

**CITY OF HANOVER  
CITY COUNCIL MEETING  
NOVEMBER 14, 2018 – OFFICIAL MINUTES**

**Call to Order/Pledge of Allegiance:**

Mayor Chris Kauffman called the regular meeting of Wednesday, November 14, 2018 to order at 7:01 p.m. Present were Mayor Chris Kauffman, Councilors Ken Warpula, Doug Hammerseng and MaryAnn Hallstein. Also present were City Administrator Brian Hagen, Accountant / Deputy Clerk Jackie Heinz, Public Works Supervisor Jason Doboszinski, City Attorney Jay Squires and City Planner Cindy Nash. Other guests included Fire Chief Dave Malewicki, Toby Heinz, Derek Bostrom, Carl Olson, Brian Gronsberg, Dylan Freund, Doug Voerding from the Journal Press, Randy Whitcomb and Tom and Stephanie Gleason.

**Approval of Agenda:**

**MOTION** by Warpula to approve the agenda, seconded by Hammerseng. **Motion carried unanimously.**

**Consent Agenda:**

Heinz added claims in the amount of \$11,250.00. New claims total would be \$395,664.31. Hammerseng asked for clarification on item c, Hagen explained the certified amount goes against next years tax payment of the delinquent property owner. Property owners have been notified via mail and phone, Veolia is willing to work on payments.

**MOTION** by Hallstein to approve the amended consent agenda, seconded by Hammerseng.

a. **Approve Minutes of October 16, 2018 City Council Work Session Meeting**

b. **Approve Claims as Presented:**

➤ Claims	\$ 356,142.52
➤ Payroll	\$ 17,332.87
➤ P/R taxes & Exp	\$ 6,327.93
➤ Other Claims	\$ 4,610.99
➤ Total Claims	<u>\$ 384,414.31</u>

c. **Res No 11-14-18-103 – Approving Delinquent Utility Assessment Certifications**

d. **Res No 11-14-18-104 – Approving Rental Dwelling Licenses**

e. **Res No 11-14-18-105 – Terminating SEH Inc. Contract**

f. **Res No 11-14-18-106 – Approving Wright County 2020-2021 Assessor Contract**

g. **Res No 11-14-18-107 – Approving EDA Business Social Appreciation Token Budget**

h. **Res No 11-14-18-108 – Approving Exempt Gambling Permit for RMEF**

i. **Res No 11-14-18-112 – Approving Hennepin County Pictometry Contract**

j. **Res No 11-14-18-113 – Accepting Donation from Hanover Lions Club**

**Motion carried unanimously.**

**Citizen's Forum:**

**Present Tom Gleason and Randy Whitcomb with Appreciation Plaque**

Hagen presented Tom Gleason with an appreciation plaque for serving 14 years on the Park Board, he also presented Randy Whitcomb with an appreciation plaque for serving 17 years on the EDA.

**Fire Department Pinning – Dylan Freund**

Fire Chief Dave Malewicki stated Dylan Freund has successfully completed one year of probation. Chief Malewicki further stated Freund will be a great asset for the Hanover Fire Department. Toby Heinz and Carl Olson then presented Freund with his Fire Department Badge and Pins.

**Public Hearings:**

None

**Unfinished Business:**

None

**New Business:****Res. No. 11-14-18-109 – Approving EDA Matching Grant Incentive**

Hagen stated the grant and loan are for pavement improvements to Roy C. Inc. Hagen further stated the project has already been completed, therefore the EDA reduced the amount of the grant portion to \$3,750 and left the zero-interest loan at \$7,500.

**MOTION** by Warpula to approve Res No 11-14-18-109, seconded by Hammerseng. **Motion carried unanimously.**

**Res. No. 11-14-18-110 – Adopting the City of Hanover 2040 Comprehensive Plan**

Nash stated the attached comprehensive plan has been worked on for the last year and a half. At the October Planning Commission meeting residents made comments and asked questions regarding impact to their property. Most inquiries came from residents on county road 123 on the Hennepin County side of Hanover. Hammerseng asked if there are any unresolved issues. Nash stated all comments and questions were discussed, residents now understand the future stated by the comprehensive plan doesn't dictate what property owners can do now. Kauffman asked Nash to explain goal #1. Nash stated the city should grow in a consciences manner and think logically about growth.

