

**CITY OF HANOVER
ECONOMIC DEVELOPMENT AUTHORITY MEETING
DECEMBER 8, 2016 – OFFICIAL MINUTES**

Call to Order

Chair Bartels called the regular EDA meeting of December 8, 2016 to order at 8:02 a.m. Present were Todd Bartels, Randy Whitcomb, Keith Ulstad, Matt Hanson, Jessica Johnson, and Ken Warpula. Also present was City Administrator Brian Hagen and EDA Consultant Heidi Peper. John Vajda was absent.

Approval of Agenda

MOTION by Hanson to approve the agenda, seconded by Whitcomb. **Motion carried unanimously.**

Approval of Minutes from November 10, 2016 Regular Meeting

MOTION by Whitcomb to approve minutes as presented, seconded by Ulstad. **Motion carried unanimously.**

Approval of Accounts Payable and Financial Reports

Johnson stated there are four outstanding loans. All loans are current on payments.

MOTION by Johnson to approve the Accounts Payable and Financial Reports as presented, seconded by Whitcomb. **Motion carried unanimously.**

Citizen's Forum

None

Unfinished Business

2017 Business Social

Hagen stated he is waiting for a response from Chops Bar to determine their interest and ability to hold the event. Whitcomb stated that BankWest may be a possible location to hold the event and he would look into it.

Johnson stated she researched the cost of handing out gifts. She estimates that between the cost of food based on previous years and the cost of Yetti mugs, the event would total approximately \$5,000.

Downtown redevelopment & Parking

Hagen and Peper would be meeting Caprice Woodcraft and European Auto after the EDA meeting to discuss short term plans for their businesses. The board further discussed that on-street parking options may be the best option if the EDA continues to pursue investing into downtown parking. They did desire to understand WestAir's plans for the vacant lot next to their office area. They suggested a meeting or phone call similar to Caprice Woodcraft and European Auto.

The board discussed residential lots which may be parking possibilities. One property between the River Inn and Comfort Matters stood out. They suggested having a conversation with the property owner to discuss future plans.

Industrial Park Growth

Members discussed future commercial/industrial park growth areas. They agree that the Duinck Pit area may benefit from some rezoning. Other areas are limited to providing future impact until development is desired from the private market.

The board encouraged conversation with Hennepin County to solidify an access point to the vacant parcel of land adjacent to the river between the Historic Bridge and the vehicle bridge on CSAH 19. Hagen would contact Hennepin County to engage conversations.

New Business

Heidi Peper – 2017 Contract

Peper outlined the proposed 2017 contract. She identified an increase in rate due to her position changing with the company. The members asked if she had a desire to continue to work with Hanover given her new role. She stated she enjoys retaining Hanover as a client. She further stated that she would remain budget conscious and if tasks could be completed by a lower hourly rate individual from her company that she would ensure that happened.

MOTION by Warpula to recommend approval the proposed 2017 contract with SEH, seconded by Ulstad. **Motion carried unanimously.**

Reports

None

Adjournment

MOTION by Whitcomb to adjourn at 9:36 a.m., seconded by Ulstad. **Motion carried unanimously.**

ATTEST:

Brian Hagen, City Administrator