



The Hanover Bridge

The 2017 Budget

The purpose of this article is to provide 2017 budget information concerning the City of Hanover to interested citizens. The budget is published in accordance with Minn. Stat. 471.6965. This publication is a summary of the budget. The complete budget may be examined at the Hanover City Hall, 11250 5th St. NE, Hanover, MN 55341.

Revenues	2016	2017	Expenditures	2016	2017
Property Taxes (excludes MV Credits)	\$883,853	\$941,724	General Government (board, administration, etc.)	\$514,764	\$490,834
Franchise Fees	12,000	12,000	Public Safety	396,320	408,834
Licenses & Permits	112,200	62,120	Streets/Highways (excludes construction)	342,739	372,101
State General Purpose Aid (MV Credits, etc.)	107,496	108,169	Culture and Recreation	54,300	55,000
State Categorical Aid (state aid for streets, etc.)	41,839	41,839	Misc. Current Expenditures	1,000	250
Charges for Service	125,735	136,450	Total Current Expenditures	1,309,123	1,326,543
Fines and Forfeits	1,500	2,000	Debt Service-Principal	316,805	373,138
Miscellaneous Revenues	21,000	22,240	Interest & Fiscal Charges	48,209	64,259
Total Revenues	\$1,305,623	\$1,326,542	Total Expenditures & Other Financing Uses	\$1,674,137	\$1,763,939



How does the City of Hanover's Budget get decided?

Each year cities are required to prepare and adopt an annual budget. The budget is one year of estimated revenue, money coming into the city, and expenditures, money going out. It captures city activities and services supported for the coming year.

Preparing a city budget involves policy decisions by the Council and helps assign funding to specific goals. During this process, Council and staff review the past year and look to the coming year and what city activities may be changed, dropped, or increased.

Since property taxes are the primary source of revenue for cities, cities must submit their property tax levies to the county auditor. Cities also participate in a revenue-sharing program called local government aid (LGA). This supplements property tax revenue.

The process of preparing the annual budget starts during the summer months since the Minnesota Department of Revenue notifies the cities of state aid amounts as well as the applicable levy limit.

By the end of September, cities must adopt their proposed budget for the following year and certify their proposed levy to the county auditor.

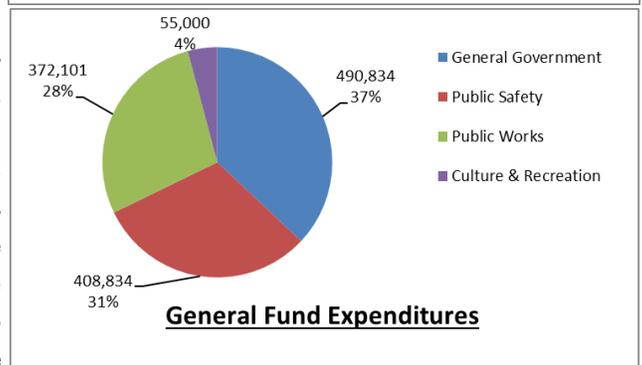
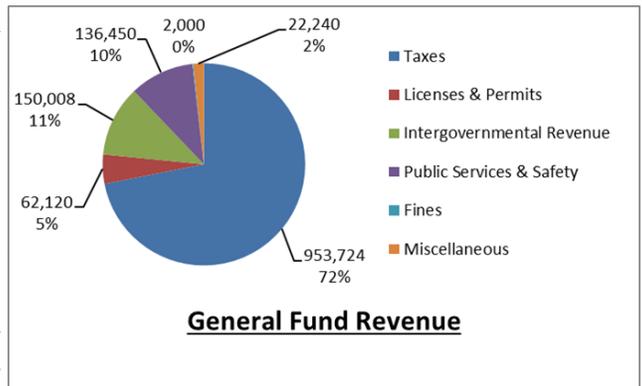
Between November 25th and December 20th, the city must hold its Truth in Taxation Public Hearing. The City of Hanover held its hearing on December 6th. Brian Hagen, the City Administrator, explained the factors which influence a tax levy, how the budgeting process works, and a breakdown of the preliminary

property tax levy. He gave examples of what property owners in Wright and Hennepin County might expect to see on their property tax statements. He also explained how since the preliminary tax levy was certified, Council and staff have been working on reducing the tax rate. A copy of the Truth in Taxation handout is available at City Hall.

