

**CITY OF HANOVER
PARK BOARD
November 27, 2012
Unapproved Minutes**

**MELISSA THOMPSON - CHAIR
ABBY PETERSON – VICE-CHAIR
TOM GLEASON**

**ANDREW STARNER
MELISSA BRUTGER
LIAISON – WENDY PINOR**

Chair Thompson called the regular Park Board meeting of November 27, 2012, to order at 7:04 p.m. followed by the Pledge of Allegiance. Present were members Thompson, Gleason, Starnier and Brutger. Also present was Liaison Pinor and Secretary/Receptionist Herwig. Absent was Peterson. No guests present.

Call to Order

Agenda

Chair Thompson introduced the agenda.

MOTION by Gleason, seconded by Starnier, to approve the meeting agenda of November 27, 2012.

Voting aye: Brutger, Starnier, Thompson and Gleason.

Voting nay: none. Motion carried 4:0.

**Approval of
Agenda**

Minutes of August 28, 2012 Regular Meeting

Chair Thompson introduced the August 28, 2012 meeting minutes.

MOTION by Starnier, seconded by Gleason, to approve the minutes of the August 28, 2012 regular meeting.

Voting aye: Starnier, Thompson, Brutger and Gleason.

Voting nay: none. Motion carried 4:0.

**Approval of
Minutes**

Open Forum

No one wished to be heard.

Open Forum

Unfinished Business

Community Ice Skate-January 20, 2013

Chair Thompson introduced the agenda item.

**Unfinished
Business
Community Ice
Skate-January
20, 2013**

Members discussed the date, time, process of making the ice, who is responsible for installing the ice, maintenance of the ice, seating, city liability, advertising, alternative option of event if no ice, supplies and a budget. Members decided if there is no ice due to the weather they would continue with a bonfire only event. Members suggested including in the advertising of the event to have participants bring their own sticks to roast marshmallows over the fire and chairs to sit on. Herwig will confirm with Vogel the installation and maintenance of the ice.

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Members agreed to the following items listed:

Thompson-advertising the event

Starner-canopy, refreshments, supplies, music and player

Gleason-key to City Hall, 100' extension cord, warmer for apple cider, fire pit and wood

Brutger-6' table

New Business

None

Reports & Announcements

Park Board Reports

Thompson

- Thompson reminded the members of the Tree Pruning Seminar scheduled for March 16, 2013 at 10am. She said that Janet McDaniel is the instructor and the seminar will be at City Hall. She said that she would present for a half hour and then open up for questions. Thompson would advertise the event and requested the event be posted on the City website.

Gleason

- Gleason commended Thompson on the great work she has done for the Park Board.

Peterson

- Not present.

Starner

- Starner mentioned his neighbors discussed the idea of decorating Mallards Landing Park gazebo and trees with holiday lights. Members questioned if there were electrical outlets at the parks, the budget for decorating and if the neighbors would decorate the parks. Pinar mentioned the idea of a park lighting contest decorated by the neighbors. Thompson requested the park decorating item be submitted to Council at their next meeting. Pinar stated she would put her request into Interim City Administrator Derus.

Brutger

- No report.

Liaison Report

New Business

None

**Reports &
Announcements**

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- Pinor reminded members of the City of Hanover Holiday Party at the Hilltop on December 14, 2012 from 3pm to 7pm.

- Pinor provided an update on the new business, Anytime Fitness to be located in the building on 4th Street, the Senior Housing Open House, status of the vacant building where Fire House Auto was located and the potential interested businesses, process of the mayor and council positions after the elections, reported on office staff and public works new front end loader purchased for snow removal.

- Pinor reported she would talk to the Fire Department next year about including the Park Board events on their 2014 calendar. She said she submitted the 2013 dates for events to the Fire Department before October.

Staff Report

- Spring Park Walk-Through Follow Up included in the agenda packet for members to review.

- Cardinal Circle Park Shelter Update included in the agenda packet for members to review.

- Sledding Hill Risk Management document included in the agenda packet for members to review pertaining to Eagle View Park Sledding Hill.

Adjournment

MOTION by Gleason, seconded by Starner, to adjourn the Park Board meeting at 8:10 p.m. Motion carried unanimously.

Adjournment

Lori Herwig, Secretary/Receptionist