full-Time Wages - Reg	PUBLIC WORKS	45,643	61,257	74,389	98,608	107,097	44,681	116,803	131,926	15,123	3 FTE - with \$25k paid from Storm H2O	
100-43000-102	Full-Time Wages - OT	PUBLIC WORKS	-	-	1,340	604	1,386	526	1,050	2,000	950		
100-43000-103	Part-Time Wages	PUBLIC WORKS	8,615	4,010	14,370	5,170	13,080	5,036	15,000	13,740	(1,260)	1 Summer help and 1 temp. snow plow driver	
100-43000-121	PERA	PUBLIC WORKS	3,498	3,462	5,168	7,730	8,095	3,328	10,279	9,894	(385)		
100-43000-122	FICA	PUBLIC WORKS	3,274	3,846	5,688	6,637	7,482	3,251	8,251	8,179	(72)		
100-43000-123	Medicare	PUBLIC WORKS	765	899	1,274	1,552	1,750	760	2,285	1,913	(372)		
100-43000-134	Employer Paid Life	PUBLIC WORKS	-	-	1,107	1,729	1,862	770	2,832	2,458	(374)	estimate	
100-43000-142	Unemployment Benefits	PUBLIC WORKS	-	-	369	264	28	12	500	250	(250)		
100-43000-151	Health Insurance Premiums	PUBLIC WORKS	5,378	5,537	10,892	15,616	19,200	8,207	27,600	30,000	2,400	2 family & 1 single	
100-43000-208	Training & Instruction	PUBLIC WORKS	1,140	-	225	997	1,379	1,310	2,500	2,500	0	to reflect additional worker	
100-43000-212	Motor Fuels	PUBLIC WORKS	9,113	10,110	8,790	-	5,218	1,753	7,000	7,000	0	plow, loader, bobcat, pickups	
100-43000-215	Shop Supplies	PUBLIC WORKS	929	4,608	3,569	-	2,658	1,498	2,500	5,000	2,500		
100-43000-220	Repair/Maintenance Supply	PUBLIC WORKS	5,806	7,116	8,726	378	11,725	4,817	6,000	9,000	3,000		
100-43000-226	Sign Repair Materials	PUBLIC WORKS	-	-	-	-	1,252	229	1,500	1,500	0	consolidated all street sign resources here	
100-43000-240	Small Tools/Equipment	PUBLIC WORKS	2,022	1,986	4,432	-	2,576	5,613	5,000	5,000	0		
100-43000-260	Uniforms	PUBLIC WORKS	830	907	1,974	-	1,316	441	3,000	3,000	0	to reflect additional worker	
100-43000-310	Other Professional Services	PUBLIC WORKS	7,775	6,708	5,174	-	18,696	6,802	19,000	17,000	(2,000)	Compost, street sweepings	
100-43000-321	Telephone	PUBLIC WORKS	-	-	555	1,929	1,880	792	2,800	2,800	0	to reflect additional worker	
100-43000-325	Taxes	PUBLIC WORKS	-	-	119	-	120	38	200	200	0		
	Total Public Works		97,872	113,432	155,840	152,107	206,800	89,864	234,100	38%	253,361	8%	19,261
100-43121-224	Street Maintenance Materials	PAVED STREETS	811	5,636	13,661	71,522	32,250	13,010	50,000	100,000	50,000	increase to pay for annual chip seal	
	Total Paved Streets		7,454	6,225	14,625	75,755	32,250	13,010	50,000	26%	100,000	100%	50,000

100-43122-224	Street Maintenance Materials	UNPAVED STREETS	2,655	2,240	7,094	10,403	11,179	795	10,000		15,000	5,000	
	Total Unpaved Streets		4,967	6,400	7,094	10,403	11,179	795	10,000	8%	15,000	50%	5,000
100-43125-224	Street Maintenance Materials	SNOW/ICE	2,246	600	11,926	15,000	9,453	-	15,000		15,000	0	
	Total Snow/Ice		2,246	600	11,926	15,000	9,453	-	15,000	0%	15,000	0%	0
100-43160-381	Electric Utilities	STREET LIGHTS	26,483	27,036	25,125	19,475	26,424	10,458	25,000		25,000	0	
	Total Street Lights		26,483	27,036	25,125	19,475	26,424	10,458	25,000	42%	25,000	0%	0
100-43240-384	Refuse/Garbage Disposal	CITY CLEAN UP	487	828	887	1,784	2,073	-	2,000		-	(2,000)	
	Total City Clean Up		487	828	887	1,784	2,073	-	2,000	0%	-	-100%	(2,000)
100-43245-384	Refuse/Garbage Disposal	RECYCLING	18,637	25,354	33,931	36,112	37,745	15,752	36,000		38,500	2,500	
	Total Recycling		18,637	25,354	33,931	36,112	37,745	15,752	36,000	44%	38,500	7%	2,500
	Total Public Works		159,233	180,693	249,428	341,883	325,925	129,879	372,100	35%	446,861	20%	74,761

