

**CITY OF HANOVER
PARK BOARD
November 22, 2011
Unapproved**

MELISSA THOMPSON - CHAIR
LISA MCGUNNIGLE – VICE-CHAIR
ABBY PETERSON

TOM GLEASON
ANDREW STARNER
LIAISON – WENDY PINOR

Chair Thompson called the regular Park Board meeting of November 22, 2011, to order at 7:30 p.m. followed by the Pledge of Allegiance. Present were members, Gleason, Peterson, and Thompson. Also present were Liaison Pinor, City Planner Nash and Deputy Clerk Barker. Absent: McGunnigle and Starnier. Guests present included, but may not have been limited to: Derek Larsen from Tobacco-Free Youth Recreation.

Call to Order

Thompson introduced the agenda. She requested that Schedule 2012 Park Event Dates be added to the agenda as item 5.c. and that Plaque for Cardinal Circle Sculpture be added to the agenda as item 5.d.

Approval of Agenda

MOTION by Gleason, seconded by Peterson, to approve the meeting agenda of November 22, 2011 as amended.

Voting aye: Gleason, Peterson, and Thompson.
Voting nay: none. Motion carried 3:0.

Thompson introduced the minutes.

Approval of Minutes

MOTION by Thompson, seconded by Gleason, to approve the minutes of the October 25, 2011 regular meeting as presented.

Voting aye: Gleason, Peterson, and Thompson.
Voting nay: none. Motion carried 3:0.

Open Forum

Open Forum

No one wished to be heard.

UNFINISHED BUSINESS

Unfinished Business

Tobacco-Free Youth Recreation

**Tobacco-Free Youth
Recreation**

Thompson introduced the agenda item. She provided a recap and an update on the drafted policy.

Peterson said talked with a City Council member from Dayton about their tobacco-free policy. She said he had told her that an impervious surface could be blacktop and concrete. She stated that Dayton has an exemption policy in effect that allows a waiver during certain public events. She said that she had attended a workshop and there was a probability in the future that regulations would require festivals to fence off areas where beer is being sold. She noted that the waiver could be a designated fenced in area for drinking which could be on the grass. She stated that designated areas could be posted during the events.

Thompson said she was concerned that hall and shelter renters would consider themselves as a group so they could apply for a waiver. She was concerned about the other parks. Pinor said she thought that Settlers Park was the only park that the City would allow a waiver.

Peterson said she felt it would be hard to enforce when alcohol is being served

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and those areas have to be fenced in and the smoking is only permitted on the impervious areas.

Thompson inquired if the waiver should be for the whole park or a designated area. Pinor said she felt that opening the whole park to smoking would cause confusion.

Peterson said she would like to be proactive with the policy, to have it work for what comes up in the next couple of years.

Thompson asked if they should use the word impervious or bituminous in the policy. Pinor replied bituminous which is blacktop, cutting out the sidewalks and concrete areas.

Thompson stated that whoever is renting the park for a public event will have to apply for a waiver from the City and then allow smoking in a designated area.

Derek Larsen from Tobacco-Free Youth Recreation said since the Park Board was focusing on the parking lot area, he would suggest changing the word bituminous to parking lot, because it is clearer to understand. He also recommended either leaving the adoption date open or removing the date to allow more time to publicize the policy.

After further discussion the Park Board changed the word bituminous to parking lot, changed the word event to events, and removed the adoption date

MOTION by Thompson, seconded by Gleason, to recommend to the City Council approval of the Tobacco-Free Parks & Trail Policy with the recommended changes.

Voting aye: Gleason, Peterson, and Thompson.
Voting nay: none. Motion carried 3:0.

Park Dedication Fee Analysis

Thompson introduced the agenda item. City Planner Nash provided a recap and an overview; explaining that there were errors in the previous spreadsheet that had been presented at the last meeting. She noted the corrections were highlighted in yellow on the handouts. She said the proposed park dedication fee would be \$2,786.

Thompson inquired if the current park dedication fee was \$2,740. Nash replied affirmatively.

Thompson asked how long the park dedication study/fee would last. Nash responded that the City may want to review it when activity picks up. She stated that it can be adjusted periodically. She added that when there are changes, priorities or changing trends.

Thompson asked who can initiate the change. Nash replied that anyone could; city council or staff.

**Park Dedication Fee
Analysis**

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Nash reviewed the revised spreadsheet and the map with the Park Board.

Nash noted that the 2003 Park Dedication Study map did not have any trails.

Thompson questioned why the fee was not going up. Nash responded that the 2003 study had more parks and that land value was higher then.

Peterson stated that she didn't see anything that needed to be changed. Thompson concurred. Peterson said she felt the City has done a good job.

MOTION by Peterson, seconded by Thompson, to accept the changes to the Park Dedication Study presented by the City Planner and for the City Council to consider accepting the Park Dedication Study.

Voting aye: Gleason, Peterson, and Thompson.
Voting nay: none. Motion carried 3:0.

Schedule 2012 park event dates

Schedule 2012 park event dates

Thompson introduced the agenda item. She provided a recap from the previous meeting.

MOTION by Thompson, seconded by Gleason, to table the agenda item until January 24, 2012.

Voting aye: Gleason, Peterson, and Thompson.
Voting nay: none. Motion carried 3:0.

Plaques and Signs for Cardinal Circle Park

Plaques and Signs for Cardinal Circle Park

Thompson introduced the agenda item. She said that staff didn't have any new information.

MOTION by Thompson, seconded by Peterson, to table the agenda item until January 24, 2012.

Voting aye: Gleason, Peterson, and Thompson.
Voting nay: none. Motion carried 3:0.

NEW BUSINESS

New Business

No new business.

Reports & Announcements

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Park Board Reports

Thompson

- No report.

McGunnigle

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- Not present.

Peterson

- No report.

Gleason

- No report.

Starner

- Not present.

Liaison Report

Pinor

- No report.

Staff Report

Barker

- No report.

MOTION by Peterson, seconded by Thompson, to adjourn the November 22, 2011
Park Board meeting at 8:48 p.m.

Adjournment

Voting aye: McGunnigle, Peterson, and Thompson.
Voting nay: none. Motion carried 3:0.

Melissa Barker, Deputy Clerk