

**AGENDA
HANOVER CITY COUNCIL WORK SESSION MEETING
DECEMBER 17, 2024**

**MAYOR
CHRIS KAUFFMAN**

**COUNCIL
MIKE AMERY
MARYANN HALLSTEIN
THOMAS DIERBERGER
GREG ZGUTOWICZ**

- 1. Call to Order City Council Work Session Meeting**
- 2. Approval of Agenda**
- 3. Consent Agenda Items:** *Items on the consent agenda are generally procedural, non-controversial and/or have been previously discussed by the City Council. These items do not require further discussion at the meeting and are passed by one motion of the Council. Additional information is included for each item within the agenda packet, and Council members may move items to the regular agenda for further discussion as needed.*
 - a. Approve Minutes of December 3, 2024 City Council Meeting (3)**
 - b. Approve Claims as Presented: (6)**

➤ Claims	\$ 89,981.36
➤ Payroll	\$ 13,591.81
➤ P/R taxes & Exp.	\$ 5,118.70
➤ Other Claims	<u>\$ 3,599.20</u>
➤ Total Claims	<u>\$ 112,291.07</u>
 - c. Ordinance 2024-09 – Adopting Floodplain Amendments (55)**
 - d. Resolution 12-17-24-115 – Accepting Donations (59)**
- 4. Review Draft Fee Schedule for 2025 (60)**
- 5. Reports**
- 6. Adjournment**

To: Mayor Kauffman & Members of the Hanover City Council
From: Jennifer Nash, City Administrator
Date: December 12, 2024
Re: Review of Tuesday, December 17, 2024 City Council Agenda

1. **Call to Order Regular City Council Work Session Meeting: 7:00 p.m.**
2. **Approval of Agenda**
3. **Consent Agenda Items:** *Items on the consent agenda are generally procedural, non-controversial and/or have been previously discussed by the City Council. These items do not require further discussion at the meeting and are passed by one motion of the Council. Additional information is included for each item within the agenda packet, and Council members may move items to the regular agenda for further discussion as needed.*
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➤ Other Claims	<u>\$ 3,599.20</u>
➤ Total Claims	<u>\$ 112,291.07</u>
 - c. **Ordinance 2024-09 – Adopting Floodplain Amendments (55)**
 - d. **Resolution 12-17-24-115 – Accepting Donations (59)**
4. **Review Draft Fee Schedule for 2025 (60)**

A draft 2025 fee schedule is attached for discussion by the Council. Proposed updates are reflected in red on the attached and include adjustments for water and sewer services in keeping with expenses, as well as a couple of proposed adjustments to hall rental fees. Following Council discussion, staff can make any adjustments directed prior to drafting the annual fee schedule adoption ordinance.
5. **Reports**
6. **Adjournment**

**CITY OF HANOVER
CITY COUNCIL MEETING
DECEMBER 3, 2024**

Call to Order:

Mayor Chris Kauffman called the Council Meeting of Tuesday, October 1, 2024, to order at 7:00 p.m. Present were Mayor Chris Kauffman, Council Members Mike Amery, Thomas Dierberger, MaryAnn Hallstein, and Greg Zgutowicz. Also Present were City Administrator Jennifer Nash, City Clerk Jenny Peterson, City Attorney Jay Squires, City Planner Cindy Nash. Public Attendance: John Siefert, Mike Gesellchen, Gretchen Barrett, Jodi Tappe, Rhonda Tyllin, and Henry Addy.

Approval of Agenda:

City Administrator Nash requested two additions to the consent agenda - Resolution 12-03-24-113 – Extending River Inn Agreement and Resolution 12-03-24-114 – Approving Plow Truck Repairs.

Kauffman would like to add 6d to extend moratorium on Cannabis until the state finalizes process.

A motion was made by Hallstein and seconded by Amery to approve the agenda as amended. All in favor. Motion carried.

Consent Agenda:

A motion was made by Hallstein and seconded by Zgutowicz to approve the consent agenda as amended.

- a. **Approve Minutes of November 19, 2024, Work Session Meeting**
- b. **Approve Claims as Presented:**
 - **Claims** **\$ 107,595.39**
 - **Payroll** **\$ 13,741.95**
 - **P/R taxes & Exp.** **\$ 5,213.04**
 - **Other Claims** **\$ 3,633.04**
 - **Total Claims** **\$ 130,183.42**
- c. **Resolution 12-03-24-104 – Approving 2025 Solid Waste Haulers Licenses**
- d. **Resolution 12-03-24-105 – Selecting Write-In Counting Process for Local Offices**
- e. **Resolution 12-03-24-106 – Designating 2025 Election Polling Location**
- f. **Resolution 12-03-24-107 – Approving Personnel Actions**
- g. **Resolution 12-03-24-110 – Approving Maintenance Agreement with St. Michael**
- h. **Resolution 12-03-24-111 – Accepting Donation**
- i. **Resolution 12-03-24-112 – Declaring 1998 Fire Vehicle Surplus and Authorizing Auction**
- j. **Resolution 12-03-24-113 – Extending River Inn Agreement**
- k. **Resolution 12-03-24-114 – Approving Plow Truck Repairs**

Motion carried unanimously.

Citizen’s Forum

Jodie Tappe with River Inn stated they are close to completion of the construction project at the River Inn. Tappe stated that they are currently working on the fence, parking lot and landscaping.

Henry Addy stated after the rental on November 16th, they completed all the tasks required of renters. Mr. Addy is requesting a full refund of damage deposit. The Council denied the full deposit refund due to the condition the hall was left on November 16th and the Public works department needed to clean.

Public Hearing

a. 2024 Truth in Taxation Presentation and Public Comment

City Administrator Nash presented the Truth in Taxation presentation from the public agenda packet. Nash explained how property tax systems work, community growth effects on the budget, and notable levy impact item - adding a Planning and Development Coordinator position in 2025. With this budget, the tax rate for the community would decrease for the 4th year in a row.

New Business

a. Resolution 12-03-24-108 – Adopting 2025 Final Budget & Levy

City Administrator Nash presented the staff report on the 2025 budget and levy.

A motion was made by Hallstein and seconded by Zgutowicz to approve Resolution 12-03-24-108 Adopting 2025 Final Budget & Levy as presented. Motion carried unanimously.

b. Resolution 12-03-24-109 – Approving Veolia Budget

John Siefert gave an overview of the Veolia Budget for 2025 and a recap of the many projects that were completed in 2024.

A motion was made by Zgutowicz and seconded by Dierberger to approve Resolution 12-03-24-109 – Approving Veolia Budget. Motion carried unanimously.

c. Ordinance 2024-08 – Amending Zoning Ordinance to Add Place of Worship

City Planner Nash presented the staff report.

A motion was made by Zgutowicz and seconded by Dierberger to adopt Ordinance 2024-08 Amending the City of Hanover Zoning Ordinance Related to Places of Worship. Motion carried unanimously.

d. Extension of Cannabis Moratorium

Mayor Kauffman would like to extend the City of Hanover's moratorium on cannabis. Discussion ensued regarding moratorium expiring on January 1, 2025, state regulations, and already established guidelines.

A motion was made by Kauffman to approve interim ordinance prohibiting cannabis use expansion in Hanover. No second. Kauffman recanted the motion.

A motion was made by Hallstein and seconded Dierberger to TABLE discussion on an interim ordinance prohibiting cannabis use expansion in Hanover. Motion carried unanimously to table discussion.

Reports

- Amery – Inquired about the ice rink flooding. Administrator Nash noted staff plans to get going on rinks as soon as colder weather will permit.
- Hallstein – Noted Planning Commission tabled discussion of defining villas
- Administrator Nash – Noted historical society has two more events for 2024

Adjournment

A motion was made by Zgutowicz and seconded by Hallstein to adjourn the meeting at 8:33 p.m. All in favor. Motion carried.

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Jenny Peterson, City Clerk/Asst to the City Administrator

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Payments Batch 121724 Claims				Total
				\$89,981.36
Refer	656 ALLINA HEALTH SYSTEM	Ck# 004756E 12/17/2024		
Cash Payment	E 100-42240-310 Other Professional Servi	FD 4TH QTR EDUCATION & MEDICAL DIRECTION		\$1,191.50
Invoice				
Transaction Date	12/5/2024	Cash	10100	Total \$1,191.50
Refer	657 AMBIA ENERGY LLC			
Cash Payment	E 100-42401-310 Other Professional Servi	SOLAR PERMIT REFUND FOR 856 EMMY LN		\$152.25
Invoice REFUND 12/17/2024				
Transaction Date	12/5/2024	Cash	10100	Total \$152.25
Refer	658 ASPEN MILLS			
Cash Payment	E 100-42220-260 Uniforms	NAME TAG FOR TONY WYCHGRAM		\$10.85
Invoice 342893 11/13/2024				
Transaction Date	12/5/2024	Cash	10100	Total \$10.85
Refer	706 AT&T MOBILITY	Ck# 004772E 12/17/2024		
Cash Payment	E 100-43000-121 PERA	PW CELL PHONE 10/26 - 11/25/24		\$139.68
Invoice				
Transaction Date	12/10/2024	Cash	10100	Total \$139.68
Refer	659 BANKWEST - ROCKFORD			
Cash Payment	E 407-46500-812 Tax Increment Financin	TIF PYMT #15		\$9,097.65
Invoice 12/17/2024				
Transaction Date	12/5/2024	Cash	10100	Total \$9,097.65
Refer	694 BARTELS, TODD	Ck# 004768E 12/17/2024		
Cash Payment	E 201-41330-111 Committee Wages/Meet	2024 EDA MEETINGS		\$180.00
Invoice				
Transaction Date	12/6/2024	Cash	10100	Total \$180.00
Refer	711 BEAUDRY OIL & PROPANE			
Cash Payment	E 100-43000-212 Motor Fuels	PW unleaded fuel 303.3 gallons		\$737.02
Invoice 2784662 12/2/2024				
Transaction Date	12/10/2024	Cash	10100	Total \$737.02
Refer	688 Brandhorst, Benjamin			
Cash Payment	E 100-41330-111 Committee Wages/Meet	2024 PARK BOARD MEETINGS & EVENTS		\$420.00
Invoice 12/17/2024				
Transaction Date	12/6/2024	Cash	10100	Total \$420.00
Refer	660 C & C Embroidery			
Cash Payment	E 100-43000-260 Uniforms	PW UNIFORMS SHIRTS		\$182.00
Invoice 7684 11/20/2024				
Transaction Date	12/5/2024	Cash	10100	Total \$182.00
Refer	661 CARSON, CLELLAND & SCHREDE			
Cash Payment	E 100-41610-304 Legal Fees	CITY ATTORNEY FEES NOV 2024		\$251.34
Invoice 6613 11/26/2024				
Transaction Date	12/5/2024	Cash	10100	Total \$251.34
Refer	707 CENTERPOINT ENERGY	Ck# 004773E 12/17/2024		
Cash Payment	E 100-43000-383 Gas Utilities	PW GAS UTILITIES 11/26 - 12/30/24		\$456.53
Invoice				
Cash Payment	E 100-42280-383 Gas Utilities	FS GAS UTILITIES 11/26 12/30/24		\$161.21
Invoice				

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Cash Payment	E 100-41940-383	Gas Utilities	CITY HALL GAS UTILITIES 11/26 - 12/30/24		\$346.76
Invoice					
Transaction Date	12/10/2024	Cash	10100	Total	\$964.50
Refer	712 CENTURY LINK				
Cash Payment	E 100-42280-321	Telephone	FD telephone 11/28 - 12/27/24		\$75.39
Invoice 11/28/2024					
Transaction Date	12/11/2024	Cash	10100	Total	\$75.39
Refer	662 CITY OF ST. MICHAEL Ck# 004757E 12/17/2024				
Cash Payment	E 602-49455-310	Other Professional Servi	SAC FEE - 1915 OAK RIDGE ST		\$6,101.00
Invoice					
Transaction Date	12/5/2024	Cash	10100	Total	\$6,101.00
Refer	708 CLASSIC CLEANING COMPANY, LL				
Cash Payment	E 100-41940-310	Other Professional Servi	MONTHLY CLEANING NOV 2024		\$325.00
Invoice 37092 11/30/2024					
Cash Payment	E 100-41940-310	Other Professional Servi	SPECIAL CLEANINGS 10/12 & 11/9/24		\$220.00
Invoice 37092 11/30/2024					
Transaction Date	12/10/2024	Cash	10100	Total	\$545.00
Refer	663 COLLABORATIVE PLANNING LLC Ck# 004758E 12/17/2024				
Cash Payment	E 100-41910-310	Other Professional Servi	Planning & Zoning		\$2,803.50
Invoice					
Cash Payment	E 100-42401-310	Other Professional Servi	Bldg permits		\$756.00
Invoice					
Cash Payment	E 839-41910-310	Other Professional Servi	CRHW 7th - Lennar		\$220.50
Invoice					
Cash Payment	E 818-41910-310	Other Professional Servi	RJT Addition - Proj 208357		\$94.50
Invoice Project 208357					
Cash Payment	E 818-41910-310	Other Professional Servi	Oakridge Prelim Plat - Proj 208364		\$1,575.00
Invoice Project 208364					
Cash Payment	E 834-41910-310	Other Professional Servi	CRHW 6TH - Forestar		\$63.00
Invoice					
Cash Payment	E 818-41910-310	Other Professional Servi	Peak Perspectives/Hilltop - Proj 208281		\$31.50
Invoice Project 208281					
Transaction Date	12/5/2024	Cash	10100	Total	\$5,544.00
Refer	664 COMCAST				
Cash Payment	E 100-41940-321	Telephone	Acct 877210562005724City Hall phone 12/5 - 1/04/25		\$270.49
Invoice 11/25/2024					
Transaction Date	12/5/2024	Cash	10100	Total	\$270.49
Refer	665 CUSTOMIZED FIRE RESCUE TRAI				
Cash Payment	E 100-42240-208	Training and Instruction	NFPA SCBA Training		\$1,500.00
Invoice 2870 11/22/2024					
Transaction Date	12/5/2024	Cash	10100	Total	\$1,500.00
Refer	715 DEHMER FIRE PROTECTION				
Cash Payment	E 100-42220-580	Other Equipment	Dry Chem fire extinguisher recharge		\$77.00
Invoice 2301 12/4/2024					
Transaction Date	12/11/2024	Cash	10100	Total	\$77.00
Refer	695 DISMANG, BRIAN				
Cash Payment	E 201-41330-111	Committee Wages/Meet	2024 EDA MEETINGS		\$120.00
Invoice 12/17/2024					

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Transaction Date	12/6/2024	Cash	10100	Total	\$120.00
Refer	716 Ehlers				
Cash Payment	E 100-41530-310	Other Professional Servi	ARPA assistance/correspondence		\$183.75
Invoice	99989		12/9/2024		
Transaction Date	12/11/2024	Cash	10100	Total	\$183.75
Refer	666 ELITE SANITATION				
Cash Payment	E 100-45200-580	Other Equipment			\$226.88
Invoice	31254		11/19/2024		
Transaction Date	12/5/2024	Cash	10100	Total	\$226.88
Refer	686 FINKEN WATER SOLUTIONS Ck# 004766E 12/17/2024				
Cash Payment	E 100-43000-215	Shop Supplies	CUST 400099 DEC COOK & COLD WATER RENTAL/WATER 5 GAL - QTY 4		\$47.95
Invoice					
Cash Payment	E 100-42280-220	Repair/Maint Supply (G	FD SALT 3 BAGS		\$37.45
Invoice					
Transaction Date	12/6/2024	Cash	10100	Total	\$85.40
Refer	714 FIRE SAFETY USA, INC.				
Cash Payment	E 100-42220-221	Equipment Parts	decalls for helmets, boots and gloves		\$644.50
Invoice	194628		11/27/2024		
Transaction Date	12/11/2024	Cash	10100	Total	\$644.50
Refer	713 FISH & LABEAU SIGNS				
Cash Payment	E 107-42220-580	Other Equipment	lettering on tankers		\$435.00
Invoice	28324		12/3/2024		
Transaction Date	12/11/2024	Cash	10100	Total	\$435.00
Refer	667 GUIDANCE POINT TECHNOLOGIE				
Cash Payment	E 100-41600-310	Other Professional Servi	Offsite backup on servers		\$130.00
Invoice	20819		11/30/2024		
Cash Payment	E 100-41600-310	Other Professional Servi	New install at PW		\$449.99
Invoice	20819		11/30/2024		
Transaction Date	12/5/2024	Cash	10100	Total	\$579.99
Refer	687 HARDWARE HANK				
Cash Payment	E 100-43000-215	Shop Supplies	DRAIN OPENER 1 GAL		\$22.99
Invoice	11/30/24		11/30/2024		
Transaction Date	12/6/2024	Cash	10100	Total	\$22.99
Refer	704 HENNEPIN COUNTY ELECTIONS Ck# 004771E 12/17/2024				
Cash Payment	E 100-41410-400	Repairs & Maint Cont (G	MAINTENANCE ON 5 MACHINES, COURIER, PVC'S AND BALLOTS		\$1,241.26
Invoice					
Transaction Date	12/10/2024	Cash	10100	Total	\$1,241.26
Refer	690 Hoislín, Alexander				
Cash Payment	E 100-41330-111	Committee Wages/Meet	2024 PARK BOARD MEETINGS & EVENTS		\$270.00
Invoice			12/17/2024		
Transaction Date	12/6/2024	Cash	10100	Total	\$270.00
Refer	668 Innovative Office Solutions LLC				
Cash Payment	E 100-41570-200	Office Supplies (GENER	City Hall office supplies, tape and markers		\$17.51
Invoice	4708970		12/4/2024		
Cash Payment	E 100-41570-200	Office Supplies (GENER	City Hall office supplies, wall clock, files and batteries		\$29.80
Invoice	4705112		12/4/2024		