Since the proposed budget in early fall, there have been several modifications in order to better assist with provided City services. The Hanover City Council has set the goal of adopting a budget and tax levy that allows the City's local tax rate to remain flat or reduced. During a period of a flat tax rate, a property that does not have an adjustment in value would also see no adjustment in the amount of taxes paid to the City. There may be other areas within the overall total property tax that do see adjustments.

The City will be constructing a new Public Works facility in 2017. In order to do this, a bond was issued to pay for the construction. This new debt brought approximately \$100,000 in annual payments. In order to offset this annual payment, Council approved early payment of an existing debt. In turn, the debt payments remain low and interest fees are reduced. Other items impacting the 2017

budget include the Hanover Fire Department converting to an hourly wage instead of a per call stipend; the addition of a third full-time Public Works employee; upgrading the City's out of date network system; taking advantage of election equipment upgrades when the pricing is more cost effective; and amending the Comprehensive Plan.



With careful consideration and final budget adjustments, the Council was able to achieve its goal of keeping the City tax rate flat. Residents will find the result reflected on updated property tax statements. The final budget will be certified and levied to the county auditor by December 28th.

If residents have questions regarding the 2017 Budget, please contact Brian Hagen, City Administrator, at 763-497-3777 extension 1 or at brianh@ci.hanover.mn.us.

What goes on at a Council Meeting?

The Hanover City Council meets twice a month on the first and third Tuesday at City Hall throughout the year. If additional meetings are needed, the date, time and place will be published at City Hall and the Hanover Post Office.

The first Tuesday of the month is the regular Council meeting and starts at 7 pm. Residents may find the agenda and information for the meeting on the City website, www.hanovermn.org, under the Agendas and Minutes tab. The agenda packet is usually posted to the website on Thursday or Friday afternoon.

Every agenda has a section for Consent Agenda Items. Items listed here are considered routine or noncontroversial and require little or no discussion. Included here are claims which are bills the City needs to pay, payroll, and resolutions for purchases, licensing and donations. Other items may also be included. Items on the Consent Agenda may be removed and placed on the regular agenda under new or unfinished business.

A Citizen's Forum is also part of the regular Council agenda. This is an opportunity for residents to speak to items that are not on the agenda. A form is completed prior to the start of the meeting by the resident wishing to address Council. Depending on the number of residents wishing to speak, a time limit may be set in order to allow everyone to

speak. If a resident or citizen is unable to attend the Council meeting, but would like to give input, they may submit comments in writing to the City Administrator.

Another agenda item is the Public Hearing. The Public Hearing also allows residents to address Council, but is on a specific matter. Public Hearings are advertised at least 10 days prior to the meeting and often are required by state statute. Examples of topics at a Public Hearing include the Truth in Taxation presentation, land consolidations or splits, and assessments.

When residents or interested citizens are called upon by the Mayor to speak, they should provide their name and address before providing their comments. This allows the City Clerk or Deputy Clerk accuracy for the official minutes. Remarks should be addressed to the entire Council, not to a particular member. Council members may ask further questions, provide comment, or thank the speaker for their input.

The second Council Meeting of the month, called the Work Session, is on the third Tuesday. It starts at 6 pm and may be held in the Conference Room instead of the Hall depending on how many residents attend. The public is invited to attend the Work Session just as they

are for the regular meeting. This Council Meeting varies from the regular meeting in that it does not have a Citizen's Forum and rarely has a Public Hearing. The agenda and Council packet is also posted on the City website. The Work Session is a time for Council members to discuss matters more in depth as well as approve claims. Usually Council does not act on official business at the Work Session, but may in order to resolve an urgent matter or meet a deadline.

