

**CITY OF HANOVER
ECONOMIC DEVELOPMENT AUTHORITY MEETING
NOVEMBER 8, 2018 – OFFICIAL MINUTES**

Call to Order

Chair Bartels called the regular EDA meeting of November 8, 2018 to order at 8:00 a.m. Present were Members Todd Bartels, Jessica Johnson, Brian Dismang, Ted Zrust, Ken Warpula, and MaryAnn Hallstein. Also present was City Administrator Brian Hagen. Guest present was Duane Northagen of WCEDP. Absent was member Tony Ross.

Approval of Agenda

Bartels requested discussion item on Hanover Cove, Warpula suggested holding it during the Citizens Forum.

MOTION by Bartels to approve the agenda as presented, seconded by Warpula. **Motion carried unanimously.**

Approval of Minutes from October 11, 2018 Regular Meeting

MOTION by Johnson to approve minutes as presented, seconded by Warpula. **Motion carried unanimously.**

Approval of Accounts Payable and Financial Reports

Johnson noted that all loans were current.

MOTION by Johnson to approve the Accounts Payable and Financial Reports as presented, seconded by Zrust. **Motion carried unanimously.**

Citizen's Forum

Duane Northagen

Provided invitations to upcoming WCEDP Events and explained that the 2019 focus for WCEDP will be how to better utilize the Wright Tech Center during their off hours. This would likely involve local manufacturing business provided input on various skills training that would benefit local laborers.

Todd Bartels

Inquired as to what role the EDA plays in residential development. Bartels noted that he was contacted by Duinick soliciting support for Hanover Cove and the approximate \$40 million residential development project.

Hagen stated that the Hanover EDA historically has not been involved from a plan review standpoint for residential development. This is due to the fact that the EDA does not contribute to residential developments in the form of financial assistance. Hagen did note that he sends a general support of residential development by the EDA when meeting with potential developers.

Bartels further stated that Duinick questioned what the City does not like about the Hanover Cove plans. Hagen responded that the City does not have complete detailed plans and therefore cannot provide quality feedback to the developer. Hagen further noted that the developer has failed to submit plans to the city on several occasions therefore pushing the review period out past several of the developer's timeframe schedules. Hagen noted that once complete plans are received, staff would conduct their thorough review and forward the plans to Planning Commission and the City Council.

Unfinished Business

None

New Business

Board Photo

Hagen explained this photo is for the purpose of including on the City Website and in the 2014 Hanover Comprehensive Plan to recognize individuals who played a role in developing the plan.

Bartels recommended waiting for all members to be present.

2019 Final Budget – Draft 1

MOTION by Bartels to adjust the regular meeting date to the third Thursday of each month, seconded by Dismang. **Motion carried unanimously.**

Discussion about EDA assistance for undesirable properties was held. Hallstein inquired to what level of assistance the EDA would want to contribute to blighted properties. Her question stems from two properties in the downtown area that are vacant and unsightly. The group questioned the benefit of major dollars being provided but encourage the City to exercise code enforcement on problem properties.

MOTION by Hallstein to recommend Council direct staff to conduct a review of code violations for 119 Millpond Trail and 11218 Church St NE, seconded by Warpula. **Motion carried unanimously.**

2019 Business Social

The group discussed plans for the 2019 Business Social. Tentative plans are to hold the event on April 24th or 25th as a breakfast event again. Hagen is to contact local businesses to solicit an event location. The group suggested Roy C. Inc., JS Stewart, Public Works, or Plug Technologies. The event will have food, socializing, and a presentation. The group suggested giving away larger appreciation tokens via a raffle versus the individual attendee appreciation tokens. Johnson suggested three items totaling up to \$1,000.

Hallstein suggested future consideration of a business field trip which would include a visit to various businesses.

Reports

None

Adjournment

MOTION by Bartels to adjourn at 9:48 a.m., seconded by Warpula. **Motion carried unanimously.**

ATTEST:

Brian Hagen, City Administrator