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Transaction Date	12/5/2024	Cash	10100	Total	\$47.31
Refer	696 JOHNSON, JESSICA				
Cash Payment	E 201-41330-111	Committee Wages/Meet	2024 EDA MEETINGS		\$180.00
Invoice	12/17/2024				
Transaction Date	12/6/2024	Cash	10100	Total	\$180.00
Refer	669 JOINT POWERS WATER BOARD				
Cash Payment	E 601-49410-310	Other Professional Servi	WAC fee @ 1915 Oak Ridge St		\$2,310.00
Invoice	12/17/2024				
Transaction Date	12/5/2024	Cash	10100	Total	\$2,310.00
Refer	670 MALEWICKI, DAVID				
Cash Payment	E 100-42220-260	Uniforms	FD - 3 BULLARD FIREDOME HELMETS		\$1,153.52
Invoice	12/17/2024				
Transaction Date	12/5/2024	Cash	10100	Total	\$1,153.52
Refer	702 MENARDS - BUFFALO				
Cash Payment	E 100-45200-220	Repair/Maint Supply (G	4 105CT LED FACETED, MECH STAKE TIMER		\$116.95
Invoice	20111				12/5/2024
Cash Payment	E 100-43000-226	Sign Repair Materials	TAPCON 12 X 4 10CT		\$34.48
Invoice	19957				12/3/2024
Transaction Date	12/9/2024	Cash	10100	Total	\$151.43
Refer	671 METRO WEST INSPECTION SERVI				
Cash Payment	E 100-42401-310	Other Professional Servi	Finalized permits for Nov 2024		\$7,990.80
Invoice	4365				11/22/2024
Transaction Date	12/6/2024	Cash	10100	Total	\$7,990.80
Refer	717 MN PEIP				
Cash Payment	G 100-21706	Medical/Dental Ins	Medical/Dental insurance Jan 2025		\$5,362.93
Invoice	1464232				12/11/2024
Cash Payment	G 100-21707	Life Ins	Life insurance Jan 2025		\$97.18
Invoice	1464232				12/11/2024
Transaction Date	12/11/2024	Cash	10100	Total	\$5,460.11
Refer	655 Municipal Emergency Svcs.				
Cash Payment	E 100-42220-580	Other Equipment	FD - 2.5 GAL STORED PRESSURE CANISTER		\$502.73
Invoice					
Transaction Date	12/5/2024	Cash	10100	Total	\$502.73
Refer	700 NAPA Auto Parts				
Cash Payment	E 100-43000-240	Small Tools and Minor E	PW BRAKE PISTON TOOL		\$10.79
Invoice	409679				12/6/2024
Cash Payment	E 100-45200-220	Repair/Maint Supply (G	PW PRIMARY WIRES		\$30.57
Invoice	407521				11/13/2024
Cash Payment	E 100-43000-212	Motor Fuels	PW 2.5 DEF ADDITIVE		\$11.99
Invoice	575503				12/6/2024
Cash Payment	E 100-43000-226	Sign Repair Materials	PW 6V BATTERY		\$12.42
Invoice	575503				12/6/2024
Transaction Date	12/9/2024	Cash	10100	Total	\$65.77
Refer	672 Peterson, Jennifer				
Cash Payment	E 100-41420-354	Recording Fees	Recording of documents at HC		\$612.89
Invoice					
Cash Payment	E 100-41435-331	Travel Expenses	Mileage to recorders office both Wc and HC		\$50.92
Invoice					

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Transaction Date	12/6/2024	Cash	10100	Total	\$663.81
Refer	673 PLUNKETTS				
Cash Payment	E 100-41940-310	Other Professional Servi	Pest control		\$94.65
Invoice	8892941	11/19/2024			
Transaction Date	12/6/2024	Cash	10100	Total	\$94.65
Refer	674 PRECISION PRINTS				
Cash Payment	E 100-42210-200	Office Supplies (GENER	Fire incident reports		\$128.00
Invoice	24-2029	11/20/2024			
Transaction Date	12/6/2024	Cash	10100	Total	\$128.00
Refer	675 QUILL CORPORATION Ck# 004761E 11/15/2024				
Cash Payment	E 100-41110-111	Committee Wages/Meet	Name plates for council		\$57.45
Invoice					
Transaction Date	12/6/2024	Cash	10100	Total	\$57.45
Refer	699 REPUBLIC SERVICES #894 Ck# 004769E 12/17/2024				
Cash Payment	E 100-43245-384	Refuse/Garbage Dispos	ACCT 3-0894-9894068 RECYCLING NOV 2024		\$6,123.18
Invoice					
Cash Payment	E 100-41940-384	Refuse/Garbage Dispos	ACCT 3-0894-3468325 CITY HALL GARBAGE - DEC 2024		\$340.42
Invoice					
Cash Payment	E 100-41940-384	Refuse/Garbage Dispos	ACCT 3-0894-3468325 CITY HALL ORGANIC - DEC 2024		\$311.90
Invoice					
Cash Payment	E 100-42280-220	Repair/Maint Supply (G	ACCT 3-0894-3468325 FD GARBAGE - DEC 2024		\$46.14
Invoice					
Cash Payment	E 100-43000-384	Refuse/Garbage Dispos	ACCT 3-0894-3468325 PW GARBAGE - DEC 2024		\$105.65
Invoice					
Transaction Date	12/6/2024	Cash	10100	Total	\$6,927.29
Refer	697 RUDIE, SAM				
Cash Payment	E 201-41330-111	Committee Wages/Meet	2024 EDA MEETINGS		\$150.00
Invoice		12/17/2024			
Transaction Date	12/6/2024	Cash	10100	Total	\$150.00
Refer	689 Rupenthal, Briana Ck# 004767E 12/17/2024				
Cash Payment	E 100-41330-111	Committee Wages/Meet	2024 PARK BOARD MEETINGS & EVENTS		\$450.00
Invoice					
Transaction Date	12/6/2024	Cash	10100	Total	\$450.00
Refer	676 RUSSELL, RANDY				
Cash Payment	E 100-41435-331	Travel Expenses	Deliver PC packets - mileage		\$6.03
Invoice		12/17/2024			
Transaction Date	12/6/2024	Cash	10100	Total	\$6.03
Refer	691 Schnell, Faye E				
Cash Payment	E 100-41330-111	Committee Wages/Meet	2024 PARK BOARD MEETINGS & EVENTS		\$420.00
Invoice		12/17/2024			
Transaction Date	12/6/2024	Cash	10100	Total	\$420.00
Refer	692 Schultz, Erik				
Cash Payment	E 100-41330-111	Committee Wages/Meet	2024 PARK BOARD MEETINGS & EVENTS		\$60.00
Invoice		12/17/2024			
Transaction Date	12/6/2024	Cash	10100	Total	\$60.00

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Refer	701 Sign Solutions USA LLC		-		
Cash Payment	E 100-43000-226	Sign Repair Materials	NO PARKING SIGNS 12" X 18"		\$42.67
Invoice	415147	12/6/2024			
Transaction Date	12/9/2024	Cash	10100	Total	\$42.67
Refer	677 SQUIRES, WALDSPURGER & MAC		-		
Cash Payment	E 100-41610-304	Legal Fees	Attorney fees Sept		\$938.25
Invoice	381	11/15/2024			
Cash Payment	E 834-41610-310	Other Professional Servi	Attorney fees CRHW 6th - Forestar		\$352.50
Invoice	381	11/15/2024			
Cash Payment	E 839-41610-310	Other Professional Servi	Attorney fees CRHW 6th - Lennar		\$1,692.00
Invoice	381	11/15/2024			
Cash Payment	E 100-41610-304	Legal Fees	Attorney fees Oct		\$1,602.00
Invoice	439	12/6/2024			
Transaction Date	12/6/2024	Cash	10100	Total	\$4,584.75
Refer	693 SULLIVAN, MELISSA		-		
Cash Payment	E 100-41330-111	Committee Wages/Meet	2024 PARK BOARD MEETINGS & EVENTS		\$60.00
Invoice		12/17/2024			
Transaction Date	12/6/2024	Cash	10100	Total	\$60.00
Refer	703 THE HARTFORD		<u>Ck# 004770E 12/17/2024</u>		
Cash Payment	G 100-21707	Life Ins	STD & LTD INSURANCE NOV 2024		\$288.11
Invoice					
Cash Payment	G 100-21707	Life Ins	STD & LTD INSURANCE DEC 2024		\$288.11
Invoice					
Transaction Date	12/10/2024	Cash	10100	Total	\$576.22
Refer	709 THE LEADERSHIP GROWTH GROU		-		
Cash Payment	E 100-41400-208	Training and Instruction	2024 LEADERSHIP GROWTH.GRP BOOKS		\$147.94
Invoice	24306B	12/9/2024			
Transaction Date	12/10/2024	Cash	10100	Total	\$147.94
Refer	678 VAULT HEALTH		<u>Ck# 004762E 12/17/2024</u>		
Cash Payment	E 100-42000-437	Other Miscellaneous	Solicitor permit - Mares Foster		\$11.33
Invoice					
Transaction Date	12/6/2024	Cash	10100	Total	\$11.33
Refer	679 VISA - BANKWEST		-		
Cash Payment	E 100-43000-240	Small Tools and Minor E	PW SANDER AND DISC		\$178.97
Invoice		12/17/2024			
Cash Payment	E 100-41940-321	Telephone	CITY HALL TELEPHONE 11/23 - 12/22/24		\$275.00
Invoice		12/17/2024			
Cash Payment	E 100-43000-321	Telephone	PW TELEPHONE 11/23 - 12/22/24		\$92.34
Invoice		12/17/2024			
Cash Payment	E 100-41570-200	Office Supplies (GENER	SCREEN PROTECTORS FOR CELL PHONES		\$18.75
Invoice		12/17/2024			
Cash Payment	E 100-43000-226	Sign Repair Materials	PW SPLINE SCREWS		\$43.50
Invoice		12/17/2024			
Cash Payment	E 100-41410-437	Other Miscellaneous	ELECTION DINNERS		\$129.84
Invoice		12/17/2024			
Cash Payment	E 100-43121-224	Street Maint Materials	HEATING HOOD IRON		\$20.93
Invoice		12/17/2024			
Cash Payment	E 100-43125-224	Street Maint Materials	PW LIVESTOCK SCALE		\$408.49
Invoice		12/17/2024			

HANOVER

Payments

12/11/24 3:21 PM

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Current Period: December 2024

Cash Payment	E 100-43000-260 Uniforms	PW ACTION HEAT APPAREL		\$173.97
Invoice	12/17/2024			
Cash Payment	E 100-43000-260 Uniforms	PW ACTION HEAT APPAREL, LEE APPAREL		\$220.96
Invoice	12/17/2024			
Cash Payment	E 100-43125-224 Street Maint Materials	PW SALTER PLUG		\$49.99
Invoice	12/17/2024			
Cash Payment	E 100-43000-240 Small Tools and Minor E	PW CARBIDE HOLE CUTTER		\$49.03
Invoice	12/17/2024			
Cash Payment	E 100-43000-240 Small Tools and Minor E	PW HERCULES COBALT IMPACT		\$44.99
Invoice	12/17/2024			
Cash Payment	E 100-43000-260 Uniforms	PW ACTION HEAT APPAREL		-\$48.00
Invoice	12/17/2024			
Transaction Date	12/6/2024	Cash	10100	Total \$1,658.76
Refer	680 Wright County Finance			
Cash Payment	E 100-41410-400 Repairs & Maint Cont (G	OMNI BALLOT & DS 200 - ELECTION 2024		\$400.00
Invoice	200018497	11/21/2024		
Transaction Date	12/6/2024	Cash	10100	Total \$400.00
Refer	681 WRIGHT COUNTY JOURNAL PRES			
Cash Payment	E 100-41970-341 Employment	LEGAL NOTICES FOR NOV 2024		\$210.02
Invoice	11/30/2024			
Cash Payment	E 100-41970-343 Other Advertising	ANNUAL SUBSCRIPTION		\$68.00
Invoice	11/30/2024			
Transaction Date	12/6/2024	Cash	10100	Total \$278.02
Refer	685 WRIGHT COUNTY RECORDER			
Cash Payment	E 100-41420-354 Recording Fees	DOCUMENTS A 1565367 - 1565614		\$1,380.00
Invoice	202400000061	11/30/2024		
Transaction Date	12/6/2024	Cash	10100	Total \$1,380.00
Refer	682 WSB & ASSOCIATES, INC.			
Cash Payment	E 100-41950-303 Engineering Fees	<u>Ck# 004763E 12/17/2024</u> GENERAL ENGINEERING FEES		\$689.00
Invoice	R-023770-000-10			
Cash Payment	E 100-43000-310 Other Professional Servi	ENGINEERING FEES PLOW ROUTES		\$90.00
Invoice	R-023770-000-10			
Cash Payment	E 603-43150-310 Other Professional Servi	MS4 AUDIT		\$880.00
Invoice	R-023770-000-10			
Cash Payment	E 603-43150-310 Other Professional Servi	ILLICIT DISCHARGE EVENT - TRUCK ON OAKWOOD		\$330.00
Invoice	R-023770-000-10			
Cash Payment	E 100-43000-310 Other Professional Servi	PLOW ROUTES - GIS		\$206.50
Invoice	R-023770-000-10			
Cash Payment	E 100-42401-310 Other Professional Servi	BLDG PERMITS		\$660.00
Invoice	R-023770-000-10			
Cash Payment	E 418-43121-310 Other Professional Servi	2024 PAVEMENT PLAN		\$1,608.00
Invoice	R-025605-000-5			
Cash Payment	E 839-41950-310 Other Professional Servi	CRWH 6TH OCT FEES		\$4,182.00
Invoice	R-019689-000-31			
Cash Payment	E 603-43150-310 Other Professional Servi	MS4 SERVICES		\$3,567.75
Invoice	R-013432-000-49			
Cash Payment	E 818-41950-310 Other Professional Servi	OAKVIEW RIDGE DEVELOPMENT		\$1,980.00
Invoice	R-026545-000-3			
Cash Payment	E 402-41950-303 Engineering Fees	PHEASANT RUN PARK IMPROVEMENTS		\$1,306.00
Invoice	R-026687-000-03			

HANOVER

Payments

12/11/24 3:21 PM

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Current Period: December 2024

Cash Payment	E 837-41950-310	Other Professional Servi	RIVER RD DEVELOPMENT - SUNRAM		\$413.00
Invoice R-020628-000-29					
Cash Payment	E 829-41950-310	Other Professional Servi	RIVER TOWN VILLAS DA		\$413.00
Invoice R-013676-000-67					
Cash Payment	E 835-41950-310	Other Professional Servi	RIVERS EDGE 3RD ADDITION		\$1,182.50
Invoice R-020959-000-14					
Cash Payment	E 838-41950-310	Other Professional Servi	RIVERS EDGE 5TH ADDITION		\$1,180.00
Invoice R-023612-000-11					
Transaction Date	12/6/2024	Cash	10100	Total	\$18,687.75
Refer	683 XCEL ENERGY		Ck# 004764E 12/17/2024		
Cash Payment	E 100-43160-381	Electric Utilities	STREET LIGHTING 11/3 - 12/2/24		\$2,614.58
Invoice					
Transaction Date	12/6/2024	Cash	10100	Total	\$2,614.58
Refer	710 ZAKAMA, JESTINA		-		
Cash Payment	E 100-48205-810	Refunds & Reimburse	REFUND DAMAGE DEPOSIT - EVENT 12/7/24		\$1,000.00
Invoice 12/17/2024					
Transaction Date	12/10/2024	Cash	10100	Total	\$1,000.00
Refer	684 ZARNOTH BRUSH WORKS, INC.		Ck# 004765E 12/17/2024		
Cash Payment	E 100-45200-220	Repair/Maint Supply (G	PW DISPOSABLE GUTTER BROOM		\$321.00
Invoice					
Transaction Date	12/6/2024	Cash	10100	Total	\$321.00
Refer	698 ZRUST, TED		-		
Cash Payment	E 201-41330-111	Committee Wages/Meet	2024 EDA MEETINGS		\$150.00
Invoice 12/17/2024					
Transaction Date	12/6/2024	Cash	10100	Total	\$150.00

Fund Summary

	10100 Cash
100 GENERAL FUND	\$50,186.46
107 FIRE DEPT DONATIONS FUND	\$435.00
201 EDA SPECIAL REVENUE FUND	\$780.00
402 PARKS CAPITAL PROJECTS	\$1,306.00
407 TIF REDEV DIST #1	\$9,097.65
418 STREET CAPITAL PROJ FUND	\$1,608.00
601 WATER ENTERPRISE FUND	\$2,310.00
602 SEWER ENTERPRISE FUND	\$6,101.00
603 STORM WATER ENTERPRISE FUND	\$4,777.75
818 MISC ESCROWS FUND	\$3,681.00
829 RIVER TOWN VILLAS DEVEL AGRMT	\$413.00
834 CROW RVR HTS 6TH DEVEL AGRMT	\$415.50
835 RIVERS EDGE 3 DEVEL AGRMT	\$1,182.50
837 RIVER LANDING DEVEL AGRMT	\$413.00
838 RIVERS EDGE 5 DEVEL AGRMT	\$1,180.00
839 CROW RVR HTS 7TH DEVEL AGRMT	\$6,094.50
	\$89,981.36

Pre-Written Checks	\$47,413.02
Checks to be Generated by the Computer	\$42,568.34
Total	\$89,981.36

