

**CITY OF HANOVER  
CITY COUNCIL MEETING  
DECEMBER 18, 2018 – OFFICIAL MINUTES**

**Call to Order/Pledge of Allegiance:**

Mayor Chris Kauffman called the regular meeting of Tuesday, December 18, 2018 to order at 6:00 p.m. Present were Mayor Chris Kauffman, Councilors Doug Hammerseng, Ken Warpula, Jim Zajicek and MaryAnn Hallstein. Also present were City Administrator Brian Hagen and City Planner Cindy Nash. Guest present was Gary Fehn, of Fehn Companies.

**Approval of Agenda:**

**MOTION** by Warpula to approve the agenda, seconded by Hammerseng. **Motion carried unanimously.**

**Consent Agenda:**

**MOTION** by Hammerseng to approve the consent agenda, seconded by Warpula.

**a. Approve Minutes of December 4, 2018 City Council Meeting**

**b. Approve Claims as Presented:**

➤ Claims	\$ 76,554.20
➤ Payroll	\$ 9,350.64
➤ P/R taxes & Exp.	\$ 3,376.13
➤ Other Claims	<u>\$ 2,502.57</u>
➤ Total Claims	<u>\$ 91,783.54</u>

**c. Res No 12-18-18-124 – Recognizing Jim Schendel Resignation from Fire Department**

**d. Res No 12-18-18-125 – Recognizing Wade Gammel Resignation from Fire Department**

**e. Res No 12-18-18-126 – Approving Temporary Liquor License**

**f. Res No 12-18-18-127 – Approving Purchase of Fire Department Protective Gear**

**g. Res No 12-18-18-128 – Approving Purchase of Fire Department Turnout Gear**

**Motion carried unanimously.**

**Res No 12-18-18-129 – Approving Amendment to IUP for Gravel Mining**

Nash outlined the request to extend an existing IUP for the purpose of conducting gravel mining operations. The IUP is for what is commonly known as the Mahler Pit and is a gravel pit located east of the 15<sup>th</sup> St NE/River Rd NE intersection. The purpose of the extension is to accomplish one of two items. Those items are to either reclaim the pit over the course of the next eight months or to submit an application for approval for a revised IUP meeting current standards. Nash stated that the Planning Commission has reviewed the request and recommends approval.

**MOTION** by Warpula to approve Res No 12-18-18-129, seconded by Hammerseng. **Motion carried unanimously.**

**2019 City Board Appointments**

Kauffman requested that alternate liaisons be established for the City boards in the event the main councilor is unable to attend a meeting. Given the complex projects the City is reviewing, he felt it be good to have Council representation at the board meetings. Council discussed applicants to the Planning Commission and council liaisons to each board. Council directed Hagen to seek interest from Planning Commission applicants for the Park Board since there are more applicants that open positions.

Fire Department Officers would be appointed at the January 15<sup>th</sup> meeting given that only three Council members would be present for the January 3<sup>rd</sup> meeting.

**Reports**

Nash

- Informed Council that a follow-up step to the Comprehensive Plan adoption should be a review of the Subdivision Regulations and the Zoning Ordinance. Stated that all of the documents should send a uniform message as to what is allowed in the City and currently they do not. Council directed Nash to begin the review and bring it to Planning Commission as early as possible.
- Provided an update/overview of the December 17<sup>th</sup> Planning Commission meeting as it related to Hanover Cove.

Hagen

- Requested Council review their timecards for accuracy and return them by 12-21-18.
- Provide Amy with newsletter ideas by 12-27-18.
- Stated that his review would need to be advertised as a closed session, Council indicated to hold it January 15<sup>th</sup>.
- Requested permission to close City Hall on New Year's Eve due o it falling on a Monday. Hammerseng recommended that Council grant the request with the addition that staff receive it fully paid. Council agreed with Hammerseng.

### **Adjournment**

**MOTION** by Warpula to adjourn at 7:10 p.m., seconded by Hammerseng. **Motion carried unanimously.**

APPROVED BY:

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Chris Kauffman, Mayor

ATTEST:

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Brian Hagen, City Administrator