

**CITY OF HANOVER  
SPECIAL CITY COUNCIL MEETING  
DECEMBER 5, 2017 – OFFICIAL MINUTES**

**Call to Order:**

Mayor Chris Kauffman called the special meeting of Tuesday, December 5, 2017 to order at 6:30 p.m. Present were Mayor Chris Kauffman, Councilors Doug Hammerseng, Ken Warpula, and Jim Zajicek. Also present was City Administrator Brian Hagen. Councilor MaryAnn Hallstein was absent.

**Approval of Agenda:**

**MOTION** by Warpula to approve the agenda, seconded by Hammerseng. **Motion carried unanimously.**

**Closed Session – City Administrator Annual Review**

**MOTION** by Warpula to close the meeting at 6:31 p.m. for the purpose of conducting an annual review, seconded by Hammerseng. **Motion carried unanimously.**

A closed session was held to discuss the performance of the City Administrator. Areas of accomplishments and areas needing improvement were discussed.

**MOTION** by Hammerseng to reopen the special meeting at 7:10 p.m., seconded by Zajicek. **Motion carried unanimously.**

**Adjournment**

**MOTION** by Warpula to adjourn at 7:11 p.m., seconded by Zajicek. **Motion carried unanimously.**

APPROVED BY:

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Chris Kauffman, Mayor

ATTEST:

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Brian Hagen, City Administrator