***Check Summary Register©**

Batch: 121724 Claims

Name	Check Date	Check Amt	
10100 Cash			
4755e	Municipal Emergency Svcs.	12/17/2024	\$502.73 FD - 2.5 GAL STORED PRESSURE CANISTE
4756e	ALLINA HEALTH SYSTEM	12/17/2024	\$1,191.50 FD 4TH QTR EDUCATION & MEDICAL DIRE
4757e	CITY OF ST. MICHAEL	12/17/2024	\$6,101.00 SAC FEE - 1915 OAK RIDGE ST
4758e	Collaborative Planning LLC	12/17/2024	\$5,544.00 Planning & Zoning
4759e	MALEWICKI, DAVID	12/17/2024	\$1,153.52 FD - 3 BULLARD FIREDOME HELMETS
4760e	Peterson, Jennifer	12/17/2024	\$663.81 Recording of documents at HC
4761e	QUILL CORPORATION	12/17/2024	\$57.45 Name plates for council
4762e	Vault Health	12/17/2024	\$11.33 Solicitor permit - Mares Foster
4763e	WSB & ASSOCIATES, INC.	12/17/2024	\$18,687.75 GENERAL ENGINEERING FEES
4764e	XCEL ENERGY	12/17/2024	\$2,614.58 STREET LIGHTING 11/3 - 12/2/24
4765e	ZARNOTH BRUSH WORKS, INC.	12/17/2024	\$321.00 PW DISPOSABLE GUTTER BROOM
4766e	FINKEN WATER SOLUTIONS	12/17/2024	\$85.40 CUST 400099 DEC COOK & COLD WATER R
4767e	Rupenthal, Briana	12/17/2024	\$450.00 2024 PARK BOARD MEETINGS & EVENTS
4768e	BARTELS, TODD	12/17/2024	\$180.00 2024 EDA MEETINGS
4769e	REPUBLIC SERVICES #894	12/17/2024	\$6,927.29 ACCT 3-0894-9894068 RECYCLING NOV 202
4770e	The Hartford	12/17/2024	\$576.22 STD & LTD INSURANCE NOV 2024
4771e	HENNEPIN COUNTY ELECTIONS	12/17/2024	\$1,241.26 MAINTENANCE ON 5 MACHINES, COURIER,
4772e	AT&T MOBILITY	12/17/2024	\$139.68 PW CELL PHONE 10/26 - 11/25/24
4773e	CENTERPOINT ENERGY	12/17/2024	\$964.50 PW GAS UTILITIES 11/26 - 12/30/24
38117	AMBIA ENERGY LLC	12/17/2024	\$152.25 SOLAR PERMIT REFUND FOR 856 EMMY LN
38118	ASPEN MILLS	12/17/2024	\$10.85 NAME TAG FOR TONY WYCHGRAM
38119	BANKWEST - ROCKFORD	12/17/2024	\$9,097.65 TIF PYMT #15
38120	BEAUDRY OIL & PROPANE	12/17/2024	\$737.02 PW unleaded fuel 303.3 gallons
38121	Brandhorst, Benjamin	12/17/2024	\$420.00 2024 PARK BOARD MEETINGS & EVENTS
38122	C & C Embroidery	12/17/2024	\$182.00 PW UNIFORMS SHIRTS
38123	CARSON, CLELLAND & SCHRED	12/17/2024	\$251.34 CITY ATTORNEY FEES NOV 2024
38124	CENTURY LINK	12/17/2024	\$75.39 FD telephone 11/28 - 12/27/24
38125	CLASSIC CLEANING COMPANY	12/17/2024	\$545.00 MONTHLY CLEANING NOV 2024
38126	COMCAST	12/17/2024	\$270.49 Acct 877210562005724City Hall phone 12/5 -
38127	CUSTOMIZED FIRE RESCUE TR	12/17/2024	\$1,500.00 NFPA SCBA Training
38128	DEHMER FIRE PROTECTION	12/17/2024	\$77.00 Dry Chem fire extinguisher recharge
38129	DISMANG, BRIAN	12/17/2024	\$120.00 2024 EDA MEETINGS
38130	Ehlers	12/17/2024	\$183.75 ARPA assistance/correspondence
38131	ELITE SANITATION	12/17/2024	\$226.88
38132	FIRE SAFETY USA, INC.	12/17/2024	\$644.50 decals for helmets, boots and gloves
38133	FISH & LABEAU SIGNS	12/17/2024	\$435.00 lettering on tankers
38134	Guidance Point Technologies	12/17/2024	\$579.99 Offsite backup on servers
38135	HARDWARE HANK	12/17/2024	\$22.99 DRAIN OPENER 1 GAL
38136	Holslin, Alexander	12/17/2024	\$270.00 2024 PARK BOARD MEETINGS & EVENTS
38137	Innovative Office Solutions LL	12/17/2024	\$47.31 City Hall office supplies, tape and markers
38138	JOHNSON, JESSICA	12/17/2024	\$180.00 2024 EDA MEETINGS
38139	JOINT POWERS WATER BOARD	12/17/2024	\$2,310.00 WAC fee @ 1915 Oak Ridge St
38140	MENARDS - BUFFALO	12/17/2024	\$151.43 4 105CT LED FACETED, MECH STAKE TIME
38141	METRO WEST INSPECTION SER	12/17/2024	\$7,990.80 Finalized permits for Nov 2024
38142	MN PEIP	12/17/2024	\$5,460.11 Medical/Dental insurance Jan 2025
38143	NAPA Auto Parts	12/17/2024	\$65.77 PW BRAKE PISTON TOOL
38144	PLUNKETTS	12/17/2024	\$94.65 Pest control
38145	PRECISION PRINTS	12/17/2024	\$128.00 Fire incident reports
38146	RUDIE, SAM	12/17/2024	\$150.00 2024 EDA MEETINGS
38147	RUSSELL, RANDY	12/17/2024	\$6.03 Deliver PC packets - mileage
38148	Schnell, Faye E	12/17/2024	\$420.00 2024 PARK BOARD MEETINGS & EVENTS
38149	Schultz, Erik	12/17/2024	\$60.00 2024 PARK BOARD MEETINGS & EVENTS
38150	Sign Solutions USA LLC	12/17/2024	\$42.67 NO PARKING SIGNS 12" X 18"
38151	Squires & Waldspurger & Mace	12/17/2024	\$4,584.75 Attorney fees Sept

HANOVER

12/12/24 8:08 AM

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*Check Summary Register©

Batch: 121724 Claims

	Name	Check Date	Check Amt	
38152	SULLIVAN, MELISSA	12/17/2024	\$60.00	2024 PARK BOARD MEETINGS & EVENTS
38153	THE LEADERSHIP GROWTH GR	12/17/2024	\$147.94	2024 LEADERSHIP GROWTH GRP BOOKS
38154	VISA	12/17/2024	\$1,658.76	PW SANDER AND DISC
38155	Wright County Finance	12/17/2024	\$400.00	OMNI BALLOT & DS 200 - ELECTION 2024
38156	WRIGHT COUNTY JOURNAL PR	12/17/2024	\$278.02	LEGAL NOTICES FOR NOV 2024
38157	WRIGHT COUNTY RECORDER	12/17/2024	\$1,380.00	DOCUMENTS A 1565367 - 1565614
38158	ZAKAMA, JESTINA	12/17/2024	\$1,000.00	REFUND DAMAGE DEPOSIT - EVENT 12/7/2
38159	ZRUST, TED	12/17/2024	\$150.00	2024 EDA MEETINGS
	Total Checks		\$89,981.36	



— CC & S —
ATTORNEYS AT LAW

Carson, Clelland, & Schreder
6160 Summit Drive, Suite 345
Minneapolis, Minnesota 55430

Invoice #: 6613
Date: 11-26-2024

City of Hanover
City Administrator
11250 5th Street NE
Hanover, MN 55341

*150-44610-304
Attorney
Fees*

DEC 02 2024

Matter Number: City of Hanover - Criminal - Prosecution

Criminal Paralegal - Services

Date	Description	Quantity	Total
11-25-24	Open criminal files, preparation of criminal complaints; preparation of cases for court calendars, including court and jury trials; contact and notice to witnesses for trial testimony, prepare outgoing discovery requests, complete incoming discovery requests for monthly period.	6.50	\$243.75

Subtotal: \$243.75

Other - Expenses

11-01-24	Monthly Support Fee for November	1.00	\$7.59
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Subtotal: \$7.59

Subtotal	\$251.34
Total	\$251.34
Payment	\$0.00
Balance Owing	\$251.34

Statement Account Summary

Previous Balance		New Charges		Payments Received		Total Amount Outstanding
\$399.34	+	\$251.34	-	\$399.34	=	\$251.34

Total Client Balance \$251.34

Total Matter Balance \$251.34

I hereby declare under the penalties of perjury that the foregoing statement for legal services is just and correct and that no part thereof has been paid.

WE'VE MOVED! PLEASE NOTE OUR NEW ADDRESS AND UPDATE YOUR SYSTEMS ACCORDINGLY

A handwritten signature in blue ink, appearing to read 'J. Thames', is positioned above the printed name.

John J. Thames, City Attorney

Collaborative Planning

Month: Nov 2024

Project Name:	Amount:
General Planning	\$ 2,803.50
Building Permits	\$ 756.00
298 Jandel CUP	
Brian Lee - 5th St Rezoning/CPA	
1328 Jensen Garage Variance	
JP Brooks / Schirmers - Amendments	
Sunram - Concept Plan North Side of CR 20	
JP Brooks / Schirmers - Concept Plan	
Anderson - Manley	
Highlands and Vistas	
River Inn - RJT Addition	\$ 94.50
Sunram - Developers Agreement	
CRHW 5th Addition - Developers Agreement	
CRHW 6th Addition - Forestar	\$ 63.00
CRHW 7th Addition - Lennar	\$ 220.50
Roy C. Inc. - Site Plan and Variance	
Hilltop Coffee - Site & Building Plan	\$ 31.50
315 Mallard Vacation	
Schirmer CPA	
Oakview Ridge Prelim Plat	\$ 1,575.00
Rivers Edge - 3rd Addition Developers Agreement	
Rivers Edge - 2nd Addition Vacation of Easement	
Rivers Edge - 5th Addition Final Plat	
Rivers Edge - 4th Addition Developers Agreement	
Rivers Edge of Hanover - Developers Agreement	
	<hr/>
	\$ 5,544.00

4758E



Collaborative Planning, LLC

PO Box 251
Hamel, MN 55340
763-473-0569

INVOICE

BILL TO
City of Hanover
PO Box 278
Hanover, MN 55341

INVOICE 2024-307
DATE 12/02/2024

PROJECT
Planning and Zoning Admin

DATE	ACTIVITY	QTY	RATE	AMOUNT
	City of Hanover:Hanover General Planning:Hanover General Planning			
11/01/2024	Phone conference with Jenn. Email re: ordinance street naming.	0:15	126.00	31.50
11/05/2024	Emails with Jay re: cannabis. Emails with Sara re: escrows. Emails re: Hilltop. Emails from Steven E re: escrows.	1:30	126.00	189.00
11/06/2024	Emails with Jenny. Editing cannabis, email to Jay.	1:00	126.00	126.00
11/07/2024	Email from Jay re: schools. Emails re: council packet items. Edit ordinance, draft memo, email to Jennifer and Jay. Email to Jay. Emails with Sara re: escrows.	1:15	126.00	157.50
11/08/2024	Email to possible occupant of downtown land. Email from new resident re: vacation/deck, email to Jenn, email to new resident, phone conference with Jenn. Email from Jenn re: easement vacation.	0:45	126.00	94.50
11/11/2024	Review email re: deck and easement vacation from Jenn, email to potential homeowner, phone conference with potential owner, email to owner, email from owner.	0:30	126.00	63.00
11/12/2024	Draft public hearing notices, email to newspaper. Prepare for meeting, attend City Council meeting.	3:15	126.00	409.50
11/13/2024	Phone conference with Jenn re: parking, site improvement agreements.	0:15	126.00	31.50
11/14/2024	Emails with Jenny re: recording documents. Phone conference with Brian Lee re: proposed project, email to staff.	0:30	126.00	63.00

11/15/2024	Email from Jennifer, review Council packet. Emails re: PC meeting.	CMN	0:15	126.00	31.50
11/17/2024	Editing floodplain ordinance. Drafting ordinance re: villas/single family. Drafting ordinance re: religious/church.	CMN	2:45	126.00	346.50
11/18/2024	Update Cannabis ordinance, draft summary, email to Jenny. Email from Randy, review draft agenda, email to Randy.	CMN	0:30	126.00	63.00
11/19/2024	Emails re: PC meeting in December.	CMN	0:15	126.00	31.50
11/20/2024	Editing ordinance re: single-family/villas, draft memo, email to Jennifer. Editing ordinance re: church, draft memo, email to Jennifer. Draft memo re: floodplain, email to Jennifer.	CMN	2:15	126.00	283.50
11/21/2024	Review escrow statements and past emails, email to Jennifer re: refund of escrow balances. Email from Ceil re: floodplain ord question, email to Ceil. Email from Randy, review draft packet, email to Randy.	CMN	1:15	126.00	157.50
11/22/2024	Reviewing ordinance, phone conference with Jennifer, phone conference with Brian, emails with staff re: escrow. Emails from Jenny, phone conference with Jenny. Phone conference with Jenn.	CMN	1:00	126.00	126.00
11/25/2024	Email from Gretchen re: villas. Prepare for meeting, attend Planning Commission meeting.	CMN	3:00	126.00	378.00
11/26/2024	Email to Brian re: submittal requirements. Emails re: ordinance. Edit church ordinance, edit memo, email to Jennifer.	CMN	1:00	126.00	126.00
11/27/2024	Emails with Sara re: escrows. Phone conference with Brian, email to staff.	CMN	0:45	126.00	94.50
		SUBTOTAL - City of Hanover:Hanover General Planning:Hanover General Planning			2,803.50
		City of Hanover:Zoning Administration/Building Permits			
11/04/2024	Emails with Randy re: addition to home. Review deck permit, email to Randy. Phone conference with Randy.	CMN	1:00	126.00	126.00
11/05/2024	Emails re: building permits.	CMN	0:15	126.00	31.50
11/07/2024	Email from purchaser, phone conference with purchaser re: easement vacation process.	CMN	1:00	126.00	126.00
11/08/2024	Email from Randy, review updated drawing, email to Randy.	CMN	0:15	126.00	31.50

100-41910-310
P+Z

11/12/2024	Email from Randy, review plan revisions, emails with Randy. Emails re: permits.	CMN	0:30	126.00	63.00
11/13/2024	Emails re: addition over septic line.	CMN	0:15	126.00	31.50
11/14/2024	Review FABs, emails with Randy. Email from Randy re: temp CO, email to Randy. Review deck, phone conference with Randy, email to Randy.	CMN	0:30	126.00	63.00
11/15/2024	Review 3 new home permits, emails with Randy.	CMN	0:30	126.00	63.00
11/18/2024	Review new home permit, email to Randy.	CMN	0:15	126.00	31.50
11/20/2024	Email from Randy, review building permit, email to Randy. Email from Randy, phone conference with Randy re: demolition/other, email to Randy.	CMN	0:45	126.00	94.50
11/21/2024	Email from Randy, review permit, email to Randy. Email from Randy, review permit, email to Randy.	CMN	0:30	126.00	63.00
11/26/2024	Email from Randy, review permit, email to Randy.	CMN	0:15	126.00	31.50

SUBTOTAL - City of Hanover: Zoning Administration/Building Permits

Bldg Inspections
100-42401-310

756.00

I DECLARE UNDER PENALTY OF LAW THAT THIS ACCOUNT CLAIM AND DEMAND IS TRUE, CORRECT AND THAT NO PART HAS BEEN PAID.

SUBTOTAL	3,559.50
TAX	0.00
TOTAL	3,559.50

BALANCE DUE **\$3,559.50**



Collaborative Planning, LLC

PO Box 251
Hamel, MN 55340
763-473-0569

INVOICE

BILL TO
City of Hanover
PO Box 278
Hanover, MN 55341

INVOICE 2024-309
DATE 12/02/2024

PROJECT
CRHW 7th - Lennar

DATE	ACTIVITY	CMN	QTY	RATE	AMOUNT
11/07/2024	Edit ordinance, draft memo, email to Jennifer/Jenn for packet.	CMN	0:30	126.00	63.00
11/08/2024	Emails re: street renaming.	CMN	0:15	126.00	31.50
11/12/2024	Emails with Jennifer.	CMN	0:15	126.00	31.50
11/15/2024	Draft summary ordinance renaming street, email to Jenny.	CMN	0:15	126.00	31.50
11/18/2024	Emails with Jenny re: road name change, email to Kevin. Emails re: copies of documents.	CMN	0:30	126.00	63.00

I DECLARE UNDER PENALTY OF LAW THAT THIS ACCOUNT CLAIM AND DEMAND IS TRUE, CORRECT AND THAT NO PART HAS BEEN PAID.

SUBTOTAL	220.50
TAX	0.00
TOTAL	220.50

BALANCE DUE **\$220.50**

839-41910-30
Lennar
P+Z
CRHW 7th

✓

Collaborative Planning, LLC

PO Box 251
Hamel, MN 55340
763-473-0569

INVOICE

BILL TO
City of Hanover
PO Box 278
Hanover, MN 55341

INVOICE 2024-311
DATE 12/02/2024

PROJECT
RJT Addition *Rick & Heidi*

DATE	ACTIVITY	QTY	RATE	AMOUNT
11/08/2024	Phone conference with Jenn, email to Jenn.	CMN	0:15 126.00	31.50
11/18/2024	Check lot lines on Beacon, email to Scott.	CMN	0:15 126.00	31.50
11/21/2024	Emails from Scott and Paula re: GIS parcel lines correction.	CMN	0:15 126.00	31.50

I DECLARE UNDER PENALTY OF LAW THAT THIS ACCOUNT CLAIM AND DEMAND IS TRUE, CORRECT AND THAT NO PART HAS BEEN PAID.

SUBTOTAL	94.50
TAX	0.00
TOTAL	94.50
BALANCE DUE	\$94.50

*818-41910-310
Proj # 208357*



Collaborative Planning, LLC

PO Box 251
Hamel, MN 55340
763-473-0569

INVOICE

BILL TO
City of Hanover
PO Box 278
Hanover, MN 55341

INVOICE 2024-308
DATE 12/02/2024

PROJECT
Oakview Ridge Prelim Plat

DATE	ACTIVITY	QTY	RATE	AMOUNT
11/01/2024	Emails with Lucinda re: garage PUD exception.	CMN	0:15 126.00	31.50
11/05/2024	Email from Lucinda, review garage plans.	CMN	0:30 126.00	63.00
11/08/2024	Phone conference with Jenn. Emails re: revised plans.	CMN	0:30 126.00	63.00
11/11/2024	Reviewing plans. Phone conference with Jenn. Email re: maintenance agreement.	CMN	2:00 126.00	252.00
11/12/2024	Email from Jenn, review memo, email to Jenn.	CMN	0:30 126.00	63.00
11/13/2024	Phone conference with Jenn.	CMN	0:15 126.00	31.50
11/14/2024	Draft resolutions, draft staff report, prepare packet info, email to staff.	CMN	2:45 126.00	346.50
11/19/2024	Phone conference with Lucinda. Emails with staff. Phone conference with Jenn. Prepare for meeting, attend City Council meeting.	CMN	5:00 126.00	630.00
11/20/2024	Email from Megan.	No Charge	0:15 126.00	31.50
11/21/2024	Email from Jennifer, review draft maintenance agreement, email to Jennifer re: comments.	CMN	0:15 126.00	31.50
11/26/2024	Various emails.	CMN	0:15 126.00	31.50

I DECLARE UNDER PENALTY OF LAW THAT THIS ACCOUNT CLAIM AND DEMAND IS TRUE, CORRECT AND THAT NO PART HAS BEEN PAID.