Sometimes the Council will need to hold a closed session in which the public is not invited to attend. A closed meeting is required under Minnesota State Statute for labor negotiations, items that contain information that is not public data, misconduct allegations or charges, performance evaluations, attorney-client privileges, purchase or sale of real or personal property, and security reports.

Minutes from Council meetings are posted to the City website after being approved at the following meeting. Once approved, the minutes are official and become part of the permanent record of the City.



2016 Election Results—By the Numbers

Voter Registration:

	Registered as of 7 am	Registering Election Day	Persons Voting
• Precinct 1	392	27	367
• Precinct 2	1557	184	1508
• Precinct 3	1	0	1
TOTALS	1950	211	1876 (87%)

Local Results:

Mayor	Chris Kauffman	Joe Kaul	Write-in
• Precinct 1	170	170	0
• Precinct 2	707	663	6
• Precinct 3	0	1	0
TOTALS	877	834	6

Council (Vote 2)	MaryAnn Hallstein	Doug Hammerseng	Write-in
• Precinct 1	195	185	13
• Precinct 2	693	779	34
• Precinct 3	1	1	0
TOTALS	889	965	47

How do I contact?

Hennepin County Sheriff's Department (Non-emergency)	952-258-5321
Wright County Sheriff's Department (Non-emergency)	763-682-1162
Monticello Animal Shelter	612-859-6989
Xcel Energy Lights Out—report an electrical outage	1-800-895-1999
Wright Hennepin Cooperative Outages	1-888-399-1845
CenterPoint Energy	
Residential Customer Service	612-372-4727
Commercial Customer Service	612-321-4939
Report a Gas Leak	612-372-5050
Joint Powers Water Board	763-497-3611
Randy's Environmental Services (Recycling for Hanover)	763-972-3335
Junction Towing	763-682-2033

Firearm Safety Training

The Firearm Safety Training will again be offered at City Hall during the months of March and April 2017. The training classes are held every Sunday from 1-4 pm with field time after Easter.

For more information, contact Brent Feickert at 763-498-8054 or brentster33@aol.com.

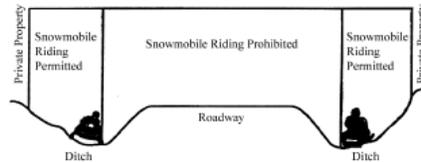
Snowmobile Safety and Hanover Trail Information

With the first snowfalls of the year, snowmobilers are excited to get out on the trails. Many of the trails are groomed and maintained by snowmobile club volunteers such as the Foxtailers Snowmobile Club and the Northwest Trails Association.

The MN DNR Conservation Officers remind riders to check their snowmobiles and equipment prior to the ride and to wear a helmet, eye protection and proper clothing. Be sure to tell someone where you will be going and the expected time of return.

The maximum speed for

snowmobilers in Minnesota is 50 mph and falls to 40 mph at night. Riders should stay off the roadway, shoulder and inside slope of state and county roads per State law, but may ride in the ditch.



In addition, Hanover Ordinances prohibit snowmobilers from operating on City streets or roadways within the City except as a direct route to access trails. Snowmobiling on or across

private property is also prohibited.

The trails and sidewalks are not designated as snowmobile trails, including the newest trail along 109th Avenue/CSAH 19. City parks are also areas where snowmobiling is not allowed.

The Historic Bridge has been protected by rubber matting allowing snowmobilers to cross. The allowed weight has changed and riders need to follow the signs posted limiting the number of sleds on the Bridge. If any damage occurs to the newly rehabilitated Bridge, the crossing will be closed to snowmobilers.