\$0 cost last two years ('16 received donation)

additional houses

Culture & Recreation

100-45186-437	Senior Center Contribution	SENIOR CENTER	625	1,250	7,654	5,330	7,016	1,814	8,000		8,700	700	
	Total Senior Center Contribution		625	1,250	7,654	5,330	7,016	1,814	8,000	23%	8,700	9%	700
100-45200-212	Motor Fuels	PARKS			1,958	-	1,478	95	2,000		2,000	0	
100-45200-220	Repair/Maintenance Supply	PARKS	6,508	3,801	4,477	4,513	4,599	904	5,000		5,000	0	
100-45200-225	Landscaping Materials	PARKS	2,352	4,055	1,788	2,625	4,356	560	10,000		8,000	(2,000)	
100-45200-310	Other Professional Services	PARKS				-	6,280	-	6,800		6,800	0	
100-45200-381	Electric Utilities	PARKS	825	2,729	1,932	2,054	2,265	1,191	2,000		2,200	200	
100-45200-400	Repairs & Maintenance Cont	PARKS	2,704	4,489	4,469	2,249	1,939	112	1,500		1,500	0	
100-45200-440	Programs	PARKS	2,957	5,171	4,992	9,041	2,216	1,925	2,200		2,200	0	
100-45200-580	Other Equipment	PARKS	2,484	1,182	2,711	7,190	7,606	1,638	7,000		8,000	1,000	
	Total Parks		21,298	24,199	22,610	27,852	30,739	6,424	36,500	18%	35,700	-2%	(800)
100-45500-437	Contribution & Operation	ROY SIMMS LIBRARY	7,000	7,000	7,000	5,250	10,428	4,799	10,500		11,500	1,000	
	Total Roy Simms Library		7,000	7,000	7,000	5,250	10,428	4,799	10,500	46%	11,500	10%	1,000
	Total Culture & Rec		28,923	32,449	37,264	38,432	48,183	13,038	55,000	24%	55,900	2%	900

provided by St. Michael

lawn mower fuel

mower repairs, park maintenance equipment

wood chips, seed, soil, fertilizer, etc.

FYCC Costs

city hosted events (offset by donations)

added Biff @ school

\$7K bond plus \$4,500 operation

Transfers Out

100-49360-700	Transfer Out	GENERAL CAPITAL	145,203	221,307	100,000		250,000		-		-	0	
100-49360-700	Transfer Out	PARKS CAPITAL	-	-	-		148,570		-		-	0	
100-49360-700	Transfer Out	FIRE DEPT CAPITAL	-	-	20,000	52,300	31,000		-		-	0	
100-49360-700	Transfer Out	HISTORICAL FUND	10,000	10,000	10,000				-		-	0	
100-49360-700	Transfer Out	CITY HALL FUND	100,000	30,000	30,000		74,093		-		-	0	
100-49360-700	Transfer Out	EQUIPMENT FUND	20,000	32,500	32,500	55,000			-		-	0	
100-49360-700	Transfer Out	STREET CAPITAL	100,000	275,000	100,000	369,000			-		-	0	
	Total Transfers Out		375,203	568,807	292,500	476,300	503,663	-	-	#DIV/0!	-	#DIV/0!	0

eliminated as an operating expense

Transit

100-49800-310	Other Professional Services	TRANSIT			1,107		250	-	250		5,000	4,750	
	Total Transit				1,107	-	250	-	250	0%	5,000	1900%	4,750
	Total Fund Expend.		1,364,394	1,683,711	1,337,640	1,704,187	1,744,728	553,626	1,328,544	42%	1,528,611	15.06%	200,068
	Total Revenue Over Expenditures		42,068	(70,692)	207,428	6,540	(1,315,573)	(124,471)	(2,003)		0		

annual cost, capital debt repayment

Final Levy Certification

**STATE of MINNESOTA
COUNTY of WRIGHT
CITY OF HANOVER**

Return by: December ____, 2017
City Taxes Voted

To the Auditor of Wright County: I hereby certify that the Council for the City of Hanover, County of Wright, Minnesota, did at a meeting on December ____, 2017 levy the following amount to be raised by taxation for the City of Hanover for the payable year 2018.

2018 Preliminary

2018 Final

2017 Budget Requirement	2017 LGA	2017 Other Resources	2017 Tax Levy	# Fund	2018 Budget Requirement	2018 LGA	2018 Other Resources	2018 Certified Levy
1,219,047	117,651	219,934	881,462	5 Rev	1,219,047	117,651	219,934	881,462
309,565	39,000	140,661	129,904	7 Fire Prot.	309,565	39,000	140,661	129,904
303,500		22,929	280,571	19 Debt Services	303,500		22,929	280,571
252,880			252,880	26 Capital Improv.	252,880			252,880
2,084,992	156,651	383,524	1,544,817	Total	2,084,991	156,651	383,524	1,544,817

Dated this ____ day of December, 2017.

Brian Hagen, City Administrator