SUBTOTAL	1,575.00
TAX	0.00
TOTAL	1,575.00

BALANCE DUE **\$1,575.00**

818-41910-310
Proj # 208364
Oak Ridge
Prelim Plat



Collaborative Planning, LLC

PO Box 251
Hamel, MN 55340
763-473-0569

INVOICE

BILL TO
City of Hanover
PO Box 278
Hanover, MN 55341

INVOICE 2024-310
DATE 12/02/2024

PROJECT
CRHW 6th Addition - Forestar

DATE	ACTIVITY	QTY	RATE	AMOUNT
11/07/2024	Emails re: final lift. CMN	0:15	126.00	31.50
11/27/2024	Emails re: escrows and work to be completed. CMN	0:15	126.00	31.50

I DECLARE UNDER PENALTY OF LAW THAT THIS ACCOUNT CLAIM AND DEMAND IS TRUE, CORRECT AND THAT NO PART HAS BEEN PAID.

SUBTOTAL	63.00
TAX	0.00
TOTAL	63.00
BALANCE DUE	\$63.00

834-41910-310
CRHW 6th
Forestar



Collaborative Planning, LLC

PO Box 251
Hamel, MN 55340
763-473-0569

INVOICE

BILL TO
City of Hanover
PO Box 278
Hanover, MN 55341

INVOICE 2024-312
DATE 12/02/2024

PROJECT
Hilltop

DATE	ACTIVITY	QTY	RATE	AMOUNT
11/26/2024	Email from Jenn re: Hilltop update.	CMN	0:15 126.00	31.50

I DECLARE UNDER PENALTY OF LAW THAT THIS ACCOUNT CLAIM AND DEMAND IS TRUE, CORRECT AND THAT NO PART HAS BEEN PAID.

SUBTOTAL	31.50
TAX	0.00
TOTAL	31.50
BALANCE DUE	\$31.50

Proj # 208281
818-41910-310

Metro West Inspection
Services, Inc.
P.O. Box 248
Loretto, MN 55357
763-479-1720
ar@mwimn.com



Metro West

INSPECTION SERVICES

*Scan
to
Council
Packet*

BILL TO

City of Hanover
11250 5th St
Hanover, MN 55341

INVOICE # 4365

DATE 11/22/2024

DUE DATE 12/22/2024

TERMS Net 30

ACTIVITY	QTY	RATE	AMOUNT
Permits Finaled Finalized permits November 2024	1	7,990.80	7,990.80

BALANCE DUE

\$7,990.80

*100-42401-310
Blding
Inspection Admin*

NOV 26 2024

CITY OF HANOVER

Permit Number	Address		Permit Fee 35%	Plan Review Fee 35%	Fireplace Fee 35%	Plumbing fee 35%	Mechanical Fee 35%	Investigation/ Rental 100%	Metro West Total Fee
97-23	10621 108TH AVE	E					100.00		35.00
104-23	1271 IRVINE DR	E					50.00		17.50
112-23	10109 3RD ST NE	E					100.00		35.00
122-23	10468 6TH ST	E					50.00		17.50
133-23	10486 6TH ST	E	95.00						33.25
134-23	832 KAYLA LN	E	95.00						33.25
140-23	1328 JANSEN AVE	F	4107.75	2670.04	85.00	266.00	150.00		2547.58
165-23	813 KAYLA LN	E					100.00		35.00
169-23	10468 6TH ST	E	95.00						33.25
170-23	596 KAYLA LN	E	95.00						33.25
173-23	11681 ERIN ST	E	50.00						17.50
180-23	1283 IRVINE DR	E					100.00		35.00
183-23	1413 IRVINE DR	E					50.00		17.50
221-23	707 KALEA CT	E	95.00						33.25
229-23	810 KAYLA LN	E					100.00		35.00
239-23	9500 JANDELL CT	E				50.00			17.50
240-23	9505 JANDELL CT	E				50.00			17.50
246-23	1400 IRVINE DR	E					100.00		35.00
253-23	10257 KALEN LN	E	95.00						33.25
271-23	337 EMMY LN	F	2180.95	1417.62		185.00	150.00		1376.75
279-23	30330 109TH AVE N	E	95.00						33.25
292-23	1649 OAK RIDGE ST	F	1979.35	1286.58		212.00	150.00		1269.78
296-23	11477 5TH ST	F	2068.95	1344.82		194.00	150.00		1315.22
60-24	10803 SETTLERS LN	F	522.55	339.66		95.00	50.00		352.52
143-24	63 JANSEN AVE	F	95.00						33.25
150-24	1266 IRVINE DR	F	95.00						33.25
177-24	10525 PRAIRIE LN	F	95.00						33.25
198-24	10145 KAITLIN AVE	F	50.00						17.50
204-24	498 JANDEL AVE	F	50.00						17.50
215-24	315 MALLARD ST	F	421.55	274.01					243.45
236-24	9778 4TH ST NE	F	95.00						33.25
214-24	11590 LYNWOOD AVE	F	95.00						33.25
234-24	1227 IRVINE DR	F	100.00						35.00
239-24	11930 RIVERVIEW RD	F	95.00						33.25
242-24	934 KATYDID LN	F	95.00						33.25
253-24	11659 RIVERVIEW RD	F	100.00						35.00
									0.00
									0.00

\$7,990.80

4763E ✓



November 26, 2024

Ms. Jennifer Nash
City of Hanover
11250 5th Street NE
Hanover, MN 55341

Re: October 2024 Invoices

Dear Ms. Nash:

Enclosed please find a list of the current invoices for professional engineering services during the month of October for the City of Hanover.

If you have any questions, please contact me at (651) 286-8465.

Sincerely,

WSB

Justin Messner
Principal

Enclosure(s)

nf

701 XENIA AVENUE S | SUITE 300 | MINNEAPOLIS, MN | 55416 | 763.541.4800 | WSBENG.COM



Project Budget Tracking

For the period 10/1/2024 - 10/31/2024

Project Name	WSB Project #	Project Manager	Current Invoice	Fee Type	JTD Billed	Comments	Client Invoice Reviewer
HANO - 2024 General Engineering Services	R-023770-000	Edison, Jennifer	\$ 2,855.50	Hourly	\$ 35,253.36		Nash, Jennifer
HANO - 2024 Pavement Management Work Plan	R-025605-000	Lundquist, Samuel	\$ 1,608.00	Not to Exceed	\$ 13,293.85		Nash, Jennifer
HANO - Crow River Heights West 6th Addition	R-019689-000	Edison, Jennifer	\$ 4,182.00	Hourly	\$ 120,714.50		Nash, Jennifer
HANO - MS4 Services	R-013432-000	Bonnelli Roe, Kory	\$ 3,567.75	Hourly	\$ 42,171.90		Nash, Jennifer
HANO - Oakview Ridge Residential Development	R-026545-000	Edison, Jennifer	\$ 1,980.00	Hourly	\$ 4,827.25		Nash, Jennifer
HANO - Pheasant Run Park Improvements	R-026687-000	Amberg, Candace	\$ 1,306.00	Not to Exceed	\$ 7,030.00		Nash, Jennifer
HANO - River Road Development (Sunram)	R-020628-000	Edison, Jennifer	\$ 413.00	Variety	\$ 111,595.25		Nash, Jennifer
HANO - River Town Villas	R-013676-000	Edison, Jennifer	\$ 413.00	Hourly	\$ 58,498.50		Nash, Jennifer
HANO - Rivers Edge of Hanover 3rd Addition	R-020959-000	Edison, Jennifer	\$ 1,182.50	Hourly	\$ 20,973.75		Nash, Jennifer
HANO - Rivers Edge of Hanover 5th Addition	R-023612-000	Edison, Jennifer	\$ 1,180.00	Hourly	\$ 27,207.25		Nash, Jennifer
Final Totals			\$ 18,687.75				



701 XENIA AVENUE S
 SUITE 300
 MINNEAPOLIS, MN
 55416



City of Hanover, MN
 Attn: Jennifer Nash
 11250 5th Street NE
 Hanover, MN 55341

November 21, 2024
 Project/Invoice: R-023770-000 - 10
 Reviewed by: Justin Messner
 Project Manager: Jennifer Edison

2024 General Engineering Services
Professional Services from October 1, 2024 to October 31, 2024

Phase 001 General Engineering
 Project Management

		Hours	Rate	Amount	
Babcock, Justin	10/3/2024	.50	131.00	65.50	100-41950-303 Engineer Fees
LSL next steps					
Babcock, Justin	10/14/2024	.50	131.00	65.50	
LSL Update for Resident Notices					
Babcock, Justin	10/16/2024	3.00	131.00	393.00	
Final LSL Updates					
Edison, Jennifer	10/2/2024	.75	220.00	165.00	100-43000-310 PW
FEMA mapping updates for GIS					
Young, Elizabeth	10/2/2024	1.00	90.00	90.00	
Snow Plow Routes - Update Figure					
Totals		5.75		779.00	
Total Labor					779.00
				Total this Task	\$779.00

Meetings

		Hours	Rate	Amount	
Edison, Jennifer	10/8/2024	4.00	220.00	880.00	100-43150-310 Storm Water
MS4 Audit					
Edison, Jennifer	10/11/2024	1.50	220.00	330.00	
illicit discharge event - coordination, concrete truck on Oakwood					
Totals		5.50		1,210.00	
Total Labor					1,210.00
				Total this Task	\$1,210.00

GIS Mapping

		Hours	Rate	Amount	
Pittman, Bryan	10/2/2024	1.00	184.00	184.00	100-41950-303
Snowplow route and floodplain updates					
Young, Elizabeth	10/16/2024	.25	90.00	22.50	

Project R-023770-000 HANO - 2024 General Engineering Services Invoice 10

Snow Plow Routes - Update figure

Totals 1.25 206.50
Total Labor

Total this Task

206.50
\$206.50

*100-42000-310
PW*

Total this Phase

\$2,195.50

Phase 003 Building Permits
 Plan Review

		Hours	Rate	Amount
Edison, Jennifer	10/28/2024	.25	220.00	55.00
11501 5th st				
Edison, Jennifer	10/28/2024	.50	220.00	110.00
11595 5th Street				
Edison, Jennifer	10/28/2024	.50	220.00	110.00
594 Jandel				
Edison, Jennifer	10/28/2024	.25	220.00	55.00
9774 Jasmine				
Edison, Jennifer	10/29/2024	.50	220.00	110.00
289 Emmy				
Edison, Jennifer	10/29/2024	.50	220.00	110.00
9530 Division				
Edison, Jennifer	10/29/2024	.50	220.00	110.00
9712 Jasmine				
Totals		3.00		660.00

Total Labor

660.00

Total this Task

\$660.00

Total this Phase

\$660.00

100-42401-310

Total this Invoice

\$2,855.50

Big Inspector

Billings to Date

	Current	Prior	Total
Labor	2,855.50	31,479.00	34,334.50
Expense	0.00	718.86	718.86
Units	0.00	200.00	200.00
Totals	2,855.50	32,397.86	35,253.36

701 XENIA AVENUE S
 SUITE 300
 MINNEAPOLIS, MN
 55416



City of Hanover, MN
 Attn: Jennifer Nash
 11250 5th Street NE
 Hanover, MN 55341

November 21, 2024
 Project/Invoice: R-025605-000 - 5
 Reviewed by: Justin Messner
 Project Manager: Samuel Lundquist

2024 Pavement Management Work Plan
Professional Services from October 1, 2024 to October 31, 2024

Phase 001 2024 Pavement Management Work Plan
 CIP Pavement Analysis/Report

		Hours	Rate	Amount	
Indihar, Matthew	10/4/2024	2.00	194.00	388.00	
Draft report					
Indihar, Matthew	10/14/2024	2.00	194.00	388.00	
Working through Trail data					
Indihar, Matthew	10/15/2024	1.00	194.00	194.00	
Updating Trail data					
Indihar, Matthew	10/18/2024	2.00	194.00	388.00	
Trail CIP					
Zuzek, Jacob	10/3/2024	2.00	100.00	200.00	
constraint buffering					
Zuzek, Jacob	10/7/2024	.50	100.00	50.00	
Quick Hanover map update and export					
Totals		9.50		1,608.00	
Total Labor					1,608.00
				Total this Task	\$1,608.00
				Total this Phase	\$1,608.00

Billing Limits	Current	Prior	To-Date
Total Billings	1,608.00	11,685.85	13,293.85
Limit			18,294.00
Remaining			5,000.15

Total this Invoice \$1,608.00

418-43121-310
 Street Capital paved Streets

701 XENIA AVENUE S
 SUITE 300
 MINNEAPOLIS, MN
 55416



City of Hanover, MN
 Attn: Jennifer Nash
 11250 5th Street NE
 Hanover, MN 55341

November 21, 2024
 Project/Invoice: R-019689-000 - 31
 Reviewed by: Justin Messner
 Project Manager: Jennifer Edison

Crow River Heights West 6th Addition

Professional Services from October 1, 2024 to October 31, 2024

OT = Lennar

Phase 002 Final Plat
 Plan Review

		Hours	Rate	Amount	
Johnson, Niall	10/28/2024	1.00	158.00	158.00	
Crow River Heights As-Built Linking					
Totals		1.00		158.00	
Total Labor					158.00
				Total this Task	\$158.00
				Total this Phase	\$158.00

Phase 003 Construction
 Erosion Control Compliance Inspection

		Hours	Rate	Amount	
Elfstrand, Erika	10/3/2024	2.00	118.00	236.00	
NPDES site inspection					
Elfstrand, Erika	10/4/2024	.50	118.00	59.00	
NPDES inspection					
Elfstrand, Erika	10/10/2024	1.00	118.00	118.00	
NPDES site inspection					
Elfstrand, Erika	10/11/2024	.50	118.00	59.00	
NPDES site inspection report					
Elfstrand, Erika	10/17/2024	2.00	118.00	236.00	
NPDES site inspection					
Elfstrand, Erika	10/24/2024	2.00	118.00	236.00	
NPDES site inspection					
Elfstrand, Erika	10/31/2024	2.00	118.00	236.00	
NPDES site inspection					
Totals		10.00		1,180.00	
Total Labor					1,180.00
				Total this Task	\$1,180.00

As-Built Review

		Hours	Rate	Amount
Johnson, Niall	10/17/2024	.50	158.00	79.00
Asbuilts for the Crow River Heights 6th Addition				
Johnson, Niall	10/22/2024	3.50	158.00	553.00
Hanover Crow River Utility Updates & As-Built Links				
Johnson, Niall	10/23/2024	5.50	158.00	869.00
Hanover Crow River Utility Updates & As-Built Links				
Johnson, Niall	10/24/2024	4.00	158.00	632.00
Hanover Crow River Utility Updates & As-Built Links				
Johnson, Niall	10/25/2024	4.50	158.00	711.00
Hanover Crow River Utility Updates & As-Built Links				
Totals		18.00		2,844.00
Total Labor				2,844.00
Total this Task				\$2,844.00
Total this Phase				\$4,024.00
Total this Invoice				\$4,182.00

Billings to Date

	Current	Prior	Total
Labor	4,182.00	116,532.50	120,714.50
Totals	4,182.00	116,532.50	120,714.50

839-4190-310

Engineer
Prick
SVCS

701 XENIA AVENUE S
 SUITE 300
 MINNEAPOLIS, MN
 55416



City of Hanover, MN
 Attn: Jennifer Nash
 11250 5th Street NE
 Hanover, MN 55341

November 21, 2024
 Project/Invoice: R-013432-000 - 49
 Reviewed by: Justin Messner
 Project Manager: Kory Bonnell Roe

MS4 Services

Professional Services from October 1, 2024 to October 31, 2024

Phase 005 2024 MS4 Services
 Inspections, Inspection Training and MS4

		Hours	Rate	Amount	
Agbonkhese, Treasure	10/8/2024	1.25	139.00	173.75	
Hanover updated figures					
Bonnell Roe, Kory	10/3/2024	2.75	184.00	506.00	
Audit Review notes/questions prep from MPCA					
Bonnell Roe, Kory	10/7/2024	.75	184.00	138.00	
final audit preparations from MPCA questions					
Bonnell Roe, Kory	10/8/2024	4.75	184.00	874.00	
MPCA Audit					
Bonnell Roe, Kory	10/10/2024	1.25	184.00	230.00	
IDDE Response					
Bonnell Roe, Kory	10/15/2024	1.25	184.00	230.00	
Final Audit Response					
Elfstrand, Erika	10/9/2024	3.00	118.00	354.00	
Quarterly MS4 Facilities Inspections Report					
Elfstrand, Erika	10/10/2024	2.00	118.00	236.00	
Inspection of pond per PE at Oakwood/ Esterly for inlets/outlets blocked					
Elfstrand, Erika	10/11/2024	5.00	118.00	590.00	
Illicit discharge investigation Cemstone insurance claim at 1314 Oakwood Hanover					
Elfstrand, Erika	10/17/2024	2.00	118.00	236.00	
NPDES site inspection Wright County CSAH 19 RAB job #023959					
Totals		24.00		3,567.75	
Total Labor					3,567.75
				Total this Task	\$3,567.75
				Total this Phase	\$3,567.75

Billings to Date

	Current	Prior	Total
Labor	3,567.75	10,642.75	14,210.50
Totals	3,567.75	10,642.75	14,210.50

603-43150-310

storm water
 storm drain
 attorney
 met
 5/5

Project	R-013432-000	HANO - MS4 Services	Invoice	49
			Total this Invoice	<u>\$3,567.75</u>

701 XENIA AVENUE S
 SUITE 300
 MINNEAPOLIS, MN
 55416



City of Hanover, MN
 Attn: Jennifer Nash
 11250 5th Street NE
 Hanover, MN 55341

November 21, 2024
 Project/Invoice: R-026545-000 - 3
 Reviewed by: Justin Messner
 Project Manager: Jennifer Edison

Oakview Ridge Residential Development
Professional Services from October 1, 2024 to October 31, 2024

Phase	001	Final Plat	Hours	Rate	Amount
Project Management					
Edison, Jennifer		10/30/2024	3.00	220.00	660.00
stormwater					
Edison, Jennifer		10/31/2024	2.00	220.00	440.00
stormwater					
	Totals		5.00		1,100.00
	Total Labor				1,100.00
				Total this Task	\$1,100.00

Plan Review					
			Hours	Rate	Amount
Edison, Jennifer		10/22/2024	2.00	220.00	440.00
coordination					
Edison, Jennifer		10/25/2024	2.00	220.00	440.00
coordination					
	Totals		4.00		880.00
	Total Labor				880.00
				Total this Task	\$880.00
				Total this Phase	\$1,980.00
				Total this Invoice	\$1,980.00