A Message from Your DNR Conservation Officers:

During the 2014-2015 winter months, four people lost their lives in snowmobile accidents. Last season, 75 percent of snowmobile accidents involved alcohol use that impaired the driver. Alcohol use slows a driver's reaction time so that stopping distance increases and drivers are more likely to strike a fixed object and be killed from the impact. Stay away from alcohol and ride smart. Alcohol alters your judgement and slows physical ability to quickly react to hazards out on the trail. You need to be alert and aware when riding, especially on the trails.

Stay Alert and Stay Right!

Hanover Harvest Festival Planning Starts January 16th

The Hanover Harvest Festival Committee will start planning for 2017 on Monday, January 16th at 6:30 pm at City Hall. Area residents are invited to attend and volunteer.

Jackie Heinz will head the committee this year and looks forward to working with current and new volunteers.

The committee continues to meet the third Monday of each month through August.

If you are unable to attend the first meeting of the year and wish to volunteer, please contact Jackie at jackieheinz@msn.com.



Compost Site Update: Key fob needed starting April 1st

Hanover residents may use the St. Michael Compost and Brush Drop Off Site behind Public Works located at 3150 Lander Avenue NE, St. Michael. Leaves, grass clippings and brush are accepted. Due to the Emerald Ash Borer quarantine in Hennepin County, residents are not allowed to bring wood across county lines to the site.

The compost site was under

construction during the fall for improved security and 24 hour access. Starting April 1, 2017, residents will need an access card to enter the site.

Residents will be able to pick up an access card starting March 1, 2017. Access cards may be picked up at City Hall during business hours. One access card per household is provided free of charge. Should

the card become lost, there is a \$5 charge to replace it. If a resident is moving, please return the card to City Hall for the new homeowner to use.

Christmas trees may be recycled during the month of January between the hours of 7 am and 3:30 pm, Monday through Friday. Please remove decorations and remove trees from any bag.

Take Care of a Fire Hydrant

The Hanover Fire Department would like to thank residents in advance for taking care of the fire hydrant located in their neighborhood. Residents who make sure that the fire hydrant is shoveled clear of snow are not only making it safe for themselves, but for the entire neighborhood in case of a fire. Having the hydrant cleared may be the difference between life and death.

This is a neglected hydrant.



Residents take care of this hydrant...



Which allows fire fighters to do their job extinguishing the fire and saving lives.



Winter Watershed Care

Winter can impact the local watershed and the stormwater sewer system through shoveling and salting. Cities try to limit salting the streets as any salt that enters the stormwater drains will eventually find its way to the rivers and lakes. Salt harms aquatic life and is difficult to remove from the waterways.

Residents can help by shoveling prior to putting any salt or de-icing materials down. De-icers work best when the temperature is 15 degrees Fahrenheit or above. In colder weather, use sand, but sparingly as it can enter the stormwater drains and cause filtration issues and blockages.



Recycle Challenge: 50 pounds per household per quarter

According to the Minnesota Pollution Control Agency, Minnesotans are still throwing away more than 1 billion tons of recyclables. That amounts to an estimated \$285 million. The City of Hanover is challenging its residents to increase and improve their recycling habits.

Recycling reduces consumption of fossil fuels, creates jobs, conserves Minnesota's natural resources and improves the environment. Products made from recycled materials cost less to produce and take less energy to manufacture. The recycling industry provides approximately 20,000 jobs in Minnesota and adds nearly \$3 billion to the economy. Minnesota lakes and rivers are helped by recycling since manufacturing products from recycled materials produces less water pollution.

Sometimes it may be difficult to determine whether or not an item is



recyclable, especially when it comes to plastics. Here's a summary of accepted plastics in Hanover:

- Plastics #1: Soft drink and water bottles, mouthwash

bottles, peanut butter containers, salad dressing and vegetable oil containers, microwaveable food trays and clamshells. Only about 20% of these items are actually recycled even though the material is in high demand by manufacturers.