**MOTION** by Hammerseng to approve Res No 11-14-18-110, seconded by Hallstein. **Motion carried unanimously.**

**2019 Final Budget – Draft 1**

Warpula asked if there were any changes since the last preliminary budget. Hagen stated the full tax capacity was received from Wright County, the number was close to the estimation and is down to 45.28%. Hagen further stated there were no changes to revenue or expenditures, he will be working with the Fire Chief for expected capital purchases. Hammerseng inquired what the goal or optimum number is for the tax levy. Hagen stated the goal is to maintain or reduce, new construction and home values of increased and Hanover competes well with the surrounding communities.

**Res. No. 11-14-18-111 – Approving Settlers Park Ballfield Lighting Change Order**

Hagen stated Xcel did not want to expand service and is requiring a new box be installed to run the lights on the new ballfield and be fully functional. The city will be charged cost, all the lights have been tested and everything is in working condition.

**MOTION** by Hammerseng to approve Res No 11-14-18-111, seconded by Warpula. **Motion carried unanimously.**

**January 1, 2019 City Council Meeting Date Change**

**MOTION** by Hallstein to change the January 1, 2019 meeting date to January 3, 2019, seconded by Warpula. **Motion carried unanimously.**

**EDA Recommendation on Dilapidated Structures**

Hagen stated the EDA discussed low cost options to make the town better with regards to 2 homes located downtown, one on Church Street and another on Mill Pond which have boarded up windows, paint peeling, etc. Kauffman stated the flood plain may be an issue with the home on Mill Pond, inquired if the City has reached out to the land owners. Hagen stated no land owners have been contacted. Squires stated

the city can approach the issues in a voluntary manner, examples include asking to clean up the property and EDA incentives, or in an involuntary matter, examples include authority under code, hazardous building law and city order under state law. Hallstein stated the goal is to remove the homes, she inquired if there is a potential cost to the city if the property owners are forced to comply. Squires stated if the property is condemned it becomes the cities, the law allows the city to recover costs, but in the end they won't be paid. Hagen asked what the end goal is. Hammerseng stated if the city would like something done, what is it and why. Hallstein stated redevelopment, could help offset cost to the property owner through the City or EDA. Hallstein further inquired what kind of program this would fit under. Kauffman inquired the cost to tear down the home on River Road by Public Works. Doboszanski stated under \$10,000. Hammerseng inquired what the end goal is for the EDA and does this fall within the EDA guidelines. Hagen stated the Church Street property could fall under the EDA guidelines, but the Mill Pond property likely would not. Hallstein stated when attending the LMC conference other cities stated they have fix-up funds for residential properties. Hallstein inquired is the Mill Pond home stays if it violates any ordinances. Hagen stated staff has not dug that deep. Nash stated to look into ordinance 8.2. Hagen stated staff will bring back to council once more information is known.

## Reports

Doboszanski

- Sweeping is complete, 12,600 lbs. of debris was taken off the streets.

Nash

- The Mahler pit IUP expires this year, Fehn Companies has filed for a temporary extension while future plans are figured out.

Warpula

- Poultry Social is taking place on Friday at 7:00 pm at City Hall.

Hagen

- Elections are done, there will be no recount for Hennepin County
- Xcel has begun enforcing no hanging of Christmas lights or flags on poles with distribution lines.
- Thanksgiving is next week, City Hall is closed on Thursday and Friday.

Kauffman

- Foxtailers will be putting out mats on the old bridge on Thursday.
- There was 76.6% voter participation in Hanover on Election day.

## Adjournment

**MOTION** by Warpula to adjourn at 8:16 p.m., seconded by Hammerseng. **Motion carried unanimously.**

APPROVED BY:

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Chris Kauffman, Mayor

ATTEST:

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Brian Hagen, City Administrator