Billings to Date			
	Current	Prior	Total
Labor	1,980.00	2,847.25	4,827.25
Totals	1,980.00	2,847.25	4,827.25

#208364
 818-41950-310
 Oakview
 Ridge
 Prelim Plat

701 XENIA AVENUE S
 SUITE 300
 MINNEAPOLIS, MN
 55416



City of Hanover, MN
 Attn: Jennifer Nash
 11250 5th Street NE
 Hanover, MN 55341

November 21, 2024
 Project/Invoice: R-026687-000 - 3
 Reviewed by: Jason Amberg
 Project Manager: Candace Amberg

Pheasant Run Park Improvements
Professional Services from October 1, 2024 to October 31, 2024

Phase	002	Final Design			
Project Management					
			Hours	Rate	Amount
Amberg, Candace		10/14/2024	.25	207.00	51.75
PM					
Amberg, Jason		10/14/2024	.25	237.00	59.25
admin					
	Totals		.50		111.00
	Total Labor				111.00
				Total this Task	\$111.00

Concept					
			Hours	Rate	Amount
Amberg, Candace		10/2/2024	1.00	207.00	207.00
review					
Przymus, Cassidy		10/1/2024	2.00	104.00	208.00
Concepts					
Przymus, Cassidy		10/2/2024	3.00	104.00	312.00
Concept Renderings					
Przymus, Cassidy		10/4/2024	2.00	104.00	208.00
Redline Concepts					
Przymus, Cassidy		10/7/2024	1.50	104.00	156.00
Concepts					
Przymus, Cassidy		10/14/2024	1.00	104.00	104.00
Final Concept Renderings					
	Totals		10.50		1,195.00
	Total Labor				1,195.00
				Total this Task	\$1,195.00
				Total this Phase	\$1,306.00

Billing Limits	Current	Prior	To-Date
Total Billings	1,306.00	5,724.00	7,030.00
Limit			37,300.00

Project	R-026687-000	HANO - Pheasant Run Park Improvements	Invoice	3
Remaining			30,270.00	

Total this Invoice \$1,306.00

402-4950-303
Park Capital
Improvements

701 XENIA AVENUE S
 SUITE 300
 MINNEAPOLIS, MN
 55416



City of Hanover, MN
 Attn: Jennifer Nash
 11250 5th Street NE
 Hanover, MN 55341

November 21, 2024
 Project/Invoice: R-020628-000 - 29
 Reviewed by: Justin Messner
 Project Manager: Jennifer Edison

River Road Development (Sunram)
Professional Services from October 1, 2024 to October 31, 2024

Phase 003 Construction Services
****Hourly phase****

Environmental Compliance Inspections

		Hours	Rate	Amount
Elfstrand, Erika	10/10/2024	1.00	118.00	118.00
NPDES site inspection				
Elfstrand, Erika	10/11/2024	.50	118.00	59.00
NPDES site inspection report				
Elfstrand, Erika	10/31/2024	2.00	118.00	236.00
NPDES site inspection				
Totals		3.50		413.00
Total Labor				413.00
			Total this Task	\$413.00
			Total this Phase	\$413.00
			Total this Invoice	\$413.00

Billings to Date

	Current	Prior	Total
Labor	413.00	104,325.25	104,738.25
Consultant	0.00	6,857.00	6,857.00
Totals	413.00	111,182.25	111,595.25

837-4950-310
 River Rd
 Engineer
 Other *and*
 BUS

701 XENIA AVENUE S
 SUITE 300
 MINNEAPOLIS, MN
 55416



City of Hanover, MN
 Attn: Jennifer Nash
 11250 5th Street NE
 Hanover, MN 55341

November 21, 2024
 Project/Invoice: R-013676-000 - 67
 Reviewed by: Justin Messner
 Project Manager: Jennifer Edison

River Town Villas

Professional Services from October 1, 2024 to October 31, 2024

Phase 002 Construction
 Erosion Control Site Inspections

		Hours	Rate	Amount	
Elfstrand, Erika	10/10/2024	1.00	118.00	118.00	
NPDES site inspection					
Elfstrand, Erika	10/11/2024	.50	118.00	59.00	
NPDES site inspection report					
Elfstrand, Erika	10/31/2024	2.00	118.00	236.00	
NPDES site inspection					
Totals		3.50		413.00	
Total Labor					413.00
			Total this Task		\$413.00
			Total this Phase		\$413.00
			Total this Invoice		\$413.00

Billings to Date

	Current	Prior	Total
Labor	413.00	58,085.50	58,498.50
Totals	413.00	58,085.50	58,498.50

829-41950-310

River Town Villas

DA
 Engineer
 Prof
 SCS

701 XENIA AVENUE S
 SUITE 300
 MINNEAPOLIS, MN
 55416



City of Hanover, MN
 Attn: Jennifer Nash
 11250 5th Street NE
 Hanover, MN 55341

November 21, 2024
 Project/Invoice: R-020959-000 - 14
 Reviewed by: Justin Messner
 Project Manager: Jennifer Edison

Rivers Edge of Hanover 3rd Addition
Professional Services from October 1, 2024 to October 31, 2024

Phase 002 Construction
 Project Management

		Hours	Rate	Amount	
Edison, Jennifer	10/31/2024	1.50	220.00	330.00	
close out documentation					
Totals		1.50		330.00	
Total Labor					330.00
			Total this Task		\$330.00

Construction Observation - Inspection

		Hours	Rate	Amount	
Hicks, Eric	10/8/2024	5.50	155.00	852.50	
In Field					
Paved wear					
Totals		5.50		852.50	
Total Labor					852.50
			Total this Task		\$852.50
			Total this Phase		\$1,182.50
			Total this Invoice		<u>\$1,182.50</u>

Billings to Date

	Current	Prior	Total
Labor	1,182.50	19,791.25	20,973.75
Totals	1,182.50	19,791.25	20,973.75

835-41950-310

701 XENIA AVENUE S
 SUITE 300
 MINNEAPOLIS, MN
 55416



City of Hanover, MN
 Attn: Jennifer Nash
 11250 5th Street NE
 Hanover, MN 55341

November 21, 2024
 Project/Invoice: R-023612-000 - 11
 Reviewed by: Justin Messner
 Project Manager: Jennifer Edison

Rivers Edge of Hanover 5th Addition
Professional Services from October 1, 2024 to October 31, 2024

Phase 002 Construction Services
 Erosion Control Compliance Inspections

		Hours	Rate	Amount	
Elfstrand, Erika	10/3/2024	2.00	118.00	236.00	
NPDES site inspection					
Elfstrand, Erika	10/4/2024	.50	118.00	59.00	
NPDES inspection					
Elfstrand, Erika	10/10/2024	1.00	118.00	118.00	
NPDES site inspection					
Elfstrand, Erika	10/11/2024	.50	118.00	59.00	
NPDES site inspection report					
Elfstrand, Erika	10/17/2024	2.00	118.00	236.00	
NPDES site inspection					
Elfstrand, Erika	10/24/2024	2.00	118.00	236.00	
NPDES site inspection					
Elfstrand, Erika	10/31/2024	2.00	118.00	236.00	
NPDES site inspection					
Totals		10.00		1,180.00	
Total Labor					1,180.00
			Total this Task		\$1,180.00
			Total this Phase		\$1,180.00
			Total this Invoice		\$1,180.00

Billings to Date

	Current	Prior	Total
Labor	1,180.00	26,027.25	27,207.25
Totals	1,180.00	26,027.25	27,207.25

838-4950-310
 Rivers Edge
 5th

HANOVER
***Cash Balances**
Cash Account: 10100
December 2024

Fund	2024 Begin Balance	Receipts	Disbursements	Transfers	Journal Entries	Payroll JEs	Balance	
-								
100 - GENERAL FUND	\$0.00			0			\$0.00	In Balance
107 - FIRE DEPT DONATIONS FUND	\$0.00			0			\$0.00	In Balance
205 - EDA BUSINESS INCENTIVE FUN	\$0.00			0			\$0.00	In Balance
409 - MAHLER PIT - 15TH ST IMP FUN	\$0.00			0			\$0.00	In Balance
418 - STREET CAPITAL PROJ FUND	\$0.00			0			\$0.00	In Balance
601 - WATER ENTERPRISE FUND	\$0.00			0			\$0.00	In Balance
602 - SEWER ENTERPRISE FUND	\$0.00			0			\$0.00	In Balance
603 - STORM WATER ENTERPRISE F	\$0.00			0			\$0.00	In Balance
818 - MISC ESCROWS FUND	\$0.00			0			\$0.00	In Balance
10100 - Cash								
100 - GENERAL FUND	\$1,666,363.83	\$2,306,504.13	(\$1,492,666.61)	0	(\$508,764.91)	(\$367,726.69)	\$1,603,709.75	In Balance
104 - AMERICAN RESCUE PLAN ACT	\$396,170.19		(\$383,252.80)	0	\$10,059.09		\$22,976.48	In Balance
105 - PUBLIC SAFETY AID	\$157,975.00			0	\$4,717.84		\$162,692.84	In Balance
107 - FIRE DEPT DONATIONS FUND	\$55,168.96	\$8,500.00	(\$18,087.81)	0	\$1,927.84		\$47,508.99	In Balance
201 - EDA SPECIAL REVENUE FUND	\$196,635.65	\$63,002.61	(\$2,241.67)	0	(\$1,709.62)	(\$17,348.04)	\$238,338.93	In Balance
205 - EDA BUSINESS INCENTIVE FUN	\$244,738.23	\$29,194.46		0	\$10,160.95		\$284,093.64	In Balance
311 - 2008A GO CIP REFUNDING BON	\$0.00			0			\$0.00	In Balance
312 - 2009A GO IMP REFUNDING BON	\$0.00			0			\$0.00	In Balance
313 - 2010 GO EQUIPMENT CERTIFIC	\$0.00			0			\$0.00	In Balance
314 - 2011A GO IMP CROSSOVER RE	\$504,120.72			0	\$19,777.16		\$523,897.88	In Balance
315 - 2016A GO CIP BOND	\$127,614.84	\$108,434.00	(\$16,635.00)	0	(\$84,796.39)		\$134,617.45	In Balance
401 - GENERAL CAPITAL PROJECTS	\$606,148.07	\$1,880.57	(\$21,039.27)	0	\$53,356.62		\$640,345.99	In Balance
402 - PARKS CAPITAL PROJECTS	\$187,860.67	\$31,345.00	(\$13,789.00)	0	\$109,947.51		\$315,364.18	In Balance
403 - FIRE DEPT CAPITAL FUND	\$142,340.67	\$56,267.10		0	(\$9,071.13)		\$189,536.64	In Balance
404 - HISTORICAL CAPITAL PROJ FU	\$0.00			0			\$0.00	In Balance
405 - PARK DEDICATION FEE	\$841,975.25	\$251,944.00	(\$16,544.71)	0	\$37,044.53		\$1,114,419.07	In Balance
406 - CHARITABLE GAMBLING PROC	\$39,709.51	\$19,567.77	(\$7,753.32)	0	(\$7,108.65)		\$44,415.31	In Balance
407 - TIF REDEV DIST #1	\$18,024.38	\$10,108.50	(\$9,097.65)	0	(\$5,702.34)		\$13,332.89	In Balance
409 - MAHLER PIT - 15TH ST IMP FUN	\$141,964.21	\$30,645.30		0	\$6,691.74		\$179,301.25	In Balance
411 - FACILITIES CAPITAL PROJ FUN	\$15,384.13	\$10,000.00		0	\$724.84		\$26,108.97	In Balance
417 - EQUIPMENT CAPITAL FUND	\$41,309.99	\$60,000.00		0	\$2,348.48		\$103,658.47	In Balance

HANOVER
***Cash Balances**
Cash Account: 10100
December 2024

Fund	2024 Begin Balance	Receipts	Disbursements	Transfers	Journal Entries	Payroll JEs	Balance	
418 - STREET CAPITAL PROJ FUND	\$905,026.46	\$4,647,879.61	(\$1,170,326.57)	0	\$430,384.81		\$4,812,964.31	In Balance
601 - WATER ENTERPRISE FUND	\$1,342,115.50	\$401,110.36	(\$242,898.96)	0	\$24,972.79	(\$5,782.70)	\$1,519,516.99	In Balance
602 - SEWER ENTERPRISE FUND	\$1,175,373.79	\$903,512.07	(\$746,534.41)	0	(\$26,913.85)	(\$5,782.44)	\$1,299,655.16	In Balance
603 - STORM WATER ENTERPRISE F	\$326,246.16	\$56,352.11	(\$19,346.42)	0	\$11,401.49		\$374,653.34	In Balance
611 - WATER CAPITAL IMP FUND	\$551,783.62	\$76,892.92		0	\$22,988.18		\$651,664.72	In Balance
612 - SEWER CAPITAL IMP FUND	\$3,065,233.35	\$189,343.00		0	\$123,575.88		\$3,378,152.23	In Balance
613 - STORM WATER CAPITAL IMP F	\$1,285,146.38	\$101,655.97		0	\$51,951.94		\$1,438,754.29	In Balance
701 - RIVER ROAD CEMETERY	\$36,999.43			0			\$36,999.43	In Balance
702 - CSAH 19 CEMETERY	\$29,026.00	\$1,000.00		0			\$30,026.00	In Balance
804 - SCHENDELS FIELD ESC FUND	\$0.00			0			\$0.00	In Balance
809 - BRIDGES AT HANOVER ESC FU	\$0.00			0			\$0.00	In Balance
810 - BUILDING PERMITS ESCROW F	\$335,001.00	\$260,000.00	(\$360,659.46)	0			\$234,341.54	In Balance
811 - EROSION CONTROL ESCROW F	\$24,123.53		\$0.00	0			\$24,123.53	In Balance
815 - LANDSCAPE ESCROW FUND	\$17,900.65		\$0.00	0			\$17,900.65	In Balance
817 - INFRASTRUCTURE ESCROW F	\$9,500.00		\$0.00	0			\$9,500.00	In Balance
818 - MISC ESCROWS FUND	\$28,408.32	\$118,208.38	(\$105,571.06)	0	\$50,685.83		\$91,731.47	In Balance
820 - BRIDGES TOWNHOMES ESC FU	\$3,880.44		(\$329.00)	0	\$144.25		\$3,695.69	In Balance
821 - QUAIL PASS 2ND ADD ESCROW	\$0.00			0			\$0.00	In Balance
823 - CROW RVR HTS WEST 3RD / BA	\$0.00			0			\$0.00	In Balance
824 - CROW RVR HTS WEST 3RD PH	\$0.00			0			\$0.00	In Balance
825 - CROW RVR HTS FUT WEST PLA	\$0.00			0			\$0.00	In Balance
826 - CROW RVR HTS 4TH ADD FINL	\$0.00			0			\$0.00	In Balance
827 - HANOVER COVE PRELIMINARY	\$0.00			0			\$0.00	In Balance
828 - CROW RVR HTS 4TH DEVEL AG	\$0.00			0			\$0.00	In Balance
829 - RIVER TOWN VILLAS DEVEL AG	\$19,770.40		(\$5,375.50)	0	\$258.91		\$14,653.81	In Balance
830 - FEHN COMP 15TH ST DEVEL AG	\$0.00			0			\$0.00	In Balance
831 - RIVERS EDGE DEVEL AGRMT	\$38.22		(\$38.22)	0	\$0.36		\$0.36	In Balance
832 - CROW RVR HTS 5TH DEVEL AG	\$28,786.76		(\$29,758.40)	0	\$1,173.16		\$201.52	In Balance
833 - RIVERS EDGE 2 DEVEL AGRMT	\$8,156.38		(\$952.00)	0	(\$2,022.78)		\$5,181.60	In Balance
834 - CROW RVR HTS 6TH DEVEL AG	\$4,046.82	\$18,567.93	(\$15,664.00)	0	(\$5,161.75)		\$1,789.00	In Balance
835 - RIVERS EDGE 3 DEVEL AGRMT	\$11,375.11		(\$4,739.25)	0	\$341.10		\$6,976.96	In Balance
836 - RIVERS EDGE 4 DEVEL AGRMT	\$39,551.51		(\$6,609.00)	0	(\$6,072.64)		\$26,869.87	In Balance

HANOVER
***Cash Balances**
Cash Account: 10100
December 2024

Fund	2024 Begin Balance	Receipts	Disbursements	Transfers	Journal Entries	Payroll JEs	Balance	
837 - RIVER LANDING DEVEL AGRMT	\$85,303.27		(\$7,672.25)	0	(\$71,611.41)		\$6,019.61	In Balance
838 - RIVERS EDGE 5 DEVEL AGRMT	\$0.00	\$55,000.00	(\$24,160.25)	0	\$1,374.75		\$32,214.50	In Balance
839 - CROW RVR HTS 7TH DEVEL AG	\$0.00	\$175,000.00	(\$6,597.50)	0	\$1,251.83		\$169,654.33	In Balance
900 - INTEREST	\$0.00	\$633,151.76		0	(\$620,988.90)		\$12,162.86	In Balance
	<u>\$14,716,297.40</u>	<u>\$10,625,067.55</u>	<u>(\$4,728,340.09)</u>	<u>\$0.00</u>	<u>(\$372,662.49)</u>	<u>(\$396,639.87)</u>	<u>\$19,843,722.50</u>	