- Plastics #2: Milk jugs, juice bottles, detergent and household cleaner bottles, and shampoo bottles. This plastic has a low risk of leaching.
- Plastics #3: Window cleaner and detergent bottles, shampoo bottles, and cooking oil bottles. These plastics contain chlorine so do not burn this plastic as it releases toxins.
- Plastics #4: Squeezable bottles are the only #4 plastics Randy's will accept. Plastic shopping bags fall under this category, but need to be returned to stores for recycling.
- Plastics #5: Some yogurt containers, cottage cheese and sour cream containers, syrup bottles, ketchup bottles, and

medicine bottles. This plastic has a high melting point, so it is often used for containers accepting hot liquids.

- Plastics #6: Aspirin bottles are the only #6 plastics Randy's will accept at this time.
- Plastics #7: Three gallon water bottles fall under this category. This is a miscellaneous category that has a variety of types of plastics.

The City of Hanover receives a quarterly report regarding the amount residents recycle. Each household in Hanover averages 40 pounds of recycle per quarter, or 160 pounds a year. The City is challenging residents to increase pounds recycled to 50 each quarter for each household. Updates will be provided via the City website and Facebook as soon as the information is received from Randy's Environmental Services.



Do-It-Yourself Winter Survival Kit

Winter Survival Kit in a Coffee Can

Here's what is needed to create a basic winter survival kit to keep in each vehicle:

- Use a large metal coffee can to store everything. Punch three holes equal distances apart around the top part of the can.
- Cut three pieces of twine or heavy string 20 inches to use to suspend the can.
- Include a 2 inch diameter candle. This will be used by placing the candle on the coffee can lid under the suspended can to melt snow.
- Two books of matches—waterproof or in a jar.
- A pocket knife or pair of sharp scissors.
- Several long strips of brightly colored cloth that can be tied to the antenna or door handle to help searchers locate you.
- Several packets of soup mix, hot chocolate mix, tea bags, bouillon cubes, etc. Mix with the melted snow to provide warmth and nutrition.
- A plastic cup and plastic spoon.
- Several small packages of peanuts and fruit-flavored candy.
- A small flashlight and batteries—keep separate until needed.
- A pair of insulated socks and a pair of insulated gloves or liners that will fit in the can.
- A sun shield blanket or two large green or black plastic leaf bags to use to reflect body heat.

- Place a stocking cap over the entire kit and place it inside the vehicle. If there is room, add items such as band aids, pain relievers, or a small radio.

Other items that can be stored in your vehicle include a sleeping bag, heavy blanket, an extra parka or pair of boots; additional food such as jerky, candy bars, dehydrated fruit and water; a whistle to signal for help; and toilet tissue.

Be sure to leave home with a fully charged cell phone and have it charging throughout the day.



Winter Ice Safety Tips and Guidelines

Winter is finally here and ice is starting to form on ponds, lakes, and smaller bodies of water. Since ice rarely freezes uniformly, checking the thickness ever 150 feet or so is advised. The Minnesota Department of Natural Resources has more information at www.mndnr.gov/icesafety.

Preach, Reach, Throw, Row, and Go

To rescue someone from the ice or water, follow these five steps:

- **Preach** — Call 911. Shout to the victims to encourage them to fight and reassure them that help is on the way.
- **Reach** — If you can safely reach the victim from shore, extend a rope, ladder or jumper cables. Let go if they start to pull you in.
- **Throw** — Toss one end of a rope or something that will float to the victim. Have them tie the rope around themselves before they are weakened by the cold.

- **Row** — If a boat is available, push it across the ice to the open water, get in, and pull the victim over the bow.
- **Go** — A nonprofessional shouldn't perform an ice rescue unless all other options have been ruled out. Resist the urge to run up to the edge of the hole.