Revenue Budget Report - General Fund

Source Alt Code	Account Descr	December 2024 Amt	2024 YTD Amt	2024 YTD Budget	2024 YTD Balance	%YTD Budget
100 GENERAL FUND						
TAXES	R 100-31000 Property Taxes - General	\$0.00	\$1,377,047.09	\$1,397,508.00	\$20,460.91	98.54%
TAXES	R 100-31020 Property Taxes - Fire	\$0.00	\$178,464.00	\$178,464.00	\$0.00	100.00%
TAXES	R 100-31800 Franchise Fees	\$0.00	\$9,232.42	\$15,000.00	\$5,767.58	61.55%
TAXES		\$0.00	\$1,564,743.51	\$1,590,972.00	\$26,228.49	98.35%
SERVICE	R 100-34000 Charges for Services	\$0.00	\$5,958.20	\$5,500.00	-\$458.20	108.33%
SERVICE	R 100-34101 City Hall Rent Revenue	\$100.00	\$26,300.00	\$20,000.00	-\$6,300.00	131.50%
SERVICE	R 100-34107 Assessment Search Fees	\$0.00	\$650.00	\$700.00	\$50.00	92.86%
SERVICE	R 100-34108 Administrative Fees	\$650.00	\$3,613.00	\$5,000.00	\$1,387.00	72.26%
SERVICE	R 100-34109 Copies/Faxes	\$0.00	\$16.00	\$25.00	\$9.00	64.00%
SERVICE	R 100-34206 Other Public Safety Charges	\$0.00	\$708.00	\$0.00	-\$708.00	0.00%
SERVICE	R 100-34207 Fire Protection Services	\$0.00	\$104,335.51	\$151,061.00	\$46,725.49	69.07%
SERVICE	R 100-34403 Recycling Rev/Reimb	\$0.00	\$6,146.71	\$9,300.00	\$3,153.29	66.09%
SERVICE	R 100-34780 Park Rental Fees	\$139.70	\$2,826.36	\$2,500.00	-\$326.36	113.05%
SERVICE	R 100-34940 Cemetery Revenues	\$0.00	\$950.00	\$0.00	-\$950.00	0.00%
SERVICE		\$889.70	\$151,503.78	\$194,086.00	\$42,582.22	78.06%
MISC	R 100-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-36200 Miscellaneous Revenues	\$0.00	\$8,169.82	\$100.00	-\$8,069.82	8169.82%
MISC	R 100-36210 Interest Earnings	\$0.00	\$54,393.47	\$0.00	-\$54,393.47	0.00%
MISC	R 100-36215 Investment Income/Loss	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-36230 Contributions and Donation	\$0.00	\$250.00	\$0.00	-\$250.00	0.00%
MISC	R 100-36235 Insurance Dividends	\$0.00	\$887.00	\$0.00	-\$887.00	0.00%
MISC	R 100-36250 Damage Deposits	\$100.00	\$25,300.00	\$15,000.00	-\$10,300.00	168.67%
MISC	R 100-36260 Refunds or Reimbursement	\$0.00	\$16,219.78	\$0.00	-\$16,219.78	0.00%
MISC	R 100-36290 Sale of Vehicles/Equipment	\$0.00	\$4,107.10	\$0.00	-\$4,107.10	0.00%
MISC	R 100-39101 Sales of General Fixed Asse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC		\$100.00	\$109,327.17	\$15,100.00	-\$94,227.17	724.02%
LIC PERM	R 100-32110 Alcoholic Beverages	\$0.00	\$6,935.00	\$6,870.00	-\$65.00	100.95%
LIC PERM	R 100-32180 Other Bus. Licenses/Permits	\$581.00	\$7,463.06	\$1,000.00	-\$6,463.06	746.31%
LIC PERM	R 100-32210 Building Permits	\$23,330.54	\$295,035.78	\$200,000.00	-\$95,035.78	147.52%
LIC PERM	R 100-32240 Animal Licenses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LIC PERM	R 100-32260 Solid Waste Hauler Licenses	\$0.00	\$1,000.00	\$1,250.00	\$250.00	80.00%
LIC PERM	R 100-32270 Rental Dwelling Licenses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LIC PERM	R 100-32280 Other Non-Business Lic/Per	\$0.00	\$18.00	\$50.00	\$32.00	36.00%
LIC PERM		\$23,911.54	\$310,451.84	\$209,170.00	-\$101,281.84	148.42%
INTGOVT	R 100-33400 State Grants and Aids	\$0.00	\$50,869.00	\$30,000.00	-\$20,869.00	169.56%
INTGOVT	R 100-33401 Local Government Aid	\$0.00	\$80,688.00	\$161,376.00	\$80,688.00	50.00%
INTGOVT	R 100-33410 MV Credit	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
INTGOVT	R 100-33420 PERA Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTGOVT	R 100-33422 State Fire Aid	\$0.00	\$75,461.57	\$50,000.00	-\$25,461.57	150.92%
INTGOVT	R 100-33426 State Police Aid	\$0.00	\$8,899.03	\$7,100.00	-\$1,799.03	125.34%
INTGOVT	R 100-33610 County Grants/Aid for Road	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTGOVT		\$0.00	\$215,917.60	\$249,476.00	\$33,558.40	86.55%
FINES	R 100-35000 Fines and Forfeits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FINES	R 100-35100 Court Fines	\$0.00	\$6,235.38	\$3,300.00	-\$2,935.38	188.95%
FINES		\$0.00	\$6,235.38	\$3,300.00	-\$2,935.38	188.95%
100 GENERAL FUND		\$24,901.24	\$2,358,179.28	\$2,262,104.00	-\$96,075.28	104.25%

Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	December 2024 Amt	2024 YTD Amt	2024 YTD Budget	2024 YTD Balance	%YTD Budget
100 GENERAL FUND						
41110 Council						
COUNCIL	E 100-41110-111 Committee Wages/Me	\$57.45	\$4,732.45	\$13,000.00	\$8,267.55	36.40%
COUNCIL	E 100-41110-122 FICA	\$0.00	\$289.85	\$806.00	\$516.15	35.96%
COUNCIL	E 100-41110-123 Medicare	\$0.00	\$67.79	\$189.00	\$121.21	35.87%
COUNCIL	E 100-41110-208 Training and Instructio	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
COUNCIL	E 100-41110-306 Dues & Subscriptions	\$0.00	\$2,568.00	\$7,500.00	\$4,932.00	34.24%
COUNCIL	E 100-41110-331 Travel Expenses	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
COUNCIL	E 100-41110-437 Other Miscellaneous	\$0.00	\$60.00	\$60,000.00	\$59,940.00	0.10%
41110 Council		\$57.45	\$7,718.09	\$85,495.00	\$77,776.91	9.03%
41330 Boards and Commissions						
BRDCOMM	E 100-41330-111 Committee Wages/Me	\$1,680.00	\$1,680.00	\$5,000.00	\$3,320.00	33.60%
BRDCOMM	E 100-41330-208 Training and Instructio	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
BRDCOMM	E 100-41330-331 Travel Expenses	\$0.00	\$0.00	\$200.00	\$200.00	0.00%
41330 Boards and Commissions		\$1,680.00	\$1,680.00	\$5,700.00	\$4,020.00	29.47%
41400 City Administrator						
CITYADM	E 100-41400-101 Full-Time Employees R	\$4,054.72	\$96,756.92	\$99,643.00	\$2,886.08	97.10%
CITYADM	E 100-41400-121 PERA	\$304.10	\$7,424.45	\$7,473.00	\$48.55	99.35%
CITYADM	E 100-41400-122 FICA	\$233.82	\$5,865.59	\$6,178.00	\$312.41	94.94%
CITYADM	E 100-41400-123 Medicare	\$54.68	\$1,371.73	\$1,445.00	\$73.27	94.93%
CITYADM	E 100-41400-134 Employer Paid Life	\$31.53	\$794.40	\$865.00	\$70.60	91.84%
CITYADM	E 100-41400-151 Med/Dental Insurance	\$355.51	\$9,060.14	\$9,240.00	\$179.86	98.05%
CITYADM	E 100-41400-208 Training and Instructio	\$147.94	\$3,066.94	\$3,500.00	\$433.06	87.63%
CITYADM	E 100-41400-306 Dues & Subscriptions	\$0.00	\$81.80	\$500.00	\$418.20	16.36%
41400 City Administrator		\$5,182.30	\$124,421.97	\$128,844.00	\$4,422.03	96.57%
41410 Elections						
ELECTION	E 100-41410-101 Full-Time Employees R	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELECTION	E 100-41410-122 FICA	\$0.00	\$0.00	\$372.00	\$372.00	0.00%
ELECTION	E 100-41410-123 Medicare	\$0.00	\$0.00	\$87.00	\$87.00	0.00%
ELECTION	E 100-41410-142 Unemployment Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELECTION	E 100-41410-200 Office Supplies (GENE	\$0.00	\$1,074.35	\$1,000.00	-\$74.35	107.44%
ELECTION	E 100-41410-310 Other Professional Ser	\$0.00	\$7,469.54	\$6,000.00	-\$1,469.54	124.49%
ELECTION	E 100-41410-351 Legal Notices Publishin	\$0.00	\$118.13	\$150.00	\$31.87	78.75%
ELECTION	E 100-41410-400 Repairs & Maint Cont (\$1,641.26	\$1,641.26	\$3,000.00	\$1,358.74	54.71%
ELECTION	E 100-41410-437 Other Miscellaneous	\$129.84	\$335.71	\$3,000.00	\$2,664.29	11.19%
41410 Elections		\$1,771.10	\$10,638.99	\$13,609.00	\$2,970.01	78.18%
41420 Recording and Reporting						
RECRPT	E 100-41420-354 Recording Fees	\$1,992.89	\$1,992.89	\$0.00	-\$1,992.89	0.00%
41420 Recording and Reporting		\$1,992.89	\$1,992.89	\$0.00	-\$1,992.89	0.00%
41430 Clerical Staff						
CLERICAL	E 100-41430-101 Full-Time Employees R	\$2,500.50	\$55,537.04	\$68,603.00	\$13,065.96	80.95%
CLERICAL	E 100-41430-103 Part-Time Employees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CLERICAL	E 100-41430-121 PERA	\$187.54	\$4,160.69	\$5,145.00	\$984.31	80.87%
CLERICAL	E 100-41430-122 FICA	\$146.71	\$3,465.20	\$4,253.00	\$787.80	81.48%
CLERICAL	E 100-41430-123 Medicare	\$34.32	\$810.42	\$995.00	\$184.58	81.45%
CLERICAL	E 100-41430-134 Employer Paid Life	\$11.12	\$388.15	\$570.00	\$181.85	68.10%
CLERICAL	E 100-41430-142 Unemployment Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CLERICAL	E 100-41430-151 Med/Dental Insurance	\$189.40	\$6,248.42	\$8,400.00	\$2,151.58	74.39%
CLERICAL	E 100-41430-208 Training and Instructio	\$0.00	\$1,026.00	\$3,500.00	\$2,474.00	29.31%
CLERICAL	E 100-41430-306 Dues & Subscriptions	\$0.00	\$431.80	\$100.00	-\$331.80	431.80%

Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	December 2024 Amt	2024 YTD Amt	2024 YTD Budget	2024 YTD Balance	%YTD Budget
CLERICAL	E 100-41430-310 Other Professional Ser	\$0.00	\$5,179.41	\$0.00	-\$5,179.41	0.00%
41430 Clerical Staff		\$3,069.59	\$77,247.13	\$91,566.00	\$14,318.87	84.36%
41435 Staff Expenses						
STAFFEXP	E 100-41435-260 Uniforms	\$0.00	\$358.00	\$400.00	\$42.00	89.50%
STAFFEXP	E 100-41435-310 Other Professional Ser	\$0.00	\$779.42	\$500.00	-\$279.42	155.88%
STAFFEXP	E 100-41435-331 Travel Expenses	\$110.55	\$2,764.75	\$3,500.00	\$735.25	78.99%
41435 Staff Expenses		\$110.55	\$3,902.17	\$4,400.00	\$497.83	88.69%
41530 Accounting						
ACCTING	E 100-41530-101 Full-Time Employees R	\$2,178.71	\$17,429.75	\$58,362.00	\$40,932.25	29.86%
ACCTING	E 100-41530-121 PERA	\$163.40	\$1,307.23	\$4,377.00	\$3,069.77	29.87%
ACCTING	E 100-41530-122 FICA	\$121.18	\$969.48	\$3,618.00	\$2,648.52	26.80%
ACCTING	E 100-41530-123 Medicare	\$28.34	\$226.71	\$846.00	\$619.29	26.80%
ACCTING	E 100-41530-134 Employer Paid Life	\$0.00	\$0.00	\$486.00	\$486.00	0.00%
ACCTING	E 100-41530-151 Med/Dental Insurance	\$0.00	\$0.00	\$7,140.00	\$7,140.00	0.00%
ACCTING	E 100-41530-208 Training and Instructio	\$0.00	\$258.00	\$1,000.00	\$742.00	25.80%
ACCTING	E 100-41530-306 Dues & Subscriptions	\$0.00	-\$30.00	\$200.00	\$230.00	-15.00%
ACCTING	E 100-41530-310 Other Professional Ser	\$183.75	\$24,613.75	\$5,435.00	-\$19,178.75	452.87%
41530 Accounting		\$2,675.38	\$44,774.92	\$81,464.00	\$36,689.08	54.96%
41540 Auditing						
AUDITING	E 100-41540-301 Auditing and Acctg Ser	\$5,500.00	\$23,650.00	\$23,500.00	-\$150.00	100.64%
41540 Auditing		\$5,500.00	\$23,650.00	\$23,500.00	-\$150.00	100.64%
41550 Assessing						
ASSESS G	E 100-41550-310 Other Professional Ser	\$0.00	\$35,725.60	\$40,000.00	\$4,274.40	89.31%
41550 Assessing		\$0.00	\$35,725.60	\$40,000.00	\$4,274.40	89.31%
41570 Purchasing						
PURCHASE	E 100-41570-200 Office Supplies (GENE	\$73.18	\$2,575.15	\$4,500.00	\$1,924.85	57.23%
PURCHASE	E 100-41570-205 Bank Fees	\$0.00	\$234.47	\$400.00	\$165.53	58.62%
PURCHASE	E 100-41570-207 Computer Supplies	\$0.00	\$5,042.25	\$8,000.00	\$2,957.75	63.03%
PURCHASE	E 100-41570-220 Repair/Maint Supply (\$262.55	\$5,851.09	\$7,000.00	\$1,148.91	83.59%
PURCHASE	E 100-41570-322 Postage	\$0.00	\$1,500.51	\$3,500.00	\$1,999.49	42.87%
PURCHASE	E 100-41570-570 Office Equip and Furni	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
41570 Purchasing		\$335.73	\$15,203.47	\$23,400.00	\$8,196.53	64.97%
41600 Computer						
COMPUTER	E 100-41600-310 Other Professional Ser	\$3,259.99	\$12,672.10	\$10,000.00	-\$2,672.10	126.72%
41600 Computer		\$3,259.99	\$12,672.10	\$10,000.00	-\$2,672.10	126.72%
41610 City Attorney						
CITYATNY	E 100-41610-304 Legal Fees	\$2,791.59	\$13,944.22	\$20,000.00	\$6,055.78	69.72%
41610 City Attorney		\$2,791.59	\$13,944.22	\$20,000.00	\$6,055.78	69.72%
41910 Planning and Zoning						
PLANZONG	E 100-41910-310 Other Professional Ser	\$2,803.50	\$16,285.50	\$30,000.00	\$13,714.50	54.29%
41910 Planning and Zoning		\$2,803.50	\$16,285.50	\$30,000.00	\$13,714.50	54.29%
41940 General Govt Buildings/Plant						
GOVTBLDG	E 100-41940-210 Operating Supplies (G	\$645.89	\$4,081.76	\$6,000.00	\$1,918.24	68.03%
GOVTBLDG	E 100-41940-220 Repair/Maint Supply (\$0.00	\$11,497.72	\$8,000.00	-\$3,497.72	143.72%
GOVTBLDG	E 100-41940-306 Dues & Subscriptions	\$0.00	\$750.00	\$800.00	\$50.00	93.75%
GOVTBLDG	E 100-41940-310 Other Professional Ser	\$695.73	\$9,250.36	\$15,000.00	\$5,749.64	61.67%
GOVTBLDG	E 100-41940-321 Telephone	\$610.49	\$7,253.40	\$6,900.00	-\$353.40	105.12%
GOVTBLDG	E 100-41940-325 Taxes	\$0.00	\$3,040.00	\$1,000.00	-\$2,040.00	304.00%
GOVTBLDG	E 100-41940-381 Electric Utilities	\$562.22	\$9,599.85	\$15,000.00	\$5,400.15	64.00%

HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	December 2024 Amt	2024 YTD Amt	2024 YTD Budget	2024 YTD Balance	%YTD Budget
GOVTBLDG	E 100-41940-383 Gas Utilities	\$346.76	\$2,752.65	\$7,000.00	\$4,247.35	39.32%
GOVTBLDG	E 100-41940-384 Refuse/Garbage Dispo	\$652.32	\$7,103.96	\$7,200.00	\$96.04	98.67%
GOVTBLDG	E 100-41940-415 Other Equipment Rent	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
GOVTBLDG	E 100-41940-520 Buildings and Structur	\$0.00	\$10,050.81	\$14,000.00	\$3,949.19	71.79%
GOVTBLDG	E 100-41940-560 Furniture and Fixtures	\$0.00	\$99.99	\$3,000.00	\$2,900.01	3.33%
GOVTBLDG	E 100-41940-580 Other Equipment	\$0.00	\$423.89	\$0.00	-\$423.89	0.00%
41940	General Govt Buildings/Plant	\$3,513.41	\$65,904.39	\$83,900.00	\$17,995.61	78.55%
41950	Engineer					
ENGINEER	E 100-41950-303 Engineering Fees	\$689.00	\$8,758.20	\$35,000.00	\$26,241.80	25.02%
41950	Engineer	\$689.00	\$8,758.20	\$35,000.00	\$26,241.80	25.02%
41960	Insurance					
INSURANCE	E 100-41960-150 Worker s Comp (GENE	\$0.00	\$17,297.52	\$20,000.00	\$2,702.48	86.49%
INSURANCE	E 100-41960-152 Worker s Comp Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE	E 100-41960-361 General Liability Ins	\$0.00	\$28,487.37	\$31,000.00	\$2,512.63	91.89%
41960	Insurance	\$0.00	\$45,784.89	\$51,000.00	\$5,215.11	89.77%
41970	Legal Publications					
LEGALPUB	E 100-41970-341 Employment	\$210.02	\$2,131.90	\$1,000.00	-\$1,131.90	213.19%
LEGALPUB	E 100-41970-343 Other Advertising	\$68.00	\$205.60	\$200.00	-\$5.60	102.80%
LEGALPUB	E 100-41970-351 Legal Notices Publishin	\$0.00	\$433.32	\$600.00	\$166.68	72.22%
LEGALPUB	E 100-41970-354 Recording Fees	\$0.00	\$0.00	\$300.00	\$300.00	0.00%
41970	Legal Publications	\$278.02	\$2,770.82	\$2,100.00	-\$670.82	131.94%
42000	Public Safety (GENERAL)					
PUBSAFTY	E 100-42000-437 Other Miscellaneous	\$11.33	\$189.19	\$50.00	-\$139.19	378.38%
42000	Public Safety (GENERAL)	\$11.33	\$189.19	\$50.00	-\$139.19	378.38%
42101	Hennepin County Sheriff					
HCSHERIFF	E 100-42101-310 Other Professional Ser	\$0.00	\$73,485.75	\$97,981.00	\$24,495.25	75.00%
42101	Hennepin County Sheriff	\$0.00	\$73,485.75	\$97,981.00	\$24,495.25	75.00%
42102	Wright County Sheriff					
WCSHERIFF	E 100-42102-310 Other Professional Ser	\$0.00	\$152,335.76	\$162,167.00	\$9,831.24	93.94%
42102	Wright County Sheriff	\$0.00	\$152,335.76	\$162,167.00	\$9,831.24	93.94%
42210	Fire Dept Administration					
FIREADMIN	E 100-42210-101 Full-Time Employees R	\$1,056.80	\$22,824.68	\$26,304.00	\$3,479.32	86.77%
FIREADMIN	E 100-42210-103 Part-Time Employees	\$0.00	\$70,004.36	\$110,000.00	\$39,995.64	63.64%
FIREADMIN	E 100-42210-121 PERA	\$79.26	\$1,739.16	\$1,973.00	\$233.84	88.15%
FIREADMIN	E 100-42210-122 FICA	\$61.36	\$7,151.29	\$8,451.00	\$1,299.71	84.62%
FIREADMIN	E 100-42210-123 Medicare	\$14.35	\$1,672.47	\$1,976.00	\$303.53	84.64%
FIREADMIN	E 100-42210-134 Employer Paid Life	\$7.36	\$165.25	\$154.00	-\$11.25	107.31%
FIREADMIN	E 100-42210-142 Unemployment Benefit	\$0.00	\$224.11	\$0.00	-\$224.11	0.00%
FIREADMIN	E 100-42210-150 Worker s Comp (GENE	\$0.00	\$14,885.88	\$20,000.00	\$5,114.12	74.43%
FIREADMIN	E 100-42210-151 Med/Dental Insurance	\$178.10	\$3,938.62	\$3,660.00	-\$278.62	107.61%
FIREADMIN	E 100-42210-200 Office Supplies (GENE	\$128.00	\$199.95	\$400.00	\$200.05	49.99%
FIREADMIN	E 100-42210-305 Medical and Dental Fe	\$0.00	\$5,251.00	\$12,000.00	\$6,749.00	43.76%
FIREADMIN	E 100-42210-306 Dues & Subscriptions	\$0.00	\$909.75	\$1,200.00	\$290.25	75.81%
FIREADMIN	E 100-42210-361 General Liability Ins	\$0.00	\$5,448.15	\$5,100.00	-\$348.15	106.83%
42210	Fire Dept Administration	\$1,525.23	\$134,414.67	\$191,218.00	\$56,803.33	70.29%
42220	Fire Dept Equipment					
FIREEQUIP	E 100-42220-221 Equipment Parts	\$644.50	\$7,460.54	\$6,000.00	-\$1,460.54	124.34%
FIREEQUIP	E 100-42220-228 Medical Supplies	\$0.00	\$1,502.47	\$1,500.00	-\$2.47	100.16%
FIREEQUIP	E 100-42220-240 Small Tools and Minor	\$0.00	\$37.95	\$1,000.00	\$962.05	3.80%
FIREEQUIP	E 100-42220-260 Uniforms	\$1,164.37	\$7,025.97	\$18,000.00	\$10,974.03	39.03%

Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	December 2024 Amt	2024 YTD Amt	2024 YTD Budget	2024 YTD Balance	%YTD Budget
FIREEQUIP	E 100-42220-580 Other Equipment	\$579.73	\$4,354.14	\$5,000.00	\$645.86	87.08%
42220	Fire Dept Equipment	\$2,388.60	\$20,381.07	\$31,500.00	\$11,118.93	64.70%
42240	Fire Dept Training					
FIRETRNG	E 100-42240-208 Training and Instructio	\$1,500.00	\$10,689.81	\$9,500.00	-\$1,189.81	112.52%
FIRETRNG	E 100-42240-310 Other Professional Ser	\$1,191.50	\$4,602.07	\$4,000.00	-\$602.07	115.05%
FIRETRNG	E 100-42240-331 Travel Expenses	\$0.00	\$303.77	\$3,500.00	\$3,196.23	8.68%
42240	Fire Dept Training	\$2,691.50	\$15,595.65	\$17,000.00	\$1,404.35	91.74%
42260	Fire Vehicles					
FIREVEH	E 100-42260-212 Motor Fuels	\$0.00	\$2,450.64	\$5,000.00	\$2,549.36	49.01%
FIREVEH	E 100-42260-220 Repair/Maint Supply (\$0.00	\$15,792.33	\$7,000.00	-\$8,792.33	225.60%
FIREVEH	E 100-42260-240 Small Tools and Minor	\$0.00	\$481.29	\$1,000.00	\$518.71	48.13%
FIREVEH	E 100-42260-323 Radio Units	\$0.00	\$4,765.00	\$6,000.00	\$1,235.00	79.42%
FIREVEH	E 100-42260-700 Transfers (GENERAL)	\$0.00	\$0.00	\$30,158.00	\$30,158.00	0.00%
42260	Fire Vehicles	\$0.00	\$23,489.26	\$49,158.00	\$25,668.74	47.78%
42280	Fire Stations and Bldgs					
FIREBLDG	E 100-42280-215 Shop Supplies	\$0.00	\$695.62	\$650.00	-\$45.62	107.02%
FIREBLDG	E 100-42280-220 Repair/Maint Supply (\$83.59	\$1,950.65	\$5,000.00	\$3,049.35	39.01%
FIREBLDG	E 100-42280-321 Telephone	\$75.39	\$1,235.18	\$1,500.00	\$264.82	82.35%
FIREBLDG	E 100-42280-325 Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREBLDG	E 100-42280-381 Electric Utilities	\$297.01	\$3,063.99	\$5,500.00	\$2,436.01	55.71%
FIREBLDG	E 100-42280-383 Gas Utilities	\$161.21	\$1,833.52	\$4,500.00	\$2,666.48	40.74%
FIREBLDG	E 100-42280-520 Buildings and Structur	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
42280	Fire Stations and Bldgs	\$617.20	\$8,778.96	\$17,150.00	\$8,371.04	51.19%
42290	Fire Relief Association					
FIRERELIEF	E 100-42290-124 Fire Pension Contributi	\$0.00	\$77,461.57	\$50,000.00	-\$27,461.57	154.92%
FIRERELIEF	E 100-42290-125 Other Retirement Cont	\$8,250.00	\$16,500.00	\$16,500.00	\$0.00	100.00%
FIRERELIEF	E 100-42290-301 Auditing and Acctg Ser	\$0.00	\$6,725.00	\$7,000.00	\$275.00	96.07%
42290	Fire Relief Association	\$8,250.00	\$100,686.57	\$73,500.00	-\$27,186.57	136.99%
42401	Building Inspection Admin					
INSPADMN	E 100-42401-101 Full-Time Employees R	\$1,341.59	\$33,492.35	\$39,262.00	\$5,769.65	85.30%
INSPADMN	E 100-42401-121 PERA	\$100.62	\$2,018.27	\$2,945.00	\$926.73	68.53%
INSPADMN	E 100-42401-122 FICA	\$83.18	\$2,029.94	\$2,434.00	\$404.06	83.40%
INSPADMN	E 100-42401-123 Medicare	\$19.45	\$474.76	\$569.00	\$94.24	83.44%
INSPADMN	E 100-42401-134 Employer Paid Life	\$0.00	\$148.62	\$372.00	\$223.38	39.95%
INSPADMN	E 100-42401-151 Med/Dental Insurance	\$51.80	\$2,894.47	\$5,460.00	\$2,565.53	53.01%
INSPADMN	E 100-42401-310 Other Professional Ser	\$9,559.05	\$154,208.83	\$94,000.00	-\$60,208.83	164.05%
42401	Building Inspection Admin	\$11,155.69	\$195,267.24	\$145,042.00	-\$50,225.24	134.63%
42700	Animal Control					
ANIMCTRL	E 100-42700-310 Other Professional Ser	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
42700	Animal Control	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
42800	Cemetery					
CEMETERY	E 100-42800-310 Other Professional Ser	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
42800	Cemetery	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
43000	Public Works (GENERAL)					
PUBWRKS	E 100-43000-101 Full-Time Employees R	\$7,342.88	\$164,014.48	\$168,296.00	\$4,281.52	97.46%
PUBWRKS	E 100-43000-102 Full-Time Employees O	\$0.00	\$208.64	\$0.00	-\$208.64	0.00%
PUBWRKS	E 100-43000-103 Part-Time Employees	\$0.00	\$14,990.00	\$17,760.00	\$2,770.00	84.40%
PUBWRKS	E 100-43000-121 PERA	\$690.40	\$12,217.85	\$13,372.00	\$1,154.15	91.37%
PUBWRKS	E 100-43000-122 FICA	\$445.23	\$11,141.38	\$11,054.00	-\$87.38	100.79%
PUBWRKS	E 100-43000-123 Medicare	\$104.13	\$2,605.66	\$2,585.00	-\$20.66	100.80%

Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	December 2024 Amt	2024 YTD Amt	2024 YTD Budget	2024 YTD Balance	%YTD Budget
PUBWRKS	E 100-43000-134 Employer Paid Life	\$94.51	\$1,808.80	\$1,593.00	-\$215.80	113.55%
PUBWRKS	E 100-43000-142 Unemployment Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PUBWRKS	E 100-43000-151 Med/Dental Insurance	\$1,614.27	\$32,720.50	\$26,400.00	-\$6,320.50	123.94%
PUBWRKS	E 100-43000-208 Training and Instructio	\$0.00	\$350.00	\$4,500.00	\$4,150.00	7.78%
PUBWRKS	E 100-43000-212 Motor Fuels	\$749.01	\$13,923.48	\$16,000.00	\$2,076.52	87.02%
PUBWRKS	E 100-43000-215 Shop Supplies	\$487.14	\$5,917.48	\$10,000.00	\$4,082.52	59.17%
PUBWRKS	E 100-43000-220 Repair/Maint Supply (\$159.68	\$22,314.79	\$15,000.00	-\$7,314.79	148.77%
PUBWRKS	E 100-43000-226 Sign Repair Materials	\$288.75	\$1,511.18	\$1,500.00	-\$11.18	100.75%
PUBWRKS	E 100-43000-240 Small Tools and Minor	\$701.55	\$5,052.84	\$10,000.00	\$4,947.16	50.53%
PUBWRKS	E 100-43000-260 Uniforms	\$528.93	\$2,596.69	\$3,000.00	\$403.31	86.56%
PUBWRKS	E 100-43000-310 Other Professional Ser	\$4,849.40	\$22,116.50	\$118,000.00	\$95,883.50	18.74%
PUBWRKS	E 100-43000-321 Telephone	\$341.94	\$4,902.04	\$6,500.00	\$1,597.96	75.42%
PUBWRKS	E 100-43000-325 Taxes	\$0.00	\$89.50	\$200.00	\$110.50	44.75%
PUBWRKS	E 100-43000-381 Electric Utilities	\$0.00	\$1,851.65	\$8,000.00	\$6,148.35	23.15%
PUBWRKS	E 100-43000-383 Gas Utilities	\$456.53	\$4,226.54	\$9,000.00	\$4,773.46	46.96%
PUBWRKS	E 100-43000-384 Refuse/Garbage Dispo	\$105.65	\$2,061.89	\$0.00	-\$2,061.89	0.00%
PUBWRKS	E 100-43000-520 Buildings and Structur	\$0.00	\$385.00	\$2,000.00	\$1,615.00	19.25%
PUBWRKS	E 100-43000-580 Other Equipment	\$10,550.00	\$17,000.32	\$0.00	-\$17,000.32	0.00%
43000	Public Works (GENERAL)	\$29,510.00	\$344,007.21	\$444,760.00	\$100,752.79	77.35%
43121	Paved Streets					
PAVSTRTS	E 100-43121-224 Street Maint Materials	\$1,246.34	\$43,209.10	\$50,000.00	\$6,790.90	86.42%
43121	Paved Streets	\$1,246.34	\$43,209.10	\$50,000.00	\$6,790.90	86.42%
43122	Unpaved Streets					
UNPAVSTS	E 100-43122-224 Street Maint Materials	\$942.50	\$5,042.50	\$20,000.00	\$14,957.50	25.21%
43122	Unpaved Streets	\$942.50	\$5,042.50	\$20,000.00	\$14,957.50	25.21%
43125	Ice & Snow Removal					
SNOWREMO	E 100-43125-224 Street Maint Materials	\$458.48	\$1,390.49	\$22,000.00	\$20,609.51	6.32%
43125	Ice & Snow Removal	\$458.48	\$1,390.49	\$22,000.00	\$20,609.51	6.32%
43160	Street Lighting					
STLGHTG	E 100-43160-381 Electric Utilities	\$5,706.87	\$29,333.28	\$40,000.00	\$10,666.72	73.33%
43160	Street Lighting	\$5,706.87	\$29,333.28	\$40,000.00	\$10,666.72	73.33%
43240	Waste (refuse) Disposal					
REFDISPO	E 100-43240-384 Refuse/Garbage Dispo	\$0.00	\$2,953.79	\$5,000.00	\$2,046.21	59.08%
43240	Waste (refuse) Disposal	\$0.00	\$2,953.79	\$5,000.00	\$2,046.21	59.08%
43245	Recycling: Refuse					
RECYCLING	E 100-43245-384 Refuse/Garbage Dispo	\$6,123.18	\$67,721.54	\$83,000.00	\$15,278.46	81.59%
43245	Recycling: Refuse	\$6,123.18	\$67,721.54	\$83,000.00	\$15,278.46	81.59%
45186	Senior Center					
SRCENTER	E 100-45186-437 Other Miscellaneous	\$0.00	\$8,221.98	\$12,000.00	\$3,778.02	68.52%
45186	Senior Center	\$0.00	\$8,221.98	\$12,000.00	\$3,778.02	68.52%
45200	Parks (GENERAL)					
PARKS	E 100-45200-212 Motor Fuels	\$0.00	\$3,525.34	\$7,000.00	\$3,474.66	50.36%
PARKS	E 100-45200-220 Repair/Maint Supply (\$890.85	\$7,003.68	\$10,000.00	\$2,996.32	70.04%
PARKS	E 100-45200-225 Landscaping Materials	\$0.00	\$9,541.48	\$15,000.00	\$5,458.52	63.61%
PARKS	E 100-45200-310 Other Professional Ser	\$0.00	\$232.90	\$0.00	-\$232.90	0.00%
PARKS	E 100-45200-381 Electric Utilities	\$84.84	\$880.45	\$3,000.00	\$2,119.55	29.35%
PARKS	E 100-45200-400 Repairs & Maint Cont (\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PARKS	E 100-45200-440 Programs	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PARKS	E 100-45200-580 Other Equipment	\$226.88	\$5,595.79	\$3,000.00	-\$2,595.79	186.53%

Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	December 2024 Amt	2024 YTD Amt	2024 YTD Budget	2024 YTD Balance	%YTD Budget
45200	Parks (GENERAL)	\$1,202.57	\$26,779.64	\$38,000.00	\$11,220.36	70.47%
45500	Libraries (GENERAL)					
LIBRARY	E 100-45500-437 Other Miscellaneous	\$0.00	\$15,507.47	\$17,100.00	\$1,592.53	90.69%
45500	Libraries (GENERAL)	\$0.00	\$15,507.47	\$17,100.00	\$1,592.53	90.69%
48205	Damage Deposit Refunds					
DMGDEPRF	E 100-48205-810 Refunds & Reimburse	\$3,007.50	\$24,335.00	\$15,000.00	-\$9,335.00	162.23%
48205	Damage Deposit Refunds	\$3,007.50	\$24,335.00	\$15,000.00	-\$9,335.00	162.23%
49360	Transfers Out					
TRANSFERS	E 100-49360-700 Transfers (GENERAL)	\$0.00	\$478,445.00	\$0.00	-\$478,445.00	0.00%
49360	Transfers Out	\$0.00	\$478,445.00	\$0.00	-\$478,445.00	0.00%
49800	Transit (GENERAL)					
TRANSIT	E 100-49800-310 Other Professional Ser	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
49800	Transit (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
100	GENERAL FUND	\$110,547.49	\$2,284,646.47	\$2,262,104.00	-\$22,542.47	101.00%

Collaborative Planning, LLC

Memorandum

Date: December 10, 2024
To: Honorable Mayor and Council
From: Cindy Nash, AICP, EDFP
RE: Zoning Ordinance Amendment re: Floodplain

The Federal Emergency Management Agency (FEMA) in cooperation with the MN Department of Natural Resources (DNR) has been engaged in a process of updating the Flood Insurance Rate Maps (FIRMS) throughout the state. In 2016, the FIRMS for Hennepin County were updated, which included the entirety of the City of Hanover. It did not include areas of Wright County that were in Rockford Township or the City of St. Michael.

In 2019, the City of Hanover annexed a portion of Rockford Township that was platted as Riverside Acres, and also annexed a small amount of land adjacent to the Crow River from St. Michael that is a part of the Fehn mining operation and is used for stormwater ponding. In 2024, FEMA and the DNR approved updated FIRMS for Wright County. Evidently, those that prepared the updated maps were not aware of the jurisdictional boundary changes in the City of Hanover and as such Hanover was not included in communications regarding those changes. The City of Hanover is a participating community in the National Flood Insurance Program. There are few flood insurance policies that have been purchased within the community. As a participating community, the City must update its floodplain management ordinance to adopt the new maps. The maps identify Special Flood Hazard Areas (SFHA) as well as delineates the base flood elevation.

Flood insurance is available to homeowners, renters, and commercial owners/renters. Costs vary depending on how much insurance is purchased, what it covers and the property's flood risk. Flooding can happen anywhere, including outside of the SFHA, so flood insurance can be purchased by anyone located within a participating community.

The ordinance also includes an amended definition of the Regulatory Flood Protection Elevation (RFPE). Section 10.32 Subsection 2.4 already contained a requirement that the RFPE shall be 2 feet above the base flood elevation based on discussion of the Planning Commission and City Council at that time. This definition is proposed to be updated to provide consistency within the ordinance.

The Planning Commission recommended approval of the Ordinance, and the DNR has also approved the ordinance.

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

ORDINANCE NO. 2024-09

**AN ORDINANCE AMENDING THE HANOVER ZONING ORDINANCE
RELATED TO FLOODPLAIN**

THE CITY COUNCIL OF THE CITY OF HANOVER, WRIGHT AND HENNEPIN COUNTY, MINNESOTA, DOES ORDAIN AS FOLLOWS:

SECTION 1. RESCIND AND REPLACE DEFINITION. The following definition in Section 10.01 is hereby rescinded and replaced with the new definition below.

Regulatory Flood Protection Elevation (RFPE). An elevation not less than two feet above the elevation of the regional flood plus any increases in flood elevation caused by encroachments on the floodplain that result from designation of a floodway.

SECTION 2. RESCIND AND REPLACE SECTION. Section 10.32 Subsection 2.0 C. of the Hanover Zoning Ordinance is hereby rescinded, and a new Section 10.32 Subsection 2.0 C. is added as follows:

- C. **Incorporation of Maps by Reference:** The following maps together with all attached material are hereby adopted by reference and declared to be a part of the Official Zoning Map and this ordinance. The attached material includes 1) the Flood Insurance Study for Hennepin County, Minnesota, and Incorporated Areas, dated November 4, 2016 and the Flood Insurance Rate Map panels for Hennepin County, enumerated below, dated November 4, 2016; and 2) the Flood Insurance Study for Wright County, Minnesota and Incorporated Areas, the Flood Insurance Rate Map panels for Wright County enumerated below, dated June 20, 2024; all prepared by the Federal Emergency Management Agency. These materials are on file in City Hall.

Effective Flood Insurance Rate Map panels:

27053C0014F
27053C0016F
27053C0017F
27053C0018F
27053C0019F
27053C0025F
27171C0365D
27171C0370D

SECTION 3. EFFECTIVE DATE.

This ordinance becomes effective on the date of its publication, or upon the publication of a summary of the ordinance as provided by Minn. Stat. § 412.191, subd. 4, as it may be amended from time to time, which meets the requirements of Minn. Stat. § 331A.01, subd. 10, as it may be amended from time to time.

SECTION 4. REPEALER

All prior ordinances to the extent that they are inconsistent with the terms and provisions of this Ordinance, shall be deemed repealed after the effective date of this Ordinance with regard to those inconsistent terms and provisions.

SECTION 5. CODIFICATION.

City staff is directed to codify the revisions to the Zoning Ordinance as enacted in this Ordinance.

Passed and adopted by the City Council of the City of Hanover on the 17th day of December, 2024.

Chris Kauffman, Mayor

ATTEST:

Jennifer Nash, City Administrator

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

**AN ORDINANCE THE CITY OF HANOVER ZONING ORDINANCE RELATED TO
FLOODPLAIN**

On December 17, 2024, the Hanover City Council adopted Ordinance Number 2024 -09 “An Ordinance Amending the City of Hanover Zoning Ordinance Related to Floodplain”. This Ordinance is to update a definition and incorporate additional Flood Insurance Rate Maps into the ordinance.

This notice is a summary of the Ordinance that was adopted by the City. A full copy of the Ordinance is available by contacting the City Clerk. This amendment goes into effect upon publication.

Chris Kauffman, Mayor

Jenny Peterson, City Clerk

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

RESOLUTION NO 12-17-24-115

ACCEPTING DONATIONS

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Hanover, Minnesota, hereby accepts the donations for the City of Hanover and Hanover Fire Department from the following:

- Hanover Athletic Association - \$1,500.00 bases and bleachers
- Hanover Athletic Association - \$19,086.00 Rescue Boat for HFD

BE IT FURTHER RESOVLED, that the City of Hanover expresses its appreciation for the donations for the Hanover Fire Department.

Adopted by the City Council on this 17th day of December 2024.

APPROVED BY:

ATTEST:

Chris Kauffman, Mayor

Jennifer Nash, City Administrator



City of Hanover

2025 Fee Schedule - **DRAFT**

CITY HALL RENTAL FEES: Complete payment is due 60 days prior to event.

Community Room: No Alcohol

	<u>Resident</u>	<u>Non-Resident</u>	
Damage Deposit	\$ 400.00	600	
Rental Fee	\$ 350.00	450	

Community Room: With Alcohol

Damage Deposit	\$700	\$1,000	
Rental Fee	\$550	\$750	
Set Up Fee	\$300	\$300	

Civic & Non-Profit Organizations

Meet Occasionally with kitchen	\$ 50.00	per meeting
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Other Rental Options

Benefit/Fundraiser: No Liquor	\$ 100.00	
Benefit/Fundraiser: Liquor/Dance	\$ 125.00	
Kitchen use only	\$20/hour	
Funeral Receptions: No Alcohol	\$ 100.00	
Conference Room Only: No Alcohol	\$ 100.00	
Weekday (M-H) Business Hours - Up to 4 hrs	\$200	
(No Alcohol)		

Organizations Exempt from Rental Fees

City of Hanover	Hanover FRA	Hanover Historical Society
Hanover Youth Ball	Hanover Golden Age Club	Hanover Lions
Hanover Athletic Association	Hanover Harvest Festival	Hanover Royalty Group

**If the hall is rented the following day after an event, the organization is responsible for paying for a special cleaning and will be invoiced by the City.*

SETTLERS PARK SHELTER RENTAL FEES: Full payment is required at time of reservation.

Damage Deposit	\$ 100.00	
Rental Fee	\$200 \$150.00	Includes Tax
Funeral Receptions	\$ 75.00	Includes Tax

**If same group is also renting City Hall, damage deposit for shelter is waived.*

2025 Fee Schedule

MISCELLANEOUS FEES:

Cemetery Lots

Traditional Burial: Resident	\$ 750.00
Traditional Burial: Non-Resident	\$ 1,000.00
Cremation Lot	\$ 650.00
Locating / Staking Fee for in-ground burials	\$ 50.00 per trip
Columbarium Niche: Resident	\$ 750.00
Columbarium Niche: Non-Resident	\$ 900.00
Opening/Closing of Columbarium Niche:	
Monday through Friday during business hours	\$ 50.00
Outside of business hours including weekends	\$ 150.00

Other Administrative Fees

Copies of Public Information	\$ 0.25/0.50 (black & white/color)
Copies of Public Information (on CD)	\$ 5.00
Faxes	\$ 1.00 per page
Compost Site Replacement Key Fob	\$ 5.00
Return/NSF Checks	\$ 30.00
ACH Return Fee	\$ 10.00
Stop Payment Fee	\$ 25.00
Special Assessment Search	\$ 25.00 Per PID#
Administrative Citation of Code Offense	\$ 100.00 First Occurance
Administrative Citation Appeal Hearing to Officer	\$ 50.00 if violation is confirmed
Election Recount	\$ 1,000.00 escrow

(Discretionary - candidate responsible for actual costs)

Staff Billing Rates

Clerical	\$ 50.00 per hour
Accounting	\$ 65.00 per hour
Public Works	\$ 65.00 per hour
City Clerk	\$ 65.00 per hour
City Administrator	\$ 80.00 per hour
City Planner	current rate schedule
City Engineer	current rate schedule
City Attorney	current rate schedule
Special City Council/Board/Commission meeting	\$ 250.00 plus staff/consultant costs

2025 Fee Schedule

BUILDING PERMITS:

Building Permit Fees	1997 UBC Fee Schedule
Plan Review Fee	plus 65% of 1997 UBC Fee Schedule
"Master Plan" Review Fee	plus 25% of 1997 UBC Fee Schedule
Re-inspection Fee	\$ 50.00
Investigation Fee	As determined by the Building Official
Minor Residential Maintenance (door, same opening window replacement, siding, roof)	\$ 95.00 plus current State surcharge
Minor Inside Residential Maintenance (bath fans, other venting, gas fittings)	\$ 50.00 plus current State surcharge
Residential Fireplace Permits	
Solid Fuel Burning & Masonry	1997 UBC Fee Schedule
Gas Fired Mechanical	\$ 85.00 plus current State surcharge
Residential Furnace/AC/Softner	\$ 50.00 per unit plus current State surcharge
Residential Water Heater	\$ 50.00 plus current State surcharge
Plumbing Permit	
Residential	\$ 50.00 base fee plus \$9.00 per fixture plus State surcharge
Commercial	1997 UBC Fee Schedule
Mechanical Permit (Commercial)	1997 UBC Fee Schedule
Fire Suppression System Permit	1997 UBC Fee Schedule
Plan Review Fee	plus 65% of 1997 UBC Fee Schedule
Fire Alarm System Permit	1997 UBC Fee Schedule
Plan Review Fee	plus 65% of 1997 UBC Fee Schedule
Sign Permit	
Permanent Signs	1997 UBC Fee Schedule
Demolition Permit	\$ 100.00 residential
	\$ 200.00 commercial
Fence Permit	
Over 6'	1997 UBC Fee Schedule
Under 6'	\$50.00 Administrative Permit
Residential New Construction Escrows	\$ 5,000.00 per unit
Non-Residential Landscape Escrow	Will handle on case by case basis
Non-Residential Infrastructure Escrow	Will handle on case by case basis
Non-Residential Erosion Control Escrow	Will handle on case by case basis
Escrow Inspection Fee	\$ 50.00 per re-inspection required after initial request

**All full-size plan sheets submitted for new construction must be provided both in paper and electronically.
Failure to provide an electronic version will result in a \$50 increase to the permit fee for scanning.*

2025 Fee Schedule

DEVELOPMENT FEES AND CONNECTION CHARGES:

Sanitary Sewer Trunk Fee	\$2,899	\$2,459	per REU*
<i>*Commercial/Industrial/Institution - Min 1 REU per developable acre to be paid at plat, rest at bldg pmt</i>			
Water Trunk Fee	\$1,152	\$978	per REU*
<i>*Commercial/Industrial/Institution - Min 1 REU per developable acre to be paid at plat, rest at bldg pmt</i>			
Storm Sewer Trunk Fee	\$0.10	\$0.09	per square foot
Park Dedication Fee	\$	3,272.00	per unit
Storm Warning Siren Fee	\$	68.63	per acre

****Utility rates proposed adjusted to match St. Michael at 3% CCI**

Connection Permit Charges:

Sewer Permit Fee	\$	125.00	
Sewer Connection Fee (SA	\$6,284	\$6,192.00	per SAC unit
Water Permit Fee	\$	125.00	
Water Connection Fee (W	3,440	\$3,183	per WAC unit
Water Meter Fee: Residential	\$	650.00	residential
Water Meter Fee: Non-Residential			Will handle on case by case basis

Utility Rates

Water Distribution Rates	\$2.04	\$1.98	City portion base fee per month
	\$1.62	\$1.55	City portion per 1,000 gallons
			Jt. Powers portion per Jt. Powers current fee schedule
Sewer Rates (City Portion)	\$39.83	\$38.67	minimum per month (up to 7,000 gallons)
	\$7.91	\$7.68	per 1,000 gallons over 7,000 gallons
Storm Water Utility Rate	\$	102.00	per REF per year, capped at 2 acres

Examples of Storm Water Fee on Various Parcels:

Neighborhood Residential	\$	34.00	Per lot
Rural Residential	\$	34.00	Per lot
Commercial/Downtown commercial	\$	173.40	Per acre
Industrial	\$	193.80	Per acre
Public/Institutional	\$	102.00	Per acre
Parks/Open Space	\$	30.60	Per acre
Agricultural	\$	30.60	Per acre

Late Fee	Per Joint Powers Fee Schedule
Water Shut-off/Turn-on Fee	\$35.00

2025 Fee Schedule

ECONOMIC DEVELOPMENT:

Tax Increment Financing Fee Schedule

Pre-Application	No fee
Final Application	\$12,000 with funds placed in an escrow and any portion remaining following payment for a fiscal advisor, legal and economic development consulting, remainder to be returned to applicant.
Annual Fee	Depending on size of the district, the City will generally retain up to 10% of the annual tax increment for administration of the TIF district. This includes annual reports to the county, school district, official newspaper and State Auditor's Office.

filing of the TIF plan with the State, and legal fees for preparation of the Development Agreement.

Tax Abatement Fee Schedule

Pre-Application	No fee
Final Application	\$6,500 with funds placed in an escrow and any portion remaining following payment for fiscal advisor, legal and economic development consulting; remainder to be returned to applicant.

FEES FOR EMERGENCY PROTECTION FIRE SERVICES:

Fire Department False Alarm Fee	\$150	third false alarm within 12 mos (Jan - Dec)
Additional False Alarms Add-On Fee	\$100	added to each fee after third during same 12 mos Ex: 3rd false alarm - \$150, 4th - \$250, 5th - \$350, etc.
Engine	Up to 4 Personnel	\$ 275.00 per hour
Ladder/Aerial	Up to 4 Personnel	\$ 275.00 per hour
Water Tender	Up to 2 Personnel	\$ 200.00 per hour
Heavy Rescue/Rescue/Ambulance	Up to 2 Personnel	\$ 185.00 per hour
Command Vehicle/Utility Truck/Grass Truck	Up to 2 Personnel	\$ 85.00 per hour
ATV/UTV with Water Tank	Up to 2 Personnel	\$ 50.00 per hour
Extra Personnel		\$ 15.00 per hour
County Special Response Unit		\$ 500.00 per hour
County Fire Investigation Team		\$ 300.00 per hour

2025 Fee Schedule

PLANNING AND ZONING:

	Base	Escrow
Annexation	\$ 300.00	\$ 3,000.00
Appeals	\$ 300.00	\$ 500.00
Comprehensive Plan Amendment	\$ 250.00	\$1,000
Ordinance Amendment (text or map)	\$ 300.00	\$1,000
Planned Unit Development (PUD)	\$ 300.00	\$ 2,000.00
Administrative Lot Split/Consolidation	\$ 300.00	\$1,000
<i>*Fee & escrow for administrative lot split/consolidation does not include park dedication fees or other development fees. See Subdivision Ordinance for more details.</i>		
Site Plan Review	\$ 300.00	\$2,000
Administrative Site Plan Amendment	\$ 100.00	\$ 200.00
Conditional Use Permit	\$ 300.00	\$ 2,000.00
Interim Use Permit	\$ 300.00	\$ 2,000.00
Variance	\$ 300.00	\$2,000
Concept Plan Review	\$ 300.00	\$ 1,500.00
Preliminary Plat - Residential		
(up to 10 lots)	\$ 400.00	\$ 5,000.00
(11-100 lots)	\$ 400.00	\$ 5,000.00 plus \$250/lot > 10
(101-200 lots)	\$ 400.00	\$ 27,500.00 plus \$200/lot > 100
(over 200 lots)	\$ 400.00	\$ 47,500.00 plus \$150/lot > 200
Preliminary Plat - Commercial/Industrial		
(0-10 acres)	\$ 400.00	\$ 10,000.00
(11-20 acres)	\$ 400.00	\$ 15,000.00
(21-40 acres)	\$ 400.00	\$ 20,000.00
(40 + acres)	\$ 400.00	\$ 25,000.00
Final Plat	\$ 300.00	\$ 3,000.00
Vacation	\$ 300.00	\$1,000
Administrative Permit	\$ 50.00	\$ 100.00
Environmental Review	\$ 300.00	\$ 10,000.00 (EAW,EIS,AUAR)
Wetland Permitting	\$ 300.00	\$ 2,000.00

A 10% Administration Fee will be charged at the time of development agreement for subdivisions.

- 1) Posted escrows shall be used to cover City expenses associated with the review of applications, including staff and consulting staff (Attorney, Engineer, Planner, and/or Others).
- 2) Actual costs not fully paid or reimbursed from the base fee shall be paid or reimbursed from the escrow deposit.
- 3) All escrows shown above represent funds sufficient for a typical review of an application. City staff, after reviewing the application, may require a higher escrow based on the complexity of an application. Staff will provide a justification for the higher escrow requirement to the applicant.
- 4) Failure to pay an outstanding escrow may result in the City certifying the outstanding escrow to the County Auditor for collection through the property tax or the City placing a lien in the amount of the outstanding escrow on the property.
- 5) It shall be the responsibility of the applicant to contact the City, in writing, to request the return of any unused portion of the escrow deposit.
- 6) Applicants for Special Meetings are responsible for consulting staff fees associated with meeting attendance.
- 7) All full-size sheets submitted must be provided both in paper and electronically. Failure to provide an electronic version will result in a \$50.00 charge to the escrow for scanning.

2025 Fee Schedule

OTHER PERMITS/LICENSES:

Cat or Dog Impound Fees	As billed by Animal Shelter
Nuisance Animal Waste Disposal	\$ 150.00
Solid Waste Haulers License	\$ 250.00 (6 licenses available)
Recycling Haulers License	\$ - (1 license available)
Utility Permit	\$ 100.00 Fee + \$75 per bore hole
Small Site Stormwater Permit	\$ 50.00
Large Site Stormwater Permit	\$ 200.00 Base + Escrow Case by Case Basis
Grading Permit (no building permit)	\$200 Base + Escrow Case by Case Basis
Erosion Control Plan Security	Will handle on case by case basis
Street Sweeping	\$150 per hour
Rental Housing License (2 year) Multi-Unit	\$75/building plus per unit inspect and reinspects 2-4 units - \$55/unit 5 or more units - \$30/unit
Charitable Gambling Premises Permit	\$ 100.00
Excluded or Exempt Gambling Permits	\$ 100.00
Peddler/Solicitor License	\$ 50.00 per application
Transient Merchant License	\$75.00 per application
Tattooing/Body Piercing Permit	\$ 250.00 per year
Pawn Broker License	\$ 10,000.00 per year + Investigation fee
Adult Use/Sexually Oriented Business License	\$ 20,000.00 per year + investigation fee
<u>Liquor Licenses</u>	
Intoxicating Liquor Off-Sale License	\$ 100.00
Intoxicating Liquor On-Sale License	\$ 3,100.00
Intoxicating Liquor Sunday License	\$ 200.00
Intoxicating Liquor Temporary License	\$ 50.00
3.2% Malt Liquor Off-Sale License	\$ 110.00
3.2% Malt Liquor On-Sale License	\$ 35.00
3.2% Malt Liquor Temporary License	\$ 25.00
Wine License On-Sale	\$ 1,550.00
Investigation Fee	\$ 300.00
Surety Bond	\$ 3,000.00
Duplicate License	\$ 10.00

**applicant is responsible for any fees charged by the county to review liquor license applications*