Ice is Never 100% Safe!
Minimum Guidelines for New Clear Ice Only

Vehicle	Minimum Ice Thickness
Person	4"
Motorcycle	5"
Car	8-12"
Pickup Truck	12-15"

Ice Safety Tips

- Double the thickness guidelines for white or snow-covered ice.
- Carry two large nails to use as ice picks if you fall through.
- Avoid pressure ridges and areas with current.
- Warn children about the dangers of thin ice.
- Don't drive on the ice at night.
- Avoid alcoholic beverages.

mndnr.gov/icesafety MNDNR

125th Anniversary of Incorporation



The City of Hanover celebrated the 125th Anniversary of City Incorporation on Saturday, October 8th. The City of Hanover wishes to thank all of the volunteers who worked on the celebration to make it successful. Jim Hautala provided the photos from the celebration.



Hanover Youth Ball



Hanover Youth Ball provides quality baseball and softball programs for kids ages 5 to 16 years old that are accessible and affordable to community members. Organizers strive to promote good sportsmanship and teamwork in participants as well as teach physical skills. Other goals include teaching important life lessons and fostering good health, fitness, leadership and positive self-esteem. Hanover Youth Ball partners with parents and area organizations to provide a safe and supportive environment for area youth, create strong connections for families, and promote a sense of community.

Registration is online and takes place in February. Check www.hanoveryouthball.org for registration details and deadlines.

The season typically runs from mid-late April to mid-July, with pre-season clinics and practices taking place in February and March.

League Information

- **T-ball:** for boys and girls, ages 5-6. Wednesday nights, Settlers Park.
- **Boys Coach Pitch Baseball:** age 7. Wednesday nights, Settlers Park.
- **Boys Machine Pitch Baseball:** ages 8-9. Monday and Tuesday nights, Hanover or Corcoran.
- **Girls 8U Coach Pitch Softball:** ages 7-8. Wednesday nights, Settlers Park.
- **Girls 10U—14U Rec and**

Traveling Fastpitch Softball: ages 9-14. Typically Monday and/or Wednesday nights, locations to be determined. Player evaluations may be required for traveling league depending on number of girls interested.

- **Boys 10U—16U Traveling Baseball:** ages 10-16 (10B/C, 12B/C, 14B/C, 16B/C). Primarily Tuesday and Thursday nights, locations to be determined.

For more information on leagues, as well as league contacts, visit www.hanoveryouthball.org.

Watch the website for information on registration, clinics, and upcoming Hanover Youth Ball Nights at The Shed Batting Cages in Buffalo!

Shoveling Your Sidewalk—But not in the Street!

Residents may not be aware that they are required to shovel sidewalks abutting their property. Chapter 5, Section 5.04 of the Hanover Code of Ordinances outlines the responsibilities of property owners regarding ice and snow on public sidewalks. Within 12 hours of a snow or ice event, residents should have the sidewalks shoveled. Residents are prohibited from placing the snow into the roadway or pushing it across the roadway per Minnesota State Law.

The City appreciates its residents taking care of the sidewalks!



Street Light Out?

Is there a street light out in your neighborhood? The Staff appreciates residents informing the City when there is a problem with the street lights.

Residents may either call City Hall to report an outage or problem with a street light, or they may file an online outage report with Xcel Energy.

To file an online report, visit www.xcelenergy.com and click on “Outages and Emergencies” at the top of the page. Scroll to the bottom of that page and click on “Report an Outdoor Lighting Outage.” Then click on “Report an Outage” and fill in the report and submit. Thank you for your help!

City Council

Mayor Chris Kauffman
Councilor Doug Hammerseng
Councilor Ken Warpula
Councilor Jim Zajicek
Councilor MaryAnn Hallstein

EDA

Todd Bartels, Chair
Randy Whitcomb, Vice Chair
Jessica Johnson, Treasurer
Keith Ulstad
Matt Hanson
Ken Warpula
To be appointed

Planning Commission

Stan Kolasa, Chair
James Schendel, Vice Chair
Michelle Armstrong
Dean Kuitunen
Mike Christenson
Doug Hammerseng, Council Liaison

Park Board

Mathew Boie, Chair
Tom Gleason, Vice Chair
Abby Peterson
Abby Strehlow
Colleen Williamson
Jim Zajicek, Council Liaison

Hanover Happenings

Crow River Lions Club Meets at City Hall the first and third Wednesday at 7 pm. Contact Al Kvistero at 612-708-6753 or www.crowriverlions.org.

Hanover AA Meets at St. Paul's Lutheran Church Mondays at 6:30 pm and Tuesdays at 7 pm.

Hanover Athletic Association Meets at City Hall every second Wednesday of the month at 7 pm. For more information: www.hanoverathleticassociation.org.

Hanover Boy Scouts Troop #563 Contact Michael Snyder at Masnyder92@yahoo.com.

Hanover Cub Scouts Troop #563 Contact Carl Roehl at carlroehl@hotmail.com.

Hanover Fire Department Meets at the Fire Hall every second Tuesday at 8 pm. Contact Chief Dave Malewicki at 763-286-6501.

Hanover Golden Age Club Meets at City Hall every first Tuesday of the month at 11:30 am. Contact Al Berge at 763-425-2883.

Hanover Harvest Festival Meets at City Hall every third Monday of the month at 6:30 pm. Contact Jackie Heinz at 612-221-5937.

Hanover Historical Society Meets at City Hall every first Thursday of the month at 7 pm. Contact Mary Coons at 763-404-2327 or Joe Kaul at 763-463-8610 or hanoverhistoricalsociety.org.

Hanover Lions Club Meets at City Hall every second and third Thursday of the month at 7 pm. Contact Ed Lucht at 763-497-3184.

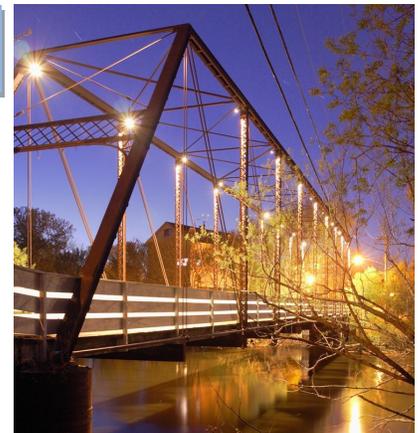
Hanover Youth Ball T-ball, Coach Pitch, Girls Softball, and Boys Baseball. Meets at City Hall. Check website for dates and times. Visit hanoveryouthball.org or contact Missy Thompson at 763-497-2278 or via missy@hanoveryouthball.org.

Meals on Wheels Contact Crow River Senior Center at 763-497-8900 or crowriverseniorcenter.com.

STMA Women of Today Meets every second Tuesday at 6:30 pm at Financial Security Bank in Albertville. For more information call 1-800-340-9817 or www.stmawt.org.

City Staff

Brian Hagen, City Administrator
Liz Lindrud
Scott Vogel
Jason Doboszinski
Amy L. Biren





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 Hanover, MN 55341
 T: 763-497-3777
 F: 763-497-1873

www.hanovermn.org
cityhall@ci.hanover.mn.us

Monday, Wednesday &
 Thursday: 8 am-4:30 pm
 Tuesday: 8 am-5:30 pm
 Friday: 8 am-3:30 pm

Parking Reminder

Residents are reminded that there is no parking on any residential streets from 2 am to 6 pm from November 1st until April 1st. This time frame may be extended in case of bigger snow events. If this should occur, residents should not park on the street until all the plowing is finished.

Violators will be towed.



January 2017

Don't Play by Mailboxes or in the Street!

Please do not allow children to play in the streets or around the mailboxes! It is very difficult for mail carriers and snow plow drivers to see children when driving through Hanover.

Make sure that children know that playing in the street is unsafe. Thank you for ensuring the mail carriers and snow plow drivers may carry out their duties safely.



The HAA Ice Rink is Open!



The Hanover Athletic Association's Ice Rink is now open! Warming House hours:

Monday-Friday: 4:30 — 9:30 pm

Saturday-Sunday: 10 am — 9:30 pm

For questions or concerns, please contact Stan Kolasa at 763-286-6030.